

**Minutes of Georgeham Parish Council Meeting held on Thursday,  
15 January in Georgeham Village Hall at 6pm.**

<b>Chaired by: Councillor Zarza</b>		<b>Clerked by: Sue Keane</b>	
<b>Present: Councillors</b>  <b>N Zarza (meeting Chair)</b> <b>E Williams</b> <b>M Beaumont</b> <b>S Maddocks</b> <b>J Collins</b> <b>J Cox</b> <b>R Hare</b> <b>G Bell (County)</b>		<b>Agenda: -</b> Election of new Vice-Chair Representations from the public Apologies Declarations of Interest Approval of the Part I the minutes of the Parish Council Meeting held on 15 January 2026 Reports Planning Planning Correspondence Finance To consider responses to matters raised under Public Participation Matters Arising from the Minutes of the meeting held on 15 January 2026 Correspondence Urgent items raised by the Chairman Items raised by Councillors / Clerk Part 2 confidential Date and time of next meeting	
183	<b>Election of Vice-Chair</b> Agreement was reached that GPC would like to have a Vice-Chair It was proposed that Councillor Hare should become the new Vice-Chair Proposed Councillor Williams Seconded Councillor Cox Vote - all in agreement		
	Councillor Hare read and signed Declaration of Acceptance of Office as Vice-Chair. Counter signed by the clerk.		
184	<b>Apologies.</b> Councillors Maskell, Young and Luxton were unable to attend and sent their apologies		
185	<b>Representations from the public.</b>		
185.1	Request from WI to replace the bench at the top of Jones Hill/Moor Lane.		
185.2	Email regarding the monkey bars at Croyde play park in a rotten state.		
186	<b>To consider responses to matters raised under Public Participation.</b>		
186.1	GPC had a spare bench in storage which GPC have now installed (thanks to Councillor Maddocks)		
186.2	Contractor to remove the monkey bars. Clerk to notify member of the public.		
187	<b>County and District reports</b>		
187.1	<b>County Councillor Bell</b> Councillor Bell sent in his report, which was circulated in advance of the meeting.		

	Key points covered were an update on the library situation in North Devon, and an overview of the Tarka line upgrade campaign.
187.2	<p><b>District Councillors Maddocks and Maskell</b></p> <p>Councillor Maskell was unable to attend. She confirmed that she had sent in a letter of support for GPC taking on the transfer of Croyde carpark from NDC.</p> <p>Councillor Maddocks. Black bin trade waste in N Devon will now continue for the next 12 months before being reviewed. Recycling will not continue. Dog waste collection will carry on as before.</p>
188	<p><b>Declarations of Interest.</b></p> <p>Councillor Maddocks declared an interest in application 81396 and did not comment or vote on the application.</p>
189	<p><b>Planning.</b></p> <p>Councillor Maddocks in his capacity as North Devon Councillor states that any opinions expressed during discussions of the following planning applications represent a preliminary view and he will naturally reconsider the application fresh when presented all the facts at principle level.</p> <p><b>To consider the following Applications:</b></p> <p><b>Please refer to the North Devon Planning portal for Parish Council comments.</b></p>
189.1	<p><b>81337</b> - Demolition of extension together with erection of a single storey rear extension at 7 Glebe Field Georgeham Braunton Devon EX33 1QL. Councillor Cox proposed approval of this application, seconded by Councillor Zarza. The vote was unanimous in support, and the motion to approve was carried.</p>
189.2	<p><b>81209</b> - 14 Ora Stone Park Croyde Braunton Devon EX33 1PZ Demolition of garage and erection of single storey rear extension and two storey side extension and front porch (amended description) (amended plans) Councillor Williams proposed refusal of this application, seconded by Councillor Zarza. The vote to refuse was unanimous and the vote was carried. Councillor Maddocks did not take part in the vote.</p>
189.3	<p><b>81213</b> - Erection of a dwelling at Pennyhill House 2 Penny Hill Croyde Braunton Devon EX33 1QR Councillor Zarza proposed approval of this application, seconded by Councillor Cox. The vote was unanimous in support, and the motion to approve was carried. Councillor Maddocks did not take part in the vote.</p>
189.4	<p><b>81396</b> - Variation of condition 2 (plans) attached to planning permission 64112 (Change of Use of land to allow camping from Easter to end of September) to allow improved site layout at Ocean Pitch Campsite Moor Lane Croyde Braunton Devon EX33 1NZ 05.03.26 Councillor Williams proposed approval of this application, seconded by Councillor Hare. The vote was unanimous in support, and the motion to approve was carried.</p>
189.5	<p><b>80957</b> - 4 Millers Brook Croyde Braunton Devon EX33 1PQ Internal alterations and rear extension GPC have chosen to comment on this application due to changing circumstances and an updated plan.</p>
189.6	<p><b>81163</b> - 24 Davids Hill Georgeham Braunton Devon EX33 1QF Extension to dwelling &amp; creation of a raised terrace (amended proposal)</p>

	<p>Councillor Zarza proposed approval of this application, seconded by Councillor Collins. The vote was unanimous in support, and the motion to approve was carried.</p>	
<p>189.7</p>	<p><b>Other Planning</b>  <b>Applications with no comment requested.</b></p> <p><b>81060</b>  Putsborough Court, Putsborough, Braunton, Devon, EX33 1LB  Notification of works to trees in a conservation area in respect of removal of 1 sycamore tree to ground level (T1), Crown reduction of 1 Sycamore tree (T2) and remove dead stems to ground level of 1 Elm Tree (G1)</p> <p><b>81273 withdrawn</b>  Thornberry, Croyde, Braunton, Devon, EX33 1NH  Application for a non-material amendment to planning permission 72133 Demolition of existing house and ancillary buildings and construction of replacement dwelling and change of use of agricultural land to garden extension. (amended plans)) in respect of additional garden shading structures</p> <p><b>81373</b>  1 Village Hall Jones Hill, Croyde, Braunton, Devon, EX33 1LX  Notification of works to trees in a conservation area in respect of crown lifting of 1 Small Elm Tree (T1)</p> <p><b>81400</b>  27 Sandy Way, Croyde, Braunton, Devon, EX33 1PP  Application for a non Material Amendment to planning permission 80499 (Demolition of part of dwelling and garage together with extensions and raising roof with dormers to create additional accommodation) to allow raising gable height on west elevation to be inline with main ridge height</p> <p><b>Recently decided applications</b></p> <p><b>81134</b>  Myrtle Farm Cottage, Jones Hill, Croyde, Braunton, Devon, EX33 1LX  Notification of works to trees in a conservation area in respect of T1 - Sycamore - Crown reduce - Existing H 6.5m, N-S 4m, E-W 4m. Post Pruning H 4m, N-S 2.5m, E-W 2.5m to encourage lower dense growth as part of hedgerow screening  <b>Decision:</b>  Approved</p> <p><b>81004</b>  22 Hobbs Hill, Croyde, Braunton, Devon, EX33 1LZ  Listed building consent for change of window to doorway &amp; render of rear wall  <b>Decision:</b>  Approved</p> <p><b>81161</b>  Inclendon Cottage, Georgeham, Braunton, Devon, EX33 1JN  Listed Building Consent for restoration of fire damaged property  <b>Decision:</b>  Approved</p>	
<p>190</p>	<p><b>Finance.</b></p>	

