

**Minutes of Georgeham Parish Council Meeting held on Thursday, 25 April 2024
in Georgeham Village Hall at 6pm.**

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| Chaired by: Councillor M Beaumont | Clerked by: Sue Keane |
| <p>Present: Councillors</p> <p>M Beaumont Dr E Williams N Zarza J Young R Hare M Taffinder J Cox</p> | <p>Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Part I Minutes of the Parish Council Meeting held on 28 March 2024 Reports Planning Planning Correspondence Finance To consider responses to matters raised under Public Participation Matters Arising from the Minutes of the meeting held on 28 March 2024 Correspondence Urgent items raised by the Chairman Items raised by Councillors / Clerk Part II Confidential including the approval of the Part II Confidential Minutes of 28 March 2024 Date and time of next meeting</p> |
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| <p>1</p> <p>1.1</p> <p>1.2</p> <p>1.3</p> | <p>Representations from the public</p> <p>Email from a member of the public regarding long term parking in the G'Ham playing field carpark</p> <p>Representation from a member of the public regarding Planning Application 78389 at Inledon Mews Georgeham Braunton Devon EX33 1JN. The person is a neighbour and has submitted objections to North Devon Council. They were concerned about the precedence being set if this retrospective application was approved. Also concerns about highway visibility and lack of privacy as the upstairs windows look towards the neighbouring property</p> <p>Representation from the Applicant for Planning Application 78389 at Inledon Mews Georgeham Braunton Devon EX33 1JN. The garage and store gained planning approval in 2003. The Neighbourhood Plan supports housing for local people and they will sign a Principle Residency statement to secure the property as residential.</p> |
| <p>2</p> | <p>Apologies. Councillor Maddocks was unable to attend and sent their apologies.</p> |
| <p>3</p> | <p>Declarations of Interest. Councillor Hare declared an interest in item 9.1</p> |
| <p>4</p> | <p>Approval of the Part I Minutes of the Parish Council Meeting held on 25 March 2024</p> <p>The Part II Confidential Minutes were approved under Minute no 14.1</p> |
| <p>5</p> | <p>Reports.</p> |
| <p>5.1</p> | <p>County Councillor Mrs P Maskell</p> <p>Feedback from Councillor Maskell's email about the Councillor Advocate scheme. Councillor Cox to take on the role, he has been forwarded the information.</p> |

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| | <p>Parking on the street and trading in 1 hour parking zones in Croyde - carried forward from previous meeting. Councillor Maskell has sent more emails about onstreet trading. Possibility of on-street parking by the beach where you could pay for an hour also NDC are considering the idea of having a trading street where you apply for a licence to trade which would be along Moor Lane. Issue around road width for this option. Parish council would be keen to support some action as we see regular complaints.</p> <p>There was a vote to support the investigation, all agreed.</p> <p>Devolution to Devon – this scheme would empower area and bring in more funds, green energy etc. for example 10M for repairing roads on top of 59M already provide and 24M from pothole fund</p> | |
| 5.2 | <p>District Councillors Maddocks and Maskell No report</p> | |
| 5.3 | <p>Croyde Play Area – Councillor Taffinder and Zarza Monkey bars on the play apparatus have a handle missing – reported to Play Inspection Who are due to make their annual inspection. They are being chased by the Clerk and have been told that equipment has had to be taped off as not safe.</p> <p>Huge litter problem in the car park mainly cardboard boxes. Clerk to take up with NDC as part of the application for waste bins.</p> <p>Councillor Taffinder is now retiring from the Parish Council after 9 years of great service to the community. Everyone thanks him for his service and wishes him well. Councillor Zara will take over the responsibility for the two play parks in Croyde and Georgeham</p> | |
| 5.4 | <p>Georgeham play park – Councillors Taffinder and Zarza</p> <p>Still waiting on one more quote for the Play Park. Councillor Zarza reported they were all coming in around the same value of £25,000.</p> <p>Agreed that in the meantime the clerk can send expression of interest for S106 with indicative costs for the playpark, pavilion and outside seating and shelter.</p> | |
| 5.5 | <p>Potholes – Councillor Taffinder Councillor Taffinder reported the repair service was generally quite quick but the service of poor quality.</p> <p>This role is to be picked up by Councillor Cox with support from Councillor Hare.</p> | |
| 5.6 | <p>P3 Parish Paths Partnership – Councillor Young. P3 forms submitted in February along with a bid for funding for the new financial year however there has been no response so far. There is a new recently appointed P3 Coordinator at Devon Footpaths.</p> <p>Strong winds and heavy rain are continuing to cause a lot of damage to the footpaths.</p> | |
| 5.7 | <p>Georgeham Defibrillator Check. Councillor Huggett. Councillor Huggett has reported that she has checked the unit and all is working correctly.</p> <p>Councillor Huggett is now standing down as Parish Councillor and this role will be picked up by another Councillor, to be reviewed at the next parish meeting on 30 May. Everyone extends their thanks and best wishes for all Councillor Huggett’s hard work on behalf of the Parish.</p> | |
| 5.8 | <p>Croyde Skateboard Park – Councillor Maddocks. Nothing to report.</p> <p>The clerk is planning to submit a request for a waste bin to be situated in the car park adjacent to the skate park and close to the payment unit.</p> | |

