

**Minutes of Georgeham Parish Council Meeting held on Thursday, 14 December 2023 in Georgeham Village Hall at 6pm.**

<b>Chaired by: Councillor M Beaumont</b>	<b>Clerked by: Mrs Sue Keane</b>	
<p><b>Present: Councillors</b></p> <p><b>M Beaumont</b>  <b>J Cox</b>  <b>Dr E Williams</b>  <b>Mrs J Young</b>  <b>E Huggett</b>  <b>M Taffinder</b></p> <p><b>6 members of the public</b></p>	<p><b>Agenda: -</b></p> <p>Representations from the public          Apologies          Declarations of Interest          Approval of the Part I Minutes of the Parish Council Meeting held on 30 November 2023          Reports          Planning          Planning Correspondence          Finance          To consider responses to matters raised under Public Participation          Matters Arising from the Minutes of the meeting held on 30 November 2023          Correspondence          Urgent items raised by the Chairman          Items raised by Councillors / Clerk          Part II Confidential including the approval of the Part II Confidential Minutes of 30 November 2023          Date and time of next meeting</p>	
127	<b>Representations from the public</b>	
127.1	Request from a member of the public to cut back trees along the back of her rental property from Glebe Field, Discussed under item 135.1	
127.2	Information from Love Braunton regarding the windfarm proposed development Discussed under item 135.2	
127.3	Repainting the yellow cross hatch lines in Georgeham car park, reported by a member of the public Discussed under item 135.3	
127.4	A request for clarification and updated meeting dates for 2024 Discussed under item 135.4	
127.5	Email from a member of the public reporting damaged/missing dog waste bins. Discussed under 134.6 item as it was also raised by Councillor Zarza.	
128	<b>Apologies.</b> Councillors Hare, Maddocks and Zarza sent their apologies, also District Councillor Maskell	
129	<b>Declarations of Interest.</b> Councillor Young declared an interest in the CLT proposal, as their secretary. She had been granted dispensation to vote so was able to contribute to the discussion and subsequent vote	
130	<b>Approval of the Part I Minutes of the Parish Council Meeting held on 30 November 2023.</b> Deferred to the next meeting as there were minor typos to correct.	
	<b>The Part II Confidential Minutes were approved under Minute No 141</b>	

131.	<b>Reports.</b>	
131.1	<p><b>County Councillor Mrs P Maskell</b> Councillor Maddocks requested information on a loan from DCC to Woking Council, Councillor Maskell to look into it</p> <p>Deferred to 25 January 2024</p>	
131.2	<p><b>District Councillors S Maddocks and P Maskell</b></p> <p>Neither Councillor was at the meeting</p>	
131.3	<p><b>Croyde Play Area – Councillor M Taffinder</b> Nothing to report</p> <p>Play Area Inspections.</p> <p>Barum were asked to provide 2 x patrols on a Friday and Saturday night. 1 visit before midnight and 1 visit after midnight.</p> <p>Patrols are priced at £14:00 plus VAT per visit.</p> <p>Confirmed the plan to carry on next year plus an extra visit during the week – random day/time between 9 and midnight if that works for them</p> <p>Action: clerk to contact Barum</p> <p>Emptying of litter bins. Croyde Skate park, Georgeham Cemetery, Georgeham Village Hall &amp; Georgeham Playing Field, Croyde Play Park.</p> <p>On agenda for next meeting – to ensure a robust process is in place</p>	<p>Clerk</p> <p>Clerk</p>
131.4	<p><b>Georgeham Play Park.</b> Councillor Taffinder.</p> <p>Meeting to be held 16 Jan with playpark company who are experienced in this area. They will be giving advice It was noted that if more than £1,000 is to be spent on improvements there should be 3 quotes</p>	<p>Councillors Zarza and Taffinder</p>
131.5	<p><b>Potholes.</b> Councillor Taffinder.</p> <p>Photos were circulated of the 8 potholes filled 13<sup>th</sup> The repairs are probably OK for a year Georgeham to Putsborough over the ford on the right - there is a large pothole on that corner. Reported 10 Dec</p>	
131.6	<p><b>Croyde Skateboard Park.</b> Councillor Maddocks. Repairs completed</p>	
131.7	<p><b>P3 Parish Paths Partnership.</b> Councillor Young.</p> <p>Some work has been carried out on the beach footpath to resurface it</p>	

	<p>Cot Lane to Down Lane – they have put in some large stones in the hope they will stay put better than the smaller ones</p> <p>The annual footpath survey is due soon. Time to walk and mark condition. To be completed by February.</p> <p>There is a quote in for footpath 22</p>	
131.8	<p><b>Georgeham Defibrillator Check.</b></p> <p>Councillor Huggett checked the defibrillator 6/12/23 and it's all operational and registered on the circuit as being checked.</p> <p>Councillor Cox is doing research for new defibrillators, locations of the current devices in the Parish and their effectiveness. No update as yet</p> <p>Action Clerk: move forward to next meeting.</p>	Clerk
131.9	<p><b>Clerk's actions</b></p> <p>Standard ongoing business</p>	
131.10	<p><b>Climate Change</b></p> <p>Nothing new to report, PodPoint appears to work however some people have problems with the App, which we have no control over.</p> <p>In January – maybe set up a working party – added to the January agenda</p>	Clerk
131.11	<p><b>St George's Churchyard.</b></p> <p>Councillor Beaumont has been in touch with Mr Honeysett he wants a topographical survey of vulnerable parts of the church wall Following some tidying up we received an email from parishioner to say churchyard is looking better than it has done for 30 years</p> <p>Councillor Williams has identified a possible grant from EDFRA which will require 3 quotes and relates to the cob wall.</p> <p>Action: Councillor Beaumont will report back as project proceeds.</p> <p>Action Clerk to organise the quotes,</p>	<p>Councillor Beaumont</p> <p>Clerk</p>
131.12	<p><b>Croyde Bus Shelter</b></p> <p>Quote for under £1,000 received and accepted from Sam Dewar. He has been asked to start the work before Christmas if possible.</p>	
131.13	<p><b>Report from the Georgeham Parish Community Land Trust (CLT)</b></p> <p>Emails circulated in advance of the meeting. 3 members of CLT attended and brought detailed plans of the proposed project. They were able to answer all</p>	

	<p>questions in detail and they also took on board the concerns raised by the Councillors who each spoke in turn.</p> <p>The CLT took away specific points relating to improving the banks, which isn't in the plan, and replacing the gate to the playing field. They also listened to concerns about the loss of ancient hedgerows.</p> <p>Councillor Beaumont proposed the Council accept the CLT proposal assuming Planning Consent is granted, on the understanding that the scheme as shown in the plans and discussed at the meeting is implemented without significant amendments.</p> <p>Seconded by Councillor Taffinder Overall 5 Councillors were in favour and 1 against</p> <p>CLT - Planning application will be submitted between Christmas and New Year to come up in January/February. They would be happy to come along to another meeting and answer any questions.</p>	
132	<b>Planning. To consider the following Applications:</b>	
132.1	<p><b>78005 - Variation of condition 2 (plans) of planning consent 77330 (extension &amp; alterations to dwelling) to allow for increased size of dormer at 14 West Croyde Croyde Braunton Devon EX33 1QA</b></p> <p><b>Proposed by Councillor Williams to recommend refusal on the following grounds</b> <b>Seconded by Councillor Huggett</b> <b>Unanimous agreement</b></p> <p>Fulsome discussion was held against the original application.</p> <p>Reference was made to point DM01 of the local plan - affecting people's amenities</p> <p>It was described as an ugly sprawling bulk, out of character with the area No planning has been given for dormers on right side of road. The original plans were for this design and they had to alter them</p> <p>They have come back with essentially the same application again, plus an extra bedroom which has parking implications.</p> <p>Light intrusion is an issue. The balcony is not in proportion or in character</p> <p><b>A detailed response sent to the Planning Department 20.12.23</b></p>	
133	<p><b>To note the following North Devon Council Decision Notices:</b> <b>Approvals for:</b></p> <p><b>77660</b> Croyde Manor 17 St Marys Road Croyde Braunton Devon EX33 1PF Application for listed building consent for replacement windows and doors</p>	