190.1	<p><b>Balances.</b> Lloyds Bank Treasurers Account as at 13.02.2026 <b>£8,86.264</b> Lloyds Bank Business Instant Access Savings Account as at 13.02.2026 <b>£79,168.64</b> <b>This includes bank reserves of £5,356.00</b></p>																									
190.2	<p><b>The following payments authorised by BACS:</b></p> <table border="1" data-bbox="236 456 1378 1359"> <tr> <td><b>North Devon Council</b></td> <td>Salary recharge, pension and admin fee</td> <td>£1,909.34</td> </tr> <tr> <td><b>Slee Blackwell</b></td> <td>Disbursement charges (land registry)</td> <td>£206.00</td> </tr> <tr> <td><b>Reimbursement clerk</b></td> <td>Mobile phone £7 IT costs inc renewal of Office software £42.50 and technical fixes £85.00 charged 50% of cost.</td> <td>£134.50</td> </tr> <tr> <td><b>Contractor</b></td> <td>Remove old swing basket and make good (preserve any good wood)</td> <td>£850.00</td> </tr> <tr> <td><b>Contractor</b></td> <td>Tree maintenance Georgeham inc, removing dead trees</td> <td>£3,975.12</td> </tr> <tr> <td><b>Reimbursement councillor</b></td> <td>2 x land searches</td> <td>£28.00</td> </tr> <tr> <td><b>Cleaning</b></td> <td>Pavilion 2.75hrs £37.12 Toilets and bus shelter 1.5 hours £19.75</td> <td>£56.87</td> </tr> <tr> <td></td> <td>Proposed by Councillor Maddocks Seconded by Councillor Williams Vote all in favour Authorised by Councillor Zarza</td> <td></td> </tr> </table> <p>Bank reconciliation January circulated, signed by Councillor Zarza Bank statement January circulated</p>		<b>North Devon Council</b>	Salary recharge, pension and admin fee	£1,909.34	<b>Slee Blackwell</b>	Disbursement charges (land registry)	£206.00	<b>Reimbursement clerk</b>	Mobile phone £7 IT costs inc renewal of Office software £42.50 and technical fixes £85.00 charged 50% of cost.	£134.50	<b>Contractor</b>	Remove old swing basket and make good (preserve any good wood)	£850.00	<b>Contractor</b>	Tree maintenance Georgeham inc, removing dead trees	£3,975.12	<b>Reimbursement councillor</b>	2 x land searches	£28.00	<b>Cleaning</b>	Pavilion 2.75hrs £37.12 Toilets and bus shelter 1.5 hours £19.75	£56.87		Proposed by Councillor Maddocks Seconded by Councillor Williams Vote all in favour Authorised by Councillor Zarza	
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		To note – Carpark and pavilion are now in credit for electricity.		
		Proposed by Councillor Maddocks Seconded by Councillor Williams Vote all in favour Authorised by Councillor Zarza		
190.4	<b>Review of financial reports</b> (circulated) Bank reserves, summary payments and receipts, payments and receipts for Jan 26			
190.5	<b>Review of volleyball club proposed commercial licence.</b> Email circulated. Propose to send out Councillor Maddocks seconded councillor Williams, all in agreement. Clerk to send to Volleyball club.			
190.6	<b>Georgeham toilets - quotes</b> <b>Review of plans for new windows and door locks. Councillor Zarza.</b> Georgeham public toilets. Agreement to investigate reopening disabled toilet, and also setting up a stoma station.  All quotes for windows and door locks for next meeting. <b>CCTV for Georgeham toilets.</b> Grant EOI has been accepted by D&C Police and paperwork sent in. Matched funding for a CCTV system to protect the toilets. GPC contribution £860.00			
190.7	<b>Review quote for dead and fallen tree management on footpath 19</b> (circulated) £630 inc VAT see below item 194.5.			
191	<b>Matters arising from minutes of the last meeting</b>			
191.1	HELAA – GPC initial response document submitted. Response back from NDC to request landowners to get involved.  Agreement from GPC to make their document available online and request landowners respond.			
191.2	<b>Public survey. Councillor Zarza.</b> Final version circulated. Agreement to proceed and agree methods of deployment - online social media, printed copies in village shops, GPC website			
192	<b>Correspondence</b>			
192.1	<b>Letter from CARA</b> regarding road speed signs. Clerk to communicate with CARA regarding the condition of the speed camera/sign. Budget available for an additional sign in the new financial year. Request for CARA to provide details of any speeding hotspots they are aware of.  GPC to liaise with Councillor Bell regarding local speed limits.			
191.2	<b>Email request from NDC – potential transfer of assets to GPC.</b> A working group was convened on 2.02.26 to generate expressions of Interest for Croyde carpark and Croyde public conveniences. Response sent to NDC prior to this meeting due to very short deadline. Awaiting response from NDC.			
191.3	<b>Georgeham Relief in Need.</b> New Trustee to be appointed due to the resignation of a current Trustee. A volunteer has come forward who will speak to the Trust.			