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| 5.9 | <p>Clerk's Actions Business as usual Reports submitted. Internal audit to commence 7 May</p> | |
| 5.10 | <p>Climate. New EV charger units installed and working</p> | |
| 5.11 | <p>St George's Churchyard Update from Councillor Beaumont who met with structural engineer and his assistant . He's produced some technical drawings of cob wall sufficient for the Parish Council to put in a land drain. This needs to be done first. Drawing sent to St George's house trustees Councillor Beaumont to follow up</p> <p>Clerk to put Councillor in touch with contractor to arrange site visit to quote for the digging work.</p> | |
| 5.12 | <p>Georgeham Cemetery Work required to explore drainage, mend the pillars and fix issues with summerhouse. Quote for exploratory work £480 – clerk to give the go ahead Councillor Beaumont proposed Councillor Taffinder seconded unanimously agreed</p> <p>Clerk to check we aren't paying sewerage – external use meter.</p> <p>Pillars – insurance company of van driver will pay we need to find a contractor</p> <p>Summerhouse – needs work doing – Councillor Williams to approach a contractor</p> | |
| 5.3 | <p>Croyde Bus Shelter Update from Councillor Williams on current position Invoice request from DPA Planning £250 + VAT DPA being very persistent. Agreement to delay is to keep it within planning rules. We should agree in principle to pay for agents extra time Councillor Beaumont proposed Councillor seconded, unanimously agreed</p> | |
| 5.14 | <p>Georgeham Pavilion S106 funding applications in progress in a bid combined with the play park – solar panels and potentially a shelter to extend the space and use of the pavilion and park area.</p> <p>Football club licence has been emailed out – for review and comment Councillor Young to update licence for 2024/25 with some extra points. Councillor Beaumont proposed to keep Pavilion fee at current rate of £35 per match seconded by Councillor Hare, unanimously agreed</p> | |
| 6 | <p>Planning. Councillor Maddocks in his capacity as North Devon Councillor states that any opinions expressed during discussions of the following planning applications represent a preliminary view and he will naturally reconsider the application fresh when presented all the facts at principle level</p> <p>To consider the following Applications:</p> | |
| 6.1 | <p>78389 at Inledon Mews Georgeham Braunton Devon EX33 1JN Retrospective application for change of use of garage and store to a new home.</p> <p>Representations were heard from members of the public at the start of this meeting under item 1.</p> <p>The following comments were made by Councillors:</p> | |

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| | <p>We are being asked to approve retrospectively change of use from a garage. In 2003 planning permission was granted under application 34633 for a new building for use as a garage and store upstairs approved on the on the condition it shouldn't be used for anything else under application 34633. On this basis we shouldn't approve. Matter of principle. This sets a precedence within the parish. Comments being received from parishioners are all very much against this application. Although there is deep concern about the way the development has been dealt with – carrying out the build in 2023, creating a new house instead and then applying for retrospective planning permission , it does provide a new modest dwelling that is being lived in by a young local person . The application is one of both change in design and change of use. It is a new building and new dwelling so fits within policyH1 and a suitable restriction of principal residence occupancy should be imposed if permission is granted and there could be conditions to deal with aspects of overlooking.</p> <p>Propose to refuse Councillor Taffinder, seconded Councillor Williams, vote 4 agreed</p> <p>Councillor Young proposed to approve with conditions, seconded by Councillor Cox, vote 3 agreed</p> <p>Motion carried to recommend refusal.</p> <p>A response was sent to North Devon Planning Department</p> | |
| <p>6.2</p> | <p>78505 Barn at Denham Farm, North Buckland Braunton Devon EX33 1HY Demolition of redundant agricultural building and erection of one new dwelling (following Class Q approval 77146) and associated works</p> <p>Falls within policy H1 so principal occupancy residence restriction is applicable – it is a demolish and rebuild. Small, affordable The council approved the original barn conversion of the existing barn into a dwelling, this new application is for a dwelling that is slightly larger with modern building regs and insulation.in mind. The applicant has approval for a house conversion from an existing agricultural barn under class Q. On a conversion under class Q the existing barn structure is utilised and you cannot extend the existing foot print of the barn. What they currently have with Class Q is a single bed dwelling this application to demolish and rebuild will provide a double bed room which makes the house more useableMust be tied to H1 principle residency if approved. Red line area on the plan needs to include the soakaway Outside AONB and allows a more usable structure.</p> <p>Councillor Taffinder commented he was keen to go ahead current building in a poor state and the application is only fractionally bigger and it's not visible to the public. No access issues.</p> <p>Councillor Young proposed to support the application with caveats, seconded by Councillor Beaumont. Unanimously agreed</p> <p>A detailed response was sent to North Devon Planning Department</p> | |
| <p>7</p> | <p>Planning correspondence</p> | |
| <p>7.1</p> | <p>Notifications</p> <p>Planning decisions Application Number: 77604 Wester David Georgeham Braunton Devon EX33 1JS Description: Erection of a dwelling</p> | |

