

**Minutes of Georgeham Parish Council Meeting held on Thursday, 27 June 2024
in Georgeham Village Hall at 6pm.**

Chaired by: Councillor M Beaumont		Clerked by: Sue Keane
Present: Councillors M Beaumont Dr E Williams N Zarza R Hare J Cox T Luxton J Collins		Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Part I Minutes of the Parish Council Meeting held on 30 May 2024 Reports Planning Planning Correspondence Finance To consider responses to matters raised under Public Participation Matters Arising from the Minutes of the meeting held on 30 May 2024 Correspondence Urgent items raised by the Chairman Items raised by Councillors / Clerk Part II Confidential including the approval of the Part II Confidential Minutes of 30 May 2024 Date and time of next meeting
40	Apologies. Councillors Young and Maddocks, and County Councillor Maskell were unable to attend and send apologies	
41	Representations from the public	
41.1	Email received from a member of the public requesting a 20MPH speed limit to be implemented throughout the Parish, at least in Williamson Close.	
41.2	Email received from a member of the public regarding the quality of maintenance at the Georgeham Cemetery.	
41.3	Representation in person from National Trust Two representatives from the National Trust came and spoke about their plans to introduce a planning application in July to regularise the car parking at Baggy Point car park. Their aim is to provide more parking in the summer months to reflect seasonal demand and an act as a traffic safety valve.	
42	To consider responses to matters raised under Public Participation.	
42.1	20 MPH speed limit Research carried out by CARA would suggest that most drivers are not exceeding the speed limit, however it was agreed to access the speed monitoring device and set it up in a suitable spot in Croyde. Once up to date data has been collected then the Council can report to NDC. Councillor Hare to set up the monitor and liaise with County and District Councillor Maskell to see what can be done. It is outside the remit of the Parish Council to enforce speed limits.	
42.2	Maintenance of cemetery grounds. This item was transferred into the confidential element of the meeting.	
42.3	NT overflow carpark. Councillor Beaumont thanked the National Trust for the useful and informative material they shared. It would be inappropriate for the Council to comment on an	

	<p>upcoming planning application and so any response will be forthcoming at that time. The NT will provide a copy of their report.</p>
43	Declarations of Interest.
44	<p>Planning Councillor Maddocks in his capacity as North Devon Councillor states that any opinions expressed during discussions of the following planning applications represent a preliminary view and he will naturally reconsider the application fresh when presented all the facts at principle level</p>
44.1	<p>78764 Proposed extension, alterations and erection of garden room at 1 Glebe Field Georgeham Braunton Devon EX33 1QL Response sent to ND Planning 28 June</p> <p>Georgeham Parish Council recommended refusal of this application and included the following points.</p> <p>The extension would roughly double the size of the building and change the bungalow into a house. If it were a new build it would contravene Neighbourhood Plan BE2 which states that the internal area of any replacement building will not exceed the existing building.</p> <p>There is no precedence for this sort of development in the road.</p> <p>The comments on the application regarding a floating foundation raise concerns about the foundations being robust enough to cope with the extension upwards, with an additional level and new roof going on to a foundation designed to cope with one story.</p> <p>There is a concern about small residential properties being converted into large houses and offered as second homes. which is in contravention of the Neighbourhood Plan housing objectives. Loss of housing stock for smaller properties is causing a drift for first time buyers and retired people out of the area.</p> <p>Despite the addition of an extra bedroom and the potential for the study to allow for a further bedroom, there is no extra provision for parking, in fact the garage is to be changed to a storage room so the amount of parking will be reduced.</p> <p>The Wildlife Survey was completed last October and is therefore out of date.</p> <p>Councillor Luxton proposed to refuse the application. This was seconded by Councillor Cox. The Council voted unanimously to refuse this application.</p> <p>A response was sent to ND Planning 28.06.24</p>
44.2	<p>78628 Barn at North Hole Farm Georgeham Braunton Devon EX33 1JQ Erection of roof structures over existing slurry store and silage pit.</p> <p>Georgeham Parish Council recommend approval of this application.</p> <p>Proposed Councillor Williams Seconded Councillor Cox Vote Unanimous A response was sent to ND Planning 28.06.24</p>

45	<p>Planning correspondence</p> <p>78816 - Maple Tree Barn North Buckland Braunton Devon EX33 1HY Application for a lawful development certificate for commencement of works relating to planning permission 72815 Clerk has sent all the information available to ND Planning</p> <p>Notifications</p> <p>Application Number: 78334 Lan Y Mor Long Close Croyde Devon EX33 1NH Variation of condition 2 (plans) attached to planning permission 72591 (erection of replacement dwelling) to allow for a change of design Approved</p> <p>78281 Forda Hill Farm Forda Braunton Devon EX33 1JG Demolition of existing barn and replacement with dwelling (fall back application - approved to be converted into a dwelling under 72171 & 74468 and enacted under 78087) Approved</p> <p>77644 Barn East of Forda Hill Farm Forda Braunton Devon EX33 1JG Conversion of redundant Barn to dwelling Withdrawn</p>																									
45.1	<p>Permitted development rights Down End – review of response from Saxby MP Clerk to circulate to the Council a letter on their behalf to review before being sent to ND Planning Enforcement</p>																									
46	<p>Finance.</p> <p>Balances.</p> <p>Lloyds Bank Treasurers Account as at 21.06.24: £12,429.33</p> <p>Lloyds Bank Business Instant Access Savings Account as at 21.06.24: £96,157.81</p>																									
46.1	<p>To approve the following payments by BACS:</p> <table border="1" data-bbox="231 1473 1492 2020"> <tr> <td>Councillor Beaumont</td> <td>Reimbursement APM</td> <td>9.38</td> </tr> <tr> <td>Play Inspections</td> <td>3 play parks</td> <td>432.00</td> </tr> <tr> <td>Barum</td> <td>Security checks in Croyde</td> <td>230.40</td> </tr> <tr> <td>NDC</td> <td>Salary recharge inc admin fee</td> <td>1390.29</td> </tr> <tr> <td>Westcotts</td> <td>Internal audit</td> <td>540.00</td> </tr> <tr> <td>Lee Rulton</td> <td>Grass cutting</td> <td>960.00</td> </tr> <tr> <td>Bluewave plumbing</td> <td>Unblocking Gham toilets</td> <td>278.70</td> </tr> <tr> <td>Cleaner</td> <td>Gham toilets</td> <td>21.00</td> </tr> </table>	Councillor Beaumont	Reimbursement APM	9.38	Play Inspections	3 play parks	432.00	Barum	Security checks in Croyde	230.40	NDC	Salary recharge inc admin fee	1390.29	Westcotts	Internal audit	540.00	Lee Rulton	Grass cutting	960.00	Bluewave plumbing	Unblocking Gham toilets	278.70	Cleaner	Gham toilets	21.00	
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		Councillor Luxton proposed approval of the above payments, seconded by Councillor Zarza and unanimously agreed Councillor Zarza to authorise payments	
Ratification of the following DD payments from 25 May to 21 June 2024:			
	BT 31.05	Broadband inv	£39.72
	EDF 29.05	Gham playing fields	40.08
	EDF 19.06	Gham Playing fields	36.80
	EDF 17.06	Glebe Field car park	138.00
	EF 14.06	Gham toilets	345.57
	ICO 14.06	Membership fee data protection	35.00
	Pennon water 03.06	Gham toilets	253.24
	Pennon water 03.06	Gham cemetery	21.67
	Card payments		
	Amazon 29.05	Waste bags	27.89
46.2	<p>Sign off 2024 Financial Regulations</p> <p>Proposed by Councillor Beaumont Seconded by Councillor Williams Unanimously agreed</p> <p>The 2024 Financial Regulations will be available to the public to view via the Parish Council website.</p>		
46.3	<p>Bark chips for Croyde Play area</p> <p>A recent survey by Touchwood identified the need to top up the bark chip surface in the play area. Quote;- Play grade bark chips. 15 x 1m3 bags approx. £2,220 inc. delivery</p> <p>Proposal to accept the quote Councillor Beaumont Seconded Councillor Hare Vote – 6 in favour 1 against. The vote carried</p> <p>Need to arrange for Councillor Maddocks and helper with a lifter to receive and spread. This will need to be deferred to the Autumn to allow access through the car park at a quieter time.</p>		
46.4	EV charger Monta - £456.19 transferred into bank		
46.5	VAT refund is through - £6,690.88		
47	Matters arising from minutes of the last meeting		