191.4	<b>Cluster working.</b> Email circulated regarding the potential to form cluster working groups. Clerk to contact Ilfracombe and express interest in the scheme.
192	<b>Urgent items raised by the Chair. n/a</b>
193	<b>Items raised by the clerk/councillors.</b>
193.1	<b>Review and agree new policies.</b> Circulated. Risk assessments play parks/cemetery/playing field FOI requests/cash and cheque handling/bank reserves/land assets It was agreed to document and diary regular inspections
193.2	<b>Article 4.</b> Update from consultant, circulated. More work to be done to identify individual sites. Working group to arrange a meeting to move forward.
193.3	<b>GPC asset valuations.</b> Valuations circulated. Agreement to proceed and for the clerk to update the Asset Register.
193.4	<b>Overnight visitor levy.</b> Councillor Williams. Email circulated. Councillors to provide feedback prior to next meeting
193.5	<b>Local Government Reorganisation</b> – email circulated from DC requesting GPC feedback. Response required by 26 March. Deferred to next meeting.
193.6	<b>Croyde Nature Recovery Plan</b> - Community Input. Survey posted online.
193.7	<b>Croyde Village hall</b> have requested GPC part-fund the ongoing maintenance of the village green planters and bed. Agreement to fund 1/3 of the costs through the grant giving policy. Clerk to arrange payment.
194	<b>Reports</b>
194.1	<b>Croyde Play Park. Councillor Zarza</b> Monkey bars reported as being unfit for use see item 185.2. Now removed. An assessment of the playpark is in hand.
194.2	<b>Croyde Skate Park. Councillor Maddocks</b> Lights are ordered and being fitted
194.3	<b>Georgeham Play Area. Councillor Zarza</b> Need to advertise for a volunteer to help with funding. Councillor Beaumont – more seating and shelter required, provision should be part of the grant funding application.
194.4	<b>Potholes. Councillors Cox and Hare</b> General deterioration partly due to the poor weather. Councillor Bell reported significant money going into road support.
194.5	<b>P3 Parish Footpaths. Councillor Young</b> Quote received for FP 19 see item 9.6 to be discussed with DCC P3 footpaths

	<p>Urgent item – Update on falling tree on FP19 and suspended partially ruptured branch on FP18. Email circulated. Agreement to proceed £630 inc VAT. Councillor Maddocks to request J Fowler for a contribution.</p> <p>Proposed councillor Maddocks, Seconded councillor Zarza, vote all in agreement.</p> <p>Clerk to write to unison and thank them for laying the hedge along the road by their premises.</p>	
194.6	<p><b>Defibrillator check. Councillor Luxton</b> Everything is working correctly.</p> <p>Suggestion to put up a sign providing directions to the defibrillator unit. Clerk to request of this could go in the church porch.</p>	
194.7	<p><b>St George’s Churchyard. Working group.</b> Update following meeting with PCC 27.01.26 Diocese structural engineer on site 20.02.26 to give advice regarding a conservationist approach to repairing and preserving the churchyard wall. Awaiting his report.</p> <p>Tree management and maintenance. Review of Councillor Beaumont’s proposal (circulated) also the suggestion tree maintenance should be included in the remit for the working group. Agreed.</p>	
194.8	<p><b>Cemetery.</b> Nothing to report. The summerhouse is still awaiting removal.</p>	
194.9	<p><b>Councillor advocate scheme. Councillor Cox</b> Report circulated from Councillor Cox. Upcoming in-person meeting on protests in Exeter 4 March. Expenses agreed for trip at NALC standard rate. Clerk to review and update the expenses policy.</p>	
194.10	<p><b>Speed camera update – Councillor Hare</b> Refer to item 192.1</p>	
195	<b>AOB</b>	
195.1	<p>Councillor Zarza – a member of the public has requested to level the top of the triangle of land by St David’s Hill to accommodate a new crib, on the location of the old crib.</p> <p>Proposed to accept Councillor Zarza, seconded Councillor Beaumont, all in agreement.</p>	
196	<p><b>Approval of the Minutes of the Parish Council Meetings held on 15 January 2026</b> Proposed by Councillor Williams, seconded Councillor Hare, unanimously approved</p>	
197	<b>Part II Confidential.</b>	
198	<p><b>Date of next GPC meeting: Thursday 19 March in Georgeham Village Hall at 6pm</b> The meeting ended at 8.06pm.</p>	

**Summary of Decisions:**

- **Part I Minutes of the Parish Council Meetings held on 15 January 2026**
- **Planning**
- **Payments**
- **That the meeting goes into Part II Confidential**

***These Minutes are agreed by those present as being a true record.***

*Signed:*  
*Chair of Georgeham Parish Council.*

*Date:*