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| | <p>Decision: Approved</p> <p>Application Number: 78314 Croyde Bay Holidays Beach Road Croyde Braunton Devon EX33 1NZ Alterations to elevations of Seastocks Building, including replacing existing windows, replacing porches, balconies and roof finish</p> <p>Decision: Approved</p> <p>Application Number: 78181 Land North of Milkaway Lane Croyde Braunton Devon EX33 1QP Erection of barn, polytunnel and compost toilet together with creation of access track, hardstanding and wildlife pond</p> <p>Decision: Refused</p> | | |
| 8 | Finance. | | |
| 8.1 | Balances. | | |
| | Lloyds Bank Treasurers Account as at 19.04.24: £6,322.47 | | |
| | Lloyds Bank Business Instant Access Savings Account as at 19.04.24: £67,959.14 | | |
| 8.2 | The following payments were approved and authorised by Councillor Zarza 26.04.24 | | |
| | ND Council | Staff wages inc admin SD11522351 | 1,299.02 |
| | Steve Wightman | Grass cutting inv 463 | 784.27 |
| | Barum | Croyde Playpark security checks inv 57491 | 57.60 |
| | DALC | NALC/DALC affiliation inv 5563 | 508.16 |
| | Parish Online | Website service inc email 18UEO23-0006 | 504.00 |
| | Slee & Blackwell | Land purchase 2021 inv 7143 | 694.00 |
| | ICCM | Membership inv 4868/2024/25 | 100.00 |
| | ND Council | Dog waste collection inv SD11528023 15 bins twice a week for 13 weeks | 936.00 |
| | | Agree a Councillor to authorise payments NZ | |
| | Cleaning services | Cleaning Toilets and pavilion Total 12.25 hours at £12 per hour | 147.00 |
| | Ratification of the following DD payments from 22 March to 19 April 2024: | | |
| | BT | Broadband inv M010VM | 35.93 |
| | EDF | Pavilion/playing fields electric | 22.00 |

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| | EDF | Glebe Field | 138.00 | |
| | BT | Broadband inv M010VM | 35.93 | |
| 8.3 | Review of the budget and the Asset Register Reports were circulated prior to the meeting | | | |
| 8.4 | Grass Cutting Contract – Contracts and agreements issued, work now commenced. From Councillor Williams; We might need to extend the Georgeham grass cutting contract to the area east of Wrey Cottage and up to Forda at some point in the future. Leave for now and see what highways do regarding cutting back for open top buses | | | |
| 8.5 | Purchasing bird boxes and cameras for Georgeham Churchyard. Report from Councillor Cox Birdboxes with cameras designed for purpose. Constraints within churchyard about connectivity need power and ethernet. Would need cables mounted in the air, not very practical. Easiest system is wifi connection and solar power which relies on wifi signal in church. Good coverage up to 10m away on one side. PCC are happy for us to connect, however it's the wooded area that is of most interest and that would be out of signal. It doesn't look like online connectivity is possible. We can still put up bird boxes – explore costs for different sorts of bird boxes – Councillor Cox has volunteered to make them and was thanked by the Chair. | | | |
| 8.6 | Replacement No Parking sign by the shop in Georgeham Clerk secured a quote - new sign of the same shape & design will be: £185.00 including fitting. Unanimously agreed, Clerk to inform the supplier. | | | |
| 8.7 | Quote for replacement meter box for Glebe Field lights. Quote received £2,142 Electrical work to repair the existing fibre glass enclosure. To disconnect all electrical equipment then followed by national grid to disconnect the supply, so we can remove the box. We are anticipating these works to be spaced over 2 to 3 days for coordination of these works. We will fit a new meter box and install updated equipment and consumer units within the box. (additional works could be required due to some unknown factors once the box is removed which is not known at present) Councillor Beaumont proposed to accept the quote, seconded by Councillor Cox, in a vote 6 in agreement 1 against. The vote was carried. Meter box by Georgeham toilets – doesn't shut and is vulnerable. Clerk to ask contractor to look at this at the same time as carrying out the lighting work. | | | |
| 9 | To consider responses to matters raised under Public Participation. | | | |
| 9.1 | Containers at Down End car park. Several parishioners have expressed their concerns through social media. It was agreed it would be inappropriate for the Council to comment and join in the debate in this way. There is planning permission for one container only at Down End Car Park this permission was granted via a retrospective planning application in July 2016 for the Croyde Surf Academy. The container can be sited on the Car Park one week before Easter until 1 November. Concern has been raised about increase in the numbers of containers in different locations in the Car Park. This increase has been going on essentially since 2021 after the start of the pandemic The Council have raised breaches of planning permission at Down End Car Park as have Councillors and it is with North Devon Council Enforcement. Councillor Maskell to provide a case number that the clerk can pass on to email enquiries | | | |

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| 9.2 | Dog waste bins A parishioner has requested a dog waste bin to be sited near the Manor Inn/Kittiwell. A request form for a litter bin has been filled in and returned to NDC by the clerk. Waiting for a reply. |
| 9.3 | Email from a member of the public regarding long term parking in the G'Ham playing field carpark. The Council are aware of this and don't plan to take any action. Clerk to inform the member of public. |
| 10 | Matters Arising from the Minutes of the meeting held on 28 March 2024. |
| 10.1 | S106 funding New S106 projects for 2024 – Clerk to send in Expressions of Interest for the upcoming projects that we would like funding. <ul style="list-style-type: none"> • Solar panels on the Pavilion – email circulated with current quotes also new equipment for the play park and a covered area with benches outside the pavilion • An additional/outside toilet on the Pavilion • An upgrade to Croyde Playpark Clerk to check with District Councillors |
| 10.2 | Community Councillor grant There is a £500 grant available to be spent on Georgeham Playpark. It can be used for any play equipment. This item remains on the agenda |
| 10.3 | Georgeham Playing Field trustees. The Parish Council is the Trustee of the Georgeham Playing Fields. A request to change signatories on the Trustee bank account is work in progress – all forms now sent, awaiting access. |
| 11 | Correspondence. |
| 11.1 | Review of the speed monitoring email - circulated Wait to hear from CARA clerk to let the person who emailed know |
| 11.2 | Invitation to join the Rural Village Services Group Email circulated On hold for the present |
| 12 | Urgent items raised by the Chairman. |
| 12.1 | Co-option of new Councillors – to be discussed during the confidential meeting |
| 13 | Items raised by Councillors / Clerk. |
| 13.1 | Review of updated cemetery Regulations and costs – email circulated Regulations to be updated following feedback and published on the website |
| 13.2 | Annual Council meeting and Annual Parish meeting 30 April now booked and advertised The Annual Parish Council meeting is on 30 May - Review of compliance and policies. Approval of the accounts and AGAR, following review by the internal auditors week commencing 6 May, and before the external audit, paperwork to be submitted by 1 st July 2024. |
| 13.3 | Summer Community Garden Party Date suggested – Friday 21 st June End of school day up at playing fields WI do refreshments people offered to put up a gazebo etc Any entertainment? Coconut shy, Punch and Judy have proved popular in the past. |
| 13.4 | Review of Councillor's roles – Deferred until 30 May meeting |
| 13.5 | Review of documents for 2024/25 |

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| | <p>Notice of public rights – to be published online. Any person interested has the right to inspect and make copies of the accounting records for the financial year to which the audit relates. They will be available 3 June 12 July</p> <ul style="list-style-type: none"> • Risk assessment – review and agree, For business continuity need Councillor access to dropbox and Scribe • Financial regulations – review and agree • Standing Orders – review and agree • Statement of Internal Control – review and agree <p>Councillor Beaumont proposed the clerk to complete the updated documents following the feedback from the meeting, seconded by Councillor Young and unanimously agreed.</p> | |
| 13.6 | <p>Advertise for an odd job person? The parish would find it useful to have an odd job person available to call on. Councillor Williams to approach a local supplier.</p> | |
| 14 | Part II Confidential. | |
| 14.1 | Minutes of last Part II meeting approved | |
| 15 | <p>Date of next meeting: Wednesday 1st May 2024 in Georgeham Village Hall at 6pm. The meeting ended at 8.45pm.</p> | |
| <p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Part I and Part II Minutes of the Parish Council Meeting held on 25 March 2024 ➤ Planning ➤ Payments ➤ That the meeting does not go into Part II Confidential | | |
| <p><i>These Minutes are agreed by those present as being a true record.</i></p> | | |
| <p>Signed: Chair of Georgeham Parish Council.</p> | | <p>Date:</p> |