47.1	<p>Summer Community Garden party held 21 June. Feedback and any actions Generally well attended and enjoyed. All those who contributed have been thanked Suggestion to consider taking cash free payments next year.</p> <p>Proposal to pass the money from selling coconuts on to Councillor Beaumont as a contribution to her costs. Proposed Councillor Zarza Seconded Councillor Luxton Unanimously agreed</p>	
47.2	<p>Football club licence Now signed and up to date</p>	
47.3	<p>Cutting of Refugia area on an ad hoc basis Councillor Williams met with a contractor to review this area. To be discussed in the confidential section of the meeting.</p>	
48	<p>Correspondence</p>	
48.1	<p>The Rural Village Services Group – email circulated deferred to next meeting</p> <p>Subscription is £50 a year Do we want to subscribe?</p>	
49	<p>Urgent items raised by the Chair - none</p>	
50	<p>Items raised by the clerk/councillors</p>	
50.1	<p>Clerk</p> <ul style="list-style-type: none"> • AGAR forms submitted to external auditor • Website data being overhauled with Councillor Zarza, based on ICO table– please can all Councillors review their information and biog, send through any updates. • Still waiting on response to waste bin request for entrance to Combas Lane. Clerk has chased again. <p>Updates to the website explained.</p> <p>Proposed approval Councillor Luxton Seconded Councillor Williams Unanimously agreed</p>	
50.2	<p>Community contacts page on website do we need this, if so in what form and who should be responsible for updating the information? Councillor Zarza to review</p>	
50.3	<p>Councillor Cox reported the light for the path from the carpark to St George's has been knocked down, presumably by a car going too far forward. The base of it is broken. It's safe in that no bare wires are exposed.</p> <p>Councillor Zarza to gaffer tape lid of meter box in car park and check with National Grid. Clerk to speak with contractor to make sure it is disconnected and safe and provide a quote.</p>	
50.4	<p>Georgeham Toilets and Pavilion Toilet at Georgeham now unblocked, invoice for the work is in the minutes item 46.1.</p>	

	<p>Cleaner has resigned on health grounds. The Council need to find another cleaner and provide them with a tick list of jobs. Also ensure that they have a good supply of loo rolls, cleaning materials etc.</p> <p>Advert deployed on Facebook. Any cleaners who are interested - need to arrange a visit/meet up with Councillors Zarza and Luxton. Agreed a checklist would be provide to ensure standard of work</p> <p>Important we have a cleaner soon.</p> <p>In the future need an regular inspection of facilities.</p>
50.5	<p>Parish Online Xmaps Councillor Zarza is planning to provide a demonstration of ParishOnline XMAPs and its uses for GPC at the July meeting. Approx 10 minutes.</p>
51	<p>Approval of the Minutes of the Parish Council Meeting held on 30th May 2024 Proposed by Councillor Williams Seconded by Councillor Cox Unanimously agreed</p>
52	<p>Reports.</p>
52.1	<p>County Councillor Maskell not present, she sent her apologies</p>
52.2	<p>District Councillors Maddocks and Maskell not present</p>
52.3	<p>Croyde Play Park. Councillor Zarza Play Inspection report now in. Councillors Beaumont, Zarza and Maddocks reviewed onsite. Report sent to Touchwood for their evaluation. They have reported back with an action plan and costs (circulated)</p> <p>Meeting with Proludic representative (the company who did the playpark in Braunton) on 18th June (Councillors Beaumont, Maddocks and Zarza). This is for new equipment such as an outdoor gym. He is to come back to the Council with suggestions for both Croyde and Georgeham. The latter will most likely be a new install, so will need to look at funding via S106 as well as other funding sources. See minute 52.4</p> <p>Councillor Williams expressed her view that the Council should be focussed on connecting people to nature. She is actioned to come back with some ideas of how this might work.</p> <p>Councillor Luxton commented that both play parks are well used and much appreciated</p> <p>Question raised around what people in the parish want. There has been some consultation in the past that supported play parks, the parish council are responsible for serving the community and consulting them on what they want.</p> <p>Councillor Zarza; There is also concern there will be many complaints and potential vandalism if the parks are taken away.</p> <p>Touchwood – proposed they repair their equipment as per report circulated. Grass to be reinstated around the shelter and boulders. Proposed by Councillor Beaumont Seconded Councillor Zarza Vote – 6 in favour 1 against. The vote carried.</p>

