

## Georgeham Parish Council - Cemetery risk assessment

Activity	Hazards / Risks	Reducing Risk	Action Plan What needs to be done and by whom
Grass Cutting	Grass cutting in cemeteries using ride on mowers, strimmer's and other tools. Injury to operator; burns, cuts, bruises, damage to hearing and eyes, including broken bones, dust inhalation, and being hit by projectiles	Contractors to have their own public liability insurance. Contractors to use equipment fit for purpose and ensure it is well maintained and used to manufacturer's specification. Contractors to wear PPE and ensure area is clear of litter, stones, and debris before commencing any cutting/strimming	Risk Assessment and policy reviewed annually.
Double entrance gate	Falling over. stays, trapping fingers in hinges	Contractor to check gate is in good working order	Regular Inspection by parish contractor
Driving – lawn mowers, hearses or mechanised digging equipment	Traffic accidents	Signage - drivers do so at own risk	Contractors or Funeral Directors will be liable for their own risk assessment to protect their employees and members of the public
Operating equipment including grass and hedge cutting	Fire/operating accidents	The Parish Council ensures they employ reliable and competent Contractors	Contractors or Funeral Directors will be liable for their own risk assessment to protect their employees and members of the public
Excavations/ground works	Falling/tripping injuries to back, sprains, strains, musculoskeletal injuries, cuts and bruises	The Parish Council ensures the use of experienced Funeral Directors and grave diggers	Funeral Directors and grave diggers will be liable for their own health and Safety measures
Memorial inspection	Cuts, bruises, crush injuries	Once every 5 years memorials are hand checked to ensure stability. Memorials that are unstable will be laid down and the family notified in order that they can arrange refixing	Inspection to be carried out by councillors and contractor
Water tap	Freezing during cold weather Tap left on causing slippery area	Keep inspected and maintained Check for leakage	Regular inspection by contractor

Benches	Loose panels Splintered or rotten wood	Keep maintained	Regular inspection by contractor
Summerhouse Removed	Broken glass cuts Trips and splinters	n/a	
Graves	Slipping and falling Uneven edges, sunken areas Damaged stoneware or grave stones		Regular 5 year check of memorials Visual check of graves No broken memorials no edges on graves
Trees	Low hanging branches Exposed roots Decayed/damaged trees	Inspect and maintain	Tree surveys, feedback from contractors
Boundary wall	Loose stones, exposed roots	Inspect and maintain	Tree surveys, feedback from contractors Bank checked regularly Overgrowth cut back
Memorial wall	Loose plaques	Inspect and maintain	No loose plaques
	Slippery ground		Ground kept clear of debris

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