

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

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**TO: ALL COUNCILLORS:** You are summoned to a Parish Council Meeting on Thursday, 29 June 2023 in Georgeham Village Hall at 6pm.

Sue Squire, Parish Clerk. 24 June 2023

**Please read the notices below.**

**Members of the public wishing to speak to any item on the Agenda may do so under 'Representations from the Public' at the beginning of a meeting. The time limit for speaking is limited to 3 minutes. The public are not permitted, under Standing Orders, to speak or take part in the meeting after this item.**

If members of the public wish to have further information on items mentioned on this Agenda, please contact the Clerk, details above.

No.	Item
1.	<b>Representations from the public.</b> <b><u>The public are not permitted to speak or take part in the meeting after this item.</u></b>
2.	<b>Apologies.</b> Councillors Cox and Zarza
3.	<b>Declarations of Interest.</b> Councillor Mrs Young has requested a Dispensation concerning matters relating to the Community Land Trust. Councillors will be circulated with the procedure for this ahead of the meeting.
4.	<b>Approval of the Minutes of the Parish Council Meeting held on 27 April 2023, 2023, 18 May 2023 and 8 June 2023.</b>
5.	<b>Reports.</b>
5.1	<b>County Councillor Mrs P Maskell</b>
5.2	<b>District Councillors S Maddocks and Mrs P Maskell</b>
5.3	<b>Croyde Play Area – Councillor Taffinder</b> <ul style="list-style-type: none"><li>- Councillors have been forwarded the Report and Summary prepared by Touchwood. Some of the work will be carried out as an extension of the warranty.</li><li>- A date for the work to be carried out is awaited</li><li>- A quotation for any 'wear and tear' or maintenance works that are outstanding following the maintenance visit is awaited</li><li>- An estimate of ongoing maintenance needs and recommended budgets is awaited</li><li>- A quotation for new play provision is awaited</li><li>- A quotation for new areas of tiger mulch is awaited</li></ul> <p>The Clerk has forwarded links for covered seating areas for the Play Area and also netball hoops.</p>
5.4	<b>Georgeham Play Park – Councillor Taffinder</b> <p>Councillor Williams to confirm that she has prepared a notice discouraging dogs from using the area. The Clerk has researched North Devon Council website and found the relevant Notice regarding a Public Space Protection Order which has been circulated to Councillors. This Order applies to the whole of the North Devon Council area.</p> <p>Councillors Beaumont, Taffinder and Mrs Huggett to advise on their research for new equipment at the Play Park.</p>

5.5	<b>Potholes – Councillor Taffinder</b>
5.6	<b>P3 Parish Paths Partnership – Councillor Mrs Young</b>
5.7	<b>Georgeham Defibrillator Check.</b> Done monthly and PC advised every 3 months.
5.8	<p><b>St George’s Churchyard.</b> Councillor Beaumont and the Clerk is involved with this.</p> <ul style="list-style-type: none"> <li>- The Parish Council has been informed that C F Kingston and Son is unable to do the work quoted for, commencing this month. This was as a result of the Clerk inviting them to quote for the work on another part of the wall which he is also unable to do.</li> <li>- The Clerk has approached 8 cob and lime contractors inviting them to quote for the work and by the time of the meeting, Councillor Beaumont will have met two on site and will give further information.</li> <li>- Arrangements are being made for a site meeting with North Devon Council Conservation Officer as a result of North Devon Council advising, following an enquiry, that the Church and boundary wall is Grade 1 listed and as such, Listed Building and Full Planning permission will be required before any work is undertaken.</li> <li>- The Senior Church Buildings Adviser at the Diocese of Exeter has been involved in correspondence and after providing him with a copy of the Structural Survey Report, has advised that based on the material submitted, it is felt that Boundary 2 is most likely to belong to St George’s House and be subject to Listed Building Consent (it is Grade II Listed). Boundary 5 falls under Faculty jurisdiction and is exempt from Listed Building control. A Faculty will need to be obtained from the Diocesan Advisory Committee (DAC). The Buildings Surveyor will liaise with NDC’s Conservation Officer throughout.</li> <li>- The Vicar and PCC have been informed and the PCC will need to obtain the Faculty as the wall is in its ownership.</li> </ul>
5.9	<p><b>Skateboard Park.</b> Councillor Maddocks.</p> <p>There has been a problem with the use of the Park and further details will be given.</p> <p>Councillor Maddocks to confirm he has informed Croyde Village Hall of the findings from The Play Inspection Company’s Report relating to the rear steps from the Hall which are in need of repair.</p>
5.10	<p><b>Cemetery.</b> Repairs to impact damage on one of the pillars.</p> <p>The Chairman has asked for this item to be included on the Agenda to verify if the repair has been carried out and whether the invoice has been received.</p>
5.11	<b>Broadband.</b> A report is expected from Councillor Zarza to be circulated ahead of the meeting.
5.12	<p><b>Clerk’s Actions:</b></p> <ul style="list-style-type: none"> <li>◆ <b>Ordered a replacement dog waste bin for Down End, Croyde</b></li> <li>◆ <b>Ordered a replacement notice board for Newberry Road, Georgeham</b></li> <li>◆ <b>Enquired on behalf of a parishioner, the position regarding the enforcement issue relating to the railway carriage at Cross.</b> North Devon Council has advised that the case continues to be investigated and a decision is awaited from the planning officer. The parishioner has been informed of this.</li> <li>◆ <b>Sent Declaration of Acceptance of Office and Register of Members’ Interests forms to North Devon Council and is arranging for them to be included on the Parish Council website</b></li> <li>◆ <b>Amended the Scheme of Delegation Review to note that it was cancelled from 18/5/23 and sent for inclusion on the website</b></li> <li>◆ <b>Liaised with Georgeham and Croyde Caring Group regarding a representative on the Georgeham Relief in Need Committee.</b> Their representative is going to be Mr R Tucker who previously represented Georgeham Parish Council</li> <li>◆ <b>Updated the Compliance and Policy documents to note they were reviewed and adopted on 18/5/23 and sent for inclusion on the website</b></li> <li>◆ <b>Updated the Terms of Reference for the Planning, Finance and HR Committees and sent for inclusion on the website</b></li> <li>◆ <b>Has sought advice from the Charity Commission regarding dissolving the Trust of Georgeham Playing Field</b></li> <li>◆ <b>Has prepared a draft recruitment advertisement for a part-time administrator</b></li> <li>◆ <b>Is liaising with South West Water recording a change of contact details for water supply at the Pavilion in Georgeham Playing Field</b></li> </ul>

