

**Minutes of Georgeham Parish Council Meeting held on Thursday,
10 September in Georgeham Village Hall at 6pm.**

Chaired by: Councillor Zarza		Clerked by: Sue Mackenzie-Shapland
Present: Councillors N Zarza (Chair) E Williams S Maddocks (GPC and District) J Young C Dennis T Luxton G Bell (County)		Agenda: - Co-option of a new councillor Representations from the public Apologies Declarations of Interest Approval of the Part I and part II the minutes of the Parish Council Meeting held on 20 August 2026 Reports Planning Planning Correspondence Finance To consider responses to matters raised under Public Participation Matters Arising from the Minutes of the meeting held on 20 August 2026 Correspondence Urgent items raised by the Chairman Items raised by Councillors / Clerk Part 2 confidential Date and time of next meeting
313	Apologies. Councillors Maskell, Hare and Cox were unable to attend and made their apologies.	
314	Co-option of a new councillor following the resignation of James Collins One parishioner put themselves forward. They had previously sent in a brief CV and confirmation of their eligibility to stand. The applicant made a short presentation, after which the Councillor Luxton proposed to accept Mr Hale onto the council, seconded by Councillor Williams, supported by a unanimous show of hands in favour. Mr Alistair Hale was duly voted in and read and signed the Declaration of office.	
315	Representations from the public.	
315.1	Email from a member of the public regarding ideas and a vision for Croyde Playpark (circulated)	
316	To consider responses to matters raised under Public Participation.	
316.1	Refer to item 326.1	
317	County and District reports	
317.1	County Councillor Bell Councillor Bell sent in his report, which was circulated in advance of the meeting. Main points;- LGR on pause but likely to be in a different format Planning - new policy planning framework coming into place Devon County becoming a consulting body with decisions down to planning officer. Projects should go through faster. Pothole fixing are in progress GB reporting direct not going through the system, running until end of Oct then winter pressures will take over.	

317.2	District Councillors Maddocks and Maskell Councillor Maskell was unable to attend the meeting. Nothing further was reported.	
318	Declarations of Interest. None.	
319	Planning. Councillor Maddocks in his capacity as North Devon Councillor states that any opinions expressed during discussions of the following planning applications represent a preliminary view and he will naturally reconsider the application fresh when presented all the facts at principle level. To consider the following Applications: Please refer to the North Devon Planning portal for Parish Council comments.	
319.1	82027 Variation of condition 2 (approved plans) and 3 (materials) attached to planning permission 78861 (Extension and alterations to dwelling (amended plans)) to allow for alterations to roof form and material together with reduction in the length of the extension (Part retrospective) at 7 West Croyde Croyde Branton Devon EX33 1QA Councillor Young proposed acceptance of the proposal, with comments. Seconded by Councillor Maddocks The vote to accept was carried unanimously	
319.2	81845 Part retrospective Installation of vertical sliding UPVC sash windows at Garden Close Putsborough Road Georgeham Branton Devon EX33 1JT Councillor Williams proposed acceptance of the proposal Seconded by Councillor Zarza The vote to accept was carried unanimously	
319.3	82143 – optional comment Old Cottage, Putsborough, Branton, Devon, EX33 1LB Notification of works to trees in a conservation area in respect of crown reduction and crown lifting of 1x Sycamore tree (marked in red on map) and the felling of 1x Ash tree (marked in blue on map) No comment was made.	
319.4	82151 – optional comment Forda Hill Farm, Forda, Branton, Devon, EX33 1JG Application for a lawful development certificate for existing use of land as residential amenity land Concerns were raised by councillors and a comment sent in.	
320	Other Planning Recently decided applications 81950 22 Hobbs Hill, Croyde, Branton, Devon, EX33 1LZ Installation of first floor west and north facing windows and internal alterations (amended description) Decision: Approved 81951 22 Hobbs Hill, Croyde, Branton, Devon, EX33 1LZ	

	Listed Building Consent for Installation of first floor west and north facing windows and internal alterations (amended description) Decision: Approved 81901 24 St Marys Road, Croyde, Braunton, Devon, EX33 1PG Retrospective single storey rear extension and associated works Decision: Approved 81991 Building off of Middleborough Lane, Croyde Roof over the existing livestock loafing yard Decision: Approved																																					
321	Finance.																																					
321.1	Balances. Lloyds Bank Treasurers Account as at 04.09.2026 £4,390.05 Lloyds Bank Business Instant Access Savings Account as at 04.09.2026 £95,933.27																																					
321.2	The following payments authorised by BACS: <table border="1"> <tr> <td>North Devon Council</td><td>Salary recharge, pension and admin fee £7.72</td><td>£1,854.82</td></tr> <tr> <td>DALC</td><td>AGM attendance</td><td>£60.00</td></tr> <tr> <td>Handyman</td><td>Various tasks from to do list</td><td>£150.00</td></tr> <tr> <td>Contractor 1</td><td>Printing. Sponsorship flyers Croyde playpark</td><td>£65.30</td></tr> <tr> <td>Reimbursement – councillor Cox</td><td>Attend RD&E meeting</td><td>£75.90</td></tr> <tr> <td>Reimbursement - clerk</td><td>Work from home allowance £26.00</td><td>£26.00</td></tr> <tr> <td>Cleaner</td><td>Toilets bus shelter £27.00 Pavilion £81.00 Cleaning materials £9.95</td><td>£117.95</td></tr> <tr> <td>Contractor 2</td><td>Croyde playpark security</td><td>£277.34</td></tr> <tr> <td>Contractor 3</td><td>External audit for AGAR</td><td>£504.00</td></tr> <tr> <td>Contractor 4</td><td>Waste removal Croyde Skate Park</td><td>£24.36</td></tr> <tr> <td>Contractor 5</td><td>Churchyard maintenance July/August</td><td>£715.00</td></tr> <tr> <td>Contractor 6</td><td>Urgent work to replace flush handle in men's toilet, Georgeham</td><td>£53.50</td></tr> </table>	North Devon Council	Salary recharge, pension and admin fee £7.72	£1,854.82	DALC	AGM attendance	£60.00	Handyman	Various tasks from to do list	£150.00	Contractor 1	Printing. Sponsorship flyers Croyde playpark	£65.30	Reimbursement – councillor Cox	Attend RD&E meeting	£75.90	Reimbursement - clerk	Work from home allowance £26.00	£26.00	Cleaner	Toilets bus shelter £27.00 Pavilion £81.00 Cleaning materials £9.95	£117.95	Contractor 2	Croyde playpark security	£277.34	Contractor 3	External audit for AGAR	£504.00	Contractor 4	Waste removal Croyde Skate Park	£24.36	Contractor 5	Churchyard maintenance July/August	£715.00	Contractor 6	Urgent work to replace flush handle in men's toilet, Georgeham	£53.50	
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321.3		Proposed by Councillor Young Seconded by Councillor Maddocks Vote all in favour Authorised by Councillor Zarza	
	Bank reconciliation August circulated, signed by Councillor Zarza		
	Ratification of the following DD and card payments:		
	DD payments		
	Clerk 01.07.26	SO mobile phone	£7
	EDF 15.09.26	Georgeham carpark	£109.73
	EDF 17.09.26	Georgeham pavilion	£33.21
	BT 30.08.26	GVH broadband	£50.33
	EDF 22.09.26	Georgeham toilets	£23.44
	Card payments		0
	Proposed by Councillor Young Seconded by Councillor Maddocks Vote all in favour		
	Bank statements August circulated		
321.4	Review of financial reports (circulated) Payments and receipts as at end of August, bank statements and bank reconciliation External audit now completed and signed off. All the relevant paperwork is now on the GPC website including a notice of conclusion of audit.		
321.5	Clerk's annual performance and pay review. Councillor's Zarza, Williams and Hare. Completed 08.09.26 notes agreed and signed off. Pay rates – reviewed in confidential meeting. The following was agreed. Current clerk's pay scale of paypoint 23 – pay increase for this paypoint to be backdated to 1 st April 2026 as per NALC guidance. It was also agreed to increase clerk's pay scale to paypoint 24, also to be backdated to 1 st April 2026. Proposed Councillor Williams Seconded Councillor Young Vote - all in agreement Clerk and Councillor Zarza to liaise with the NDC payroll to make the adjustments.		
321.6	Quote to replace ladies' toilet door which is bowed. £110 plus labour (handyman to carry out the work) Proposed Councillor Zarza Seconded Councillor Dennis Vote - all in agreement		
321.7	Play Inspection Company Quote to inspect all 3 play parks next year (approx. May/June) £480 Proposed by Councillor Maddocks		

	Seconded by Zarza Vote all agree	
322	Matters arising from minutes of the last meeting	
322.1	Issues with pizza truck in Limekiln field. Email sent to National Trust and planning enforcement. Response from NT circulated. Clerk has contacted NT and asked to be kept in the loop with all future correspondence with Councillor Maskell on this subject. Councillor Dennis noted loose litter and rubbish everywhere. It might improve if GPC relocate the dog bin or put a new bin in place? Councillor Dennis to review bins and see if they can be removed where there is an alternative.	
322.2	Archiving or saving old emails. Councillor Zarza. Work in progress.	
323	Correspondence – none to review	
324	Urgent items raised by the Chair.	
324.1	Georgeham toilets. Councillor Zarza The handle has broken off the men's toilet. Passed to a contractor as a matter of urgency, now completed.	
325	Items raised by the clerk/Councillors.	
325.1	New handyman. Clerk Minor repairs identified at last meeting have all been picked up and rectified by the new handyman. Any new items to be passed to the clerk and managed on a rolling list.	
325.2	Litter issues. Councillor Dennis. Look at options to clear litter in the area, and actions to reduce litter etc. Possibly arrange a litter picking day. Councillor Dennis to liaise with Councillor Bell regarding litter in the Saunton Road laybys. There is work underway to recover or replace missing 'no camping' signs. Once they are in place the police can enforce the no camping rule in laybys.	
325.3	Parking above the Manor pub. Councillor Williams. Concerns about the flow of traffic being impacted by parking above the bend in the road. Email and photographs circulated. Possibly need to increase double yellow lines. Parking cars are obstructing buses from getting past. Passed on to Councillor Bell.	
325.4	Tarka Trail from Heddon Mill to Spreacombe. Councillor Williams. Email on subject forwarded by Councillor Williams. Councillor Bell - work to be funded from A361 as it is a safety requirement. An alternative track has been put forward but there is no permission to build on the proposed track. All options have been looked at. Hedgerow has to come out as it is too close to the road. There will be a net gain in hedgerow.	
325.5	Montague Vinyard Windbreaks. Councillor Williams To review and agree if any action should be taken.	

	Turquoise windbreaks. They don't need planning permission but they are conspicuous in the landscape. Query whether this is acceptable, or if they could use a more inconspicuous colour that blends in better. Query to come from the clerk.	
325.6	Broadband provision in Georgeham and Croyde. Councillor Cox, Councillor Williams Emails on the subject circulated. Action – GPC to continue to say to Openreach that rural properties not being well served. Councillor Williams to send a letter to councillor Cheryl Cottle-Hampton on the subject.	
326	Reports	
326.1	Croyde Play Park. Councillors Zarza and Maddocks. Agreement to end the summer security checks approx. mid September. Proposed by Councillor Zarza, seconded by Councillor Maddocks, vote – all in agreement. Working group now set up – councillors Zarza, Maddocks, Dennis plus the clerk. To agree a date for a public meeting, contact of potential sponsors and any other actions. First meeting agreed 6 November. Councillor Luxton noted that Georgeham play park must also be considered.	
326.2	Croyde Skate Park. Councillor Maddocks New waste bin set up is working well. Nothing else to report.	
326.3	Georgeham Play Area. Councillor Zarza To agree some funding options for Georgeham playpark. Potential to pick up as part of the Trust.	
326.4	Potholes. Councillors Cox and Hare Deferred as neither councillor present.	
326.5	P3 Parish Footpaths. Councillor Young FP 13 cleared by Councillors Young and Williams.	
326.6	Defibrillator check. Councillor Luxton Everything is working correctly.	
326.7	St George's Churchyard. Working group. Usual summer work has been carried out in the churchyard. Clerk and Rev Solosy continue to work together to ensure the churchyard grounds remains in good order.	
326.8	Cemetery. Nothing to report.	
326.9	Councillor advocate scheme. Councillor Cox Deferred	
326.10	Speed camera update – Councillor Hare Deferred.	
327	Approval of the Minutes of the Parish Council Meetings held on 20 August 2026 Proposed by Councillor Williams, seconded Councillor Maddocks, unanimously approved	

328	Part II Confidential meeting. Approval of the minutes held on 20.08.26 Proposed by Councillor Maddocks, seconded Councillor Young, unanimously approved	
329	Date of next GPC meeting: Thursday 15 October in Georgeham Village Hall at 6pm The meeting ended at 19.30	
330	New meeting dates. 17 Dec 2026, 21 Jan 2027, 18 Feb, 18 Mar, 15 Apr	

Summary of Decisions:

- **Part I Minutes of the Parish Council Meetings held on 20.08 2026**
- **Part II Minutes of confidential meeting on 20.08 2026**
- **New councillor co-opted**
- **Planning**
- **Payments**
- **Croyde Playpark working group convened**
- **That the meeting goes into Part II Confidential**

These Minutes are agreed by those present as being a true record.

Signed:
Chair of Georgeham Parish Council.

Date: