

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: Sue Keane, Laurel House, 47 Bickington Lodge, Barnstaple EX31 2LH
email: clerk@georgehamparishcouncil.gov.uk

TO: ALL COUNCILLORS: You are summoned to a Parish Council Meeting on Thursday, 21 May 2025 in Georgeham Village Hall at 6pm.

Sue Keane, Parish Clerk 15.05.26

Please read the notices below.

Members of the public wishing to speak to any item on the Agenda may do so under 'Representations from the Public' at item 1 of this meeting. The time limit for speaking is limited to 3 minutes. The public are not permitted, under Standing Orders, to speak or take part in the meeting before or after this item.

If members of the public wish to have further information on items mentioned on this Agenda, please contact the Clerk, details above.

No.	Item
	Apologies
1	Election of Chairman Proposed Seconded Vote
2	Chairman to read and sign Declaration of Acceptance of Office
3	Election of Vice Chairman Proposed Seconded Vote
4	Vice Chairman to read and sign Declaration of Acceptance of Office
5	Skills Audit. No new elected councillors at present. Please let the clerk know if the current skills audit needs updating.
6	Election of Parish Representatives: The Councillor who currently holds this post is shown. <ul style="list-style-type: none">• Croyde Play Park Inspections N.Zarza• Croyde Skateboard Park S Maddocks• Georgeham Play Area Inspections N Zarza• Croyde Village Hall S Maddocks• Georgeham Village Hall N Zarza• Georgeham Relief in Need Charity T Luxton• Defibrillator T Luxton• Croyde Surf Life Saving Club R Hare• Academy of Beach Sports R Hare• North Devon Surf Coast World Surfing Reserve R Hare• Snow Warden S Maddocks• Highways / potholes J Cox

	<ul style="list-style-type: none"> • Community Land Trust • Neighbourhood Plan • Parish Footpaths • Climate Emergency Group • Website • St George's Churchyard • Environment • Glebe Field EV charger liaison • Inspection of Parish Council assets* • Broadband • Police Councillor Advocate Scheme <p>Requiring overseeing - Public toilet in Georgeham, Cemetery, notice boards, Parish seats, dog bins, signs.</p>	<p>J Young No-one assigned J Young J Cox N Zarza R Hare E Williams Clerk J Collins N Zarza J Cox</p>
7	<p>Notice of public rights and publication of AGAR Published on website. commencing on (c) Wednesday 3 June 2026</p> <p>and ending on (d) Tuesday 14 July 2026</p>	
8	<p>Representations from members of the public</p> <p>8.1 Request for a stall at the summer garden party. Email circulated.</p> <p><u>The public are only permitted to speak or take part in the meeting during this item.</u></p>	
9	<p>To consider responses to matters raised under Public Participation.</p> <p>9.1 Request for a stall at the summer garden party.</p>	
10	<p>County and District reports</p>	
10.1	<p>County Councillor Bell Report circulated</p>	
10.2	<p>District Councillors Maddocks and Maskell</p>	
11	<p>Declarations of Interest.</p>	
12	<p>Planning Councillor Maddocks in his capacity as North Devon Councillor states that any opinions expressed during discussions of the following planning applications represent a preliminary view and he will naturally reconsider the application fresh when presented all the facts at principle level. To consider the following Applications:</p> <p>12.1 81670 Raising roof of existing dwelling to create an additional storey, construction of a single storey side extension and replacement of pitched garage roof at Ocho Rios Langsfield Croyde Braunton Devon EX33 1QD 22 May</p> <p>12.2 81556 Extensions and alterations to dwelling to include first floor gallery and balcony at 3 St Helens Close Croyde Braunton Devon EX33 1PW by 22 May</p>	

12.3	<p>81431 Erection of a holiday let unit (Amended plans) at Garden Lodge North Buckland Braunton Devon EX33 1HY 22 May</p>
12.4	<p>81731 Rear dormer extension & alterations to dwelling with associated works at Outer Bias Croyde Braunton Devon EX33 1QE 28 May</p>
12.5	<p>81739 Variation of condition 2 (plans) attached to planning permission 70365 (Extension to dwelling including conversion of existing outbuilding to additional habitable accommodation) to allow an amended design at Courtyard Cottage Georgeham Braunton Devon EX33 1JN 28 May</p>
12.6	<p>Other Planning</p> <p>81626 Octopus Cottage, 24 St Marys Road, Croyde, Braunton, Devon, EX33 1PG Lawful development cert</p> <p>81696 Westcliffe Cottage, Georgeham, Braunton, Devon, EX33 1JL Notification of works to trees in a conservation area in respect of crown reduction and remove 1 stem on Northeast quadrant of 1 Lime Tree (T1), Crown Reduction of 1 Sycamore tree (T2), Crown Reduction of 1 Beech tree (T3) , Crown Reduction of 1 Copper Beech tree (T4)</p> <p>Recently decided applications</p> <p>81444 Land on the North side of Church Road, Georgeham, Braunton, Devon, Notification of works to trees in a conservation area in respect of the felling to ground level 5x Conifer trees Decision: Approved</p> <p>81578 Myrtle Farm, 7 Jones Hill, Croyde, Braunton, Devon, EX33 1LX Notification of works to trees in a conservation area in respect of felling to ground level 1x Eucalyptus, 2x Ash and 2x Sycamore Decision: Approved</p> <p>81528 23 Sandy Way, Croyde, Braunton, Devon, EX33 1PP Variation of condition 2 (plans) and condition 3 (Materials) attached to planning permission 80248 (Extensions to dwelling together with conversion and extension to roof to create first floor additional accommodation and associated works) to allow for cladding and removal of hipped roof design and replaced with gable ends Decision: Approved</p>
12.7	<p>Freedom of information request EIR 11202 – Email response circulated- 17.04.26 - Planning application 81431 Comments to pass on to NDC.</p>

13	<p>Finance</p> <p>Balances. Lloyds Bank Treasurers Account as at 15.05.26 £5,524.11</p> <p>Lloyds Bank Business Instant Access Savings Account as at 15.05.26 £122,275.87</p> <p>13.1 To authorise the following payments by BACS:</p> <table border="1" data-bbox="236 495 1513 1281"> <tr> <td>North Devon Council</td> <td>Salary recharge, pension and admin fee £7.72</td> <td>£1,854.82</td> </tr> <tr> <td>Contractor 1</td> <td>Remove dead willow, Croyde playpark</td> <td>£652.80</td> </tr> <tr> <td>Contractor 2</td> <td>Georgeham cuts inc cemetery 1 per area</td> <td>£465.00</td> </tr> <tr> <td>DALC</td> <td>Training x 2 Intro to planning</td> <td>£84.00</td> </tr> <tr> <td>Contractor 3</td> <td>Connect Glebefield steps light to the circuit and test</td> <td>£1,632.73</td> </tr> <tr> <td>Contractor 4</td> <td>Croyde playpark cuts x 3 Croyde verges cuts x 3</td> <td>£972.00</td> </tr> <tr> <td>Cleaner</td> <td>Reimburse toilet rolls £16.43 Cleaning pavilion £20.25 Cleaning toilets and bus shelter £33.75</td> <td>£70.43</td> </tr> <tr> <td></td> <td>Proposed by Seconded by Vote Authorised by</td> <td></td> </tr> </table>	North Devon Council	Salary recharge, pension and admin fee £7.72	£1,854.82	Contractor 1	Remove dead willow, Croyde playpark	£652.80	Contractor 2	Georgeham cuts inc cemetery 1 per area	£465.00	DALC	Training x 2 Intro to planning	£84.00	Contractor 3	Connect Glebefield steps light to the circuit and test	£1,632.73	Contractor 4	Croyde playpark cuts x 3 Croyde verges cuts x 3	£972.00	Cleaner	Reimburse toilet rolls £16.43 Cleaning pavilion £20.25 Cleaning toilets and bus shelter £33.75	£70.43		Proposed by Seconded by Vote Authorised by										
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	<p>Bank reconciliation April circulated and signed by Bank statements April circulated</p>
13.3	<p>Review of finances Internal audit – report from clerk Review financial reports (circulated) PWLB loan out £2798.75 on 21.05.26 Precept payment in £51,327.50 on 27.04.26 £35 paid into the GPC account incorrectly by Football club. Now transferred to Trust account.</p>
14	<p>Process review for new financial year.</p>
14.1	<p>Working groups to be agreed/confirmed;-</p> <ul style="list-style-type: none"> • Finance and budgeting (next year budget to be set in November 2026) • HR – to carry out Clerk’s annual appraisal and review pay rates • Planning applications • Churchyard working group • Neighbourhood plan update
14.2	<p>Banking Arrangements – Payments by BACS. To be ratified on an annual basis:</p> <ol style="list-style-type: none"> 1. Councillor to approve payments agreed at a Parish Council meeting 2. Designated Councillor to authorise payments through online banking agreed at a Parish Council meeting 3. Payments under £500 can be made by the clerk, under £2,000 by the clerk in consultation with the Chair, and ratified at the next Council meeting if required. <p>Proposed Seconded Vote</p>
14.3	<p>Payment by DD for regular services e.g electricity, water</p> <ol style="list-style-type: none"> 1. Payments shown on agenda, ratified and minuted <p>Proposed Seconded Vote</p>
14.4	<p>Payments by bank debit card</p> <ol style="list-style-type: none"> 1. Made by the clerk up to £500, shown on agenda, ratified and minuted. <p>Proposed Seconded Vote</p> <p>Councillors to agree that communications are sent by email. This is required to be ratified on an annual basis.</p> <p>Proposed Seconded Vote</p>
14.5	<p>Quote for non-urgent work at the churchyard. Urgent work going ahead this month.</p>

	<p>Crown lifting the remaining Limes between the church and St Georges house. Remove waste and leave area tidy. Cost for this: £340 plus vat</p> <p>Cutting Ivy at base of Yew trees and stripping out as much as we can reach from the ground. Remove waste and leave area tidy. Cost for this: £140 plus vat</p> <p>Proposed Seconded Vote</p>
15	Matters arising from minutes of the last meeting
15.1	<p>Advertisement for general handyman.</p> <p>GPC have budgeted £200 pcm. Agree a message and job description. Advertise.</p>
16	Correspondence
16.1	<p>Vacancy for new Councillor</p> <p>The election office has been informed and have advertised the position. Advert to run until 28 May.</p>
16.2	<p>Update from NDC regarding potential asset transfer.</p> <p>Email circulated. Agree a response.</p>
17	Urgent items raised by the Chair
18	Items raised by the clerk/councillors
18.1	<p>Summer garden party – 12 June at Georgeham Playing Fields.</p> <ul style="list-style-type: none"> • Refreshments – details to be agreed • Entertainment – stalls to be finalised • Roles and responsibilities
18.2	<p>Neighbourhood Plan update</p> <p>Agree timescale and actions</p>
18.4	<p>Article 4 and 60 day camping.</p> <p>Update on progress and agree next actions</p>
18.5	<p>Fingerposts.</p> <p>Fingerpost knocked over and badly damaged on Northfield Road with the junction of Nethercott Road. Update from Councillor Bell, Highways have said that fingerposts are not a highways issue.</p>
18.6	<p>Light at the steps on Glebefield</p> <p>The light has now been connected to the GPC network and tested. The existing light head has been reused. Installation Certificate issued.</p>
19	Reports.
19.1	Croyde Play Park. Councillor Zarza
19.2	Croyde Skate Park. Councillor Maddocks

19.3	Georgeham Play Area. Councillor Zarza
19.4	Potholes. Councillors Cox and Hare
19.5	P3 Parish Footpaths. Councillor Young PO received for 2026 contribution. £280 to be used on FP 22 The gate on FP 1 has been fixed.
19.6	Defibrillator check. Councillor Luxton Defib location sign purchased to be displayed in church porch.
19.7	St George's Churchyard. Councillor Hare Grounds maintenance meeting held on 1 May. See quotes item 14.5 Informal meeting to discuss other maintenance with Reverend Solosy on 8 May Churchyard survey carried out on 8 May.
19.8	Cemetery.
19.9	Councillor advocate scheme. Councillor Cox
19.10	Speed camera update – Councillor Hare
20	Approval of the Minutes of the Parish Council Meetings held on 16 April 2026 Propose Second vote
21	Part II Confidential.
21.1	Approval of part II confidential meeting minutes held on 16 April 2026
21.2	Date of next meeting: Thursday 25 June 2026 in Georgeham Village Hall at 6pm
22	Misc
23	Parish Council meeting closed at: