

**Minutes of Georgeham Parish Council Meeting held on Thursday,
16 April in Georgeham Village Hall at 6pm.**

Chaired by: Councillor Zarza		Clerked by: Sue Keane
Present: Councillors N Zarza (meeting Chair) E Williams S Maddocks (GPC and District) J Collins J Cox J Young R Hare G Bell (County) P Maskell (District)		Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Part I the minutes of the Parish Council Meeting held on 19 March 2026 Reports Planning Planning Correspondence Finance To consider responses to matters raised under Public Participation Matters Arising from the Minutes of the meeting held on 19 March 2026 Correspondence Urgent items raised by the Chairman Items raised by Councillors / Clerk Part 2 confidential Date and time of next meeting
223	Apologies. Councillor Luxton was unable to attend and sent their apologies	
224 224.1	Representations from the public. Request for a replacement summerhouse at the cemetery.	
225 225.1	To consider responses to matters raised under Public Participation. It was suggested a pergola with a bench might be appropriate. No budget for this year, clerk to cost a good quality oak structure for next year, in the meantime Councillor Maddocks will look for some local sponsors with the aim to get something installed within a shorter timescale.	
226	County and District reports	
226.1	County Councillor Bell Councillor Bell sent in his report, which was circulated in advance of the meeting. Key points covered were – Moor lane bus circle consultation is about to close. Evening bus service is still being costed. The Tarka Trail extension should be open this Autumn. Cycle parking – clerk to progress with Councillor Bell. Next HELAA meeting 27 April. Overhanging tree branch in Georgeham – Councillor Bell to progress with Highways.	
226.2	District Councillors Maddocks and Maskell Councillor Maskell. Proposed dedication to the late Maggie Beaumont on the bus roundabout that she did so much to make happen. Suggested cherry tree with a plaque. GPC would be happy to contribute towards the costs when they have been secured. There is a crossing point but no lines which could be dangerous. Request to Highways to provide a zebra crossing. No update on asset transfer expressions of interest.	

227	<p>Declarations of Interest.</p> <p>Councillor Maddocks declared an interest in application 80321 and did not comment or vote on the application.</p>
228	<p>Planning.</p> <p>Councillor Maddocks in his capacity as North Devon Councillor states that any opinions expressed during discussions of the following planning applications represent a preliminary view and he will naturally reconsider the application fresh when presented all the facts at principle level.</p> <p>To consider the following Applications: Please refer to the North Devon Planning portal for Parish Council comments.</p> <p>228.1 81528 – 23 Sandy Way, Croyde, Braunton, Devon, EX33 1PP Variation of condition 2 (plans) and condition 3 (Materials) attached to planning permission 80248 (Extensions to dwelling together with conversion and extension to roof to create first floor additional accommodation and associated works) to allow for cladding and removal of hipped roof design and replaced with gable ends Councillor Williams proposed refusal of this application, seconded by Councillor Maddocks. The vote to refuse was carried.</p> <p>228.2 81213 - Pennyhill House 2 Penny Hill Croyde Braunton Devon EX33 1QR Partial demolition of existing outbuilding and replacement with one dwelling (amended information) Councillor Young proposed support of this application, seconded by Councillor Williams. The vote was unanimous in support, and the vote was carried.</p> <p>228.3 81321 – Thornberry Croyde Braunton Devon EX33 1NH Erection of 2 pergolas. Councillor Williams proposed refusal of this application, seconded by Councillor Zarza. The vote to refuse was carried. Councillor Maddocks did not take part in the vote.</p> <p>228.4 81578 – Myrtle Farm, 7 Jones Hill, Croyde, Braunton, Devon, EX33 1LX Notification of works to trees in a conservation area in respect of felling to ground level 1x Eucalyptus, 2x Ash and 2x Sycamore. Comments on this application have been sent to the planning portal.</p>
228.5	<p>Other Planning</p> <p>Recently decided applications</p> <p>81373 1 Village Hall Jones Hill, Croyde, Braunton, Devon, EX33 1LX Notification of works to trees in a conservation area in respect of crown lifting of 1 Small Elm Tree (T1) Decision: Approved</p> <p>81466 Field at Frogstreet Hill, Georgeham, Braunton, EX33 1JQ Application for permission in principle for up to 4 local needs starter-homes Decision: Withdrawn</p> <p>81163</p>

	<p>24 Davids Hill, Georgeham, Braunton, Devon, EX33 1QF Extension to dwelling & creation of a raised terrace (amended proposal) Decision: Approved</p> <p>81058 7 Jones Hill, Croyde, Braunton, Devon, EX33 1LX Notice of application to modify a planning obligation under Regulation 3 of the Town & Country Planning (modification & discharge of planning obligations) Regulations 1992 in respect of removal of affordable housing contribution (65427) Decision: Approved</p>																																								
229	Finance.																																								
229.1	<p>Balances. Lloyds Bank Treasurers Account as at 10.04.26 £6,050.24 Lloyds Bank Business Instant Access Savings Account as at 10.04.26 £72,199.20</p>																																								
229.2	<p>The following payments authorised by BACS:</p> <table border="1"> <tr> <td>North Devon Council</td> <td>Salary recharge, pension and admin fee</td> <td>£1,909.34</td> </tr> <tr> <td>Scribe accounts</td> <td>Annual fee</td> <td>£792.00</td> </tr> <tr> <td>Contractor 1</td> <td>50% payment for new windows G'ham toilets</td> <td>£486.00</td> </tr> <tr> <td>Contractor 2</td> <td>Georgeham and cemetery grass cuts x 1</td> <td>£380.00</td> </tr> <tr> <td>Contractor 3</td> <td>Croyde verges, playpark and Jone's Hill</td> <td>£1,116.00</td> </tr> <tr> <td>Reimbursement Councillor</td> <td>Voting boxes</td> <td>£20.96</td> </tr> <tr> <td>Reimbursement clerk</td> <td>Homeworking expenses £26 Stationery £7.24</td> <td>£33.24</td> </tr> <tr> <td>Cleaning</td> <td>Toilet and bus shelter</td> <td>£19.50</td> </tr> <tr> <td>Parish online</td> <td>GPC website and email</td> <td>£504.00</td> </tr> <tr> <td>Contractor 2</td> <td>Georgeham and cemetery grass cuts x 1 (second cut)</td> <td>£380.00</td> </tr> <tr> <td>ICCM</td> <td>Annual membership cemetery and crematorium management</td> <td>£110.00</td> </tr> <tr> <td>DALC</td> <td>Annual membership</td> <td>£553.58</td> </tr> <tr> <td></td> <td>Proposed by Councillor Maddocks Seconded by Councillor Williams Vote all in favour Authorised by Councillor Zarza</td> <td></td> </tr> </table>		North Devon Council	Salary recharge, pension and admin fee	£1,909.34	Scribe accounts	Annual fee	£792.00	Contractor 1	50% payment for new windows G'ham toilets	£486.00	Contractor 2	Georgeham and cemetery grass cuts x 1	£380.00	Contractor 3	Croyde verges, playpark and Jone's Hill	£1,116.00	Reimbursement Councillor	Voting boxes	£20.96	Reimbursement clerk	Homeworking expenses £26 Stationery £7.24	£33.24	Cleaning	Toilet and bus shelter	£19.50	Parish online	GPC website and email	£504.00	Contractor 2	Georgeham and cemetery grass cuts x 1 (second cut)	£380.00	ICCM	Annual membership cemetery and crematorium management	£110.00	DALC	Annual membership	£553.58		Proposed by Councillor Maddocks Seconded by Councillor Williams Vote all in favour Authorised by Councillor Zarza	
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229.3	<p>Bank reconciliation March circulated, signed by Councillor Zarza Bank statement March circulated</p> <p>Ratification of the following DD and card payments:</p> <table border="1" data-bbox="236 286 1492 846"> <thead> <tr> <th colspan="3" data-bbox="236 286 1492 338">DD payments</th> </tr> </thead> <tbody> <tr> <td data-bbox="236 338 614 389">BT 31.03.26</td> <td data-bbox="614 338 1294 389">Broadband</td> <td data-bbox="1294 338 1492 389">£45.53</td> </tr> <tr> <td data-bbox="236 389 614 441">Source water 01.05.26</td> <td data-bbox="614 389 1294 441">Cemetery water 3 months</td> <td data-bbox="1294 389 1492 441">£20.93</td> </tr> <tr> <td data-bbox="236 441 614 492">EDF 16.04.26</td> <td data-bbox="614 441 1294 492">Georgeham toilets</td> <td data-bbox="1294 441 1492 492">£19.38</td> </tr> <tr> <td data-bbox="236 492 614 544">EDF 15.04.26</td> <td data-bbox="614 492 1294 544">Glebefield and car park</td> <td data-bbox="1294 492 1492 544">£107.37</td> </tr> <tr> <th colspan="3" data-bbox="236 544 1492 595">Card payments</th> </tr> <tr> <td data-bbox="236 595 614 647">PO payment</td> <td data-bbox="614 595 1294 647">Postage underpaid</td> <td data-bbox="1294 595 1492 647">£2.50</td> </tr> <tr> <td data-bbox="236 647 614 698">Fields in Trust</td> <td data-bbox="614 647 1294 698">Auto renewal membership</td> <td data-bbox="1294 647 1492 698">£65.00</td> </tr> <tr> <td data-bbox="236 698 614 846"></td> <td data-bbox="614 698 1294 846">Proposed by Councillor Maddocks Seconded by Councillor Williams Vote all in favour Authorised by Councillor Zarza</td> <td data-bbox="1294 698 1492 846"></td> </tr> </tbody> </table>	DD payments			BT 31.03.26	Broadband	£45.53	Source water 01.05.26	Cemetery water 3 months	£20.93	EDF 16.04.26	Georgeham toilets	£19.38	EDF 15.04.26	Glebefield and car park	£107.37	Card payments			PO payment	Postage underpaid	£2.50	Fields in Trust	Auto renewal membership	£65.00		Proposed by Councillor Maddocks Seconded by Councillor Williams Vote all in favour Authorised by Councillor Zarza	
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229.4	<p>Review of financial reports (circulated)</p> <p>This includes year end versions of payments and receipts and spending against budget.</p>																											
229.5	<p>Review and sign off - AGAR Section 1</p> <p>Proposed by Councillor Hare Seconded by Councillor Williams Vote All agree Signed by Chair and Clerk/RFO</p>																											
229.6	<p>Review and sign off - AGAR Section 2</p> <p>Proposed by Councillor Hare Seconded by Councillor Williams Vote All agree Signed by Chair and Clerk/RFO</p>																											
229.7	<p>Review of policies and governing documentation (circulated)</p> <p>Policies - Expenses, IT policy, Subject access request, Sickness absence, Safeguarding Fixed asset, Disciplinary procedure, Dignity at work, Data protection, Filming and recording, Complaints, Equal opportunities, Retention of documents, Environment All other policies have been reviewed and agreed recently. Governing documents - Statement of internal control, Finance and general risk assessment, Finance regs, Standing orders Recently updated – asset register (circulated) Proposed by Councillor Maddocks Seconded by Councillor Cox Vote All agree</p>																											
229.8	<p>DALC/NALC membership 26/27 £553.88 inc VAT – agree to pay Proposed by Councillor Young Seconded by Councillor Williams, Vote all agree</p>																											
229.9	<p>Quote from contractor to fix issues with the willow at Croyde play park regarding decay.</p>																											

	<p>£544 + VAT There are safety issues around a rotting tree on the play park Proposed by Councillor Maddocks Seconded by Councillor Zarza Vote all agreed</p>	
230	Matters arising from minutes of the last meeting	
230.1	<p>APM on 21 April. Invitations have been sent, responses received. Speakers include from DCC, 361 Energy, Access for All Beaches, Earth Action, ND Coast National Landscape, with more booking on. Survey to hand out and collect at the door – Councillor Zarza.</p>	
230.2	<p>Georgeham toilets. Quotes accepted for maglocks and windows. Payment from Devon and Cornwall Police for funding of CCTV.</p>	
231	Correspondence	
231.1	<p>Process following the death of Councillor Maggie Beaumont. Once the funeral has taken place, clerk to notify the Election Office in writing. They will then publish a notice of vacancy. There is a period of 2 weeks when an election can be requested. If no election is requested then GPC can advertise for and select a new Councillor via co-option.</p>	
232	Urgent items raised by the Chair.	
232.1	<p>Overhanging branch in Georgeham touching BT lines. There has been no progress regarding this issue, and local parishioners are still reporting their concerns. Refer to item 226.1</p>	
233	Items raised by the clerk/Councillors.	
233.1	<p>Councillor Williams. Garden waste being dumped on the refugia area. Councillor Williams to report to NDC</p>	
233.2	<p>Councillor Maddocks. Large amounts of rubbish overflowing the waste bin at Croyde playpark. Clerk to contact the volleyball club regarding refuse collection after events..</p>	
233.3	<p>Clerk. Dog waste collection. GPC are being charged for waste collection of 15 Dog bins. We need confirm that number is correct.</p>	
233.4	<p>General handyman – budget of £200 pcm for someone to do things like replace damaged bins, empty refuse from the playpark. Need to advertise asap, agree details and task list.</p>	
233.5	<p>Light replacement Glebefield steps. Work to commence 11 May.</p>	
234	Reports	
234.1	Croyde Play Park. Councillor Zarza	

	Central part of the playpark to replace probably next year in order to allow time to raise funds. Need big fundraiser, hopefully with support from local businesses. Plan to put some signs up with QR codes explaining GPC plans and canvassing interest.	
234.2	Croyde Skate Park. Councillor Maddocks New lights working correctly.	
234.3	Georgeham Play Area. Councillor Zarza No update	
234.4	Potholes. Councillors Cox and Hare Councillor Cox has reported several roads/potholes and is waiting a response.	
234.5	P3 Parish Footpaths. Councillor Young FP 1 broken gate still to be fixed and put back in place. All the end of year forms and annual survey completed and submitted.	
234.6	Defibrillator check. Councillor Luxton Everything is working correctly.	
234.7	St George's Churchyard. Working group. Meeting held with PCC on 20.03.26. Discussions are ongoing with the PCC Notes from the meeting have been circulated. GPC to agree funding for the survey £450 in the short term while fund raising is set up. Propose Councillor Young Second Councillor Hare Vote all agreed Meeting planned with GPC and PCC to review and discuss grass/tree maintenance 1 May.	
234.8	Cemetery. Request to replace the rotted summerhouse, see item 224.1 Clerk to obtain a quote to take old wood away or a skip to load and take away. Councillor Cox to take glass away.	
234.9	Councillor advocate scheme. Councillor Cox Councillor Cox has circulated his report.	
234.10	Speed camera update – Councillor Hare On hold due to pressure of other activities.	
235	Approval of the Minutes of the Parish Council Meetings held on 19 March 2026 Proposed by Councillor Zarza, seconded Councillor Williams, unanimously approved	
236	Part II Confidential.	
236.1	Approval of the minutes held on 19.03.26	
237	Misc	
237.1	GPC summer party. To agree a date, time and invitees etc.	
237.2	Planning app 81556 – clerk to apply for an extended response date	
238	Date of next GPC meeting: Thursday 21 May in Georgeham Village Hall at 6pm	

Please note: this will also be the AGM The meeting ended at 19.45pm.	
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Summary of Decisions:

- **Part I Minutes of the Parish Council Meetings held on 9 March 2026**
- **Planning**
- **Payments**
- **That the meeting goes into Part II Confidential**

These Minutes are agreed by those present as being a true record.

<i>Signed:</i> <i>Chair of Georgeham Parish Council.</i>	<i>Date:</i>
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