	<p>Clerk to arrange PO with Touchwood for their work and agree a date. Also to contact the Croyde grass cutting contractor and arrange for the grass to be reinstated as per the report.</p>
52.4	<p>Georgeham play park – Councillor Zarza</p> <p>S106 funding has been requested and the Expression of Interest is eligible for funding, however there is no timescale on this as it is dependant on a suitable planning application being approved. There are other options to raise the money, including grants and Public Works loan.</p> <p>Proposal to explore grant options for Gham playpark. Proposed Councillor Beaumont Seconded Councillor Hare Vote – 6 in favour 1 against. The vote carried</p> <p>Clerk to share out the list of potential grant options to available Councillors to triage and report back.</p> <p>Clerk to explore option of Public Works loan.</p>
52.5	<p>Croyde Skate Park Councillor Maddocks Minimal work required on the skate park as per the Play Inspection report</p>
52.6	<p>Potholes – Councillor Cox None to report, no complaints received</p>
52.7	<p>P3 Parish Footpaths – Councillor Young Purchase Order request for £280 received. This will cover work on Footpath 22 – hedge cutting and stream clearing</p> <p>In view of the basic grant received this year Councillor Young suggests that the Parish explore raising additional funds for potential parish footpath projects with the National Landscapes grant fund. Action Clerk</p> <p>Also there have been some changes to the access to the field off Cloutmans Lane and the track that comes out opposite the Manor (Footpath 13) (currently for sale with Philips Smith and Dunn). The metal pedestrian gate that was installed by Devon Footpaths I believe, and the wider wooden access gate adjoining it have both been removed. However it looks like there may be a new single 5 bar metal gate being installed.</p> <p>Councillor Williams has been in touch with the owner and Councillor Young has reported the facts to Devon County footpaths in case there is anything that they need to check out. Devon Highways - Public Right of Way, Concern – reference W241759330</p>
52.8	<p>Defibrillator check - Councillor Luxton Handover from former Councillor Huggett is now complete.</p> <p>Councillor Luxton has inspected the defibrillator and confirms it is working correctly.</p>
52.9	<p>St George’s Churchyard Update from Councillor Beaumont following a meeting with a potential contractor and a Trustee of St George’s House.</p> <p>Quote received for French drains on Churchyard side of the cob wall - £4,000 Propose to accept Councillor Beaumont</p>

	<p>Seconded by Councillor Luxton Unanimously agreed Clerk to inform contractor</p> <p>St Georges House – Councillor Beaumont has made contact with Trustees and they have agreed to cover the costs of their boundary, confirmed in writing.</p> <p>The quotes the Parish Council have received for the work on the wall have been sent on to St George’s House Trustees.</p> <p>Quotes now required for the other 2 projects – at the back of the cottages and along the stream. Funding options to be explored.</p>	
52.10	<p>Cemetery Summerhouse repairs – contractor has been asked but not yet responded, now looking at an alternative contractor. Councillor Williams is happy to meet them and explain what is required</p> <p>Pillar repairs - clerk has chased the contractor, still awaiting a quote.</p> <p>For next agenda – draft an advert for a part time handyman</p>	,
52.11	<p>Croyde bus shelter Update from Councillor Williams. Trees now gone and the area is ready for the bus shelter to be constructed.</p>	
53	Part II Confidential.	
53.1	Minutes of last Part II meeting approved	
54	<p>Date of next meeting: Thursday 25 July 2024 in Georgeham Village Hall at 6pm. The meeting ended at 8.15pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Part I and Part II Minutes of the Parish Council Meeting held on 27 June 2024 ➤ Planning ➤ Payments ➤ That the meeting goes into Part II Confidential <p><i>These Minutes are agreed by those present as being a true record.</i></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>		<p>Date:</p>