	<ul style="list-style-type: none"> <li>◆ Has liaised with the Director and Head of Youth Football Coaching, Soccer Shooters and Clifton United regarding using Georgeham Playing Field on 24/6/23, and also Councillor Beaumont regarding unlocking the Pavilion for the team to use the facilities.</li> <li>◆ Has, at the request of the Chairman, emailed the planning officers dealing with the Penny Hill House and Cherry Tree Farm applications with the Appeal decision in respect of Lane Head Cottage, 2 Moor Lane, Croyde as it is felt that the Inspector has expressed himself so clearly, it is detrimental not to use his reasoning to support the Parish Councils views.</li> <li>◆ Has completed the re-declaration of compliance for Georgeham Parish Council with The Pensions Regulator under the Pensions Act 2008. Confirmation in writing has subsequently been received.</li> </ul>
6.	<b>Planning. To consider the following Applications:</b>
6.1	<p><b>77182 – Change of use of the ground floor from tearoom to additional residential accommodation – May Cottage, 7 St Mary’s Road, Croyde, EX33 1PE</b></p> <p>The deadline date for the Parish Council’s response is 28/6/23. The Clerk has requested the planning officer to extend the deadline slightly to allow the application to be considered at this meeting.</p>
6.2	<p><b>77227 – Proposed extension and alterations – Magnolia, Putsborough, EX33 1LB</b></p> <p>The deadline date for the Parish Council’s response is 6/7/23.</p>
	<b>The Parish Council has not been consulted on the following Applications:</b>
	<b>77128 – Application for a lawful development certificate for existing building works to barn under planning consent 65427 – 7 Myrtle Farm, Jones’s Hill, Croyde, EX33 1LX</b>
	<b>77251 – Application for a non-material amendment to planning permission 72319 (erection of storage shed for storage of equipment) in respect of removal of the 4 Velux windows to South facing roof slope and replacement with 4 fixed lights to the top of the South elevation and installation of solar panels to the South roof slope – Sandleigh, Moor Lane, Croyde, EX33 1PA</b>
	<b>77285 – Notification of works to trees in a conservation area in respect of re-pollarding 1 Willow tree – 10 St Mary’s road, Croyde, EX33 1PE.</b> This application has been approved and details are shown in the ‘Approvals’ below.
7.	<p><b>Planning Correspondence.</b> To note the following North Devon Council Decision Notices:</p> <p><b>Approvals for:</b></p> <ul style="list-style-type: none"> <li>▪ <b>76719</b> – Amendment to application 75191 (First floor rear infill extension, removal of existing front porch, erection of new relocated porch and entrance together with internal alterations) in relation to alteration to roof and addition of solar panels – 3 Home Farm Close, Croyde, EX33 1PD</li> <li>▪ <b>76805</b> – Alterations to existing dwelling – Pebbledown, 24 Moor Lane, Croyde, EX33 1NN</li> <li>▪ <b>76865</b> – Application for a lawful development certificate for proposed installation of 14 solar panels &amp; associated equipment to dwelling – Beren, 12 Watery Lane, Croyde, EX33 1NQ</li> <li>▪ <b>76916</b> – Replacing conservatory with extension and associated works – 8 Broad Park Close, Croyde, EX33 1NR</li> <li>▪ <b>76964</b> – Extension and alterations to dwelling to include addition of a first floor and a single storey side extension and associated works (amended description) – Ocho Rios, Langsfield, Croyde, EX33 1QD</li> <li>▪ <b>74604</b> – Approval of details in respect of discharge of condition 9 (footway construction) attached to planning permission 72028 (erection of 4 dwellings (amended plans &amp; additional information)) – land adjacent to Leadengate House, Croyde Road, Croyde, EX33 1PN</li> <li>▪ <b>76745</b> – Erection of porch &amp; installation of dormers (amended plans) – Verona, 1 Bonnicott Lane, Croyde, EX33 1PU</li> <li>▪ <b>77027</b> – Approval of details in respect of discharge of condition 11 (CEMP) attached to planning permission 72591 – erection of replacement dwelling at Lan Y Mor, Croyde, EX33 1NH</li> <li>▪ <b>77251</b> – Application for a non-material amendment to planning permission 72319 (erection of storage shed for storage of equipment) in respect of removal of the 4 Velux windows to South facing roof slope and replacement with 4 fixed lights to the top of the South elevation and installation of solar panels to the South roof slope – Sandleigh, Moor Lane, Croyde, EX33 1PA</li> <li>▪ <b>76954</b> – Extension of showroom area and additional office space – Croyde Motors, 3 Jones’s Hill, Croyde, EX33 1LX</li> <li>▪ <b>77285</b> – Notification of works to trees in a conservation area in respect of pollarding 1 Willow tree – 10 St Mary’s Road, Croyde, EX33 1PE</li> </ul> <p><b>Refusal for:</b></p>

	<ul style="list-style-type: none"> <li>76940 – Demolition of existing swimming pool building and replacement with 2 new dwellings, including new hard landscaping – Croyde Bay Holidays, Beach Road, Croyde, EX33 1NZ</li> </ul> <p><b>Planning Appeal Decisions:</b></p> <ul style="list-style-type: none"> <li>Appeal Ref: APP/X1118/W/22/3305306 – Lane Head Cottage, 2 Moor Lane, Croyde, EX33 1NN. The appeal has been dismissed. Councillors have been circulated with the paperwork for information.</li> <li>Appeal Ref: APP/X1118/W/22/3304158 – Ocean Pitch Campsite, Moor Lane, Croyde, EX33 1NZ. The appeal has been dismissed. Councillors have been circulated with the paperwork for information.</li> </ul>																			
8.	<b>Finance.</b>																			
8.1	<p><b>To approve the following payments by BACS:</b></p> <table border="1"> <tr> <td>Mrs S Squire</td> <td>Broadband Photocopying Mileage (3 journeys)</td> <td>Details seen by the Chairman</td> </tr> <tr> <td>North Devon Council</td> <td>Salary recharge for June 2023</td> <td>Details seen by the Chairman</td> </tr> <tr> <td>Mr T Squire</td> <td>Cleaning public toilets at Georgeham (June 23)</td> <td>£120.00</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance (June 2023)</td> <td>£722.68</td> </tr> <tr> <td>Miss Molly Elliott</td> <td>Help with data transferring from old Council website to new, adding photos &amp; text, editing layout &amp; creating new pages</td> <td>£50.00</td> </tr> </table> <p><b>Ratification of the following payments made by the Parish Council's Debit Card:</b></p> <table border="1"> <tr> <td>EDF Energy</td> <td>Electricity supply to the car park, Georgeham</td> <td></td> <td>£181.83</td> </tr> </table>	Mrs S Squire	Broadband Photocopying Mileage (3 journeys)	Details seen by the Chairman	North Devon Council	Salary recharge for June 2023	Details seen by the Chairman	Mr T Squire	Cleaning public toilets at Georgeham (June 23)	£120.00	Mr S Wightman	Grounds maintenance (June 2023)	£722.68	Miss Molly Elliott	Help with data transferring from old Council website to new, adding photos & text, editing layout & creating new pages	£50.00	EDF Energy	Electricity supply to the car park, Georgeham		£181.83
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8.2	<b>Balances of the Lloyds Bank Treasurers Account and Lloyds Bank Instant Access Savings Account as at 24/6/23: £7,898.08 and £62,269.27 respectively.</b>																			
8.3	<b>Information Commissioner's Office.</b> To note that the Data Protection Certificate has been renewed and expires on 16/6/2024. The Data Protection fee of £35, paid by direct debit, was taken on 16/6/23.																			
8.4	<b>2022/23 Audit.</b> The paperwork is with the internal auditor and the Notice for the Exercise of Electors Rights is on the website and displayed in the Parish.																			
9.	<b>To consider responses to matters raised under Public Participation.</b>																			
10.	<b>Matters Arising from the Minutes of the meeting held on 18 May 2023.</b>																			
10.1	<b>Minute No. 6.</b> To note that Councillor Zazra has arranged for Councillors to have their own Parish Council email address. This is a work in progress item for the time being with some amendments being necessary to allow all to access the details.																			
10.2	<b>Minute No. 20.2.</b> To note that Councillor Williams has ordered a 'Dragonfly' gift for former District Councillor Mrs Chesters which has been produced and will be delivered by the Clerk.																			
10.3	<b>Minute No. 24.4. Road Closure.</b> Councillor Mrs Huggett to confirm that she has spoken to the builders.																			
10.4	<b>Croyde Bus Shelter.</b> District Councillor Maddocks to advise on his conversation with a planning officer regarding the expiry of planning consent for this structure.																			
10.5	<b>Glebe field.</b> Councillors Williams and Maddocks to give the up to date position.																			
10.6	<b>Newberry Road Hedge.</b> Councillor Beaumont to give the up to date position.																			
10.7	<b>Traffic Speed Monitor.</b> Councillor Mrs Huggett to confirm that she has contacted CARA for data.																			
10.8	<b>Dog Bin at the entrance to Baggy Point.</b> Councillor Beaumont to confirm that the spare bin she has in storage has been given to the National Trust for fixing.																			
	<b>Matters Arising from the Minutes of the meeting held on 8 June 2023 – covered under other items on the Agenda.</b>																			
11.	<b>Correspondence.</b>																			
11.1	<b>Consultation: Proposal to change the age range of Georgeham C of E (VC) Primary School.</b> The governing board of the Primary School is consulting on a proposal to change the age range of the school from 4-11 years to 2-11 years of age with effect from September 2023.																			

	<p>The school has early years places that are currently run as a governor Run Preschool. The Preschool is situated within the existing school grounds.</p> <p>The proposal is that the Preschool should become part of the School, forming a Foundation Stage Unit with the Reception Class children, rather than operating as an extended service.</p> <p>The consultation closes on 7 July 2023. Responses can be sent either in writing to the Head Teacher or by emailing: <a href="mailto:admin@georgeham-primary.devon.sch.uk">admin@georgeham-primary.devon.sch.uk</a></p> <p>Details have been circulated to Councillors.</p>
11.2	<p><b>Pod Point Public EV Charger in Georgeham Car Park.</b></p> <p>There have been significant delays in the company paying the invoices relating to the revenue due to the Parish Council, involving many reminders made by the Parish Clerk.</p> <p>Separately, correspondence has been received advising that the charger is not working. The technical team is unable to provide any assistance for this particular charge point as it is one of their much older technologies with its parts no longer in production/circulation.</p> <p>Pod Point suggest that the unit is replaced with their current charge point, with futuristic advanced technology, several support systems and features that can also allow the business to continue making adequate revenue from the usage of the charge point.</p>
11.3	<p><b>Devon Local Nature Partnership.</b> Councillors have been circulated with an email detailing a Wild About Devon initiative.</p> <p>To consider submitting a nomination in the Parish and Town Councils Category for wildlife recognition where the deadline is 31/8/23.</p>
12.	<b>Urgent items raised by the Chairman.</b>
13.	<b>Items raised by Councillors / Clerk.</b>
14.	<b>Part II Confidential.</b>
15.	<b>Date of next meeting: Thursday, 27 July 2023 in Georgeham Village Hall at 6pm.</b>