	<b>76392 Luckenborough Croyde Braunton Devon EX33 1NH</b> Demolition of dwelling & erection of replacement dwelling (amended plans)																												
134	<b>Finance.</b>																												
134.1	<b>Balances.</b> To be updated once the bank details are accessible (we are currently changing signatories)																												
134.2	<p><b>The following BACS payments were approved and authorised:</b> Proposed by Councillor Young Seconded by Councillor Beaumont and unanimously agreed.</p> <p><b>It should be noted there are still outstanding payments due from last month</b></p> <table border="1"> <tr> <td><b>C&amp;G Dave Trickett</b></td> <td>Footpaths FP13 and FP19</td> <td><b>3,262.68</b></td> </tr> <tr> <td><b>Edwards electricals</b></td> <td>Replace lighting Glebe Fields  <b>Query why lights are failing after being replaced recently – clerk to speak to Edwards – analysis and review</b></td> <td><b>2,438.40</b></td> </tr> <tr> <td><b>Bay Gardens</b></td> <td>Grass cutting 4<sup>th</sup> payment Churchyard maintenance</td> <td><b>2,267.00</b></td> </tr> <tr> <td><b>Sue Keane</b></td> <td>Travel at 45ppm between 14 Sept and 1 Dec 2023 Stamps £2.50, small display screen £25</td> <td><b>65.70</b> <b>27.50</b></td> </tr> <tr> <td><b>Nik Zarza</b></td> <td>Reimbursement loo roll Wet floor sign</td> <td><b>40.77</b> <b>22.29</b></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table> <p><b>Ratification of the following payments made by the Parish Council’s Debit Card:</b></p> <table border="1"> <tr> <td></td> <td></td> <td></td> </tr> <tr> <td></td> <td></td> <td></td> </tr> </table>	<b>C&amp;G Dave Trickett</b>	Footpaths FP13 and FP19	<b>3,262.68</b>	<b>Edwards electricals</b>	Replace lighting Glebe Fields  <b>Query why lights are failing after being replaced recently – clerk to speak to Edwards – analysis and review</b>	<b>2,438.40</b>	<b>Bay Gardens</b>	Grass cutting 4 <sup>th</sup> payment Churchyard maintenance	<b>2,267.00</b>	<b>Sue Keane</b>	Travel at 45ppm between 14 Sept and 1 Dec 2023 Stamps £2.50, small display screen £25	<b>65.70</b> <b>27.50</b>	<b>Nik Zarza</b>	Reimbursement loo roll Wet floor sign	<b>40.77</b> <b>22.29</b>													Clerk
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134.3	<p><b>Large and Small Grass Cutting Contract.</b> <b>Grass Cutting Contract.</b></p> <p>Review of proposed new contract draft, circulated by Councillor Williams</p> <p>Agree where to advertise. To be sent out to tender early 2024, February at the latest.</p> <p>The contract needs to be finalised, to include length (4 years?) We need to write in an escalation if any renegotiation needed. Also termination terms from either side.</p> <p>Provide maps are areas be referenced.</p> <p>Provide more details about churchyard requirements</p> <p>Agree clippings to be dumped in corner of cemetery as at present</p>	Councillor Williams																											

	<p>We have a contract from NDC to cut specific areas presumable for visibility which needs to be reviewed and understood – on clerk to do list to find any paperwork</p> <p>Councillor Beaumont would like to it noted that Councillor Zarza cleaned the steps at Glebe Field. He was thanked for his time and effort.</p>	Clerk
134.4	<p><b>Damage to wall opposite King's Arms Georgeham</b></p> <p>Emailed quote reviewed and agreement to proceed with the repairs. £380</p> <p>Proposed by Councillor Beaumont Seconded by Councillor Taffinder, unanimously agreed</p> <p>Clerk to contact Highways to see if they will offer any support/funds. This will need to go through Councillor Maskell to get to the right person.</p>	Clerk
134.5	<p><b>Father Christmas tractor run 15.12.23</b></p> <p>Agreement to be sponsored by Georgeham Parish Council Agreement to reimburse expenses (mince pies etc) up to £80 All money raised will be going to local charity.</p> <p>With the clerk to agree invoice details</p>	Clerk
134.6	<p><b>Broken dog waste bins</b></p> <p>Reported by Councillor Zarza, photos circulated. Councillor Maddocks went to check and it has been removed. Another one has since been reported.</p> <p>Action clerk to order 3 new waste bins</p>	Clerk
134.7	<p><b>Agreeing the budget and setting the 2024/25 Precept</b></p> <p>Propose precept increase to £82,100</p> <p>Proposed Councillor Taffinder Seconded by Councillor Beaumont, unanimously agreed</p> <p>North Devon Records Office - Email circulated. They are requesting an £850 payment. Action clerk to find out what we paid before – on agenda for 25 January meeting.</p>	Clerk
135	<b>To consider responses to matters raised under Public Participation.</b>	
135.1	<p><b>Cutting back the trees alongside Glebe Park- deferred from previous meeting</b></p> <p>Further email from member of the public. Action clerk to respond.</p>	Clerk
135.2	<b>Email From Love Braunton regarding the Wind Farm project at Braunton.</b>	

	<p>Emails sent to the Council to review in advance of this meeting</p> <p><b>Clerk to thank them for them the information</b></p> <p><b>We will put a link on our website.</b></p>	<p>Clerk</p> <p>Councillor Zarza</p>
135.3	<p><b>Painting the yellow box or hatched areas in front of the steps and the path on Glebefield</b></p> <p>Update from Councillor Zarza regarding progress. – quote is in hand – moved to 25 January meeting</p>	
136.4	<p><b>Future meeting dates for Georgeham Village Hall</b></p> <p>Currently we have scheduled the following dates... 4 Jan; 25 Jan; 29 Feb; 21 Mar; 28 Mar; 25 Apr; 30 May</p> <p>Above date confirmed.</p> <p><b>Action clerk</b> to work out the rest of the years dates and send to GPC then on to RT if everyone is in agreement</p> <p>Meeting on 4 Jan – it was agreed to have an abbreviated agenda, allowing time to discuss setting up groups and sub committees for future projects.</p>	Clerk
137	<b>Matters Arising from the Minutes of the meeting held on 31 November 2023.</b>	
138	<b>Correspondence.</b>	
139	<b>Urgent items raised by the Chairman.</b>	
139.1	<p><b>S106 funding – Georgeham Pavilion and Croyde Playpark</b></p> <p>We need to agree what we want to do with the funding. To be discussed at the next meeting</p> <p><b>Action: Clerk to contact the relevant person to discuss transferring some funds to Georgeham from Croyde.</b></p>	Clerk
140	<b>Items raised by Councillors / Clerk.</b>	
140.1	<p><b>Councillor Zarza to provide an overview of managing Webmail and data storage (dropbox)</b></p> <ul style="list-style-type: none"> <li>- Setting font (Arial 10pt?)</li> <li>- Highlighting text</li> <li>- Setting HTML format</li> <li>- Setting new message above original</li> <li>- Creating signatures</li> <li>- Creating folders</li> </ul>	Councillor Zarza
140.2	<p>What is left in the training budget.</p> <p>We have currently spent approx. £210 of a £600 budget</p> <p>It was agreed the clerk will arrange a consultancy with Westcotts in January to review the end of year audit and understand the overall process</p>	

141.	<b>Part II Confidential.</b> <b>Proposed by Councillor Beaumont, seconded by Councillor Williams and unanimously agreed that the meeting move into Part II Confidential.</b> <b>Minutes of last Part II meeting approved</b>	
142	<b>Date of next meeting: Thursday, 4 January 2024 in Georgeham Village Hall at 6pm.</b>  The meeting ended at 9pm.	
<b>Summary of Decisions:</b> <ul style="list-style-type: none"> <li>➤ <b>Part I and Part II Minutes of the Parish Council Meeting held on 30 November 2023</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>That the meeting goes into Part II Confidential</b></li> </ul>		
<b>These Minutes are agreed by those present as being a true record.</b>		
Signed: Chair of Georgeham Parish Council.		Date: