

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
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**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Friday, 3 January 2020 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 28 December 2019

No.	Item				
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i> <b>1.1 Car Par Lights.</b> Representations for better lighting to enhance safety, incorporating a trip hazard of the kerb and steps from the car park to Newberry Road.				
2.	<b>Apologies.</b> Councillors Mrs Barker, Gething, Mrs Luxton and Dr Williams.				
3.	<b>Declarations of Interest.</b>				
4.	<b>Approval of the Minutes of the Parish Council Meeting held on 28 November 2019.</b>				
5.	<b>Reports:</b>				
5.1	<b>County Councillor Mrs C Chugg.</b> Local Annual Waiting Restriction Review Programme 2020/21. As a result of an email from another County Councillor, the Clerk alerted County Councillor Mrs Chugg that there is an extension to the deadline for submission of Councillors' 'wishlists' to 6 January in respect of minor changes to parking restrictions, dropped kerbs etc, with particular reference to the completion of the yellow lines in Cloutman's Lane, Croyde.				
5.2	<b>District Councillor Mrs J Chesters.</b>				
5.3	<b>Play Area Inspection.</b> <b>Croyde Play Park.</b> Councillor Taffinder.  <b>Georgeham Play Park.</b> Councillor Taffinder.  <b>Croyde Skateboard &amp; Scooter Park.</b> Mrs S Squire, Parish Clerk. Check lists not at present being received from a Committee Member.				
5.4	<b>Neighbourhood Plan.</b> Councillor Beaumont to give an update.				
5.5	<b>Newberry Road Footpath Improvement / Georgeham Rectory.</b> <ul style="list-style-type: none"><li>◆ To note an email received from Solicitors Stephens Scown LLP who are acting for the Diocese of Exeter in connection with the proposed sale of a parcel of land to enable road improvement works to take place.</li><li>◆ The parcel of land is to be sold for £500.</li><li>◆ Stephens Scown require an undertaking from the Parish Council in regard to the fees which are estimated to be in the region of £1,000 + VAT and disbursements. Stephens Scown require confirmation that the Parish Council is instructing a solicitor so that an appropriate undertaking can be given to them.</li><li>◆ Stephens Scown advise that they are serving the required notices so that the transaction can be completed prior to the end of February.</li><li>◆ To agree that the Clerk instructs the Parish Council's Solicitors, Messrs Slee Blackwell to correspond with Stephens Scown and confirm to them that this is the case.</li></ul>				
5.6	<b>Potholes.</b> Councillor Taffinder				
6.	<b>Matters raised by Councillors/Clerk including meetings attended.</b> <b>6.1 Special Parish Forum Meeting, 3/12/19.</b> Councillor Beaumont to report.				
7.	<b>Planning.</b> <b>7.1 Planning Applications.</b> <table border="1"><tr><td>70564</td><td>Change of use of land to allow camping use from 28 April until 30 September annually (amended description) at Myrtle Meadow Camping Site, Moor Lane, Croyde.</td></tr><tr><td>70776</td><td>Conversion of agricultural building to form one dwelling at land North of Putsborough Road,</td></tr></table>	70564	Change of use of land to allow camping use from 28 April until 30 September annually (amended description) at Myrtle Meadow Camping Site, Moor Lane, Croyde.	70776	Conversion of agricultural building to form one dwelling at land North of Putsborough Road,
70564	Change of use of land to allow camping use from 28 April until 30 September annually (amended description) at Myrtle Meadow Camping Site, Moor Lane, Croyde.				
70776	Conversion of agricultural building to form one dwelling at land North of Putsborough Road,				

	<b>Georgeham.</b>
<b>70830</b>	<b>Demolition of existing and erection of new dwelling at Beach House (formerly High Leigh), Cloutman's Lane, Croyde.</b>
<b>70887</b>	<b>Conversion of redundant agricultural building to form one dwelling at land rear of Woody End, Georgeham.</b>
<b>70909</b>	<b>Variation of Conditions 2 (approved plans) and 7 (roof balustrade) attached to Planning Permission 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments)) to enable alternative balustrade design at land adjacent to Solefield, Moor Lane, Croyde</b>

Any Applications received after the Agenda was sent.

## 7.2 Planning Correspondence.

### 7.2.1 To note the following North Devon Council Decision Notices:

#### APPROVALS FOR:

- **70465** – Change of use of land to allow for creation of camping provision and associated works – Roylands, Croyde.
- **70685** – Variation of condition 6 (dogs and pets restriction) attached to Planning Permission 60511 to allow dogs within the tree houses – Pickwell Manor, Georgeham
- **70607** – Extension and alterations of existing dwelling and dependent relatives annexe to allow for conversion into two houses (amended description) – Oamaru, Croyde.
- **70686** – Variation of Condition 2 (approved plans) attached to Planning Permission 66759 to allow removal of chimney and amended design – Homelands, 30 Moor Lane, Croyde.

#### REFUSAL:

- **66903** – Approval of details in respect of discharge of Condition 5 (surface water drainage) attached to Planning Permission 63282, erection of 28 self-catering lodges & one amenity building (to replace 72 chalet bedrooms & one amenity building) (amended site plans & additional wildlife information) – Unison Croyde Bay Holiday Resort, Croyde.

**7.2.2 The following enforcement cases are being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.**

- **11416 – animal sheds, land to the rear of Croyde Manor**

**7.2.3 Lawful Development Certificate Appeal – Parkdean Holiday Parks Ltd.** To note copy correspondence from the Love Braunton Group to the Planning Inspectorate.

8. **8.1 Matters Arising:** Updates will be given on the following:

<b>8.1.1</b>	<b>Dredging of the Crydda.</b> To note that an officer from the Environment Agency will be giving a presentation at the meeting on 30 January when this item will be further discussed.
<b>8.1.2</b>	<b>Dog Bins.</b> To note that two bins have been ordered and received. It has not been possible to obtain a Community Councillor Grant from District Councillor Mrs P Barker's allocation as retrospective applications cannot be considered. Ruda has no objection to an additional bin being placed beside the existing bin.
<b>8.1.3</b>	<b>Blocked drains.</b> To note that the Clerk has forwarded the details of the site visit with no clearance being done to County Councillor Mrs Chugg.
<b>8.1.4</b>	<b>Environmental issues – climate change.</b> To note that Councillor Gething is in dialogue with the webmaster of the Parish Council website for this item to be included. To further note that Councillor Gething has made contact with Mortehoe Parish Council to progress working together. Councillor Harrison to confirm that a meeting has been set up between him, Councillor Gething and County Councillor Mrs Chugg to include the request from CARA for give way signs on Croyde Road, Downend.
<b>8.1.5</b>	<b>Noxious Plants and Overgrown Hedges.</b> Councillors Symonds and Tucker to report following their drive around the Parish to identify problems.
<b>8.1.6</b>	<b>Bus Shelter at Croyde.</b> Councillor Symonds to advise if a site meeting has taken place with the Manager of Webbers Braunton Branch.

	<b>8.1.7</b>	<b>Public Toilets in Georgeham.</b> Councillor Tucker to confirm he has removed the disabled sign on the door.
	<b>8.1.8</b>	<b>Pavilion at Georgeham Playing Field.</b> To note any developments since the last meeting.
	<b>8.1.9</b>	<b>Parish Representative on the AONB.</b> To note that the organization has been advised that this Council decided against nominating a Councillor.
	<b>8.1.10</b>	<b>North Devon Surf Coast World Surfing Reserve.</b> To note that the organization has been advised that Councillor Tucker is willing to sit on the Stewardship Council.
	<b>8.1.11</b>	<b>Bridge at Water Lane, Croyde.</b> To note that the DCC Bridge Engineer has been advised of the Parish Council's thoughts following his report after the bridge had been damaged.
	<b>8.1.12</b>	<b>Western Power Distribution.</b> To note that a reply has been sent to the company suggesting they contact a local person for more information.

9.

**Finance.**

**9.1 Balances: To be tabled.**

**Budgetary figures are being forwarded to Councillors ahead of the meeting.**

**9.2 To approve the following payments:**

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband	2023	£3.00	<b>£113.60</b>
	Photocopying		£15.60	
	Reimbursement for Application to become a Member of the Institute of Cemetery and Crematorium Management		£95.00	
N Devon Council	December 2019 Salary Recharge	2024		<b>£1,034.25</b>
Mr T Squire	Servicing of Georgeham Toilets (December 2019)	2025		<b>£67.50</b>
Mr S Wightman	Grounds maintenance for November 2019.	2026		<b>£936.55</b>
Georgeham Village Hall	Hire of Hall for meetings in 2019.(Duplicate cheque)	2027		<b>£270.00</b>
Bay Gardens	Maintenance at St George's Churchyard 4 <sup>th</sup> payment grass cutting and maintenance contract 2019 Waste removal	2028	857.50	<b>£1,859.50</b>
			792.00	
			210.00	
Mr S King	Hedge Trimming	2029		<b>£354.00</b>
Glasdon UK Ltd	Two dog waste bins	2030		<b>£646.15</b>
North Devon Council	Non-domestic rates bill for public conveniences (January 2020). Due 1/01/20.	Direct	Debit	<b>£18.00</b>
Fasthosts	Website hosting fee. To be taken on 11/01/20	Direct	Debit	<b>£ 8.40</b>
EDF Energy	Electricity supply to Georgeham car park	Direct	Debit	<b>£89.00</b>

**9.3 Large and Small Grass Cutting Contracts.** To note that the successful and unsuccessful contractors have been notified.

**9.4 Croyde Play Area.** To note that Councillor Symonds has reminded Mr D Jones to provide a quotation for the work identified to be done.

**9.5 Georgeham Churchyard.** To note that a letter of thanks has been sent to the parishioner who donated £100.00.

**9.6 North Devon Council Parish Precept.** To note that the form has been returned by the deadline date requesting the amount of £60,550 for 2020/21.

10. **Correspondence & Publications Received.** Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.

**10.1 North Devon Council.** Email regarding Parish based dog waste bins. Table received requiring confirmation that the details are correct.

11. **Urgent matters brought forward at the discretion of the Chairman.**

12. **Date of next Parish Council Meeting: Thursday, 30 January 2020 in Georgeham Village Hall at 7pm.**

**Minutes of Georgeham Parish Council Meeting held on Thursday, 30 January 2020 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symond</b>	<b>Clerked by: Sue Squire</b>	
<p><b>Present: Councillors</b></p> <p><b>Mrs P Barker (District)</b>  <b>M Beaumont</b>  <b>M Harrison</b>  <b>Mrs T Luxton</b>  <b>J Symonds</b>  <b>M Taffinder</b>  <b>R Tucker</b>  <b>Dr E Williams</b></p> <p><b>County Councillor Mrs C Chugg</b></p> <p><b>District Councillor Mrs J Chesters</b></p> <p><b>8 Members of the public</b></p>	<p><b>Agenda: -</b></p> <p>Presentation from Mr C Khan, an Officer in the Flood Resilience Team (Devon &amp; Cornwall) Environment Agency regarding flood resilience</p> <p>Representations from the public</p> <p>Apologies</p> <p>Declarations of Interest</p> <p>Approval of the Minutes of the meeting held on 3 January 2020</p> <p>Reports</p> <p>Matters raised by Councillors/Clerk including meetings attended</p> <p>Planning</p> <p>Matters Arising</p> <p>Finance</p> <p>Correspondence and publications received</p> <p>Urgent matters brought forward at the discretion of the Chairman</p> <p>Date of next meeting</p>	
		<b>Action:</b>
113.	<p><b>Presentation from Mr C Khan, an Officer in the Flood Resilience Team (Devon and Cornwall) Environment Agency regarding flood resilience.</b></p> <p>Mr Khan explained to those present that he is based in Exeter and covers Devon, Cornwall and the Isles of Scilly, working with Parish Councils and community groups.</p> <p>There are 5.2 million homes and businesses at risk of flooding in England and that figure will rise to 6.2 million in the next 100 years.</p> <p>Sea levels are expected to rise approximately 1.4 metres in the next 100 years. Places that suffer from wave action will suffer from increased levels. Because of this, floor levels for buildings such as nuclear power stations have been increased by 2 metres.</p> <p>The Environment Agency work with people regarding planning applications when consulted and feed in with flood risk comments.</p> <p>The big ice sheet in Antarctica is not included in the figures above and the expected rise over 5 years is higher.</p> <p>A 20% increase in flash flooding is expected between 2019 – 2039 in catchment areas such as Georgeham and Croyde with steep sided valleys and it was suggested that preparations commence for flood risk. For local storms, the Environment Agency are trying to get warning system for local people to take action.</p> <p>The Environment Agency advised that the Agency cannot maintain the cost of sea defences. They are working with Devon Wildlife Trust and the Woodland Trust on schemes to try and hold water in the catchment, such as swales and planting more trees. They cannot spend millions in the towns and are instead working with farmers with the suggestion that they plough across fields instead of down in an effort to prevent water run off and other ways of natural flood risk management. Certain crops are bad as they do not hold water and aggravate the flooding risk, as can roofs and patios.</p> <p>The history of flooding in Croyde and Georgeham was given, most of which occurred in July and</p>	

	<p>August in various years.</p> <p>Riparian responsibility was discussed. The Environment Agency do not own rivers but they can carry out maintenance if it is a big river.</p> <p>The responsibility for rivers and streams meet in the middle with a house which is built on the banks of a river or stream having the riparian responsibility of maintaining the wall and middle line of the property. If a person owns the land, it is their responsibility for the bridge. Gabion baskets are not recommended in a stream as in one incident, such was the force of water that it washed out the baskets resulting in a very large bill for the damaged area to be repaired.</p> <p>For an area like Croyde and particularly The Crydda stream that runs through it, the road runs parallel with the stream and it was confirmed that Devon County Council would be responsible for their side to the middle of the stream.</p> <p>Managing flood risk and who is responsible:</p> <ul style="list-style-type: none"> <li>• River flooding. Local Authority, Environment Agency, Internal Drainage Boards</li> <li>• Tidal flooding. Environment Agency who built flood defence schemes.</li> <li>• Surface water flooding. Local Authority (in our case North Devon Council) and the Highways Authority (DCC)</li> <li>• Brown water flooding. Local Authority.</li> <li>• Sewer / drain flooding – South West Water</li> <li>• Reservoir flooding – Environment Agency.</li> </ul> <p>A Community Flood Plan was talked about. In a big flood, the emergency services will not be able to help all communities. Devon Communities Together work with the Environment Agency.</p> <p>120 communities in Devon have a Flood Plan. Combe Martin and Braunton are working on a Flood Plan.</p> <p>Dredging was discussed and although this may seem a good idea to help the flow of water by removing weeds and obstacles, the other side of it is the environmental damage it can cause, such as fish spawning and fish migration with natural nutrients being lost.</p> <p>Councillor Harrison felt it would be beneficial for DCC Highways to improve the wall of the stream. Mr Khan advised that DCC have a flood risk team dedicated to surface water and streams. DCC took on the flood risk in 2012 and there is a crossover between North Devon Council and DCC on some issues.</p> <p>DCC's bridges team have a £95,000 budget for all bridges in Devon.</p> <p>District Councillor Mrs Chesters warned about people going into the water as there was a risk it was not covered by insurance. Mr Khan explained that he was referring to people maintaining their own property to reduce the flood risk, e.g. their own gardens.</p> <p>Councillor Dr Williams spoke about run off from roofs and patios which contribute to flash flooding, in addition to fields planted with maize. Bridges are also an obstruction of water flow and there are many factors to flooding.</p> <p>Dredging was discussed. Some people feel it is beneficial to help the flow of water but as Mr Khan explained, there is also environmental damage such as the loss of natural nutrients, fish migration and fish spawning.</p>	
114.	<p><b>Representations from the Public.</b></p> <p><b>114.1 Dredging of the Crydda.</b> It was felt the Parish should have a budget for this item and the Parish was asked to consider having a maintenance plan of the Crydda from its source to the sea.</p>	<p>To be passed to the Climate Emergency Group to</p>

	<p>It was noted that since the Crydda had been dredged, the area had not flooded. Consideration could be given for this to be done again if the situation arises.</p> <p><b>114.1 Enquiry regarding permission to use the village green opposite the church on 29 August 2020 for serving tea and cake following a wedding.</b> The Clerk to ask the enquirer to confirm the details regarding insurance, noise, cleaning up afterwards, power (electricity source) and the timing.</p> <p><b>114.2 Enquiry about the proposed new Croyde Bus Shelter.</b> It was noted that planning consent had been given.</p> <p>The Parish Council's legal obligation is to obtain three quotations and the specification is to be given to the Clerk for her to invite three companies to tender.</p> <p><b>114.3 Representations from Croyde Motors in connection with vandalism in Croyde Skatepark.</b> It was felt this was an issue for the Police to follow up. The Clerk to contact Croyde Village Hall Committee regarding their CCTV system to enquire if it is operational. The situation regarding the Management Committee of the Skatepark was unknown.</p>	<p>follow up.</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
115.	<b>Apologies.</b> Councillor Gething	
116.	<p><b>Declarations of Interest.</b> <b>Councillor Mrs Barker</b> asked for the following statement to be included in the Minutes: <i><b>I shall consider the Applications under Minute No. 120 .1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</b></i></p> <p><b>Councillor Tucker</b> declared a Prejudicial Interest in Minute No. 120.1, Planning. Application 70776, the applicant being his brother.</p> <p><b>Councillor Tucker</b> declared a Prejudicial Interest in Minute No. 122.2, Finance. Cheque reimbursement for toilet requisite items in respect of Georgeham public toilets.</p> <p><b>Councillors Mrs Luxton and Beaumont</b> declared a Personal Interest in matters relating to the Community Land Trust.</p>	
117.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 3 January 2020 and notes of a site meeting held on 10 January 2020 in connection with Planning Application 70830, Beach House, Cloutmans Lane, Croyde.</b></p> <p><b>Approved and signed as a correct record.</b></p> <p>Councillor Beaumont spoke about the site meeting where three Parish Councillors had attended but was cancelled and held later with two Councillors. She pointed out that no decision could be made on a response as the site meeting was inquorate. Councillor Tucker confirmed that he had apologized for his absence at the earlier meeting.</p>	
118.	<b>Reports:</b>	
118.1	<p><b>County Councillor Mrs C Chugg.</b> It was noted that the Clerk had been in email correspondence regarding the reason why the gully sucker visited Inledon Hill with only one operative and was not able to do anything.</p> <p>She would follow this up and ask for the jetter to attend as a high priority. The meeting was advised that the bollard at the site was buried with debris.</p> <p>The Clerk to send details of the bridge over the Crydda at Croyde where the Parish Council had twice advised DCC of its concerns over safety.</p>	<p>CC</p> <p>Clerk</p>

	<p>Councillor Harrison will email County Councillor Mrs Chugg regarding the riparian ownership of the wall in Croyde adjacent to the Crydda.</p> <p>Councillor Mrs Chugg's Report continued by advising that DCC is trying to obtain additional government funding for special needs children.</p> <p>Traffic Plan. Councillor Harrison advised that this was with the Climate Change Committee at present.</p>	MH
118.2	<p><b>District Councillors:</b></p> <p><b>Mrs P Barker spoke on the following:</b></p> <ul style="list-style-type: none"> <li>▪ Dog bins not emptied over Christmas. A reduction in the next invoice would be expected, to reflect this. Councillor Symonds advised that an additional dog bin had been arranged through Parkdean Holidays with the emptying being dealt with by them.</li> <li>▪ Section 106 funding. The remainder of the Pearce development and other approved developments was allocated to the Pavilion in Georgeham Playing Field.</li> </ul> <p><b>Mrs J Chesters spoke on the following:</b></p> <ul style="list-style-type: none"> <li>▪ She was willing to attend any planning site meeting</li> <li>▪ Will assist anyone considering submitting a Planning Application</li> </ul>	
118.3	<p><b>Play Area Inspection.</b></p> <p><b>Croyde Play Park.</b> Councillor Taffinder.</p> <ul style="list-style-type: none"> <li>▪ A new catch on the gate is required. Catch on gate new one wanted.</li> <li>▪ There is a lot of wood lying on the grass with children seen throwing it around</li> <li>▪ Renewal of chip bark. This had been delivered and would be laid imminently</li> </ul> <p><b>Georgeham Play Park.</b> Councillor Taffinder. In order. The dumped tree had been removed.</p> <p><b>Croyde Skateboard &amp; Scooter Park.</b> Mrs S Squire, Parish Clerk. Check lists have resumed being received.</p> <p>Regarding representations about Croyde Motors CCTV which covers the skatepark area, the owner had confirmed it will continue as it protects his property.</p> <p>Councillor Tucker advised that the unauthorized item in the skatepark would be removed the following day.</p>	JS
118.4	<p><b>Neighbourhood Plan.</b> Councillor Beaumont advised there was nothing further to report at present.</p>	
118.5	<p><b>Georgeham Affordable Housing.</b> Councillor Mrs Luxton advised as follows:</p> <ul style="list-style-type: none"> <li>▪ Registration of the Community Land Trust had been obtained on a formal basis with the Financial Conduct Authority</li> <li>▪ At the December meeting, nine members were appointed to the temporary Board</li> <li>▪ There is a public launch event being held on 11 February for the Community Land Trust when it was hoped that interest would be generated and people paying £1 for membership to qualify for one vote. The event will be duplicated on 13 February to give everyone an opportunity to attend</li> <li>▪ A logo is being designed by children in Georgeham Primary School</li> <li>▪ The Parish Council was thanked for covering the cost of meeting venues</li> <li>▪ Now that the Community Land Trust has been registered, it is making applications for grants</li> </ul>	
118.5	<p><b>Newberry Road Footpath Improvement / Georgeham Rectory.</b></p> <ul style="list-style-type: none"> <li>▪ It was noted that quotations are being requested from three contractors to comply with the Parish Council's Standing Orders.</li> <li>▪ It was noted that Messrs Slee Blackwell had been instructed to proceed in acting for the Parish Council. A Case Fact Booklet had been received which the Clerk had completed and brought for the meeting for checking before returning. The firm require a cheque for £300 on account of search fees costs and expenses. This amount was included under Finance,</li> </ul>	DW  Clerk

	<p>payments. The anticipated estimate of costs is £1,245.00.</p> <p>Councillor Beaumont had requested clarification on the following:</p> <ul style="list-style-type: none"> <li>a) what works are proposed at both sites (and why). This had been clarified by Mr D Morton.</li> <li>b) how we invite local views on these ventures: is the Parish Council happy for CARA to communicate the intentions as part of the fundraising?</li> </ul> <p>A mailshot had been done. To have a chance of obtaining a larger grant from Fullabrook Wind Farm, the project needs public interest.</p> <p>It had been indicated that this project combined with the Pavilion improvements in Georgeham Playing Field would be considered, although no decision had been taken on the interior design of the Pavilion as yet.</p> <p>CARA (Croyde Area Residents Association) is confident that fundraising over the next year can be matched funded by charitable donations. The important issue is that any application need to be able to say what the organization is raising funds for.</p> <p>Councillor Tucker gave the historic details.</p> <p>The Football Club no longer exists. The Pavilion is being considered for changing facilities for those who wish to use the field and could be an extension of the facilities at Georgeham School and for sports day.</p> <p>Male and female changing rooms are required, wetrooms, a small kitchen and an outside toilet. Water, drainage and electric have been installed and redecoration is necessary.</p> <p>A site meeting was arranged for 6 February at 9.30am.</p> <p>Councillor Symonds advised that the Parish Council will pay utility bills and will take a revenue from any hiring.</p> <ul style="list-style-type: none"> <li>c) How we communicate on the progress of fundraising (it is going to take time). This would have to be via various channels, e.g. website, Facebook</li> <li>d) Which three companies are we asking for quotes from for each project? Undecided as yet.</li> </ul> <p>Councillor Dr Williams offered to prepare a Survey Monkey to ascertain community interest, as required by a Fullabrook application and the Clerk to send the previous Survey Monkey question to her.</p> <p>Councillor Beaumont proposed that the Fundraising Committee reports back to the Parish Council in formal notes and that a report on the proposed works is placed on the Parish Council website.</p> <p>The Clerk reported that it had not been possible to progress a grant application from District Councillor Mrs Barker's Community Councillor Grant allocation due to the project not commencing in this financial year and insufficient information regarding a funding application to be submitted to Fullabrook.</p> <p>The Clerk had submitted a grant application instead in respect of refurbishment of the public toilets in Georgeham to ensure that the funding benefits another Parish Council project and confirmation had been received that the application had met the criteria and the supporting documents are acceptable.</p>	<p>Clrs</p> <p>EW</p> <p>On future Agendas</p>
118.6	<p><b>Potholes.</b> Councillor Taffinder reported as follows:</p> <ul style="list-style-type: none"> <li>▪ Five potholes reported in early January. Four had been repaired</li> <li>▪ The pothole near the kiosk at Putsborough had not been repaired</li> <li>▪ He will re-register those outside Darracott, Ox's Cross and Inledon Hill</li> </ul> <p>It was noted that the Clerk had arranged for details of how to report potholes and other problems to be included in The Crydda and on the Parish Council website.</p>	<p>MT</p>
119.	<p><b>Matters raised by Councillors/Clerk including meetings attended.</b></p>	

	<p><b>119.1 Councillors Symonds and Tucker</b> had a meeting with a person who has family laid to rest at the Cemetery who had suggested a Garden of Remembrance. The suggestion is to plant semi mature trees which are slow growing involving local indigenous species, following advice from Westonbirt Arboretum.</p> <p>A plan is to be provided showing the area involved, which would mean some burial plots would be lost.</p> <p>The resident is prepared to pay all costs involved.</p> <p><b>Proposed by Councillor Symonds to proceed on the grounds that the Cemetery would be enhanced and climate change issues addressed. Seconded by Councillor Tucker. Unanimously agreed.</b></p> <p><b>119.1 Clerk's CiLCA (Certificate in Local Council Administration) Qualification.</b> A written Report had been forwarded to Councillors.</p> <ul style="list-style-type: none"> <li>▪ This is a Level 3 qualification, equivalent to an A level or NVQ or the Foundation for further study.</li> <li>▪ It involves 200 hours of study and when the application form is submitted, candidates have a year to complete their Portfolio.</li> <li>▪ It was suggested for the Planning Section that the DALC planning course was attended and the Clerk is booked onto this.</li> <li>▪ The five units of study involve Administration (Roles and Procedures); Law and Procedure; Finance; Management; Community Engagement.</li> <li>▪ The CiLCA Portfolio has 30 leaning outcomes and answers to the questions must include the assessment criteria, evidence and guidance – explanation with word limits, annotation of Council documents and footnotes giving details of resources referenced.</li> </ul> <p><b>119.2 To fix the date of the Annual Parish Assembly to receive Reports from village organisations.</b> This year's event was fixed for Wednesday, 22 April in Georgeham Village Hall at 7pm and would comprise exhibitions and refreshments. A wide range of village organisations to be invited.</p> <p><b>119.3 Councillor Tucker.</b> Closure of Croyde Skatepark. Covered earlier in the meeting.</p> <p><b>119.4 P3 Parish Paths Partnership.</b> The head of the Public Rights of Way had visited the Clerk at her home to discuss the P3 scheme. The annual Survey Forms had been sent to the Footpath Warden, Councillor Harrison, which have to be returned to DCC by 17/2/20. The Clerk will complete and return the summary of expenditure form.</p>	<p>Clerk to follow up with resident</p> <p>Clerk to issue invitations</p> <p>Clerk</p>				
120.	<p><b>Planning.</b></p> <p><b>120.1 Planning Applications.</b></p> <table border="1" data-bbox="215 1534 1305 1769"> <tr> <td data-bbox="215 1534 359 1630">70978</td> <td data-bbox="359 1534 1305 1630"> <p><b>Revision to Application 66732 (approved) for single storey extensions to the side and rear of property at 31 Davids Hill, Georgeham.</b> <b>It was resolved to recommend approval.</b></p> </td> </tr> <tr> <td data-bbox="215 1630 359 1769">70988</td> <td data-bbox="359 1630 1305 1769"> <p><b>Extensions &amp; alterations to dwelling at 21 West Croyde, Croyde.</b> <b>It was resolved to recommend refusal on the grounds of over development of the site, inadequate parking and an unsatisfactory Wildlife Report, due to the date this was carried out.</b></p> </td> </tr> </table> <p>The Clerk sought Councillors opinions on the future printing of Planning Applications in the spirit of the Climate Emergency which it had declared and suggested that with all Councillors having the benefit of internet, the details could be viewed ahead of the meeting.</p> <p>It was decided to continue as at present.</p> <p><b>Applications received after the Agenda was sent.</b></p>	70978	<p><b>Revision to Application 66732 (approved) for single storey extensions to the side and rear of property at 31 Davids Hill, Georgeham.</b> <b>It was resolved to recommend approval.</b></p>	70988	<p><b>Extensions &amp; alterations to dwelling at 21 West Croyde, Croyde.</b> <b>It was resolved to recommend refusal on the grounds of over development of the site, inadequate parking and an unsatisfactory Wildlife Report, due to the date this was carried out.</b></p>	<p>Clerk</p>
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70713	<p>Erection of nine dwellings (2 social rented and 7 open market) and conversion of two flats to form one dwelling (open market) together with associated landscaping and access works at Fairleigh and adjacent land at Georgeham.  <b>Proposed by Councillor Tucker proposed the following response:</b></p> <p><b>Georgeham Parish Council is minded to approve as long as this development meets local planning policy.</b>  <b>Concern was raised and clarification is required with reference to the meaning of 'social rented'.</b>  <b>Will there be any Section 106 money for the community?</b>  <b>There were strong concerns regarding the suitability of the Georgeham / Braunton Road to absorb the increased traffic.</b>  <b>As far as we could tell, the planting scheme does not use indigenous local shrubs and trees and ought to.</b></p> <p><b>Seconded by Councillor Taffinder.</b></p> <p><b>Councillor Dr Williams proposed refusal on the grounds of over development of a brown field site. Seconded by Councillor Harrison.</b></p> <p><b>Vote: To approve: 5. Carried</b>  <b>To refuse: 3</b></p>	
71016	<p>Variation of Condition 2 (approved plans) attached to planning permission 53945 (erection of double garage, creation of parking / turning area and installation of sewage treatment plant) to enable amended design for garage at Heddon Mill Farm, Heddon Mill, Braunton.  <b>It was resolved to recommend approval.</b></p>	
70776	<p>Conversion of agricultural building to form one dwelling (amended plans and additional information) at land North of Putsborough Road, Georgeham.</p> <p>Before withdrawing from the meeting, Councillor Tucker clarified the situation on three issues raised by the planners and the fact that biodiversity will be increased.</p> <p><b>Councillor Tucker declared a Prejudicial Interest, left the room and did not take part in the discussion decision or voting thereon.</b></p> <p><b>Proposed by Councillor Mrs Barker to recommend approval.</b>  <b>Seconded by Councillor Harrison. Agreed. There were 3 abstentions.</b></p>	
66702	<p>Retrospective application for demolition of dwelling and erection of new at 10 Lane Head Close, Croyde.  <b>It was resolved to recommend refusal on the grounds that the application is too ambiguous because the property is already built.</b></p>	
<p><b>120.2 Planning Correspondence.</b></p> <p><b>120.2.1 The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVAL FOR:</b></p> <ul style="list-style-type: none"> <li>▪ <b>70830 – Demolition of existing and erection of new dwelling – Beach House (formerly High Leigh) Cloutmans Lane, Croyde.</b></li> </ul> <p><b>120.2.2 The following enforcement case was being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.</b></p> <ul style="list-style-type: none"> <li>• <b>11416 – animal sheds, land to the rear of Croyde Manor. North Devon Council has formally requested that planning permission is submitted for the laying of the private drive way. The sheds are accepted and useable. It is the extra work that has been completed around them that warrants the attention of the Enforcement Team.</b></li> </ul> <p><b>10631 – Ty-Nant, Croyde. Further details to be obtained.</b></p> <p><b>120.2.3 Lawful Development Certificate Appeal – Parkdean Holiday Parks Ltd. It was noted that</b></p>		

Clerk

	the Appeal will be determined by a Hearing on 11 February 2020 in the Castle Centre, Castle Street, Barnstaple at 10am and is scheduled to last for one day.																	
121.	<p><b>121.1 Matters Arising:</b> Updates were given on the following:</p> <table border="1"> <tr> <td><b>121.1.1</b></td> <td><b>Dredging of the Crydda.</b> This had been discussed under Minute No. 113.</td> </tr> <tr> <td><b>121.1.2</b></td> <td><b>Georgeham Car Park Lights.</b> Councillor Tucker reported that due to intermittent faults, the lights have come to the end of their life. More details are being obtained for replacement solar lights not linked to electric. Alternatively, remove lights from the area altogether with the exception of the steps near the Village Stores and Parish Church.</td> </tr> <tr> <td><b>121.1.3</b></td> <td><b>Environmental issues – climate change.</b> It was noted that in collaboration of working with Morteohoe Parish Council, the Parish Clerk had asked if Georgeham was considering an electric car charging point. The Clerk had replied advising that this has been in place for a number of years and gave Morteohoe the supplier and electrician details.  In his absence, Councillor Gething had advised that a meeting of the Climate Emergency Energy Group was held on 9/1/20 when it was mentioned that the electric vehicle charging bay at Georgeham car park does not have markings on the surface indicating that it is reserved for EVs, resulting in non-electric vehicles parking there. Councillor Gething has requested that lines are put at the appropriate place in the car park to draw attention to this.  An email was noted from Councillors Leaver and Pearson, Leads on Climate Change and Environment, North Devon Council regarding Climate Action Week proposed to take place at the end of March. Interested people from the community are invited and they wish to know if anyone is interested in participating in the action week.  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122.	<p><b>Finance.</b></p> <p><b>122.1 Balances: Lloyds Bank Treasurers Account as at 14 January 2020: £38,932.36</b>  <b>Lloyds Bank Business Banking Instant Access Savings Account as at 9 January 2020: £12,074.20</b></p> <p><b>Budgetary figures up to December 2019 had been forwarded to Councillors ahead of the meeting on 3/1/20.</b></p> <p><b>122.2 The following payments were approved and authorised:</b></p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Payee	Details of payment	Ch.No.	Amount					<p>Clerk</p>								
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<b>Mrs S Squire</b>	Broadband Photocopying	2031	£3.00 £15.60	<b>£18.60</b>
<b>N Devon Council</b>	January 2020 Salary Recharge	2032		<b>£984.99</b>
<b>Mr T Squire</b>	Servicing of Georgeham Toilets (January 2020 & reimbursement for drain unblocker (£12.00))	2033		<b>£79.50</b>
<b>Mr S Wightman</b>	Grounds maintenance for December 2019 and January 2020.	2034	<b>936.55</b>	<b>£1,873.10</b>
<b>Cllr R Tucker</b> Prejudicial Interest declared. Cllrs instructed him to sign this cheque	Supplies to public toilets at Georgeham and sundry waste removal in the Parish	2035		<b>£232.51</b>
<b>Slee Blackwell</b>		2036		<b>£300.00</b>
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (January 2020). Due 1/02/20.	Direct	Debit	<b>£18.00</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/02/20	Direct	Debit	<b>£ 8.40</b>
<b>Fasthosts</b>	Renewal fee for SSL Certificate	Direct	Debit	<b>£30.00</b>
<b>South West Water</b>	Water supply to the public toilets, Georgeham To be taken on 3/2/20	Direct	Debit	<b>£120.84</b>
<b>South West Water</b>	Water supply to the Cemetery. To be taken on 3/2/20	Direct	Debit	<b>£10.62</b>

**122.3 Croyde Play Area.** Councillors considered a quotation for work at Croyde Play Park from Mr D Jones which was estimated to be between £280 - £350.

**Proposed by Councillor Symonds to proceed on this basis. Seconded by Councillor Mrs Barker. Unanimously agreed.**

**122.4 North Devon Council Parish Precept.** It was noted that the final form had been submitted to North Devon Council in respect of the 2020/21 Precept of £60,550.

**122.5 NS&I Account.** It was noted that interest amounting to £130.48 had been credited to the account as at 1/1/20 which now stands at a balance of £16,440.72.

**122.6 Parish Council Website.** It was noted that the SSL Certificate is being renewed and arrangements made for this to be renewed in the future on an auto-renew basis to ensure continuity of cover.

**122.7 Film & TV Company.** It was noted that the Clerk had provided the bank account details for the company to transfer by BACS the sum of £300.00 for the Churchyard Maintenance Fund as a result of filming in Putsborough Beach in February.

**122.8 Mr S Wightman.** It was note that a letter had been sent confirming the revised tender price for the grass cutting, as agreed.

**122.9 Charity Commission – Georgeham Playing Field.** It was noted that the Clerk had submitted the annual return due on 31/1/20.

123. **Correspondence & Publications Received.** Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.

**123.1 Kier and DCC Highways** . Notification of proposed road closure – road from Kings Arms to West End Farm, Georgeham – 26 May to 29 May for SWW utility works to be completed.

**123.2 Defibrillator training by the British Heart Foundation.** Free session in Georgeham Village Hall from 7 – 9pm on 10 March.

**123.3 K Nias.** Enquiry regarding a headstone of non standard shape and size in Higher Ham

Clerk to advise

Clerk to

	Cemetery. Councillors were in agreement.	advise
124.	<b>Urgent matters brought forward at the discretion of the Chairman.</b> None.	
125.	<b>Date of next Parish Council Meeting: Thursday, 27 February 2020 in Georgeham Village Hall at 7pm.</b>  The meeting ended at 10.09.  Councillor Tucker gave his apologies in advance.	
<b>Summary of Decisions:</b> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 3 January 2020</b></li> <li>➤ <b>Garden of Remembrance in Higher Ham Cemetery</b></li> <li>➤ <b>Planning Payments</b></li> <li>➤ <b>Mr D Jones' quotation accepted in respect of work at Croyde Play Park</b></li> </ul>		
<b>These Minutes are agreed by those present as being a true record.</b>		
Signed: Chair of Georgeham Parish Council.		Date:

**Minutes of Georgeham Parish Council Meeting held on Friday, 3 January 2020  
in Georgeham Village Hall at 7pm.**

<p><b>Chaired by: Councillor J Symonds</b></p> <p><b>Present: Councillors</b></p> <p><b>Mrs P Barker (District)</b>  <b>M Beaumont</b>  <b>M Harrison</b>  <b>J Symonds</b>  <b>M Taffinder</b>  <b>R Tucker</b></p> <p><b>County Councillor Mrs C Chugg</b></p> <p><b>Holly Roberston – Ruda Ranger</b></p> <p><b>8 Members of the public</b></p>	<p><b>Clerked by: Sue Squire</b></p> <p><b>Agenda: -</b>  Representations from the public  Apologies  Declarations of Interest  Approval of the Minutes of the meeting held on 27 November 2019  Reports  Matters raised by Councillors/Clerk including meetings attended  Planning  Matters Arising  Finance  Correspondence and publications received  Urgent matters brought forward at the discretion of the Chairman  Date of next meeting</p>
	<b>Action:</b>
100.	<p><b>Representations from the Public.</b></p> <p><b>100.1 Car Par Lights.</b> Representations for better lighting to enhance safety, incorporating a trip hazard of the kerb and steps from the car park to Newberry Road.  It was noted the street lights had been off and after reporting, they were now on.</p> <p>Councillors Symonds and Tucker to do a site visit and report at the next meeting.  Councillor Mrs Beaumont spoke about poor lighting at Croyde car park owned by North Devon Council.  This would also be incorporated into the site visit.</p> <p><b>100.2 Croyde Skate Park.</b> Video evidence showing three youths, who had been identified, causing damage in the Park, together with photographic evidence of the resulting damage.</p> <p>Councillor Mrs Barker had spoken to the Skateboard Committee who were dealing with the issue. She had been asked to raise concerns that the garage has CCTV pointing directly at children and will enquire the legality of this.  It was noted that Croyde Village Hall CCTV had never worked and been in operation.</p> <p>The item damaged at the Skate Park is something that should have not be there and would have negative implications regarding insurance.</p>
101.	<p><b>Apologies.</b> Councillors Gething, Mrs Luxton and Dr Williams, District Councillor Mrs J Chesters.</p>
102.	<p><b>Declarations of Interest.</b></p> <p><b>Councillor Tucker declared a Prejudicial Interest in Minute No. 107.1, Planning Application 70776, the applicant being his brother.</b></p> <p><b>Councillor Mrs Barker</b> asked for the following statement to be included in the Minutes:  <i>I shall consider the Applications under Minute No. 107 .1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p><b>Councillor Symonds</b> declared a Prejudicial Interest in Minute No. 109.2 Finance, payment to Bay Gardens (his son).</p> <p><b>Councillor Symonds</b> declared a Prejudicial Interest in Minute No. 109.2 Finance, payment to him as reimbursement for Christmas gift.</p>
103.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 28 November 2019.</b></p>

JS / RT /  
Clerk  
Next  
Agenda

	<b>Approved and signed as a correct record.</b>	
104.	<b>Reports:</b>	
104.1	<p><b>County Councillor Mrs C Chugg.</b> Local Annual Waiting Restriction Review Programme 2020/21. As a result of an email from another County Councillor, the Clerk alerted County Councillor Mrs Chugg that there is an extension to the deadline for submission of Councillors' 'wishlists' to 6 January in respect of minor changes to parking restrictions, dropped kerbs etc, with particular reference to the completion of the yellow lines in Cloutman's Lane, Croyde.</p> <p>Councillor Mrs Chugg advised that the issue is to be included at the next HATOC (Highways and Traffic Orders Committee) and will, as previously advised, have to go through the usual consultation. It is anticipated that it will be carried out in the 2020/21 work programme.</p> <p>A written Report had been circulated to Councillors which covered the topics of Highways, Recycling, New Employer Support Service and Grants.</p>	
104.2	<p><b>District Councillors Mrs P Barker and Mrs J Chesters.</b> Councillor Mrs Barker advised that items she had to report would be covered throughout the meeting. Councillor Mrs Chesters had sent her apologies.</p>	
105.3	<p><b>Play Area Inspection.</b> <b>Croyde Play Park.</b> Councillor Taffinder. There was an accumulation of sticks and branches in the long grass. More chip bark was required on the matting which was beginning to show. Councillor Symonds advised that this was planned to be done within the next week.</p> <p><b>Georgeham Play Park.</b> Councillor Taffinder. In order. The tree that had been dumped in the field is to be dealt with imminently.</p> <p><b>Croyde Skateboard &amp; Scooter Park.</b> Mrs S Squire, Parish Clerk. Check lists not at present being received from a Committee Member. Councillor Tucker will remove items that should not be there.</p>	<p>JS</p> <p>JS</p> <p>RT</p>
105.4	<b>Neighbourhood Plan.</b> Councillor Beaumont advised there was nothing further to report.	
105.5	<p><b>Newberry Road Footpath Improvement / Georgeham Rectory.</b></p> <ul style="list-style-type: none"> <li>◆ An email was noted from Solicitors Stephens Scown LLP who is acting for the Diocese of Exeter in connection with the proposed sale of a parcel of land to enable road improvement works to take place.</li> <li>◆ The parcel of land is to be sold for £500.</li> <li>◆ Stephens Scown require an undertaking from the Parish Council in regard to the fees which are estimated to be in the region of £1,000 + VAT and disbursements. Stephens Scown requires confirmation that the Parish Council is instructing a solicitor so that an appropriate undertaking can be given to them. Yes, previously agreed.</li> <li>◆ Stephens Scown advise that they are serving the required notices so that the transaction can be completed prior to the end of February.</li> <li>◆ To agree that the Clerk instructs the Parish Council's Solicitors, Messrs Slee Blackwell to correspond with Stephens Scown and confirm to them that this is the case.</li> </ul> <p>Councillor Beaumont advised that CARA (Croyde Area Residents Association) and two residents plan to discuss funding from various sources. In order to justify a funding application to Fullabrook, fundraising events will take place as it had been suggested that the Pavilion and Footpath project were submitted as a scheme for a larger amount to be requested.</p> <p>Quotations to be obtained and a Business Plan drawn up to support the application.</p>	<p>RT to contact the Parish Council's Solicitors Slee Blackwell – to be followed up by the Clerk</p>
105.6	<b>Potholes.</b> Councillor Taffinder encouraged others to report potholes as well as himself.	Clerk

	Four more potholes had been reported with a further two to report which he would follow up as much as possible. Details of how to report potholes and other problems to be put on the website and in The Crydda.											
106.	<b>Matters raised by Councillors/Clerk including meetings attended.</b> <b>106.1 Special Parish Forum Meeting, 3/12/19.</b> Councillor Beaumont advised that the Forum had been partly helpful and the topics covered were fairly general.											
107.	<b>Planning.</b> <b>107.1 Planning Applications.</b>	Clerk										
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	<b>Applications received after the Agenda was sent.</b>											
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**107.2 Planning Correspondence.****107.2.1 The following North Devon Council Decision Notices were noted:****APPROVALS FOR:**

- **70465** – Change of use of land to allow for creation of camping provision and associated works – Roylands, Croyde.
- **70685** – Variation of condition 6 (dogs and pets restriction) attached to Planning Permission 60511 to allow dogs within the tree houses – Pickwell Manor, Georgeham
- **70607** – Extension and alterations of existing dwelling and dependent relatives annexe to allow for conversion into two houses (amended description) – Oamaru, Croyde.
- **70686** – Variation of Condition 2 (approved plans) attached to Planning Permission 66759 to allow removal of chimney and amended design – Homelands, 30 Moor Lane, Croyde.

**REFUSAL:**

- **66903** – Approval of details in respect of discharge of Condition 5 (surface water drainage) attached to Planning Permission 63282, erection of 28 self-catering lodges & one amenity building (to replace 72 chalet bedrooms & one amenity building) (amended site plans & additional wildlife information) – Unison Croyde Bay Holiday Resort, Croyde.

**107.2.2 The following enforcement cases are being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.**

- **11416** – animal sheds, land to the rear of Croyde Manor. No further information was known and the position will be advised at the meeting on 30 January 2020.

**107.2.3 Lawful Development Certificate Appeal – Parkdean Holiday Parks Ltd.** Copy correspondence from the Love Braunton Group to the Planning Inspectorate was noted.

108.

**108.1 Matters Arising:**

<b>108.1.1</b>	<b>Dredging of the Crydda.</b> It was noted that an officer from the Environment Agency would be giving a presentation at the meeting on 30 January when this item will be further discussed.
<b>108.1.2</b>	<b>Dog Bins.</b> It was noted that two bins had been ordered, received and delivered to Councillor Tucker. It had not been possible to obtain a Community Councillor Grant from District Councillor Mrs P Barker's allocation as retrospective applications cannot be considered. Ruda had no objection to an additional bin being placed beside the existing bin.  Over the Christmas period, North Devon Council had problems servicing the bins and Councillor Mrs Barker had made representations to NDC. The Ruda Beach Ranger would ascertain why a bin near the stream on the beach had been removed.
<b>108.1.3</b>	<b>Blocked drains.</b> It was noted that the Clerk had forwarded the details of the site visit at Incedon Hill with no clearance being carried out to County Councillor Mrs Chugg.
<b>108.1.4</b>	<b>Environmental issues – climate change.</b> It was noted that Councillor Gething is in dialogue with the webmaster of the Parish Council website for this item to be included.  It was further noted that Councillor Gething had made contact with Mortehoe Parish Council to progress working together.  Due to Councillor Harrison not being present, he was not able to confirm that a meeting had been arranged between him, Councillor Gething and County Councillor Mrs Chugg to include the request from CARA for give way signs on Croyde Road, Downend.
<b>108.1.5</b>	<b>Noxious Plants and Overgrown Hedges.</b> Councillors Symonds and Tucker would report following their drive around the Parish to identify problems at the next meeting.
<b>108.1.6</b>	<b>Bus Shelter at Croyde.</b> Councillor Symonds asked that details of a site meeting with the Manager of Webbers Braunton Branch was deferred to the next meeting.
<b>108.1.7</b>	<b>Public Toilets in Georgeham.</b> Councillor Tucker had not yet been able to remove the disabled sign on the door.
<b>108.1.8</b>	<b>Pavilion at Georgeham Playing Field.</b> Arrangements were being made for quotations

Next  
Agenda  
and also  
to include  
Give Way  
Signs

Next  
Agenda

Next  
Agenda

RT

	to be obtained so that the Clerk could submit grant funding applications.				RT																																																																										
108.1.9	<b>Parish Representative on the AONB.</b> It was noted that the organization had been advised that this Council decided against nominating a Councillor.																																																																														
108.1.10	<b>North Devon Surf Coast World Surfing Reserve.</b> It was noted that the organization had been advised that Councillor Tucker is willing to sit on the Stewardship Council. As a follow up to the correspondence, an application had been submitted and the Parish Council would be advised of developments.																																																																														
108.1.11	<b>Bridge at Water Lane, Croyde.</b> It was noted that the DCC Bridge Engineer had been advised of the Parish Council's thoughts following his report after the bridge had been damaged. The email to be re-sent as the bridge had not been repaired and still considered to be dangerous.				Clerk / Next Agenda																																																																										
108.1.12	<b>Western Power Distribution.</b> It was noted that a reply had been sent to the company suggesting they contact a local person for more information.																																																																														
109.	<b>Finance.</b> <b>109.1 Balances:</b> <b>Lloyds Bank Treasurers Account as at 12 December 2019: £41,820.64</b> <b>Lloyds Bank Business Banking Instant Access</b> <b>Savings Account as at 9 December 2019: £12,073.69</b>  <b>Budgetary figures had been forwarded to Councillors ahead of the meeting.</b>  <b>109.2 The following payments were approved and authorised:</b>																																																																														
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	<p><b>109.3 Large and Small Grass Cutting Contracts.</b> It was noted that the successful and unsuccessful contractors had been notified.</p> <p><b>109.4 Croyde Play Area.</b> It was noted that Councillor Symonds had reminded Mr D Jones to provide a quotation for the work identified to be done.</p> <p><b>109.5 Georgeham Churchyard.</b> It was noted that a letter of thanks had been sent to the parishioner who donated £100.00.</p> <p><b>109.6 North Devon Council Parish Precept.</b> It was noted that the form had been returned by the deadline date requesting the amount of £60,550 for 2020/21.</p> <p><b>109.7 Fasthosts – upcoming renewal of the SSL Certificate.</b> The current Certificate, which provides the Parish Council website and its customers with encryption and security expires on 12 February 2020. To renew the Certificate, the fee is £25 per year.  <b>Proposed by Councillor Mrs Barker to renew the Certificate, seconded by Councillor Beaumont. Unanimously agreed.</b></p>				Clerk to advise Web-master
110.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>110.1 North Devon Council.</b> Email regarding Parish based dog waste bins. Table received requiring confirmation that the details are correct. This was confirmed.</p> <p><b>110.2 The Office of the Police and Crime Commissioner.</b> The Communications and Engagement Officer for the OPCC will be available to attend Town and Parish Council meetings to deliver a short presentation and take Q&amp;A's about the work of the OPCC.  There is an election for a Police and Crime Commissioner on 7 May 2020.  Councillors decided not to proceed.</p> <p><b>110.3 Buckingham Palace Garden Party – 27 May 2020.</b> To consider nominating a person and guest for this event.  To comply with data protection legislation, each individual's consent is required to process their personal data for the purpose of nominating them to attend a Garden Party.  Councillors were in favour of nominating the Clerk.</p>				Clerk to return form  Clerk to send details to MB for CARA  Clerk
111.	<p><b>Urgent matters brought forward at the discretion of the Chairman.</b></p> <p><b>111.1 Councillor Beaumont spoke about the Parish Council website.</b> She felt that another person, other than the Webmaster, should have access and knowledge of how to add items. Councillor Symonds advised he had access and would ensure the details were up to date.</p>				
112.	<p><b>Date of next Parish Council Meeting: Thursday, 30 January 2020 in Georgeham Village Hall at 7pm.</b>  <b>This will commence with a presentation from the Environment Agency regarding flooding and will focus on The Crydda with particular reference to the benefits or otherwise of dredging.</b></p> <p>The meeting ended at 8.46pm.</p>				
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ Minutes of 28 November 2019</li> <li>➤ Planning</li> <li>➤ Payments</li> <li>➤ Website SSL Certificate renewal</li> </ul>					
<p><b>These Minutes are agreed by those present as being a true record.</b></p>					
Signed: Chair of Georgeham Parish Council:		Date:			

**Georgeham Parish Council.**

**Notes of a site meeting undertaken by Councillors Symonds and Tucker on 10 January 2020 in connection with Planning Application 70830 at Beach House, Cloutmans Lane, Croyde.**

Following lengthy discussions with the applicant and listening to her report on the Planning Officer's recent site visit, it was recommended to approve.

The visit ended at 11am.

**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 30 January 2020 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 25 January 2020

No.	Item
1.	<b>Presentation from Mr C Khan, an Officer in the Flood Resilience Team (Devon and Cornwall) Environment Agency regarding flood resilience.</b>
2.	<b>Representations from the Public.</b> Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.
3.	<b>Apologies.</b> Councillor Gething
4.	<b>Declarations of Interest.</b>
5.	<b>Approval of the Minutes of the Parish Council Meeting held on 3 January 2020 and notes of a site meeting held on 10 January 2020 in connection with Planning Application 70830, Beach House, Cloutmans Lane, Croyde.</b>
6.	<b>Reports:</b>
6.1	<b>County Councillor Mrs C Chugg.</b> To note that the Clerk has been in email correspondence regarding the reason why the gully sucker visited Inledon Hill with only one operative and was not able to do anything.
6.2	<b>District Councillors Mrs P Barker and Mrs J Chesters.</b>
6.3	<b>Play Area Inspection.</b> <b>Croyde Play Park.</b> Councillor Taffinder. Councillor Symonds to confirm that additional chip bark has been laid.  <b>Georgeham Play Park.</b> Councillor Taffinder. Councillor Symonds to confirm that the dumped tree has been removed.  <b>Croyde Skateboard &amp; Scooter Park.</b> Mrs S Squire, Parish Clerk. Check lists have resumed being received. Councillor Tucker to confirm that the unauthorized item has been removed.
6.4	<b>Neighbourhood Plan.</b> Councillor Beaumont to give an update.
6.5	<b>Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give an update.
6.5	<b>Newberry Road Footpath Improvement / Georgeham Rectory.</b> To note that quotations have been requested from two contractors. To note that Messrs Slee Blackwell have been instructed to proceed in acting for the Parish Council. A Case Fact Booklet has been received which the Clerk has completed and will bring for checking before returning. The firm require a cheque for £300 on account of search fees costs and expenses. This amount is included under Finance, payments. The anticipated estimate of costs is £1,245.00.  Councillor Beaumont has requested clarification on the following: a) what works are proposed at both sites (and why) b) how we invite local views on these ventures: is the Parish Council happy for CARA to communicate the intentions as part of the fundraising? c) How we communicate on the progress of fundraising (it is going to take time) d) Which three companies are we asking for quotes from for each project?  Councillor Beaumont will propose that the Fundraising Committee reports back to the Parish Council in formal notes and that a report on the proposed works is placed on the Parish Council website.  The Clerk will report that it has not been possible to progress a grant application from District Councillor Mrs Barker's Community Councillor Grant allocation due to the project not commencing in this financial year and insufficient

	<p>information regarding a funding application to be submitted to Fullabrook. The Clerk has submitted a grant application instead in respect of refurbishment of the public toilets in Georgeham to ensure that the funding benefits another Parish Council project.</p>						
6.6	<p><b>Potholes.</b> Councillor Taffinder to report on the present situation. To note that the Clerk has arranged for details of how to report potholes and other problems to be included in The Crydda and on the Parish Council website.</p>						
7.	<p><b>Matters raised by Councillors/Clerk including meetings attended.</b>  <b>7.1 Clerk's CiLCA (Certificate in Local Council Administration) Qualification.</b> Further details will be given.  <b>7.2 To fix the date of the Annual Parish Meeting to receive Reports from village organisations.</b>  <b>7.3 Councillor Tucker.</b> Closure of Croyde Skatepark.  <b>7.4 P3 Parish Paths Partnership.</b> The head of the Public Rights of Way has called on the Clerk at her home to discuss the P3 scheme. The annual Survey Forms have been sent to the Footpath Warden, Councillor Harrison, which have to be returned to DCC by 17/2/20. The Clerk will complete and return the summary of expenditure form.</p>						
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	<p>does not have markings on the surface indicating that it is reserved for EVs, resulting in non-electric vehicles parking there.</p> <p>Councillor Gething has requested that lines are put at the appropriate place in the car park to draw attention to this.</p> <p>To note an email from Councillors Leaver and Pearson, Leads on Climate Change and Environment, North Devon Council regarding Climate Action Week proposed to take place at the end of March. Interested people from the community are invited and they wish to know if anyone is interested in participating in the action week.</p> <p>Councillor Harrison to confirm that a meeting has been set up between him, Councillor Gething and County Councillor Mrs Chugg to include the request from CARA for give way signs on Croyde Road, Downend.</p>																																																			
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10.	<p><b>Finance.</b></p> <p><b>10.1 Balances: To be tabled.</b></p> <p><b>Budgetary figures are being forwarded to Councillors ahead of the meeting.</b></p> <p><b>10.2 To approve the following payments:</b></p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Mrs S Squire</td> <td rowspan="2">Broadband Photocopying</td> <td rowspan="2">2031</td> <td>£3.00</td> <td rowspan="2"><b>£18.60</b></td> </tr> <tr> <td>£15.60</td> </tr> <tr> <td>N Devon Council</td> <td>January 2020 Salary Recharge</td> <td>2032</td> <td></td> <td><b>£</b></td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (January 2020 &amp; reimbursement for drain unblocker (£12.00))</td> <td>2033</td> <td></td> <td><b>£79.50</b></td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for December 2019.</td> <td>2034</td> <td></td> <td><b>£936.55</b></td> </tr> <tr> <td>Cllr R Tucker</td> <td>Supplies to public toilets at Georgeham and sundry waste removal in the Parish</td> <td>2035</td> <td></td> <td><b>£232.51</b></td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (January 2020). Due 1/02/20.</td> <td>Direct</td> <td>Debit</td> <td><b>£18.00</b></td> </tr> <tr> <td>Fasthosts</td> <td>Website hosting fee. To be taken on 11/02/20</td> <td>Direct</td> <td>Debit</td> <td><b>£ 8.40</b></td> </tr> <tr> <td>South West Water</td> <td>Water supply to the public toilets, Georgeham To be taken on 3/2/20</td> <td>Direct</td> <td>Debit</td> <td><b>£120.84</b></td> </tr> <tr> <td>South West Water</td> <td>Water supply to the Cemetery. To be taken on 3/2/20</td> <td>Direct</td> <td>Debit</td> <td><b>£10.62</b></td> </tr> </tbody> </table> <p><b>10.3 Croyde Play Area.</b> To consider a quotation for work at Croyde Play Park from Mr D Jones.</p> <p><b>10.4 North Devon Council Parish Precept.</b> To note that the final form has been submitted to North Devon Council in respect of the 2020/21 Precept of £60,550.</p> <p><b>10.5 NS&amp;I Account.</b> To note that interest amounting to £130.48 has been credited to the account as at 1/1/20 which now stands at a balance of £16,440.72.</p> <p><b>10.6 Parish Council Website.</b> To note that the SSL Certificate is being renewed and arrangements made for this to be renewed in the future on an auto-renew basis to ensure continuity of cover.</p>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying	2031	£3.00	<b>£18.60</b>	£15.60	N Devon Council	January 2020 Salary Recharge	2032		<b>£</b>	Mr T Squire	Servicing of Georgeham Toilets (January 2020 & reimbursement for drain unblocker (£12.00))	2033		<b>£79.50</b>	Mr S Wightman	Grounds maintenance for December 2019.	2034		<b>£936.55</b>	Cllr R Tucker	Supplies to public toilets at Georgeham and sundry waste removal in the Parish	2035		<b>£232.51</b>	North Devon Council	Non-domestic rates bill for public conveniences (January 2020). Due 1/02/20.	Direct	Debit	<b>£18.00</b>	Fasthosts	Website hosting fee. To be taken on 11/02/20	Direct	Debit	<b>£ 8.40</b>	South West Water	Water supply to the public toilets, Georgeham To be taken on 3/2/20	Direct	Debit	<b>£120.84</b>	South West Water	Water supply to the Cemetery. To be taken on 3/2/20	Direct	Debit	<b>£10.62</b>
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11.	<b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.																																																			

	<b>11.1 Kier.</b> Notification of proposed road closure – road from Kings Arms to West End Farm, Georgeham – 26 May to 29 May for SWW utility works to be completed.
	<b>11.2 Defibrillator training by the British Heart Foundation.</b> Free session in Georgeham Village Hall from 7 – 9pm
12.	<b>Urgent matters brought forward at the discretion of the Chairman.</b>
13.	<b>Date of next Parish Council Meeting: Thursday, 27 February 2020 in Georgeham Village Hall at 7pm.</b>

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 27 February 2020 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 22 February 2020

No.	Item
1.	<p><b>The meeting will be adjourned for this item. The Parish Council is unable to make any decisions under this item and will, if necessary, be further considered under Item 11.</b></p> <p><b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i></p>
2.	<p><b>Apologies.</b> Councillors Gething &amp; Tucker.</p>
3.	<p><b>Declarations of Interest.</b></p>
4.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 30 January 2020.</b></p>
5.	<p><b><u>Reports:</u></b></p>
5.1	<p><b>County Councillor Mrs C Chugg.</b> Enquiries have been made regarding the jetter making a return visit to unblock the drain.</p>
5.2	<p><b>District Councillors Mrs P Barker and Mrs J Chesters.</b></p>
5.3	<p><b>Play Area Inspection.</b></p> <p><b>5.3.1 Croyde Play Park.</b> Councillor Taffinder. Councillor Symonds to confirm that additional chip bark has been laid and that a new gate latch has been fixed.</p> <p><b>5.3.2 Georgeham Play Park.</b> Councillor Taffinder.</p> <p><b>5.3.3 Croyde Skateboard &amp; Scooter Park.</b> Mrs S Squire, Parish Clerk. Check lists have resumed being received. To note that the Clerk has received a reply to the enquiry regarding Croyde Village Hall's CCTV system. Councillor Beaumont has requested that clarification is obtained where Legal Responsibility for the Park lies (ownership, who pays Public Liability Insurance, who has authority to inspect it and make decisions to close it).</p> <p><b>5.3.4 Inspections by The Play Inspection Company.</b> To note that the annual inspection of Croyde Play Park, Croyde Skatepark and Georgeham Play Area including the MUGA (multi use games area) has taken place. Councillors have been forwarded with the Reports for each site.</p>
5.4	<p><b>Neighbourhood Plan.</b> Councillor Beaumont has provided a Report, circulated separately to Councillors.</p>
5.5	<p><b>Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give an update.</p>
5.5	<p><b>Newberry Road Footpath Improvement / Georgeham Rectory.</b> Mr Morton has provided a Report, circulated separately to Councillors.</p> <p>To note that the Clerk has returned the Case Fact Booklet to Messrs Slee Blackwell for them to progress the purchase of land.</p>
5.6	<p><b>Potholes.</b> Councillor Taffinder to report on the present situation.</p>
5.7	<p><b>Higher Ham Cemetery.</b></p> <p><b>5.7.1</b> Councillors have been circulated with a Report prepared by the Clerk giving details of seven strands of enquiries made, which has been on-going since December 2019, regarding the laying to rest of ashes without the knowledge or permission of the Parish Council, or certain members of the family.</p> <p><b>5.7.2 Proposed Garden of Remembrance at the Cemetery.</b> The Clerk is in touch with the resident who has suggested this and requested the plan when it is available.</p> <p><b>5.7.3 Enquiry regarding a headstone of non-standard shape and size.</b> To note that the Clerk has advised the</p>

	<p>person who wishes to erect this memorial that Councillors have approved the design. The Clerk has requested confirmation that all members of the family are in agreement with the arrangements and is awaiting signed letters of confirmation to this effect.</p>														
5.8	<p><b>Pavilion at Georgeham Playing Field.</b></p> <p><b>5.8.1</b> To receive a report of a meeting held on 6 February 2019. Councillor Beaumont took notes which have been circulated separately to Councillors.</p> <p><b>5.8.2</b> Councillor Dr Williams to confirm that she has prepared a Survey Monkey Questionnaire for circulation.</p> <p><b>5.8.3</b> To receive a report from the Fundraising Committee.</p> <p><b>5.8.4</b> To note that the Clerk has been in dialogue with North Devon Council Planning Department regarding planning consent for the Pavilion. The Planning Department has provided a Pre-application enquiry form for completion, to be considered by the Planning Officer who will indicate whether the Application is likely to be approved.</p> <p><b>5.8.5 Grant for repairs to the Pavilion.</b> To note that the Clerk has submitted a Communities Together Fund payment claim form for repairs carried out which has been agreed in the sum of £1,248.50.</p> <p><b>5.8.6 Devon County Council.</b> Email regarding the Investing in Devon Grant from County Councillor Mrs Chugg's allocation. The email reminds the Parish Council that a request for payment of the grant must be made to the County Council no later than 1 December 2020 to ensure that the final payment date can be met.</p>														
6.	<p><b>Matters raised by Councillors/Clerk including meetings attended.</b></p> <p><b>6.1 Clerk's CiLCA (Certificate in Local Council Administration) Qualification.</b> Further details will be given regarding Session 2.</p> <p><b>6.2 Councillor Tucker.</b> Adoption of management of Croyde Skatepark by the Parish Council.</p> <p><b>6.3 P3 Parish Paths Partnership.</b> The Clerk has completed and submitted the expenditure form.</p> <p><b>6.4 Georgeham Playing Field Annual Return to the Charity Commission.</b> To note that the Clerk has completed this online, and also updated the names of the Trustees.</p>														
7.	<p><b>Planning.</b></p> <p><b>7.1 Planning Applications.</b></p> <table border="1"> <tr> <td>70963</td> <td>Extension &amp; alterations to dwelling &amp; raising of roof to garage to allow for use as gym at Suntana, road rom Putsborough to Jones Hill, Croyde.</td> </tr> <tr> <td>71066</td> <td>Conversion of agricultural building to form 3 local needs dwellings at Springfield Nurseries, Twinney House, Georgeham.</td> </tr> <tr> <td>71107</td> <td>Extensions to dwelling &amp; slight raise in roof height at 30 Davids Hill, Georgeham.</td> </tr> <tr> <td>71126</td> <td>Demolition of existing and erection of new dwelling at Stentaway House, Croyde.</td> </tr> <tr> <td>71148</td> <td>Extension to dwelling at 2 St Helens Close, Croyde.</td> </tr> <tr> <td>71154</td> <td>Replacement and extension of existing decking area at Croft Cottage, Cott Lane, Croyde.</td> </tr> <tr> <td>71186</td> <td>Single storey side extension and removal of existing rear extension at Forest House, North Buckland.</td> </tr> </table> <p><b>Any Applications received after the Agenda was sent.</b></p> <p><b>7.2 Planning Correspondence.</b></p> <p><b>7.2.1 To note the following North Devon Council Decision Notices:</b></p> <p><b>APPROVALS FOR:</b></p> <ul style="list-style-type: none"> <li>▪ <b>Application 70909</b> – Variation of conditions 2 (approved plans) and 7 (roof balustrade) attached to planning permission 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments)) to enable alternative balustrade design – land adjacent to Solefield, Moor Lane, Croyde.</li> <li>▪ <b>Application 70988</b> – Extensions &amp; alterations to dwelling – 21 East Croyde, Croyde.</li> <li>▪ <b>Application 70564</b> – Change of use of land to allow camping use from 28 April until 30 September annually (amended description) (additional information – noise management plan) – Myrtle Meadow Camping Site, Moor Lane, Croyde.</li> </ul>	70963	Extension & alterations to dwelling & raising of roof to garage to allow for use as gym at Suntana, road rom Putsborough to Jones Hill, Croyde.	71066	Conversion of agricultural building to form 3 local needs dwellings at Springfield Nurseries, Twinney House, Georgeham.	71107	Extensions to dwelling & slight raise in roof height at 30 Davids Hill, Georgeham.	71126	Demolition of existing and erection of new dwelling at Stentaway House, Croyde.	71148	Extension to dwelling at 2 St Helens Close, Croyde.	71154	Replacement and extension of existing decking area at Croft Cottage, Cott Lane, Croyde.	71186	Single storey side extension and removal of existing rear extension at Forest House, North Buckland.
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- **Applications 66598 / 66599** – Listed and General Application. Consent for conversion of barns to form x 3 dwellings.
- **Application 70940** – Extensions to dwelling together with raising of roof to form loft room – 9 Longland Lane, Georgeham.

**7.2.2 The following enforcement cases are being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.**

- **11416** – animal sheds, land to the rear of **Croyde Manor**.
- **10631** – unauthorized development – conversion of first floor flat and offices / store into three 1 bedroom flats. To note that an appeal has been made against an enforcement notice issued on 12 November 2019. The appeal will be determined on the basis of written representations which should be submitted to the Planning Inspectorate by 13/3/20.

**7.2.3 Application 66702 – 10 Lane Head Close, Croyde – retrospective application for demolition of dwelling and erection of new dwelling.** To note copy correspondence from a Braunton Group to North Devon Council Planning Department.

**7.2.4 Letter from residents in Longland Lane** asking for permission to carry out some works on a large holly tree on the boundary of their property and the playing field. It is hoped to remove some larger branches that hang over the garden and possibly (on discussion with the tree surgeon) reduce the height of the tree. The residents will bear the full cost.

8. **8.1 Matters Arising:** Updates will be given on the following:

<b>8.1.1</b>	<b>Georgeham Car Park Lights.</b> To receive a report on the suggested solar lights.
<b>8.1.2</b>	<p><b>Environmental issues – climate change.</b></p> <p><b>8.1.2.1</b> Confirmation to be given that the issue of dredging the Crydda has been passed to the Climate Emergency Group to follow up.</p> <p><b>8.1.2.2</b> To note that an email from a landowner regarding dredging the Crydda has been responded to by the Clerk advising that the matter raised at the meeting on 30/1/20 has been referred to the Climate Emergency Group.</p> <p><b>8.1.2.3</b> Councillor Harrison to confirm he has emailed County Councillor Mrs Chugg regarding the riparian ownership of the wall in Croyde adjacent to the Crydda.</p> <p><b>8.1.2.4</b> Councillor Symonds to confirm that he has arranged for markings in the car park indicating it is reserved for electric vehicle charging.</p> <p><b>8.1.2.5 North Devon Council.</b> Details of Climate Action Week planning (circulated to Councillors)</p>
<b>8.1.3</b>	<b>Noxious Plants and Overgrown Hedges.</b> Councillor Symonds to report following his and Councillor Tucker’s drive around the Parish to identify problems.
<b>8.1.4</b>	<p><b>Enquiry for permission to use Georgeham Village Green for serving refreshments after a wedding.</b></p> <p>To note that the Clerk has asked the questions raised and at the time of preparing the Agenda, no reply has been received.</p> <p>To note that Councillor Beaumont has drafted a Policy Statement for consideration when requests are made to use public spaces for private events and Version 2 is being circulated to Councillors</p>
<b>8.1.5</b>	<p><b>Bus Shelter at Croyde.</b> Councillor Symonds to advise if a site meeting has taken place with the Manager of Webbers Braunton Branch.</p> <p>To note that the Clerk has responded to the resident who had requested more details.</p>
<b>8.1.6</b>	<p><b>Public Toilets in Georgeham.</b></p> <p><b>8.1.6.1</b> To note that Councillor Tucker will arrange for a plumber to attend to the small leak in the ladies toilet.</p> <p><b>8.1.6.2 Refurbishing of public toilets.</b> To note that the application for funding from District Councillor Mrs Barker’s Community Councillor Grant has been successful and a grant offer of £700 has been made. The Clerk has completed the relevant grant offer for further attention.</p> <p>The work has to be completed by 13/3/20 for the funding to be received.</p>

		To agree that the work is completed as a priority in order to be able to claim the funding.																																																								
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	8.1.8	<b>Bridge at Water Lane, Croyde.</b> To note that County Councillor Chugg put pressure on DCC Bridge Department and the repair has been carried out.																																																								
	8.1.9	<b>Annual Parish Assembly – Wednesday 22 April 2020.</b> To note that the Clerk has booked Georgeham Village Hall for this event. A list of suggested invitees will be circulated for consideration / additions.																																																								
9.	<p><b>Finance.</b></p> <p><b>9.1 Balances: To be tabled.</b></p> <p><b>Budgetary figures are being forwarded to Councillors ahead of the meeting.</b></p> <p><b>9.2 To approve the following payments:</b></p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Mrs S Squire</td> <td>Broadband</td> <td></td> <td>£3.00</td> <td></td> </tr> <tr> <td>Photocopying</td> <td></td> <td>£19.85</td> <td><b>£22.85</b></td> </tr> <tr> <td>N Devon Council</td> <td>February 2020 Salary Recharge</td> <td></td> <td></td> <td><b>£TBA</b></td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (February 2020)</td> <td></td> <td></td> <td><b>£</b></td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for January 2020.</td> <td></td> <td></td> <td><b>£936.55</b></td> </tr> <tr> <td>Devon Association of Local Councils</td> <td>Mrs S Squire (CiLCA course) This Council is the lead for payments and her other Parishes will pay their share of the contribution to this Council</td> <td></td> <td></td> <td><b>£240.00</b></td> </tr> <tr> <td>Edwards Electrical Ltd</td> <td>Fault finding and repairs to street lighting at Georgeham Car Park</td> <td></td> <td></td> <td><b>£115.20</b></td> </tr> <tr> <td>The Play Area Inspection Company</td> <td>Annual inspection of Croyde Play Area, Croyde skatepark and Georgeham Play Park</td> <td></td> <td></td> <td><b>£TBA</b></td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (February 2020). Due 1/03/20.</td> <td>Direct</td> <td>Debit</td> <td><b>£18.00</b></td> </tr> <tr> <td>Fasthosts</td> <td>Website hosting fee. To be taken on 11/03/20</td> <td>Direct</td> <td>Debit</td> <td><b>£ 8.40</b></td> </tr> </tbody> </table> <p><b>9.3 Croyde Play Area.</b> To note that Mr D Jones has been advised that his quotation was accepted and requested to proceed with the work.</p> <p><b>9.4 Film &amp; TV Company.</b> To note that the sum of £300 has been credited to the Parish Council's Treasurers Account, specifically for the Churchyard Maintenance Fund as a result of filming earlier in February.</p>				Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband		£3.00		Photocopying		£19.85	<b>£22.85</b>	N Devon Council	February 2020 Salary Recharge			<b>£TBA</b>	Mr T Squire	Servicing of Georgeham Toilets (February 2020)			<b>£</b>	Mr S Wightman	Grounds maintenance for January 2020.			<b>£936.55</b>	Devon Association of Local Councils	Mrs S Squire (CiLCA course) This Council is the lead for payments and her other Parishes will pay their share of the contribution to this Council			<b>£240.00</b>	Edwards Electrical Ltd	Fault finding and repairs to street lighting at Georgeham Car Park			<b>£115.20</b>	The Play Area Inspection Company	Annual inspection of Croyde Play Area, Croyde skatepark and Georgeham Play Park			<b>£TBA</b>	North Devon Council	Non-domestic rates bill for public conveniences (February 2020). Due 1/03/20.	Direct	Debit	<b>£18.00</b>	Fasthosts	Website hosting fee. To be taken on 11/03/20	Direct	Debit	<b>£ 8.40</b>
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10.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>10.1 Hygiene Operative (Dog Bins), North Devon Council.</b> Email received advising that the dog bin at Baggy Point is in poor condition and a request that it is replaced with a larger bin.</p> <p><b>10.2 Devon Communities Together.</b> Email enquiring if the Parish Council wished to become a Member. (Email circulated to Councillors dated 19/2/20).</p> <p><b>10.3 North Devon Care Homes Team.</b> Email advising that the Care Homes Team Administrator will be pleased to attend a Parish Council meeting / inviting members to attend a Dementia Friend Information Session.</p>																																																									
11.	<b>Urgent matters brought forward at the discretion of the Chairman including any items requiring a decision, if appropriate, raised under Public Participation.</b>																																																									
12.	<b>Date of next Parish Council Meeting: Thursday, 26 March 2020 in Georgeham Village Hall at 7pm.</b>																																																									

**Minutes of Georgeham Parish Council Meeting held on Thursday, 27 February 2020 in Georgeham Village Hall at 7pm.**

<p><b>Chaired by: Councillor J Symonds</b></p>	<p><b>Clerked by: Sue Squire</b></p>	
<p><b>Present: Councillors</b></p> <p><b>Mrs P Barker (District)</b>  <b>M Beaumont</b>  <b>M Harrison</b>  <b>Mrs T Luxton</b>  <b>J Symonds</b>  <b>M Taffinder</b>  <b>Dr E Williams</b></p> <p><b>District Councillor Mrs J Chesters</b></p> <p><b>14 Members of the public + 2 others during Minute No. 131.2</b></p>	<p><b>Agenda: -</b>          Representations from the public          Apologies          Declarations of Interest          Approval of the Minutes of the Parish Council Meeting held on 30 January 2020          Reports          Matters raised by Councillors/Clerk including          Meetings attended          Planning          Matters Arising          Finance          Correspondence and Publications Received          Urgent matters brought forward at the discretion of the Chairman          Date of next meeting</p>	
		<p align="right"><b>Action:</b></p>
<p>126.</p>	<p><b>Representations from the public.</b></p> <p><b>126.1 Representations regarding Planning Application 71126 – Stentaway House – heard immediately before the Application was considered.</b></p> <p><b>126.2 Representations regarding Planning Application 70713 – 9 dwellings and conversion of 2 flats to form another dwelling – Fairleigh, Darracott .</b>          The Parish Council had responded to this Application at the meeting on 30 January 2020. The resident advised that they had not been made aware of the Application until recently and had noted the Parish Council’s response and asked for it to be re-considered to recommend refusal in the light of the AONB Report.          To follow this up, a statement was read highlighting various issues.</p> <p><b>126.3 Representations regarding Planning Applications 70713 and 59996 – 9 dwellings and conversion of 2 flats to form another dwelling – Fairleigh, Darracott.</b>          The resident had seen the Minutes of the last meeting which recorded the Parish Council was minded to approve as long as it met local planning policy.          The resident was of the opinion it did not.          The Chairman explained that the Parish Council was statutory consultees and the response could not now be amended.</p> <p>The resident also commented on Application 59996 which also related to same site. The Application was approved in the absence of a Local Plan.          The Parish Council was requested that the permission is revoked as it contravenes the Local Plan. Councillor Mrs Barker suggested that this was taken up directly with the Planning Department, explaining that the Parish Council was not the determining body.</p> <p><b>126.4 A member of the public</b> was present to hear what the Parish Council had to say regarding the issue of an unauthorized burial of ashes in the Cemetery, who felt it was unfair that they should petition the Diocese of Exeter for the exhumation of the ashes and that it should not be her family who has to pay for the petition and exhumation.          The person asked for the contact details of the funeral director and the Clerk advised that this had already been advised to her in one of the numerous emails sent. The details would be re-sent.</p>	

	<p>The Clerk explained that the name of the person who arranged for the ashes to be interred could not be given under GDPR regulations, and vice versa.</p> <p>Councillor Symonds advised that the Clerk and the Diocese of Exeter were dealing with the matter.</p>	
127.	<b>Apologies.</b> Councillors Gething & Tucker, County Councillor Mrs C Chugg.	
128.	<p><b>Declarations of Interest.</b></p> <p><b>Councillor Mrs Barker</b> asked for the following statement to be included in the Minutes:  <i>I shall consider the Applications under Minute No. 133.1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p><b>Councillors Mrs Luxton and M Beaumont</b> declared a Personal Interest in Minute No. 131.5 – Georgeham Affordable Housing Community Land Trust.</p> <p><b>Councillor J Symonds</b> declared a Personal Interest in Minute No. 131.7.2 – proposed planting scheme at the Cemetery.</p>	
129.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 30 January 2020.</b>  <b>Approved and signed as a correct record.</b></p>	
130.	<b>Reports:</b>	
131.1	<p><b>County Councillor Mrs C Chugg.</b>  Enquiries had been made regarding the jetter making a return visit to unblock the drain.</p>	
131.2	<p><b>District Councillors:</b></p> <p><b>Mrs P Barker spoke about the following:</b></p> <ul style="list-style-type: none"> <li>The Strategy and Resources Committee are proposing to put a Public Space Protection Order from April to September. Police will be given powers to prevent people drinking alcohol in the street and can stop anti social behaviour.</li> </ul> <p>Councillor Taffinder asked if the Police have the capability to do this and was advised that they visit the area on a frequent basis in the Summer.</p> <p>Councillor Symonds spoke about the use of hot tubs where people sometimes make a disturbance.</p> <ul style="list-style-type: none"> <li>Development next to the property Little Bias at Down End where the hedge had been moved back and poorly managed. The Enforcement Department had visited the site and further enquiries were being made. It was noted that the development had been approved at Appeal and it was not known at this stage if it had been carried forward.</li> </ul> <p><b>Mrs J Chesters</b> advised that a new budget had been approved at full Council with a £5 a year increase for a Band D property.  She had £1,000 Community Councillor Grant allocation.  The Appeal at Chesil Cliff House in respect of the wooden fencing had been dismissed.</p>	
131.3	<p><b>Play Area Inspection.</b></p> <p><b>131.3.1 Croyde Play Park.</b> Councillor Taffinder. In order but he was concerned about the Report received from the Play Inspection Company which advised the swings required attention. Councillor Symonds informed that replacement swings had been ordered.</p> <p>Councillor Beaumont had noticed long pieces of bark and question the safety of this, which was felt to be in order.</p> <p>Councillor Symonds confirmed that additional chip bark had been laid and that a new gate latch had been fixed.</p> <p><b>131.3.2 Georgeham Play Park.</b> Councillor Taffinder. Checked.  Councillor Symonds advised that as a result of the recent inspection, parts were to be ordered and</p>	JS

	<p>fixed.</p> <p><b>131.3.3 Croyde Skateboard &amp; Scooter Park.</b> Mrs S Squire, Parish Clerk. Check lists have resumed being received. It was noted that the Clerk had received a reply to the enquiry regarding Croyde Village Hall's CCTV system which was advised to Councillors.</p> <p>Dr Williams had offered to inspect the Park.</p> <p>Councillor Mrs Barker suggested that because it had not been possible for a group to be formed, that the Parish Council take over the responsibility. She would ascertain if the site would be covered by a Public Service Protection Order.</p> <p>Croyde Village Hall own the site and insure it. Councillor Dr Williams raised concerns that if it is not owned and insured by the Parish Council, how could the Parish Council manage it?</p> <p>Croyde Village Hall had confirmed that the CCTV system is responsibility of Croyde Village Hall. <b>Proposed by Councillor Beaumont that the Parish Council take on the responsibility of running the skatepark. Seconded by Councillor Mrs Barker. Unanimously agreed.</b></p> <p>Councillor Beaumont had requested that clarification is obtained where Legal Responsibility for the Park lies (ownership, who pays Public Liability Insurance, who has authority to inspect it and make decisions to close it).</p> <p><b>131.3.4 Inspections by The Play Inspection Company.</b> It was noted that the annual inspection of Croyde Play Park, Croyde Skatepark and Georgeham Play Area including the MUGA (multi use games area) had taken place. Councillors had been forwarded with the Reports for each site.</p>	<p>PB</p>
<p>131.4</p>	<p><b>Neighbourhood Plan.</b> Councillor Beaumont had provided a Report, circulated separately to Councillors.</p> <ol style="list-style-type: none"> <li>1. The Georgeham Parish Council applied for permission to begin a Neighbourhood Plan and was granted a 'Notice of designation of a Neighbourhood Plan Area' on 7 December 2015. The letter of Application, under the Regulations 'Neighbourhood Planning (general) Regulations 2012' included the statement:</li> <li>2. 'Georgeham Parish Council is making this application for registration on behalf of the parishioners who will be thoroughly consulted, as they were for our Parish Plan of 2004 and for the submission we made as part of the Local Plan 2012. The Parish, working with the District Council, prefers to influence how its area is developed in terms of structure and atmosphere.'</li> <li>3. The Parish Council held Open Meetings to launch the Plan and issued a survey questionnaire to seek local views and to invite participation in the process. Croyde Area Residents Association also circulated a questionnaire seeking views about Croyde in particular. Further public meetings were held specifically targeted at the local business community; local farmers were written to individually.</li> <li>4. A Steering Group was formed to analyse the questionnaires and move the plan forwards. Verlie Meek was at that time the Lead Parish Councillor. As Lead Councillor she consulted with the District Council Planning Office. She was advised that Georgeham was the first Parish in North Devon to undertake this task.</li> <li>5. Examples of other Neighbourhood Plans were studied, notably the St Ives Plan, and work began on drafting a Plan for Georgeham.</li> <li>6. It was at this stage that the Steering Group began to understand the size of the task and some of the original group withdrew. Changes in the District Planning Office affected the advice available to the steering group. Furthermore, the Neighbourhood Plan could not be concluded until the Locality Plan for North Devon and Torridge Districts was finally published; this happened in October of 2018.</li> <li>7. In December 2018 the Steering Group published a Draft Neighbourhood Plan for public consultation, having had limited support from the District Planning Office.</li> <li>8. In January 2019 the Steering Group met with the support of a new team of Planning Officers to</li> </ol>	<p>Clerk to send for inclusion on the website.</p>

	<p>analyse the responses of the consultation process, and to consider the adequacy of this draft of the Plan. We realised that there was considerably more work to be done.</p> <p>9. Throughout 2019 the Plan was re-drafted, and further evidence was gathered; and the formal legal requirements setting out the Consultation Statement Document, and The Basic Conditions Statement, were completed.</p> <p>10. In May 2019 Councillor Verlie Meek retired from the Parish Council, and Councillor Margaret Beaumont became Lead officer for the Planning Process.</p> <p>11. During the summer of 2019 the District Planning Office, in recognition of the limited support available to the process in the early stages, offered to pay for a Consultant to examine the new draft of the Plan before it went again to Public Consultation, followed by presentation to the Inspector. The new version of the Plan was sent to the District Office in mid-September 2019 who then undertook to commission a Consultant. There has been a delay in appointing a Consultant and at the time of writing this summary, we have not received any feedback on the Plan.</p> <p>In Summary</p> <ul style="list-style-type: none"> <li>+ The Localism Act of 2011 gave local people the opportunity to influence what happens in their own neighbourhoods.</li> <li>+ Neighbourhood Plans only deal with future land use in the local area: they do not address issues of, for example, roads, rivers or street lighting.</li> <li>+ There is a presumption in favour of development within the National Planning Policy Framework and the District Locality Plan, in order to address the national need for more housing.</li> <li>+ The Georgeham Neighbourhood Plan reflects the contributions and work of local people. It is not the work on the Parish Council or one person, rather it is drafted on behalf of the residents of the parish who have contributed their views.</li> <li>+ The Plan will be subject to further consultation, before it is sent to the Planning Inspector who will determine if it is legally compliant. Following this there will be a formal vote on whether it should be adopted. This vote will be organised in much the same way that a local election takes place.</li> <li>+ If there is a majority in favour of adopting the Plan, it will become a legally binding document and influence Planning Decisions in the Parish.</li> </ul>	
131.5	<p><b>Georgeham Affordable Housing.</b> Councillors Mrs Luxton and Beaumont declared a Personal Interest.</p> <p>Councillor Mrs Luxton reported as follows:</p> <ul style="list-style-type: none"> <li>• A Community Land Trust had been formed</li> <li>• Two launch events held in February</li> <li>• She was willing to attend any local sessions to deliver information</li> <li>• A bid for £1,200 corn seed funding had been submitted</li> <li>• A bank account was in the process of being opened</li> <li>• Georgeham Primary School children designed the logo where there were joint 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> winners. Details will go on the website which is under development</li> <li>• There has been interest from three local landowners</li> <li>• The scheme is open to anyone who has land and wants to talk about affordable housing which is critical to the community</li> <li>• Applications to be a member of the Community Land Trust is open at £1 each. People can pay more if they wish but they only have one vote per member</li> <li>• Members can stand for Chair, Vice Chair etc</li> </ul> <p>A member of the public mentioned the challenge of obtaining land which was acknowledged by Councillor Mrs Luxton.</p>	
131.5	<p><b>Newberry Road Footpath Improvement / Georgeham Rectory.</b> Mr Morton had provided a Report, circulated separately to Councillors.</p> <p>Mr Morton had asked for Councillors' attention to be drawn to the exchange of emails with County Councillor Mrs Chugg regarding double yellow lines and her funding allocation for the next financial year.</p> <p>It would be helpful if the Parish Council could agree that it will ring fence an amount of her allocation to the footpath. That, plus CARA's contribution plus a grant from Fullabrook should then raise</p>	

	<p>sufficient funding for the project.</p> <p>It was noted that the Clerk had returned the Case Fact Booklet to Messrs Slee Blackwell for them to progress the purchase of land.</p>	
131.6	<p><b>Potholes.</b> Councillor Taffinder reported on the present situation. The pothole on Incedon Hill was now causing damage to cars.</p>	
131.7	<p><b>Higher Ham Cemetery.</b> <b>131.7.1</b> Councillors had been circulated with a Report prepared by the Clerk giving details of seven strands of enquiries made, which has been on-going since December 2019, regarding the laying to rest of ashes without the knowledge or permission of the Parish Council, or certain members of the family.</p> <p><b>131.7.2 Proposed Planting Scheme at the Cemetery.</b> The Clerk was in touch with the resident who had suggested this and requested the plan was available. Councillors were in favour of the wild flower meadows and Bay Gardens (Mr M Symonds) will provide the details. Councillor Symonds declared a Personal Interest. <b>Proposed by Councillor Beaumont to proceed. Seconded by Councillor Luxton. Unanimously agreed.</b></p> <p><b>131.7.3 Enquiry regarding a headstone of non-standard shape and size.</b> It was noted that the Clerk had advised the person who wishes to erect this memorial that Councillors approved the design.</p> <p>The Clerk had requested confirmation that all members of the family are in agreement with the arrangements and is awaiting signed letters of confirmation to this effect.</p>	
131.8	<p><b>Pavilion at Georgeham Playing Field.</b> <b>131.8.1</b> A Report was received of a meeting held on 6 February 2019. Councillor Beaumont took notes which had been circulated separately to Councillors. Noted and accepted.</p> <p><b>131.8.2</b> Councillor Dr Williams confirmed that she had prepared a Survey Monkey Questionnaire for circulation which had been sent to The Crydda and was on the CARA and Parish Council website.</p> <p><b>131.8.3</b> To receive a report from the Fundraising Committee. Due to timescales, the two projects (Pavilion &amp; Newberry Road) are to be separated.</p> <p>The Parish Council has to apply for a retrospective Planning Application in respect of the Pavilion which will be submitted by Woodward Smith Architects.</p> <p><b>131.8.4</b> It was noted that the Clerk had been in dialogue with North Devon Council Planning Department regarding planning consent for the Pavilion. The Planning Department had provided a Pre-application enquiry form for completion, to be considered by the Planning Officer who will indicate whether the Application is likely to be approved.</p> <p><b>131.8.5 Grant for repairs to the Pavilion.</b> It was noted that the Clerk had submitted a Communities Together Fund payment claim form for repairs carried out which has been agreed in the sum of £1,248.50.</p> <p><b>131.8.6 Devon County Council.</b> Email regarding the Investing in Devon Grant from County Councillor Mrs Chugg's allocation. The email reminds the Parish Council that a request for payment of the grant must be made to the County Council no later than 1 December 2020 to ensure that the final payment date can be met.</p>	Clerk
132.	<p><b>Matters raised by Councillors/Clerk including meetings attended.</b> <b>132.1 Clerk's CiLCA (Certificate in Local Council Administration) Qualification.</b> Written Report on the second study day was noted.</p> <p><b>132.2 Councillor Tucker.</b> Adoption of management of Croyde Skatepark by the Parish Council. Covered earlier in the meeting.</p>	

	<p><b>132.3 P3 Parish Paths Partnership.</b> The Clerk had completed and submitted the expenditure form. Councillor Harrison advised there had been damage to the path at Down End which was more exposed to wave action.</p> <p><b>132.4 Georgeham Playing Field Annual Return to the Charity Commission.</b> It was noted that the Clerk had completed this online, and also updated the names of the Trustees.</p>															
133.	<p><b>Planning.</b></p> <p><b>133.1 Planning Applications.</b></p> <table border="1" data-bbox="215 414 1305 1960"> <tr> <td data-bbox="215 414 354 548">70963</td> <td data-bbox="354 414 1305 548"> <p><b>Extension &amp; alterations to dwelling &amp; raising of roof to garage to allow for use as gym at Suntana, road from Putsborough to Jones Hill, Croyde.</b>  <b>It was resolved to recommend approval, subject to a correct Wildlife Report being provided.</b></p> </td> </tr> <tr> <td data-bbox="215 548 354 750">71066</td> <td data-bbox="354 548 1305 750"> <p><b>Conversion of agricultural building to form 3 local needs dwellings at Springfield Nurseries, Twinney House, Georgeham.</b>  <b>There was a proposal and a seconder to recommend refusal.</b>  <b>There was a proposal and a seconder to recommend approval.</b>  <b>Vote: To refuse: 3</b>  <b>To approve: 4. Carried.</b></p> </td> </tr> <tr> <td data-bbox="215 750 354 918">71107</td> <td data-bbox="354 750 1305 918"> <p><b>Extensions to dwelling &amp; slight raise in roof height at 30 Davids Hill, Georgeham.</b>  On the morning of the meeting, amended documents were received in respect of the roof which had been circulated to Councillors.  <b>It was resolved to recommend approval.</b></p> </td> </tr> <tr> <td data-bbox="215 918 354 1653">71126</td> <td data-bbox="354 918 1305 1653"> <p><b>Demolition of existing and erection of new dwelling at Stentaway House, Croyde.</b>  <b>Standing Orders were suspended to allow a member of the public to speak, as recorded in Minute No. 126.1.</b>  Concerns were raised for a number of reasons in line with policy principally in relation with issues of privacy and light issues.  Red lines on the existing and new plans include their hedge on the Western side. The applicants had acknowledged this.  The resident was not against a replacement dwelling in principle should be to scale and to a design that reflects the area and in line with neighbours.  A further member of the public advised that trees had been taken down from other properties.  <b>Standing Orders were reinstated.</b>  <b>It was resolved to recommend refusal on the following grounds:</b> <ul style="list-style-type: none"> <li>• <b>No Arboricultural Report</b></li> <li>• <b>Wildlife Report carried out in December</b></li> <li>• <b>Overdevelopment and overlarge for the site</b></li> <li>• <b>Insensitive to the surroundings</b></li> <li>• <b>Not in keeping with the character of the neighbouring properties</b></li> <li>• <b>Compromising the privacy of the neighbours</b></li> </ul> </p> </td> </tr> <tr> <td data-bbox="215 1653 354 1720">71148</td> <td data-bbox="354 1653 1305 1720"> <p><b>Extension to dwelling at 2 St Helens Close, Croyde.</b>  <b>It was resolved to recommend approval.</b></p> </td> </tr> <tr> <td data-bbox="215 1720 354 1825">71154</td> <td data-bbox="354 1720 1305 1825"> <p><b>Replacement and extension of existing decking area at Croft Cottage, Cott Lane, Croyde.</b>  <b>It was resolved to recommend approval.</b></p> </td> </tr> <tr> <td data-bbox="215 1825 354 1960">71186</td> <td data-bbox="354 1825 1305 1960"> <p><b>Single storey side extension and removal of existing rear extension at Forest House, North Buckland.</b>  <b>It was resolved to recommend approval subject to the mitigating measures in Section 5 of the Ecological Survey.</b></p> </td> </tr> </table> <p><b>Application received after the Agenda was sent.</b></p>	70963	<p><b>Extension &amp; alterations to dwelling &amp; raising of roof to garage to allow for use as gym at Suntana, road from Putsborough to Jones Hill, Croyde.</b>  <b>It was resolved to recommend approval, subject to a correct Wildlife Report being provided.</b></p>	71066	<p><b>Conversion of agricultural building to form 3 local needs dwellings at Springfield Nurseries, Twinney House, Georgeham.</b>  <b>There was a proposal and a seconder to recommend refusal.</b>  <b>There was a proposal and a seconder to recommend approval.</b>  <b>Vote: To refuse: 3</b>  <b>To approve: 4. 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71128	<b>Erection of garage at Homelands, Georgeham.</b> <b>It was resolved to recommend approval. One abstention.</b>
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**133.2 Planning Correspondence.**

**133.2.1 The following North Devon Council Decision Notices were noted:**

**APPROVALS FOR:**

- **Application 70909** – Variation of conditions 2 (approved plans) and 7 (roof balustrade) attached to planning permission 61532 (erection of 5 dwellings (3 duplex units & 2 penthouse apartments)) to enable alternative balustrade design – land adjacent to Solefield, Moor Lane, Croyde.
- **Application 70988** – Extensions & alterations to dwelling – 21 West Croyde, Croyde.
- **Application 70564** – Change of use of land to allow camping use from 28 April until 30 September annually (amended description) (additional information – noise management plan) – Myrtle Meadow Camping Site, Moor Lane, Croyde.
- **Applications 66598 / 66599** – Listed and General Application. Consent for conversion of barns to form x 3 dwellings – South Hole Farm
- **Application 70940** – Extensions to dwelling together with raising of roof to form loft room – 9 Longland Lane, Georgeham.

Councillor Dr Williams suggested that the Clerk makes a note of when a decision goes against the Parish Council's recommendation.

Applications 70909, 70988, 70664 all went against the Parish Council's recommendation.

**133.2.2 The following enforcement cases are being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.**

- **11416** – animal sheds, land to the rear of Croyde Manor. **A Planning Application is awaited for the extra work.**
- **10631** – unauthorized development – conversion of first floor flat and offices / store into three 1 bedroom flats.  
**It was noted that an appeal has been made against an enforcement notice issued on 12 November 2019. The appeal will be determined on the basis of written representations which should be submitted to the Planning Inspectorate by 13/3/20.**
- **Received after the Agenda was prepared.** Planning Enforcement Appeal in relation to unauthorized development consisting of the erection of a fence at Chesil Cliff House, Croyde. It was noted that the Appeal had been dismissed.

**133.2.3 Application 66702 – 10 Lane Head Close, Croyde – retrospective application for demolition of dwelling and erection of new dwelling.** Copy correspondence was noted from a Braunton Group to North Devon Council Planning Department.

In response to the Parish Council's submissions, an email had been received from the Agent.

**133.2.4 Letter from residents in Longland Lane** asking for permission to carry out some works on a large holly tree on the boundary of their property and the playing field. It is hoped to remove some larger branches that hang over the garden and possibly (on discussion with the tree surgeon) reduce the height of the tree. The residents will bear the full cost.  
 There were no objections.

**133.2.5 The Parish Council had been copied into two letters which were noted from the Love Braunton Group in respect of:**

70713 – Fairleigh and adjacent land Georgeham – object.

70166 – Springfield Nurseries, Twinney House, Georgeham. Support.

Clerk to reply 'comments noted'

Clerk to advise

134.	<p><b>134.1 Matters Arising:</b> Updates were given on the following:</p> <table border="1"> <tr> <td data-bbox="220 212 331 309">134.1.1</td> <td data-bbox="339 212 1302 309"> <p><b>Georgeham Car Park Lights.</b> Western Power Distribution had fixed two street lights. The line markings had not been done.</p> </td> </tr> <tr> <td data-bbox="220 320 331 1585">134.1.2</td> <td data-bbox="339 320 1302 1585"> <p><b>Environmental issues – climate change.</b> <b>The following Report had been received from Councillor Gething, the Parish Council Representative on the Climate Emergency Group and circulated to Councillors:</b> Following the open meeting in November four working groups have been set up covering Woodlands and Wildlife, Energy, Food, and Transport. All these groups have met at least once and plans are now emerging for reaching net-zero carbon by 2030.</p> <p>During my absence in Australia the Parish Council steering group met and arranged to hold a second Open Meeting on 27<sup>th</sup> February at Croyde Village Hall. This will allow the four groups to present updates on their work so far and potentially recruit more active members.</p> <p>The District Council are organising a Climate Action Week for the 21-28 March and the Steering Group are planning a week of activities and events around the Parish.</p> <p>The Open Meeting will be an opportunity for residents to input their ideas into the Climate Action week.</p> <p>A parish survey is being developed to find out how much energy we are using at the moment and what the barriers there are to reducing the parish carbon footprint. It is hoped this will be ready soon and the results available for the Climate Action week.</p> <p>More information will be posted on the Zero Croyde and Georgeham Facebook page.</p> <p>A new page has been developed for the PC website but needs some further development.</p> <p><b>134.1.2.1</b> Confirmation was given that the issue of dredging the Crydda had been passed to the Climate Emergency Group to follow up.</p> <p><b>134.1.2.2</b> It was noted that an email from a landowner regarding dredging the Crydda had been responded to by the Clerk advising that the matter raised at the meeting on 30/1/20 has been referred to the Climate Emergency Group.</p> <p><b>134.1.2.3</b> Councillor Harrison had yet to email County Councillor Mrs Chugg regarding the riparian ownership of the wall in Croyde adjacent to the Crydda.</p> <p><b>134.1.2.4</b> Councillor Symonds advised that no arrangements had been made for markings in the car park indicating it is reserved for electric vehicle charging.</p> <p><b>134.1.2.5 North Devon Council.</b> Details of Climate Action Week planning (circulated to Councillors)</p> </td> </tr> <tr> <td data-bbox="220 1597 331 1653">135.1.3</td> <td data-bbox="339 1597 1302 1653"> <p><b>Noxious Plants and Overgrown Hedges.</b> Councillor Symonds to report following his and Councillor Tucker's drive around the Parish to identify problems. 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	<p><b>135.1.5 Bus Shelter at Croyde.</b> Councillor Symonds advised that a site meeting had not taken place with the Manager of Webbers Braunton Branch. It was noted that the Clerk had responded to the resident who had requested more details. The Clerk to obtain a specification from Woodward Smith Architects who prepared the plans and obtained Planning Permission on behalf of the Parish Council, so that quotations can be obtained.</p>	Clerk																																																			
	<p><b>135.1.6 Public Toilets in Georgeham.</b> <b>135.1.6.1</b> It was noted that Councillor Tucker is to arrange for a plumber to attend to the small leak in the ladies toilet.  <b>135.1.6.2 Refurbishing of public toilets.</b> It was noted that the application for funding from District Councillor Mrs Barker's Community Councillor Grant had been successful and a grant offer of £700 has been made.  The Clerk had completed the relevant grant offer for further attention.  The work has to be completed by 13/3/20 for the funding to be received.  <b>Councillor Mrs Luxton proposed that the work is completed as a priority in order to be able to claim the funding. Seconded by Councillor Mrs Barker. Unanimously agreed.</b></p>	RT  Clerk to contact Heddon Mill																																																			
	<p><b>135.1.7 Pavilion at Georgeham Playing Field.</b> This item had been covered under Minute No. 131.8.</p>																																																				
	<p><b>135.1.8 Bridge at Water Lane, Croyde.</b> It was noted that County Councillor Chugg had put pressure on DCC Bridge Department and the repair had been carried out.</p>																																																				
	<p><b>135.1.9 Annual Parish Assembly – Wednesday 22 April 2020.</b> It was noted that the Clerk had booked Georgeham Village Hall for this event. A final list of suggested invitees will be circulated for consideration.</p>	Clerk																																																			
136.	<p><b>Finance.</b> <b>136.1 Balances: Lloyds Bank Treasurers Account as at 13 February 2020: £34,499.29</b> <b>Lloyds Bank Business Banking Instant Access Savings Account as at 10/2/20: £12,074.73</b>  <b>Budgetary figures had been forwarded to Councillors ahead of the meeting.</b>  <b>136.2 The following payments were approved and authorised:</b></p> <table border="1" data-bbox="215 1317 1310 2029"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Mrs S Squire</td> <td rowspan="2">Broadband Photocopying</td> <td rowspan="2">2039</td> <td>£3.00</td> <td rowspan="2"><b>£32.85</b></td> </tr> <tr> <td>£29.85</td> </tr> <tr> <td>N Devon Council</td> <td>February 2020 Salary Recharge</td> <td>2040</td> <td></td> <td><b>£1,034.25</b></td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (February 2020)</td> <td>2041</td> <td></td> <td><b>£67.50</b></td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for January 2020.</td> <td>2042</td> <td></td> <td><b>£936.55</b></td> </tr> <tr> <td>Devon Association of Local Councils</td> <td>Mrs S Squire (CiLCA course) This Council is the lead for payments and her other Parishes will pay their share of the contribution to this Council</td> <td>2043</td> <td></td> <td><b>£240.00</b></td> </tr> <tr> <td>Edwards Electrical Ltd</td> <td>Fault finding and repairs to street lighting at Georgeham Car Park</td> <td>2044</td> <td></td> <td><b>£115.20</b></td> </tr> <tr> <td>The Play Area Inspection Company</td> <td>Annual inspection of Croyde Play Area, Croyde skatepark and Georgeham Play Park</td> <td>2045</td> <td></td> <td><b>£270.00</b></td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (February 2020). Due 1/03/20.</td> <td>Direct</td> <td>Debit</td> <td><b>£18.00</b></td> </tr> <tr> <td>Fasthosts</td> <td>Website hosting fee. To be taken on</td> <td>Direct</td> <td>Debit</td> <td><b>£ 8.40</b></td> </tr> </tbody> </table>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying	2039	£3.00	<b>£32.85</b>	£29.85	N Devon Council	February 2020 Salary Recharge	2040		<b>£1,034.25</b>	Mr T Squire	Servicing of Georgeham Toilets (February 2020)	2041		<b>£67.50</b>	Mr S Wightman	Grounds maintenance for January 2020.	2042		<b>£936.55</b>	Devon Association of Local Councils	Mrs S Squire (CiLCA course) This Council is the lead for payments and her other Parishes will pay their share of the contribution to this Council	2043		<b>£240.00</b>	Edwards Electrical Ltd	Fault finding and repairs to street lighting at Georgeham Car Park	2044		<b>£115.20</b>	The Play Area Inspection Company	Annual inspection of Croyde Play Area, Croyde skatepark and Georgeham Play Park	2045		<b>£270.00</b>	North Devon Council	Non-domestic rates bill for public conveniences (February 2020). Due 1/03/20.	Direct	Debit	<b>£18.00</b>	Fasthosts	Website hosting fee. To be taken on	Direct	Debit	<b>£ 8.40</b>	Clerk
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	<b>EDF Energy</b>	Electricity supply to the public toilets and bus shelter. To be taken on 9/3/20.	Direct	Debit	<b>£89.23</b>	
	<p><b>136.3 Croyde Play Area.</b> It was noted that Mr D Jones had been advised that his quotation was accepted and requested to proceed with the work.</p> <p><b>136.4 Film &amp; TV Company.</b> It was noted that the sum of £300 had been credited to the Parish Council's Treasurers Account, specifically for the Churchyard Maintenance Fund as a result of filming earlier in February.</p>					
137.	<p><b>Correspondence &amp; Publications Received.</b> Emails from various Organisations had been circulated to Councillors.</p> <p><b>137.1 Hygiene Operative (Dog Bins), North Devon Council.</b> Email received advising that the dog bin at Baggy Point is in poor condition and a request that it is replaced with a larger bin. Got a spare one.</p> <p><b>137.2 Devon Communities Together.</b> Email enquiring if the Parish Council wished to become a Member. (Email circulated to Councillors dated 19/2/20). Councillors decided not to proceed.</p> <p><b>137.3 North Devon Care Homes Team.</b> Email advising that the Care Homes Team Administrator will be pleased to attend a Parish Council meeting / inviting members to attend a Dementia Friend Information Session. Councillors decided not to proceed.</p> <p><b>137.4 Devon Highways.</b> Notice of road closure from 11 – 13 May 2020 from Roadway Corner to Oxford Cross, Georgeham for BT to replace a pole.</p>					JS to fix
138.	<p><b>Urgent matters brought forward at the discretion of the Chairman including any items requiring a decision, if appropriate, raised under Public Participation.</b> None.</p>					
139.	<p><b>Date of next Parish Council Meeting: Thursday, 26 March 2020 in Georgeham Village Hall at 7pm.</b></p> <p>The meeting ended at 9.13pm.</p>					
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 30 January 2020</b></li> <li>➤ <b>Georgeham Parish Council to be responsible for and run Croyde Skatepark</b></li> <li>➤ <b>Planting scheme at Georgeham Cemetery</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Adoption of Policy Statement for use by individuals for events on public spaces owned by the Parish Council</b></li> <li>➤ <b>Heddon Mill's quotation for the refurbishment of the public toilets accepted and work to be completed by 13/3/20 in order to be able to claim a grant from North Devon Council</b></li> <li>➤ <b>Payments</b></li> <li>➤</li> </ul>						
<p><b>These Minutes are agreed by those present as being a true record.</b></p>						
Signed:			Date:			
Chair of Georgeham Parish Council.						

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council teleconference meeting on **Thursday, 26 March 2020 at 7pm.**

This will replace the scheduled meeting in Georgeham Village Hall due to the coronavirus epidemic where social distancing is required for the protection of all.

Sue Squire, Parish Clerk. 23 March 2020

No.	Item								
1.	<b>Apologies.</b> To note that Councillor Harrison has resigned. North Devon Council has been advised and a notice advertising the vacancy will be provided.								
2.	<b>Declarations of Interest.</b>								
3.	<b>To approve the Business Continuity Plan circulated to Councillors.</b>								
4.	<p><b>Reports.</b> These will be in written form and noted.</p> <p><b>4.1 County Councillor Mrs C Chugg.</b> Circulated to Councillors. This included details of further development along the Tarka Trail from Knowle to Willingcott for information.</p> <p><b>4.2 District Councilors Mrs P Barker and Mrs J Chesters.</b></p> <p><b>4.3 Play Area Inspections.</b></p> <ol style="list-style-type: none"><li>1) The Clerk will share the details recently advised from Councillor Taffinder ahead of the meeting.</li><li>2) The Clerk is obtaining inspection guidance for the skatepark from The Play Inspection Company.</li><li>3) Croyde Village Hall Committee ask, as a result of enquiries being made regarding the CCTV, if Georgeham Parish Council would research the regulations and take responsibility for the system.</li></ol> <p><b>4.4 Climate Change.</b> Councillor Gething.</p> <p><b>4.5 Environmental issues.</b> Councillors Gething and Dr Williams.</p> <p><b>4.6 Neighbourhood Plan.</b> Councillor Beaumont.</p> <ol style="list-style-type: none"><li>1) An update Report is to be circulated to Councillors.</li><li>2) A price has been obtained for printing estimated to be £350.00. To approve this figure.</li></ol> <p><b>4.7 Georgeham Affordable Housing.</b> Councillor Mrs Luxton.</p> <p><b>4.8 Newberry Road Footpath Improvement.</b> The Clerk is obtaining a Report for circulation from Mr D Morton.</p> <p><b>4.9 Potholes.</b> Councillor Taffinder. The Clerk will share the details recently advised ahead of the meeting.</p> <p><b>4.10 Higher Ham Cemetery.</b> To approve a letter approving the exhumation of ashes required to accompany a Petition for a Faculty to the Diocese of Exeter for this purpose. The draft letter will be circulated to Councillors ahead of the meeting.</p>								
5.	<p><b>Planning.</b> To consider the following Applications. Councillors are requested to view the details on the North Devon Council website.</p> <table border="1" data-bbox="185 1733 1476 1942"><tbody><tr><td data-bbox="185 1733 339 1834">71197</td><td data-bbox="344 1733 1476 1834"><b>Erection of external canopy over play area, additional window &amp; alteration to existing classroom elevations together with external play area at Georgeham Primary School, Putsborough Road, Georgeham.</b></td></tr><tr><td data-bbox="185 1841 339 1872">71229</td><td data-bbox="344 1841 1476 1872"><b>Demolition of existing and erection of new dwelling at Longleigh, Croyde.</b></td></tr><tr><td data-bbox="185 1879 339 1910">71260</td><td data-bbox="344 1879 1476 1910"><b>Repositioning of the access at Dros Y Mor, Croyde.</b></td></tr><tr><td data-bbox="185 1917 339 1948">71307</td><td data-bbox="344 1917 1476 1948"><b>Extensions and alterations to dwelling at Great Close, Croyde.</b></td></tr></tbody></table>	71197	<b>Erection of external canopy over play area, additional window &amp; alteration to existing classroom elevations together with external play area at Georgeham Primary School, Putsborough Road, Georgeham.</b>	71229	<b>Demolition of existing and erection of new dwelling at Longleigh, Croyde.</b>	71260	<b>Repositioning of the access at Dros Y Mor, Croyde.</b>	71307	<b>Extensions and alterations to dwelling at Great Close, Croyde.</b>
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<p><b>LS/TB/002 779</b></p>	<p><b>Application for a Lawful Development Certificate for an existing use of land as a camp site – Combas Farm, Croyde.</b> The application has been made to regularize the use of the property as a single dwelling house, in contravention of the agricultural occupancy restriction for a period in excess of 10 years. The Parish Council is asked if it has any knowledge which confirms or negates this information.</p>																																																							
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<p>6.</p>	<p><b>Urgent Matters Arising.</b>  <b>6.1 Pavilion at Georgeham Playing Field.</b>  1) To receive and note details of a site meeting held on 26/2/20  2) To note that Woodward Smith Architects is preparing a planning application for the Pavilion.  3) To note that the Clerk is completing a Building Regulations application (fee £900).  <b>6.2 Bus Shelter at Croyde.</b>  To note that Woodward Smith Architects is preparing a specification for the Clerk to invite quotations.  <b>6.3 Georgeham Public Toilets.</b>  To note that the Clerk has negotiated an extension with North Devon Council Grants Department to June 2020 for the work to be done and the payment claim form submitted.  <b>6.4 Dog Bins.</b> The Ruda Ranger has asked if the Parish Council would agree to pay for waste collection of 2 new dog bins at Croyde Beach, one at the top of Down End steps and one at the end of Beach Road. North Devon Council has agreed that the bins could be serviced at these locations and the landowner for the Down End location has agreed. This latter bin will only be up and collected from during the off peak season (October – May) when dogs are allowed on the beach).</p>																																																							
<p>7.</p>	<p><b>Finance.</b> Councillors will be circulated with the balances and budgetary figures ahead of the meeting.  <b>7.1 To approve the following payments:</b></p> <table border="1" data-bbox="188 1240 1430 2022"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Mrs S Squire</td> <td>Broadband Photocopying</td> <td>2046</td> <td>£3.00 £1.50</td> <td><b>£4.50</b></td> </tr> <tr> <td>N Devon Council</td> <td>March 2020 Salary Recharge</td> <td>2047</td> <td></td> <td><b>£TBA</b></td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets March 2020)</td> <td>2048</td> <td></td> <td><b>£67.50</b></td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for February 2020.</td> <td>2049</td> <td></td> <td><b>£936.55</b></td> </tr> <tr> <td>The Play Inspection Company</td> <td>Annual Inspection at 3 sites</td> <td>2050</td> <td></td> <td><b>£270.00</b></td> </tr> <tr> <td>North Devon Council</td> <td>Emptying of dog waste bins for January – March 2020. There is a credit of £56 with regard to missed collections in the Christmas and New Year period</td> <td>2051</td> <td></td> <td><b>£369.60</b></td> </tr> <tr> <td>Mr Pete Starbuck</td> <td>Snapped tree removal from The Crydda</td> <td>2052</td> <td></td> <td><b>£220.00</b></td> </tr> <tr> <td>North Devon Council</td> <td>Building Regulations Application for the Pavilion in Georgeham Playing Field</td> <td>2053</td> <td></td> <td><b>£900.00</b></td> </tr> <tr> <td>Mrs S Squire Reimbursement for order with Eurooffice in the name of Georgeham Parish Council</td> <td>Stationery. Bought in bulk (files, index dividers etc for the new financial year) and to reclaim VAT – will be shared between the Clerk’s other Parishes and the Parish Council will be reimbursed. There was a discount for a 1<sup>st</sup> time customer order.</td> <td>2054</td> <td></td> <td><b>£68.51</b></td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (March 2020). Due 1/03/20.</td> <td>Direct</td> <td>Debit</td> <td><b>£18.00</b></td> </tr> </tbody> </table>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying	2046	£3.00 £1.50	<b>£4.50</b>	N Devon Council	March 2020 Salary Recharge	2047		<b>£TBA</b>	Mr T Squire	Servicing of Georgeham Toilets March 2020)	2048		<b>£67.50</b>	Mr S Wightman	Grounds maintenance for February 2020.	2049		<b>£936.55</b>	The Play Inspection Company	Annual Inspection at 3 sites	2050		<b>£270.00</b>	North Devon Council	Emptying of dog waste bins for January – March 2020. There is a credit of £56 with regard to missed collections in the Christmas and New Year period	2051		<b>£369.60</b>	Mr Pete Starbuck	Snapped tree removal from The Crydda	2052		<b>£220.00</b>	North Devon Council	Building Regulations Application for the Pavilion in Georgeham Playing Field	2053		<b>£900.00</b>	Mrs S Squire Reimbursement for order with Eurooffice in the name of Georgeham Parish Council	Stationery. Bought in bulk (files, index dividers etc for the new financial year) and to reclaim VAT – will be shared between the Clerk’s other Parishes and the Parish Council will be reimbursed. There was a discount for a 1 <sup>st</sup> time customer order.	2054		<b>£68.51</b>	North Devon Council	Non-domestic rates bill for public conveniences (March 2020). Due 1/03/20.	Direct	Debit	<b>£18.00</b>
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	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/04/20	Direct	Debit	<b>£ 8.40</b>
	<b>EDF Energy</b>	Electricity supply to the car park, Georgeham To be taken on 18/3/20	Direct Debit	£89.00	
	<p><b>7.2 Devon County Council Contribution towards 2019/20 grass cutting.</b> To note that the Clerk has submitted an invoice in the sum of £402.00, the amount agreed.</p> <p><b>7.3 Salary Review of the Clerk and Mr J Humphreys (Georgeham Tidy Person) with effect from 1 April 2020.</b> Further details will be circulated to Councillors ahead of the meeting for clarity.</p> <p><b>7.4 Non-Domestic Rates Bill for 2020/21 from North Devon Council.</b></p> <p>1) <b>Georgeham Cemetery.</b> Small Business Rate Relief applied. A nil amount is due.</p> <p>2) <b>Public Toilets at Georgeham.</b> £222.06 per annum. £13.06 will be taken on 1/4/20 and £19.00 on the first of each month by direct debit thereafter.</p>				
8.	<b>Compliance.</b> To appoint a Working Group to review Standing Orders and Financial Regulations.				
9.	<b>Parish Council response to the Coronavirus.</b> To consider a leaflet drop giving contact details of people who can assist the vulnerable or people who are self isolating.				
10.	<b>Date of next teleconference.</b> Thursday, 30 April 2020 at 7pm.				

**Minutes of Georgeham Parish Council Meeting held on Thursday, 26 March 2020 by teleconference at 7pm.**

**The meeting replaced the scheduled meeting in Georgeham Village Hall due to the coronavirus epidemic where social distancing is required for the protection of all.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Beaumont</b> <b>J Gething</b> <b>Mrs T Luxton</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b>	<b>Agenda: -</b> Apologies Declarations of Interest Approval of Business Continuity Plan Planning Finance Urgent Matters Arising Reports Compliance Parish Council's response to the coronavirus Epidemic Date of next teleconference	
		<b>Action:</b>
140.	<b>Apologies.</b> It was noted that Councillor Harrison had resigned. The Clerk had advised North Devon Council and a notice advertising the vacancy is to be provided.	Clerk to send letter of thanks
141.	<b>Declarations of Interest.</b> <b>Councillor Mrs Barker</b> asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 144 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i>  <b>Councillor Tucker</b> declared a Personal Interest in Minute No. 144 - Application for a Lawful Development Certificate for an existing use of land as a camp site – Combas Farm, Croyde.	
142.	<b>To approve the Business Continuity Plan circulated to Councillors.</b> <b>Proposed by Councillor Mrs Barker to approve and adopt.</b> <b>Seconded by Councillor Symonds. Unanimously agreed.</b>	
143.	<b>Reports.</b> These had been circulated in written form and were noted. <b>143.1 County Councillor Mrs C Chugg.</b> Circulated to Councillors. This included details of further development along the Tarka Trail from Knowle to Willingcott for information.  <b>143.2 District Councilor Mrs P Barker.</b> Nothing specific to report.  <b>143.3 Play Area Inspections.</b> 1) The Clerk had shared the details recently advised from Councillor Taffinder ahead of the meeting. 2) The Clerk is obtaining inspection guidance for the skatepark from The Play Inspection Company. 3) Croyde Village Hall Committee ask, as a result of enquiries being made regarding the CCTV, if Georgeham Parish Council would research the regulations and take responsibility for the system.  <b>143.4 Climate Change.</b> Councillor Gething advised that there was nothing to report.  <b>143.5 Environmental issues.</b> Councillors Gething. Report noted.	To be further discussed at the next meeting

	<p><b>143.6 Neighbourhood Plan.</b> Councillor Beaumont.</p> <p>1) An update Report had been circulated to Councillors.                  2) A price had been obtained for printing estimated to be £350.00.  <b>Proposed by Councillor Symonds to agree a maximum price of £350.00. Seconded by Councillor Dr Williams. Unanimously agreed.</b>                  Councillor Beaumont advised the names of organisations who would receive a copy.</p> <p><b>143.7 Georgeham Affordable Housing.</b> Councillor Mrs Luxton advised there was nothing further to report.</p> <p><b>143.8 Newberry Road Footpath Improvement.</b> A Report from Mr D Morton had been received.</p> <p><b>143.9 Potholes.</b> Councillor Taffinder. The Clerk had shared the details recently advised ahead of the meeting.</p> <p><b>143.10 Higher Ham Cemetery.</b> To approve a letter approving the exhumation of ashes required to accompany a Petition for a Faculty to the Diocese of Exeter for this purpose. The draft letter had been circulated to Councillors ahead of the meeting.                  Councillors were in agreement for the letter to be sent.</p>	<p>MB to progress</p> <p>Clerk</p>										
<p>144.</p>	<p><b>Planning.</b>                  The following Applications were considered:</p> <table border="1" data-bbox="212 846 1321 2031"> <tr> <td data-bbox="212 846 403 981"> <p>71197</p> </td> <td data-bbox="411 846 1321 981"> <p><b>Erection of external canopy over play area, additional window &amp; alteration to existing classroom elevations together with external play area at Georgeham Primary School, Putsborough Road, Georgeham.</b>  <b>It was resolved to recommend approval.</b></p> </td> </tr> <tr> <td data-bbox="212 981 403 1485"> <p>71229</p> </td> <td data-bbox="411 981 1321 1485"> <p><b>Demolition of existing and erection of new dwelling at Longleigh, Croyde.</b>  <b>There was a proposal to recommend approval. There was no seconder and the proposal fell.</b>  <b>There was a proposal and seconded to recommend refusal.</b>  <b>It was resolved to respond:</b></p> <p><b>Georgeham Parish Council wish to recommend refusal on the following grounds:</b></p> <ul style="list-style-type: none"> <li>• The development is too large for the site</li> <li>• The roof design is out of character</li> <li>• Inadequate Ecology Report</li> <li>• Concern regarding the removal of the hedge</li> <li>• Inaccuracies in some of the documents</li> <li>• Concern about the unnecessary demolition of a building in general together with the resulting waste and waste production.</li> </ul> </td> </tr> <tr> <td data-bbox="212 1485 403 1552"> <p>71260</p> </td> <td data-bbox="411 1485 1321 1552"> <p><b>Repositioning of the access at Dros Y Mor, Croyde.</b>  <b>It was resolved to recommend approval.</b></p> </td> </tr> <tr> <td data-bbox="212 1552 403 1619"> <p>71307</p> </td> <td data-bbox="411 1552 1321 1619"> <p><b>Extensions and alterations to dwelling at Great Close, Croyde.</b>  <b>It was resolved to recommend approval.</b></p> </td> </tr> <tr> <td data-bbox="212 1619 403 2031"> <p>LS/TB/002779</p> </td> <td data-bbox="411 1619 1321 2031"> <p><b>Application for a Lawful Development Certificate for an existing use of land as a camp site – Combas Farm, Croyde.</b></p> <p><b>Councillor Tucker declared a Personal Interest.</b></p> <p>The application has been made to regularize the use of the property as a single dwelling house, in contravention of the agricultural occupancy restriction for a period in excess of 10 years.                  The Parish Council is asked if it has any knowledge which confirms or negates this information.</p> <p>The following reply to be sent:                  Councillors can confirm that the land has been used as a camp site for as long as</p> </td> </tr> </table>	<p>71197</p>	<p><b>Erection of external canopy over play area, additional window &amp; alteration to existing classroom elevations together with external play area at Georgeham Primary School, Putsborough Road, Georgeham.</b>  <b>It was resolved to recommend approval.</b></p>	<p>71229</p>	<p><b>Demolition of existing and erection of new dwelling at Longleigh, Croyde.</b>  <b>There was a proposal to recommend approval. There was no seconder and the proposal fell.</b>  <b>There was a proposal and seconded to recommend refusal.</b>  <b>It was resolved to respond:</b></p> <p><b>Georgeham Parish Council wish to recommend refusal on the following grounds:</b></p> <ul style="list-style-type: none"> <li>• The development is too large for the site</li> <li>• The roof design is out of character</li> <li>• Inadequate Ecology Report</li> <li>• Concern regarding the removal of the hedge</li> <li>• Inaccuracies in some of the documents</li> <li>• Concern about the unnecessary demolition of a building in general together with the resulting waste and waste production.</li> </ul>	<p>71260</p>	<p><b>Repositioning of the access at Dros Y Mor, Croyde.</b>  <b>It was resolved to recommend approval.</b></p>	<p>71307</p>	<p><b>Extensions and alterations to dwelling at Great Close, Croyde.</b>  <b>It was resolved to recommend approval.</b></p>	<p>LS/TB/002779</p>	<p><b>Application for a Lawful Development Certificate for an existing use of land as a camp site – Combas Farm, Croyde.</b></p> <p><b>Councillor Tucker declared a Personal Interest.</b></p> <p>The application has been made to regularize the use of the property as a single dwelling house, in contravention of the agricultural occupancy restriction for a period in excess of 10 years.                  The Parish Council is asked if it has any knowledge which confirms or negates this information.</p> <p>The following reply to be sent:                  Councillors can confirm that the land has been used as a camp site for as long as</p>	<p>Clerk</p>
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	<p>many can remember, some of those living in the Parish all their lives.</p> <p>The heading of the letter is different to the description of what the Certificate of Lawfulness is required for, i.e. to regularize the use of the property as a single dwelling house, in contravention of the agricultural occupancy restriction for a period in excess of 10 years.</p> <p>Clarification is requested on this point as it differs from the letter heading.</p>					
	<p><b>Councillors considered making further representations in respect of Application 70713 – Erection of nine dwellings (2 social rented and 7 open market) and conversion of two flats to form one dwelling (open market) together with associated landscaping and access works at Fairleigh and adjacent land at Georgeham as a result of representations from the public during and following the last meeting.</b></p> <p>It was decided that no further comment should be made.</p> <p><b>Applications received after the Agenda was sent:</b></p> <table border="1" data-bbox="213 730 1311 1111"> <tr> <td data-bbox="213 730 357 1010">71182</td> <td data-bbox="357 730 1311 1010"> <p>Prior notification for erection of one agricultural building – land at Cloutman’s Lane, Croyde.</p> <p><b>It was resolved to recommend refusal on the following grounds:</b></p> <ul style="list-style-type: none"> <li>• <b>Objections from the AONB and residents are supported.</b></li> <li>• <b>The landowner should be required to replace the hedgebank which has been destroyed.</b></li> <li>• <b>The Parish Council wish to challenge the Enforcement Department’s decision.</b></li> </ul> </td> </tr> <tr> <td data-bbox="213 1010 357 1111">71274</td> <td data-bbox="357 1010 1311 1111"> <p>Extension and alterations to dwelling to include the provision of disabled access and facilities – The Croft, Georgeham</p> <p><b>It was resolved to recommend approval.</b></p> </td> </tr> </table>	71182	<p>Prior notification for erection of one agricultural building – land at Cloutman’s Lane, Croyde.</p> <p><b>It was resolved to recommend refusal on the following grounds:</b></p> <ul style="list-style-type: none"> <li>• <b>Objections from the AONB and residents are supported.</b></li> <li>• <b>The landowner should be required to replace the hedgebank which has been destroyed.</b></li> <li>• <b>The Parish Council wish to challenge the Enforcement Department’s decision.</b></li> </ul>	71274	<p>Extension and alterations to dwelling to include the provision of disabled access and facilities – The Croft, Georgeham</p> <p><b>It was resolved to recommend approval.</b></p>	
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71274	<p>Extension and alterations to dwelling to include the provision of disabled access and facilities – The Croft, Georgeham</p> <p><b>It was resolved to recommend approval.</b></p>					
145.	<p><b>Urgent Matters Arising.</b></p> <p><b>145.1 Pavilion at Georgeham Playing Field.</b></p> <ol style="list-style-type: none"> <li>1) To receive and note details of a site meeting held on 26/2/20. Received and noted.</li> <li>2) It was noted that Woodward Smith Architects are preparing a planning application for the Pavilion.</li> <li>3) It was noted that the Clerk is completing a Building Regulations application (fee £900).</li> </ol> <p><b>145.2 Bus Shelter at Croyde.</b></p> <p>It was noted that Woodward Smith Architects are preparing a specification for the Clerk to invite quotations.</p> <p><b>145.3 Georgeham Public Toilets.</b></p> <p>It was noted that the Clerk had negotiated an extension with North Devon Council Grants Department to June 2020 for the work to be done and the payment claim form submitted.</p> <p>There was a discussion about whether the toilets should remain open during the coronavirus epidemic and it was left that the Clerk would ask Mr Squire if he was willing to continue servicing the toilets.</p> <p><b>145.4 Dog Bins.</b> The Ruda Ranger has asked if the Parish Council would agree to pay for waste collection of 2 new dog bins at Croyde Beach, one at the top of Down End steps and one at the end of Beach Road. North Devon Council has agreed that the bins could be serviced at these locations and the landowner for the Down End location has agreed. This latter bin will only be up and collected from during the off peak season (October – May) when dogs are allowed on the beach).</p> <p>Councillors were not in agreement for this additional dog bin to be placed at the site.</p>	<p>Clerk</p> <p>Clerk</p>				
146.	<p><b>Finance.</b> Councillors will be circulated with the balances and budgetary figures ahead of the meeting.</p> <p><b>146.1 The following payments were approved and authorised:</b></p>	<p>Clerk</p>				

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying Postage	2046	£3.00 £1.50 £50.00	<b>£54.50</b>
N Devon Council	March 2020 Salary Recharge	2047		<b>£1,034.25</b>
Mr T Squire	Servicing of Georgeham Toilets (March 2020)	2048		<b>£67.50</b>
Mr S Wightman	Grounds maintenance for February 2020.	2049		<b>£936.55</b>
The Play Inspection Company	Annual Inspection at 3 sites	2050		<b>£270.00</b>
North Devon Council	Emptying of dog waste bins for January – March 2020. There is a credit of £56 with regard to missed collections in the Christmas and New Year period	2051		<b>£369.60</b>
Mr Pete Starbuck	Snapped tree removal from The Crydda	2052		<b>£220.00</b>
North Devon Council	Building Regulations Application for the Pavilion in Georgeham Playing Field	2053		<b>£900.00</b>
Mrs S Squire Reimbursement for order with Eurooffice in the name of Georgeham Parish Council	Stationery. Bought in bulk (files, index dividers etc for the new financial year) and to reclaim VAT – will be shared between the Clerk's other Parishes and the Parish Council will be reimbursed. There was a discount for a 1 <sup>st</sup> time customer order.	2054		<b>£68.51</b>
North Devon Council	Non-domestic rates bill for public conveniences (March 2020). Due 1/03/20.	Direct	Debit	<b>£18.00</b>
Fasthosts	Website hosting fee. To be taken on 11/04/20	Direct	Debit	<b>£ 8.40</b>
EDF Energy	Electricity supply to the car park, Georgeham To be taken on 18/3/20	Direct	Debit	<b>£89.00</b>
<p><b>146.2 Devon County Council Contribution towards 2019/20 grass cutting.</b> It was noted that the Clerk had submitted an invoice in the sum of £402.00, the amount agreed.</p> <p><b>146.3 Salary Review of the Clerk and Mr J Humphreys (Georgeham Tidy Person) with effect from 1 April 2020.</b> Further details had been circulated to Councillors ahead of the meeting for clarity. <b>Councilor Tucker proposed that the Clerk's hours were increased by 10 a month.</b> <b>Seconded by Councilor Gething. Unanimously agreed.</b></p> <p><b>146.4 Non-Domestic Rates Bill for 2020/21 from North Devon Council.</b> 1) <b>Georgeham Cemetery.</b> Small Business Rate Relief applied. A nil amount is due. 2) <b>Public Toilets at Georgeham.</b> £222.06 per annum. £13.06 will be taken on 1/4/20 and £19.00 on the first of each month by direct debit thereafter.</p>				
147.	<p><b>Compliance.</b> To appoint a Working Group to review Standing Orders and Financial Regulations. This item was deferred until physical meetings around the table were being held again.</p>			
148.	<p><b>Parish Council response to the Coronavirus.</b> To consider a leaflet drop giving contact details of people who can assist the vulnerable or people who are self isolating.</p>			

Clerk / JS  
/ NDC  
Payroll  
Dept

	<p>Councillor Symonds to ask the webmaster (his son) to include details on the Parish Council website and to also give details that the Play Parks in Croyde and Georgeham are shut. Councillor Tucker to ensure that the necessary barriers are in place at Georgeham.</p>	<p>JS RT</p>
<p>149.</p>	<p><b>Date of next teleconference.</b> Thursday, 16 April 2020 at 7pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Approval and adoption of Business Continuity Plan</b></li> <li>➤ <b>A spending limit of £350 for printing in connection with the Neighbourhood Plan</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Increase in Clerk's hours</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>	<p>Date:</p>	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council teleconference meeting on **Thursday, 16 April 2020 at 6pm** scheduled to last for a maximum of one hour.

**This is in addition to the scheduled monthly meetings on the last Thursday of each month to ensure that business is dealt with due to time restrictions of teleconferences.**

Sue Squire, Parish Clerk. 8 April 2020

No.	Item				
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.				
2.	<b>Apologies.</b>				
3.	<b>Declarations of Interest.</b>				
4.	<b>Approval of the Minutes of the meeting held on 20 February 2020 and the meeting held by teleconference on 26 March 2020.</b>				
5.	<b>Planning. To consider the following Applications.</b> <table border="1" data-bbox="188 958 1468 1137"><tbody><tr><td data-bbox="188 958 338 1025">70750</td><td data-bbox="338 958 1468 1025"><b>Installation of 30 Solar PV panels on garage roof (additional planning statement and amended plan) at Sandleigh Tea Rooms, Moor Lane, Croyde</b></td></tr><tr><td data-bbox="188 1025 338 1137">71126</td><td data-bbox="338 1025 1468 1137"><b>Demolition of existing and erection of new dwelling at Stentaway House, Croyde.</b> Further information and / or amended plans have been received and / or the description has been amended in respect of the above application.</td></tr></tbody></table>	70750	<b>Installation of 30 Solar PV panels on garage roof (additional planning statement and amended plan) at Sandleigh Tea Rooms, Moor Lane, Croyde</b>	71126	<b>Demolition of existing and erection of new dwelling at Stentaway House, Croyde.</b> Further information and / or amended plans have been received and / or the description has been amended in respect of the above application.
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71126	<b>Demolition of existing and erection of new dwelling at Stentaway House, Croyde.</b> Further information and / or amended plans have been received and / or the description has been amended in respect of the above application.				
6.	<b>Urgent items to discuss.</b> <p><b>6.1 Responsibility for Croyde Skateboard Park.</b> To note that Councillor Gething is willing to be the link with Croyde Village Hall for the Parish Council. To make any further arrangements for the Parish Council's responsibility of running the Park.</p> <p><b>6.2 Access to the Parish Council website.</b> Item requested by Councillor Dr Williams. Dr Williams will suggest that a second person should have access to the website for items to be included.</p> <p><b>6.3 Annual Parish Council Meeting.</b> To decide whether to hold this at the scheduled time of the May Meeting which is likely to be held by teleconference on Thursday, 28 May 2020, or postpone the Annual Parish Council Meeting until May 2021.</p> <p><b>6.4 Do not come to Croyde, Georgeham, Putsborough sign.</b> Item requested by Councillor Symonds. The Chairman has had a sign prepared and seeks Councillors thoughts on the most relevant place for it to be fixed.</p> <p><b>6.5 Newberry Road Project.</b> Request that the Parish Council ringfences an amount from County Councillor Mrs Chugg's allocation.</p>				
7.	<b>Items for noting only.</b> <p><b>7.1 Mr S Wightman.</b> Letter to advise that his works of grass cutting is not covered under the movement to travel and for the present time during the coronavirus restrictions, he will not be cutting the grass as part of his contract.</p>				

## 7.2 North Devon Council Planning Decisions:

### Approvals for:

- **70776** – Conversion of agricultural building to form one dwelling (amended plans and additional information) – land North of Putsborough Road, Georgeham.
- **70963** – Extension & alterations to dwelling & raising of roof to garage to allow for use as gym – Suntana, Stentaway Lane, Croyde.
- **71154** – Replacement and extension of existing decking area – Croft Cottage, Cott Lane, Croyde
- **66702** – Retrospective application for demolition of dwelling and erection of new dwelling – 10 Lane Head Close, Croyde
- **71016** – Variation of condition 2 (approved plans) attached to planning permission 53945 (erection of double garage, creation of parking / turning area and installation of sewage treatment plant) to enable amended design for garage – Heddon Mill Farm, Heddon Mill, Braunton
- **71128** – Erection of garage – Homelands, Georgeham
- **71186** – Single storey side extension and removal of existing rear extension – Forest House, North Buckland

### Withdrawn planning application:

- **71182** – Prior notification for erection of one agricultural building – land at Cloutmans Lane, Croyde.

### Refusal:

- **71038** – Application for a lawful development certificate for the existing siting of one shipping container (First Schedule) at Shuna, Croyde Devon.

**7.3 Certificate of Lawful Development Certificate – Combas Farm, Croyde.** Clarification regarding the heading on North Devon Council letter and the description of the enquiry which differed, has been obtained from the Legal Department of North Devon Council and conveyed to Councillors.

**7.4 Neighbourhood Plan.** Due to the elections planned for 7 May 2020 being postponed to May 2021, this has had an impact on the Referendum planned to coincide with the 2020 elections.

**7.5 Public Works Loan Board.** Statement as at 31 March 2020 shows a total outstanding balance of £43,179.27. The next repayment date will be on 21 May (the second repayment date in a year is 21 November), and the amount deducted by direct debit will be £2,798.75.

**7.6 The Pensions Regulator.** The Clerk has re-enrolled the Parish Council for a further three years, online, and the acknowledgement of re-declaration of compliance has been received.

**7.7 Devon County Council Grass Cutting Contribution.** The sum of £402.00 has been credited to the Treasurers Account.

**7.8 Georgeham Public Toilets have been locked and the water turned off during the coronavirus pandemic.**

**7.9 Higher Ham Cemetery.** On advice from the Institute of Cemetery and Crematoria Management, the Cemetery can remain open.

8. **Date of next Parish Council meeting by teleconference: Thursday, 30 April 2020 at 7pm.**

**Minutes of Georgeham Parish Council Meeting held on Thursday, 16 April 2020  
by teleconference at 7pm.**

**This was an interim meeting between the scheduled March and April Meetings  
to deal with additional items due to time restrictions at teleconference  
meetings.**

**The teleconference meeting was held because of the coronavirus epidemic  
where social distancing is required for the protection of all.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>					
<b>Present: Councillors</b>  <b>M Beaumont J Gething J Symonds M Taffinder R Tucker Dr E Williams</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held on 20 February 2020 and the meeting held by teleconference on 26 March 2020 Planning Urgent items to discuss Items for noting only Date of next Parish Council meeting by teleconference					
			<b>Action:</b>				
150.	<b>Representations from the public.</b> No members of the public were present.						
151.	<b>Apologies.</b> Councillor Mrs T Luxton.						
152.	<b>Declarations of Interest.</b> None.						
153.	<p><b>Approval of the Minutes of the meeting held on 20 February 2020 and the meeting held by conferences on 26 March 2020.</b></p> <p><b>Proposed by Councillor Taffinder as a correct record. Seconded by Councillor Symonds. Unanimously agreed.</b></p> <p>The Minutes will be physically signed by the Chairman when meetings are held around the table.</p>						
154.	<p><b>Planning. The following Applications were considered:</b></p> <p>154.1</p> <table border="1"> <tr> <td>70750</td> <td> <p>Installation of 30 Solar PV panels on garage roof (additional planning statement and amended plan) at Sandleigh Tea Rooms, Moor Lane, Croyde</p> <p><b>There was a proposal and a seconder to recommend refusal.</b></p> <p><b>There was a proposal and a seconder to recommend approval.</b></p> <p><b>Vote: To recommend approval: 3 To recommend refusal: 3</b></p> <p><b>The Chairman used his casting vote to recommend refusal. Carried.</b></p> <p><b>Georgeham Parish Council wish to recommend refusal with the comment that whilst this Parish Council understands the importance of alternative forms of energy, this completely destroys the look of this building and in our opinion the need for 30 panels for a tea room is excessive, particularly in an Area of Outstanding Natural Beauty and a Site of Special Scientific Interest.</b></p> </td> </tr> <tr> <td>71126</td> <td> <p>Demolition of existing and erection of new dwelling at Stentaway House, Croyde.</p> <p>Further information and / or amended plans had been received and / or the description</p> </td> </tr> </table>		70750	<p>Installation of 30 Solar PV panels on garage roof (additional planning statement and amended plan) at Sandleigh Tea Rooms, Moor Lane, Croyde</p> <p><b>There was a proposal and a seconder to recommend refusal.</b></p> <p><b>There was a proposal and a seconder to recommend approval.</b></p> <p><b>Vote: To recommend approval: 3 To recommend refusal: 3</b></p> <p><b>The Chairman used his casting vote to recommend refusal. Carried.</b></p> <p><b>Georgeham Parish Council wish to recommend refusal with the comment that whilst this Parish Council understands the importance of alternative forms of energy, this completely destroys the look of this building and in our opinion the need for 30 panels for a tea room is excessive, particularly in an Area of Outstanding Natural Beauty and a Site of Special Scientific Interest.</b></p>	71126	<p>Demolition of existing and erection of new dwelling at Stentaway House, Croyde.</p> <p>Further information and / or amended plans had been received and / or the description</p>	<b>Clerk</b>
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71126	<p>Demolition of existing and erection of new dwelling at Stentaway House, Croyde.</p> <p>Further information and / or amended plans had been received and / or the description</p>						

	<p>had been amended in respect of the above application.</p> <p>A letter of representation from the applicants and letter of objection from the Love Braunton Group had been received and circulated to Councillors for reading ahead of the meeting.</p> <p><b>There was a proposal and a seconder to recommend approval.</b></p> <p><b>There was a proposal and a seconder to recommend refusal.</b></p> <p><b>Vote: To recommend refusal: 4 Carried</b></p> <p><b>To recommend approval: 2</b></p> <p><b>Georgeham Parish Council wish to recommend refusal on the following grounds:</b></p> <ul style="list-style-type: none"> <li>- No Arboricultural Report</li> <li>- Wildlife Report carried out in December</li> <li>- Overdevelopment and overlarge for the site</li> <li>- Insensitive to the surroundings</li> <li>- Not in keeping with the character of the neighbouring properties</li> <li>- Compromising the privacy of the neighbours</li> <li>- It would appear the work has already started</li> </ul>	
71348	<p><b>Application 71348 – (1) erection of replacement attendant hut (2) installation of automatic number plate recognition (ANPR) system together with erection of associated shelter, equipment and signage (3) alterations to car park layout (4) closure of existing and creation of new vehicular access for adjacent field at Down End Beach Car Park, Croyde.</b></p> <p><b>Councillors were in agreement for Councillor Dr Williams to prepare a draft and circulate to Councillors for approval, then for the Clerk to submit the response to North Devon Council Planning Department.</b></p> <p><b>The following representations were subsequently sent on behalf of the Parish Council:</b></p> <p><b>Georgeham Parish Council recommend refusal of application 71348.</b></p> <p><b>Although there are parts of this application relating to improvements within the main central car parking field for which the Parish Council could recommend approval, overall the application conflates other developments around the main car park which are either confusing, or undesirable in the view of the Parish Council.</b></p> <p><b>Georgeham Parish Council offers the following comments on the application in an attempt to explain their recommendation of refusal.</b></p> <p><b>Using the application form numbering system</b></p> <p><b>4) Site area. This is quoted at 2465 sq.m, i.e about 0.25ha, in the application which cannot be accurate. According to the drawings provided the existing “main” car park is about 5400sq.m and the “south” field is 13000 sq.m and the triangle or “west” field is 5000 sq.m : Total about 18600 sq.m or nearly 2ha?</b></p>	

	<p>In addition the “Location plan” “Car Park Systems and Furniture” has a lot of red and blue lines on it especially in the south field but no key to say what they mean. Whatever these lines imply, the Parish Council objects to a plethora of signage and/or utility connections in the south field. They are unnecessary and out of keeping with the 28 day use of an agricultural field, and the landscape and seascape of the area.</p> <p>9) Vehicle parking. 420 is quoted as the current capacity (subdivided into 120 in the main car park and 300 elsewhere) and that the proposal will not change this. Long standing Parish Councillors and residents can assert that they have never seen cars parked in the west field which seems now to be included as potential overflow. On the other hand the field to the north of the main car park and across the road has been used as overflow and for events, but this field is not mentioned in the application. Encouraging more private cars to come into the area and park is also at odds with Local Plan ST10 and AONB and Biosphere status.</p> <p>12) Biodiversity. There are and were hedges and banks in the areas of the application. The ecological survey was done on 11/03/20, not an appropriate or revealing time of year. It only covered the main car park and south field (1.5ha) but did not include the west field. The survey’s author’s only involvement with the west field was to note the potential biodiversity net gain if a hedge was planted along the road but this is unsubstantiated as losses, such as the bank that was there previously and the new access are not quantified. The Parish Council is also mindful of parts of Local Plan policies ST02, 03 and 10 in this context and with the following comment.</p> <p>14) Waste storage and collection. Is there really a need to cut a chunk out of the lane hedge opposite the kiosk for dustbins? Cannot a secure enclosure be incorporated within the main car park?</p>	
	<p><b>154.2 Enforcement.</b> It was noted that as a result of the Parish Council being advised of a possible alleged unauthorized removal of hedgerow in Watery Lane / Combas Lane, the Clerk had informed North Devon Council Enforcement Department for a file to be opened.</p>	
<p>155.</p>	<p><b>Urgent items to discuss.</b></p> <p><b>155.1 Responsibility for Croyde Skateboard Park.</b> It was noted that Councillor Gething was willing to be the link with Croyde Village Hall for the Parish Council. Councillors were in agreement with this. Councillor Gething is in the process of clarifying ownership and responsibility.</p> <p>Councillor Beaumont specifically asked that the Public Liability Insurance was made clear and had noted the poor condition of the fence.</p> <p><b>155.2 Access to the Parish Council website.</b> Item requested by Councillor Dr Williams. Councillor Gething advised that he has access as a user in connection with his climate change page and would continue to liaise with the webmaster.</p> <p><b>155.3 Annual Parish Council Meeting.</b> Councillors considered whether to hold this at the scheduled time of the May Meeting which is likely to be held by teleconference on Thursday, 28 May 2020, or postpone the Annual Parish Council Meeting until May 2021.</p> <p>A decision on this item was postponed until the meeting on 24 June 2020.</p> <p><b>155.4 Do not come to Croyde, Georgeham, Putsborough sign.</b> Item requested by Councillor Symonds. The Chairman had arranged for a sign to be prepared.</p>	<p>JG</p> <p>JG</p> <p>June Agenda</p>

	<p>There was a discussion regarding the positive and negative thoughts of Councillors. Local feedback had welcomed the initiative taken by Councillor Symonds who confirmed there were no plans to put a similar sign elsewhere.</p> <p><b>155.5 Newberry Road Project.</b> Request that the Parish Council ring fences an amount from County Councillor Mrs Chugg's allocation.</p> <p><b>Proposed by Councillor Symonds to ring fence the requested amount of £5,000 from County Councillor Mrs Chugg's Investing in Devon Allocation. Seconded by Councillor Beaumont. Unanimously agreed.</b></p>	<p>Clerk to advise Mr D Morton</p>
<p>156.</p>	<p><b>Items for noting only.</b></p> <p><b>156.1 Mr S Wightman.</b> Letter to advise that his works of grass cutting is not covered under the movement to travel and for the present time during the coronavirus restrictions, he will not be cutting the grass as part of his contract.</p> <p><b>156.2 North Devon Council Planning Decisions:</b>  <b>Approvals for:</b></p> <ul style="list-style-type: none"> <li>• <b>70776</b> – Conversion of agricultural building to form one dwelling (amended plans and additional information) – land North of Putsborough Road, Georgeham.</li> <li>• <b>70963</b> – Extension &amp; alterations to dwelling &amp; raising of roof to garage o allow for use as gym – Suntana, Stentaway Lane, Croyde.</li> <li>• <b>71154</b> – Replacement and extension of existing decking area – Croft Cottage, Cott Lane, Croyde</li> <li>• <b>66702</b> – Retrospective application for demolition of dwelling and erection of new dwelling – 10 Lane Head Close, Croyde</li> <li>• <b>71016</b> – Variation of condition 2 (approved plans) attached to planning permission 53945 (erection of double garage, creation of parking / turning area and installation of sewage treatment plant) to enable amended design for garage – Heddon Mill Farm, Heddon Mill, Braunton</li> <li>• <b>71128</b> – Erection of garage – Homelands, Georgeham</li> <li>• <b>71186</b> – Single storey side extension and removal of existing rear extension – Forest House, North Buckland</li> </ul> <p><b>Withdrawn planning application:</b></p> <ul style="list-style-type: none"> <li>• <b>71182</b> – Prior notification for erection of one agricultural building – land at Cloutmans Lane, Croyde.</li> </ul> <p><b>Refusal:</b></p> <ul style="list-style-type: none"> <li>• <b>71038</b> – Application for a lawful development certificate for the existing siting of one shipping container (First Schedule) at Shuna, Croyde Devon.</li> </ul> <p><b>156.3 Certificate of Lawful Development Certificate – Combas Farm, Croyde.</b> Clarification regarding the heading on North Devon Council letter and the description of the enquiry which differed, has been obtained from the Legal Department of North Devon Council and conveyed to Councillors. This was in respect of the camping and not the building.</p> <p><b>156.4 Neighbourhood Plan.</b> Due to the elections planned for 7 May 2020 being postponed to May 2021, this has had an impact on the Referendum planned to coincide with the 2020 elections.</p> <p><b>156.5 Public Works Loan Board.</b> Statement as at 31 March 2020 shows a total outstanding balance of £43,179.27  The next repayment date will be on 21 May (the second repayment date in a year is 21 November), and the amount deducted by direct debit will be £2,798.75.</p> <p><b>156.6 The Pensions Regulator.</b> The Clerk has re-enrolled the Parish Council for a further three years, online, and the acknowledgement of re-declaration of compliance has been received.</p>	

	<p><b>156.7 Devon County Council Grass Cutting Contribution.</b> The sum of £402.00 has been credited to the Treasurers Account.</p> <p><b>156.8 Georgeham Public Toilets have been locked and the water turned off during the coronavirus pandemic.</b></p> <p><b>156.9 Higher Ham Cemetery.</b> On advice from the Institute of Cemetery and Crematoria Management, the Cemetery can remain open.</p> <p><b>Item received on the day of the meeting:</b></p> <p><b>156.10 Kier.</b> The road closure planned for St Mary's Road, Croyde from 6 to 10 July 2020 has been removed to a provisional date of 13 to 17 July 2020. The Clerk to request that the work is done during the Winter.</p>	Clerk
157.	<p><b>Date of next Parish Council meeting by teleconference: Thursday, 30 April 2020 at 6pm.</b></p> <p>The meeting ended at 6.57pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the meeting held on 20 February 2020 and the Minutes of the meeting held on 26 March 2020 by teleconference</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>£5,000 from County Councillor Mrs Chugg's Investing in Devon Grant Allocation to be ring fenced for the Newberry Road project</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>	<p>Date:</p>	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council teleconference meeting on **Thursday, 30 April 2020 at 6pm** scheduled to last for a maximum of one hour.

Sue Squire, Parish Clerk. 25 April 2020

No.	Item																								
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.																								
2.	<b>Apologies.</b>																								
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4.	<b>Approval of the Minutes of the meeting held by teleconference on 16 April 2020.</b>																								
5.	<b>Reports.</b> These are requested to be sent ahead of the meeting for circulation to Councillors due to the time restriction of the meeting. <b>5.1 County Councillor Mrs C Chugg.</b> Report for April has been circulated. <b>5.2 District Councillors Mrs P Barker and Mrs J Chesters.</b> <b>5.3 Play Area.</b> <b>Councillor Taffinder – Croyde Play Park and Georgeham Play Area</b> <b>5.4 Potholes – Councillor Taffinder</b>																								
6.	<b>Planning.</b> <b>6.1 To consider the following Applications.</b> <table border="1" style="width: 100%;"><tbody><tr><td style="text-align: center;">71168</td><td><b>Erection of workshop / office to replace existing garage at land at Cross, Georgeham</b></td></tr><tr><td style="text-align: center;">71376</td><td><b>Application for a Lawful Development Certificate for existing use as one dwelling house – The Granary, 9 St Mary’s Road, Croyde.</b></td></tr></tbody></table> <b>6.2 Enforcement.</b> To note that the alleged breach at Watery Lane / Combas Lane has been given the reference number RBOP – 196820181.	71168	<b>Erection of workshop / office to replace existing garage at land at Cross, Georgeham</b>	71376	<b>Application for a Lawful Development Certificate for existing use as one dwelling house – The Granary, 9 St Mary’s Road, Croyde.</b>																				
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7.	<b>Finance.</b> Balances will be given. <b>7.1 To consider a donation to the Georgeham and Croyde Caring Community Group.</b> The Clerk has assisted the Group in connection with the COVID-19 Prompt Action Fund Grant Application. <b>7.2 To consider a donation to the Marie Curie Emergency Appeal.</b> Councillors have been circulated with the letter which explains how their funding has decreased as a result of the coronavirus outbreak. <b>7.3 To approve the following payments:</b> <table border="1" style="width: 100%;"><thead><tr><th style="text-align: left;">Payee</th><th style="text-align: left;">Details of payment</th><th style="text-align: left;">Ch.No.</th><th style="text-align: left;">Amount</th></tr></thead><tbody><tr><td rowspan="3" style="text-align: left;">Mrs S Squire</td><td>Broadband</td><td rowspan="3" style="text-align: left;">2055</td><td>£3.00</td></tr><tr><td>Photocopying</td><td>£1.50</td></tr><tr><td>Postage</td><td>£1.64</td></tr><tr><td style="text-align: left;"><b>£6.14</b></td><td></td><td></td><td></td></tr><tr><td style="text-align: left;">N Devon Council</td><td>April 2020 Salary Recharge</td><td style="text-align: left;">2056</td><td style="text-align: left;"><b>£TBA</b></td></tr><tr><td style="text-align: left;">Jewson</td><td>Items for play parks and Croyde skateboard park</td><td style="text-align: left;">2057</td><td style="text-align: left;"><b>£55.20</b></td></tr></tbody></table>	Payee	Details of payment	Ch.No.	Amount	Mrs S Squire	Broadband	2055	£3.00	Photocopying	£1.50	Postage	£1.64	<b>£6.14</b>				N Devon Council	April 2020 Salary Recharge	2056	<b>£TBA</b>	Jewson	Items for play parks and Croyde skateboard park	2057	<b>£55.20</b>
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	<b>Mrs L Greenaway</b>	Reimbursement for defibrillator pads £98.39) and batteries £40.00	2058		<b>£138.39</b>
	<b>South West Water</b>	Water Supply to the Cemetery To be taken on 1/6/20	Direct	Debit	<b>£17.33</b>
		Water supply to the public toilets To be taken on 1/6/20	Direct	Debit	<b>£174.01</b>
	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/5/20	Direct	Debit	<b>£8.40</b>
	<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (April 2020) Due 1/4/20	Direct	Debit	<b>£13.06</b>
	<b>Public Works Loan Board</b>	Loan Repayment (1 of 2 in 2020) due on 21/5/20	Direct	Debit	<b>£2,798.75</b>
	<b>Georgeham and Croyde Community Caring Group</b>	Donation towards the Group's work during the coronavirus epidemic	2059		<b>Subject to 7.1 above</b>
	<b>Marie Curie Emergency Appeal</b>	Donation to assist the Organisation in their work as funding has decreased because of the coronavirus outbreak.	2060		<b>Subject to 7.2 above</b>
8.	<p><b>Items to discuss.</b></p> <p><b>8.1 Croyde Skateboard Park – Councillor Gething to give the up to date position on his enquiries.</b></p> <p><b>8.2 Access to Parish Council Website – Councillor Gething to advise on his further communications with the Webmaster.</b></p>				
9.	<p><b>Items for noting only.</b></p> <p><b>9.1 Newberry Road Project.</b> To note that the Clerk has informed Mr D Morton that the Parish Council has agreed to ring fence the sum of £5,000 being a grant from County Councillor Mrs Chugg's Investing in Devon allocation.</p> <p><b>9.2 North Devon Council Planning Decisions:</b> <b>Approvals for:</b></p> <ul style="list-style-type: none"> <li>▪ <b>70750</b> – Installation of 30 solar PV panels on garage roof (additional planning statement and amended plan) – Sandleigh Tea Rooms, Moor Lane, Croyde</li> <li>▪ <b>71126</b> – Demolition of existing and erection of new dwelling – Stentaway House, Croyde</li> <li>▪ <b>71260</b> – Repositioning of the access – Dros Y Mor, Croyde</li> </ul> <p><b>9.3 Road closure at St Mary's Road, Croyde from 13 to 17 July 2020.</b> To note that the Clerk has made representations on behalf of the Parish Council that these works are deferred to the Winter.</p>				
10.	<b>Date of next Parish Council meeting by teleconference: Thursday, 28 May 2020 at 6pm.</b>				

**Minutes of Georgeham Parish Council Meeting held on Thursday, 30 April 2020  
at 6pm by teleconference.**

**The teleconference meeting was held because of the coronavirus epidemic  
where social distancing is required for the protection of all.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker M Beaumont J Gething Mrs T Luxton J Symonds M Taffinder R Tucker Dr E Williams</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held on 16 April 2020 by teleconference Reports Planning Finance Items to discuss Date of next meeting
		<b>Action:</b>
158.	<p><b>Representations from the public.</b></p> <p><b>158.1 Cars parked in layby at Darracott.</b> The member of the public had originally emailed the Parish Council about this and received a reply that this was a Highways matter.</p> <p>A reply has been received advising that the landowner had written to Highways and was told that they had to contact the Parish Council in the first instance.</p> <p>Separately, a further letter was received from the same person immediately before this meeting regarding a development at Darracott.</p> <p>District Councillor Mrs Barker advised that she had asked the Planning Officer to call the Application in. The landowner to be advised to contact the Planning Authority.</p> <p>Meanwhile, the representations regarding the Highways issue to be sent to DCC Highways for attention with County Councillor Mrs Chugg copied in.</p> <p>The item to remain on the Agenda.</p> <p><b>158.2 Ideas for events to reunite the community after the coronavirus lockdown has ended.</b> District Councillor Mrs Barker advised that grants were available which were all listed on the North Devon Council website.</p> <p>Councillors decided to hold this matter in abeyance until more information was known about how the country would exit lockdown.</p>	<p>Clerk</p> <p>Clerk Next Agenda</p>
159.	<b>Apologies.</b> None.	
160.	<p><b>Declarations of Interest.</b></p> <p><b>Councillor Mrs Barker</b> asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 163.1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p><b>Councillor Symonds</b> declared a Prejudicial Interest in Minute No. 164.1, Finance. Cheque for Bay Gardens, being his son.</p>	
161.	<b>Approval of the Minutes of the meeting held by teleconference on 16 April 2020.</b> <b>Proposed by Councillor Beaumont to approve. Seconded by Councillor Dr Williams.</b>	

	<p><b>Unanimously agreed.</b></p> <p>The paper copy would be signed by the Parish Council meets around the table again.</p>			
162.	<p><b>Reports.</b> These had been requested to be sent ahead of the meeting for circulation to Councillors due to the time restriction of the meeting.</p> <p><b>162.1 County Councillor Mrs C Chugg.</b> Report for April had been circulated and was noted.</p> <p><b>162.2 District Councillor Mrs P Barker.</b> Items covered within the meeting.</p> <p><b>162.3 Play Area.</b>  <b>Councillor Taffinder – Croyde Play Park and Georgeham Play Area.</b>  Croyde Play Park was currently shut and there was nothing to report.  It was noted that heavy engineering was taking place on the stream side of the Volleyball Court.  Georgeham Play Area had been monitored and all found to be in order.  It was the intention to open the Croyde Play Park.  The Clerk had prepared and sent an inspection spreadsheet to Councillor Taffinder which would be used for future inspections to give written evidence that this had been carried out.</p> <p><b>162.4 Potholes – Councillor Taffinder.</b> Every pothole reported has been dealt with.  Regarding drainage above Inledon Farm, the hole which had a bollard over it as a warning had been filled but the area was far from satisfactory.  Councillor Tucker informed that he had sent photographic evidence to DCC Highways 6 months ago.</p>	JS & RT to inspect		
163.	<p><b>Planning.</b>  <b>163.1 The following Applications were considered:</b></p> <table border="1" data-bbox="215 1041 1295 2038"> <tr> <td data-bbox="215 1041 359 2038">71168</td> <td data-bbox="359 1041 1295 2038"> <p><b>Erection of workshop / office to replace existing garage at land at Cross, Georgeham</b>  A letter of representation from a resident was noted.  <b>There was a proposal and seconder to recommend refusal.</b>  <b>Vote: 8 in favour. Unanimously agreed.</b>  <b>The Parish Council’s reply was as follows:</b>  <b>Georgeham Parish Council recommend refusal of application 71168. The material considerations discussed at the Parish Council teleconference were:</b></p> <p><b>1) that the site is outside the development boundaries of the villages comprising the parish. In addition the need for a workshop with twice the footprint, two storeys, and so four times the GIA of the existing building is not demonstrated.</b></p> <p><b>2) the planning history of the site. The Parish Council is aware of application 54373 for a holiday cottage similar in size to the proposed workshop on the site which was turned down by the District Council and an appeal and was dismissed. Application 54373 for a workshop similar in size to the existing garage was permitted but not built.</b></p> <p><b>3) accessibility. The access to the site is through a parking area shared with 4 other cottages. Access to this parking area is at one of the narrowest sections of the road between Croyde and Georgeham. Any increase in traffic especially of larger vehicles will exacerbate the jams and accidents that occur there.</b></p> <p><b>4) the ecological survey was carried out at the end of November 2019, an inappropriate date, on a site that</b></p> </td> </tr> </table>	71168	<p><b>Erection of workshop / office to replace existing garage at land at Cross, Georgeham</b>  A letter of representation from a resident was noted.  <b>There was a proposal and seconder to recommend refusal.</b>  <b>Vote: 8 in favour. Unanimously agreed.</b>  <b>The Parish Council’s reply was as follows:</b>  <b>Georgeham Parish Council recommend refusal of application 71168. The material considerations discussed at the Parish Council teleconference were:</b></p> <p><b>1) that the site is outside the development boundaries of the villages comprising the parish. In addition the need for a workshop with twice the footprint, two storeys, and so four times the GIA of the existing building is not demonstrated.</b></p> <p><b>2) the planning history of the site. The Parish Council is aware of application 54373 for a holiday cottage similar in size to the proposed workshop on the site which was turned down by the District Council and an appeal and was dismissed. Application 54373 for a workshop similar in size to the existing garage was permitted but not built.</b></p> <p><b>3) accessibility. The access to the site is through a parking area shared with 4 other cottages. Access to this parking area is at one of the narrowest sections of the road between Croyde and Georgeham. Any increase in traffic especially of larger vehicles will exacerbate the jams and accidents that occur there.</b></p> <p><b>4) the ecological survey was carried out at the end of November 2019, an inappropriate date, on a site that</b></p>	Clerk
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		1/4/20				
	<b>Public Works Loan Board</b>	Loan Repayment (1 of 2 in 2020) due on 21/5/20	Direct	Debit	<b>£2,798.75</b>	
	<b>Georgeham and Croyde Community Caring Group</b>	Donation towards the Group's work during the coronavirus epidemic		--	-----	
	<b>Marie Curie Emergency Appeal</b>	Donation to assist the Organisation in their work as funding has decreased because of the coronavirus outbreak.		---	-----	
	<b>Mr S Wightman</b>	Groundworks for April 2020 **	2059		<b>£750.00</b>	
	<b>Bay Gardens</b> <b>Cllr Symonds declared a Prejudicial Interest.</b> <b>Councillors instructed Cllr Symonds to sign this cheque</b>	Grass cutting contract 1 <sup>st</sup> payment Croyde play park wood bark top up (labour) 2 x dumpy play grade wood bark (materials) Georgeham car park fallen tree removal (January) (labour) Waste removal	2060	980.00 100.00 180.00 60.00 45.00	<b>£1,365.00</b>	
	<b>EDF Energy</b>	Electricity supply to the toilet block and bus shelter, Georgeham. To be taken on 11/5/20	Direct	Debit	<b>£36.60</b>	
	<p><b>** Mr S Wightman.</b> Although no work has been done during April, he has submitted his <b>invoice for April amounting to £750</b> (the new figure as agreed) in anticipation that the lockdown for his line of business will end next Thursday.</p> <p>Because the grass has not been cut, he says it will take a lot longer to cut it and to avoid sending an additional invoice for the extra work involved, thought he would send an invoice for April 2020 to cover it.</p> <p>Councillor Taffinder had noticed that another tree (fir) had been dumped. The situation to be monitored should it be the case that people are dumping trees with the expectation that the Parish Council would dispose of them.</p>					
165.	<p><b>Items to discuss.</b></p> <p><b>165.1 Croyde Skateboard Park</b> – Councillor Gething advised there was no skateboard park club. An informal meeting by Zoom to be organised to discuss this item further.</p> <p><b>165.2 Access to Parish Council Website</b> – Councillor Gething advised on his further communications with the Webmaster.</p> <p><b>165.3 Addendum to Standing Orders.</b> Councillors had been circulated with the details and considered a draft received from the Devon Association of Local Councils with a view to agreeing in connection with the protocol for declaring interests at Zoom and teleconference meetings. The protocol and procedures covered the following:</p> <ul style="list-style-type: none"> <li>❖ Annual Meeting</li> <li>❖ Access to information</li> <li>❖ Remote access to meetings</li> <li>❖ Councillors in remote attendance</li> <li>❖ Remote attendance by members of the public</li> <li>❖ Remote voting</li> <li>❖ Code of Conduct – Councillors excluded from the meeting</li> <li>❖ Exclusion of the press and public</li> </ul> <p><b>Proposed by Councillor Tucker that the Addendum should be added to the Standing Orders. Seconded by Councillor Symonds. Unanimously agreed.</b></p>					JG
166.	<p><b>Items for noting.</b></p> <p><b>166.1 Newberry Road Project.</b> It was noted that the Clerk had informed Mr D Morton that the Parish Council had agreed to ring fence the sum of £5,000 being a grant from County Councillor Mrs Chugg's Investing in Devon allocation.</p> <p><b>166.2 North Devon Council Planning Decisions:</b></p>					Clerk to personalise to Georgeham Parish Council

	<p><b>Approvals for:</b></p> <ul style="list-style-type: none"> <li>▪ <b>70750</b> – Installation of 30 solar PV panels on garage roof (additional planning statement and amended plan) – Sandleigh Tea Rooms, Moor Lane, Croyde</li> <li>▪ <b>71126</b> – Demolition of existing and erection of new dwelling – Stentaway House, Croyde</li> <li>▪ <b>71260</b> – Repositioning of the access – Dros Y Mor, Croyde</li> </ul> <p><b>166.3 Road closure at St Mary’s Road, Croyde from 13 to 17 July 2020.</b> It was noted that the Clerk had made representations on behalf of the Parish Council that these works are deferred to the Winter.</p> <p><b>166.4 Adwell Lane.</b> Councillor Taffinder advised that major work had been carried out which had greatly improved the area.</p>	
167.	<p><b>Date of next interim Parish Council meeting by teleconference: Thursday, 14 May 2020 at 6pm.</b></p> <p>The meeting ended at 6.59pm.</p>	<p>JS to organise the meeting by Zoom</p>
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 16 April 2020 by teleconference</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Adoption of Addendum to the Standing Orders in connection with protocol and procedures during the coronavirus crisis</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>	<p>Date:</p>	

**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be an interim Parish Council meeting by Zoom on **Thursday, 14 May 2020 at 6pm scheduled to last for a maximum of one hour.**

Sue Squire, Parish Clerk. 9 May 2020

No.	Item		
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.		
2.	<b>Apologies.</b>		
3.	<b>Declarations of Interest.</b>		
4.	<b>Approval of the Minutes of the meeting held by teleconference on 30 April 2020.</b>		
5.	<b>Reports.</b> These are requested to be sent ahead of the meeting for circulation to Councillors due to the time restriction of the meeting. <b>5.1 County Councillor Mrs C Chugg.</b> <b>5.2 District Councillors Mrs P Barker and Mrs J Chesters.</b> <b>5.3 Play Area.</b> <b>Councillor Taffinder – Croyde Play Park and Georgeham Play Area</b> <b>5.4 Potholes – Councillor Taffinder</b>		
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	<p>Parish Council taking on the responsibility for the skateboard park. To receive an update on further information from enquiries made.</p>				
8.	<p><b>Items for noting.</b></p> <p><b>8.1 Cars parked in layby at Darracott.</b> To note that representations by a landowner have been forwarded to DCC Highways with County Councillor Mrs Chugg copied in. To further note that a reply has been sent to the same landowner suggesting that they contact the Planning Authority in connection with their proposed development.</p> <p><b>8.2 Georgeham and Croyde Caring Community Group.</b> To note that an e-card of support has been sent, thanking the Group for all they are doing and advising that financial help is available from the Parish Council in the future should this be required. Reply e-cards have been sent in acknowledgement, and delight, as follows:</p> <p style="color: blue;">Thank you so much Sue! I will email this out to every one on the list ! What a perfect card for us here...you are an inspiration Sue! Hope you had a lovely day commemorating yesterday and enjoy the weekend ..with some 'You' time in it! Love sent from Croyde! Ali x</p> <p style="color: blue;">Lovely to get this beautiful eCard Sue. I have been in isolation with my husband apart from daily breakout exercise .. so have only made very limited contribution to the community efforts, but so nice to have this forwarded from Ali. Thank you, Gill</p> <p><b>8.3 Addendum to the Standing Orders.</b> Following the adoption of this on 30 April 2020, to note that the Clerk has personalized the document to Georgeham Parish Council and sent to the webmaster for adding to the website.</p> <p><b>8.4 Devon Highways.</b> To note two road closures, the details of which have been circulated to Councillors. On 12 June and 15 &amp; 16 June for resurfacing work. The roads affected is Woolacombe Station Road to Turnpike Cross, Woolacombe. The alternative route is B3343, Ossaborough Lane, Georgeham Road, Oxford Cross, Forda, Croyde, B3231, A361, B3343.</p>				
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10.	<p><b>Date of next Parish Council meeting by Zoom: Thursday, 28 May 2020 at 6pm.</b></p>				



	The Clerk to report to him there is a large pothole outside Sentry Farmhouse.	Clerk/MT						
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Please refer to the comments submitted previously as these remain the view of the Parish Council, including the undesirable location of the bins in an alcove in an ancient hedgebank.</b></p> <p><b>However the Council additionally points out that the fields to the south, west and north of the main car park should only be eligible for 28 day use which conflicts with the small print on the new Site Plan indicating that the signage in the south overflow field will be present from 15th March to 15th October. Overall it is the expansion of use into the neighbouring fields, and excessive signage throughout, that concerns the Parish Council.</b></p> <p><b>These aspects of the amended application remain obscure and need overt inclusion and justification in the application.</b></p> </td> </tr> <tr> <td data-bbox="215 1467 327 2020">71412</td> <td data-bbox="327 1467 1305 2020"> <p><b>Variation of condition 2 (approved plans) attached to planning permission 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments) to allow for amended designs at Serenity, Moor Lane, Croyde.</b></p> <p><b>It was resolved to reply as follows:</b></p> <p><b>The Parish Council discussed this application on Thursday 14 May 2020.</b></p> <p><b>The Council does not support the application on these grounds:</b></p> <p><b>1. 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	<p><b>neighbouring properties.</b></p> <p>The extension means that the people in the penthouse can look directly into the outdoor living space next door. This is not compliant with Policies DM01 and DM04 of the Local Plan.</p> <p>2. A large balcony creates space for socialising which generates noise. Sound travels from a height, particularly at night. This will also affect the amenity of those living nearby, and not only the immediate neighbours who are overlooked.</p> <p>3. The ground floor patio area has been extended involving loss of garden (and loss of water-absorbing surfaces) but there is now no indication of a surface water soakaway.</p> <p>4. There are circles on the ground floor decks but no indication what they are for.</p>	
71413	<p><b>Installation of five number air source heat pumps for the development approved under ref 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments) at Serenity, Moor Lane, Croyde.</b></p> <p>It was resolved to reply as follows: Georgeham Parish Council supports the addition of ground source heat pumps in principle but is concerned about the position of these without adequate reporting of the possible effect of noise pollution affecting the neighbour. The pumps could be positioned on the north side of the building and screened.</p> <p><b>Additional Point of concern:</b> The plans do not seem to indicate whether access to the roof area is by ladder or stairs. The temptation to access the roof via stairs might encourage partying with further risk of light and noise pollution.</p>	
71478	<p><b>Demolition of existing part-demolished dwelling and erection of one new detached dwelling together with associated works at Cliff House, Moor Lane, Croyde.</b></p> <p><b>Proposed by Councillor Beaumont to recommend approval, seconded by Councillor Gething and unanimously agreed.</b></p>	
<p><b>6.2 Planning Correspondence.</b> The following North Devon Council Decision Notices were noted: <b>APPROVAL for:</b></p> <ul style="list-style-type: none"> <li>▪ <b>71274</b> – Extension and alterations to dwelling to include the provision of disabled access and facilities – The Croft, Georgeham.</li> <li>▪ <b>71197</b> – Erection of external canopy over play area, additional window &amp; alteration to existing classroom elevations together with external play area – Georgeham Primary School, Putsborough Road, Georgeham.</li> <li>▪ <b>70246</b> – Variation of condition 6 (noise survey) attached to Planning Permission 63430 (retrospective application for the installation of extraction equipment) together with submission of noise survey – Ty-Nat, The Stores, 1 St Mary’s Road, Croyde.</li> </ul> <p><b>6.3 Withdrawn Application.</b> 71307 – Extensions and alterations to dwelling – Great Close, Croyde.</p> <p><b>6.4 Enforcement.</b> It was noted that the Clerk had clarified to the Enforcement Department the location of the alleged site.</p> <p><b>6.5 Heavy Engineering on the stream side of the Volleyball Court.</b> Councillors Symonds and Tucker reported that it was a tidy up of material dug out of the stream and was not an issue for the Parish Council.</p>		
7.	<p><b>Items to discuss.</b></p> <p><b>7.1 Croyde Skateboard Park</b> – Notes of a Zoom meeting held on 4 May 2020 in connection with the Parish Council taking on the responsibility for the skateboard park were received and noted.</p>	

	<p>Various issues were further discussed and Councillor Gething to continue to liaise with the Committee of Croyde Village Hall.</p> <p>Meanwhile, the Clerk to seek advice from the Barnstaple Town Centre Manager regarding protocols surrounding the use of CCTV.</p>	<p>JG</p> <p>Clerk</p>										
<p>8.</p>	<p><b>Items for noting.</b></p> <p><b>8.1 Cars parked in layby at Darracott.</b> It was noted that representations by a landowner had been forwarded to DCC Highways with County Councillor Mrs Chugg copied in.</p> <p>It was further noted that a reply had been sent to the same landowner suggesting that they contact the Planning Authority in connection with their proposed development.</p> <p><b>8.2 Georgeham and Croyde Caring Community Group.</b> It was noted that an e-card of support had been sent, thanking the Group for all they are doing and advising that financial help is available from the Parish Council in the future should this be required. Reply e-cards have been sent in acknowledgement, and delight, as follows:</p> <p><i>Thank you so much Sue! I will email this out to every one on the list ! What a perfect card for us here...you are an inspiration Sue! Hope you had a lovely day commemorating yesterday and enjoy the weekend ..with some 'You' time in it! Love sent from Croyde! Ali x</i></p> <p><i>Lovely to get this beautiful eCard Sue. I have been in isolation with my husband apart from daily breakout exercise .. so have only made very limited contribution to the community efforts, but so nice to have this forwarded from Ali. Thank you, Gill</i></p> <p><b>8.3 Addendum to the Standing Orders.</b> Following the adoption of this on 30 April 2020, it was noted that the Clerk had personalized the document to Georgeham Parish Council and sent to the webmaster for adding to the website.</p> <p><b>8.4 Devon Highways.</b> Road closures were noted as follows: On 12 June and 15 &amp; 16 June for resurfacing work. The roads affected is Woolacombe Station Road to Turnpike Cross, Woolacombe. The alternative route is B3343, Ossaborough Lane, Georgeham Road, Oxford Cross, Forda, Croyde, B3231, A361, B3343.</p> <p>From 18 to 22 May. St Mary's Road from Devon View to St Mary's Road, Croyde for essential sewer cleaning. A long diversion will be in force.</p>											
<p>9.</p>	<p><b>Finance.</b></p> <p><b>9.1 The following payments were approved and authorised:</b></p> <table border="1" data-bbox="213 1498 1310 1536"> <tr> <td><b>N Devon Council</b></td> <td>April 2020 Salary Recharge</td> <td>2061</td> <td></td> <td><b>£1,438.88</b></td> </tr> </table> <p>The March salary recharge invoice was not issued until 21 April and was approved at the meeting on 30/4/20. The April salary recharge invoice was issued on 29 April and has been included on this Agenda so as not to lag behind as the May invoice will be included on the Agenda for the meeting on 28 May. It would appear there has been a delay on North Devon council's side with issuing the invoices.</p> <p><b>The following Invoice was received after the Agenda was published:</b></p> <table border="1" data-bbox="213 1818 1310 1924"> <tr> <td><b>Woodward Smith</b></td> <td>Interim invoice work on regularization of the siting of lodge for the use as sports pavilion</td> <td>2062</td> <td></td> <td><b>£264.00</b></td> </tr> </table> <p><b>9.2 Information Commissioner's Office.</b> It was noted that the data protection renewal fee is due on 16 June 2020 and will be collected by direct debit in the sum of £35.00.</p>	<b>N Devon Council</b>	April 2020 Salary Recharge	2061		<b>£1,438.88</b>	<b>Woodward Smith</b>	Interim invoice work on regularization of the siting of lodge for the use as sports pavilion	2062		<b>£264.00</b>	<p>Clerk</p>
<b>N Devon Council</b>	April 2020 Salary Recharge	2061		<b>£1,438.88</b>								
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	<p><b>9.3 North Devon Council.</b> It was noted that the sum of £30,275.00 being the first tranche of the 2020/21 Precept had been credited to the Treasurers Account.</p> <p><b>9.4 2020 Audit.</b> An email was noted from external audit PKF Littlejohn regarding arrangements for the external audit, the timetable for which has been put back by two months. The Clerk is making arrangements for the accounts to be approved by the end of July, together with the 2020 Annual Return and for the internal audit to be carried out in August with a deadline date of 31 August 2020.</p>	
9a	<p><b>Chairman's Items.</b> A grant of £495 from the DCC Prompt Action Fund had been awarded to the Georgeham and Croyde Community Group.</p> <p>The sign at Down End, Croyde, deterring visitors would remain in place.</p> <p>Environmental issue at Darracott where a stream is being polluted. The Clerk is to report this to the Environment Agency, similar to what she did a year ago, and the Chairman will advise the landowner of the 24 hour emergency number to phone.</p> <p>Councillor Dr Williams asked that the landowner is also reminded about Knotweed growing on his land. Councillor Tucker will also bring the same problem to the attention of a landowner. It was noted that the Knotweed at Down End had almost been eliminated. Councillor Dr Williams was willing to cut and burn the Knotweed.</p> <p>Councillor Tucker advised that Putsborough Beach had re-opened, although with some trepidation. An email had been sent to Councillors giving the wording which had appeared on Facebook.</p> <p>Councillor Beaumont asked about the frequency of meetings. The Chairman's preference was every two weeks and the Clerk was asked if this fitted in with her schedule and was not causing her to be overloaded with work. She confirmed that two weekly meetings would be in order.</p> <p>Thanks were expressed to the Clerk for her hard work in these challenging times with extra work involved.</p>	<p>Clerk</p> <p>JS</p>
10.	<p><b>Date of next Parish Council meeting by Zoom: Thursday, 28 May 2020 at 6pm.</b></p> <p>The meeting ended at 6.59pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the teleconference held on 30 April 2020</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Finance</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>	<p>Date:</p>	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.

EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 28 May 2020 at 6pm scheduled to last for a maximum of one hour.**

**This would ordinarily have been the Annual Parish Council Meeting (AGM),**

Sue Squire, Parish Clerk. 20 May 2020

No.	Item
1.	<b>To consider a request for co-option on to the Parish Council.</b>
2.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.
3.	<b>Apologies.</b>
4.	<b>Declarations of Interest.</b>
5.	<b>Approval of the interim Minutes of the meeting held by teleconference on 14 May 2020.</b>
6.	<b>Reports.</b> These are requested to be sent ahead of the meeting for circulation to Councillors due to the time restriction of the meeting. <b>6.1 County Councillor Mrs C Chugg.</b> <b>6.2 District Councillors Mrs P Barker and Mrs J Chesters.</b> <b>6.3 Play Area.</b> <b>Councillor Taffinder – Croyde Play Park and Georgeham Play Area</b> <b>6.4 Potholes – Councillor Taffinder</b>
7.	<b>Planning.</b> <b>7.1 Planning Applications.</b> At the time of preparing the Agenda, there were no Planning Applications to consider. <b>7.2 Planning Correspondence.</b> <b>7.2.1 North Devon Council.</b> Draft planning compliance & monitoring plan 2020. Details have been circulated to Councillors. Comments are invited by 19 June 2020. To decide whether to comment or otherwise.
8.	<b>Items to discuss.</b> <b>8.1 Croyde Skateboard Park –</b> To receive an update on further information from enquiries made.
9.	<b>Items for noting.</b> <b>9.1 Georgeham and Croyde Caring Community Group.</b> The Group have been successful in obtaining a grant (amount as yet unknown) from the Western Power Distribution ‘In It Together’ fund for assisting local groups involved with helping parishioners in connection with the coronavirus. The funds will be paid into the Parish Council’s account as the Group does not have a bank account, and a cheque will then be issued to Mrs H Michael of The Manor House Inn who is acting as treasurer for the Group. <b>9.2 Higher Ham Cemetery.</b> A Public Notice is in the notice board and on the Parish Council website in connection with a Petition for the exhumation of ashes. Councillors have been kept informed of the situation.

10.	<b>Finance. Balances will be tabled.</b> <b>10.1 To approve the following payments:</b>				
	<b>Mrs S Squire</b>	Broadband/stationery			<b>£11.80</b>
	<b>N Devon Council</b>	May 2020 Salary Recharge			<b>TBA</b>
	<b>N Devon Council</b>	Non-domestic rates for public toilets Due 1/6/20	Direct	Debit	<b>£19.00</b>
	<b>Fasthosts</b>		Direct	Debit	<b>£8.40</b>
11.	<b>Date of next Parish Council meeting by Zoom: Thursday, 11 June 2020 at 6pm.</b>				

**Minutes of Georgeham Parish Council Meeting held on Thursday, 28 May 2020  
at 6pm by Zoom.**

**Ordinarily, this would have been the Annual Parish council Meeting. Due to the coronavirus epidemic, confirmation had been received from the National Association of Local Councils that it was in order to postpone the Annual Parish Council Meeting until May 2021.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Beaumont</b> <b>J Gething</b> <b>T Luxton</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Mrs J Young from Minute No. 1</b> <b>Dr E Williams</b>	<b>Agenda: -</b> To consider a request for co-option on to the Parish Council Representations from the public Apologies Declarations of Interest Approval of the interim Minutes of the meeting held by teleconference on 14 May 2020 Reports Planning Items to discuss Items for noting Finance Date of next Parish Council meeting	
		<b>Action:</b>
1.	<p><b>Councillors considered a request for co-option on to the Parish Council by Mrs J Young.</b>                  The vacancy was as a result of the resignation of former Councillor Harrison.</p> <p><b>Proposed by Councillor Beaumont to co-opt Mrs Young. Seconded by Councillor Gething and unanimously agreed.</b></p> <p>Mrs Young was interested in finding out more about the position of Footpath Warden in the Parish, previously held by former Councillor Harrison, under the Public Paths Partnership Scheme (P3).</p>	MT to put details in The Crydda and Clerk to send for the website to be updated
2.	<p><b>Representations from the public.</b>                  Councillor Gething will update the website giving details of how members of the public can access remotely held meetings.</p> <p><b>2.1 Overnight camping in the dunes at Croyde.</b> Several emails had been received regarding overnight camping in the Dunes at Croyde. The details to be passed to Parkdean Holidays, the landowners.</p> <p><b>2.2 Signage / road safety.</b> A letter had been received regarding signage throughout the Parish warning motorists of cyclists and pedestrians in the narrow lanes. Since the lockdown, local people have enjoyed the relatively traffic free environment and the fear is that when restrictions are eased further, the safety of cyclists, pedestrians and horse riders could be an issue.                  The Clerk to draft a letter to County Councillor Stuart Hughes, Cabinet Member for Highways at Devon County Council, with County Councillor Mrs C Chugg copied in, regarding this issue and also calling for consideration that the whole of the Parish has a 20mph speed limit.</p> <p>It was known that local people were willing to donate towards the signage and should there be a shortfall, a funding application under Devon County Council's 'Places to Ride' programme.</p> <p><b>2.3 Resident's suggestion regarding extra classroom space.</b> Councillor Symonds had received a letter suggesting the Primary School has access to the Village Hall for extra classroom space.</p>	JG  Clerk  Clerk  Clerk

	<p>A letter of support to be sent by the Parish Council.</p> <p><b>2.4 Councillor Symonds advised of human waste in Croyde car park</b>, owned by North Devon Council. District Councillor Mrs Barker to advise North Devon Council for this to be dealt with. It was understood that the nearby public toilets were open.</p>	PB
3.	<b>Apologies.</b> County Councillor Mrs Chugg and District Councillor Mrs J Chesters.	
4.	<b>Declarations of Interest.</b> None.	
5.	<p><b>Approval of the interim Minutes of the meeting held by teleconference on 14 May 2020.</b> <b>Approved as a correct record.</b></p> <p>The paper copy will be signed when meetings are being held around the table again.</p>	
6.	<p><b>Reports.</b></p> <p><b>6.1 County Councillor Mrs C Chugg.</b> Not present.</p> <p><b>6.2 District Councillor Mrs P Barker.</b> North Devon Council's Public Space Protection Order (PSPO) Consultation begins on 8 June.</p> <p><b>6.3 Play Area.</b> <b>Councillor Taffinder – Croyde Play Park and Georgeham Play Area.</b> In order with the exception of damage to a picnic table in Croyde Play Park which Councillor Symonds will deal with.</p> <p><b>6.4 Potholes – Councillor Taffinder.</b> All potholes had been reported which met the repair criteria laid down by DCC. There was one by Fig Tree Farm, Croyde which he would report.</p>	<p>JS</p> <p>MT</p>
7.	<p><b>Planning.</b></p> <p><b>7.1 Planning Applications.</b> There were no Planning Applications to consider.</p> <p><b>7.2 Planning Correspondence.</b></p> <p><b>7.2.1 North Devon Council.</b> Draft planning compliance &amp; monitoring plan 2020. Details had been circulated to Councillors.</p>	EW to draft a response for approval by Cllrs
8.	<p><b>Items to discuss.</b></p> <p><b>8.1 Croyde Skateboard Park.</b> Replies from North Devon Council's Legal Department and Barnstaple Town Centre Management Manager were awaited.</p> <p>Councillor Gething had spoken to the person who had formed the skateboard park who had advised that the Police would be the organization to view CCTV footage.</p> <p>Councillor Tucker reported that the skateboard park was clean and tidy.</p>	Next Agenda
9.	<p><b>Items for noting.</b></p> <p><b>9.1 Georgeham and Croyde Caring Community Group.</b> The Group have been successful in obtaining a grant (amount as yet unknown) from the Western Power Distribution 'In It Together' fund for assisting local groups involved with helping parishioners in connection with the coronavirus. The funds will be paid into the Parish Council's account as the Group does not have a bank account, and a cheque will then be issued to Mrs H Michael of The Manor House Inn who is acting as treasurer for the Group.</p> <p><b>9.2 Higher Ham Cemetery.</b> A Public Notice is in the notice board and on the Parish Council website in connection with a Petition for the exhumation of ashes. Councillors have been kept informed of the situation. During the meeting, an email was received from the person who wanted the ashes to be exhumed</p>	

	who had seen the notice on the Cemetery notice board and had queried the name with the Diocesan Registrar and was awaiting a reply.																										
10.	<p><b>Finance.</b>  <b>Balances: Lloyds Bank Treasurers Account as at 28 May 2020: £57,236.02</b>  This included £495.00 for the Croyde and Georgeham Community Group.</p> <p><b>Lloyds Bank Instant Access Savings Account as at 28 May 2020: £12,076.23</b></p> <p><b>10.1 The following payments were approved and authorised:</b></p> <table border="1"> <tr> <td><b>Mrs S Squire</b></td> <td>Broadband/stationery</td> <td></td> <td><b>2063</b></td> <td><b>£11.80</b></td> </tr> <tr> <td><b>N Devon Council</b></td> <td>May 2020 Salary Recharge</td> <td></td> <td><b>2064</b></td> <td><b>£1,438.88</b></td> </tr> <tr> <td><b>N Devon Council</b></td> <td>Non-domestic rates for public toilets Due 1/6/20</td> <td>Direct</td> <td>Debit</td> <td><b>£19.00</b></td> </tr> <tr> <td><b>Fasthosts</b></td> <td>Website hosting fee. Due 11/6/20</td> <td>Direct</td> <td>Debit</td> <td><b>£8.40</b></td> </tr> <tr> <td><b>Mrs H Michael</b></td> <td>Prompt Action Grant for Croyde &amp; Georgeham Community Group</td> <td></td> <td><b>2065</b></td> <td><b>£495.00</b></td> </tr> </table>	<b>Mrs S Squire</b>	Broadband/stationery		<b>2063</b>	<b>£11.80</b>	<b>N Devon Council</b>	May 2020 Salary Recharge		<b>2064</b>	<b>£1,438.88</b>	<b>N Devon Council</b>	Non-domestic rates for public toilets Due 1/6/20	Direct	Debit	<b>£19.00</b>	<b>Fasthosts</b>	Website hosting fee. Due 11/6/20	Direct	Debit	<b>£8.40</b>	<b>Mrs H Michael</b>	Prompt Action Grant for Croyde & Georgeham Community Group		<b>2065</b>	<b>£495.00</b>	Clerk
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11.	<p><b>Date of next Parish Council meeting by Zoom: Thursday, 11 June 2020 at 6pm.</b></p> <p>The meeting ended at 6.49pm.</p>																										
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Co-option of Mrs J Young as a Parish Councillor</b></li> <li>➤ <b>Minutes of 14 May 2020</b></li> <li>➤ <b>Payments</b></li> </ul>																											
<p><b>These Minutes are agreed by those present as being a true record.</b></p>																											
Signed: Chair of Georgeham Parish Council.		Date:																									

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 11 June 2020 at 6pm scheduled to last for a maximum of one hour.**

Sue Squire, Parish Clerk. 4 June 2020

No.	Item
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest.</b>
4.	<b>Approval of the Minutes of the meeting held by Zoom on 28 May 2020.</b>
5.	<b>Reports.</b> Will be given at the meeting on 25 June 2020.
6.	<b>Planning.</b> <b>6.1 Planning Applications.</b> To consider the following Applications: <ul style="list-style-type: none"><li>▪ <b>71407 – Variation of condition 2 (approved plans) planning permission 66783 to allow amended designs at 4 David’s Hill, Georgeham.</b></li><li>▪ <b>71561 – Demolition of studio and erection of two-storey live/work unit incorporating artists studio at 10 Hobbs Hill, Croyde.</b></li><li>▪ <b>71569 – Discharge of condition 5 (surface water drainage) attached to planning permission 63282 (erection of 28 self catering lodges and 1 amenity building) to replace 72 chalet bedrooms and 1 amenity building – Unison Croyde Bay Holiday Resort, Croyde.</b> Georgeham Parish Council is not a statutory consultee for this application.</li></ul> <b>6.2 Planning Correspondence.</b> Councillor Dr Williams had drafted a response from the Parish Council in respect of the Planning Compliance and Monitoring Plan 2020 which had been approved by Councillors and submitted by the Clerk.
7.	<b>Items to discuss.</b> <b>7.1 Croyde Skateboard Park –</b> To receive an update on further information from enquiries made. <b>7.2 Letter to County Councillor S Hughes regarding additional signage and a 20mph speed limit through the Parish.</b> The letter, drafted by the Clerk with input from Councillors, has been sent. <b>Councillors to have prepared a follow up plan as mentioned in the letter.</b> <b>7.3 Georgeham Village Hall – Internet Connection.</b> Councillor Dr Williams to advise on her conversation with Miss Jones. <b>7.4 Pollution incident at Darracott.</b> The Clerk had reported the details to the Environment Agency and received a reply giving an incident number of 1609492.  The Local Team Leader of the Environment Agency had given the Clerk permission to pass his contact details to the landowner and this had been done.  Councillor Symonds to confirm that he has given the landowner details of the Environment Agency’s emergency phone hotline number as supplied by the Clerk to call direct if a similar situation occurs.

8.	<p><b>Items for noting.</b></p> <p><b>8.1 Updated Councillor list to include newly co-opted Councillor Mrs Young.</b> The details have been sent for inclusion on the website and in The Crydda.</p> <p><b>8.2 Overnight camping in Croyde Dunes.</b> To note that the Clerk has informed the Parkdean Ranger of representations received. This has been taken very seriously and special dune patrols have been requested.</p> <p><b>8.3 Human waste in Croyde Car Park owned by North Devon Council.</b> District Councillor Mrs Barker to confirm that she has made arrangements for North Devon Council to deal with this.</p> <p><b>8.4 Use by Georgeham Church of England Primary School of Georgeham Village Hall for extra classroom space.</b> To note that a letter of support has been sent to the Clerk to the Governors.</p> <p><b>8.5 Website.</b> Councillor Gething to confirm that he has amended the meeting details on the website and included information of how members of the public can join meetings and make representations.</p> <p>The Clerk has advised the webmaster that items sent for inclusion on the website must be dealt with in a prompt way.</p> <p><b>8.6 Higher Ham Cemetery.</b> The Public Notice which was queried by the person who has requested the exhumation of ashes has been advised by the Diocesan Registrar that although the name of the petitioner is incorrectly shown, as long as the Notice has been displayed in a public place for 28 days, this will not make a different.</p> <p><b>8.7 Footpath Warden.</b> To note that details have been provided to Councillor Mrs Young.</p> <p><b>8.8 Picnic table in Croyde Play Park.</b> Councillor Symonds to confirm he has attended to the damage.</p> <p><b>8.9 Potholes.</b> Councillor Taffinder to confirm he has reported the one near Fig Tree Farm, Croyde.</p> <p><b>8.10 Newberry Road Project.</b> An update will be given on the scheme.</p>										
9.	<p><b>Finance.</b></p> <p><b>9.1 To approve the following payments:</b></p> <table border="1" data-bbox="188 1245 1430 1352"> <tr> <td data-bbox="188 1245 491 1317"><b>Mr D H Jones</b></td> <td data-bbox="499 1245 1038 1317">Works to play equipment as quoted and completed in Croyde Play Park</td> <td data-bbox="1046 1245 1155 1317"></td> <td data-bbox="1163 1245 1272 1317"><b>2066</b></td> <td data-bbox="1279 1245 1430 1317"><b>£300.00</b></td> </tr> <tr> <td data-bbox="188 1319 491 1352"><b>Mr S Wightman</b></td> <td data-bbox="499 1319 1038 1352">Invoice No. 255. Grounds maintenance May 20</td> <td data-bbox="1046 1319 1155 1352"></td> <td data-bbox="1163 1319 1272 1352"><b>2067</b></td> <td data-bbox="1279 1319 1430 1352"><b>£750.00</b></td> </tr> </table> <p><b>9.2 Income.</b> To note that a donation of £200.00 has been received from Western Power Distribution.</p>	<b>Mr D H Jones</b>	Works to play equipment as quoted and completed in Croyde Play Park		<b>2066</b>	<b>£300.00</b>	<b>Mr S Wightman</b>	Invoice No. 255. Grounds maintenance May 20		<b>2067</b>	<b>£750.00</b>
<b>Mr D H Jones</b>	Works to play equipment as quoted and completed in Croyde Play Park		<b>2066</b>	<b>£300.00</b>							
<b>Mr S Wightman</b>	Invoice No. 255. Grounds maintenance May 20		<b>2067</b>	<b>£750.00</b>							
9.	<p><b>Date of next Parish Council meeting by Zoom: Thursday, 25 June 2020 at 6pm.</b></p>										

**Minutes of Georgeham Parish Council Mid-Month Meeting held on Thursday,  
11 June 2020 at 6pm by Zoom.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Beaumont</b> <b>J Gething</b> <b>Mrs T Luxton</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b> <b>Mrs J Young</b>	<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held by Zoom on 28 May 2020 Reports Planning Items to discuss Items for noting Finance Date of next Parish Council meeting by Zoom	
		<b>Action:</b>
12.	<b>Representations from the public.</b> <b>12.1 Academy of Beach Sports.</b> Request to trim trees adjacent to the volleyball court. The Clerk to advise that Councillor Symonds would meet the Chairman on site to discuss further.  <b>12.2 Car parking.</b> Possible overnight parking of a van in Georgeham playing field car park. To be monitored by Councillor Taffinder.	Clerk / JS  MT
13.	<b>Apologies.</b> Councillor R Tucker.	
14.	<b>Declarations of Interest.</b> <b>Councillor Mrs Barker</b> asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 17.1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i>	
15.	<b>Approval of the Minutes of the meeting held by Zoom on 28 May 2020.</b>  <b>Proposed to approve by Councillor Symonds</b> <b>Seconded by Councillor Beaumont</b> <b>Unanimously agreed</b>  The paper copy will be signed when meetings are being held around the table again.	
16.	<b>Reports.</b> Will be given at the meeting on 25 June 2020.  Councillor Taffinder spoke about a vehicle parked overnight at Georgeham Playing Field which he would monitor.	MT
17.	<b>Planning.</b> <b>17.1 Planning Applications.</b> The following Applications were considered: <ul style="list-style-type: none"> <li>▪ <b>71407 – Variation of condition 2 (approved plans) planning permission 66783 to allow amended designs at 4 David’s Hill, Georgeham.</b>  <b>Councillor Mrs Barker proposed to recommend refusal on the grounds that Georgeham Parish Council recommended refusal on the original Application due to over development of the site, although it was approved by North Devon Council. In addition, Georgeham Parish Council wish to point out that the applicant does not own the land at the end as this is a DCC verge to enable any road widening if necessary.</b> </li> </ul>	Clerk

	<p><b>Seconded by Councillor Symonds. Vote: In agreement with one abstention.</b></p> <ul style="list-style-type: none"> <li>▪ <b>71561 – Demolition of studio and erection of two-storey live/work unit incorporating artists studio at 10 Hobbs Hill, Croyde.</b> <b>Proposed by Councillor Taffinder to recommend approval subject to there being a Covenant in place that prevents the building from being used from anything other than a work / live property.</b> <b>Seconded by Councillor Mrs Barker. Unanimously agreed.</b></li> <li>▪ <b>71569 – Discharge of condition 5 (surface water drainage) attached to planning permission 63282 (erection of 28 self catering lodges and 1 amenity building) to replace 72 chalet bedrooms and 1 amenity building – Unison Croyde Bay Holiday Resort, Croyde.</b> Georgeham Parish Council is not a statutory consultee for this application which was noted.</li> </ul> <p><b>17.2 Planning Correspondence.</b> Councillor Dr Williams had drafted a response from the Parish Council in respect of the Planning Compliance and Monitoring Plan 2020 which had been approved by Councillors and submitted by the Clerk. A second draft had been compiled to replace the first draft.</p>	<p>Clerk to send to NDC</p>
18.	<p><b>Items to discuss.</b></p> <p><b>18.1 Croyde Skateboard Park –</b></p> <p>Advice on CCTV protocol was awaited. The situation as regards insurance to be checked.</p> <p>Councillor Symonds advised that security patrols by Vanguard 2000 would commence on 3 July 2020. The Clerk to confirm his conversation about this and also request that the skateboard park is included in the patrols.</p> <p><b>18.2 Letter to County Councillor S Hughes regarding additional signage and a 20mph speed limit through the Parish.</b> The letter, drafted by the Clerk with input from Councillors, had been sent.</p> <p>County Councillor Mrs Chugg had acknowledged the letter and supported the initiative.</p> <p>A follow up plan would be prepared outside of a meeting to build on the initial letter. Councillor Dr Williams spoke about former Councillor Harrison’s efforts in the past on this subject.</p> <p><b>18.3 Georgeham Village Hall – Internet Connection.</b> Councillor Dr Williams had circulated an email to Councillors regarding the position with various suggestions. Councillor Dr Williams would continue to make further enquiries and Councillor Mrs Barker would ask about special offers / arrangements regarding the provision of Broadband in rural Village halls with North Devon Council.</p> <p>The Clerk had made enquiries of Croyde Village Hall and it had been confirmed that there is no internet connection in the building.</p> <p><b>18.4 Pollution incident at Darracott.</b> The Clerk had reported the details to the Environment Agency and received a reply giving an incident number of 1609492.</p> <p>The Local Team Leader of the Environment Agency had given the Clerk permission to pass his contact details to the landowner and this had been done.</p> <p>Councillor Symonds confirmed that he had given the landowner details of the Environment Agency’s emergency phone hotline number as supplied by the Clerk to call direct if a similar situation occurs.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllrs</p> <p>EW</p>
19.	<p><b>Items for noting.</b></p> <p><b>19.1 Updated Councillor list to include newly co-opted Councillor Mrs Young.</b> The details had been sent for inclusion on the website and in The Crydda.</p>	

**19.2 Overnight camping in Croyde Dunes.** It was noted that the Clerk had informed the Parkdean Ranger of representations received. This had been taken very seriously and special dune patrols have been requested.

**19.3 Human waste in Croyde Car Park owned by North Devon Council.** District Councillor Mrs Barker confirmed that she had made arrangements for North Devon Council to deal with this.

**19.4 Use by Georgeham Church of England Primary School of Georgeham Village Hall for extra classroom space.** It was noted that a letter of support had been sent to the Clerk to the Governors which had subsequently been forwarded to the Governors, and acknowledged by the Head Teacher, with grateful thanks.

**19.5 Website.** Councillor Gething confirmed that he had amended the meeting details on the website and included information of how members of the public can join meetings and make representations.

The Clerk had advised the webmaster that items sent for inclusion on the website must be dealt with in a prompt way.

**19.6 Higher Ham Cemetery.** The Public Notice which was queried by the person who had requested the exhumation of ashes had been advised by the Diocesan Registrar that although the name of the petitioner is incorrectly shown, as long as the Notice has been displayed in a public place for 28 days, this will not make a difference.

**19.7 Footpath Warden.** It was noted that details had been provided to Councillor Mrs Young. Councillor Dr Williams was willing to assist with public rights of way matters.

**19.8 Picnic table in Croyde Play Park.** Councillor Symonds confirmed he is attending to the damage.

**19.9 Potholes.** Councillor Taffinder confirmed he had reported the one near Fig Tree Farm, Croyde.

**19.10 Newberry Road Project.**

A grant offer of £2,000 had been made from Fullabrook. This left a shortfall of £5,000 and arrangements were being made to submit an application for grant funding from Calor Gas on a popular vote basis.

In this connection, the Clerk had completed the relevant form for Mr D Morton to submit on behalf of the Parish Council.

**Urgent items.**

**19.11 Ilfracombe Town Council** had requested a letter of support to open the cycle way from Willingcott to Knowle. Councillors were in agreement with this.

**19.20 Georgeham Playing Field Pavilion Questionnaire.** Councillor Dr Williams advised that 70 replies had been received. Councillor Symonds advised that Woodwood Smith Architects were drawing up plans.

Clerk

20.

**Finance.**

**20.1 The following payments were approved and authorised:**

<b>Mr D H Jones</b>	Works to play equipment as quoted and completed in Croyde Play Park		<b>2066</b>	<b>£300.00</b>
<b>Mr S Wightman</b>	Invoice No. 255. Grounds maintenance May 2020		<b>2067</b>	<b>£750.00</b>

**20.2 Income.** It was noted that a donation of £200.00 had been received from Western Power Distribution.

Clerk

21.	<p><b>Date of next Parish Council meeting by Zoom: Thursday, 25 June 2020 at 6pm.</b></p> <p>The meeting ended at 6.50pm.</p>	
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**Summary of Decisions:**

- **Minutes of the Parish Council meeting held by Zoom on 28 May 2020**
- **Planning**
- **Payments**

**These Minutes are agreed by those present as being a true record.**

Signed:  
 Chair of Georgeham Parish Council.

Date:

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 24 June 2020 at 6pm scheduled to last for a maximum of one hour.**

Sue Squire, Parish Clerk. 20 June 2020

No.	Item
1.	<p><b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.</p> <p><b>1.1 Croyde Ocean Triathlon 2020</b> planned for 13 September 2020. Letter of support requested from the Parish Council, similar to 2019.</p> <p><b>1.2 Pop up cycle route from Braunton to Croyde.</b> This proposal has been suggested by a parishioner who intends to be present at the meeting to give more details. To be further discussed, time permitting, under Item 7.1 or deferred to the mid monthly meeting.</p>
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest.</b>
4.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 11 June 2020.</b>
5.	<p><b>Reports.</b></p> <p><b>5.1 Police.</b> The June Newsletter had been circulated to Councillors.</p> <p><b>5.2 County Councillor Mrs C Chugg.</b> June Report circulated to Councillors.</p> <p><b>5.3 District Councillors Mrs P Barker and Mrs J Chesters</b></p> <p><b>5.4 Croyde Play Park.</b> Councillor Taffinder.</p> <ul style="list-style-type: none"><li>▪ <b>Picnic table.</b> Councillor Symonds to confirm it has been repaired.</li><li>▪ <b>Vanguard requested to commence security patrols from 3/7/20 to 29/8/20 and at the skateboard park.</b> This has been confirmed.</li></ul> <p><b>5.5 Georgeham Play Area.</b> Councillor Taffinder.</p> <ul style="list-style-type: none"><li>▪ <b>Van parked in car park.</b> Councillor Taffinder will advise that after monitoring it, the vehicle has moved.</li></ul> <p><b>5.6 Croyde Skateboard Park.</b> Councillor Gething.</p> <ul style="list-style-type: none"><li>▪ <b>CCTV legal protocols.</b> To advise on information received.</li><li>▪ <b>Insurance.</b> A reply has been received from the insurers as follows: If the Parish Council accepts responsibility for the skatepark, Public Liability Insurance will be provided automatically for no additional premium as the current premium rates do not need to be increased on this occasion. If loss and damage cover is required for the assets, appreciating that the risk of significant damage to the ramps is low, a quotation for the replacement value can be provided.</li></ul> <p><b>5.7 Potholes.</b> Councillor Taffinder.</p> <p><b>5.8 Newberry Road Project.</b> To receive an update on the current position.</p> <p><b>5.9 Website.</b> Councillor Gething.</p>

6.	<p><b>Planning.</b></p> <p><b>6.1 Planning Applications.</b> At the time of preparing the Agenda, there were no Planning Applications to consider.</p> <p><b>6.2 Planning Correspondence.</b></p> <p><b>6.2.1 Draft Planning Compliance &amp; Monitoring Plan 2020.</b> The second draft has been submitted to North Devon Council.</p> <p><b>6.2.2 Letters for noting only from Love Braunton Group regarding Applications 71478 (Cliff House, Moor Lane, Croyde) and 70713 (Fairleigh and adjacent land, Georgeham).</b></p> <p><b>6.3 North Devon Council Decision Notice for noting:</b>  <b>Approval for 71348 – Downend Car Park.</b> Replacement attendant hut, installation of automatic number plate recognition system with associated shelter, equipment and signage, alterations to car park layout, closure of existing and creation of new vehicular access for adjacent field.</p> <p><b>6.4 Certificate of Lawful Use or Development</b> issued in respect of The Granary, 9 St Mary's Road, Croyde.</p>																																			
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		Croyde Community Group		2073	<b>£200.00</b>
	<b>North Devon Council</b>	Emptying of dog waste bins for April – June 2020		2074	<b>£764.40</b>
	<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/7/20	Direct	Debit	<b>£19.00</b>
	<b>Fasthosts</b>	Website hosting. To be taken on 10/7/20	Direct	Debit	<b>£8.40</b>
	<b>EDF Energy</b>	Electricity supply to Georgeham car park Taken on 18/6/20	Direct	Debit	<b>£51.45</b>
		Electricity supply to public toilets and bus shelter Taken on 19/6/20	Direct	Debit	<b>£89.00</b>
10.	<b>Items raised by Councillors.</b> <b>10.1 Councillors Gething and Beaumont.</b> Tree Planting Grant. Due to time limitation of the meeting, this item may be deferred to the mid monthly meeting.				
9.	<b>Date of next Parish Council meeting by Zoom: Thursday, 9 July 2020 at 6pm.</b>				

**Minutes of Georgeham Parish Council Meeting held on Thursday, 25 June 2020  
at 6pm by Zoom.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>  <b>M Beaumont</b> <b>J Gething</b> <b>Mrs T Luxton</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b> <b>Mrs J Young</b>  <b>One member of the public</b>	<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the mid monthly meeting held by Zoom on 11 June 2020 Reports Planning Items to discuss Items for noting Finance Items raised by Councillors Date of next Parish Council meeting by Zoom	
		<b>Action:</b>
22.	<b>Representations from the public.</b> <b>22.1 Pop up cycle route from Braunton to Croyde.</b> The suggestion was that the road from Lobb near Braunton, to Croyde was made one way as a pop up, which were temporary and can be reverted back to a two way road at any time. A resume of the idea had been circulated to Councillors. There was a discussion and concern raised about the logistics of lorries and buses accessing Croyde. Councillors felt the road was not designed for a one way system and smaller roads leading out of Georgeham were not capable of taking the volume of traffic which would need to be diverted.  <b>22.12 Croyde Ocean Triathlon 2020</b> planned for 13 September 2020. Letter of support requested from the Parish Council, similar to 2019. Councillors were in agreement for a letter to be sent.	Clerk
23.	<b>Apologies.</b> District Councillor Mrs P Barker.	
24.	<b>Declarations of Interest.</b> None.	
25.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 11 June 2020.</b> <b>Approved as a correct record.</b>  The paper copy will be signed when meetings are being held physically again.	
26.	<b>Reports.</b> <b>26.1 Police.</b> The June Newsletter had been circulated to Councillors. Because no local information was provided any more, the item to come off the Agenda.  <b>26.2 County Councillor Mrs C Chugg.</b> June Report circulated to Councillors.  <b>26.3 District Councillor Mrs P Barker.</b> Not present.  <b>26.4 Croyde Play Park.</b> Councillor Taffinder. The play items had been checked and were in order. <ul style="list-style-type: none"> <li>▪ <b>Picnic table.</b> Councillor Symonds confirmed it had been repaired.</li> <li>▪ <b>Vanguard had been requested to commence security patrols from 3/7/20 to 29/8/20 and at the skateboard park.</b> This had been confirmed.</li> </ul> Croyde car park, owned by North Devon Council, continued to be used as a public toilet. A letter of representation to be sent to North Devon Council via District Councillors Mrs Barker and Mrs Chesters, the Police, County Councillor Mrs Chugg and Ms S Saxby MP. A notice to be included on the website highlighting the dangers of this.	Clerk

	<p><b>26.5 Georgeham Play Area.</b> Councillor Taffinder. The play items had been checked and were in order.</p> <ul style="list-style-type: none"> <li>▪ <b>Van parked in car park.</b> Councillor Taffinder had monitored the vehicle, which does get moved but was still in place the last time he had checked.</li> </ul> <p>Councillor Tucker advised that the Slade family would be replacing the memorial picnic tables / seats donated to the memory of Mr P Slade and the plaques but on the new items. Councillor Tucker will remove the old items and he would also draft a letter of thanks for the Clerk to send when the replacements had been provided.</p> <p>Woodward Smith Architects had provided quotations for engineering works for the Pavilion in Georgeham Playing Field and the new bus shelter at Croyde Bridge, on the afternoon of the meeting. To be circulated by the Clerk and an item on the next Agenda. In the meantime, Councillor Symonds would speak to Webbers Estate Agents at Braunton regarding sponsorship of the bus shelter.</p> <p><b>26.6 Croyde Skateboard Park.</b> Councillor Gething.</p> <ul style="list-style-type: none"> <li>▪ <b>CCTV legal protocols.</b> These were still awaited. To be an item on the next Agenda.</li> <li>▪ <b>Insurance.</b> A reply had been received from the insurers as follows: If the Parish Council accepts responsibility for the skatepark, Public Liability Insurance will be provide automatically for no additional premium as the current premium rates do not need to be increased on this occasion. If loss and damage cover is required for the assets, appreciating that the risk of significant damage to the ramps is low, a quotation for the replacement value can be provided.</li> </ul> <p><b>Proposed by Councillor Gething to proceed with insurance cover. Seconded by Councillor Beaumont.</b> Councillor Gething to advise Croyde Village Hall.</p> <p><b>26.7 Potholes.</b> Councillor Taffinder had reported potholes in Darracott and by Fig Tree Farm which had been duly marked with yellow chalk. Some road repair is needed in North Buckland and had also been reported. A pothole mentioned by Councillor Beaumont was on Councillor Taffinder's list to report the following day.</p> <p><b>26.8 Newberry Road Project.</b> Councillors had been circulated with an update from Mr D Morton, in which he requested the Parish Council's agreement on certain items. The Clerk to reply that the Parish Council was committed to purchasing the land. Slee Blackwell who were dealing with the purchase on behalf of the Parish Council had sent a document for agreement and signature but the plan was missing and the Clerk had requested this, before agreement could be given to proceed.</p> <p><b>26.9 Website.</b> The webmaster, Mr J W Symonds, had offered to train Councillor Gething and the Clerk to upload items such as Agendas and Minutes.</p>	<p>Next Agenda JS</p> <p>Next Agenda</p> <p>Clerk JG</p> <p>MT</p> <p>Clerk</p> <p>Next Agenda</p>
27.	<p><b>Planning.</b></p> <p><b>27.1 Planning Applications.</b> There were no Planning Applications to consider.</p> <p><b>27.2 Planning Correspondence.</b></p> <p><b>27.2.1 Draft Planning Compliance &amp; Monitoring Plan 2020.</b> The second draft had been submitted to North Devon Council.</p> <p><b>27.2.2 Letters for noting only from Love Braunton Group regarding Applications 71478 (Cliff House, Moor Lane, Croyde) and 70713 (Fairleigh and adjacent land, Georgeham).</b></p> <p>It was understood that District Councillor Mrs Baker was going to call in this Application. The Clerk to enquire from her the reason that the North Devon Council website does not indicate this.</p>	<p>Clerk</p>

	<p><b>27.3 North Devon Council Decision Notice for noting:</b>  <b>Approval for 71348 – Downend Car Park.</b> Replacement attendant hut, installation of automatic number plate recognition system with associated shelter, equipment and signage, alterations to car park layout, closure of existing and creation of new vehicular access for adjacent field.</p> <p><b>27.4 Certificate of Lawful Use or Development</b> issued in respect of The Granary, 9 St Mary's Road, Croyde.</p>																					
25.	<p><b>Items to discuss.</b></p> <p><b>25.1 Pop up cycle route from Braunton to Croyde.</b>  An email dated 10/6/20, circulated to Councillors, headed 'Walking and Cycling consultation' from One Northern Devon and Ilfracombe Town Council could tie in with this project.</p> <p>This item was discussed under Public Participation.  Councillors were not convinced a one way system would be possible and would like to explore other possibilities.  Councillor Gething to draft a letter in reply to the member of the public advising the Parish Council felt there was merit in a scheme but not as suggested. To be circulated to Councillors for agreement and then the Clerk to send.</p> <p><b>25.2 Georgeham Village Hall – Internet Connection.</b> Councillor Dr Williams advised there was no further information to report.</p>	<p>JG / Clerk</p> <p>Next Agenda</p>																				
26.	<p><b>Items for noting.</b></p> <p><b>26.1 Letter to County Councillor S Hughes regarding additional signage and a 20mph speed limit through the Parish.</b> No acknowledgement received as yet but the letter is supported by County Councillor Mrs Chugg.</p> <p><b>26.2 Higher Ham Cemetery.</b> The Public Notice regarding exhumation of ashes has been in place for the required 28 days. It has been removed and a copy sent to the Diocesan Registrar for forwarding to the Chancellor of the Diocese to make a decision.</p> <p>Planting of trees and shrubs at the Cemetery to be discussed at the next meeting.</p> <p><b>26.3 Kier.</b> Proposed road closure from 14 to 18 September to complete SWW Utility Works outside Ramill, Rock Hill, Georgeham and are subject to approval from Devon Highways.  A subsequent DCC Highways road closure notice in confirmation had been received.</p> <p><b>26.4 Academy of Beach Sports.</b> Councillor Symonds would be having a site meeting with the Chairman on 26 June.</p> <p><b>26.5 Ilfracombe Town Council.</b> Letter of support sent regarding the missing cycle way between Willingcott and Knowle.</p>	<p>Clerk to send a reminder</p> <p>Next Agenda</p>																				
27.	<p><b>Finance. Balances. Lloyds Bank Treasurers Account as at 16 June 2020: £52,697.62</b>  <b>Lloyds Bank Business Instant Access Savings Account as at 16 June 2020: £12,076.71</b></p> <p><b>27.1 The following payments were approved and authorised:</b></p> <table border="1"> <tr> <td><b>Mrs S Squire</b></td> <td>Broadband and postage (1<sup>st</sup> class &amp; large stamps)</td> <td>£3.00 £36.64</td> <td>2068</td> <td><b>£39.64</b></td> </tr> <tr> <td><b>North Devon Council</b></td> <td>Salary recharge for June 2020</td> <td></td> <td>2069</td> <td><b>£1,438.88</b></td> </tr> <tr> <td><b>Mr T Squire</b></td> <td>Cleaning public toilets at Georgeham from 4/6/20 on a twice weekly basis Reimbursement for antibacterial surface cleaner</td> <td>£60.00 £14.73</td> <td>2070</td> <td><b>£74.73</b></td> </tr> <tr> <td><b>Mr D H Jones</b></td> <td>Teak oil benches in the Parish (2 coats) Stile at Alf's seat needs repairing.</td> <td></td> <td>2071</td> <td><b>£360.00</b></td> </tr> </table>	<b>Mrs S Squire</b>	Broadband and postage (1 <sup>st</sup> class & large stamps)	£3.00 £36.64	2068	<b>£39.64</b>	<b>North Devon Council</b>	Salary recharge for June 2020		2069	<b>£1,438.88</b>	<b>Mr T Squire</b>	Cleaning public toilets at Georgeham from 4/6/20 on a twice weekly basis Reimbursement for antibacterial surface cleaner	£60.00 £14.73	2070	<b>£74.73</b>	<b>Mr D H Jones</b>	Teak oil benches in the Parish (2 coats) Stile at Alf's seat needs repairing.		2071	<b>£360.00</b>	<p>Clerk</p>
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		Electricity supply to public toilets and bus shelter Taken on 19/6/20	Direct	Debit	<b>£89.00</b>	
28.	<p><b>Items raised by Councillors.</b>  <b>Councillors Gething and Beaumont. Tree Planting Grant.</b></p> <p><b>Councillor Symonds.</b> The Ruda Beach Ranger had advised that Parkdean Head Office was arranging for 10 chemical toilets to be situated on the touring van site , South of Moor Lane, for 10 weeks.  A similar message had been received by the Clerk who circulated the details to Councillors for information.</p>					<b>Next Agenda</b>
29.	<p><b>Date and time of next meeting. Thursday, 9 July 2020 at 6pm by Zoom.</b></p> <p><b>The meeting ended at 7pm.</b></p>					
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the meeting held on 11 June 2020 by Zoom</b></li> <li>➤ <b>Public Liability Insurance in respect of the skateboard park to be included on the Parish Council's insurance</b></li> <li>➤ <b>Payments</b></li> </ul>						
<p><b>These Minutes are agreed by those present as being a true record.</b></p>						
Signed: Chair of Georgeham Parish Council.			Date:			

**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a mid monthly Parish Council meeting by Zoom on **Thursday, 9 July 2020 at 6pm scheduled to last for a maximum of one hour.**

Sue Squire, Parish Clerk. 4 July 2020

No.	Item
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.
2.	<b>Apologies.</b>
3.	<b>Declarations of Interest.</b>
4.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 25 June 2020.</b>
5.	<b>Reports.</b> Will be included on the Agenda for the scheduled Parish Council meeting on 30 July 2020.
6.	<b>Planning.</b> <b>6.1 To consider the following Planning Application:</b> <ul style="list-style-type: none"><li>▪ <b>71439 – Outline application for erection of two dwellings (all matters reserved except access) at garden of Moor Park, Moor Lane, Croyde.</b></li></ul> <b>6.2 Planning Correspondence.</b> <b>6.2.1 To note that Application 71478 – Demolition of existing part-demolished dwelling and erection of one new detached dwelling together with associated work at Cliff House, Moor Lane, Croyde has been withdrawn.</b> <b>6.2.2 Appeal Decision in respect of Ty-Nant, 1 St Mary’s Road, Croyde.</b> <b>Appeal A – it is directed that the Enforcement Notice is corrected.</b> <b>Appeal B – the Appeal is dismissed.</b>
7.	<b>Finance.</b> <b>7.1 To approve the accounts for the year ended 31 March 2020</b> <b>2019/20 Audit. Annual Governance and Accountability Return (AGAR) 2019/20 Part 3</b> <b>7.2 Approval of Section 1 – Annual Governance Statement of the AGAR</b> <b>7.3 Approval of Section 2 – Accounting Statements of the AGAR</b> <b>7.4 Approval of the 2019/20 Statement of Internal Control</b> <b>7.5 Approval of the Asset Register as at 31 March 2020</b> <i>The paperwork for these items will be circulated to Councillors separately.</i>
8.	<b>Items to discuss.</b> <b>8.1 Pop up cycle route from Braunton to Croyde.</b> Councillor Gething to advise if the draft letter is ready to be circulated. <b>8.2 Georgeham Village Hall – Internet Connection.</b> Councillor Dr Williams to advise on her conversation with Miss Jones. <b>8.3 Additional signage and a 20mph speed limit through the Parish.</b> County Councillor Hughes has acknowledged the expression of interest for the Emergency Active Travel Fund for Georgeham Parish. The County Council has recently been given an allocation of £338,000 for the first tranche of temporary measures. A significant number of proposals from communities have been received and are in the process of being logged so that their suitability for the

	<p>fund can be assessed, taking into account the level of support it has, its deliverability and the fund that may be available. Once this has been completed or if further clarification is required, the Neighbourhood Team will be in touch.</p> <p>County Councillor Mrs Chugg has advised that she has supported the Parish Council's proposal and further advised that the Neighbourhood Team are looking to support those projects that are ready to be delivered. The Clerk has advised that this scheme is ready, quotations for the signage has been obtained and can be produced within a very short time frame.</p> <p>To discuss a quotation for various types of signage from Blue Orange Signs.</p> <p>Councillor Dr Williams has suggested a traffic calming idea in an email circulated to Councillors on 26 June. To further discuss this.</p> <p><b>8.4 Trees and shrubs planted at Higher Ham Cemetery.</b> To further discuss the current situation.</p> <p><b>8.5 Site meeting of Councillor Symonds with the Chairman of the Academy of Beach Sports regarding trimming of trees near the Volleyball Court.</b></p> <p><b>8.6 Tree Planting Grant.</b> Item requested by Councillors Beaumont and Gething.</p> <p><b>8.7 Parish Council Representative on Croyde Village Hall Committee.</b> This is currently Councillor Symonds. Councillor Gething has offered to be the representative in light of the fact that he is the Parish Council's link in connection with the skateboard park.</p> <p><b>8.8 Newberry Road Project.</b> The Parish Council's solicitors have provided a map to accompany the paperwork previously sent for agreement and signing. To authorize the Clerk to sign on the Parish Council's behalf. Mr D Morton has requested that the Parish Council should choose a preferred contractor, to be notified as soon as possible. The Parish Council has also been requested to confirm that Councillors are willing to express support through the Crowdfunding site.</p> <p><b>8.9 Review of Standing Orders.</b> To form a Working Party to review this document with a view to reporting back to Councillors with recommendations at the October 2020 meeting.</p>
9.	<p><b>Items to note.</b></p> <p><b>9.1 Croyde car park being used as a toilet.</b> The Clerk has reported this, specifically to North Devon Council Environmental Health and has been given the Reference CEH-221363783. It is known that District Councillor Mrs Chesters has been in dialogue with Mr J Mann, Head of the Environmental Health Department at North Devon Council for this matter to be attended to as a matter of urgency.</p> <p><b>9.2 Insurance of the skateboard park.</b> The Parish Council's insurers have confirmed that the premium for the Policy already takes into account the risk of the Parish Council being responsible for facilities such as a skatepark, BMX track or zip wire and as such, no adjustment or revised schedule is needed as the cover is afforded automatically. The Senior Client Adviser has, however, recorded the Clerk's formal request on the file.</p>
10.	<p><b>Date of next Parish Council meeting. If by Zoom: Thursday, 30 July 2020 at 6pm. If in Georgeham Village Hall, 7pm</b></p>

**Minutes of the Mid Monthly Georgeham Parish Council Meeting held on  
Thursday, 16 July 2020 at 6pm by Zoom.  
Due to technical difficulties, the meeting was postponed from Thursday, 9 July  
2020 at 6pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Beaumont</b> <b>J Gething</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b> <b>Mrs J Young</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held by Zoom on 25 June 2020 Reports Planning Finance Items to discuss Items to note Date of next meeting	
			<b>Action:</b>
30.	<p><b>Representations from the public.</b> None.</p> <p>The Chairman advised that he wished to discuss email correspondence between Councillors on three items:</p> <ol style="list-style-type: none"> <li>1. <b>Trees and shrubs planted in Higher Ham Cemetery.</b> Councillor Dr Williams pointed out that the Parish Council had voted for a wild flower meadow to be planted, not the trees and shrubs which had subsequently been planted.  <b>Proposed by Councillor Mrs Barker that Councillor Symonds speak to the residents who had purchased an Exclusive Right of Burial at the Cemetery to enquire if they would be in agreement to move the Plot they had purchased, as at present, trees and shrubs had been planted on the site.</b> <b>Vote: In agreement – Councillors Symonds, Tucker, Gething, Taffinder and Mrs Young</b>  <b>Not in agreement – Councillors Beaumont and Dr Williams</b> <b>Abstentions: Councillors Gething and Mrs Young</b></li> <li>2. <b>Plans for the Pavilion at Georgeham Playing Field.</b> There was a discussion about the site meeting which had taken place in February 2020. Councillor Symonds advised that Woodward Smith Architects were in the process of drawing up plans and that planning permission would be obtained.</li> <li>3. <b>Invoice from Mr D Jones for oiling benches in the Parish.</b> Councillor Symonds had assisted Mr Jones with his job and had not charged for his involvement. He felt that the price charged, £360, was appropriate for doing 19 benches.</li> </ol> <p>Councillor Symonds asked for a vote of confidence to take Parish Council items forward, in particular 1 and 2 mentioned above.</p> <p><b>Vote: In favour – Councillors Tucker, Mrs Barker and Taffinder, along with Councillors Gething and Mrs Young subject to the Standing Orders and Financial Regulations being followed.</b>  <b>Against: Councillors Beaumont and Dr Williams.</b></p>		JS
31.	<b>Apologies.</b> None received.		



	<i>The paperwork for these items had been circulated to Councillors separately.</i>	
37.	<p><b>Items to discuss.</b></p> <p><b>37.1 Pop up cycle route from Braunton to Croyde.</b> Councillor Gething advised that the draft letter had been circulated to Councillors. The Chairman had given authorization for the Clerk to send it, which had been done.</p> <p><b>37.2 Georgeham Village Hall – Internet Connection.</b> Councillor Dr Williams had forwarded an up to date report and this would be followed up when meetings are held face to face.</p> <p><b>37.3 Additional signage and a 20mph speed limit through the Parish.</b> County Councillor Hughes had acknowledged the expression of interest for the Emergency Active Travel Fund for Georgeham Parish.</p> <p>The County Council had recently been given an allocation of £338,000 for the first tranche of temporary measures.</p> <p>A significant number of proposals from communities had been received and were in the process of being logged so that their suitability for the fund can be assessed, taking into account the level of support it has, its deliverability and the fund that may be available. Once this has been completed or if further clarification is required, the Neighbourhood Team will be in touch.</p> <p>County Councillor Mrs Chugg had advised that she had supported the Parish Council's proposal and further advised that the Neighbourhood Team were looking to support those projects that are ready to be delivered.</p> <p>The Clerk had advised that this scheme is ready, quotations for the signage has been obtained and can be produced within a very short time frame.</p> <p>Councillors felt that the quotation from Blue Orange Signs for various types of signage was too expensive to consider further.</p> <p>Councillor Beaumont reminded the meeting that the original letter from the Parish Council with its representations mentioned further plans to be provided. In this connection, the Clerk to send details of the signs to County Councillor Hughes and reiterate the request for a 20mph speed limit.</p> <p><b>Proposed by Councillor Beaumont that the above was progressed. Seconded by Councillor Symonds and unanimously agreed.</b></p> <p>Councillor Tucker felt that the relevant signage should be in place for Easter 2021.</p> <p>Councillor Dr Williams had suggested a traffic calming idea in an email circulated to Councillors on 26 June. This was discussed with a decision not to progress.</p> <p>In connection with overgrown hedges, at this point in the meeting, Councillor Symonds requested Councillor Tucker to ask Mr S King to cut the area opposite Pathfields, Croyde.</p> <p>Councillor Tucker advised that he had spoken to two landowners in Georgeham, both of whom had agreed to make arrangements for their hedges to be cut.</p> <p><b>37.4 Trees and shrubs planted at Higher Ham Cemetery.</b> This had been discussed under Minute No. 30.1.</p> <p><b>37.5 Site meeting of Councillor Symonds with the Chairman of the Academy of Beach Sports regarding trimming of trees near the Volleyball Court.</b></p> <p>Councillor Symonds advised that the meeting had taken place and the trees had been trimmed back.</p> <p>Although not a Parish Council matter, Councillor Taffinder spoke about the Ash tree near Croyde Village Hall which appeared to be suffering from ash dieback.</p> <p>Councillor Gething responded that the recommendation was not to fell the tree. Councillor Gething is in touch with Croyde Village Hall Committee and it is understood that the tree is to be pruned.</p>	<p>Clerk</p> <p>RT</p>

	<p><b>37.6 Tree Planting Grant.</b> Item requested by Councillors Beaumont and Gething. This item was deferred until the meeting on 30 July 2020.</p> <p><b>37.7 Parish Council Representative on Croyde Village Hall Committee.</b> This is currently Councillor Symonds. Councillor Gething has offered to be the representative in light of the fact that he is the Parish Council's link in connection with the skateboard park.</p> <p><b>Proposed by Councillor Symonds that Councillor Gething replace him on Croyde Village Hall Committee as the Parish Council representative.</b> <b>Seconded by Councillor Mrs Barker and unanimously agreed.</b></p> <p><b>37.8 Newberry Road Project.</b> The Parish Council's solicitors had provided a map to accompany the paperwork previously sent for agreement and signing.</p> <p><b>Proposed by Councillor Beaumont to authorize the Clerk to sign the document on the Parish Council's behalf and return it to Slee Blackwell for further attention.</b> <b>Seconded by Councillor Symonds and unanimously agreed.</b></p> <p>Mr D Morton had requested that the Parish Council should choose a preferred contractor, to be notified as soon as possible. The Parish Council had also been requested to confirm that Councillors are willing to express support through the Crowdfunding site.</p> <p>The Clerk to re-send the email from Mr Morton and include the item on the Agenda for the meeting on 30 July 2020.</p> <p><b>37.9 Review of Standing Orders.</b> The suggestion of forming a Working Party to review this document with a view to reporting back to Councillors with recommendations at the October 2020 meeting was deferred until meetings were being held face to face.</p>	<p>Next Agenda</p> <p>Clerk to advise the Committee</p> <p>Clerk</p> <p>Clerk / next Agenda</p>
38.	<p><b>Items to note.</b></p> <p><b>38.1 Croyde car park being used as a toilet.</b> The Clerk had reported this, specifically to North Devon Council Environmental Health and had been given the Reference CEH-221363783. It is known that District Councillor Mrs Chesters had been in dialogue with Mr J Mann, Head of the Environmental Health Department at North Devon Council for this matter to be attended to as a matter of urgency.</p> <p><b>38.2 Insurance of the skateboard park.</b> The Parish Council's insurers had confirmed that the premium for the Policy already takes into account the risk of the Parish Council being responsible for facilities such as a skatepark, BMX track or zip wire and as such, no adjustment or revised schedule is needed as the cover is afforded automatically. The Senior Client Adviser has, however, recorded the Clerk's formal request on the file.</p>	
38a.	<p><b>Urgent items for discussion not included on the Agenda.</b></p> <p><b>38a.1 Croyde Bus Shelter.</b> Three quotations had been supplied and were briefly considered at the meeting on 25 June. <b>Proposed by Councillor Tucker that Councillor Symonds confirms to Woodward Smith Architects that the quotation from Grenville Mann, amounting to £650 + VAT is accepted.</b> <b>Seconded by Councillor Mrs Barker and unanimously agreed.</b></p> <p><b>38a.2 Items for the next Agenda:</b> Councillor Symonds will forward invoices to the Clerk for including under Finance, in respect of payment for additional time beyond the free 40 minutes for two Zoom meetings and hinges for Croyde play area.</p> <p><b>38a.3 Councillor Tucker</b> had forwarded two cheques to the Clerk for banking as follows:  <ul style="list-style-type: none"> <li>- £100 from Mr A Cook for the maintenance of Georgeham Cemetery</li> <li>- £215.46 from collection boxes in Putsborough Sands donation boxes in the public toilets</li> </ul> </p> <p><b>38a.4 Councillor Tucker</b> gave an update on the picnic tables / seats in Georgeham Playing Field giving to the memory of the late Mr P Slade, which had become unsuitable for further use due to age.</p>	<p>JS to contact Woodward Smith and also enquire to progress of the plans</p> <p>Next Agenda</p> <p>Clerk to send letter of thanks</p>

	<p>They had been taken away and upcycled and two new plastic tables had been provided by the Slade family for which Councillor Tucker had expressed the Parish Council's thanks.</p> <p><b>38a.5 Georgeham car park</b> was currently being oversubscribed due to the Rock Inn using its car park for selling alcohol at the site. Councillors were at ease with this.</p> <p><b>38a.6 Councillor Taffinder</b> spoke about the poor state of Cunnicott Lane which required hardcore to improve the surface which was the responsibility of the landowner. It was suggested that he spoke to Mr D Barnes to enquire if he had this material to use.</p> <p>As it is a DCC Public Right of Way, the Clerk will contact the P3 (Parish Paths Partnership) Warden, Mr Simon Houghton, to advise the position out of courtesy and to ensure that the Parish Council is not in breach of the Parish Paths Partnership Agreement.</p>	Clerk
39.	<p><b>Date of next Parish Council meeting.</b>  <b>If by Zoom: Thursday, 30 July 2020 at 6pm.</b></p> <p><b>If in Georgeham Village Hall, 7pm – subject to the Hall being open for meetings and a full Risk Assessment being carried out by the Hall Committee and a separate Risk Assessment by two Parish Councillors on behalf of the Parish Council with paperwork to substantiate the reason for holding a face to face meeting when it has been stressed by the National Association of Local Councils and the Devon Association of Local Councils that all Councils should continue to meet remotely for the foreseeable future.</b></p> <p>Councillor Beaumont gave her apologies in advance for this meeting.</p> <p>The meeting ended at 7.02pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Councillor Symonds to be in dialogue with the owners of a Grave Space in Higher Ham Cemetery purchased by Exclusive Right of Burial in connection with the trees and shrubs recently planted</b></li> <li>➤ <b>Vote of Confidence in the Chairman</b></li> <li>➤ <b>Minutes of the Parish Council meeting held on 25 June 2020</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Accounts for the year ended 31 March 2020</b></li> <li>➤ <b>Section 1 – Annual Governance Statement of the Annual Governance and Accountability Return 2019/20</b></li> <li>➤ <b>Section 2 – Accounting Statement of the Annual Governance and Accountability Return 2019/20</b></li> <li>➤ <b>2019/20 Statement of Internal Control</b></li> <li>➤ <b>Asset Register as at 31 March 2020</b></li> <li>➤ <b>Plans to follow up the letter to County Councillor Hughes (Cabinet Member) to be sent in the form of the quotation for signage to support the Parish Council's representations for signage, and possible funding, together with further representations for a 20mph speed limit in the Parish</b></li> <li>➤ <b>Councillor Gething to replace Councillor Symonds as the Parish Council representative on Croyde Village Hall Committee</b></li> <li>➤ <b>Parish Clerk authorised to sign and return the document from Slee Blackwell in relation to the purchase of land in connection with the Newberry Road project</b></li> <li>➤ <b>Councillor Symonds to confirm to Woodward Smith Architects that the Parish Council has accepted the quotation from Greville Mann to do the relevant work on the proposed new bus shelter at Croyde</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		

Signed: Chair of Georgeham Parish Council	Date:
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**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 30 July 2020 at 6pm scheduled to last for a maximum of one hour.**

Sue Squire, Parish Clerk. 25 July 2020

No	Item																				
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.																				
2.	<b>Apologies.</b>																				
3.	<b>Declarations of Interest.</b>																				
4.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 16 July 2020.</b>																				
5.	<p><b>Reports.</b> These are requested to be provided in written form to circulate ahead of the meeting and to be noted at this point.</p> <p><b>5.1 County Councillor Mrs C Chugg</b>  <b>5.2 District Councillors Mrs P Barker and Mrs J Chesters</b>  <b>5.3 Croyde Play Park and Georgeham Play Area: Councillor Taffinder</b>  <b>5.4 Croyde Skateboard Park. Councillor Gething</b>  <b>5.5 Neighbourhood Plan. Councillor Beaumont</b>  <b>5.6 Potholes. Councillor Taffinder</b>  <b>5.7 Cunnicott Lane. Councillor Taffinder.</b></p> <p>The Clerk has contacted the P3 Footpath Warden out of courtesy to advise the arrangements for the path and to ensure that the Parish Council is not in breach of the Parish Paths Partnership Agreement.</p>																				
6.	<p><b>Planning.</b></p> <p><b>6.1 At the time of preparing the Agenda, there were no Planning Applications to consider.</b></p> <p><b>6.2 Planning Correspondence.</b></p> <p><b>6.2.1 To note the following North Devon Council Decision Notice:</b></p> <ul style="list-style-type: none"> <li>▪ <b>71407</b> – Variation of condition 2 (approved plans) attached to planning permission 66783 to allow amended design – 4 Davids Hill, Georgeham.</li> </ul> <p><b>6.2.2 Application 71439</b> – Garden of Moor Park, Moor Lane, Croyde. Outline application for erection of two dwellings (all matters reserved except access). To note that the group Love Braunton have copied the Parish Council into their objections.</p> <p><b>6.2.3 Appeal Decision in respect of Hillside, Cross, Croyde.</b>            To note the following:  <b>Appeals A and B. Appeal A is allowed subject to correct. Appeal B, no further action to be taken.</b>  <b>The application for an award of costs is refused.</b></p>																				
7.	<p><b>Finance. Balances will be tabled.</b></p> <p><b>7.1 To approve the following payments:</b></p> <table border="1" data-bbox="284 1868 1528 2002"> <tbody> <tr> <td data-bbox="284 1868 592 1935"><b>Mrs S Squire</b></td> <td data-bbox="592 1868 1139 1935">Broadband Photocopying</td> <td data-bbox="1139 1868 1254 1897">£3.00</td> <td data-bbox="1254 1868 1369 1897">2075</td> <td data-bbox="1369 1868 1528 1897"></td> </tr> <tr> <td data-bbox="284 1897 592 1935"></td> <td data-bbox="592 1897 1139 1935"></td> <td data-bbox="1139 1897 1254 1935">£10.40</td> <td data-bbox="1254 1897 1369 1935"></td> <td data-bbox="1369 1897 1528 1935"><b>£13.40</b></td> </tr> <tr> <td data-bbox="284 1935 592 1966"><b>North Devon Council</b></td> <td data-bbox="592 1935 1139 1966">Salary recharge for July 2020</td> <td data-bbox="1139 1935 1254 1966"></td> <td data-bbox="1254 1935 1369 1966">2076</td> <td data-bbox="1369 1935 1528 1966"><b>£1,438.88</b></td> </tr> <tr> <td data-bbox="284 1966 592 2002"><b>Mr T Squire</b></td> <td data-bbox="592 1966 1139 2002">Cleaning public toilets at Georgeham July 2020</td> <td data-bbox="1139 1966 1254 2002"></td> <td data-bbox="1254 1966 1369 2002">2077</td> <td data-bbox="1369 1966 1528 2002"><b>£67.50</b></td> </tr> </tbody> </table>	<b>Mrs S Squire</b>	Broadband Photocopying	£3.00	2075				£10.40		<b>£13.40</b>	<b>North Devon Council</b>	Salary recharge for July 2020		2076	<b>£1,438.88</b>	<b>Mr T Squire</b>	Cleaning public toilets at Georgeham July 2020		2077	<b>£67.50</b>
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<b>Mr S Wightman</b>	Invoice No. 257. Grounds maintenance July 2020		2078	<b>£750.00</b>
<b>Woodward Smith</b>	Interim account for architectural services in respect of period of 13/07/20		2079	<b>£971.38</b>
<b>Vanguard 2000</b>	Security patrols in Croyde Play Park – July 2020		2080	<b>£248.40</b>
<b>Mr J Symonds</b>	Reimbursement for Zoom meetings fees		2081	<b>£TBA</b>
<b>Devon Association of Local Councils</b>	2020/21 Subscription		2082	<b>£351.47</b>
<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/8/20	Direct	Debit	<b>£19.00</b>
<b>Fasthosts</b>	Website hosting. To be taken on 10/8/20	Direct	Debit	<b>£8.40</b>
<b>South West Water</b>	Water supply to Higher Ham Cemetery To be taken on 1/9/20	Direct	Debit	<b>£11.42</b>
	Water supply to public toilets To be taken on 3/8/20	Direct	Debit	<b>£65.35</b>

8. **Items to discuss.**
- 8.1 Higher Ham Cemetery.**
- 8.1.1 Trees and shrubs planted in Higher Ham Cemetery.** Councillor Symonds to advise the position.
- 8.1.2 Exhumation of Ashes.** The Clerk is continuing to have dialogue with the Diocesan Registrar and the family. It has been pointed out by the undertakers that the signage at the Cemetery entrance does not make it clear that it is a Cemetery operated by the Parish Council, which is how the confusion arose as to the grave in which the ashes were laid to rest.  
To consider having different signage for the avoidance of doubt.
- 8.2 Plans for the Pavilion at Georgeham Playing Field.** The Clerk is in dialogue with the Building Regulations Officer and Woodward Smith Architects. A separate Report giving the present position will be circulated. The person working on Croyde Bus Shelter and Pavilion in Georgeham Playing Field has advised he has structural engineers currently quoting for the job and the question has been asked:  
'Georgeham Parish's requirements for consultants and their level of Professional Indemnity and Public Liability Insurance'.  
Plans for the conversion of Lodge to Sports Pavilion have been received and will be circulated to Councillors separately.
- 8.3 Additional signage and a 20mph speed limit through the Parish.** To note that details of the signage has been sent to County Councillor Hughes together with further representations regarding a 20mph speed limit.
- 8.4 Tree Planting Grant.** Item requested by Councillors Beaumont and Gething.
- 8.5 Newberry Road Project.**  
To note that the Clerk has signed the document and returned it to Slee Blackwell so that the purchase of the land can be progressed.  
To decide on a contractor to carry out the work. Councillors will be forwarded with the details separately.  
A funding application to Calor Gas was not successful and there is a shortfall of £4,225 for the project to be completed. Councillor Gething will propose that the Parish Council funds this shortfall and work actively with Mr D Morton to get the project completed by the beginning of the school year if possible.
- 8.6 Croyde Bus Shelter.** Councillor Symonds to advise on his dialogue with Woodward Smith Architects, confirming the Parish Council's preference of contractor and enquiring the progress of the plans.
- 8.7 North Devon Council.** The Parks Leisure and Culture Department have asked if the following priority for the area is still relevant – provision of pavilion at Georgeham playing field.

	<p><b>8.8 Mr D Russell, Manager of Ilfracombe Town Ladies Football Team</b> has asked if they can train on the playing field with the goals once a week. If there is to be no charge, they would like to know what the Team can do for the Council for helping them.</p> <p><b>8.9 Utility Alliance Ltd.</b> This company has contacted the Clerk regarding energy procurement in relation to the electricity supply to the car park. To decide whether to instruct the Clerk to follow this up.</p> <p><b>8.10 Clerk's Contract of Employment.</b> The document will be forwarded to Councillors for studying ahead of the meeting with a view to making a decision to approve or otherwise.</p>
9.	<p><b>Items to note.</b></p> <p><b>9.1 Georgeham Public Toilets.</b> As a result of a telephone call to the Clerk, a visitor had advised there was no soap or soap dispenser in either of the toilets. In view of the urgency of this matter, Councillor Tucker offered the equipment / resource he had in his store. Councillor Symonds instructed Mr D Jones to do the work and both toilets now have hygienic hand washing facilities. Mr Jones' Invoices will follow.</p> <p><b>9.2 Overgrown hedges.</b> Councillor Tucker will confirm he has asked Mr S King to attend to this.</p> <p><b>9.3 Letter of thanks sent to Mr A Cook for a donation towards the upkeep and maintenance of St George's Churchyard.</b></p> <p><b>9.4 Kier – notification of road closure.</b> The company has applied for a road closure to complete SWW utility works outside Green Pastures, Putsborough Road, Georgeham. These works, subject to approval from Devon Highways, will take place from 26/10/20 to 30/10/20. Councillors have been advised and the comment made that it would be more convenient if this was done a week later to coincide with half term, and the Clerk has made Kier aware of the Parish Council's comments.</p>
10.	<p><b>Date of next Parish Council meeting. Thursday, 13 August 2020 at 6pm by Zoom.</b></p>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 6 August 2020 at 6pm by Zoom.**

**This meeting was in place of the meeting on Thursday, 30 July 2020 which could not be held due to technical difficulties with Zoom.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>		<b>Agenda: -</b>	
<b>M Beaumont</b> <b>J Gething</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b>		Representations from the public Apologies Declarations of Interest Approval of the Minutes of the mid monthly meeting held by Zoom on 16 July 2020 Reports Planning Finance Items to discuss Items to note Date of next Parish Council meeting	
<b>One member of the public</b>			
			<b>Action:</b>
40.	<b>Representations from the public.</b> None present for this item.		
41.	<b>Apologies.</b> Councillor Mrs J Young.		
42.	<b>Declarations of Interest.</b> None declared.		
43.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 16 July 2020.</b> <b>Proposed by Councillor Gething as a correct record.</b> <b>Seconded by Councillor Taffinder and unanimously agreed.</b> The paper copy will be signed when physical meetings are held again.		
44.	<b>Reports.</b> <b>44.1 County Councillor Mrs C Chugg.</b> Written report received and circulated. <b>44.2 District Councillors Mrs P Barker and Mrs J Chesters.</b> Not present. <b>44.3 Croyde Play Park and Georgeham Play Area:</b> <b>Councillor Taffinder confirmed all was in order.</b> <b>44.4 Croyde Skateboard Park.</b> Councillor Gething confirmed all was in order. <b>Councillor Tucker confirmed the maintenance was in order.</b> <b>44.5 Neighbourhood Plan.</b> Councillor Beaumont – a report had been circulated for the meeting which was to have been held on 30 July 2020. As an update from them, Councillor Beaumont advised that the Plan is waiting to be in a position to run a consultation process and it made sense to do this in conjunction with the Referendum. <b>44.6 Potholes.</b> Councillor Taffinder advised that potholes he had reported had been repaired. Other potholes at Orchardon beyond Darracott were advised which he would report. <b>44.7 Cunnicott Lane.</b> Councillor Taffinder. It was understood that the hardcore is to be laid imminently. The Clerk has contacted the P3 Footpath Warden out of courtesy to advise the arrangements for the path and to ensure that the Parish Council is not in breach of the Parish Paths Partnership Agreement.		To continue as an Agenda item  MT
45.	<b>Planning.</b> <b>45.1</b>		

71412	<p>Variation of condition 2 (approved plans) attached to planning permission 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments) to allow for amended designs at Serenity, Moor Lane, Croyde.  <b>It was resolved to reply:</b></p> <p>Draft awaited from Councillor Dr Williams.</p>
71802	<p>Approval of details in respect of discharge of condition 9 (details of footway) attached to planning permission 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments) at Serenity, Moor Lane, Croyde  <b>It was resolved to reply:</b></p> <p>Draft awaited from Councillor Dr Williams.</p>
71853	<p>Demolition of extension and erection of single storey rear extension, raised patio and conversion of garage at 3 Longland Lane, Georgeham  <b>Proposed by Councillor Symonds to recommend approval.  Seconded by Councillor Tucker.</b></p> <p><b>Proposed by Councillor Dr Williams to recommend refusal on the grounds that the development was out of keeping with the partner bungalow. There was no seconded and the proposal fell.</b></p> <p><b>Vote: To recommend approval. 6. Carried.</b></p>
71851	<p>Variation of condition 3 (time restrictions) attached to planning permission 64112 to allow extension to current licence until the end of October at Ocean Pitch Campsite, Moor Lane, Croyde.  The applicant joined the meeting at this point and, with the agreement of the Chairman, explained the reason for the Application which was in respect of this season which had started late due to Covid-19.  The capacity of the pitch had been reduced by 30% and one of the glamping pods had been removed.  <b>It was resolved to recommend approval with the comment that Georgeham Parish Council understands this is for the year of 2020 only, extending to the end of October and not extending into 2021.</b></p>
71624	<p>Variation of condition 2 (approved plans) attached to planning permission 70213 to vary the design at 2 West Croyde, Croyde  <b>Proposed by Councillor Gething to recommend refusal on the grounds of overdevelopment of the site and architecturally inappropriate.  Seconded by Councillor Symonds and unanimously agreed.</b></p>
71413	<p>Installation of five number air source heat pumps for the development approved under ref 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments) at Serenity, Moor Lane, Croyde.  <b>It was resolved to reply:</b></p> <p>Draft awaited from Councillor Dr Williams.</p>

Clerk

EW to draft response

EW to draft response in respect of 71412, 71802 & 71413

#### 45.2 Planning Correspondence.

##### 45.2.1 The following North Devon Council Decision Notice was noted:

- **APPROVAL for 71407** – Variation of condition 2 (approved plans) attached to planning permission 66783 to allow amended design – 4 Davids Hill, Georgeham.

**45.2.2 Application 71439** – Garden of Moor Park, Moor Lane, Croyde. Outline application for erection of two dwellings (all matters reserved except access). Noted that the group Love Braunton had copied the Parish Council into their objections.

	<p><b>45.2.3 Appeal Decision in respect of Hillside, Cross, Croyde.</b>  The following was noted:  <b>Appeals A and B. Appeal A is allowed subject to correction. Appeal B, no further action to be taken.</b>  <b>The application for an award of costs is refused.</b>  Councillor Dr Williams asked for it to be minuted that as the Appeal has been allowed to be a separate holiday home which is now let, this will have set a precedent for future Applications / Appeals.</p>																																																																		
46.	<p><b>Finance. Balances: Lloyds Bank Treasurers Account as at 7 August 2020: £47,440.35</b>  <b>Lloyds Bank Business Instant Access Savings Account as at 7 August 2020: £12,077.21</b></p> <p><b>46.1 Proposed by Councillor Symonds to approve and authorize the following payments. Seconded by Councillor Beaumont and unanimously agreed.</b></p> <table border="1" data-bbox="229 555 1324 1473"> <tr> <td><b>Mrs S Squire</b></td> <td>Broadband Photocopying</td> <td>£3.00 £10.40</td> <td>2075</td> <td><b>£13.40</b></td> </tr> <tr> <td><b>North Devon Council</b></td> <td>Salary recharge for July 2020</td> <td></td> <td>2076</td> <td><b>£1,438.88</b></td> </tr> <tr> <td><b>Mr T Squire</b></td> <td>Cleaning public toilets at Georgeham July 2020</td> <td></td> <td>2077</td> <td><b>£67.50</b></td> </tr> <tr> <td><b>Mr S Wightman</b></td> <td>Invoice No. 257. Grounds maintenance July 2020</td> <td></td> <td>2078</td> <td><b>£750.00</b></td> </tr> <tr> <td><b>Woodward Smith</b></td> <td>Interim account for architectural services in respect of period of 13/07/20</td> <td></td> <td>2079</td> <td><b>£971.38</b></td> </tr> <tr> <td><b>Vanguard 2000</b></td> <td>Security patrols in Croyde Play Park – July 2020</td> <td></td> <td>2080</td> <td><b>£248.40</b></td> </tr> <tr> <td><b>Mr J Symonds</b></td> <td>Reimbursement for Zoom meetings fees</td> <td></td> <td>2081</td> <td><b>£TBA</b></td> </tr> <tr> <td><b>Devon Association of Local Councils</b></td> <td>2020/21 Subscription</td> <td></td> <td>2082</td> <td><b>£351.47</b></td> </tr> <tr> <td><b>North Devon Council</b></td> <td>Non domestic rates for public toilets at Georgeham. To be taken on 1/8/20</td> <td>Direct</td> <td>Debit</td> <td><b>£19.00</b></td> </tr> <tr> <td><b>Fasthosts</b></td> <td>Website hosting. To be taken on 10/8/20</td> <td>Direct</td> <td>Debit</td> <td><b>£8.40</b></td> </tr> <tr> <td><b>South West Water</b></td> <td>Water supply to Higher Ham Cemetery To be taken on 1/9/20</td> <td>Direct</td> <td>Debit</td> <td><b>£11.42</b></td> </tr> <tr> <td></td> <td>Water supply to public toilets To be taken on 3/8/20</td> <td>Direct</td> <td>Debit</td> <td><b>£65.35</b></td> </tr> <tr> <td><b>Mr E Holmes</b></td> <td>Invoice for exterior decoration of the Pavilion. Labour &amp; materials</td> <td></td> <td>2083</td> <td><b>£1,100.00</b></td> </tr> </table> <p>Councillor Mrs Young has been booked to attend 4 Webinars in September / October – Being a Good Councillor. (1) Roles and Responsibilities (2) Powers, Duties and Precepts (3) Local Council Meetings (4) The Council and the Community. Each Webinar is £18 each.</p>	<b>Mrs S Squire</b>	Broadband Photocopying	£3.00 £10.40	2075	<b>£13.40</b>	<b>North Devon Council</b>	Salary recharge for July 2020		2076	<b>£1,438.88</b>	<b>Mr T Squire</b>	Cleaning public toilets at Georgeham July 2020		2077	<b>£67.50</b>	<b>Mr S Wightman</b>	Invoice No. 257. Grounds maintenance July 2020		2078	<b>£750.00</b>	<b>Woodward Smith</b>	Interim account for architectural services in respect of period of 13/07/20		2079	<b>£971.38</b>	<b>Vanguard 2000</b>	Security patrols in Croyde Play Park – July 2020		2080	<b>£248.40</b>	<b>Mr J Symonds</b>	Reimbursement for Zoom meetings fees		2081	<b>£TBA</b>	<b>Devon Association of Local Councils</b>	2020/21 Subscription		2082	<b>£351.47</b>	<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/8/20	Direct	Debit	<b>£19.00</b>	<b>Fasthosts</b>	Website hosting. To be taken on 10/8/20	Direct	Debit	<b>£8.40</b>	<b>South West Water</b>	Water supply to Higher Ham Cemetery To be taken on 1/9/20	Direct	Debit	<b>£11.42</b>		Water supply to public toilets To be taken on 3/8/20	Direct	Debit	<b>£65.35</b>	<b>Mr E Holmes</b>	Invoice for exterior decoration of the Pavilion. Labour & materials		2083	<b>£1,100.00</b>	Clerk
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47.	<p><b>Items to discuss.</b>  <b>47.1 Higher Ham Cemetery.</b>  <b>47.1.1 Trees and shrubs planted in Higher Ham Cemetery.</b>  Councillor Symonds will arrange for the trees affecting a purchased grave space to be removed. Councillor Symonds will arrange for other grave spaces not now available due to trees planted on them to be noted as such on the Cemetery Plan.</p> <p>Councillor Dr Williams pointed out that the Parish Council had approved the planting of a wild flower meadow, not the trees which had been planted, whose roots would impact on a further four or five grave spaces.</p>	JS JS																																																																	

<p><b>Proposed by Councillor Beaumont that the Clerk send a letter of apology on behalf of the Parish Council to the owners of the purchased grave space for the inconvenience caused. Seconded by Councillor Dr Williams.</b></p> <p><b>Councillor Tucker proposed that Councillor Symonds should deal with the matter. Seconded by Councillor Symonds.</b></p> <p><b>Vote: For Councillor Symonds to deal with the matter. 2. For the Clerk to send a letter of apology: 4 Carried. 1 abstention.</b></p> <p><b>47.1.2 Exhumation of Ashes.</b> The Clerk is continuing to have dialogue with the Diocesan Registrar and the family. It has been pointed out by the undertakers that the signage at the Cemetery entrance does not make it clear that it is a Cemetery operated by the Parish Council, which is how the confusion arose as to the grave in which the ashes were laid to rest. Councillors were not in agreement to have different signage for the avoidance of doubt.</p> <p><b>47.2 Plans for the Pavilion at Georgeham Playing Field – circulated to Councillors.</b> The Clerk is in dialogue with the Building Regulations Officer and Woodward Smith Architects. A separate Report giving the present position had been circulated.</p> <p><b>Proposed by Councillor Tucker for Woodward Smith to proceed with the necessary information to be passed to the Building Regulations Officer, and that the fees for the work was acceptable.</b> <b>Seconded by Councillor Symonds and unanimously agreed.</b></p> <p>Woodward Smith had advised that the Planning Application for the Pavilion had yet to be submitted and asked for the Parish Council’s approval that the plans were in order. Councillors agreed this in principle. There was a discussion about a variation to the adult changing room and disabled toilet and Councillor Tucker would relay this information.</p> <p><b>47.3 Additional signage and a 20mph speed limit through the Parish.</b> Noted that details of the signage had been sent to County Councillor Hughes together with further representations regarding a 20mph speed limit.</p> <p><b>Proposed by Councillor Taffinder that safety signs for North Buckland at a cost of £204 for two signs (no charge for labour) are purchased.</b> <b>Seconded by Councillor Tucker and unanimously agreed.</b></p> <p>Councillor Dr Williams was concerned that the signs would contravene Highways criteria and was advised by Councillor Taffinder that one would be fixed into a private bank/hedge and the other would be on the road verge.</p> <p>Councillor Beaumont pointed that the Slow Down and Cyclists signs, details of which had been sent to DCC to support the Parish Council’s request for a grant, had not been progressed.</p> <p>Councillor Beaumont suggested that if a favourable reply is not received from DCC, the Parish Council should proceed with signs for the whole Parish.</p> <p>Councillor Mrs Luxton felt that a 20mph limit is the best enforcement and better than any signage.</p> <p><b>47.4 Tree Planting Grant.</b> Item requested by Councillors Beaumont and Gething. Councillor Gething’s email of 29/7/20 refers. A site meeting regarding tree planting schemes in the Parish would be held in mid-September.</p> <p><b>47.5 Newberry Road Project.</b> It was noted that the Clerk had signed the document and returned it to Slee Blackwell so that the purchase of the land can be progressed.</p>	<p>Clerk</p> <p>Clerk to advise Woodward Smith</p> <p>RT</p> <p>MT</p> <p>Next Agenda</p> <p>Next Agenda</p>
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48.	<p><b>Proposed by Councillor Beaumont that the contractor appointed should follow Mr D Morton's recommendation, namely Peter Bater / Matt Tuffnell as they are well known and recommended locally.</b>  <b>The quotation submitted by Peter Bater is £9,625.00 excludes the retaining wall.</b>  <b>The quotation submitted by Matt Tuffnell is £1,700.00 for the retaining wall, making a combined total of £10,965.00.</b>  <b>Secoded by Councillor Tucker and agreed with one abstention.</b></p> <p>Councillors noted that a funding application to Calor Gas was not successful and there is a shortfall of £4,225 for the project to be completed.  <b>Proposed by Councillor Gething that the Parish Council funds this shortfall and work actively with Mr D Morton to get the project completed by the beginning of the school year if possible.</b>  <b>Secoded by Councillor Beaumont and agreed with one abstention.</b></p> <p><b>47.6 Croyde Bus Shelter.</b> Councillor Symonds had not had opportunity to advise on his dialogue with Woodward Smith Architects, confirming the Parish Council's preference of contractor (Grenville Mann) and enquiring the progress of the plans.</p> <p>This information had been followed up by the Clerk, following which Woodward Smith had advised Grenville Mann, the successful contractor, that Georgeham Parish Council had appointed them for the structural design of the bus shelter in Croyde and they have been asked to send a draft of the design to discuss before it is finalised.</p> <p>Woodward Smith had advised that the structural engineers currently quoting for the bus shelter has asked the following question:</p> <p>'Georgeham Parish's requirements for consultants and their level of Professional Indemnity and Public Liability Insurance'.</p> <p><b>Proposed by Councillor Symonds that the Clerk enquire of Woodward Smith the various level options.</b>  <b>Secoded by Councillor Tucker and unanimously agreed.</b></p> <p><b>47.7 North Devon Council.</b> The Parks Leisure and Culture Department have asked if the following priority for the area is still relevant – provision of pavilion at Georgeham playing field.  The Clerk to confirm in the affirmative.</p> <p><b>47.8 Mr D Russell, Manager of Ilfracombe Town Ladies Football Team</b> had asked if they can train on the playing field with the goals once a week.  If there is to be no charge, they would like to know what the Team can do for the Council for helping them.  Councillors were in agreement and decided that the help to be given by the Club would be to look after the goals and repair the nets.</p> <p><b>47.9 Utility Alliance Ltd.</b> This company had contacted the Clerk regarding energy procurement in relation to the electricity supply to the car park.  Councillors decided they did not wish to follow this up.</p> <p><b>47.10 Clerk's Contract of Employment.</b> The document had been forwarded to Councillors for studying ahead of the meeting with a view to making a decision to approve or otherwise.  To be an item on the next Agenda.</p> <p><b>47.11 R@M Utilities.</b> Email dated 27/7/20. Permission required to carry out work on behalf of SWW in relation to the foul / surface water network. One section runs through Croyde Play Park at the rear of Croyde Village Hall. The works are to access 2 manhole covers for refurbishment (no excavation required). Manholes 3202 and 2201.  Councillors were in agreement. The Clerk to advise they should contact Councillor Symonds giving 48 hours notice and he would meet them on site.</p>	<p>Clerk to advise Mr D Morton</p> <p>Clerk to enquire payee for cheque</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Next Agenda</p> <p>Clerk</p>
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	<p><b>48.1 Georgeham Public Toilets.</b> As a result of a telephone call to the Clerk, a visitor had advised there was no soap or soap dispenser in either of the toilets. In view of the urgency of this matter, Councillor Tucker offered the equipment / resource he had in his store. Councillor Symonds instructed Mr D Jones to do the work and both toilets now have hygienic hand washing facilities. Mr Jones' Invoice will follow.</p> <p><b>48.2 Overgrown hedges.</b> Councillor Tucker confirmed he has asked Mr S King to attend to this and other areas.</p> <p><b>48.3 Letter of thanks had been sent to Mr A Cook for a donation towards the upkeep and maintenance of St George's Churchyard.</b></p> <p><b>48.4 Kier – notification of road closure.</b> The company has applied for a road closure to complete SWW utility works outside Green Pastures, Putsborough Road, Georgeham. These works, subject to approval from Devon Highways, will take place from 26/10/20 to 30/10/20. Councillors have been advised and the comment made that it would be more convenient if this was done a week later to coincide with half term, and the Clerk has made Kier aware of the Parish Council's comments.</p> <p><b>48.5 Broadband in Georgeham Village Hall.</b> Councillor Gething's email of 29/7/20 refers. To be an item on the next Agenda.</p>	<p>Next Agenda</p>
49.	<p><b>Date of next Parish Council meeting. Thursday, 13 August 2020 at 6pm by Zoom.</b> The meeting ended at 7.07pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the Parish Council Meeting held on 16 July 2020 by Zoom</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Letter of apology in connection with purchased grave space at Higher Ham Cemetery to be rectified by the removal of trees</b></li> <li>➤ <b>Woodward Smith Architects to proceed with information required by the Building Regulations Officer and acceptance of fees in this connection</b></li> <li>➤ <b>Two warning signs for North Buckland</b></li> <li>➤ <b>Appointment of contractor for the Newberry Road Project</b></li> <li>➤ <b>Shortfall of funding for the Newberry Road project to be covered by the Parish Council</b></li> <li>➤ <b>Croyde Bus Shelter contractor's enquiry regarding Professional Indemnity and Public Liability insurance level of options to be clarified before a decision is made</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>	<p>Date:</p>	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a mid-monthly Parish Council meeting by Zoom on **Thursday, 13 August 2020 at 6pm scheduled to last for a maximum of one hour.**

Sue Squire, Parish Clerk. 8 August 2020

No.	Item								
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.								
2.	<b>Apologies.</b>								
3.	<b>Declarations of Interest.</b>								
4.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 6 August 2020.</b>								
5.	<b>Reports</b> were received at the meeting on 6 August 2020 and will be on the Agenda for further details to be given at the next meeting on 27 August 2020.								
6.	<b>Planning.</b> <b>6.1 To consider the following Planning Applications:</b> <table border="1"><tbody><tr><td>71875</td><td>Demolition of dwelling, adjoining garage &amp; out buildings, green house and erection of 3 no. dwellings with associated works at Blackmore House, Croyde.</td></tr><tr><td>71904</td><td>Extension &amp; alterations to dwelling at Sycamore Cottage, Georgeham.</td></tr><tr><td>71885</td><td>Variation of conditions 2(approved plans) a&amp; 3 (materials) attached to planning permission 60237 to allow for amended design at Four Winds, Georgeham.</td></tr><tr><td>71879</td><td>Consent for works to trees covered by a Tree Preservation Order in respect of removal of 1 Ash with 3 large stems and 1 single standing Ash tree – 3 Williamson Close, Georgeham.</td></tr></tbody></table> <b>6.2 Planning Correspondence.</b> <b>6.2.1 Application 71851 – Ocean Pitch Campsite, Moor Lane, Croyde.</b> Georgeham Parish Council has been copied in to a letter to North Devon Council Planning Department from the Love Braunton group who support the Application. Copy attached.  <b>6.2.1 Application 71879 – 3 Williamson Close, Georgeham.</b> Consent for works to trees covered by a Tree Preservation Order in respect of removal of 1 Ash with 3 large stems and 1 single standing Ash tree. Georgeham Parish Council has been copied in to a letter to North Devon Council Planning Department from the Love Braunton group who object to this Application for the removal of healthy trees for an apparent reason. Copy attached.	71875	Demolition of dwelling, adjoining garage & out buildings, green house and erection of 3 no. dwellings with associated works at Blackmore House, Croyde.	71904	Extension & alterations to dwelling at Sycamore Cottage, Georgeham.	71885	Variation of conditions 2(approved plans) a& 3 (materials) attached to planning permission 60237 to allow for amended design at Four Winds, Georgeham.	71879	Consent for works to trees covered by a Tree Preservation Order in respect of removal of 1 Ash with 3 large stems and 1 single standing Ash tree – 3 Williamson Close, Georgeham.
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71879	Consent for works to trees covered by a Tree Preservation Order in respect of removal of 1 Ash with 3 large stems and 1 single standing Ash tree – 3 Williamson Close, Georgeham.								
7.	<b>Finance.</b> At the time of preparing the Agenda, there are no finance matters to discuss.								
8.	<b>Items to discuss.</b> <b>8.1 Higher Ham Cemetery.</b> <b>8.1.1 Trees and shrubs planted in Higher Ham Cemetery.</b> <ul style="list-style-type: none"><li>⇒ To note that the Clerk has drafted a letter of apology to residents who have purchased a grave space confirming that the matter has been rectified.</li><li>⇒ A diary note has been made for the Chairman and Vice Chairman to see the residents in September.</li><li>⇒ Councillor Symonds to confirm arrangements are being made for the trees affecting a purchased grave space to be removed / replanted elsewhere and for the Cemetery Plan to be updated for new graves impacted by the trees to be removed from use.</li></ul> <b>8.2 Plans for the Pavilion at Georgeham Playing Field.</b> The Clerk has confirmed to Woodward Smith that the Council has approved them to be in dialogue with the Buildings Regulations Officer in connection with the information required.								

	<p>The Clerk has confirmed to Woodward Smith that the Council has approved the schedule of fees in relation to the above.</p> <p>Councillor Tucker to confirm that he has been in touch with Woodward Smith regarding the plans for the Pavilion and in particular, in connection with the adult changing room and disabled toilet and to confirm that the Parish Council has agreed the plans in principle.</p> <p><b>8.3 Additional signage and a 20mph speed limit through the Parish.</b> To note that details of the signage has been sent to County Councillor Hughes together with further representations regarding a 20mph speed limit.</p> <p>Councillor Taffinder to confirm that two safety signs for North Buckland have been ordered.</p> <p>To progress Slow Down and Cyclists signs for the Parish, should no reply have been received from DCC in connection with a request for a grant.</p> <p><b>8.5 Newberry Road Project.</b> The Clerk has advised Mr D Morton that the Parish Council has approved the contractor recommended by him.</p> <p>The Clerk has advised Mr D Morton that the Parish Council will fund the shortfall of £4,225 and asked that he arranges for the work to be done as soon as possible, by the beginning of the school year if possible. The Clerk has enquired to whom the cheque for the surplus should be made payable.</p> <p><b>8.6 Croyde Bus Shelter.</b> The Clerk has asked Woodward Smith for clarification about the options available for Professional Indemnity and Public Liability Insurance of Grenville Mann, the contractor appointed to do the structural design.</p> <p><b>8.10 Clerk’s Contract of Employment.</b> To further discuss the details of the document with a view to approving.</p> <p><b>8.11 Broadband in Georgeham Village Hall.</b> To further discuss Councillor Dr Williams’ Report dated 29/7/20.</p>
9.	<p><b>Items to note.</b></p> <p><b>9.1 North Devon Council.</b> The Clerk has advised the Parks Leisure and Culture Department that the provision of Pavilion at Georgeham Playing Field is still relevant.</p> <p><b>9.2 Utility Alliance Ltd.</b> The Clerk has informed the company that the Parish Council do not wish to proceed.</p> <p><b>9.3 R@M Utilities.</b> The Clerk has advised the company that the Parish Council does not have an objection to the work being done and has asked that they contact the Chairman giving 48 hours notice before the work is done, so that he can meet them on site</p> <p><b>9.4 Tree Planting Scheme.</b> A site meeting will be held in mid-September.</p> <p><b>9.5 Mr D Russell, Manager of Ilfracombe Town Ladies Football Team.</b> The Clerk has informed the Team that the Parish Council has no objection to them training on Georgeham Playing Field. In return, the Council would like them to take care of the goals and replace the nets.</p> <p><b>9.6 Kier - Notification of Road Closure.</b> Kier have applied for a Road Closure to complete SWW utility works between Millies Cottage and St George’s House, Georgeham. These works, subject to approval from Devon Highways, will take place between 16 &amp; 27 November. All efforts will be made to maintain access to properties within the area of the suspension and minimize disruption.</p>

	<p><b>9.7 Potholes.</b> Councillor Taffinder has reported the two potholes in Orchardon Lane outside Darracott and has been given the Reference No. W201348556.</p> <p><b>9.8 Clerk's Leave.</b> 21 – 31 August 2020 with the exception of the evening of 27 August for the Parish Council Meeting.</p>
10.	<p><b>Date of next Parish Council meeting. Thursday, 27 August 2020 at 6pm by Zoom.</b></p>

**Minutes of Georgeham Parish Council mid-monthly Meeting held on Thursday,  
13 August 2020 at 6pm by Zoom.**

<b>Chaired by: Councillor J Gething</b> <b>Proposed by Councillor Dr Williams,</b> <b>seconded by Councillor Beaumont.</b> <b>Unanimously agreed.</b>		<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>  <b>M Beaumont</b> <b>J Gething</b> <b>Mrs T Luxton</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b> <b>Mrs J Young</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the mid monthly meeting held by Zoom on 6 August 2020 Reports Planning Finance Items to discuss Items to note Date of next meeting	
			<b>Action:</b>
50.	<b>Representations from the public.</b> <b>50.1 Planning Application for Blackmoor House, Moor Lane, Croyde.</b> A number of emails had been received from residents objecting to the Application, which were noted and considered before the Application was considered.  <b>50.2 Email regarding a site meeting by the owners of Down End Car Park.</b> Councillors were in favour of this to be held at the end of the season.		Clerk to advise
51.	<b>Apologies.</b> Councillor J Symonds due to technical problems.		
52.	<b>Declarations of Interest.</b> None announced.		
53.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 6 August 2020.</b> <b>Proposed by Councillor Beaumont to approve as a correct record.</b> <b>Seconded by Councillor Dr Williams and unanimously agreed.</b>		
5.4	<b>Reports</b> were received at the meeting on 6 August 2020 and will be on the Agenda for further details to be given at the next meeting on 27 August 2020.		
55.	<b>Planning.</b> <b>55.1 The following Planning Applications were considered:</b>		Clerk
	<b>71875</b> <b>Demolition of dwelling, adjoining garage &amp; out buildings, green house and erection of 3 no. dwellings with associated works at Blackmore House, Croyde.</b> Representations from members of the public were considered. Councillors were given the opportunity to speak about the Application.  <b>Proposed by Councillor Dr Williams to recommend refusal on the grounds of overdevelopment of the site, lack of information about wildlife, landscaping, boundaries, Design and Access Statement, highways and inadequacy of parking.</b> <b>If North Devon Council were minded to approve this Application, against the strong refusal of the Parish Council, to make a requirement for all of the properties within the development boundary to be permanent residential to comply with the Parish Council's emerging Neighbourhood Plan.</b> <b>Seconded by Councillor Tucker and unanimously agreed.</b>		
	<b>71904</b> <b>Extension &amp; alterations to dwelling at Sycamore Cottage, Georgeham.</b> <b>Proposed by Councillor Taffinder to recommend approval.</b> <b>Seconded by Councillor Mrs Luxton and unanimously agreed.</b>		

<p>71885</p>	<p><b>Variation of conditions 2 (approved plans) &amp; 3 (materials) attached to planning permission 60237 to allow for amended design at Four Winds, Georgeham.</b>  <b>Proposed by Councillor Dr Williams to recommend approval.</b>  <b>Seconded by Councillor Beaumont and unanimously agreed.</b></p>	
<p>71879</p>	<p><b>Consent for works to trees covered by a Tree Preservation Order in respect of removal of 1 Ash with 3 large stems and 1 single standing Ash tree – 3 Williamson Close, Georgeham.</b>  <b>Proposed by Councillor Gething to recommend refusal on the grounds that no reason has been given for the request and that the trees have a Tree Preservation Order, they are health and are valued in the landscape.</b>  <b>Seconded by Councillor Beaumont and unanimously agreed.</b></p>	
<p><b>55.2 Planning Correspondence.</b>  <b>55.2.1 Application 71851 – Ocean Pitch Campsite, Moor Lane, Croyde.</b> Georgeham Parish Council had been copied in to a letter to North Devon Council Planning Department from the Love Braunton group who supported the Application. The letter had been circulated to Councillors.   <b>55.2.1 Application 71879 – 3 Williamson Close, Georgeham.</b> Consent for works to trees covered by a Tree Preservation Order in respect of removal of 1 Ash with 3 large stems and 1 single standing Ash tree.  Georgeham Parish Council had been copied in to a letter to North Devon Council Planning Department from the Love Braunton group who objected to this Application for the removal of healthy trees for no apparent reason. The letter had been circulated to Councillors.</p>		
<p>56.</p>	<p><b>Finance.</b> There were no finance matters to discuss.</p>	
<p>56.</p>	<p><b>Items to discuss.</b>  <b>56.1 Higher Ham Cemetery.</b>  <b>56.1.1 Trees and shrubs planted in Higher Ham Cemetery.</b>  ⇒ It was noted that the Clerk had drafted a letter of apology to residents who have purchased a grave space confirming that the matter has been rectified.  ⇒ A diary note had been made for the Chairman and Vice Chairman to see the residents in September.  ⇒ Councillor Symonds was unable to confirm, because of absence, that arrangements are being made for the trees affecting a purchased grave space to be removed / replanted elsewhere and for the Cemetery Plan to be updated for new graves impacted by the trees to be removed from use.   Councillor Dr Williams reiterated that a wildflower meadow had previously been approved by the Parish Council, not the planting of trees and shrubs.   <b>56.2 Plans for the Pavilion at Georgeham Playing Field.</b>  The Clerk had confirmed to Woodward Smith that the Council had approved them to be in dialogue with the Buildings Regulations Officer in connection with the information required.   The Clerk had confirmed to Woodward Smith that the Council had approved the schedule of fees in relation to the above.   Councillor Tucker advised he had not been in touch with Woodward Smith regarding the plans for the Pavilion and in particular, in connection with the adult changing room and disabled toilet and to confirm that the Parish Council has agreed the plans in principle.   <b>56.3 Additional signage and a 20mph speed limit through the Parish.</b> It was noted that details of the signage had been sent to County Councillor Hughes together with further representations regarding a 20mph speed limit.   A reply had been received detailing the organisations to whom funding had been awarded. This did not include Georgeham Parish Council.  The Parish Council's representations for a 20mph speed limit throughout the Parish had not been taken on board and County Councillor Hughes' suggestion was that the Neighbourhood Highways</p>	

Clerk to make enquiries

	<p>Manager was contacted in this regard. The Clerk to make the arrangements for a site meeting during which data from the speed monitor would be presented and enquiries made as to the evidence required for a 20mph speed limit.</p> <p>Councillor Beaumont felt that the Parish Council should continue to be proactive, look at the designs and raising money to fund them. She suggested a small Working Group was formed which she would head, with Councillors Mrs Young and Mrs Luxton as part of the Group.</p> <p>Councillor Taffinder wished it to be known that he was against a blanket speed limit of 20mph throughout the Parish.</p> <p>Councillor Taffinder confirmed that two safety signs for North Buckland had been ordered.</p> <p><b>56.5 Newberry Road Project.</b> The Clerk had advised Mr D Morton that the Parish Council had approved the contractors recommended by him – Peter Bater and Matt Tuffnell.</p> <p>The Clerk had advised Mr D Morton that the Parish Council will fund the shortfall of £4,225 and asked that he arranged for the work to be done as soon as possible, by the beginning of the school year if possible.</p> <p>The Clerk had enquired to whom the cheque for the surplus should be made payable.</p> <p><b>56.6 Croyde Bus Shelter.</b> The Clerk had asked Woodward Smith for clarification about the options available for Professional Indemnity and Public Liability Insurance of Grenville Mann, the contractor appointed to do the structural design and a reply was awaited.</p> <p><b>56.7 Clerk's Contract of Employment.</b> Councillors further discussed the details of the document with a view to approving.</p> <p>Councillor Dr Williams asked:</p> <ul style="list-style-type: none"> <li>⇒ If the Parish Council had a Sickness and Absence Policy in force to which the Clerk advised it did not.</li> <li>⇒ How are press releases managed? The Clerk advised that she prepares an editorial for the Community Pages of the North Devon Journal and The Crydda giving details of items discussed and agreed at meetings</li> <li>⇒ What arrangements are made for items to be included on the website? The Clerk advised that these are sent to Mr J W Symonds (webmaster) and Councillor Gething.</li> </ul> <p><b>Councillor Tucker proposed that the Clerk's hours were increased to 57.5 hours per month, backdated to 1 April 2020 when a salary review takes place and that the Contract of Employment was approved. Seconded by Councillor Taffinder and unanimously agreed.</b></p> <p><b>56.8 Broadband in Georgeham Village Hall.</b> Discussion of Councillor Dr Williams' Report dated 29/7/20 was referred to the next meeting.</p>	<p>Clerk</p> <p>MB / JY/ TL</p> <p>Clerk to prepare for signing</p> <p>Next Agenda</p>
57.	<p><b>Items to note.</b></p> <p><b>57.1 North Devon Council.</b> The Clerk had advised the Parks Leisure and Culture Department that the provision of Pavilion at Georgeham Playing Field is still relevant.</p> <p><b>57.2 Utility Alliance Ltd.</b> The Clerk had informed the company that the Parish Council did not wish to proceed.</p> <p><b>57.3 R@M Utilities.</b></p>	

	<p>The Clerk had advised the company that the Parish Council does not have an objection to the work being done and has asked that they contact the Chairman giving 48 hours notice before the work is carried out, so that he can meet them on site</p> <p><b>57.4 Tree Planting Scheme.</b> A site meeting will be held in mid-September.</p> <p><b>57.5 Mr D Russell, Manager of Ilfracombe Town Ladies Football Team.</b> The Clerk had informed the Team that the Parish Council has no objection to them training on Georgeham Playing Field. In return, the Council would like them to take care of the goals and replace the nets.</p> <p><b>57.6 Kier - Notification of Road Closure.</b> Kier have applied for a Road Closure to complete SWW utility works between Millies Cottage and St George's House, Georgeham. These works, subject to approval from Devon Highways, will take place between 16 &amp; 27 November. All efforts will be made to maintain access to properties within the area of the suspension and minimize disruption.</p> <p><b>57.7 Potholes.</b> Councillor Taffinder had reported the two potholes in Orchardon Lane outside Darracott and had been given the Reference No. W201348556.</p> <p><b>57.8 Clerk's Leave.</b> 21 – 31 August 2020 with the exception of the evening of 27 August for the Parish Council Meeting. <b>Councillor Tucker proposed that the meeting scheduled for 27 August is not held and that the next meeting be held on Thursday, 3 September 2020 at 6pm by Zoom.</b> <b>Seconded by Councillor Beaumont and unanimously agreed.</b></p>	
58.	<p><b>Date of next Parish Council meeting. Thursday, 3 September 2020 at 6pm by Zoom.</b></p> <p>The meeting ended at 7.09pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Councillor Gething appointed Chairman for this meeting</b></li> <li>➤ <b>Minutes of the Parish Council Meeting held on 6 August 2020 by Zoom</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Increase in Clerk's hours and approval of Contract of Employment</b></li> <li>➤ <b>Next meeting to be moved from 27 August 2020 to 3 September 2020</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>	<p>Date:</p>	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 3 September 2020 at 6pm scheduled to last for a maximum of one hour.**

Sue Squire, Parish Clerk. 20 August 2020

The Clerk is on annual leave from 21 – 31 August 2020.

<b>No.</b>	<b>Item</b>										
1.	<p><b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.</p> <p><b>1.1 Representations regarding trader selling low quality surfing equipment from a white van in Moor Lane</b> which is having an impact on other surf shops, congestion in the area and environmental concerns. The Clerk has reported this to North Devon Council Licensing, Environmental Health and Trading Standards Departments, DCC Highways and the Police with the County and District Councillors copied in for information and possible assistance.</p> <p><b>1.2 Blocked drain at Byecross.</b> The Clerk has reported this to DCC Highways accompanied by photographs from the resident, and followed up by photographs from Councillor Taffinder.</p> <p><b>1.3 Camping in Croyde dunes resulting in large volumes of litter.</b> The resident is going to contact the owners of the beach but wanted the Parish Council to be aware.</p>										
2.	<b>Apologies.</b>										
3.	<b>Declarations of Interest.</b>										
4.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 13 August 2020.</b>										
5.	<p><b>Reports:</b></p> <p><b>5.1 County Councillor Mrs C Chugg.</b> First quarter written Report has been circulated to Councillors.</p> <p><b>5.2 District Councillors Mrs P Barker and Mrs J Chesters.</b></p> <p><b>5.3 Play Areas / Skateboard Park.</b> Councillors Taffinder / Gething / Tucker</p> <p><b>5.4 Neighbourhood Plan.</b> Councillor Beaumont</p> <p><b>5.5 Potholes.</b> Councillor Taffinder</p> <p><b>5.6 Additional signage / 20mph limit in the Parish.</b> Councillor Beaumont to report on the progress of the Working Group / site meeting with the Neighbourhood Highways Manager</p>										
6.	<p><b>Planning.</b></p> <p><b>6.1 To consider the following Planning Applications:</b></p> <table border="1" data-bbox="201 1588 1493 1901"><tbody><tr><td data-bbox="201 1588 363 1626">71974</td><td data-bbox="368 1588 1493 1626"><b>Erection of garden studio at Grey House, Putsborough</b></td></tr><tr><td data-bbox="201 1632 363 1671">71854</td><td data-bbox="368 1632 1493 1671"><b>Retrospective application for garden chalet to provide ancillary accommodation to main dwelling at Longleigh, Croyde</b></td></tr><tr><td data-bbox="201 1677 363 1715">71862</td><td data-bbox="368 1677 1493 1715"><b>Installation of low-rise photo-voltaic panels to 3 flat roofed areas of the existing property at 8 Orchard Grove, Croyde</b></td></tr><tr><td data-bbox="201 1722 363 1760">71808</td><td data-bbox="368 1722 1493 1760"><b>Retrospective application for erection of storage barn for equestrian lorry and equipment at land at Bottoms Lane, Georgeham</b></td></tr><tr><td data-bbox="201 1767 363 1805">71983</td><td data-bbox="368 1767 1493 1805"><b>Demolition of existing part-demolished house and erection of single dwelling house and associated works at Cliff House, Moor Lan, Croyde.</b></td></tr></tbody></table>	71974	<b>Erection of garden studio at Grey House, Putsborough</b>	71854	<b>Retrospective application for garden chalet to provide ancillary accommodation to main dwelling at Longleigh, Croyde</b>	71862	<b>Installation of low-rise photo-voltaic panels to 3 flat roofed areas of the existing property at 8 Orchard Grove, Croyde</b>	71808	<b>Retrospective application for erection of storage barn for equestrian lorry and equipment at land at Bottoms Lane, Georgeham</b>	71983	<b>Demolition of existing part-demolished house and erection of single dwelling house and associated works at Cliff House, Moor Lan, Croyde.</b>
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71983	<b>Demolition of existing part-demolished house and erection of single dwelling house and associated works at Cliff House, Moor Lan, Croyde.</b>										

Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.

## 6.2 Planning Correspondence.

**6.2.1 Certificate of Lawful Use or Development at Combas Farm has been issued by the Legal Department of North Devon Council.** A copy is attached for Councillors' information.

Planning correspondence received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.

7. **Finance. Balances.** To be tabled.

### 7.1 To approve the following payments:

<b>Mrs S Squire</b>	Broadband		2085	<b>£3.00</b>
<b>North Devon Council</b>	Salary recharge for August 2020		2086	<b>TBA</b>
<b>Mr T Squire</b>	Cleaning public toilets at Georgeham (August 2020)		2087	<b>£75.00</b>
<b>Mr S Wightman</b>	Invoice No. 259. Grounds maintenance August 2020		2088	<b>£750.00</b>
<b>The Design Shop</b>	Making two safety signs for North Buckland		2089	<b>£204.00</b>
<b>Came and Company</b>	Insurance renewal premium due on 1/10/20		2090	<b>£1,458.34</b>
<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. Taken on 1/9/20	Direct	Debit	<b>£19.00</b>
<b>Fasthosts</b>	Website hosting. To be taken on 10/9/20	Direct	Debit	<b>£8.40</b>

Invoices received for payment between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.

8. **Items to discuss.**

### 8.1 Higher Ham Cemetery.

#### 8.1 Trees and shrubs planted in Higher Ham Cemetery.

- ⇒ Councillor Symonds to confirm arrangements are being made for the trees affecting a purchased grave space to be removed / replanted elsewhere and for the Cemetery Plan to be updated for new graves impacted by the trees to be removed from use.

### 8.2 Plans for the Pavilion at Georgeham Playing Field.

The Clerk will update the meeting on:

- ⇒ Present position regarding dialogue between Woodward Smith and the Buildings Regulations Officer
- ⇒ Revised plans in connection with changing room / disabled toilet arrangements

### 8.3 Newberry Road Project.

A Report on the current situation will be given by the Clerk.

### 8.4 Croyde Bus Shelter.

The Clerk will update the meeting on options available for Professional Indemnity and Public Liability Insurance of Grenville Mann, the contractor appointed to do the structural design.

### 8.5 Broadband in Georgeham Village Hall.

To further discuss Councillor Dr Williams' Report dated 29/7/20.

### 8.6 Tree Planting Scheme – site meeting date to be arranged.

### 8.7 Meeting with owners of Down End Car Park – site meeting date to be arranged.

### 8.8 Risk Assessment by Georgeham Village Hall in order to re-commence face to face meetings.

It is understood that a deep clean has been carried out. The Hall is to be used for a wedding reception and possibly other Groups before the scheduled Parish Council meeting on 24 September but it is not intended that a Risk Assessment will be carried out.

This will make it difficult for a Parish Council meeting to be held as this is one of the criteria that has to be met, as well as a Risk Assessment being carried out by the Parish Council (both documents to be made available for the Council's files)

	<p>together with written reasons as to why a decision has been taken to hold a physical meeting when it is still being stressed to Councils that no physical meetings should be held.</p> <p><b>8.9 Devon Association of Local Councils.</b> To consider nominations for the Board of Directors. Details have yet to be received and will be forwarded to Councillors ahead of the meeting to study, if applicable.</p> <p><b>8.10 Ministry of Housing Communities and Local Government.</b> To consider a response to the consultation involving three documents comprising a Government White Paper in connection with changes to the planning system which have been forwarded to Councillors.</p> <p><b>8.11 District Councillor Mrs J Chesters</b> has been asked by the owners of the grocery shop at Pixie Dell, Braunton if she can source a site in the Croyde / Georgeham area to have a sign for their shop. They open early in the morning and stay open late in the evening and the owners are willing to pay for a space and licence that would need to be applied for. Any thoughts that Councillors have will be welcome.</p>
9.	<p><b>Items to note.</b></p> <p><b>9.1 Kier.</b> Notification of road closure to complete SWW utility works outside 2 Cloutmans Lane, Croyde, subject to approval from Devon Highways from 23 – 27 November 2020. Details were forwarded to Councillors on 14/8/20.</p> <p><b>9.2 Revised Contract of Employment for Mrs S Squire.</b> To note that North Devon Council Payroll Department have been advised of the increase in her hours, backdated to 1/4/20.</p>
10.	<p><b>To consider the adoption of the following Policies:</b>  Details have been forwarded to Councillors for studying ahead of the meeting.</p> <ul style="list-style-type: none"> <li>▪ <b>Sickness and Absence (New)</b></li> <li>▪ <b>Equal Opportunities (Updated version)</b></li> <li>▪ <b>Disciplinary Procedure (New)</b></li> <li>▪ <b>Data Protection (Updated version)</b></li> <li>▪ <b>Data Privacy (New)</b></li> <li>▪ <b>Subject Access Requests (New)</b></li> </ul>
11.	<p><b>Date of next Parish Council meeting. Thursday, 17 and / or 24 September 2020 at 6pm by Zoom or Georgeham Village Hall</b></p>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 3 September 2020 at 6pm by Zoom.**

**The meeting was adjourned at 7pm and reconvened on Tuesday, 8 September 2020 at 6pm.**

<p><b>Chaired by: Councillor J Symonds</b></p>	<p><b>Clerked by: Sue Squire</b></p>	
<p><b>Present: Councillors</b></p> <p><b>Mrs P Barker (District) (on 3/9/20 from Minute No. 64.1)</b>  <b>M Beaumont</b>  <b>J Symonds</b>  <b>M Taffinder</b>  <b>R Tucker (on 3/9/20)</b>  <b>Dr E Williams</b>  <b>Mrs J Young</b></p>	<p><b>Agenda: -</b>          Representations from the public          Apologies          Declarations of Interest          Approval of the Minutes of the mid monthly meeting held by Zoom on 13 August 2020          Reports          Planning          Finance          Items to discuss          Items to note          Adoption of Policies          Date of next Parish Council Meeting</p>	
		<p><b>Action:</b></p>
<p>59.</p>	<p><b>Representations from the public.</b></p> <p><b>59.1 Representations regarding trader selling low quality surfing equipment from a white van in Moor Lane</b> which is having an impact on other surf shops, congestion in the area and environmental concerns.          The Clerk had reported this to North Devon Council Licensing, Environmental Health and Trading Standards Departments, DCC Highways and the Police with the County and District Councillors copied in for information and possible assistance.</p> <p>A response from Devon and Cornwall Police stated that the Report had been recorded and the incident reference number is Log 356 21082020.          The incident had been passed to local officers to deal with and the aim was to have it actioned within 48 hours from 21 August.</p> <p>North Devon Council Customer Services Department have also acknowledged the report which has been passed to the Environmental Health Department for further investigation. The reply received is as follows: "NDC Licensing have no concerns as they do not issue street trading licenses and this would be for the attention of Highways and Trading Standards. The details have been sent to them also they would be able to look into this". In actual fact, the Clerk had already sent the information to them, so they have received it twice.</p> <p>It was noted that North Devon Council does not issue trading licences.</p> <p><b>59.2 Blocked drain at Byecross.</b> The Clerk had reported this to DCC Highways accompanied by photographs from the resident, and followed up by photographs from Councillor Taffinder.</p> <p>The Neighbourhood Highways Manager had advised that the site has been inspected and whilst the concerns are appreciated, it is not a defect under current policy. The jetter is hired in externally which is currently in high demand. Priority will be given to flooding property and primary network after the recent storms.</p> <p><b>59.3 Camping in Croyde dunes resulting in large volumes of litter.</b> The resident is going to contact the owners of the beach but wanted the Parish Council to be aware.</p> <p><b>59.4 Email objecting to the request for advertising the Pixie Dell Stores in Braunton in the Parish.</b>          The matter was further discussed under Minute No. 66.11.</p>	<p>Clerk to send the pictures to Cty Cllr Mrs Chugg</p>

	<p><b>59.5 Enquiry about allotments accessed from Cott Lane or Pathdown Lane.</b> The Clerk to advise that these are run by a private individual, with the name and address supplied.</p> <p><b>59.6 Objections regarding Planning Application 71808.</b> These will be taken into account when the Application is considered.</p> <p><b>59.7 Email observing that Ruda can operate Surfers Paradise on restricted numbers of days in different fields.</b> This year they have operated all their fields together for the usual time that they are open. Is this wrong, unless the rules have been changed? One field, 14 days, other fields 41 days. The Clerk to inform North Devon Council Enforcement, asking them to contact Ruda. Councillor Mrs Young will supply photographic evidence.</p> <p><b>59.7 Details of the North Devon Marathon planned for 27 September 2020.</b> Noted.</p>	<p>Clerk</p> <p>Clerk / JY</p>
60.	<p><b>Apologies.</b> For the meeting on 3/9/20: Councillors Gething and Mrs Luxton For the meeting on 8/9/20: Councillors Mrs Barker and Tucker</p>	
61.	<p><b>Declarations of Interest.</b> Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 64 .1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p>Councillor Mrs Luxton declared a Prejudicial Interest in Minute No. 66.11 – additional signage in the village promoting Pixie Dell Stores, Braunton.</p>	
62.	<p><b>Approval of the Minutes of the mid monthly meeting held by Zoom on 13 August 2020.</b></p> <p><b>Proposed by Councillor Beaumont to approve as a correct record.</b> <b>Seconded by Councillor Taffinder and unanimously agreed.</b></p> <p>Councillor Symonds will visit the Clerk to sign the Minutes in respect of the meetings held remotely since March 2020 to bring the situation up to date.</p>	<p>JS</p>
63.	<p><b>Reports:</b></p> <p><b>63.1 County Councillor Mrs C Chugg.</b> First quarter written Report had been circulated to Councillors.</p> <p><b>63.2 District Councillors Mrs P Barker and Mrs J Chesters.</b> No report received.</p> <p><b>63.3 Play Areas / Skateboard Park. Councillors Taffinder / Gething / Tucker</b> <b>The Play parks were in order fine at Croyde and Georgeham.</b></p> <p><b>Skateboard Park.</b> Councillor Gething is dealing with the protocol for CCTV and lighting. To be an item on the next Agenda.</p> <p><b>63.4 Neighbourhood Plan. Councillor Beaumont</b> advised the situation was unchanged from the last Report.</p> <p><b>63.5 Potholes. Councillor Taffinder</b> had circulated a report, as follows: Potholes in Orchardon Lane have been filled, but the hole at Hartnells (just above Heddon Mill - W201348143) has not been done; I reported it on 6 Aug. There's a new pothole in Bottoms Lane which I will report shortly.</p> <p>Flooding/blocked drain at Byecross Pool has not been addressed yet. It's been a problem on and off for years (hence the name) and it really does need sorting out.</p>	<p>The over-flowing litter bin at Georgeham to be dealt with by RT</p> <p>Next Agenda</p>

**63.6 Additional signage / 20mph limit in the Parish.** Councillor Beaumont advised that the Working Group / site meeting with the Neighbourhood Highways Manager had yet to take place.

64.

**Planning.**

**64.1 The following Planning Applications were considered:**

Clerk

<b>71974</b>	<p><b>Erection of garden studio at Grey House, Putsborough.</b>  <b>To reply: Georgeham Parish Council is minded to approve but questions why further drainage is required in the property for toilet facilities</b>  <b>The Foul Drainage Assessment does not make this clear.</b></p>
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<b>71854</b>	<p><b>Retrospective application for garden chalet to provide ancillary accommodation to main dwelling at Longleigh, Croyde.</b>  <b>Proposed by Councillor Dr Williams to recommend refusal. Seconded by Councillor Beaumont and unanimously agreed.</b>          The following grounds for refusal was drafted by Councillor Dr Williams, circulated to Councillors and approved under the terms of the Business Continuity Plan.</p>
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**Georgeham Parish Council recommend that permission to site separate garden chalet accommodation at the rear of Longleigh be refused on the following grounds:**

1. **Overdevelopment and over use of the property out of keeping with the location and setting - The back garden of Longleigh is adjacent to the fields that form the base of the coastal slopes and coombes that peak at the ridge of Saunton Down. These are a key feature of the North Devon Coast AONB. The applicant is in the process of building a 7 bedroom, large scale and mass, dwelling on the property, to replace the more modest residential dwelling that existed before. The addition of chalet accommodation in the garden represents over development and over use of the property given the provision that will be delivered by the new build house.**
2. **Insufficient car parking and turning space to meet the additional chalet accommodation and impact of increased vehicle movements accessing and egressing the main Croyde Road, which access point is near to the bus stop**
3. **Concerns regarding possible change of use/prohibited uses – The scale of the provision in the new dwelling (7 bedrooms) combined with additional chalet accommodation in the garden indicates possible commercial use. Other representations received on this application refer to restrictions on the title to the land in question and which can be publicly viewed via HM Land Registry. It is noted that there are restrictions on the outbuildings that can be erected. A separate structure in the garden which provides accommodation is not included in the list of permitted structures. Further, there is a restriction prohibiting business or trade of any kind on the land.**

**It is noted that the planning application includes proposed plans for planting in the garden. This should not be used as a reason supporting the granting of this planning application. Parts of original hedging have been removed by the applicant in the first place, planting improvements should be made in any event to help address this regardless of any planning application, using native species that thrive in this area.**

71862	<p>Installation of low-rise photo-voltaic panels to 3 flat roofed areas of the existing property at 8 Orchard Grove, Croyde  Proposed by Councillor Tucker to recommend approval.  Seconded by Councillor Mrs Barker and unanimously agreed.</p>
71808	<p>Retrospective application for erection of storage barn for equestrian lorry and equipment at land at Bottoms Lane, Georgeham  Proposed by Councillor Tucker to recommend refusal on the grounds that the building is too big, too high, there is no justification on economic terms and that it has been erected without permission.  Seconded by Councillor Taffinder and unanimously agreed.</p>
71983	<p>Demolition of existing part-demolished house and erection of single dwelling house and associated works at Cliff House, Moor Lane, Croyde.  Proposed by Councillor Beaumont that Georgeham Parish Council is minded to approve.  Seconded by Councillor Mrs Barker.</p> <p>Proposed by Councillor Dr Williams to recommend refusal.  Seconded by Councillor Mrs Young.</p> <p>Vote: To recommend refusal 3  To recommend approval 4 carried</p> <p>Under the conditions of the Business Continuity Plan, Councillor Dr Williams drafted the following response which was circulated to and approved by Councillors.</p> <p>Georgeham Parish Council recommend that permission be granted provided that:</p> <ol style="list-style-type: none"> <li>1. A proper preliminary ecological survey is submitted by a qualified ecologist with recommendations for light specifications to ensure there is no excessive illumination in the surrounding area; and</li> <li>2. A net biodiversity gain can be properly demonstrated</li> </ol>
<p>Applications received between the publication of the Agenda and the meeting date were included on a Supplementary Agenda.</p>	
72028	<p>Erection of 4 dwellings at land adjacent to Leadengate House, Croyde Road, Croyde.  Proposed by Councillor Beaumont to recommend refusal.  Seconded by Councillor Symonds and unanimously agreed.</p> <p>Under the conditions of the Business Continuity Plan, Councillors Mrs Young and Dr Williams drafted the reply which was circulated to and approved by Councillors.</p> <ol style="list-style-type: none"> <li>1. Overdevelopment – the proposals represent high density, large mass buildings and infrastructure inappropriate to its location in the AONB. There is insufficient green amenity space, commensurate with the number of people, each of the dwellings can house. The garden sizes are not in keeping with similar houses along that particular stretch of road, neither are the number of storeys that the houses have. Houses in that area have two storeys not three. The proposals include houses positioned close up to the road side boundary. Again this is not in keeping;</li> <li>2. Design – There is no acknowledgment of the nature and position of the site which is currently a field that backs onto other green fields forming the coastal slopes and coombes that peak at the ridge of Saunton Down. These are a key feature of the North Devon Coast</li> </ol>

	<p>AONB and should be treated in planning decisions as such. The proposed three storey houses are not appropriate given the significant adverse impact they will have on the AONB. Three storeys of height, in close proximity to the road and pavements from which the AONB is viewed will overwhelm if not obliterate some of the usual vistas of the green slopes and combes you would have walking or driving along the road. The impression created by this development is one of overbearing conurbation with high large mass houses looming over everything in the immediate vicinity. This development does not “enhance or conserve” it quashes.</p> <p>3. Biodiversity - Although a Biodiversity Net Gain calculation has been provided, and the ecological survey is recent, the Gain is minimal and would depend on implementation of a suitable Management Plan over several years, if not decades, to ensure that the hay meadows and hedges mentioned deliver this Gain. No such Management Plan is provided with the application.</p> <p>4. Housing Needs – the proposals do not meet the housing needs within the stated policies of the locality. The proposal does not comply with Policy GEO of the Local Plan which provides:  <i>The local community has a vision for the parish that seeks to maintain the character and appearance of the area, for the benefit of both residents and visitors alike, while adopting a positive approach to development well related to the villages that will address local housing and community needs. The natural environment, local community and its facilities are particularly valued.</i>  The emerging Neighbourhood Plan specifies that new dwellings within the development line be for permanent residential use.</p>	
72011	<p><b>Outline application for erection of two dwellings with some matters reserved (appearance, landscaping, layout and scale) at The Garden, Sandy Lane, Croyde.</b>  Proposed by Councillor Symonds to recommend approval.  Seconded by Councillor Mrs Barker.  The following comment to be made: In accordance with the emerging Neighbourhood Plan, the building should be used for permanent residential use and a Net Gain assessment carried out.</p>	
72044	<p><b>Demolition of garage and creation of extension to form garage, oils storage and bedroom extension at 3 Lane Head Close, Croyde.</b>  Proposed by Councillor Beaumont to recommend approval.  Seconded by Councillor Taffinder and unanimously agreed.</p>	
<p><b>64.2 Planning Correspondence.</b>  <b>64.2.1 Certificate of Lawful Use or Development at Combas Farm had been issued by the Legal Department of North Devon Council.</b> A copy had been forwarded to Councillors for information.  The following Planning correspondence was received between the publication of the Agenda and the meeting date and included on a Supplementary Agenda.  <b>Letter from the Love Braunton Group objecting to Application 71875 – demolition of dwelling, adjoining garage &amp; out buildings, green house and erection of 3 no. dwellings with associated works at Blackmore House, Croyde.</b> Noted.  <b>64.2.2 It is alleged that the owners of May Cottage, Georgeham are encroaching onto publicly owned land.</b></p>		

Clerk to  
inform NDC  
Enforcement  
Dept

65.

**Finance. Balances. Lloyds Bank Treasurers Account as at 3 September 2020: £43,161.97**  
**Lloyds Bank Business Instant Access Savings Account as at 3 September 2020: £12,077.63**

**65.1 The following payments were approved and authorised**  
**Proposed by Councillor Symonds**  
**Seconded by Councillor Taffinder**

<b>Mrs S Squire</b>	Broadband		2085	<b>£3.00</b>
<b>North Devon Council</b>	Salary recharge for August 2020		2086	<b>1438.88</b>
<b>Mr T Squire</b>	Cleaning public toilets at Georgeham (August 2020)		2087	<b>£75.00</b>
<b>Mr S Wightman</b>	Invoice No. 259. Grounds maintenance August 2020		2088	<b>£750.00</b>
<b>The Design Shop</b>	Making two safety signs for North Buckland		2089	<b>£204.00</b>
<b>Came and Company</b>	Insurance renewal premium due on 1/10/20		2090	<b>£1,458.34</b>
<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. Taken on 1/9/20	Direct	Debit	<b>£19.00</b>
<b>Fasthosts</b>	Website hosting. To be taken on 10/9/20	Direct	Debit	<b>£8.40</b>

Invoices received for payment between the publication of the Agenda and the meeting date were included on a Supplementary Agenda.

**65.2 Councillor Mrs Barker asked Councillors to support the Croyde Surf Life Saving Club's future plans for a new building at the back of the National Trust property 'Sandleigh'.**

By submitting the Planning Application through the Parish Council, where a 50% reduction in planning application fees is applicable, this would have the effect of the Surf Life Saving Club saving money.

Councillors were in total agreement with this and the Clerk to liaise with the Club in this regard.

**65.3 Business Rate Relief Grant.** During the Clerk's leave, she received an urgent email from North Devon Council regarding a grant that was available to Georgeham Parish Council where the deadline for applications was 28 August 2020. She broke into her leave to attend to this by telephoning the officer and emailing by 28 August to ensure that the email was treated as the application.

On 1 September, when Mrs Squire was back at her desk, further progress was made in respect of a grant for which Georgeham Parish Council is eligible under the Business Rate Relief Scheme, which is applied in respect of Higher Ham Cemetery and claimed on behalf of the Parish Council by the Clerk each year.

As a result, the amount of £10,000.00 has been applied for and will be received. On making enquiries, Mrs Squire was advised that the money can be used for Parish Council purposes.

The meeting was adjourned at this point and the remainder of the Agenda covered at a re-convened meeting held on Tuesday, 8 September 2020.

Clerk

Clerk

66.

The items were discussed at a re-convened meeting on Tuesday, 8 September 2020 at 6pm by Zoom.

**Items to discuss.**

**66.1 Higher Ham Cemetery.**

**66.1 Trees and shrubs planted in Higher Ham Cemetery.**

JS

<p>⇒ Councillor Symonds confirmed that arrangements are being made for the trees affecting a purchased grave space to be removed / replanted elsewhere and for the Cemetery Plan to be updated for new graves impacted by the trees to be removed from use.</p>	<p>Next Agenda</p>
<p><b>66.2 Plans for the Pavilion at Georgeham Playing Field.</b>  The Clerk advised that Woodward Smith had been reminded to provide an update for:</p> <p>⇒ Present position regarding dialogue between Woodward Smith and the Buildings Regulations Officer</p> <p>⇒ Revised plans in connection with changing room / disabled toilet arrangements</p>	<p>Next Agenda</p>
<p><b>66.3 Newberry Road Project.</b> The Clerk requested permission to confirm to Mr P Staunton, Diocese of Exeter that the Parish Council has agreed to proceed.  <b>Proposed by Councillor Dr Williams, Seconded by Councillor Beaumont and unanimously agreed.</b>  Mr D Morton had advised that the grant application to the DCC Community Chest had been unsuccessful.  The grant application to the Area for Outstanding Natural Beauty Sustainable Development Fund would be known by mid September.</p>	<p>Clerk</p>
<p><b>66.4 Croyde Bus Shelter.</b>  The Clerk advised that no reply had been received from Woodward Smith on options available for Professional Indemnity and Public Liability Insurance of Grenville Mann, the contractor appointed to do the structural design.  Councillors gave the Clerk permission to approve the figures without the need to make further enquiries from them.</p>	<p>Clerk</p>
<p><b>66.5 Broadband in Georgeham Village Hall.</b> Councillor Dr Williams had circulated a Report dated 29/7/20 and the details were discussed.</p> <ul style="list-style-type: none"> <li>• Councillor Beaumont felt it would be helpful for an internet connection link direct to Planning Applications when physical meetings are held again via the screen in the Village Hall.</li> <li>• A properly connected phone line was required as a result of a recent trial</li> <li>• It was noted that Airband will be connecting the village with broadband in the near future</li> <li>• BT can do the installation and provide a router free of charge if the Parish Council commit to a time limited contract</li> <li>• Miss I Jones has no objections for the Parish Council to make arrangements for the installation as long as it takes full responsibility</li> </ul>	<p>Clerk</p>
<p><b>Proposed by Councillor Dr Williams to proceed with internet in Georgeham Village Hall, with no phone. Seconded by Councillor Beaumont and unanimously agreed.</b>  The Clerk to follow this up with BT and Councillor Symonds will meet the engineers on site when they are on site to fix it.</p>	<p>JS</p>
<p><b>66.6 Tree Planting Scheme.</b> The site meeting to discuss this further was fixed for Monday, 14 September 2020 at 11am, involving all Councillors and meeting at Georgeham Village Green.</p>	<p>All Cllrs</p>
<p><b>66.7 Meeting with owners of Down End Car Park.</b> The site meeting to be on Monday, 14 September 2020 at 12.30pm.</p>	<p>Clerk to advise Mr Hare</p>
<p><b>66.8 Risk Assessment by Georgeham Village Hall in order to re-commence face to face meetings.</b>  It is understood that a deep clean has been carried out. The Hall is to be used for a wedding reception and possibly other Groups before the scheduled Parish Council meeting on 24 September but it is not intended that a Risk Assessment will be carried out.  This will make it difficult for a Parish Council meeting to be held as this is one of the criteria that has to be met, as well as a Risk Assessment being carried out by the Parish Council (both documents to</p>	

<p>be made available for the Council's files) together with written reasons as to why a decision has been taken to hold a physical meeting when it is still being stressed to Councils that no physical meetings should be held.</p> <p><b>66.9 Devon Association of Local Councils.</b> Nominations for the Board of Directors. Details have yet to be received and will be forwarded to Councillors ahead of the meeting to study, if applicable. No further information had been received from the DALC and matter was not discussed.</p> <p><b>66.10 Ministry of Housing Communities and Local Government.</b> Councillors considered a response to the consultation involving three documents comprising a Government White Paper in connection with changes to the planning system which had been forwarded to Councillors.</p> <p>Councillor Dr Williams had drafted a response to two of the documents. She asked about land ownership and enquired if Councillors were in agreement that everything is in the public domain and if it is not on the Land Registry records, it should be, and in addition, the name of the developer. This was confirmed.</p> <p><b>Proposed by Councillor Mrs Young that Councillor Dr Williams should submit Georgeham Parish Council's response in respect of the two documents on behalf of the Parish Council, seconded by Councillor Symonds and unanimously agreed.</b></p> <p>Thanks were expressed to Councillor Dr Williams for her work on this item. and Councillors were in agreement for her to submit this on behalf of the Parish Council.</p> <p>The third document was in connection with current changes and affordable housing, which Councillor Mrs Luxton will complete and submit.</p> <p><b>66.11 District Councillor Mrs J Chesters</b> had been asked by the owners of the grocery shop at Pixie Dell, Braunton if she can source a site in the Croyde / Georgeham area to have a sign for their shop. They open early in the morning and stay open late in the evening and the owners are willing to pay for a space and licence that would need to be applied for. Any thoughts that Councillors have would be welcome.</p> <p><b>Councillor Mrs Luxton declared a Prejudicial Interest as she works in the Post Office. She did not take part in the discussion, decision or voting.</b></p> <p>There had been a lot of representations from the public, including an email which had been raised under Minute No. 59.4. Additionally, it was felt there were enough signs and local businesses should be promoted and supported.</p> <p><b>66.12 Grit Salt.</b> Councillors considered that further supply was required in preparation for the Winter, to be delivered to the home of the Snow Warden, Councillor Tucker.</p> <p><b>66.13 DCC Public Consultation of the updated Local Flood Risk Management Strategy.</b> Email dated 24/8/20 and circulated to Councillors on 1/9/20. The consultation ends on 15/10/20.</p> <p><b>66.14 Broken sign at Longland Lane, Georgeham.</b> Councillor Taffinder had supplied a picture of this. The Clerk to report to North Devon Council who are responsible for the provision of street name signs, sending the photograph as evidence.</p> <p><b>66.15 Hedgebank and wall bulldozed out at the Upcott T Junction.</b> An ancient hedgebank has been demolished and a picture of the details had been supplied by Councillor Taffinder. Councillor Dr Williams advised that if planning consent had been given, it could be done to a width of 9m wide. Councillors noted that it is illegal to go through an ancient hedgebank and the Clerk to report this to North Devon Council Enforcement Department with the photograph as evidence.</p>	<p>EW</p> <p>TL</p> <p>Clerk to advise JC</p> <p>Clerk to order 1 tonne</p> <p>Next Agenda</p> <p>Clerk</p> <p>Clerk</p>
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	<p><b>66.16 Councillor Dr Williams drew Councillors' attention to a Petition on hedgebanks.</b>  This addressed the issue discussed in Minute No. 66.15 and a replacement should be on a like for like basis.  Councillor Beaumont confirmed that this item has been written into the emerging Neighbourhood Plan.  Councillor Beaumont advised that CARA (Croyde Area Residents Association) are discussing walking the boundaries and mapping hedgebanks to identify what has been destroyed over time.</p>	
67.	<p><b>Items to note.</b></p> <p><b>67.1 Kier.</b> Notification of road closure to complete SWW utility works outside 2 Cloutmans Lane, Croyde, subject to approval from Devon Highways from 23 – 27 November 2020. Details were forwarded to Councillors on 14/8/20.</p> <p><b>67.2 Revised Contract of Employment for Mrs S Squire.</b> It was noted that North Devon Council Payroll Department have been advised of the increase in her hours, backdated to 1/4/20.</p> <p><b>67.3 DCC email dated 21/8/20 with attachment regarding a community briefing in connection with the roll out of Airband and CDS's (Connecting Devon and Somerset) fibre roll out programme.</b> It shows the communities that will be covered within the programme as well as the communities already benefitting from the fibre programme. <i>Noted.</i>  There is concern about what is actually going to be done.</p> <p><b>67.4 Training.</b> It was noted that Councillor Dr Williams has been booked onto a DALC webinar 'Changes in Planning Law' on 17/9/20 at a cost of £18.00.  Councillor Beaumont also asked to be booked onto the same course.</p> <p><b>67.5 DALC AGM – 7/10/20.</b> Councillors had been forwarded the details in an email from the DALC. Councillor Dr Williams will represent Georgeham Parish Council and provide a Report on her attendance.</p> <p><b>67.6 Instructions from the Chairman.</b>  The Clerk had reported an abandoned vehicle in Georgeham car park to North Devon Council. A case has been raised for investigation by an Environmental Health Officer and the reference is WK/202003613.  Due to an increase in enquiries and reduced staffing and resources due to Coronavirus, dealing with enquiries will take longer than usual.</p> <p><b>67.7 Message from County Councillor Mrs Caroline Chugg.</b>  She has been requested to give £1,000 of her Locality Grant allocation to the National Trust to create a Community Orchard and she just wanted to make sure Councillors did not have any objection as she was aware that the Parish Council was hoping to receive some funding from her allocation for the Newberry Road project.  The Clerk has replied that it is entirely up to her as to how she allocates her budget and will be very grateful for any sum she is able to give to Georgeham.</p> <p><b>67.8 Improvement to surface of Cunnicott Lane.</b> It was understood that the hardcore will be laid when the relevant machine is available.</p>	Clerk
68.	<p><b>Councillors considered the adoption of the following Policies:</b>  Details had been forwarded to Councillors for studying ahead of the meeting.</p> <ul style="list-style-type: none"> <li>▪ <b>Sickness and Absence (New)</b></li> <li>▪ <b>Equal Opportunities (Updated version)</b></li> <li>▪ <b>Disciplinary Procedure (New)</b></li> <li>▪ <b>Data Protection (Updated version)</b></li> <li>▪ <b>Data Privacy (New)</b></li> </ul>	Clerk to update with date of adoption

	<ul style="list-style-type: none"> <li>▪ <b>Subject Access Requests (New)</b></li> </ul> <p>Proposed by Councillor Beaumont  Seconded by Councillor Symonds subject to amendment to the Sickness and Absence Policy, page 7, making it clear that a Medical Certificate is required.</p>	
69.	<p><b>Date of next Parish Council meeting. Thursday, 17 September 2020 at 6pm by Zoom.</b></p> <p>Councillors Gething and Mrs Luxton gave their apologies.</p> <p>The meeting ended at 6.53pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the Parish Council Meeting held on 13 August 2020</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Confirmation to be given to the Diocese of Exeter that the Parish Council had agreed to proceed with the Newberry Road Project</b></li> <li>➤ <b>Arrangements to be made for broadband to be installed in Georgeham Village Hall with no phone and responsibility for the installation and other costs to be borne by the Parish Council</b></li> <li>➤ <b>Councillor Dr Williams to submit the response on behalf of the Parish Council to the Ministry of Housing Communities and Local Government White Paper consultation (first two documents)</b></li> <li>➤ <b>Sickness and Absence Policy</b></li> <li>➤ <b>Equal Opportunities Policy</b></li> <li>➤ <b>Disciplinary Procedure Policy</b></li> <li>➤ <b>Data Protection Policy</b></li> <li>➤ <b>Data Privacy Policy</b></li> <li>➤ <b>Subject Access Requests Policy</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed:  Chair of Georgeham Parish Council.</p>	<p>Date:</p>	

**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 17 September 2020 at 6pm** scheduled to last for a maximum of one hour.

**Joining instructions:**



<https://us02web.zoom.us/j/89541711159?pwd=d2t2VUdlcFhWVjRscXF3M3NLbHI5dz09>

Meeting ID: 895 4171 1159 | Passcode: 461552

Sue Squire, Parish Clerk. 12 September 2020

No.	Item		
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details, due to time restriction of the meeting.		
2.	<b>Apologies.</b> Councillors Gething and Mrs Luxton		
3.	<b>Declarations of Interest.</b>		
4.	<b>Approval of the Minutes of the mid monthly meeting held by Zoom on 3 September 2020 and the reconvened meeting to discuss the remainder of the items on the Agenda on 8 September 2020.</b>  The Chairman has signed the Minutes from February 2020 to 13 August 2020 (11 meetings).		
5.	<b>Reports:</b> As Reports were received for the meeting on 3/9/20, this item will be included on the next Agenda. <b>5.1 Skateboard Park. To note that Councillor Gething is dealing with the protocol for CCTV and lighting.</b>		
6.	<b>Planning.</b> <b>6.1 To consider the following Planning Applications:</b> <table border="1" data-bbox="201 1238 1493 1308"><tr><td data-bbox="201 1238 363 1308">72029 / 72028</td><td data-bbox="363 1238 1493 1308">Listed Building Consent and Full Planning Application for alterations to existing dwelling at Vention House, Putsborough.</td></tr></table> Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.  <b>6.2 Enforcement.</b> ⇒ <b>Details of alleged extension of camping days at Surfers Paradise forwarded, together with photographic evidence to North Devon Council Enforcement Department</b> ⇒ <b>Details of alleged encroachment onto publicly owned land from May Cottage has been given to North Devon Council Enforcement Department</b> ⇒ <b>Details of hedgebank and wall bulldozed out at the Upcott T Junction.</b> To note that the Clerk has reported this to North Devon Council Enforcement Department together with photographic evidence.  <b>6.3 Planning Application – Croyde Surf Life Saving Club.</b> To note that the Clerk has been in touch with the Club regarding the Planning Application to be submitted in the name of Georgeham Parish Council and has been advised that the National Trust require the plans to be slightly amended before the details will be ready to submit to North Devon Council.	72029 / 72028	Listed Building Consent and Full Planning Application for alterations to existing dwelling at Vention House, Putsborough.
72029 / 72028	Listed Building Consent and Full Planning Application for alterations to existing dwelling at Vention House, Putsborough.		
7.	<b>Finance.</b>		



	<p><b>7.1 2019/20 Audit.</b> Councillors will be circulated with the Report from the internal auditor. The paperwork has been submitted to the external auditors and confirmation that the audit has been completed is awaited.</p> <p><b>7.2 EDF Energy.</b> To note that the sum of £89.00 will be collected by direct debit on 18/9/20 for electricity supply to the car park. To note that the sum of £85.81 will be collected by direct debit on 18/9/20 for electricity supply to the public toilets and bus shelter.</p> <p><b>7.3 Business Rate Relief Grant.</b> To note that the sum of £10,000 has been credited to the Treasurers Account from North Devon Council as a result of the successful grant application.</p>
8.	<p><b>Items to discuss.</b></p> <p><b>8.1 Higher Ham Cemetery.</b> <b>Report by the Parish Clerk following a visit to the Cemetery on 11/9/20 will be circulated to Councillors separately.</b> To consider the recommendations contained in the Report which, in part, are as a result of the internal audit and also an audit of the grave spaces. To also consider removal of further trees and shrubs for ease of maneuverability for Hearses.</p> <p>Councillor Symonds to advise if he and Councillor Tucker have visited Mr and Mrs Hakin.</p> <p>Councillor Symonds to advise if he has arranged for the trees and shrubs to be removed.</p> <p><b>8.2 Plans for the Pavilion at Georgeham Playing Field.</b> The Clerk will update the meeting on: ⇒ Present position regarding dialogue between Woodward Smith and the Buildings Regulations Officer ⇒ Revised plans in connection with changing room / disabled toilet arrangements</p> <p><b>8.3 Newberry Road Project.</b> To note that the Clerk has confirmed to Mr P Staunton, Diocese of Exeter that the Parish Council has agreed to proceed.</p> <p><b>8.4 Croyde Bus Shelter.</b> The Clerk will update the meeting on the present position and with particular regard to the contractor's Professional Indemnity Limit and Public Liability cover.</p> <p><b>8.5 Broadband in Georgeham Village Hall.</b> To note that the Clerk will have contacted BT by the meeting date and will give a report.</p> <p><b>8.6 Tree Planting Scheme.</b> To receive details of the site meeting on 14/9/20.</p> <p><b>8.7 Meeting with owners of Down End Car Park.</b> To receive details of the site meeting on 14/9/20.</p> <p><b>8.8 DCC Public Consultation of the updated Local Flood Risk Management Strategy.</b> This item was deferred from the meeting on 8/9/20. Email dated 24/8/20 and circulated to Councillors on 1/9/20 refers. The consultation ends on 15/10/20.</p> <p><b>8.9 DALC AGM 7/10/20.</b> Councillor Dr Williams has registered to attend to represent Georgeham Parish Council. To give Councillor Dr Williams voting rights on behalf of the Parish Council at this event.</p>
9.	<p><b>Items to note.</b></p> <p><b>9.1 Blocked drain at Byecross.</b> To note that the Clerk has sent pictures to County Councillor Mrs C Chugg for following up, after DCC Highways advised that the jetter cannot be deployed to the area for the time being as it is dealing with other roads considered to be of more importance.</p> <p><b>9.2 Overflowing litter bin at Georgeham Play Park.</b> Councillor Tucker to confirm that this has been emptied.</p>

	<p><b>9.3 Ministry of Housing Communities and Local Government.</b> To note that Councillor Dr Williams has submitted a response to the consultation in respect of the first two documents on behalf of the Parish Council.</p> <p><b>9.4 Signage for Pixie Dell Stores, Braunton.</b> To note that District Councillor Mrs Chesters has been advised that permission for signage has not been given and that the resident who made representations objecting to this has also been advised.</p> <p><b>9.5 Allotments in Croyde.</b> To note that the resident who made representations has been given the contact details.</p> <p><b>9.6 Policies adopted at the last meeting.</b> To note that these have been finalized with the date of adoption and clarification of the Sickness and Absence Policy in relation to a medical certificate included.</p> <p><b>9.7 Grit Salt for Winter preparation.</b> To note that the Clerk has ordered 1 tonne to be delivered to the home of the Snow Warden, Councillor R Tucker.</p> <p><b>9.8 Broken sign at Longlands Lane.</b> To note that the Clerk has reported this supplying photographic evidence.</p> <p><b>9.9 Training.</b> To note that Councillor Beaumont has been booked on to the DALC webinar 'Changes in Planning Law' on 17/9/20 at a cost of £18.00. Councillor Dr Williams is attending the same course.</p>
10.	<p><b>Policies.</b> To consider the adoption of the following Policies which will be circulated to Councillors ahead of the meeting to study:</p> <ul style="list-style-type: none"> <li> Lone Working Policy</li> <li> Retention of Documents Policy</li> </ul>
11.	<p><b>Date of next Parish Council meeting. Thursday, 1 October 2020 by Zoom at 6pm.</b> It is necessary for Zoom meetings to continue in the light of new regulations issued by the government on 9/9/20 where gatherings of more than 6 people are banned with effect from 14/9/20.</p>



	<p>There was a discussion whether the Skatepark should be locked at night and Councillor Tucker will engage in a further conversation. 2' higher than existing fence.</p> <p>The Clerk had recommended that Councillor Gething has a DBS (Disclosure and Barring Service) check which he can do himself at a cost of £84. <b>Proposed by Councillor Mrs Young that the cost is reimbursed to Councillor Gething. Seconded by Councillor Dr Williams and unanimously agreed.</b></p> <p><b>Proposed by Councillor Beaumont that the Parish Council should have a Policy in relation to the Skateboard Park. Seconded by Councillor Mrs Young and unanimously agreed.</b></p>	<p>RT</p> <p>JG</p> <p>Clerk to research</p>		
75.	<p><b>Planning.</b> <b>75.1 The following Planning Applications were considered:</b></p> <table border="1" data-bbox="231 683 1321 1079"> <tr> <td data-bbox="231 683 379 1079">72079 / 72078</td> <td data-bbox="379 683 1321 1079"> <p><b>Listed Building Consent and Full Planning Application for alterations to existing dwelling at Vention House, Putsborough.</b></p> <p><b>Proposed by Councillor Tucker to reply as follows: Georgeham Parish Council is minded to approve but concern is expressed about the central picture window which we believe could well be out of scale and too large, and would affect the seascape.</b></p> <p><b>Vote: 5 in favour. 1 against. Carried.</b></p> <p>The meeting was advised that residents in Sandy Lane have received letters about the Application which do not apply. The Clerk to enquire if residents at Vention received notification.</p> </td> </tr> </table> <p><b>75.2 Enforcement.</b></p> <ul style="list-style-type: none"> <li>⇒ <b>Details of alleged extension of camping days at Surfers Paradise forwarded, together with photographic evidence to North Devon Council Enforcement Department</b></li> <li>⇒ <b>Details of alleged encroachment onto publicly owned land from May Cottage has been given to North Devon Council Enforcement Department</b></li> <li>⇒ <b>Details of hedgebank and wall bulldozed out at the Upcott T Junction.</b> It was note that the Clerk had reported this to North Devon Council Enforcement Department together with photographic evidence.</li> </ul> <p><b>75.3 Planning Application – Croyde Surf Life Saving Club.</b> It was noted that the Clerk had been in touch with the Club regarding the Planning Application to be submitted in the name of Georgeham Parish Council and has been advised that the National Trust require the plans to be slightly amended before the details will be ready to submit to North Devon Council.</p>	72079 / 72078	<p><b>Listed Building Consent and Full Planning Application for alterations to existing dwelling at Vention House, Putsborough.</b></p> <p><b>Proposed by Councillor Tucker to reply as follows: Georgeham Parish Council is minded to approve but concern is expressed about the central picture window which we believe could well be out of scale and too large, and would affect the seascape.</b></p> <p><b>Vote: 5 in favour. 1 against. Carried.</b></p> <p>The meeting was advised that residents in Sandy Lane have received letters about the Application which do not apply. The Clerk to enquire if residents at Vention received notification.</p>	Clerk
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76.	<p><b>Finance.</b></p> <p><b>76.1 2019/20 Audit.</b> Councillors had been circulated with the Report from the internal auditor. Highlighted items to be further addressed would receive attention over the coming months.</p> <p>The paperwork had been submitted to the external auditors and confirmation that the audit has been completed is awaited.</p> <p><b>76.2 EDF Energy.</b></p> <p>It was noted that the sum of £89.00 will be collected by direct debit on 18/9/20 for electricity supply to the car park.</p> <p>It was noted that the sum of £85.81 will be collected by direct debit on 18/9/20 for electricity supply to the public toilets and bus shelter.</p> <p>The lights in Georgeham car park are to be removed and boxes fixed to isolate the wiring. EDF Energy not to be advised, should the lighting need to be reinstated.</p>			

	<p><b>76.3 Business Rate Relief Grant.</b> It was noted that the sum of £10,000 had been credited to the Treasurers Account from North Devon Council as a result of the successful grant application.</p>	
77.	<p><b>Items to discuss.</b></p> <p><b>77.1 Higher Ham Cemetery.</b>  <b>Report by the Parish Clerk following a visit to the Cemetery on 11/9/20 had been circulated to Councillors separately.</b></p> <p>A site meeting was arranged for 22 September 2020.</p> <p>Councillor Symonds advised that he and Councillor Tucker had not yet had the opportunity to visit Mr and Mrs Hakin.</p> <p>Councillor Symonds advised he had arranged for the trees and shrubs to be removed.</p> <p><b>77.2 Plans for the Pavilion at Georgeham Playing Field.</b></p> <ul style="list-style-type: none"> <li>⇒ Present position regarding dialogue between Woodward Smith and the Buildings Regulations Officer</li> <li>⇒ Revised plans in connection with changing room / disabled toilet arrangements</li> </ul> <p>The Clerk to request a reply from Woodward Smith Architects to the original instructions and reminders sent.</p> <p><b>77.3 Newberry Road Project.</b> It was noted that the Clerk had confirmed to Mr P Staunton, Diocese of Exeter that the Parish Council had agreed to proceed.</p> <p>Mr Morton had given an update on the landscaping contract for the footpath and recommended that the quotation of £480.00 + VAT from St John's Garden Centre was accepted.</p> <p><b>Proposed by Councillor Beaumont to accept the quotation.</b>  <b>Seconded by Councillor Mrs Young and unanimously agreed.</b></p> <p>The Clerk had notified Peter Bater Groundworks of their appointment but not Mr M Tuffnell as no contact details were known. Councillor Tucker to supply.</p> <p><b>77.4 Croyde Bus Shelter.</b> The Clerk had not received a reply from Woodward Smith on the present position and with particular regard to the contractor's Professional Indemnity Limit and Public Liability cover and a strong reminder to be sent.</p> <p><b>77.5 Broadband in Georgeham Village Hall.</b> The Clerk had not had opportunity to contact BT and asked for the item to be deferred to the next meeting.</p> <p><b>77.6 Tree Planting Scheme.</b> A site meeting had been held on 14 September 2020 and the decision taken to plant trees in the Glebe Field.  Councillor Symonds has a link and will forward to Councillor Gething.</p> <p>Councillor Dr Williams reminded the meeting that there had been three recent Applications to fell trees in the Parish.</p> <p><b>77.7 Meeting with owners of Down End Car Park.</b> This had been covered under Minute No. 70.1.</p> <p><b>77.8 DCC Public Consultation of the updated Local Flood Risk Management Strategy.</b>  Councillor Dr Williams is working on a response which will be circulated to Councillors for approval. The item to be included on the next Agenda.</p> <p><b>77.9 DALC AGM 7/10/20.</b> Councillor Dr Williams has registered to attend to represent Georgeham Parish Council.</p>	<p>Clerk / Cllrs</p> <p>JS / RT</p> <p>Clerk</p> <p>Clerk to advise Mr Morton</p> <p>RT</p> <p>Clerk</p> <p>Clerk / Next Agenda</p> <p>JS</p> <p>Next Agenda</p>

	<p><b>Proposed by Councillor Symonds that Councillor Dr Williams is given voting rights on behalf of the Parish Council at this event.</b>  <b>Seconded by Councillor Beaumont and unanimously agreed.</b></p>	EW
78.	<p><b>Items to note.</b></p> <p><b>78.1 Blocked drain at Byecross.</b> It was noted that the Clerk had sent pictures to County Councillor Mrs C Chugg for following up, after DCC Highways advised that the jetter cannot be deployed to the area for the time being as it is dealing with other roads considered to be of more importance.</p> <p><b>78.2 Overflowing litter bin at Georgeham Play Park.</b> Councillor Tucker confirmed that this had been emptied.</p> <p><b>78.3 Ministry of Housing Communities and Local Government.</b> It was noted that Councillor Dr Williams had submitted a response to the consultation in respect of the first two documents on behalf of the Parish Council.</p> <p><b>78.4 Signage for Pixie Dell Stores, Braunton.</b> It was noted that District Councillor Mrs Chesters had been advised that permission for signage had not been given and that the resident who made representations objecting to this has also been advised.</p> <p><b>78.5 Allotments in Croyde.</b> It was noted that the resident who made representations had been given the contact details.</p> <p><b>78.6 Policies adopted at the last meeting.</b> It was noted that these had been finalized with the date of adoption and clarification of the Sickness and Absence Policy in relation to a medical certificate included.</p> <p><b>78.7 Grit Salt for Winter preparation.</b> It was noted that the Clerk had ordered 1 tonne to be delivered to the home of the Snow Warden, Councillor R Tucker.</p> <p><b>78.8 Broken sign at Longlands Lane.</b> It was noted that the Clerk had reported this, supplying photographic evidence.</p> <p>The Clerk to advise DCC Highways that the Georgeham sign at the bottom of Incedon Hill is buckled and requires replacement.</p> <p><b>78.9 Training.</b> It was noted that Councillor Beaumont had been booked on to the DALC webinar 'Changes in Planning Law' on 17/9/20 at a cost of £18.00. Councillor Dr Williams is attending the same course.</p> <p>Councillor Dr Williams advised that the event was attended by 90 people. Delegates had learned a lot and there is an awareness that a lot of details are not known.</p>	Clerk
10.	<p><b>Policies.</b> Councillors considered the adoption of the following Policies which had been circulated to Councillors ahead of the meeting to study:</p> <ul style="list-style-type: none"> <li> Lone Working Policy</li> <li> Retention of Documents Policy</li> </ul> <p><b>Proposed by Councillor Dr Williams that the Lone Working Policy includes Mr J Humphries, the Tidy Person in Section 3.</b> There should be a Policy and Risk Assessment for his work with a copy of the document and the Policy with details who he should report to and a space for his signature at the end. <b>Seconded by Councillor Symonds and unanimously agreed.</b></p> <p><b>Proposed by Councillor Beaumont to approve and adopt the Policies.</b> <b>Seconded by Councillor Taffinder and unanimously agreed.</b></p>	Clerk to research  Clerk
11.	<p><b>Date of next Parish Council meeting. Thursday, 1 October 2020 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of new regulations issued by the government on 9/9/20 where gatherings of more than 6 people are banned with effect from 14/9/20.</p>	

	The meeting ended at 7.03pm	
<b>Summary of Decisions:</b> <ul style="list-style-type: none"><li>➤ <b>Minutes of the meeting held on 3 September 2020 and the reconvened meeting held on 8 September 2020</b></li><li>➤ <b>That Councillor Gething is reimbursed for the cost of a DBS check</b></li><li>➤ <b>A Skateboard Park Policy to be prepared and adopted</b></li><li>➤ <b>Planning</b></li><li>➤ <b>St John's Garden Centre awarded the landscaping contract for the Newberry Road Project</b></li><li>➤ <b>Councillor Dr Williams giving voting rights on behalf of the Parish Council at the Devon Association of Local Councils Annual General Meeting on 7 October 2020</b></li><li>➤ <b>Lone Working Policy to include Mr J Humphries and a Risk Assessment carried out for his duties with a copy of the documents to be given to him</b></li><li>➤ <b>Retention of Documents Policy</b></li></ul>		
<b>These Minutes are agreed by those present as being a true record.</b>		
Signed: Chair of Georgeham Parish Council.	Date:	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 1 October 2020 at 6pm** scheduled to last for a maximum of one hour.

### Joining instructions:

<https://us02web.zoom.us/j/88169792517?pwd=QkZiYWNRbnY3dmppazZKNTU3c29SZz09>

Meeting ID: 881 6979 2517

Passcode: 911365

Sue Squire, Parish Clerk. 26 September 2020

No.	Item														
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details.														
2.	<b>Apologies.</b>														
3.	<b>Declarations of Interest.</b>														
4.	<b>Approval of the Minutes of the meeting held by Zoom on 13 September 2020 and to ratify the notes of the Site Meetings held at Higher Ham Cemetery and Georgeham Playing Field on 22 September 2020.</b>														
5.	<b>Reports:</b> 5.1 County Councillor Mrs C Chugg 5.2 District Councillors Mrs P Barker and Mrs J Chesters 5.3 Play Areas: Croyde Play Park - Councillor Taffinder  Georgeham Play Area – Councillor Taffinder  Skateboard Park – Councillors Gething (DBS check) and Tucker (fence and night time closure)  The Clerk has sought advice from the Play Inspection Company who carries out the annual inspection, for guidance on the wording of a specific Policy for the skateboard park and a reply is awaited.  5.4 Potholes – Councillor Taffinder														
6.	<b>Planning.</b> 6.1 To consider the following Planning Applications: <table border="1"><tbody><tr><td>72146</td><td>Erection of one dwelling – land adjacent Long Close, Croyde.</td></tr><tr><td>72141</td><td>Application for a non-material amendment to planning permission 66460 to allow for increase of the ground floor by just under 8 square metres to provide an additional bedroom – 14 Leadengate Fields, Croyde <i>Please see below in Planning Correspondence – this Application has already been refused.</i></td></tr><tr><td>72187</td><td>Extension to dwelling at 14 Leadengate Fields, Croyde</td></tr><tr><td>72116</td><td>Notification of works to trees in a Conservation Area in respect of removal of 1 Ash, 2 Oak, 1 Sweet Chestnut and 1 Spruce tree and crown reduction 1 x Silver Birch tree – 2 Rose Villas, St Mary's Road, Croyde</td></tr><tr><td>72133</td><td>Demolition of existing house and ancillary buildings and construction of replacement dwelling at Thornberry, Croyde</td></tr><tr><td>72171</td><td>Conversion of redundant barn to form dwelling at Forda Hill Farm, Forda, Braunton</td></tr><tr><td>72123</td><td>Demolition of dwelling and erection of one dwelling – Mbasu, Croyde</td></tr></tbody></table>	72146	Erection of one dwelling – land adjacent Long Close, Croyde.	72141	Application for a non-material amendment to planning permission 66460 to allow for increase of the ground floor by just under 8 square metres to provide an additional bedroom – 14 Leadengate Fields, Croyde <i>Please see below in Planning Correspondence – this Application has already been refused.</i>	72187	Extension to dwelling at 14 Leadengate Fields, Croyde	72116	Notification of works to trees in a Conservation Area in respect of removal of 1 Ash, 2 Oak, 1 Sweet Chestnut and 1 Spruce tree and crown reduction 1 x Silver Birch tree – 2 Rose Villas, St Mary's Road, Croyde	72133	Demolition of existing house and ancillary buildings and construction of replacement dwelling at Thornberry, Croyde	72171	Conversion of redundant barn to form dwelling at Forda Hill Farm, Forda, Braunton	72123	Demolition of dwelling and erection of one dwelling – Mbasu, Croyde
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<b>Enquiry from Legal Services</b>	<b>Application for a Lawful Development Certificate for the existing use of land as residential garden – 12 Home Farm Close, Croyde.</b> <b>The Parish Council is asked if it has any knowledge which confirms or negates the information.</b>
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**Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.**

**6.2 Planning Correspondence.** To note the following North Devon Council Decision Notices:

**APPROVAL for**

- **71323** – Application for works to trees in a Conservation Area for the removal of 3 Eucalyptus trees at 2 Inglenook Cottages, St Mary’s Road, Croyde. There is no Decision Notice or Officer Report on the North Devon Council website
- **71853** – Demolition of extension and erection of single storey rear extension, raised patio and conversion of garage – 3 Longland Lane, Georgeham
- **71794** – Certificate of Lawfulness to confirm the valid implementation of planning permission reference 61293 – land adjacent to Little Bias, Croyde

**REFUSAL for**

- **72141** – Application for a non-material amendment to planning permission 66460 to allow for increase of the ground floor by just under 8 square metres to provide an additional bedroom – 14 Leadengate Fields, Croyde.

**6.3 Enforcement.** The following were continued to be investigated:

- ⇒ **Details of alleged extension of camping days at Surfers Paradise forwarded, together with photographic evidence to North Devon Council Enforcement Department. A plan of the fields has been sent by North Devon Council to ensure the correct area which has been checked and added to by Councillor Mrs Young**
- ⇒ **Details of alleged encroachment onto publicly owned land from May Cottage has been given to North Devon Council Enforcement Department**
- ⇒ **Details of hedgebank and wall bulldozed out at the Upcott T Junction.** To note that the Clerk has reported this to North Devon Council Enforcement Department together with photographic evidence.




**6.4 Enforcement Appeal Decision.** To note that the Clerk has responded to the parishioner who had raised a query on the Parish Council’s stance.

7. **Finance. Balances.** To be tabled.

**7.1 To approve the following payments:**

<b>Mrs S Squire</b>	Broadband, photocopying, mileage (2 journeys) and postage (1 <sup>st</sup> class & large stamps)	091	3.00 22.10 36.00 48.14	<b>£109.24</b>
<b>North Devon Council</b>	Salary recharge for September 2020	092		<b>TBA</b>
<b>Mr T Squire</b>	Cleaning public toilets at Georgeham (September 2020) **	093		<b>£60.00</b>
<b>Bay Gardens</b>	2 <sup>nd</sup> & 3 <sup>rd</sup> payment for grass cutting & maintenance contract (June & September) £980.00 each  Maintenance at Georgeham Cemetery for June, July and August. The Clerk has requested clarification of the work for audit purposes.	094	£1,960.00  £700.00	<b>£2,660.00</b>
<b>Mr S Wightman</b>	Invoice 260. Grounds maintenance for September 2020	095		<b>£750.00</b>
<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/10/20	Direct	Debit	<b>£19.00</b>

	<b>Fasthosts</b>	Website hosting. To be taken on 10/10/20	Direct	Debit	<b>£8.40</b>
<p>** Mr Squire has reported that the hand sanitizer in both toilets has been taken. He suggests that the ventilation is improved to assist with drying out the flaky walls and the windows in both sets of toilets require attention.</p> <p>At the beginning of the year, the Parish Council was awarded £750 from District Councillor Mrs Pat Barker's Community Councillor allocation for the redecoration of the toilets by Heddon Mill Limited which was put on hold due to Covid-19. To consider requesting the firm to do the work as soon as possible. The above has been advised to the Chairman and Vice Chairman.</p>					
<p><b>7.2 Second tranche of Precept.</b> To note that the sum of £30,275.00 has been credited to the Treasurers Account.</p>					
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9.	<p><b>Items to note.</b></p> <p><b>9.1 Blocked drain at Byecross.</b> To note that this has been cleared.</p> <p><b>9.2 Meeting with owners of Down End Car Park.</b> The meeting will be held on 14/10/20.</p> <p><b>9.3 Grit Salt for Winter preparation.</b> To note that the order for 1 tonne to be delivered to the home of the Snow Warden, Councillor R Tucker has been cancelled as it is not required.</p> <p><b>9.4 Boundary Fence between Georgeham Playing Field and Georgeham Rectory.</b> As a result of an enquiry of ownership from the Diocese of Exeter, a site meeting was held on 22/9/20. Councillor Symonds produced the paperwork which clearly showed that the Parish Council did not own the fence and the Clerk has informed the Diocese of Exeter.</p> <p><b>9.5 Buckled Georgeham sign at the bottom of Incledon Hill.</b> To note that the Clerk has reported this and requested a replacement.</p> <p><b>9.6 Lone Working Policy and Retention of Documents Policy.</b> To note that the Clerk has updated the documents following adoption and approval at the meeting on 17 September 2020.</p> <p><b>9.7 Clerk's Autumn Leave.</b> Thursday 8 October to Monday 12 October.</p> <p><b>9.8 Training.</b> The Clerk is attending the following remotely held courses at a cost of £3 per course per Council (equally shared):</p> <ul style="list-style-type: none"> <li> Budgeting on 29 September</li> <li> Data Protection on 13 October</li> <li> VAT on 23 October</li> </ul>
10.	<p><b>Date of next Parish Council meeting. Thursday, 15 October 2020 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of government regulations.</p>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 1 October 2020 at 6pm by Zoom.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>M Beaumont</b> <b>J Gething</b> <b>Mrs T Luxton</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b> <b>Mrs J Young</b>	<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held by Zoom on 13 September 2020 and to ratify the notes of the Site Meetings held at Higher Ham Cemetery and Georgeham Playing Field on 22 September 2020 Reports Planning Finance Items to discuss Items to note
	<b>Action:</b>
81. <b>Representations from the public.</b> No members of the public were present.	
82. <b>Apologies.</b> None received.	
83. <b>Declarations of Interest.</b> <b>Councillor Gething declared a Personal Interest in Minute No. 86.1, Planning Application 72187 where he intended to abstain from voting.</b>  <b>Councillor Symonds declared a Prejudicial Interest in Minute No. 87.1, Finance. Payment to Bay Gardens, the proprietor being his son.</b>	
84. <b>Approval of the Minutes of the meeting held by Zoom on 13 September 2020 and to ratify the notes of the Site Meetings held at Higher Ham Cemetery and Georgeham Playing Field on 22 September 2020.</b>  <b>Proposed by Councillor Symonds to approve after it was noted under Minute No. 77.1 that the tree are to be <u>moved</u> instead of <u>removed</u>.</b> <b>Seconded by Councillor Beaumont and agreed.</b>	Clerk to amend
85. <b>Reports:</b> <b>85.1 County Councillor Mrs C Chugg.</b> Not present. <b>85.2 District Councillors Mrs P Barker and Mrs J Chesters.</b> Not present. <b>85.3 Play Areas:</b> <b>Croyde Play Park - Councillor Taffinder.</b> In order.  <b>Georgeham Play Area – Councillor Taffinder.</b> In order. Councillor Symonds informed the meeting that Mr D Jones would shortly be carrying out remedial work.  <b>Skateboard Park – Councillors Gething (DBS check) and Tucker (fence and night time closure)</b> In order. No further decision has been made regarding night time closure.  The Clerk has sought advice from the Play Inspection Company who carries out the annual inspection, for guidance on the wording of a specific Policy for the skateboard park and a reply had been received which would be forwarded to Councillors.	Clerk




	<p>There is continued dialogue regarding a DBS check for Councillor Gething.</p> <p><b>85.4 Potholes – Councillor Taffinder.</b> Bottoms Lane pothole had been poorly repaired and County Councillor Chugg is looking into this with a view to the work being done again. The pothole near Heddon Mill, reported on 6/8/20 has still not been repaired and County Councillor Mrs Chugg has been asked to put more pressure on Highways for it to receive attention.</p> <p>The surface of Cunnicott Lane is to be attended to in the next week.</p>													
86.	<p><b>Planning.</b> <b>86.1 The following Planning Applications were:</b></p> <table border="1" data-bbox="231 477 1321 1960"> <tr> <td data-bbox="231 477 391 745">72146</td> <td data-bbox="391 477 1321 745"> <p><b>Erection of one dwelling – land adjacent Long Close, Croyde.</b> Proposed by Councillor Gething to recommend approval, subject to compliance with the emerging Neighbourhood Plan to be for residential use only and not holiday letting because it is within the development boundary of Croyde village. Seconded by Councillor Mrs Luxton. Vote: 7 in favour. Carried. 1 against.</p> </td> </tr> <tr> <td data-bbox="231 745 391 913">72141</td> <td data-bbox="391 745 1321 913"> <p><b>Application for a non-material amendment to planning permission 66460 to allow for increase of the ground floor by just under 8 square metres to provide an additional bedroom – 14 Leadengate Fields, Croyde</b> <i>Please see below in Planning Correspondence – this Application has already been refused.</i></p> </td> </tr> <tr> <td data-bbox="231 913 391 1149">72187</td> <td data-bbox="391 913 1321 1149"> <p><b>Extension to dwelling at 14 Leadengate Fields, Croyde.</b> Councillor Gething declared a Personal Interest and did not take part in the discussion, decision or voting thereon. Proposed by Councillor Beaumont to recommend refusal on the grounds that it is over development and it also works against the adopted Leadengate Fields Design Guide. 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Proposed by Councillor Dr Williams to recommend refusal on the grounds that the Parish Council does not accept the inclusion of agricultural land into the domestic curtilage of the property and the Parish Council cannot see the Ecological Report on the Application, therefore we vote to refuse it. The Parish Council thought that the Design and Access Statement was a big improvement to the previous document. 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	<p>The Application is outside the development boundary, the new access is tight on a 90 degree bend and it is high up on the side of the slope which would create light pollution.</p> <p>The Parish Council is concerned about sewage effluent running off this site into the stream.</p> <p>Seconded by Councillor Beaumont.</p> <p>Vote: 7 in favour. Carried. 1 abstention.</p>	
72123	<p><b>Demolition of dwelling and erection of one dwelling – Mabasu, Croyde.</b></p> <p>Proposed by Councillor Symonds to recommend refusal on the grounds that it is over development, too big, too high and insufficient data on the provided drawings that is required by the Parish Council.</p> <p>Seconded by Councillor Gething.</p> <p>Proposed by Councillor Tucker to recommend approval.</p> <p>Seconded by Councillor Mrs Young.</p> <p>Vote: To recommend refusal. 5. Carried. To recommend approval. 3</p>	
Enquiry from Legal Services	<p>Application for a Lawful Development Certificate for the existing use of land as residential garden – 12 Home Farm Close, Croyde.</p> <p>The Parish Council is asked if it has any knowledge which confirms or negates the information.</p> <p>To reply: We have Councillors who have been aware it has been used as a garden for some considerable time.</p>	Clerk
<p>Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda. None.</p> <p><b>86.2 Planning Correspondence.</b> The following North Devon Council Decision Notices were noted: <b>APPROVAL for</b></p> <ul style="list-style-type: none"> <li>▪ <b>71323</b> – Application for works to trees in a Conservation Area for the removal of 3 Eucalyptus trees at 2 Inglenook Cottages, St Mary's Road, Croyde. There is no Decision Notice or Officer Report on the North Devon Council website</li> <li>▪ <b>71853</b> – Demolition of extension and erection of single storey rear extension, raised patio and conversion of garage – 3 Longland Lane, Georgeham</li> <li>▪ <b>71794</b> – Certificate of Lawfulness to confirm the valid implementation of planning permission reference 61293 – land adjacent to Little Bias, Croyde</li> </ul> <p><b>REFUSAL for</b></p> <ul style="list-style-type: none"> <li>▪ <b>72141</b> – Application for a non-material amendment to planning permission 66460 to allow for increase of the ground floor by just under 8 square metres to provide an additional bedroom – 14 Leadengate Fields, Croyde.</li> </ul> <p><b>86.3 Enforcement.</b> The following were continued to be investigated:</p> <ul style="list-style-type: none"> <li>⇒ <b>Details of alleged extension of camping days at Surfers Paradise forwarded, together with photographic evidence to North Devon Council Enforcement Department. A plan of the fields has been sent by North Devon Council to ensure the correct area which has been checked and added to by Councillor Mrs Young</b></li> <li>⇒ <b>Details of alleged encroachment onto publicly owned land from May Cottage, Darracott (Footpath 7) has been given to North Devon Council Enforcement Department</b></li> <li>⇒ <b>Details of hedgebank and wall bulldozed out at the Upcott T Junction.</b> It was noted that the Clerk has reported this to North Devon Council Enforcement Department together with photographic evidence.</li> </ul> <p><b>86.4 Enforcement Appeal Decision.</b> It was noted that the Clerk has responded to the parishioner who had raised a query on the Parish Council's stance.</p>		
87.	<b>Finance. Balances. Lloyds Bank Treasurers Account as at 1 October 2020:</b>	<b>£83,172.18</b>

<b>Lloyds Bank Business Instant Access Savings Account as at 1 October 2020 : £12,077.73</b>					Clerk
<b>87.1 The following payments were approved and authorised: Proposed by Councillor Mrs Luxton. Seconded by Councillor Taffinder and unanimously agreed.</b>					
<b>Mrs S Squire</b>	Broadband, photocopying, mileage (2 journeys) and postage (1 <sup>st</sup> class & large stamps)  Cheque No. 085 for £3.00 was not cleared by the bank due to a signatory problem and is being added to Cheque No. 091	091	3.00 22.10 36.00 48.14  3.00	<b>£112.24</b>	
<b>North Devon Council</b>	Salary recharge for September 2020	092		<b>£2,109.30</b>	
<b>Mr T Squire</b>	Cleaning public toilets at Georgeham (September 2020) **	093		<b>£60.00</b>	
<b>Bay Gardens</b> Cllr Symonds declared a Prejudicial Interest. Cllrs instructed him to sign this cheque	2 <sup>nd</sup> & 3 <sup>rd</sup> payment for grass cutting & maintenance contract (June & September) £980.00 each  Maintenance at St George's Churchyard for June, July and August.	094	£1,960.00  £700.00	<b>£2,660.00</b>	
<b>Mr S Wightman</b>	Invoice 260. Grounds maintenance for September 2020	095		<b>£750.00</b>	
<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/10/20	Direct	Debit	<b>£19.00</b>	
<b>Fasthosts</b>	Website hosting. To be taken on 10/10/20	Direct	Debit	<b>£8.40</b>	
<p>** Mr Squire has reported that the hand sanitizer bottles in both toilets has been taken. Councillor Tucker will replace. He suggests that the ventilation is improved to assist with drying out the flaky walls and the windows in both sets of toilets require attention.</p> <p>At the beginning of the year, the Parish Council was awarded £750 from District Councillor Mrs Pat Barker's Community Councillor allocation for the redecoration of the toilets by Heddon Mill Limited which was put on hold due to Covid-19. The Clerk suggests requesting the firm to do the work as soon as possible. The above has been advised to the Chairman and Vice Chairman.</p> <p>Councillor Tucker to liaise with Heddon Mill regarding the work being progressed.</p>					RT
<b>87.2 Second tranche of Precept.</b> To note that the sum of £30,275.00 has been credited to the Treasurers Account.					
88.	<p><b>Items to discuss.</b></p> <p><b>88.1 Higher Ham Cemetery.</b></p> <p>⇒ Following the site meeting on 22/9/20 and a review of the Cemetery Fees and conditions, the Clerk has updated the document which had been forwarded to Councillors for agreement. There were some queries (what is a Common Grave and is there a specified Children's Plot) which will be addressed and agreed before sending to undertakers and monumental masons.</p> <p>⇒ Details of a newly identified area to the East of Plot C adjacent to the boundary wall for cremated remains is to be used for future burials. This will also be forwarded to undertakers</p>				Clerk to further update

	<p>and monumental masons where it will be pointed out that all future burial of ashes must be marked with a headstone no higher than 18”</p> <p>⇒ The Diocesan Registrar has confirmed that the vacant area to the West of Plot A is not consecrated. The plans, dated 1956, show that the space was left for the construction of a Chapel. The Clerk suggested that this area remains unconsecrated for use by those of other faiths or no faith. For information, the Clerk has ascertained that Plots A and B were consecrated in 1956; Plot C in 1986 and it was already known that Plots D and E were consecrated on 1 May 2013.</p> <p>⇒ The details on the Cemetery page of the website to be updated when the above details have been updated on the Cemetery Regulations and Fees and approved</p> <p>⇒ Councillor Tucker is arranging for the boundary hedges to be cut and in particular, the boundary hedge facing Plot C, together with the removal of an Oak tree. At the same time, all unauthorized adornments from graves will be removed and the Cemetery rules highlighted to stress this point</p> <p>⇒ The Clerk is writing to Mr Butcher regarding his Exclusive Right of Burial</p> <p>⇒ Councillor Symonds confirmed that he and Councillor Tucker ha visited Mr and Mrs Hakin to convey the Parish Council’s apologies for any distress caused.</p> <p>⇒ Bay Gardens will arrange for the trees and shrubs in Plot D to be moved as agreed, in November 2020</p> <p><b>88.2 Plans for the Pavilion at Georgeham Playing Field.</b></p> <p>⇒ Councillors have been forwarded details from Woodward Smith regarding revised plans. It was felt that the access looks unnecessarily long and Councillors asked if it can be widened going into the kitchen without a door between the kitchen and meeting space.</p> <p>⇒ The Clerk continues to have dialogue regarding the requirements of the Building Regulations Inspection.</p> <p>⇒ As a result of a site meeting at the Playing Field where it was noticed that the Pavilion is in a poor exterior state, the Clerk has prepared a specification for approval at this meeting to invite three contractors to quote for the refurbishment. This item was not followed up as work on the exterior has been done.</p> <p><b>88.3 Newberry Road Project.</b></p> <p>⇒ It was noted that the Clerk has confirmed to Mr M Tuffnell that he has been awarded the contract for building the retaining wall.</p> <p>⇒ It was noted that the Clerk has completed and returned the documentation to the North Devon AONB accepting the terms and conditions of the grant awarded for the project of £2,500. This leaves a surplus in the region of £2,000 and the Clerk has arranged with County Councillor Mrs Chugg to apply for this from her Locality Grant allocation. Immediately before the meeting, it was learned that the Sport England Application where the project had been awarded £2,500 would not go ahead as the fundraising target of £5,000 had not been achieved.</p> <p>⇒ It was noted that the Clerk has advised Mr Morton that the Parish Council has accepted St John’s Garden Centre quotation of £480.00 + VAT for the landscaping contract</p> <p><b>88.4 Croyde Bus Shelter.</b></p> <p>⇒ Councillors had been forwarded details from Woodward Smith. The details to be re-sent and included on the next Agenda.</p>	<p>To be included in Cemetery Regs and Fees</p> <p>RT</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk / next Agenda</p>
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	<p>⇒ The Clerk continues to have dialogue regarding the contractor's Professional Indemnity Limit and Public Liability cover. £2m and £5m</p> <p><b>88.5 Broadband in Georgeham Village Hall.</b> The Clerk advised that before a site survey could be undertaken, it is necessary for the Village Hall to be allocated with a postcode. This could be done either via the Local Authority (North Devon Council) or Royal Mail and the Clerk had requested North Devon Council to make the arrangements.</p> <p><b>88.6 Tree Planting Scheme.</b> It was noted that Councillor Gething had attended a site meeting with a parishioner on 14 September 2020 and a community meeting is to be held on the Green on 13 October 2020. Following a decision to remove lighting, residents had indicated that they would like floor level lights. A request had been made for a holly tree which is obscuring the light near the steps leading from the car park to the Parish Church to be cut and Councillor Tucker is organizing this.</p> <p>Councillor Tucker confirmed that he had instructed electricians to leave the cables in place should they be required in the future. The item to be on the next Agenda.</p> <p><b>88.7 DCC Public Consultation (ending on 15/10/20) of the updated Local Flood Risk Management Strategy.</b> Councillors approved the response prepared by Councillor Dr Williams with input from Councillor Mrs Young. Thanks were expressed to these Councillors for their work. Councillor Dr Williams to submit the response on behalf of the Parish Council.</p> <p><b>88.8 Grass Roller in Georgeham Playing Field.</b> Councillor Tucker confirmed he had made arrangements for this to be removed.</p> <p><b>88.9 Lone Working Policy.</b> It was noted that the Clerk is researching a Policy and Risk Assessment for Mr J Humphries, the Parish Council's Tidy Person and has asked North Devon Council's HR Department for suggestions / advice / guidance in the first instance.</p>	<p>JG</p> <p>RT</p> <p>Next Agenda</p> <p>EW</p> <p>RT</p>
<p>89.</p>	<p><b>Items to note.</b></p> <p><b>89.1 Blocked drain at Byecross.</b> It was note that this had been cleared.</p> <p><b>89.2 Meeting with owners of Down End Car Park.</b> The meeting will be held on 14/10/20. 12.30pm by the café.</p> <p><b>89.3 Grit Salt for Winter preparation.</b> It was noted that the order for 1 tonne to be delivered to the home of the Snow Warden, Councillor R Tucker had been cancelled as it is not required.</p> <p><b>89.4 Boundary Fence between Georgeham Playing Field and Georgeham Rectory.</b> As a result of an enquiry of ownership from the Diocese of Exeter, a site meeting was held on 22/9/20. Councillor Symonds produced the paperwork which clearly showed that the Parish Council did not own the fence and the Clerk has informed the Diocese of Exeter.</p> <p><b>89.5 Buckled Georgeham sign at the bottom of Inledon Hill.</b> It was noted that the Clerk had reported this and requested a replacement.</p> <p><b>89.6 Lone Working Policy and Retention of Documents Policy.</b> It was noted that the Clerk had updated the documents following adoption and approval at the meeting on 17 September 2020. The Lone Working Policy will require further updating when information has been received from North Devon Council – Minute No. 88.9 refers.</p> <p><b>89.7 Clerk's Autumn Leave.</b> Thursday 8 October to Monday 12 October.</p> <p><b>89.8 Training.</b> The Clerk is attending the following remotely held courses at a cost of £3 per course per Council (equally shared):</p>	<p>Cllrs</p>

	<ul style="list-style-type: none"> <li> Budgeting on 29 September</li> <li> Data Protection on 13 October</li> <li> VAT on 23 October</li> </ul>	
90.	<p><b>Date of next Parish Council meeting. Thursday, 15 October 2020 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of government regulations and these will be organised by the Clerk in future.</p> <p>Councillor Mrs Luxton informed the meeting that the Community Land Trust has identified what it believes is a viable site for houses and intend to go to a Public Consultation process in mid October to gain initial feedback. Early consultation with the Planning Department has received positive feedback.</p> <p>Councillors will be forwarded with a copy of the Consultation when it is ready to be released and has not been done before to prevent prejudice against a Planning Application.</p> <p>The Community Land Trust is looking at a range of meeting sessions via Zoom, meeting sheets and walks accompanied by volunteers from the Community Land Trust following a script, keeping numbers small and adhering to social distancing.</p> <p>The Trust would like the Parish Council's permission for the details to go on the Parish Council website with the intention that any queries will be dealt with by the Community Land Trust. The price of land will be between the owners and the Community Land Trust and based on a pre-determined process that Community Land Trusts have to follow in terms of it not being above a certain value. The number and design of properties will be subject to design and the consultation is about the location.</p> <p>The meeting ended at 7.40pm.</p>	TL
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the Parish Council Meeting held on 13 September 2020 and Site Meetings held on 22 September 2020</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>	<p>Date:</p>	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 15 October 2020 at 6pm.**

**Joining instructions are as follows:**

**<https://zoom.us/j/93078605758?pwd=UXE1RkZ5ZHVBOVE3Y0VhSWg4bWVCdz09>**

**Meeting ID: 930 7860 5758**

**Passcode: 360163**

**Dial by your location: +44 330 088 5830 United Kingdom**

**Meeting ID: 930 7860 5758**

**Passcode: 360163**

**Find your local number: <https://zoom.us/u/abINwppw9dQ>**

Sue Squire, Parish Clerk. 7 October 2020  
The Clerk is on leave from 8 – 11 October 2020.







No.	Item						
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details.						
2.	<b>Apologies.</b>						
3.	<b>Declarations of Interest.</b>						
4.	<b>Approval of the Minutes of the meeting held by Zoom on 1 October 2020.</b>						
5.	<b>Reports:</b> District Councillors; Play Areas, Skateboard Park and Pothole Reports will be received at the meeting on 29/10/20. <b>5.1 County Councillor Mrs C Chugg.</b> Written Report circulated to Councillors for the second quarter of 2020. <b>5.2 Councillor Mrs Luxton – Community Land Trust Public Consultation and further update</b> <b>5.3 Councillor Gething – Tree Planting Scheme meeting with residents on 13/10/20 and discussion regarding lighting in the car park</b> <b>5.4 Meeting at Down End Car Park on 14/10/20 at 12.30pm.</b> <b>5.5 Councillor Dr Williams' Report on her attendance at the DALC AGM circulated to Councillors on 7/10/20.</b>						
6.	<b>Planning.</b> <b>6.1 To consider the following Planning Applications:</b> <table border="1"><tbody><tr><td>72180</td><td>Demolition of existing dwelling and the erection of 4 no. apartments with associated parking and amenity at 9 Broad Park Close, Croyde</td></tr><tr><td>72206</td><td>Variation of condition 3 (use/time restrictions) attached to planning permission 65647 to allow a change in the permitted days of operating at Freshwell Camping, Moor Lane, Croyde</td></tr><tr><td>72198</td><td>Use of land for the siting of holiday lodge caravans, static caravans, touring caravans, motor homes and tents for holiday use between 1 February and 15 January of the following year and the use of the swimming pool, clubhouse and other ancillary facilities buildings within this same opening period – Ruda Holiday Park, Moor Lane, Croyde.</td></tr></tbody></table>	72180	Demolition of existing dwelling and the erection of 4 no. apartments with associated parking and amenity at 9 Broad Park Close, Croyde	72206	Variation of condition 3 (use/time restrictions) attached to planning permission 65647 to allow a change in the permitted days of operating at Freshwell Camping, Moor Lane, Croyde	72198	Use of land for the siting of holiday lodge caravans, static caravans, touring caravans, motor homes and tents for holiday use between 1 February and 15 January of the following year and the use of the swimming pool, clubhouse and other ancillary facilities buildings within this same opening period – Ruda Holiday Park, Moor Lane, Croyde.
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72198	Use of land for the siting of holiday lodge caravans, static caravans, touring caravans, motor homes and tents for holiday use between 1 February and 15 January of the following year and the use of the swimming pool, clubhouse and other ancillary facilities buildings within this same opening period – Ruda Holiday Park, Moor Lane, Croyde.						

72250	Demolition and replacement holiday home to allow 12 months holiday occupancy at 14 Leadengate Close, Croyde.
72028	Erection of 4 dwellings (amended plans & additional information) at land adjacent to Leadengate House, Croyde Road, Croyde.
72272	Extensions to dwelling and decking at the front at 11 Myrtle Farm View, Croyde.

Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.

**6.2 To further consider the Affordable Housing Project received from Mr H Hare.**

7. **Finance.**  
**7.1 Insurance.** Confirmation that the insurance renewal premium has been received, the Policy has been renewed and cover is applicable until 30 September 2021.  
  
**7.2 Cyber Insurance.** As a result of scam emails being received purportedly from Chairman of Parish Councils including Georgeham, the Clerk has enquired whether the Parish Council's insurance policy includes cyber insurance, as suggested by the Devon Association of Local Councils.  
A reply has been received advising that this type of cover is more specialist and requires a specific stand-alone policy cover at the moment that covers the "Crime" element of cyber risk.  
Came and Company can offer a policy via OSR for an annual premium of £319.20 including Insurance Premium Tax with 10 free Business Class Anti-virus/Firmware licence and back-up software.  
  
The Clerk has contacted the webmaster who has given a comprehensive reply that has been forwarded to Councillors.

8. **Items to discuss.**  
**8.1 Skateboard Park**  
 The Play Inspection Company has provided wording for a possible Policy which has been forwarded to Councillors for consideration  
 The DALC has responded to an enquiry regarding a DBS check for Councillor Gething in relation to viewing CCTV which has been forwarded to Councillors for further comment  
  
**8.2 Georgeham Public Toilets.**  
Councillor Tucker to confirm that he has replaced the hand sanitizer bottles.  
Councillor Tucker to advise when Heddon Mill can carry out internal decoration work  
  
**8.3 Higher Ham Cemetery.**  
 The Clerk has updated the Cemetery Regulations and Fees which has been forwarded to Councillors for consideration with a view to approval.  
 Councillor Tucker to confirm that the vegetation has been cut back and unauthorized adornments removed  
  
**8.4 Plans for the Pavilion at Georgeham Playing Field.**  
The suggestions made at the meeting on 1 October 2020 have been passed to Woodward Smith for revised documents to be prepared.  
  
**8.5 Newberry Road Project.**  
To receive any further update applicable.  
  
**8.6 Croyde Bus Shelter.**  
To note that the Clerk has agreed with Woodward Smith that the limits of liability are as follows:  
 **Public Liability - £2 million**  
 **Professional Indemnity - £5 million**  
  
The plans have been re-sent to Councillors for consideration and further discussion at this meeting.

	<p><b>8.7 Grass Roller in Georgeham Playing Field.</b> Councillor Tucker to confirm this has been removed.</p> <p><b>8.8 Holly Tree obscuring light by steps from car park leading to the Parish Church.</b> Councillor Tucker to confirm that this has received attention.</p> <p><b>8.9 Communication regarding the Speed Monitoring Data together with data sheet.</b>        CARA – Speed Monitor Review</p> <p>The Speed Monitor was purchased as a joint venture by CARA and Georgeham Parish Council using various funds and donations. It has been used in various locations throughout the Parish of Georgeham &amp; Croyde since March 2019. The Monitor software provides accurate data for both traffic speed and volume for daily, weekly and monthly time scales. The attached simple analysis sheet shows results from the various locations where the Monitor has been located. It has taken some time to fully understand how the software works and how best to collate the recorded Data.</p> <p>Its clear from the huge volumes of traffic queuing to get into Croyde this summer that we have a serious problem that must be addressed. Many Parish residents have said that they have never seen the volumes of traffic we experienced this summer entering our villages.</p> <p>The data taken from the Speed Monitor was both surprising and cause for concern. Although in general the average speed of traffic is in line with the designated speed limits, the Speed Monitor recorded large numbers of vehicles exceeding the speed limit at all locations. The volumes of traffic recorded were staggering.</p> <p>CARA carried out a traffic survey in 2017 and the collected data surprised everyone. In the 3 years since traffic has increased substantially which can be seen when examining the Speed Monitor Data. In the past when traffic issues were discussed with the Parish, District and County Councils our concerns were dismissed through a lack of evidence. The 2017 traffic survey together with the substantial data obtained from the Speed Monitor is evidence that we can pass on to the Council and Highways offices. Its our hope that when they see this evidence they will start to understand our problems and discuss how best to deal with them.</p> <p><b>8.10 Broadband in Georgeham Village Hall.</b> North Devon Council has responded to the Parish Council's request for the property to be registered with a Postcode in order that Openreach can carry out a survey.</p> <p>An application form will be required together with a fee of £65.00. To agree for this to proceed.</p>
9.	<p><b>Items to note.</b></p> <p><b>9.1 DCC Public Consultation of the updated Local Flood Risk Management Strategy.</b>        To note that the Parish Council's response has been submitted by Councillor Dr Williams</p>
10.	<p><b>Date of next Parish Council meeting. Thursday, 29 October 2020 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of government regulations.</p>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 15 October 2020 at 6pm by Zoom.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>M Beaumont</b> <b>J Gething</b> <b>Mrs T Luxton</b> <b>J Symonds</b> <b>M Taffinder</b> <b>Dr E Williams</b> <b>Mrs J Young</b>	<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held by Zoom on 1 October 2020 Reports Planning Finance Items to discuss Items to note Date of next meeting
	<b>Action:</b>
91.	<b>Representations from the public.</b> None.
92.	<b>Apologies.</b> Councillor R Tucker.
93.	<b>Declarations of Interest.</b> <ul style="list-style-type: none"> <li>▪ <b>Councillor Symonds declared a Prejudicial Interest in Minute No. 96.1 Planning Application 72206, the applicant being his son.</b></li> <li>▪ <b>Councillor Gething declared a Personal Interest in Minute No. 95.2 Affordable Housing Project</b></li> </ul>
94.	<b>Approval of the Minutes of the meeting held by Zoom on 1 October 2020.</b>  <b>Approved as a correct record.</b> <b>Proposed by Councillor Mrs Luxton</b> <b>Seconded by Councillor Symonds</b>
95.	<p><b>Reports:</b> District Councillors; Play Areas, Skateboard Park and Pothole Reports will be received at the meeting on 29/10/20.</p> <p><b>95.1 County Councillor Mrs C Chugg.</b> Written Report circulated to Councillors for the second quarter of 2020 and noted.</p> <p><b>95.2 Councillor Mrs Luxton – Community Land Trust Public Consultation and further update. Councillor Gething declared a Personal Interest in this item.</b>          A meeting was held on 14/10/20. There are Heads of Term details to finalise with landowners and it is hoped that towards the end of October there will be a public launch and consultation via Zoom. It would be appreciated if all Councillors could attend and further details would be shared in advance including the site, prior to launch.</p> <p>Councillor Dr Williams asked for clarification on people joining the scheme and putting in £1. Councillor Mrs Luxton advised that the sum of £1 was the minimum Membership contribution, but people could pay more than £1 if they wished. It had to be noted that they would still have one vote, regardless of the amount which has been paid.</p> <p>The Community Land Trust (CLT) are not collecting money to buy the land, it is for the CLT to cover other costs where grants cannot be obtained.          The cost of the land should be covered through grants for which the CLT will apply.</p> <p>Councillor Mrs Luxton asked for the Parish Council's permission, as part of the engagement process, to have a table and gazebo on the Village Green / car park of the playing field for personal engagement adhering social distance. This was agreed.</p>



	<p><b>95.3 Councillor Gething – Tree Planting Scheme meeting with residents on 13/10/20 and discussion regarding lighting in the car park.</b>                  7 local residents attended and Councillor Gething explained that the Parish Council wanted to achieve a community orchard or similar, for which there was positive feedback, support and the wish to become involved in planting and maintenance.                  There were discussions relating to lighting and hedges and a planting plan is to be prepared.</p> <p>Councillor Symonds advised that it had already been agreed to remove the lighting at the car park and solar powered lighting would be fixed on the path and steps to the Parish Church, at a cost of £80 for each unit.                  He had contacted Bay Gardens regarding their contract to sweep the steps on a monthly basis, and to cut back the holly tree which is obscuring the light.</p> <p><b>95.4 Meeting at Down End Car Park on 14/10/20 at 12.30pm.</b>                  Councillor Beaumont is to prepare notes of the meeting where it was clear the landowners have plans for all the fields. Hares want to do a lot of work.</p> <p><b>95.5 Councillor Dr Williams’ Report on her attendance at the DALC AGM circulated to Councillors on 7/10/20 and noted.</b> North Devon was not well represented.</p>	<p>JG to put details on the PC website</p>		
<p>96.</p>	<p><b>Planning.</b>  <b>96.1 The following Planning Applications were considered:</b></p> <table border="1" data-bbox="215 896 1305 2027"> <tr> <td data-bbox="215 896 363 2027"> <p><b>72180</b></p> </td> <td data-bbox="363 896 1305 2027"> <p><b>Demolition of existing dwelling and the erection of 4 no. apartments with associated parking and amenity at 9 Broad Park Close, Croyde</b></p> <p><b>Proposed by Councillor Symonds to recommend refusal.                      Seconded by Councillor Beaumont and unanimously agreed.                      Georgeham Parish Council has been contacted by multiple residents of Broad Park Close with concerns about this proposed development and recommends refusal of the application on the following grounds:</b></p> <ol style="list-style-type: none"> <li><b>1. 9 Broad Park Close currently houses a single dwelling, single storey chalet style bungalow which is in keeping with the currently distinctive and uniform characteristics of that area, which area informs an important stage in the development and heritage of Croyde as a whole.</b></li> <li><b>2. All dwellings in Broad Park Close are single storey chalet style bungalows with good size gardens that afford to each other and that discrete area, a unique and unified peaceful and settled vernacular. The proposed development is not in keeping.</b></li> <li><b>3. The proposed increase in scale, mass, density, height and multi dwelling occupancy apartment block will fundamentally alter this quaint and valued part of Croyde’s development heritage for good.</b></li> <li><b>4. The impact on neighbouring properties of the intensification of use as an apartment block will have significant and adverse consequences for all properties in the Close.</b></li> <li><b>5. It is noted that whilst permission for a replacement 5 bedroom family home was granted in 2018 ( which was objected to by other residents at the time) there is a world of difference between:</b> <ol style="list-style-type: none"> <li><b>a. the impact on neighbours of a single family home with bedrooms on the upper floor; and</b></li> <li><b>b. a four dwelling apartment block, with the highest floor being a penthouse dwelling with outside living amenity areas and the noise and light pollution that presents.</b></li> </ol> </li> </ol> </td> </tr> </table>	<p><b>72180</b></p>	<p><b>Demolition of existing dwelling and the erection of 4 no. apartments with associated parking and amenity at 9 Broad Park Close, Croyde</b></p> <p><b>Proposed by Councillor Symonds to recommend refusal.                      Seconded by Councillor Beaumont and unanimously agreed.                      Georgeham Parish Council has been contacted by multiple residents of Broad Park Close with concerns about this proposed development and recommends refusal of the application on the following grounds:</b></p> <ol style="list-style-type: none"> <li><b>1. 9 Broad Park Close currently houses a single dwelling, single storey chalet style bungalow which is in keeping with the currently distinctive and uniform characteristics of that area, which area informs an important stage in the development and heritage of Croyde as a whole.</b></li> <li><b>2. All dwellings in Broad Park Close are single storey chalet style bungalows with good size gardens that afford to each other and that discrete area, a unique and unified peaceful and settled vernacular. The proposed development is not in keeping.</b></li> <li><b>3. The proposed increase in scale, mass, density, height and multi dwelling occupancy apartment block will fundamentally alter this quaint and valued part of Croyde’s development heritage for good.</b></li> <li><b>4. The impact on neighbouring properties of the intensification of use as an apartment block will have significant and adverse consequences for all properties in the Close.</b></li> <li><b>5. It is noted that whilst permission for a replacement 5 bedroom family home was granted in 2018 ( which was objected to by other residents at the time) there is a world of difference between:</b> <ol style="list-style-type: none"> <li><b>a. the impact on neighbours of a single family home with bedrooms on the upper floor; and</b></li> <li><b>b. a four dwelling apartment block, with the highest floor being a penthouse dwelling with outside living amenity areas and the noise and light pollution that presents.</b></li> </ol> </li> </ol>	<p>Clerk</p>
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		<ol style="list-style-type: none"> <li>6. The parking for 8 cars for the apartment block is not well designed given that parking is on a narrow corridor one in front of the other for two of the eight cars for example. The car movements and related noise involved for the neighbouring property and also the proposed property are adverse in this regard.</li> <li>7. It is likely that if planning permission is granted, such accommodation will go to second homes and commercial holiday lets with the resulting increase in use, traffic and noise levels associated with that type of accommodation. This area is not suitable or appropriate for that type of development given its discrete uniqueness of character. Compliance with Local Plan Policies DM01, DM02, DM03, DM04 and DM05 are obvious issues.</li> <li>8. With a four dwelling multi occupancy apartment block – the light projected from such a building on all a levels at a heightened use will have a huge impact on nature, the environment, biodiversity and the AONB.</li> <li>9. 9 Broad Park Close is sited is on the very edge of one of the key features of the AONB in Croyde : the swathe of green fields and water meadow areas that run along either side of the Crydda Stream from the Beach to the Village and which provides habitats and feeding and access corridors for many wildlife species including bats and the local very special population of toads. Illumination of the scale and intensity of use, this proposed type of development presents is not appropriate for this area and seriously compromises compliance with Local Planning policies DM08 and DM08A.</li> <li>10. The proposed dwellings do not meet the housing needs identified in the community and therefore do not comply with Local Planning Policy GEO.</li> <li>11. The starting point for the LPA on this application is not the 5 bed replacement family house that has not been built, but the single storey, single dwelling family home it is now. Please see AONB guidance for Local Planning Authorities on this type of incremental creep development.</li> <li>12. There are numerous aspects to this application which give rise to very real concern and no doubt the residents of Broad Park Close will raise those with you but we want to register our very real and considered concern too based on the information we have been provided with.</li> <li>13. Whilst this cannot be insisted on now, the emerging Neighbourhood Plan provides that new dwellings within the development line are to be permanent residency only</li> <li>14. Finally, this application seems to be shockingly deficient and/or inaccurate in a number of respects. The Wild Life Trigger Report is dated October 2014. The Ecology report makes no mention of illumination issues on the surrounding natural environment. It variously states that version 1 of the report is dated 24/04/19 and September 2020 but that the survey conducted was 03/08/2020 and at paragraph 2.2.2 the date given for bat observation was during daytime and on 3/12/2020 ie in the future. Based on this, the report lacks credibility and veracity and in the circumstances it is doubtful that any reliance should be placed on it.</li> </ol>	
	<p>72206</p>	<p><b>Variation of condition 3 (use/time restrictions) attached to planning permission 65647 to allow a change in the permitted days of operating at Freshwell Camping, Moor Lane, Croyde</b></p> <p><b>Councillor Symonds declared a Prejudicial Interest in this Application and did not take part in the discussion, decision or voting thereon.</b></p> <p><b>This item was chaired by Councillor Gething.</b></p> <p><b>Proposed by Councillor Dr Williams to recommend approval subject to the</b></p>	

	<p>number of pitches on the site based on the figures provided in the Application. The Parish Council appreciate the quality of the service which is being provided and would like to see other campsites in Croyde move in this direction.</p> <p>Seconded by Councillor Gething and unanimously agreed.</p>	
72198	<p>Use of land for the siting of holiday lodge caravans, static caravans, touring caravans, motor homes and tents for holiday use between 1 February and 15 January of the following year and the use of the swimming pool, clubhouse and other ancillary facilities buildings within this same opening period – Ruda Holiday Park, Moor Lane, Croyde.</p> <p>Proposed by Councillor Symonds to recommend refusal. Seconded by Councillor Beaumont and unanimously agreed. The Parish Council note that this application is for planning permission for opening times that Ruda Holiday Park currently operates under (1 February to 15 January of the following year).</p> <p>The Parish Council advise that they cannot approve this application in its current form for the following reasons:</p> <ol style="list-style-type: none"> <li>1. It appears that the wording of this new planning permission will override the current permitted uses of different parts of the holiday park and facilitate the positioning of an unspecified number of lodge and static caravans anywhere within the red line of the map of the holiday park supplied. This could result in the current camping and touring fields being used to site permanent caravan structures without the need for further planning permission;</li> <li>2. The wording of the application does not ensure the maintenance of the current use of Ruda Holiday Park as a short let tourist holiday destination. Planning permissions relating to Ruda Holiday Park currently limit occupancy of accommodation by the same person to 28 days in any one calendar year and require that a record of occupancy be maintained for inspection by the local authority. There is no such limitation in this new application.</li> <li>3. The Plan of the Holiday Park submitted does not include the Glamping Safari Tents area.</li> <li>4. There is no Map detailing the existing permitted uses of the different areas of the Holiday Park e.g. camping field area, touring field area, static caravan area etc which would help to address the issue in 1 above.</li> </ol>	
72250	<p>Demolition and replacement holiday home to allow 12 months holiday occupancy at 14 Leadengate Close, Croyde.</p> <p>It was resolved to recommend approval.</p>	
72028	<p>Erection of 4 dwellings (amended plans &amp; additional information) at land adjacent to Leadengate House, Croyde Road, Croyde.</p> <p>Proposed by Councillor Symonds to recommend refusal. Seconded by Councillor Dr Williams and unanimously agreed.</p> <p>The Parish Council continues to recommend refusal of this Application. There is very little change between the original plans and the amended plans recently submitted. The amended plans appear to cover the introduction of bat boxes, infinitesimal amendments to the visibility splays and certain changes to the buffer line to protect tree roots.</p> <p>The many and serious concerns detailed in our response of 13 September 2020 therefore remain.</p> <p>Our further scrutiny of the plans and other responses has given rise to the following additional concerns:</p> <ol style="list-style-type: none"> <li>1. The Highways officer has objected to the application. Part of that objection is</li> </ol>	

	<p>in relation safety and the splays required to deal with the additional traffic coming onto a Class II county road from the proposed site. The Highways officer has asked for a formal speed assessment to identify the actual splays required. Georgeham Parish in conjunction with Croyde Area Residents Association has operated a speed monitor along relevant stretches of that particular Class II county road for certain periods between November 2019 and the end of September 2020. That evidence based data is now available. Please see attached Excel Spread Sheet. We request that it be used to ensure a full and proper assessment of this application. You will see that speeds of in excess of 50 mph are being recorded along that stretch of road and that the amount of traffic is significant with an average of over 3000 movements per day in one direction alone, in the period that the monitor recorded data in July/August 2020. Please ensure that the Highways Officer has this information before any decision is made. The hedges that run along either side of the entrance to the field from the road and their growth will also impact on the safety with which cars can enter and leave the current field and yet are ancient hedgebanks thus worthy of protection in law.</p> <p>The new LEMP is by the same consultant who advertises as a marine specialist. The recommendations according to one of our Parish Councillors who has the following Qualifications CEnv FCIEEM (Rtd) are superficial. The sustainability officer is justifiably concerned about the ongoing management and monitoring of the puny lip service wild life areas. There is no new Biodiversity Net Gain calculation so presumably the same minimal gain is claimed. The Parish Council's view is that there is insufficient biodiversity gain and insufficient measures to ensure proper protection of that gain to justify the damage to the AONB and the environment by this proposed development. The proposed houses do not meet local housing needs so there is no meaningful gain there either to balance against the adverse impacts on the AONB and environment.</p>	
	<p><b>96.2 Councillors further considered the Affordable Housing Project received from Mr H Hare.</b> The following reply to be sent: Have you spoken to the Community Land Trust regarding the transfer of land for affordable housing?</p> <p>It was noted that the agricultural shed adjacent to the site has been granted planning permission.</p> <p><b>96.2a Recent Enforcement Issue.</b> A section of hedge between Fig Tree Farm and the Baptist Chapel has been removed. North Devon Council Enforcement Department has been advised as has District Councillor Mrs Barker. The Enforcement Department agree that this is a breach and in addition, the Landscape and Countryside Officer agrees, who has prepared a document and submitted it to the Enforcement Department. Councillor Symonds will send the details to District Councillor Chesters for her to follow up.</p> <p><b>96.3 Note to NDC sustainability officer about demolition.</b> A document had been drafted by Councillor Dr Williams which was approved by Councillors to submit.</p>	<p>Clerk</p> <p>JS</p> <p>EW</p>
<p>97.</p>	<p><b>Finance.</b></p> <p><b>97.1 Insurance.</b> Confirmation that the insurance renewal premium has been received, the Policy has been renewed and cover is applicable until 30 September 2021.</p> <p><b>97.2 Cyber Insurance.</b> As a result of scam emails being received purportedly from Chairman of Parish Councils including Georgeham, the Clerk has enquired whether the Parish Council's insurance policy includes cyber insurance, as suggested by the Devon Association of Local Councils. A reply has been received advising that this type of cover is more specialist and requires a specific stand-alone policy cover at the moment that covers the "Crime" element of cyber risk. Came and Company can offer a policy via OSR for an annual premium of £319.20 including Insurance Premium Tax with 10 free Business Class Anti-virus/Firmware licence and back-up software.</p>	

	<p>The Clerk has contacted the webmaster who has given a comprehensive reply that has been forwarded to Councillors who decided not to take the matter up.</p>	
<p>98.</p>	<p><b>Items to discuss.</b></p> <p><b>98.1 Skateboard Park</b></p> <p>◆ <b>The Play Inspection Company has provided wording for a possible Policy which has been forwarded to Councillors for consideration as follows:</b></p> <p>Information for users</p> <p>Clear and visible sign(s) shall be installed to provide the following information:</p> <ul style="list-style-type: none"> <li>a) Facility for users of skateboards inline-skates and BMX bikes (with site name or information)</li> <li>b) Administrators identification with telephone number of the maintenance personnel and general emergency number</li> <li>c) The facility is not a playground, its use is for adults, teenagers and children above the age of 8</li> <li>d) The use of unsuitable equipment such as traditional road bikes, motorised sports equipment or toys is not permitted</li> <li>e) Use of appropriate protective equipment (e.g. helmet, knee pads, elbow pads etc) is recommended</li> <li>f) Pay attention to other users</li> <li>g) The rolling surfaces and skate helmets are not a waiting area and shall be kept clear of objects</li> <li>h) The facility shall not be used when wet, icy or in snow conditions.</li> </ul> <p>◆ <b>The DALC has responded to an enquiry regarding a DBS check for Councillor Gething in relation to viewing CCTV which has been forwarded to Councillors for further comment.</b></p> <p>Councillor Gething is not going to do a DBS check.          Councillor Gething to speak to the garage owner over concerns.          The Skateboard Park will not be locked.</p> <p><b>98.2 Georgeham Public Toilets.</b></p> <p>Councillor Tucker was not present to confirm that he has replaced the hand sanitizer bottles. It was noted that the ashtrays on the exterior of the building require replacement.</p> <p>It was noted that Heddon Mill cannot carry out internal decoration work.</p> <p>Two local builders (Paul Symonds and C E S Braund) to be invited to a separate site meeting with a view to advising the work that is required in order that a specification can be prepared requesting both of them to provide a quotation.</p> <p><b>98.3 Higher Ham Cemetery.</b></p> <ul style="list-style-type: none"> <li>● The Clerk has not yet updated the Cemetery Regulations and Fees which has been forwarded to Councillors for consideration with a view to approval.</li> <li>● Councillor Tucker was not present to confirm that the vegetation has been cut back and unauthorized adornments removed.</li> </ul> <p><b>98.4 Plans for the Pavilion at Georgeham Playing Field.</b></p> <p>The suggestions made at the meeting on 1 October 2020 have been passed to Woodward Smith for revised documents to be prepared.</p> <p><b>98.5 Newberry Road Project.</b></p> <p>Slee Blackwell have received a plan from the church solicitors which indicates the extent of the land edged red which is to be transferred to the Parish Council.</p> <p>Slee Blackwell has asked the church solicitors if the footpath improvement scheme plan which was coloured in yellow and is a more detailed and accurate plan can be used.</p> <p>It was noted that the Sport England grant had been withdrawn as the local fundraising did not hit the target.</p> <p>The Clerk to submit a Community Councillor Grant application to District Councillors Mrs Barker and</p>	<p>JG to check the signage</p> <p>JG</p> <p>Next Agenda</p> <p>Clerk / JS</p> <p>Next Agenda</p> <p>Next Agenda</p> <p>Clerk to send reminder &amp; include on next Agenda</p> <p>Clerk</p>

	<p>Mrs Chesters.</p> <p><b>98.6 Croyde Bus Shelter.</b> It was noted that the Clerk had agreed with Woodward Smith that the limits of liability are as follows:</p> <ul style="list-style-type: none"> <li> <b>Public Liability - £2 million</b></li> <li> <b>Professional Indemnity - £5 million</b></li> </ul> <p><b>98.7 Grass Roller in Georgeham Playing Field.</b> Councillor Tucker was not present to confirm this has been removed.</p> <p><b>98.8 Holly Tree obscuring light by steps from car park leading to the Parish Church.</b> This work was in hand.</p> <p><b>98.9 Communication regarding the Speed Monitoring Data together with data sheet.</b> CARA – Speed Monitor Review Report</p> <p>The Speed Monitor was purchased as a joint venture by CARA and Georgeham Parish Council using various funds and donations. It has been used in various locations throughout the Parish of Georgeham &amp; Croyde since March 2019. The Monitor software provides accurate data for both traffic speed and volume for daily, weekly and monthly time scales. The attached simple analysis sheet shows results from the various locations where the Monitor has been located. It has taken some time to fully understand how the software works and how best to collate the recorded Data.</p> <p>Its clear from the huge volumes of traffic queuing to get into Croyde this summer that we have a serious problem that must be addressed. Many Parish residents have said that they have never seen the volumes of traffic we experienced this summer entering our villages.</p> <p>The data taken from the Speed Monitor was both surprising and cause for concern. Although in general the average speed of traffic is in line with the designated speed limits, the Speed Monitor recorded large numbers of vehicles exceeding the speed limit at all locations. The volumes of traffic recorded were staggering.</p> <p>CARA carried out a traffic survey in 2017 and the collected date surprised everyone. In the 3 years since traffic has increased substantially which can be seen when examining the Speed Monitor Data. In the past when traffic issues were discussed with the Parish, District and County Councils our concerns were dismissed through a lack of evidence. The 2017 traffic survey together with the substantial data obtained from the Speed Monitor is evidence that we can pass on to the Council and Highways offices. Its our hope that when the see this evidence they will start to understand our problems and discuss how best to deal with them.</p> <p>A reply to be sent acknowledging how useful this information will be for year on year for comparison.</p> <p><b>98.10 Broadband in Georgeham Village Hall.</b> North Devon Council has responded to the Parish Council's request for the property to be registered with a Postcode in order that Openreach can carry out a survey.</p> <p>An application form will be required together with a fee of £65.00.</p> <p><b>Proposed by Councillor Symonds to proceed. Seconded by Councillor Mrs Young and unanimously agreed.</b></p>	<p>Resend plans to Clrs</p> <p>Next Agenda</p> <p>Clerk</p> <p>Clerk</p>
<p>99.</p>	<p><b>Items to note.</b></p> <p><b>99.1 DCC Public Consultation of the updated Local Flood Risk Management Strategy.</b> It was noted that the Parish Council's response has been submitted by Councillor Dr Williams.</p> <p><b>99.2 Councillor Mrs Young had met the Devon County Council Public Rights of Way Officer for the area and is to meet the Head of the Department in November.</b></p>	
<p>100.</p>	<p><b>Date of next Parish Council meeting. Thursday, 29 October 2020 by Zoom at 6pm.</b></p>	

	It is necessary for Zoom meetings to continue in the light of government regulations. The meeting ended at 7.42pm.	
<b>Summary of Decisions:</b> <ul style="list-style-type: none"><li>➤ <b>Minutes of the Parish Council Meeting held on 1 October 2020</b></li><li>➤ <b>Planning</b></li><li>➤ <b>Payment of £65.00 to proceed with the registration of a postcode for Georgeham Village Hall for a broadband connection to be installed</b></li></ul>		
<b>These Minutes are agreed by those present as being a true record.</b>		
Signed: Chair of Georgeham Parish Council.	Date:	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.

EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 29 October 2020 at 6pm** scheduled to last for a maximum of one hour.

### Joining instructions:

<https://zoom.us/j/96677626998?pwd=V2phZVB5U1V1MIQ1aWR4MERkSVJ0dz09>

Meeting ID: 966 7762 6998

Passcode: 799666

or

Dial by your location

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

Meeting ID: 966 7762 6998

Passcode: 799666

Find your local number: <https://zoom.us/u/a2d8xLnis>

Sue Squire, Parish Clerk. 24 October 2020

No.	Item						
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details.						
2.	<b>Apologies.</b>						
3.	<b>Declarations of Interest.</b>						
4.	<b>Approval of the Minutes of the meeting held by Zoom on 15 October 2020.</b>						
5.	<b>Reports:</b> 5.1 County Councillor Mrs C Chugg 5.2 District Councillors Mrs P Barker and Mrs J Chesters 5.3 Councillor Taffinder – Croyde Play Area and Georgeham Play Park 5.4 Councillors Gething and Tucker – Croyde Skateboard Park. Signage and conversation with garage owner. 5.5 Councillor Taffinder – Potholes 5.6 Councillor Mrs Luxton – Community Land Trust 5.7 Councillor Gething – Tree Planting Scheme						
6.	<b>Planning.</b> 6.1 To consider the following Planning Applications: <table border="1"><tbody><tr><td>72262</td><td>Extensions to dwelling and decking at the front at 11 Myrtle Farm View, Croyde. Deadline date for response 28/10/20. The Clerk has negotiated an extension of the Application to be considered at this meeting.</td></tr><tr><td>72265</td><td>Extension and alterations to roof space – 8 Penny Hill, Croyde. Deadline for response 4/11/20</td></tr><tr><td>71983</td><td>Demolition of existing part-demolished house and erection of single dwelling house and associated works (amended plans and additional information) at Cliff House, Moor Lane, Croyde. Deadline for response 29/10/20</td></tr></tbody></table>	72262	Extensions to dwelling and decking at the front at 11 Myrtle Farm View, Croyde. Deadline date for response 28/10/20. The Clerk has negotiated an extension of the Application to be considered at this meeting.	72265	Extension and alterations to roof space – 8 Penny Hill, Croyde. Deadline for response 4/11/20	71983	Demolition of existing part-demolished house and erection of single dwelling house and associated works (amended plans and additional information) at Cliff House, Moor Lane, Croyde. Deadline for response 29/10/20
72262	Extensions to dwelling and decking at the front at 11 Myrtle Farm View, Croyde. Deadline date for response 28/10/20. The Clerk has negotiated an extension of the Application to be considered at this meeting.						
72265	Extension and alterations to roof space – 8 Penny Hill, Croyde. Deadline for response 4/11/20						
71983	Demolition of existing part-demolished house and erection of single dwelling house and associated works (amended plans and additional information) at Cliff House, Moor Lane, Croyde. Deadline for response 29/10/20						

72295	Variation of condition 2 (holiday restriction) attached to planning permission 85/2316/28/3 (proposed holiday chalet) to allow all year round holiday use at Mandalay, 24 Leadengate Close, Croyde. Deadline for response 10/11/20
71875	Demolition of dwelling, adjoining garage and out buildings, green house and erection of 3 no. dwellings with associated works (amended plans) at Blackmore House, Croyde. Deadline date for response 6/11/20
72285	Works to trees in a Conservation Area in respect of removal of 4 Leylandii – Hill Park Cottage, Georgeham. There are no consultees noted on the planning documents.

Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.

**6.2 Planning Correspondence.** To note the following North Devon Council Decision Notices:

**APPROVALS for**

- **64794** – Outline application for erection of two local affordable dwellings for discounted sale (amended description) – The Garden, Sandy Lane, Croyde
- **71412** – Variation of condition 2 (approved plans) attached to planning permission 61532 (erection of 5 dwellings (3 duplex units & 2 penthouse apartments)) to allow for amended designs – Serenity Moor Lane, Croyde

**WITHDRAWN APPLICATION**

- **71561** – Demolition of studio and erection of two-storey live/work unit incorporating artist's studio – 10 Hobbs Hill, Croyde

**6.3 Enforcement.** The following were continued to be investigated:

- ⇒ **Details of alleged extension of camping days at Surfers Paradise**
- ⇒ **Details of alleged encroachment onto publicly owned land from May Cottage**
- ⇒ **Details of hedge bank and wall bulldozed out at the Upcott T Junction**
- ⇒ **Details of removal of hedge bank between Fig Tree Cottage and the Baptist Chapel.** Councillor Symonds to confirm that he has contacted District Councillor Mrs J Chesters in this regard for her to follow up.

**6.5 Note to NDC sustainability officer about demolition.** Councillor Dr Williams to confirm that the document has been submitted to North Devon Council.

**6.4 North Devon Council Local List 2020 – Revised and Updated Consultation.** To consider a response from the Parish Council on the details which were circulated to Councillors on 24/10/20 and where the deadline is 6/11/20.

**6.5 Application 72040 – Prior Notification for the erection of a machine store.**

To note that a letter has been sent on behalf of the Parish Council to the Monitoring Officer, Head of Place and Chief Executive regarding the approval of this Application.

Separately, the Clerk contacted the Case Officer who determined the Application to enquire why it was not consulted. A reply has been received as follows:

[The Local Planning Authority does not consult on Prior Notification Applications. These applications, such as Lawful Development Certificates \(proposed\), are determined on a matter of fact of whether they comply with the Town and Country Planning \(General Permitted Development\) \(England\) Order 2015 \(as amended\).](#)

The Clerk will advise that Horwood Lovacott and Newton Tracey Parish Council was consulted in respect of three Prior Notification Applications and that Georgeham Parish Council was consulted on a Lawful Development Certificate in respect of 12 Home Farm Close and Combas Farm and will request permission to reply with these details.

7. **Finance. Balances.** To be tabled.

**7.1 To approve the following payments:**

<b>Mrs S Squire</b>	Broadband, photocopying, stationery, reimbursement for fee in relation to postcode	2097	3.00 11.28	
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	registration of Georgeham Village Hall for a broadband connection to be installed Shared contribution towards Zoom subscription (shared with other Parishes)		5.55 65.00 3.60		<b>£88.43</b>
<b>North Devon Council</b>	Salary recharge for October 2020	2098			<b>£1,542.57</b>
<b>Mr T Squire</b>	Cleaning public toilets at Georgeham (October 2020)	2099			<b>£60.00</b>
<b>Mr S Wightman</b>	Invoice 261. Grounds maintenance for October 2020	2100			<b>£750.00</b>
<b>North Devon Council</b>	Dog bin waste emptying July to September 2020				<b>£764.40</b>
<b>Exact Structures</b>	Structural design for proposed bus shelter	2101			<b>£780.00</b>
<b>Mr D Jones</b>	Renew top rail on bench – Croyde Play Park Work carried out on bridge Watery Lane Renew step on chain walk and safety shield on slide	2102	60.00 110.00 94.00		<b>£264.00</b>
<b>Mr J Symonds</b> (Cheque prepared for the meeting on 30/7/20 but not made out as exact amount not known at the time)	Chairman's Expenses – 4 months Zoom subscription New hinges (Croyde Play Park)	2081	57.56 11.57		<b>£69.13</b>
<b>Jewson</b>	Black tape and yellow paint for Georgeham car park	2103			<b>£39.43</b>
<b>Julie Snooks</b>	2019/20 Internal Audit Fee	2104			<b>£375.00</b>
<b>Mr M A Byrom</b>	Planning Application fee for Croyde Surf Life Saving Club	2105			<b>£487.00</b>
<b>Mr S King</b>	Hedge trimming, Spring and Summer 2020	2106			<b>£259.20</b>
<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/11/20	Direct	Debit		<b>£19.00</b>
<b>Fasthosts</b>	Website hosting. To be taken on 10/11/20	Direct	Debit		<b>£8.40</b>
<b>South West Water</b>	Water supply to the public toilets To be taken on 1/12/20	Direct	Debit		<b>£163.32</b>
<b>South West Water</b>	Water supply to the Cemetery To be taken on 1/12/20	Direct	Debit		<b>£15.78</b>

8. **Items to discuss.**
- 8.1 Georgeham Public Toilets.** To note that Councillor Symonds is having a site meeting with Mr C Braund on 27/10/20 for advice to be given on the work to be carried out.  
Mr P Symonds has been invited to a similar site meeting but no response has been received.
- 8.2 Higher Ham Cemetery.**
- The Clerk has updated the Cemetery Regulations and Fees which has been forwarded to Councillors for consideration with a view to approval.
  - Councillor Tucker to confirm that the vegetation has been cut back and unauthorized adornments removed
- 8.3 Plans for the Pavilion at Georgeham Playing Field.**  
The suggestions made at the meeting on 1 October 2020 have been passed to Woodward Smith for revised documents to be prepared.
- 8.4 Newberry Road Project.**  
Correspondence is expected to be received imminently from Slee Blackwell for signature in relation to the transfer of the land.  
The Clerk is in the process of completing Community Councillor Grant Application Forms for approval by District Councillors Mrs Barker and Mrs Chesters to help minimize the shortfall in funds.
- 8.5 Croyde Bus Shelter.**

	<p>The Contract of Appointment has been received from the contractors which will be circulated to Councillors. The plans have been re-sent to Councillors for consideration and further discussion at this meeting.</p> <p><b>8.6 Broadband in Georgeham Village Hall.</b> To note that the Clerk has applied for a postcode to be registered so that BT can proceed with a survey to install broadband.</p> <p><b>8.7 Grass Roller in Georgeham Playing Field.</b> Councillor Tucker to confirm he has made arrangements for this to be removed.</p> <p><b>8.8 Holly Tree obscuring light by steps from car park leading to the Parish Church.</b> Councillor Symonds to confirm that Bay Gardens has attended to this and that they will, as per the contract, sweep the steps on a monthly basis.</p> <p><b>8.9 Christmas Wishes from the Parish Council in The Crydda.</b> To consider including this in the next issue.</p>
9.	<p><b>Items to note.</b></p> <p><b>9.1 Affordable Housing Project – Mr H Hare.</b> To note that the Parish Council’s response has been sent.</p> <p><b>9.2 Speed Monitoring Data.</b> To note that the Parish Council’s response has been sent to the CARA representative who supplied the details.</p>
10.	<p><b>Date of next Parish Council meeting. Thursday, 12 November 2020 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of government regulations.</p>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 29 October 2020 at 6pm by Zoom.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>  <b>M Beaumont</b> <b>J Gething</b> <b>Mrs T Luxton</b> <b>J Symonds</b> <b>M Taffinder</b> <b>Dr E Williams</b>	<b>Agenda: -</b> Representations from the Public Apologies Declarations of Interest Approval of the Minutes of the meeting held by Zoom on 15 October 2020 Reports Planning Finance Items to discuss Items to note Date of next meeting	
		<b>Action:</b>
101.	<b>Representations from the public.</b> None	
102.	<b>Apologies.</b> Councillors R Tucker and Mrs J Young	
103.	<b>Declarations of Interest.</b> <b>Councillor Symonds declared a Prejudicial Interest in Minute No. 1071, Finance.</b> <b>Chairman's expenses cheque</b>	
104.	<b>Approval of the Minutes of the meeting held by Zoom on 15 October 2020.</b>  <b>Approved as a correct record.</b>  <b>Proposed by Councillor Dr Williams</b> <b>Seconded by Councillor Taffinder and unanimously agreed</b>	
105.	<b>Reports:</b> <b>105.1 County Councillor Mrs C Chugg.</b> Not present. A comprehensive Report had been sent for the last meeting.  <b>105.2 District Councillors Mrs P Barker and Mrs J Chesters.</b> Not present.  <b>105.3 Councillor Taffinder – Croyde Play Area and Georgeham Play Park.</b> In order. The Clerk has completed details on two separate spread sheets on behalf of Councillor Taffinder.  <b>105.4 Councillors Gething and Tucker – Croyde Skateboard Park.</b> Signage and conversation with garage owner.  Councillor Gething had taken pictures of the signage and circulated to Councillors. The large red sign covers most of the points raised by the Play Inspection Company, but it is out of time as to who is now responsible and there are no contact numbers for reporting damage or defects. This sign will be replaced and Councillor Gething will draft and circulate the wording for approval.  The sign inside the Park covers the same ground but in a more graphic style and was considered to be in order.  Councillor Gething had spoken to the garage owner and agreed that in the event of him or his staff witnessing a reportable incident, the timeframe would be reported to Councillor Gething who would then download images from the CCTV for that time period on to a memory stick and send to the Police to take any action deemed appropriate.  A fence has been erected in conjunction with garage.	JG

	<p><b>105.5 Councillor Taffinder – Potholes.</b> The Heddon Mill pothole had been repaired. Others at the entrance to Georgeham from Croyde had been reported and given a reference number and it was known that someone else had reported a pothole nearby and was given a reference number.</p> <p>The pothole at the bottom of Inledon Hill has not been repaired and water is coming up through the road. Councillor Taffinder will continue to press for this to receive attention.</p> <p><b>105.6 Councillor Mrs Luxton – Community Land Trust.</b> There will be a Public Consultation on 10 November 2020 at 7pm and Zoom meeting details will be sent to Councillors to participate in and their support would be appreciated. The meeting will be advertised on Facebook, the CARA website, the Parish Council website and posters. The location of the site will be disclosed at the meeting. At the end of the session, a physical show of hands will be invited or the ‘reactions’ icon clicked on the computer to approve that the site is taken forward.</p> <p>If the meeting is not well attended, it will be necessary to look at other ways to engage the community.</p> <p>People who may be affected by the development will be advised by North Devon Council Planning Department.</p> <p><b>105.7 Councillor Gething – Tree Planting Scheme.</b> This was continuing to be discussed and it was hoped to have plans ready to share in a few weeks.</p>	MT										
106.	<p><b>Planning.</b> <b>106.1 The following Planning Applications were considered:</b></p> <table border="1" data-bbox="231 969 1321 2016"> <tr> <td data-bbox="231 969 379 1171">72262</td> <td data-bbox="379 969 1321 1171"> <p><b>Extensions to dwelling and decking at the front at 11 Myrtle Farm View, Croyde.</b> Proposed by Councillor Dr Williams to recommend refusal on the grounds of overdevelopment of the site and the wish to support the parishioner who has submitted comprehensive objections. Seconded by Councillor Taffinder and unanimously agreed.</p> </td> </tr> <tr> <td data-bbox="231 1171 379 1272">72265</td> <td data-bbox="379 1171 1321 1272"> <p><b>Extension and alterations to roof space – 8 Penny Hill, Croyde.</b> Proposed by Councillor Dr Williams to recommend approval. Seconded by Councillor Gething and unanimously agreed.</p> </td> </tr> <tr> <td data-bbox="231 1272 379 1507">71983</td> <td data-bbox="379 1272 1321 1507"> <p><b>Demolition of existing part-demolished house and erection of single dwelling house and associated works (amended plans and additional information) at Cliff House, Moor Lane, Croyde.</b> Proposed by Councillor Taffinder to cautiously recommend approval, noting the Parish Council is concerned about the continuing demolition of properties in Croyde. Seconded by Councillor Gething and unanimously agreed.</p> </td> </tr> <tr> <td data-bbox="231 1507 379 1742">72295</td> <td data-bbox="379 1507 1321 1742"> <p><b>Variation of condition 2 (holiday restriction) attached to planning permission 85/2316/28/3 (proposed holiday chalet) to allow all year round holiday use at Mandalay, 24 Leadengate Close, Croyde.</b> Proposed by Councillor Beaumont to recommend approval providing that it is for holiday use only, in keeping with the Leadengate Design Guide and monitored. Seconded by Councillor Taffinder and unanimously agreed.</p> </td> </tr> <tr> <td data-bbox="231 1742 379 2016">71875</td> <td data-bbox="379 1742 1321 2016"> <p><b>Demolition of dwelling, adjoining garage and out buildings, green house and erection of 3 no. dwellings with associated works (amended plans) at Blackmore House, Croyde.</b> Proposed by Councillor Taffinder to continue to recommend refusal on the same grounds as the original Application: “Georgeham Parish Council wish to recommend refusal on the grounds of overdevelopment of the site; lack of information regarding wildlife, landscaping, boundaries, Design and Access Statement, access, highways and</p> </td> </tr> </table>	72262	<p><b>Extensions to dwelling and decking at the front at 11 Myrtle Farm View, Croyde.</b> Proposed by Councillor Dr Williams to recommend refusal on the grounds of overdevelopment of the site and the wish to support the parishioner who has submitted comprehensive objections. Seconded by Councillor Taffinder and unanimously agreed.</p>	72265	<p><b>Extension and alterations to roof space – 8 Penny Hill, Croyde.</b> Proposed by Councillor Dr Williams to recommend approval. Seconded by Councillor Gething and unanimously agreed.</p>	71983	<p><b>Demolition of existing part-demolished house and erection of single dwelling house and associated works (amended plans and additional information) at Cliff House, Moor Lane, Croyde.</b> Proposed by Councillor Taffinder to cautiously recommend approval, noting the Parish Council is concerned about the continuing demolition of properties in Croyde. Seconded by Councillor Gething and unanimously agreed.</p>	72295	<p><b>Variation of condition 2 (holiday restriction) attached to planning permission 85/2316/28/3 (proposed holiday chalet) to allow all year round holiday use at Mandalay, 24 Leadengate Close, Croyde.</b> Proposed by Councillor Beaumont to recommend approval providing that it is for holiday use only, in keeping with the Leadengate Design Guide and monitored. Seconded by Councillor Taffinder and unanimously agreed.</p>	71875	<p><b>Demolition of dwelling, adjoining garage and out buildings, green house and erection of 3 no. dwellings with associated works (amended plans) at Blackmore House, Croyde.</b> Proposed by Councillor Taffinder to continue to recommend refusal on the same grounds as the original Application: “Georgeham Parish Council wish to recommend refusal on the grounds of overdevelopment of the site; lack of information regarding wildlife, landscaping, boundaries, Design and Access Statement, access, highways and</p>	Clerk
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	<p><b>inadequacy of parking.</b>  <b>If North Devon Council were minded to approve this Application, against the strong refusal of the Parish Council, to make a requirement for all of the properties within the development boundary to be permanent residential, to comply with the Parish's emerging Neighbourhood Plan".</b>  <b>The Parish Council support the parishioners who have submitted objections and point out there is no mains sewerage system at the site.</b></p> <p><b>Seconded by Councillor Mrs Luxton and unanimously agreed.</b></p>
72285	<p><b>Works to trees in a Conservation Area in respect of removal of 4 Leylandii – Hill Park Cottage, Georgeham.</b> There are no consultees noted on the planning documents. To reply:  <b>Georgeham Parish Council has not been consulted on this Application as a statutory consultee.</b>  <b>The Parish Council supports to views of the Countryside and Landscape Officer.</b>  <b>The applicant has indicated on the application form that they do not own the trees and no doubt this will be checked and verified before a decision is made.</b></p>
<p><b>Applications received after the publication of the Agenda:</b></p>	
ENQ/1499/2020	<p><b>Creation of Boutique wellness centre and meditation retreat/hotel at Atlantis Lodge, Moor Lane, Croyde.</b>  <b>To reply: Georgeham Parish Council has reservations about the details of the proposal and can make no further comment until such time as an application is received.</b></p>
72319	<p><b>Erection of storage shed for storage of equipment at Sandleigh, Moor Lane, Croyde.</b>  <b>Proposed by Councillor Mrs Luxton to recommend approval.</b>  <b>Seconded by Councillor Gething and unanimously agreed.</b></p>
<p><b>106.2 Planning Correspondence.</b> The following North Devon Council Decision Notices were noted:  <b>APPROVALS for</b></p> <ul style="list-style-type: none"> <li>▪ <b>64794</b> – Outline application for erection of two local affordable dwellings for discounted sale (amended description) – The Garden, Sandy Lane, Croyde</li> <li>▪ <b>71412</b> – Variation of condition 2 (approved plans) attached to planning permission 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments)) to allow for amended designs – Serenity Moor Lane, Croyde</li> </ul> <p><b>WITHDRAWN APPLICATION</b></p> <ul style="list-style-type: none"> <li>▪ <b>71561</b> – Demolition of studio and erection of two-storey live/work unit incorporating artist's studio – 10 Hobbs Hill, Croyde</li> </ul> <p><b>106.3 Enforcement.</b> The following were continued to be investigated:</p> <ul style="list-style-type: none"> <li>⇒ <b>Details of alleged extension of camping days at Surfers Paradise</b></li> <li>⇒ <b>Details of alleged encroachment onto publicly owned land from May Cottage</b></li> <li>⇒ <b>Details of hedge bank and wall bulldozed out at the Upcott T Junction</b></li> <li>⇒ <b>Details of removal of hedge bank between Fig Tree Cottage and the Baptist Chapel.</b>  Councillor Symonds confirmed that he will shortly be contacting District Councillor Mrs J Chesters in this regard for her to follow up of which she is aware when the Clerk was speaking to her on another matter.</li> </ul> <p><b>106.5 Note to NDC sustainability officer about demolition.</b> Councillor Dr Williams confirmed that the document has been submitted to North Devon Council and a response received which had been circulated to Councillors.</p> <p><b>106.4 North Devon Council Local List 2020 – Revised and Updated Consultation.</b></p>	

	<p>Councillors considered a response from the Parish Council on the details which were circulated to Councillors on 24/10/20 and where the deadline is 6/11/20. Councillor Dr Williams to draft a response.</p> <p><b>106.5 Application 72040 – Prior Notification for the erection of a machine store.</b> It was noted that a letter had been sent on behalf of the Parish Council to the Monitoring Officer, Head of Place and Chief Executive regarding the approval of this Application.</p> <p>Separately, the Clerk contacted the Case Officer who determined the Application to enquire why it was not consulted. A reply has been received as follows: <b>The Local Planning Authority does not consult on Prior Notification Applications. These applications, such as Lawful Development Certificates (proposed), are determined on a matter of fact of whether they comply with the Town and Country Planning (General Permitted Development) (England) Order 2015 (as amended).</b> The Clerk will advise that Horwood Lovacott and Newton Tracey Parish Council was consulted in respect of three Prior Notification Applications and that Georgeham Parish Council was consulted on a Lawful Development Certificate in respect of 12 Home Farm Close and Combas Farm and was given permission to reply with these details.</p>	<p>EW</p> <p>Clerk</p>																																								
107.	<p><b>Finance. Balances. Lloyds Bank Treasurers Account as at 14 October 2020: £81,426.44</b> <b>Lloyds Bank Business Instant Access Account as at 14 October 2020: £12,077.83</b></p> <p><b>107.1 The following payments were approved and authorised:</b> <b>Proposed by Councillor Beaumont, seconded by Councillor Taffinder and unanimously agreed.</b></p> <table border="1" data-bbox="231 1003 1324 2004"> <tr> <td data-bbox="231 1003 494 1272"><b>Mrs S Squire</b></td> <td data-bbox="494 1003 949 1272">Broadband, photocopying, stationery, reimbursement for fee in relation to postcode registration of Georgeham Village Hall for a broadband connection to be installed Shared contribution towards Zoom subscription (shared with other Parishes)</td> <td data-bbox="949 1003 1061 1272">2097</td> <td data-bbox="1061 1003 1173 1272">3.00 11.28 5.55 65.00  3.60</td> <td data-bbox="1173 1003 1324 1272">     <b>£88.43</b></td> </tr> <tr> <td data-bbox="231 1272 494 1344"><b>North Devon Council</b></td> <td data-bbox="494 1272 949 1344">Salary recharge for October 2020</td> <td data-bbox="949 1272 1061 1344">2098</td> <td data-bbox="1061 1272 1173 1344"></td> <td data-bbox="1173 1272 1324 1344"><b>£1,542.57</b></td> </tr> <tr> <td data-bbox="231 1344 494 1415"><b>Mr T Squire</b></td> <td data-bbox="494 1344 949 1415">Cleaning public toilets at Georgeham (October 2020)</td> <td data-bbox="949 1344 1061 1415">2099</td> <td data-bbox="1061 1344 1173 1415"></td> <td data-bbox="1173 1344 1324 1415"><b>£60.00</b></td> </tr> <tr> <td data-bbox="231 1415 494 1487"><b>Mr S Wightman</b></td> <td data-bbox="494 1415 949 1487">Invoice 261. Grounds maintenance for October 2020</td> <td data-bbox="949 1415 1061 1487">2100</td> <td data-bbox="1061 1415 1173 1487"></td> <td data-bbox="1173 1415 1324 1487"><b>£750.00</b></td> </tr> <tr> <td data-bbox="231 1487 494 1559"><b>North Devon Council</b></td> <td data-bbox="494 1487 949 1559">Dog bin waste emptying July to September 2020</td> <td data-bbox="949 1487 1061 1559"></td> <td data-bbox="1061 1487 1173 1559"></td> <td data-bbox="1173 1487 1324 1559"><b>£764.40</b></td> </tr> <tr> <td data-bbox="231 1559 494 1630"><b>Exact Structures</b></td> <td data-bbox="494 1559 949 1630">Structural design for proposed bus shelter</td> <td data-bbox="949 1559 1061 1630">2101</td> <td data-bbox="1061 1559 1173 1630"></td> <td data-bbox="1173 1559 1324 1630"><b>£780.00</b></td> </tr> <tr> <td data-bbox="231 1630 494 1818"><b>Mr D Jones</b></td> <td data-bbox="494 1630 949 1818">Renew top rail on bench – Croyde Play Park Work carried out on bridge Watery Lane Renew step on chain walk and safety shield on slide</td> <td data-bbox="949 1630 1061 1818">2102</td> <td data-bbox="1061 1630 1173 1818">60.00 110.00 94.00</td> <td data-bbox="1173 1630 1324 1818"><b>£264.00</b></td> </tr> <tr> <td data-bbox="231 1818 494 2004"><b>Mr J Symonds</b> (Cheque prepared for the meeting on 30/7/20 but not made out as exact amount not known at the time)</td> <td data-bbox="494 1818 949 2004">Chairman's Expenses – 4 months Zoom subscription New hinges (Croyde Play Park). <i>Prejudicial interest declared. Cllrs instructed him to sign the cheque</i></td> <td data-bbox="949 1818 1061 2004">2081</td> <td data-bbox="1061 1818 1173 2004">57.56 11.57</td> <td data-bbox="1173 1818 1324 2004"><b>£69.13</b></td> </tr> </table>	<b>Mrs S Squire</b>	Broadband, photocopying, stationery, reimbursement for fee in relation to postcode registration of Georgeham Village Hall for a broadband connection to be installed Shared contribution towards Zoom subscription (shared with other Parishes)	2097	3.00 11.28 5.55 65.00  3.60	     <b>£88.43</b>	<b>North Devon Council</b>	Salary recharge for October 2020	2098		<b>£1,542.57</b>	<b>Mr T Squire</b>	Cleaning public toilets at Georgeham (October 2020)	2099		<b>£60.00</b>	<b>Mr S Wightman</b>	Invoice 261. Grounds maintenance for October 2020	2100		<b>£750.00</b>	<b>North Devon Council</b>	Dog bin waste emptying July to September 2020			<b>£764.40</b>	<b>Exact Structures</b>	Structural design for proposed bus shelter	2101		<b>£780.00</b>	<b>Mr D Jones</b>	Renew top rail on bench – Croyde Play Park Work carried out on bridge Watery Lane Renew step on chain walk and safety shield on slide	2102	60.00 110.00 94.00	<b>£264.00</b>	<b>Mr J Symonds</b> (Cheque prepared for the meeting on 30/7/20 but not made out as exact amount not known at the time)	Chairman's Expenses – 4 months Zoom subscription New hinges (Croyde Play Park). <i>Prejudicial interest declared. Cllrs instructed him to sign the cheque</i>	2081	57.56 11.57	<b>£69.13</b>	<p>Clerk</p>
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	<b>Jewson</b>	Black tape and yellow paint for Georgeham car park	2103		<b>£39.43</b>	
	<b>Julie Snooks</b>	2019/20 Internal Audit Fee	2104		<b>£375.00</b>	
	<b>Mr M A Byrom</b>	Planning Application fee for Croyde Surf Life Saving Club	2105		<b>£487.00</b>	<b>pursue</b>
	<b>Mr S King</b>	Hedge trimming, Spring and Summer 2020	2106		<b>£259.20</b>	
	<b>DALC</b>	Attendance of Cllr Mrs Young on a Being a Good Councillor Course	2107		<b>£18.00</b>	
	<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/11/20	Direct	Debit	<b>£19.00</b>	
	<b>Fasthosts</b>	Website hosting. To be taken on 10/11/20	Direct	Debit	<b>£8.40</b>	
	<b>South West Water</b>	Water supply to the public toilets To be taken on 1/12/20	Direct	Debit	<b>£163.32</b>	
	<b>South West Water</b>	Water supply to the Cemetery To be taken on 1/12/20	Direct	Debit	<b>£15.78</b>	
108.	<p><b>Items to discuss.</b></p> <p><b>108.1 Georgeham Public Toilets.</b> It was noted that Councillor Symonds had a site meeting with Mr C Braund on 27/10/20 for advice to be given on the work to be carried out and a quotation will follow. Mr P Symons had been invited to a similar site meeting and as no response has been received, this to be followed up.</p> <p><b>108.2 Higher Ham Cemetery.</b></p> <ul style="list-style-type: none"> <li>● The Clerk continues to be in the process of updating the Cemetery Regulations and Fees and will be forwarded to Councillors for consideration with a view to approval after queries raised by Councillor Dr Williams had been dealt with</li> <li>● As Councillor Tucker had sent apologies, he was was not able to confirm that the vegetation had been cut back and unauthorized adornments removed. To be an item on the next Agenda.</li> </ul> <p><b>108.3 Plans for the Pavilion at Georgeham Playing Field.</b> The suggestions made at the meeting on 1 October 2020 had been passed to Woodward Smith for revised documents to be prepared, and revisions have been received and circulated to Councillors. Councillor Symonds to liaise with Councillor Beaumont regarding prices.</p> <p><b>Proposed by Councillor Symonds that Woodward Smith submits the Planning Application to North Devon Council, Councillors now being in agreement with the details.</b> <b>Seconded by Councillor Beaumont and unanimously agreed.</b></p> <p><b>108.4 Newberry Road Project.</b> Correspondence had been received from Slee Blackwell for signature in relation to the transfer of the land. The Clerk is in the process of completing Community Councillor Grant Application Forms for approval by District Councillors Mrs Barker and Mrs Chesters to help minimize the shortfall in funds.</p> <p><b>108.5 Croyde Bus Shelter.</b> The Contract of Appointment had been received from the contractors which will be circulated to Councillors. The plans have been re-sent to Councillors for consideration and further discussion at this meeting.</p> <p><b>Proposed by Councillor Symonds that Woodward Smith submits the Planning Application to North Devon Council, Councillors now being in agreement with the details.</b> <b>Seconded by Councillor Gething and unanimously agreed.</b></p> <p><b>108.6 Broadband in Georgeham Village Hall.</b></p>					
						Clerk
						Clerk
						Next Agenda
						Clerk
						Clerk

	<p>It was noted that the Clerk has applied for a postcode to be registered so that BT can proceed with a survey to install broadband.</p> <p><b>108.7 Grass Roller in Georgeham Playing Field.</b> As Councillor Tucker had sent apologies, it was not possible to confirm he has made arrangements for this to be removed. To be an item on the next Agenda.</p> <p><b>108.8 Holly Tree obscuring light by steps from car park leading to the Parish Church.</b> Councillor Symonds confirmed that Bay Gardens has been asked to attend to this and that they will, as per the contract, sweep the steps on a monthly basis.</p> <p><b>108.9 Christmas Wishes from the Parish Council in The Crydda.</b> Councillors were in favour of Councillor Taffinder making arrangements for this to be included in the next issue.</p>	<p>Next Agenda</p> <p>MT</p>
109.	<p><b>Items to note.</b></p> <p><b>109.1 Affordable Housing Project – Mr H Hare.</b> It was noted that the Parish Council's response has been sent and a reply received from Mr Hare indicating that he did not wish to engage with the Community Land Trust.</p> <p><b>109.2 Speed Monitoring Data.</b> It was note that the Parish Council's response has been sent to the CARA representative who supplied the details. The details to be sent to DCC, asking for a site meeting to discuss a 20mph speed limit as a result of the evidence.</p>	Clerk
110.	<p><b>Date of next Parish Council meeting. Thursday, 12 November 2020 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of government regulations.</p> <p>The meeting ended at 7.09pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the Parish Council Meeting held on 15 October 2020 at Zoom</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Agreement for the Pavilion plans to be submitted by the architects</b></li> <li>➤ <b>Agreement for Croyde Bus Shelter plans to be submitted by the architects</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
Signed: Chair of Georgeham Parish Council.	Date:	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.

EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a mid-monthly Parish Council meeting by Zoom on **Thursday, 12 November 2020 at 6pm**. The meeting will last for an hour as the Clerk has another meeting to attend.

**Joining instructions:**

<https://zoom.us/j/91316680053?pwd=czJUL2hDQ2k1QUV3NjhKd1FHUW1YQT09>

Meeting ID: 913 1668 0053

Passcode: 780500

Or dial by your location. Find your local number: <https://zoom.us/u/aen9bRljEp>

+44 203 901 7895 United Kingdom

+44 208 080 6591 United Kingdom

+44 208 080 6592 United Kingdom

+44 330 088 5830 United Kingdom

+44 131 460 1196 United Kingdom

+44 203 481 5237 United Kingdom

+44 203 481 5240 United Kingdom

Meeting ID: 913 1668 0053

Passcode: 780500

Sue Squire, Parish Clerk. 7 November 2020

No.	Item		
1.	<p><b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details.</p> <p><b>1.1 Representations received regarding light pollution from the property Serenity, Moor Lane, Croyde.</b> This item will be further discussed under Item 6.3.</p> <p><b>1.2 Email requesting the use of Georgeham Playing Field to pay home football games for the 2021/22 football season.</b> The organisers are looking into entering a football team into North Devon's Intermediate 3 League for the next season and are in the early process of starting a team. Part of the requirements is to find a home pitch on which their games can be played on. This item will be further discussed under Item 7.10.</p>		
2.	<b>Apologies.</b>		
3.	<b>Declarations of Interest.</b>		
4.	<b>Approval of the Minutes of the meeting held by Zoom on 29 October 2020.</b>		
5.	<p><b>Reports:</b></p> <p><b>5.1 Croyde Skateboard Park.</b> Councillor Gething is drafting wording for signage to be circulated to Councillors.</p> <p><b>5.2 Potholes.</b> Councillor Taffinder to give an update of those still to be repaired.</p> <p><b>5.3 Community Land Trust.</b> Councillor Mrs Luxton to advise on the Public Consultation planned for 10/11/20.</p> <p><b>5.4 Tree Planting Scheme.</b> Councillor Gething to give an update.</p>		
6.	<p><b>Planning.</b></p> <p><b>6.1 To consider the following Planning Applications:</b></p> <table border="1"><tr><td>72078 / 29</td><td><b>Alterations to existing dwelling at Vention House, Putsborough.</b> Amended information. Two applications have been received as 72029 is a Listed Building Application. The Parish Council has been given 14 days to respond (12/11/20).</td></tr></table> <p><b>Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.</b></p> <p><b>6.2 To note the following North Devon Council Decision:</b></p>	72078 / 29	<b>Alterations to existing dwelling at Vention House, Putsborough.</b> Amended information. Two applications have been received as 72029 is a Listed Building Application. The Parish Council has been given 14 days to respond (12/11/20).
72078 / 29	<b>Alterations to existing dwelling at Vention House, Putsborough.</b> Amended information. Two applications have been received as 72029 is a Listed Building Application. The Parish Council has been given 14 days to respond (12/11/20).		

	<p><b>APPROVAL for 71904 – Extension &amp; alterations to dwelling (amended plans) – Sycamore Cottage, Georgeham.</b></p> <p><b>6.3 To discuss the representations made regarding light pollution from the property Serenity, Moor Lane, Croyde.</b></p> <p><b>6.4 North Devon Council Local List 2020 – Revised and Updated Consultation.</b> To note that Councillor Dr Williams has prepared and draft which has been approved by Councillors and submitted to North Devon Council by the Clerk.</p> <p><b>6.5 Application 72040 – Prior Notification for the erection of a machine store.</b> To note that the Clerk has responded to the Case Officer in accordance with Minute No. 106.4.</p>
7.	<p><b>Items to discuss.</b></p> <p><b>7.1 Georgeham Public Toilets.</b> A quotation has been received from C Braund and Sons. A second email to P Symons has not resulted in a response. To make a decision to proceed or try and obtain other quotations.</p> <p><b>7.2 Higher Ham Cemetery.</b> The Clerk will have dealt with the issues raised by Councillor Dr Williams and should be in a position to circulate the revised details for Councillors' approval at this meeting.  Councillor Tucker to advise if the vegetation has been cut back or when this is likely to take place.</p> <p><b>7.3 Plans for the Pavilion at Georgeham Playing Field.</b> To note that confirmation has been given to Woodward Smith that Councillors approve the plans provided for consideration and that they can be submitted to North Devon Council.</p> <p><b>7.4 Newberry Road Project.</b> To note that Slee Blackwell has sent documentation for the Clerk to sign to complete the transfer.</p> <p><b>7.5 Croyde Bus Shelter.</b> To note that confirmation has been given to Woodward Smith that Councillors approve the plans provided for consideration and that they can be submitted to North Devon Council.</p> <p><b>7.6 Broadband in Georgeham Village Hall.</b> There is no further information to report at this stage.</p> <p><b>7.7 Grass Roller in Georgeham Playing Field.</b> Councillor Tucker to confirm that he has made arrangements for this to be removed.</p> <p><b>7.8 Holly Tree obscuring light by steps from car park leading to the Parish Church.</b> Councillor Symonds to confirm that Bay Gardens have dealt with this and that the steps have been swept.</p> <p><b>7.9 Councillor Gething</b> will suggest that as fortnightly meetings have become established, that one of these each month is used solely for planning matters and the other for general Parish Council business.</p> <p><b>7.9 Plastic Free North Devon.</b> Email received asking Georgeham parish Council to support the campaign to remove from retail sale, cheap polystyrene bodyboards in North Devon by passing a motion of support. The Group would also like to request the Parish Council's help in gaining support from the District Councillors by inviting them to do the same.</p> <p><b>7.10 Request for Georgeham Playing Field to be used for home games during the 2021/22 football season.</b></p> <p><b>7.11 December 2020 / January 2021 / February 2021 Parish Council Meetings.</b> The Clerk will suggest: Thursday 10 December at 6pm by Zoom (the next natural fortnightly meeting would be on 24 December) DCC and NDC will be closed from 24/12/20 until 4/1/21 Thursday 7 January at 6pm by Zoom Thursday 28 January at 6pm by Zoom Thursday 11 February at 6pm by Zoom Thursday 25 February at 6pm by Zoom</p>
8.	<p><b>Items to note.</b></p> <p><b>8.1 Speed Monitoring Data.</b> To note that the data has been sent to DCC Highways with a request for a site meeting.</p>

	<p><b>8.2 Damaged sign at Longland Lane.</b> To note that an officer from North Devon Council has carried out a site visit with a view to repairing or arranging for a replacement. No reply has been received from Devon County Council in respect of the Georgeham sign at the bottom of Incedon Hill.</p>
9.	<p><b>Date of next Parish Council meeting. Thursday, 24 November 2020 by Zoom at 6pm.</b> It is necessary for Zoom meetings to continue in the light of government regulations.</p>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 12 November 2020 at 6pm by Zoom.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>	
<b>Present: Councillors</b>  <b>M Beaumont</b> <b>J Gething</b> <b>Mrs T Luxton</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b> <b>Mrs J Young</b>  <b>1 Member of the public</b>	<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Meeting held on 29 October 2020 Reports Planning Items to discuss Items to note Date of next meeting	
		<b>Action:</b>
111.	<p><b>Representations from the public.</b></p> <p><b>111.1 Regarding the recent Community Land Trust (CLT) Public Consultation, neighbours who live adjacent to the site had not been informed.</b></p> <p>Councillor Mrs Luxton advised that the CLT had taken advice prior to the presentation and had been advised that it was not the usual practice to bring to the attention of the immediate neighbours as they will in the future have the opportunity to comment on the Planning Application.</p> <p>The CLT had tried to reach out to the whole Parish by various ways of communication and as a follow up, a letter drop is planned to explain the process so that the community is kept informed.</p> <p>Councillor Mrs Luxton stressed that the details were still at a very early stage.</p> <p><b>111.2 Representations received regarding light pollution from the property Serenity, Moor Lane, Croyde.</b> This item was further discussed under Minute No. 116.3.</p> <p><b>111.3 Email requesting the use of Georgeham Playing Field to play home football games for the 2021/22 football season.</b> The organisers are looking into entering a football team into North Devon's Intermediate 3 League for the next season and are in the early process of starting a team. Part of the requirements is to find a home pitch on which their games can be played on. This item will be further discussed under Minute No. 117.10.</p> <p><b>111.4 Email regarding better access for disabled people on the South West Coast Path at Down End.</b> The Clerk to liaise with the DCC Public Rights of Way Officer and the AONB Officer for arrangements to be made for the kissing gate to be removed and a more user friendly gate fixed.</p>	Clerk
112.	<b>Apologies.</b> None.	
113.	<b>Declarations of Interest.</b> None.	
114.	<p><b>Approval of the Minutes of the Parish Council meeting held by Zoom on 29 October 2020.</b></p> <p><b>Approved as a correct record.</b></p> <p><b>Proposed by Councillor Taffinder</b></p> <p><b>Seconded by Mrs Luxton and unanimously agreed</b></p>	
115.	<p><b>Reports:</b></p> <p><b>115.1 Croyde Skateboard Park.</b> Councillor Gething is drafting wording for signage to be circulated to Councillors.</p>	JG Next Agenda

<p>Councillor Gething had received a telephone call from North Devon Council Environmental Health Department following a noise complaint. The caller had asked details about the Park and this was given. It was understood North Devon Council was going back to the complainant.</p> <p>Councillor Gething raised the question of locking the SkateBoard Park during the second lockdown due to Covid-19. Councillors felt the facility should remain unlocked.</p> <p><b>115.2 Potholes.</b> Councillor Taffinder advised that the pothole at Broadgate Lane, North Buckland had been repaired very quickly. He was still pursuing the repair of potholes between Georgeham and Croyde and continued to get the pothole at Inledon Hill attended to.</p> <p>Councillor Gething advised of a pothole outside the public toilets in Croyde where the road had been washed away.</p> <p><b>115.3 Community Land Trust.</b> Councillor Mrs Luxton advised:</p> <ul style="list-style-type: none"> <li>⇒ A public presentation was given on 10 November 2020 which was well attended</li> <li>⇒ Support from members of the public was over 90%</li> <li>⇒ It was accepted that it may not have involved everyone in the community due to circumstances in trying to operate in the current regulations and second lockdown but it was felt that the support was sufficient to give a mandate to move to the Feasibility Study which was agreed at a Board Meeting on 11/11/20</li> <li>⇒ The views of residents continue to be sought</li> <li>⇒ CARA (Croyde Area Residents Association) have offered their suggestion boxes in Croyde and Georgeham Post offices and all feedback will be responded to</li> <li>⇒ For those wishing to be a Member of the Community Land Trust for a Membership Fee of £1, a BACS transfer will be accepted or cash to Councillor Mrs Luxton at Georgeham Post Office, alternatively Councillor Mrs Young will accept cash on behalf of the Trust</li> <li>⇒ Since the meeting, there have been a number of Membership applications</li> <li>⇒ CARA is generally supportive of the whole principle</li> <li>⇒ If the identified site does progress, there will be a consultation prior to a Planning Application being submitted. The affordable house need identified through the Housing Needs Survey will be met and it may have an impact on other Applications of other affordable housing sites</li> <li>⇒ In answer to a question as to who is administrating the Trust, Councillor Mrs Luxton advised that this comprised volunteers of the community, and there are vacancies on the Board where the criteria to join is anyone who is over 16 who subscribes to the aims or objectives of the Trust, who lives or works in the Parish</li> </ul> <p><b>115.4 Tree Planting Scheme.</b> Councillor Gething advised there had been a further meeting on the Glebe Field when a list of plants was compiled. The community is to be advised and there will be the opportunity to sponsor a tree.</p> <p>Residents had raised issues regarding the boundary of the car park. The holly bush had still not been cut back which was obscuring the light shining on the steps to the Parish Church. The grounds maintenance had become overgrown and it was not possible to see to the right when exiting the Glebe Field due to overgrown bushes. It was felt the whole site required tidying up.</p> <p>Councillor Tucker advised that the Parish Council's contract Mr S Wightman carries out an annual tidy up. A site meeting to be arranged with Mr Wightman and Councillors to discuss the work to be done.</p> <p>Exmoor Trees will provide a lot of mature trees and will advise what is appropriate, the cost for which would be £50.00.</p> <p><b>Proposed by Councillor Symonds to proceed on this basis.</b>  <b>Seconded by Councillor Beaumont and unanimously agreed.</b></p>	<p>MT to inspect and report</p> <p>JS to remind Bay Gardens to do this work</p> <p>Clerk to arrange</p> <p>Exmoor Trees to be invited to</p>
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		the site meeting		
116.	<p><b>Planning.</b>  <b>116.1 The following Planning Applications were considered:</b></p> <table border="1"> <tr> <td><b>72078 / 79</b></td> <td> <p><b>Alterations to existing dwelling at Vention House, Putsborough.</b> Amended information.  Two applications have been received as 72029 is a Listed Building Application.  <b>Proposed by Councillor Symonds to respond 'Georgeham Parish Council would be minded to approve this provided there is a further reduction in the size of the front window overlooking the beach.</b>  <b>Seconded by Councillor Dr Williams.</b></p> <p><b>Councillor Taffinder proposed to recommend approval of the Application where the window was the same size.</b>  <b>Seconded by Councillor Tucker.</b></p> <p><b>Vote:</b>  <b>Councillor Symonds' proposal to reduce the size of the window. 6 Carried</b></p> <p><b>Councillor Taffinder's proposal to recommend approval where the window was the same size - 2</b></p> </td> </tr> </table> <p><b>Two Applications had been received since the publication of the Agenda which would be included on the Agenda for the meeting on 24 November 2020.</b></p> <p><b>116.2 The following North Devon Council Decision was noted:</b>  <b>APPROVAL for 71904 – Extension &amp; alterations to dwelling (amended plans) – Sycamore Cottage, Georgeham.</b></p> <p><b>116.3 To discuss the representations made regarding light pollution from the property Serenity, Moor Lane, Croyde.</b>  Councillor Mrs Young to draft a letter and circulate it for Councillors' approval before the Clerk sends it to North Devon Council Planning Department with a copy to the owner of the property.</p> <p><b>116.4 North Devon Council Local List 2020 – Revised and Updated Consultation.</b>  It was noted that Councillor Dr Williams had prepared a draft which had been approved by Councillors and submitted to North Devon Council by the Clerk.  Grateful thanks were expressed to Councillor Dr Williams' efforts in this connection.</p> <p><b>116.5 Application 72040 – Prior Notification for the erection of a machine store.</b>  It was noted that the Clerk had responded to the Case Officer in accordance with Minute No. 106.4.</p>	<b>72078 / 79</b>	<p><b>Alterations to existing dwelling at Vention House, Putsborough.</b> Amended information.  Two applications have been received as 72029 is a Listed Building Application.  <b>Proposed by Councillor Symonds to respond 'Georgeham Parish Council would be minded to approve this provided there is a further reduction in the size of the front window overlooking the beach.</b>  <b>Seconded by Councillor Dr Williams.</b></p> <p><b>Councillor Taffinder proposed to recommend approval of the Application where the window was the same size.</b>  <b>Seconded by Councillor Tucker.</b></p> <p><b>Vote:</b>  <b>Councillor Symonds' proposal to reduce the size of the window. 6 Carried</b></p> <p><b>Councillor Taffinder's proposal to recommend approval where the window was the same size - 2</b></p>	<p>Clerk</p> <p>Next Agenda</p> <p>JY</p>
<b>72078 / 79</b>	<p><b>Alterations to existing dwelling at Vention House, Putsborough.</b> Amended information.  Two applications have been received as 72029 is a Listed Building Application.  <b>Proposed by Councillor Symonds to respond 'Georgeham Parish Council would be minded to approve this provided there is a further reduction in the size of the front window overlooking the beach.</b>  <b>Seconded by Councillor Dr Williams.</b></p> <p><b>Councillor Taffinder proposed to recommend approval of the Application where the window was the same size.</b>  <b>Seconded by Councillor Tucker.</b></p> <p><b>Vote:</b>  <b>Councillor Symonds' proposal to reduce the size of the window. 6 Carried</b></p> <p><b>Councillor Taffinder's proposal to recommend approval where the window was the same size - 2</b></p>			
117.	<p><b>Items to discuss.</b>  <b>117.1 Georgeham Public Toilets.</b> A quotation had been received from C Braund and Sons for £3,650.00 + VAT. An Allowance of £250.00 had been made for electrical work, which Councillor Symonds thought would exceed this.</p> <p>A second email to P Symons has not resulted in a response.</p> <p><b>Proposed by Councillor Symonds to award the contract to C Braund and Sons.</b>  <b>Seconded by Councillor Gething and unanimously agreed.</b></p> <p>Councillor Gething recalled that he had previously discussed the efficiency of cisterns and it had been left that he would deal with this. It had not been possible for him to follow this up, and Mr Braund to be asked to add this to the work.</p> <p>Councillor Tucker advised that two inserts of sanitisers had been stolen and had now been replaced.</p>	<p>Clerk to advise</p> <p>Clerk to advise</p>		

<p><b>117.2 Higher Ham Cemetery.</b> The Clerk had not had the opportunity of dealing with the issues raised by Councillor Dr Williams and expected to do this in the next week.</p> <p>Councillor Tucker advised that the vegetation had not been cut back.</p>	Clerk
<p><b>117.3 Plans for the Pavilion at Georgeham Playing Field.</b> It was noted that confirmation had been given to Woodward Smith that Councillors approved the plans provided for consideration and that they can be submitted to North Devon Council.</p> <p>The Clerk to enquire the fee and when the Application has been submitted.</p>	Clerk
<p><b>117.4 Newberry Road Project.</b> It was noted that Slee Blackwell had sent documentation for the Clerk to sign to complete the transfer. Her signature had to be witnessed which was slightly challenging in the present Covid-19 circumstances, but it had been done and the documents had been returned.</p>	Clerk
<p><b>117.5 Croyde Bus Shelter.</b> It was noted that confirmation had been given to Woodward Smith that Councillors approved the plans provided for consideration and that they can be submitted to North Devon Council.</p> <p>The Clerk to enquire the fee and when the Application has been submitted.</p>	Clerk
<p><b>117.6 Broadband in Georgeham Village Hall.</b> There was no further information to report at this stage.</p>	Clerk
<p><b>117.7 Grass Roller in Georgeham Playing Field.</b> Councillor Tucker advised that the ground was too soft for a vehicle to collect the roller from the grass. A frosty morning would be the ideal time.</p>	
<p><b>117.8 Holly Tree obscuring light by steps from car park leading to the Parish Church.</b> This had been discussed under Minute No. 115.4.</p>	
<p><b>117.9 Councillor Gething</b> suggested that as fortnightly meetings have become established, that one of these each month is used solely for planning matters and the other for general Parish Council business.</p> <p>Councillors decided to leave the format of each meeting to the discretion of the Clerk.</p>	
<p><b>117.9 Plastic Free North Devon.</b> Email received asking Georgeham Parish Council to support the campaign to remove from retail sale, cheap polystyrene bodyboards in North Devon by passing a motion of support.</p> <p>The Group would also like to request the Parish Council's help in gaining support from the District Councillors by inviting them to do the same.</p>	
<p><b>Proposed by Councillor Gething to support the campaign and lobby District Councillors. Seconded by Councillor Taffinder and unanimously agreed.</b></p>	Clerk
<p><b>117.10 Request for Georgeham Playing Field to be used for home games during the 2021/22 football season.</b></p> <p>The Clerk to reply that Georgeham Parish Council expects the Pavilion to be ready for the 2020/21 season starting in July 2021.</p> <p>Charges will be advised at a later date and more than one team can be accommodated.</p>	Clerk Next Agenda
<p><b>117.11 December 2020 / January 2021 / February 2021 Parish Council Meetings.</b></p> <p>The Clerk's suggestions as below were approved.</p> <p>Thursday 10 December at 6pm by Zoom (the next natural fortnightly meeting would be on 24 December) DCC and NDC will be closed from 24/12/20 until 4/1/21</p> <p>Thursday 7 January at 6pm by Zoom</p> <p>Thursday 28 January at 6pm by Zoom</p> <p>Thursday 11 February at 6pm by Zoom</p> <p>Thursday 25 February at 6pm by Zoom</p>	

118.	<p><b>Items to note.</b></p> <p><b>118.1 Speed Monitoring Data.</b> It was noted that the data has been sent to DCC Highways with a request for a site meeting.</p> <p><b>118.2 Damaged sign at Longland Lane.</b> It was noted that an officer from North Devon Council has carried out a site visit with a view to repairing or arranging for a replacement. This had now been done on a temporary basis and arrangements made for a new sign to be fixed further back to prevent future damage.</p> <p>No reply had been received from Devon County Council in respect of the Georgeham sign at the bottom of Incedon Hill.</p> <p><b>118.3 Alleged unauthorized removal of hedgerow near Cross, Croyde.</b> There was no further information to give and it was noted that District Councillor Mrs Chesters was in touch with North Devon Council Enforcement Department.</p>	Clerk to send a reminder
119.	<p><b>Date of next Parish Council meeting. Thursday, 26 November 2020 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of government regulations.</p> <p>The meeting ended at 7.06pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the Parish Council Meeting held on 29 October 2020 by Zoom</b></li> <li>➤ <b>Payment of £50.00 to Exmoor Trees to planting advice for the tree planting scheme at the Glebe Field</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Award of contract for the refurbishment of the public toilets to C Braund and Sons</b></li> <li>➤ <b>Support for the Plastic Free North Devon campaign to remove polystyrene body boards for sale and to lobby the District Councillors to support it</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
Signed: Chair of Georgeham Parish Council.	Date:	

**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 26 November 2020 at 6pm.**

**Joining instructions:**

<https://zoom.us/j/96067182535?pwd=UjNvQ0J1UWdGais1QzJiSGRTZjYxUT09>

**Meeting ID: 960 6718 2535**  
**Passcode: 960982**

**Or dial by your location: Find your local number: <https://zoom.us/u/aet3RaniRq>**

**0208 080 6592 United Kingdom**  
**0330 088 5830 United Kingdom**  
**0131 460 1196 United Kingdom**  
**0203 481 5237 United Kingdom**  
**0203 481 5240 United Kingdom**  
**0203 901 7895 United Kingdom**  
**0208 080 6591 United Kingdom**  
**Meeting ID: 960 6718 2535**  
**Passcode: 960982**

Sue Squire, Parish Clerk. 22 November 2020

No.	Item
	There will be a period of silence to the memory of the late Neville Mapp, a former Councillor, who passed away on 10 September 2020.
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details.
2.	<b>Apologies.</b> <b>To note that a letter of resignation has been received from former Councillor Mrs P Barker.</b> The Clerk has advised North Devon Council Elections Department who has provided a Notice of Vacancy poster giving the electorate the opportunity of requesting an election, which would be held in May 2021, the cost being borne by the Parish Council. If by 10 December 2020 no such election has been requested, the Parish Council can co-opt a new Councillor.
3.	<b>Declarations of Interest.</b>
4.	<b>Approval of the Minutes of the meeting held by Zoom on 12 November 2020.</b>
5.	<b>Reports:</b> <b>5.1 Croyde Skateboard Park.</b> Councillor Gething is drafting wording for signage to be circulated to Councillors. <b>5.2 Croyde Play Park.</b> Councillor Taffinder has advised that during one of his periodic inspections, he discovered a possible fault in one of the play items which has been advised to Councillors Symonds and Tucker for attention. <b>5.3 Georgeham Play Area.</b> Councillor Taffinder. <b>5.4 Potholes.</b> Councillor Taffinder to give an update of those he has reported and are still to be repaired. <b>5.5 Community Land Trust.</b> Councillor Mrs Luxton to get an update on the current position.

**5.6 Tree Planting Scheme.** Councillor Gething to give an update.

**5.7 Site Meeting at Georgeham Glebe Field / Car Park with Mr S Wightman.**

6.

**Planning.**

**6.1 To consider the following Planning Applications:**

<b>72198</b>	<p><b>Use of land for the siting of holiday lodge caravans, static caravans, touring caravans, motor homes and tents for holiday use between 1 February and 15 January of the following year and the use of the swimming pool, clubhouse and other ancillary facilities buildings within this same opening period (additional plans and information) at Ruda Holiday Park, Moor Lane, Croyde.</b></p> <p>The Clerk has contacted the planning officer for details of the additional information and has been advised as follows: <i>The further consultation is in respect of the response from Avison Young dated 5 November to a number of points made by the LPA and consultees to the original consultation. These were concerning matters such as the glamping field permission and appropriate conditions which might be needed were consent to be granted.</i> <i>This response is accompanied by drawing numbers 8112-LP-Rev E and 8112-100 Rev B which identifies more clearly with coloured annotation the respective areas of Ruda and what they can be used for as well as deleting an area of the site not in Parkdean ownership.</i></p> <p>The deadline for Parish Council's reply is 26/11/20 as 14 days instead of 21 has been given to consider this additional information.</p>
<b>72426</b>	<p><b>Demolition of studio &amp; erection of a two-storey live/work unit at 10 Hobbs Hill, Croyde.</b> The deadline date for the Parish Council's reply is 2/12/20.</p>
<b>72448</b>	<p><b>Variation of condition 2 (approved plans) and 4 (site occupancy) attached to planning permission 70465 (change of use of land to allow for creation of camping provision and associated works) to allow for use of pitches by campervans a Croyde Coastal Camping, Moor Lane, Croyde.</b></p> <p>The applicant has expressed the wish to join the meeting and speak about the Application before it is considered by Councillors. The deadline for the Parish Council's reply is 8/12/20.</p>

**Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.**

**6.2 To note the following North Devon Council Decision:**

**APPROVAL for 72187 – Extension to dwelling at 14 Leadengate Fields, Croyde**

**6.3 To note that a Certificate of Lawful Use or Development in respect of 12 Home Farm Close, Croyde has been granted.**

**6.4 To note that the Parish Council's representations regarding light pollution from the property Serenity, Moor Lane, Croyde has been drafted by Councillor Mrs Young and will be submitted to North Devon Council when all Councillors are in agreement.**

**6.5 Application 72319 – Sandleigh, Moor Lane, Croyde.** The Clerk is liaising with the applicant regarding the planning application fee to be reimbursed by the Parish Council.

**6.6 Enforcement.**

**6.6.1 12632 – Alleged breach of condition – encroachment onto publicly owned land at May Cottage Tea Rooms, 7 St Mary's Road, Croyde.**

To note that following an investigation, the Enforcement Officer has received further instructions from the Senior Enforcement Officer. It is considered that there is no evidence that a breach has occurred at the current time. As no breach of planning control has been established, the file will be closed and no further action taken.

**6.6.2 12586 – Alleged breach of condition – fields being used unlawfully for camping and siting of motorhomes at Surfers Paradise Campsite, Sandy Lane, Croyde.**

To note that following an investigation, the Enforcement Officer has received further instructions from the Senior Enforcement Officer. It is considered that there is no evidence that a breach has occurred at the current time. As no breach of planning control has been established, the file will be closed and no further action taken.

7. **Finance. Balances.** To be tabled.

**7.1 To approve the following payments:**

<b>Mrs S Squire</b>	Broadband, photocopying, postage, shared contribution towards Zoom subscription (shared with other Parishes)	2110	3.00 14.45 18.28 2.40	<b>£38.13</b>
<b>North Devon Council</b>	Salary recharge for November 2020	2111		<b>£TBA</b>
<b>Mr T Squire</b>	Cleaning public toilets at Georgeham (November 2020)	2112		<b>£60.00</b>
<b>Mr S Wightman</b>	Invoice 262. Grounds maintenance for November 2020	2113		<b>£750.00</b>
<b>Woodward Smith</b>	Interim account in respect of work on plans for the bus shelter at Croyde	2114		<b>£360.00</b>
<b>DALC</b>	Training (Cllrs Mrs Young, Beaumont, Dr Williams and the Clerk – who will obtain shared contributions from her other Parishes and repay the £30.00 fee)	2115	£45 + VAT £30 + VAT x 2	<b>£126.00</b>
<b>Heddon Mill Ltd</b>	Work on Cunnicott Lane (this will be claimed for in the P3 expenditure for this year)	2116		<b>£332.53</b>
<b>North Devon Record Office</b>	Donation (2 of 3)	2117		<b>£250.00</b>
<b>Mr M A Byrom</b>	Planning Application fee for Croyde Surf Life Saving Club	2105		<b>£487.00</b>
<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/12/20	Direct	Debit	<b>£19.00</b>
<b>Fasthosts</b>	Website hosting. To be taken on 10/12/20	Direct	Debit	<b>£8.40</b>

**7.2 Setting of the 2021/22 Precept and Budget.**

Councillors will be forwarded the recommendations of Councillors Symonds, Tucker, Beaumont and Dr Williams following a meeting by Zoom on 24/11/20.

**7.3 Public Works Loan Board.** To note that a payment of £2,798.75 will be taken by direct debit on 23/11/20. This is the second of two six monthly payments per year.

8. **Items to discuss.**

**8.1 Georgeham Public Toilets.** C Braund and Sons have been advised that their quotation has been accepted. They were also requested to ensure the efficiency of the cisterns. They expect work to commence in February / March 2021.

**8.2 Higher Ham Cemetery.** The final draft of the new Regulations will be forwarded for Councillors consideration ahead of the meeting.

**8.3 Plans for the Pavilion at Georgeham Playing Field.** The Clerk has reminded Woodward Smith that a reply is required confirming that the plans have been submitted to North Devon Council and the cost of the planning application fee.

	<p><b>8.4 Request for Georgeham Playing Field to be used for home games during the 2021/22 football season.</b> A reply has been sent to the person who requested to use the Playing Field who is delighted. The Team is going to be called Georgeham Rovers Football Club and, depending on the interest, there could well be a reserve team. They look forward to working with the Parish Council in the future and in the meantime, are registering with the Football Club and seeking funding.</p> <p><b>8.5 Section 106 funding.</b> North Devon Council has advised that a sum of money is available and after email correspondence between the Clerk and Councillors, an Expression of Interest has been submitted in respect of the Pavilion at Georgeham Playing Field.</p> <p><b>8.6 Newberry Road Project.</b> At the time of preparing the Agenda, there was nothing further to report.</p> <p><b>8.7 Croyde Bus Shelter.</b> The Clerk has reminded Woodward Smith that a reply is required confirming that the plans have been submitted to North Devon Council and the cost of the planning application fee.</p> <p><b>8.8 Speed Monitoring Data and request for site meeting.</b> The DCC Neighbourhood Highways Officer has responded as follows: <i>As per previous correspondence to Cllr Chugg, both DCC and the police do not support these devices on the public highway in Devon. Speed surveys were recently obtained in 2017 with results showing speeds to be complaint within Croyde.</i> <i>The best course of action would be for residents to get together if they have concerns and form a community speed watch (CSW) group which they can join on the following link:</i> <a href="https://www.communityspeedwatch.org/">https://www.communityspeedwatch.org/</a> <i>A minimum of 6 volunteers are required for a CSW Group to become active (if less they will need to contact the Scheme Co-ordinator).</i></p> <p><b>8.9 Holly Tree obscuring light by steps from car park leading to the Parish Church.</b> Councillor Symonds to confirm that Bay Gardens have dealt with this and that the steps have been swept.</p>
9.	<p><b>Items to note.</b></p> <p><b>9.1 Plastic Free North Devon.</b> Thank you email in response to the Parish Council's for the support of their campaign. The Clerk has not heard from District Councillors Mrs Barker and Mrs Chesters as to whether they are supporting it, the Parish Council being specifically asked to lobby them to do so.</p> <p><b>9.2 Damaged Georgeham sign at the bottom of Inledon Hill.</b> A reminder has been sent to DCC Highways and an email received advising the request had been passed to non-safety defect signs.</p> <p><b>9.3 Parish Paths Partnership.</b> The P3 co-ordinator for the Parish, Cllr Mrs J Young, has been forwarded the Survey Forms for completion and return by 15/2/21. The Clerk will complete the Summary of Expenditure and submit to DCC by 15/2/21.</p> <p><b>9.4 Improved access for disabled people on the South West Coast Path.</b> To note that the Devon County Council Public Rights of Way Officer is liaising with the landowners and a report on what has been agreed will be advised in due course.</p> <p><b>9.5 Clerk's Christmas Leave.</b> From Thursday, 24 December 2020 to Sunday 3 January 2021 inclusive.</p>
10.	<p><b>Date of next Parish Council meeting. Thursday, 10 December 2020 by Zoom at 6pm.</b> It is necessary for Zoom meetings to continue in the light of government regulations.</p>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 26 November 2020 at 6pm by Zoom.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>
<p><b>Present: Councillors</b></p> <p><b>M Beaumont</b>  <b>Mrs T Luxton</b>  <b>J Symonds</b>  <b>M Taffinder</b>  <b>R Tucker</b>  <b>Dr E Williams</b>  <b>Mrs J Young</b></p> <p>1 member of the public</p>	<p><b>Agenda: -</b>  Period of Silence  Representations from the public  Apologies  Declarations of Interest  Approval of the Minutes of the meeting held on 12 November 2020 by Zoom  Reports  Planning  Finance  Items to discuss  Items to note  Items not covered on the Agenda  Date of next meeting</p>
	<b>Action:</b>
	<p><b>There was a period of silence to the memory of the late Neville Mapp, a former Councillor, who passed away on 10 September 2020.</b></p>
120.	<p><b>Representations from the public.</b>  <b>120.1 Support requested for problems with the SWW sewage treatment works on Moor Lane, Croyde.</b>  Residents have held a meeting with a SWW manager who suggested that support from the Parish Council would be beneficial.</p> <p>A campsite owner was present and explained that his business was next to the SWW treatment plant site. He had run the business for 7 years and for the first 5 of those, no problems had been experienced. However, in 2019 the problems started when all the tanks had to be emptied due to a blockage involving 45 lorry loads which took 2 weeks during which the campsite owner received complaints and had to give refunds. South West Water had informed this was a one-off problem.</p> <p>The 2020 season saw ever bigger problems as after the Covid-19 lockdown from 23 March to 1 July, the campsite saw an influx of visitors when the restrictions were lifted and the sewage treatment plant was unable to deal with the volume of waste. SWW worked hard to try and resolve the issue but this took 2 – 3 weeks involving noisy generators and an unpleasant odour.</p> <p>Capacity figures were awaited from SWW and there is the fear that the situation will get worse as the machinery looks old and additionally, larger Planning Applications are being submitted from a nearby campsite. A SWW officer had advised that the treatment plant is working almost at capacity and in email correspondence, SWW have committed to ensuring that work on the machines will take place over the Winter to prevent the same problem in the 2021 season.</p> <p>Councillor Symonds advised that the Parish Council was aware of the situation. The sewage treatment plan was designed to be decrusted twice a week and the material taken to the larger Ashford Sewage Treatment Works. In the Summer, the decrusting takes place twice a day, due to the volume of people. Councillor Symonds continued by advising that SWW was intending to install an aerating machine and it not permitted to spray with vanilla essence due to regulations.</p>

	<p>Councillor Dr Williams advised she had attended a SWW open day where it was advised that the volume of waste at the treatment plant is calculated on residents. The owners of a nearby property has requested details on the amount of spillages and capacity and when this information is known, it will be passed to the Parish Council.</p> <p>The Clerk to write to SWW with the Parish Council's concerns following representations received regarding it's operation and capacity at the site, and would welcome a dialogue to better understand the situation and come to a satisfactory outcome.</p> <p><b>120.2 Croyde Skateboard Park.</b> A resident who had previously spoken to Councillors outside of a meeting regarding problems arising from users is understood to be planning to attend the meeting on 7 January 2021.</p> <p><b>120.3 Electricity box in Georgeham Playing Field used by the former Football Club.</b> The ex-Secretary of the now closed Club is arranging for the electricity account to be closed and a reading is required. Councillor Tucker will do this and advise the Clerk so that the details can be passed on.</p>	<p>Clerk</p> <p>RT / Clerk</p>
121.	<p><b>Apologies.</b> <b>It was noted that a letter of resignation had been received from former Councillor Mrs P Barker.</b> The Clerk has advised North Devon Council Elections Department who has provided a Notice of Vacancy poster giving the electorate the opportunity of requesting an election, which would be held in May 2021, the cost being borne by the Parish Council. If by 10 December 2020 no such election has been requested, the Parish Council can co-opt a new Councillor.</p>	
122.	<p><b>Declarations of Interest.</b> None</p>	
123.	<p><b>Approval of the Minutes of the meeting held by Zoom on 12 November 2020.</b> <b>Approved as a correct record after it was noted that under Minute No. 115.3 – Community Land Trust, second point ‘support from members of the public was over 90%’ to be changed to ‘over 90% of votes on the proposal were positive’.</b></p>	
124.	<p><b>Reports:</b></p> <p><b>124.1 Croyde Skateboard Park.</b> Councillor Gething had drafted wording for signage which was agreed, with the addition of Councillor Tucker's contact number. Councillor Gething will liaise with Councillor Tucker for the sign to be made by Blue Orange. It had been advised that the light at the Skateboard Park was on during the night and people had been seen loitering. Councillor Gething advised that the light comes on at 4.30pm and goes off at 9pm.</p> <p><b>124.2 Croyde Play Park.</b> Councillor Taffinder had advised that during one of his periodic inspections, he discovered a possible fault in one of the play items which had been advised to Councillors Symonds and Tucker for attention who were addressing the matter.</p> <p><b>124.3 Georgeham Play Park.</b> Councillor Taffinder. In order. Councillor Beaumont referred to a site visit on 22/9/20 regarding the boundary hedge where damage had been noticed on the wooden ramp to the tower of the play equipment. It was confirmed that this had been repaired.</p> <p><b>124.4 Potholes.</b> Councillor Taffinder gave an update of those he had reported and are still to be repaired. Councillor Gething advised that the pothole outside Croyde public toilets had been roughly repaired, and the blocked drain, reported by the Clerk, had been cleared.</p> <p><b>124.5 Community Land Trust.</b> Councillor Mrs Luxton advised: ⇒ A Feasibility Study is to be carried out ⇒ Letters are being hand delivered to the 18 neighbouring properties to give residents an outline of the proposal</p>	<p>JG / RT</p>

	<p>⇒ Comments are continuing to be received from members of the public which are being answered by Councillors Mrs Luxton, Beaumont and Mrs Young</p> <p>⇒ A potential obstacle is likely to be access</p> <p>Councillor Symonds had received favourable comments from a member of the public who was pleased about the proposal for the sake of local youth.</p> <p><b>124.6 Tree Planting Scheme.</b> Councillor Gething advised that the plan is in progress. Exmoor Trees will provide a list of suitable trees and as they did not attend a site meeting, the £50 charge was not made.</p> <p><b>124.7 Site Meeting at Georgeham Glebe Field / Car Park with Mr S Wightman.</b> Arrangements had been made for this to be done in February, with an estimated quote of £2,000 for the work on a day rate basis.</p> <p>Councillor Dr Williams reminded the meeting that it had been decided no work should be done on the linear woodland above the road. She is making arrangements for the Rural Skills Trust to lay the hedge on the West of the car park.</p>							
125.	<p><b>Planning.</b></p> <p><b>125.1 The following Planning Applications were considered:</b></p> <table border="1" data-bbox="231 824 1321 2038"> <tr> <td data-bbox="231 824 379 1771">72198</td> <td data-bbox="379 824 1321 1771"> <p><b>Use of land for the siting of holiday lodge caravans, static caravans, touring caravans, motor homes and tents for holiday use between 1 February and 15 January of the following year and the use of the swimming pool, clubhouse and other ancillary facilities buildings within this same opening period (additional plans and information) at Ruda Holiday Park, Moor Lane, Croyde.</b></p> <p>The Clerk had contacted the planning officer for details of the additional information and has been advised as follows:</p> <p><i>The further consultation is in respect of the response from Avison Young dated 5 November to a number of points made by the LPA and consultees to the original consultation. These were concerning matters such as the glamping field permission and appropriate conditions which might be needed were consent to be granted.</i></p> <p><i>This response is accompanied by drawing numbers 8112-LP-Rev E and 8112-100 Rev B which identifies more clearly with coloured annotation the respective areas of Ruda and what they can be used for as well as deleting an area of the site not in Parkdean ownership.</i></p> <p>The Parish Council had been copied into the response from the Area of Outstanding Natural Beauty Project Officer and this was noted.</p> <p><b>Proposed by Councillor Dr Williams to reply as follows:</b> <b>Georgeham Parish Council makes the following comment on application 72198 and stands by its previous responses made in relation to this and previous applications concerning Ruda Holiday Park.</b></p> <p><b>The Parish Council is aware of recent consultation responses of the AONB and letters of representation from CARA, the National Trust and some parishioners.</b></p> <p><b>The Parish Council feels that the views of the community in general are well reflected in these, and thus recommends that these views are given very detailed consideration by North Devon Council when making their decision</b></p> <p><b>Seconded by Councillor Beaumont and unanimously agreed.</b></p> </td> </tr> <tr> <td data-bbox="231 1771 379 1973">72426</td> <td data-bbox="379 1771 1321 1973"> <p><b>Demolition of studio &amp; erection of a two-storey live/work unit at 10 Hobbs Hill, Croyde.</b></p> <p><b>Proposed by Councillor Taffinder to recommend approval with the condition that it is for residential use or for local residential use only and not to be converted to holiday letting.</b></p> <p><b>Seconded by Councillor Mrs Luxton and unanimously agreed.</b></p> </td> </tr> <tr> <td data-bbox="231 1973 379 2038">72448</td> <td data-bbox="379 1973 1321 2038"> <p><b>Variation of condition 2 (approved plans) and 4 (site occupancy) attached to planning permission 70465 (change of use of land to allow for creation of</b></p> </td> </tr> </table>	72198	<p><b>Use of land for the siting of holiday lodge caravans, static caravans, touring caravans, motor homes and tents for holiday use between 1 February and 15 January of the following year and the use of the swimming pool, clubhouse and other ancillary facilities buildings within this same opening period (additional plans and information) at Ruda Holiday Park, Moor Lane, Croyde.</b></p> <p>The Clerk had contacted the planning officer for details of the additional information and has been advised as follows:</p> <p><i>The further consultation is in respect of the response from Avison Young dated 5 November to a number of points made by the LPA and consultees to the original consultation. 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	<p>camping provision and associated works) to allow for use of pitches by campervans a Croyde Coastal Camping, Moor Lane, Croyde.  <b>Proposed by Councillor Symonds to recommend approval on the basis that it is for standard size camper vans, nothing bigger.</b>  <b>Seconded by Councillor Mrs Young and unanimously agreed.</b></p>												
<p>Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda. None.</p> <p>A letter from Woodward Smith regarding the description of an Application submitted for Bay View Camping was noted and the Application was awaited.</p> <p><b>126.2 The following North Devon Council Decision was noted:</b></p> <ul style="list-style-type: none"> <li>▪ <b>APPROVAL for 72187</b> – Extension to dwelling at 14 Leadengate Fields, Croyde</li> </ul> <p><b>126.3 It was noted that a Certificate of Lawful Use or Development in respect of 12 Home Farm Close, Croyde had been granted.</b></p> <p><b>126.4 It was noted that the Parish Council’s representations regarding light pollution from the property Serenity, Moor Lane, Croyde had been drafted by Councillor Mrs Young and will be submitted to North Devon Council when all Councillors are in agreement.</b></p> <p><b>126.5 Application 72319 – Sandleigh, Moor Lane, Croyde.</b> The Clerk is liaising with the applicant regarding the planning application fee to be reimbursed by the Parish Council.</p> <p><b>126.6 Enforcement.</b></p> <p><b>126.6.1 12632 – Alleged breach of condition – encroachment onto publicly owned land at May Cottage Tea Rooms, 7 St Mary’s Road, Croyde.</b>  It was noted that following an investigation, the Enforcement Officer had received further instructions from the Senior Enforcement Officer. It is considered that there is no evidence that a breach has occurred at the current time.  As no breach of planning control has been established, the file will be closed and no further action taken.</p> <p><b>126.6.2 12586 – Alleged breach of condition – fields being used unlawfully for camping and siting of motorhomes at Surfers Paradise Campsite, Sandy Lane, Croyde.</b>  It was noted that following an investigation, the Enforcement Officer has received further instructions from the Senior Enforcement Officer. It is considered that there is no evidence that a breach has occurred at the current time.  As no breach of planning control has been established, the file will be closed and no further action taken.</p> <p>The Parish Council did not agree with this decision as Recreational Vehicles (RV’s) were seen on the site.</p>													
127.	<p><b>Finance.</b>  <b>Balances. Lloyds Bank Treasurers Account as at 26 November 2020: £74,938.34</b>  <b>Lloyds Bank Savings Account as at 26 November 2020: £12,077.93</b></p>												
<p><b>127.1 The following payments were approved and authorised:</b>  <b>Proposed by Councillor Symonds, seconded by Councillor Tucker and unanimously agreed.</b></p>			Clerk										
<table border="1"> <tr> <td data-bbox="231 1809 494 1944"><b>Mrs S Squire</b></td> <td data-bbox="502 1809 954 1944">Broadband, photocopying, postage, shared contribution towards Zoom subscription (shared with other Parishes)</td> <td data-bbox="962 1809 1061 1944">2110</td> <td data-bbox="1069 1809 1168 1944">3.00 14.45 18.28 2.40</td> <td data-bbox="1176 1809 1321 1944"><b>£38.13</b></td> </tr> <tr> <td data-bbox="231 1944 494 2011"><b>North Devon Council</b></td> <td data-bbox="502 1944 954 2011">Salary recharge for November 2020</td> <td data-bbox="962 1944 1061 2011">2111</td> <td data-bbox="1069 1944 1168 2011"></td> <td data-bbox="1176 1944 1321 2011"><b>£1,542.57</b></td> </tr> </table>			<b>Mrs S Squire</b>	Broadband, photocopying, postage, shared contribution towards Zoom subscription (shared with other Parishes)	2110	3.00 14.45 18.28 2.40	<b>£38.13</b>	<b>North Devon Council</b>	Salary recharge for November 2020	2111		<b>£1,542.57</b>	
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	<b>Mr T Squire</b>	Cleaning public toilets at Georgeham (November 2020)	2112		<b>£60.00</b>
	<b>Mr S Wightman</b>	Invoice 262. Grounds maintenance for November 2020	2113		<b>£750.00</b>
	<b>Woodward Smith</b>	Interim account in respect of work on plans for the bus shelter at Croyde	2114		<b>£360.00</b>
	<b>DALC</b>	Training (Cllrs Mrs Young, Beaumont, Dr Williams and the Clerk – who will obtain shared contributions from her other Parishes and repay the £30.00 fee) and Attendance of Cllr Dr Williams on a Finance for Councillors course	2115	£45 + VAT £30 + VAT x 2  £36.00	<b>£162.00</b>
	<b>Heddon Mill Ltd</b>	Work on Cunnicot Lane (this will be claimed for in the P3 expenditure for this year)	2116		<b>£332.53</b>
	<b>North Devon Record Office</b>	Donation (2 of 3)	2117		<b>£250.00</b>
	<b>Mr M A Byrom</b>	Planning Application fee for Croyde Surf Life Saving Club	2105		<b>£487.00</b>
	<b>Mrs S Squire</b>	Reimbursement for the submission of a Planning Application in connection with the Pavilion at Georgeham Playing Field. Woodward Smith requested that the fee was paid so that the Application could be submitted to North Devon Council, so to prevent delay, the Clerk paid this herself	2106		<b>£256.00</b>
	<b>North Devon Council</b>	Non domestic rates for public toilets at Georgeham. To be taken on 1/12/20	Direct	Debit	<b>£19.00</b>
	<b>Fasthosts</b>	Website hosting. To be taken on 10/12/20	Direct	Debit	<b>£8.40</b>
	<p><b>127.2 Setting of the 2021/22 Precept and Budget.</b> Councillors had been forwarded the recommendations of Councillors Symonds, Tucker, Beaumont and Dr Williams following a meeting by Zoom on 24/11/20.</p> <p><b>Proposed by Councillor Symonds to increase the Precept to £63,925.00 from £60,500.00. Seconded by Councillor Tucker and unanimously agreed.</b></p> <p><b>Proposed by Councillor Gething to approve the 2021/22 Budget. Seconded by Councillor Dr Williams and unanimously agreed.</b></p> <p><b>127.3 Public Works Loan Board.</b> It was noted that a payment of £2,798.75 will be taken by direct debit on 23/11/20. This is the second of two six monthly payments per year.</p>				
128.	<p><b>Items to discuss.</b></p> <p><b>128.1 Georgeham Public Toilets.</b> C Braund and Sons have been advised that their quotation has been accepted. They were also requested to ensure the efficiency of the cisterns. They expect work to commence in February / March 2021.</p> <p><b>128.2 Higher Ham Cemetery.</b> The final draft of the new Regulations was still being prepared. Councillor Tucker advised that his workmen had completed 2 days work, cutting back hedges and generally tidying the site.</p> <p><b>128.3 Plans for the Pavilion at Georgeham Playing Field.</b> The Clerk had reminded Woodward Smith that a reply is required confirming that the plans have been submitted to North Devon Council and the cost of the planning application fee.</p>				

Clerk to complete and submit form to NDC by 18/12/20

	<p>As a result of this, the Planning Application had been submitted and the fee paid by the Clerk (Minute No. 127.1 refers regarding reimbursement).</p> <p>Councillors Symonds and Tucker had met three contractors on site and each were given the same details of the work involved, requesting them to contact the Building Regulation Officer. Quotations are expected. Thanks were expressed to Councillors Symonds and Tucker for progressing this.</p> <p><b>128.4 Request for Georgeham Playing Field to be used for home games during the 2021/22 football season.</b> A reply had been sent to the person who requested to use the Playing Field who is delighted. The Team is to be called 'Georgeham Rovers Football Club' and, depending on the interest, there could well be a reserve team. They look forward to working with the Parish Council in the future and in the meantime, are registering with the Football Club and seeking funding.</p> <p>Letting Agreement will be agreed at a later date. Councillor Mrs Young to draft the Licence Agreement.</p> <p><b>128.5 Section 106 funding.</b> North Devon Council has advised that a sum of money is available and after email correspondence between the Clerk and Councillors, an Expression of Interest has been submitted in respect of the Pavilion at Georgeham Playing Field.</p> <p>The North Devon Council Procurement Officer had suggested a second project was identified. The Clerk to respond advising this was the retarmacing of Georgeham car park.</p> <p><b>128.6 Newberry Road Project.</b> An email had been received from Glenigan Ltd asking the name of the project manager. The Clerk to email Mr D Morton with Councillor Tucker copied in for this to be advised.</p> <p>Councillor Mrs Luxton suggested that the Community Land Trust proposals could be tied in with the site. No progress could be made until the findings of the Feasibility Study were known. Mr D Morton to be invited to give a report at the next meeting.</p> <p><b>128.7 Croyde Bus Shelter.</b> The Clerk had reminded Woodward Smith that a reply is required confirming that the plans have been submitted to North Devon Council and the cost of the planning application fee. The Clerk to check the situation with Woodward Smith.</p> <p><b>128.8 Speed Monitoring Data and request for site meeting.</b> The DCC Neighbourhood Highways Officer had responded as follows: <i>As per previous correspondence to Cllr Chugg, both DCC and the police do not support these devices on the public highway in Devon. Speed surveys were recently obtained in 2017 with results showing speeds to be compliant within Croyde.</i> <i>The best course of action would be for residents to get together if they have concerns and form a community speed watch (CSW) group which they can join on the following link:</i> <i><a href="https://www.communityspeedwatch.org/">https://www.communityspeedwatch.org/</a></i> <i>A minimum of 6 volunteers are required for a CSW Group to become active (if less they will need to contact the Scheme Co-ordinator).</i></p> <p>Councillor Beaumont advised that CARA (Croyde Area Residents Association) has a traffic group who may be able to follow this up.</p> <p><b>128.9 Holly Tree obscuring light by steps from car park leading to the Parish Church.</b> Councillor Symonds confirmed that Bay Gardens had dealt with this and that the steps have been swept.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
129.	<p><b>Items to note.</b> <b>129.1 Plastic Free North Devon.</b> Thank you email in response to the Parish Council's for the support of their campaign.</p>	

	<p>The Clerk had not heard from District Councillors Mrs Barker and Mrs Chesters as to whether they are supporting it, the Parish Council being specifically asked to lobby them to do so and a reminder to be sent.</p> <p><b>129.2 Damaged Georgeham sign at the bottom of Incledon Hill.</b> A reminder had been sent to DCC Highways and an email received advising the request had been passed to non-safety defect signs. It was anticipated that the assessment will be completed by 8/12/20.</p> <p>It was noted that the damaged sign at Longland Lane has been very well repaired and does not need replacing.</p> <p><b>129.3 Parish Paths Partnership.</b> The P3 co-ordinator for the Parish, Cllr Mrs J Young, had been forwarded the Survey Forms for completion and return by 15/2/21. The Clerk will complete the Summary of Expenditure and submit to DCC by 15/2/21.</p> <p><b>129.4 Improved access for disabled people on the South West Coast Path.</b> It was noted that the Devon County Council Public Rights of Way Officer is liaising with the landowners and a report on what has been agreed will be advised in due course.</p> <p><b>129.5 Clerk's Christmas Leave.</b> From Thursday, 24 December 2020 to Sunday 3 January 2021 inclusive.</p>	Clerk
130.	<p><b>Items covered not on the Agenda.</b></p> <p><b>130.1 Circulation of The Crydda.</b> Councillor Beaumont advised that during the Covid-19 pandemic, the publication is being distributed online. Some advertisers were concerned that the magazine is not being seen widely as when they are hand delivered they go to second homes. CARA is working with a resident for more distributors in Georgeham.</p> <p><b>130.2 Village Hall Notice Board.</b> Councillor Tucker to speak to the Secretary regarding the poor repair and arrangements for this to be addressed.</p> <p><b>131.3 Christmas Food Boxes.</b> Councillor Tucker is involved with this project.</p> <p><b>131.4 Wall at Water Lane.</b> This is to be repaired by the stonemason working for Bay Gardens.</p>	RT
131.	<p><b>Date of next Parish Council meeting. Thursday, 10 December 2020 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of government regulations.</p> <p>The meeting ended at 7.40pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 12 November 2020</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>The 2021/22 Precept to be increased from £60,500 to £62,925</b></li> <li>➤ <b>2021/22 Budget</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
Signed: Chair of Georgeham Parish Council.	Date:	

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** There will be a Parish Council meeting by Zoom on **Thursday, 10 December 2020 at 6pm.**

**Joining instructions:**  
<https://zoom.us/j/93975477856?pwd=UHFwNWh0MkhLVVpubms4YUxiV1ovdz09>

**Meeting ID: 939 7547 7856**  
**Passcode: 862339**

**Dial by your location. Find your local number: <https://zoom.us/u/amyDfhiCu>**

**0330 088 5830 United Kingdom**  
**0131 460 1196 United Kingdom**  
**0203 481 5237 United Kingdom**  
**0203 481 5240 United Kingdom**  
**0203 901 7895 United Kingdom**  
**0208 080 6591 United Kingdom**  
**0208 080 6592 United Kingdom**  
**Meeting ID: 939 7547 7856**  
**Passcode: 862339**

Sue Squire, Parish Clerk. 6 December 2020

No.	Item		
1.	<b>Representations from the public.</b> Members of the public are requested to submit items they wish to raise to the Clerk 3 days ahead of the meeting so that the details can be circulated to Councillors with the details.		
2.	<b>Apologies.</b>		
3.	<b>Declarations of Interest.</b>		
4.	<b>Approval of the Minutes of the meeting held by Zoom on 26 November 2020.</b>		
5.	<b>Reports:</b> <b>5.1 Croyde Skateboard Park.</b> Councillor Gething to confirm that updated signage has been ordered from Blue Orange via Councillor Tucker. <b>5.2 Croyde Play Park.</b> Councillor Taffinder. Councillor Symonds to advise regarding the damaged piece of equipment. <b>5.3 Georgeham Play Area.</b> Councillor Taffinder. <b>5.4 Potholes.</b> Councillor Taffinder. <b>5.5 Community Land Trust.</b> Councillor Mrs Luxton. <b>5.6 Tree Planting Scheme.</b> Councillor Gething. <b>5.7 Newberry Road Project.</b> Mr D Morton has been invited to attend the meeting and give the up to date position. The email from Glenigan Ltd asking the name of the project manager has been sent to Mr Morton with Councillor Tucker copied in.		
6.	<b>Planning.</b> <b>6.1 To consider the following Planning Applications:</b> <table border="1"><tr><td>72452</td><td>Variation of condition 2 (use of fields OS 2572.2772/3273) attached to planning permission 62485 (variation of conditions 4 &amp; 5) (use restrictions) attached to planning permission 53713 to allow the year round use of field OS 2988 together with use of fields OD 2572/2772/3273</td></tr></table>	72452	Variation of condition 2 (use of fields OS 2572.2772/3273) attached to planning permission 62485 (variation of conditions 4 & 5) (use restrictions) attached to planning permission 53713 to allow the year round use of field OS 2988 together with use of fields OD 2572/2772/3273
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	between the period of 1 March and 1 November for tented camping, motor caravans, motor vans & caravans to allow for all year round use of fields OS 2572/2772/3273 at Bayview Farm, Croyde.
72495	Conversion of & extension to garage to form a unit of holiday accommodation at Frog Street Farm, Georgeham
72547	Extensions to dwelling & loft conversion and creation of additional off street parking space at 17 Davids Hill, Georgeham.
72497	Erection of an open fronted livestock shelter 13.9m x 3.9m for welfare of existing small beef enterprise at Robbers Hall, Croyde.
72522	Extension and alterations to dwelling at 31 Sandy Way, Croyde.
72548	Regularisation of erection of canopy to outdoor seating area at The Rock Inn, Rock Hill, Georgeham.
72512	Retrospective application for siting of lodge for use as a sports pavilion together with erection of decking are at Recreational Ground, Newberry Road, Georgeham

Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda.

**6.2 Serenity, Moor Lane, Croyde.** To note that the letter drafted by Councillor Mrs Young has been sent with a copy to the house owner.

**6.3 Application 72319 – Sandleigh, Moor Lane, Croyde.** Mr B Byrom has confirmed that when he submitted the Planning Application on behalf of Croyde Surf Life Saving Club in the name of Georgeham Parish Council, he ticked the box on the application form to verify it was a Parish Council Application, and the amount of £487 was correct.

7.

#### Items to discuss.

**7.1 Higher Ham Cemetery.** The final draft of the new Regulations will be forwarded for Councillors consideration ahead of the meeting.

#### 7.2 Plans for the Pavilion at Georgeham Playing Field.

- The Planning Application has been submitted and verified. Item No. 6.1 refers (72512).
- The consultation ends on 25 December and determination is by 19 January 2021.
- Following the planning submission, Woodward Smith has been contacted by SWW to confirm that the Lodge and proposed deck do not adversely impact on the existing public sewer in the vicinity. Woodward Smith is liaising with SWW to confirm this.
- Woodward Smith are aware that the Chair and Vice Chair are liaising with tenderers and the Chair will deal with Building Regulations and tenderers.

#### 7.3 Section 106 funding.

In addition to the S106 funding in respect of the Leadengate development where the Clerk is in email correspondence with the Procurement Officer at North Devon Council, the following further details have been received:

North Devon Council has received an off-site public open space contribution (App 61532 - Land adj Solefield, Croyde) of £23,018.29.

We have also received another off-site public open space contribution (App 60700 - Land off Croyde Road, Croyde) of £13,641.64.

This totals the current amount of contributions banked for the area of Croyde as £36,659.79.

We need to assign a specific project(s) to these contributions.

We currently have a one community priority on file for this area, Croyde Play Park.

Is this still a community priority for Croyde? If so, please can you fill out an Expression of Interest form & attach any relevant documentation.

As this is the only priority for the area of Croyde, we recommend allocating this project unless another potential project is identified.

If there are additional community priorities for this area, please can you fill out an Expression of Interest form for each of the potential projects.

Please note that eligible public open space schemes does not have to be confined within Croyde. It states it can be within the vicinity of the development site(s) e.g. an occupant of the new development would travel to this public open space area within a reasonable distance.

To consider a response for the Clerk to follow up.

#### **7.4 Croyde Bus Shelter.**

- Woodward Smith advise that planning permission has been granted.
- Woodward Smith will submit a Building Regulations pack to the Local Authority Building Control to get it approved
- Building Control will request payment of their fee
- Building Control will take up to 2 months to approve the drawings. Woodward Smith will manage that process on the Parish Council's behalf and will keep the Parish Council informed
- Woodward Smith are aware that the Chair and Vice Chair will run the tender process, with low priority

**7.5 Rural Broadband and Community Fibre Partnerships.** Email from Ms S Saxby MP who has provided a leaflet which explains the process in more detail. She has a good working relationship with Openreach who she can ask to liaise directly with Parishes.

**7.6 Public Toilets, Croyde.** Email received from the Chief Executive of North Devon Council advising that the Authority is looking at an option to potentially transfer public conveniences to Parish or Town Councils.

Georgeham Parish Council is asked if it would wish to consider taking over the public conveniences now.

At this stage, a formal decision is not expected, just an indication on whether a further discussion is possible.

The Clerk replied asking for details of the cleaning schedule and any other expenses involved and is waiting for a reply. When emailing the Chief Executive, the Clerk asked if North Devon Council was looking to transfer any car parks, and specifically Croyde Car Park in which the Parish Council may be interested and was advised that this was not on the table.

**7.7 Georgeham Church of England Community Primary School.** Email from the Chair of Governors asking if the Parish Council would consider an application from the School for a small discretionary grant to support some improvement works that have been, and continue to be, undertaken to enhance the outdoor learning spaces at school as part of their Covid-19 secure measures.

The specific works undertaken by the school are:

- ⇒ The installation of large doors at the back of Class 3 classroom to help improve ventilation and outdoor access
- ⇒ The creation of an outdoor learning 'barn' classroom at the back of Class 2 to enable children to spend more time outside learning in a (slightly) protected environment

The total cost of the project will run into just over £4,000 and the Parish Council has been asked if it would be able to cover some of these costs.

8.

#### **Items to note.**

**8.1 Plastic Free North Devon.** District Councillor Mrs Chesters has advised that this item was presented to Full Council and was supported by her.

**8.2 SWW Treatment Works at Croyde.** To note that the Parish Council has been copied into an email from Ocean Pitch Campsite to SWW. This has been followed up by an email to SWW from the Parish Council as agreed at the last meeting.

**8.3 Electricity box in Georgeham Playing Field.** Councillor Tucker has read the meter and the details have been passed to the previous officials at the former Football Club.

The Clerk is making arrangements for the electricity account to be in the name of the Parish Council.

**8.4 Vegetation clearance at the Glebe Field, Georgeham.** Following a site meeting, the Clerk has instructed Mr S Wightman to proceed.

**8.5 2021/22 Precept.** To note that the form has been completed and submitted to North Devon Council ahead of the deadline of 18/12/20.

	<b>8.6 Georgeham Village Hall Notice Board.</b> Councillor Tucker to confirm he has spoken to the Secretary regarding repair.
9.	<b>Date of next Parish Council meeting. Thursday, 7 January 2021 by Zoom at 6pm.</b> It is necessary for Zoom meetings to continue in the light of government regulations.

**Minutes of Georgeham Parish Council Meeting held on Thursday, 10 December 2020 at 6pm by Zoom.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>M Beaumont from Minute No. 134</b> <b>J Gething</b> <b>Mrs T Luxton from Minute No. 134</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b> <b>Dr E Williams</b> <b>Mrs J Young</b>  <b>District Councillors Mrs P Barker and Mrs J Chesters</b>  <b>1 member of the public present to observe</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held by Zoom on 26 November 2020 Reports Planning Items to discuss Items to note Date of next Parish Council meeting
		<b>Action:</b>
133.	<b>Representations from the public.</b> <b>133.1 Councillors noted email correspondence regarding an Enforcement issue.</b>	
134.	<b>Apologies.</b> None.	
135.	<b>Declarations of Interest.</b> <b>Councillor Dr Williams declared a Prejudicial Interest in Minute No. 138.1, Planning Application 72497 – her own.</b>  <b>All Councillors declared a Personal Interest in Minute No. 138.1, Planning Application 72512 – Pavilion in Georgeham Playing Field.</b>	
136.	<b>Approval of the Minutes of the meeting held by Zoom on 26 November 2020.</b>  <b>Approved as a correct record after it was noted under Minute No. 124.1 that the skateboard park light comes on at dusk, not at 4.30pm.</b>  <b>Proposed by Councillor Dr Williams</b> <b>Seconded by Councillor Taffinder and unanimously agreed</b>	
137.	<b>Reports:</b> <b>137.1 Croyde Skateboard Park.</b> Councillor Gething confirmed that updated signage had been ordered from Blue Orange via Councillor Tucker.  <b>137.2 Croyde Play Park.</b> Councillor Taffinder. In order. Councillor Symonds is to have a site meeting with Councillor Taffinder regarding the damaged piece of equipment.  <b>137.3 Georgeham Play Area.</b> Councillor Taffinder. In order.  <b>137.4 Potholes.</b> Councillor Taffinder. Pot holes on the Georgeham/Croyde road. Chased on 26 & 27 October and 11 November. He is in contact with County Councillor Mrs Chugg regarding the delay in repair.  Spreacombe, where there is a large hole. A small roadworks sign has been placed at the site.  Small pothole at Moor Park Close, Croyde. This will be reported on at the next meeting.	JS / MT          January Agenda

**137.5 Community Land Trust.** Councillor Mrs Luxton advised there was nothing to report. The item will be included on an Agenda when there is more information to give.

**137.6 Tree Planting Scheme.** Councillor Gething advised:

- ✚ Exmoor Trees had quoted a sum of £225.67. The order is to be confirmed as soon as possible
- ✚ Neighbours had been consulted
- ✚ There is work to be done to tidy the site ahead of planting and a detailed plan needs to be developed and there will be other costs
- ✚ There will be scope for fundraising towards the costs of the scheme. There is £500 in the Climate Emergency budget but Councillors did not think it was necessary to take the money from that budget line

JG to report when scheme completed

**Proposed by Councillor Gething to proceed with the funding coming from Parish Council reserves and not the Climate Emergency budget.  
Seconded by Councillor Beaumont and unanimously agreed.**

**137.7 Newberry Road Project.** Mr D Morton had been invited to attend the meeting and give the up to date position which was as follows:

- ◆ The Area of Outstanding Natural Beauty (AONB) grant must be claimed by the end of February 2021. An email had been received from the AONB asking if the project was on target to be able to submit the grant claim by the end of January. Until the land acquisition has been completed, the situation is not known.
- ◆ Peter Bater has been appointed as the main contractor, with Matt Tuffnell doing the retaining wall
- ◆ There is no project manager or quantity surveyor nor is there any M & E input required – Glenigan, from whom an email had been received asking the name of the project manager which had been sent to Mr Morton with Councillor Tucker copied in, appeared to be going through approved planning applications and looking for business
- ◆ The only hold up is completing on the purchase of the land. Once there is a completion date, Mr Morton will go back to Mr Bater and Mr Tuffnell to agree a start date on site and programme

**137.8 District Councillor Mrs P Barker.**

- ⇒ The second tranche of business grants was available and all eligible businesses were being encouraged to complete the application form online. Staff are very busy dealing with the applications
- ⇒ Regarding s106 funding, she had seen the email trail and was confident the funds would not be lost to the Parish. Should there be any problems experienced, she is to be contacted
- ⇒ Councillor Mrs Barker was advised that the North Devon Procurement Officer had said that the funding could not go towards the new bus shelter at Croyde. It was left that she would speak to him about this as she considered it was not a highways issue, which was the opinion of the officer

**137.9 District Councillor Mrs J Chesters.**

- ⇒ The Planning Committee had a busy and long meeting with particular regard to a large Application at West Down where North Devon Council has come down hard on the developers where it is hoped to get affordable homes
- ⇒ She had visited Croyde to familiarize herself with Planning Applications to be able to assist where necessary
- ⇒ Regarding the removal of hedgebank between Fig Tree Farm and the Baptist Chapel, she will ask again for the Enforcement Officer to visit as a matter of urgency. It was noted that road plainings had been spread at the entrance of the site.

**Planning.****138.1 The following Planning Applications were considered:**

72452	<p><b>Variation of condition 2 (use of fields OS 2572.2772/3273) attached to planning permission 62485 (variation of conditions 4 &amp; 5) (use restrictions) attached to planning permission 53713 to allow the year round use of field OS 2988 together with use of fields OD 2572/2772/3273 between the period of 1 March and 1 November for tented camping, motor caravans, motor vans &amp; caravans to allow for all year round use of fields OS 2572/2772/3273 at Bay View Farm, Croyde.</b></p> <p><b>Standing Orders were suspended to allow the applicant to explain the reasons for the application.</b></p> <p>Planning permission had been granted for 70 units but there was no scope to take extra units in and the top field was required to manoeuvre the pitches to take account of weather conditions.</p> <p>The existing Licence is for the bottom field year round. The top field has a Licence from 1 March to 1 November and the additional four months are required.</p> <p>Councillor Tucker pointed out that the ground would be at its wettest during that time and demand would be low. Councillor Dr Williams stated that the agricultural subsidy was not mentioned in the Business Plan. Councillor Mrs Young was concerned about larger caravans visiting the site and in response, Councillor Tucker pointed out that Ruda has a Licence and all sites should be treated equally. Councillor Gething noted that second holiday homes have permission to open year round.</p> <p><b>Councillor Dr Williams proposed to recommend refusal on the grounds that it was contrary to the Neighbourhood Plan. Seconded by Councillor Beaumont.</b></p> <p><b>Councillor Gething proposed to recommend approval. Seconded by Councillor Mrs Luxton.</b></p> <p><b>Councillor Mrs Young proposed to reply that the Parish Council was minded to approve an extension to the existing limits but were not content for an all year round opening. Seconded by Councillor Tucker.</b></p> <p><b>Vote: Councillor Mrs Young's proposal, seconded by Councillor Tucker – 4. Carried. Councillor Gething's proposal, seconded by Councillor Mrs Luxton – 3 Councillor Dr Williams' proposal. No seconder. The proposal fell.</b></p>
72495	<p><b>Conversion of &amp; extension to garage to form a unit of holiday accommodation at Frog Street Farm, Georgeham.</b></p> <p><b>Councillor Tucker proposed to recommend refusal on the following grounds: The fact that it is outside the development line and is development by creep. Georgeham Parish Council advised North Devon Council three years ago when it recommended refusal of the proposal for a garage where another house has now been built in the curtilage. Seconded by Councillor Symonds and unanimously agreed.</b></p>
72547	<p><b>Extensions to dwelling &amp; loft conversion and creation of additional off street parking space at 17 Davids Hill, Georgeham.</b></p>

	<p>Proposed by Councillor Gething to recommend approval subject to the removal of the gable window and additional tree planting. Seconded by Councillor Taffinder and unanimously agreed.</p>
72497	<p>Erection of an open fronted livestock shelter 13.9m x 3.9m for welfare of existing small beef enterprise at Robbers Hall, Croyde.</p> <p>Councillor Dr Williams declared a Prejudicial Interest, left the meeting and did not take part in the discussion, decision or voting thereon.</p> <p>Proposed by Councillor Gething to recommend approval. Seconded by Councillor Beaumont and unanimously agreed.</p>
72522	<p>Extension and alterations to dwelling at 31 Sandy Way, Croyde. Councillor Beaumont proposed to recommend refusal on the following grounds: That it is a massive over development of a small bungalow with inadequate parking for the number of people likely to use it. There are no plans for storage of bikes, surf boards and such, the road is narrow and cannot accommodate numerous vehicles parking. Furthermore, there is a privacy issue for neighbouring properties and loss of light. Seconded by Councillor Symonds and unanimously agreed.</p>
72548	<p>Regularisation of erection of canopy to outdoor seating area at The Rock Inn, Rock Hill, Georgeham. Proposed by Councillor Symonds to recommend approval which it is felt is an enhancement to the pub and should be allowed to stay. Seconded by Councillor Mattinder and unanimously agreed.</p>
72512	<p>Retrospective application for siting of lodge for use as a sports pavilion together with erection of decking are at Recreational Ground, Newberry Road, Georgeham.</p> <p>All Councillors had a Personal Interest in this item.</p> <p>Proposed by Councillor Symonds to recommend approval. Seconded by Councillor Tucker and unanimously agreed.</p>
72518	<p>Extension and alterations to dwelling together with creation of pool &amp; plant room at Talisker, 3 Moor Lane, Croyde.Talisker. Councillor Symonds proposed to recommend refusal on the following grounds:</p> <ol style="list-style-type: none"> <li>1. The plant room is far too close to neighbouring properties</li> <li>2. The Parish Council wish to support objections from neighbours who have also made representations about the close proximity of the plant room to neighbouring properties, and the removal of a hedge and a tree.</li> </ol> <p>Seconded by Councillor Beaumont and unanimously agreed.</p>
<p>Councillor Dr Williams had kept a record of Planning Applications considered since May 2019 showing statistics that 25% of decisions by North Devon Council have been contrary to the submission of Georgeham Parish Council.</p> <p>Councillor Dr Williams will compile and circulate a letter for approval pointing out the details to be sent to Selaine Saxby MP and copied to North Devon Council Chief Executive, the Head of Place and District Councillors Mrs Barker and Mrs Chesters.</p> <p><b>Applications received between the publication of the Agenda and the meeting date will be included on a Supplementary Agenda. None.</b></p>	

	<p><b>138.2 Serenity, Moor Lane, Croyde.</b> It was noted that the letter drafted by Councillor Mrs Young had been sent to North Devon Council with a copy to the house owner.</p> <p><b>138.3 Application 72319 – Sandleigh, Moor Lane, Croyde.</b> Mr B Byrom had confirmed that when he submitted the Planning Application on behalf of Croyde Surf Life Saving Club in the name of Georgeham Parish Council, he ticked the box on the application form to verify it was a Parish Council Application, and the amount of £487 was correct.</p>	
139.	<p><b>Items to discuss.</b></p> <p><b>139.1 Higher Ham Cemetery.</b> The final draft of the new Regulations had been forwarded for Councillors consideration ahead of the meeting and was considered to be in order.</p> <p><b>139.2 Plans for the Pavilion at Georgeham Playing Field.</b></p> <ul style="list-style-type: none"> <li>▪ The Planning Application had been submitted and verified. Item No. 6.1 refers (72512).</li> <li>▪ The consultation ends on 25 December and determination is by 19 January 2021.</li> <li>▪ Following the planning submission, Woodward Smith had been contacted by SWW to confirm that the Lodge and proposed deck do not adversely impact on the existing public sewer in the vicinity. Woodward Smith is liaising with SWW to confirm this.</li> <li>▪ Woodward Smith are aware that the Chair and Vice Chair are liaising with tenderers and the Chair will deal with Building Regulations and tenderers. Quotations are expected in the new year.</li> </ul> <p><b>139.3 Section 106 funding.</b> In addition to the S106 funding in respect of the Leadengate development where the Clerk is in email correspondence with the Procurement Officer at North Devon Council, the following further details have been received:</p> <p>North Devon Council has received an off-site public open space contribution (App 61532 - Land adj Solefield, Croyde) of £23,018.29.</p> <p>We have also received another off-site public open space contribution (App 60700 - Land off Croyde Road, Croyde) of £13,641.64.</p> <p>This totals the current amount of contributions banked for the area of Croyde as £36,659.79.</p> <p>We need to assign a specific project(s) to these contributions.</p> <p>We currently have a one community priority on file for this area, Croyde Play Park.</p> <p>The Clerk to advise that the following projects should be considered:</p> <ul style="list-style-type: none"> <li>◆ Bus shelter at Croyde Bridge</li> <li>◆ Water fountain in Croyde Play Park</li> <li>◆ Boules Court at Croyde Play Park</li> </ul> <p><b>139.4 Croyde Bus Shelter.</b></p> <ul style="list-style-type: none"> <li>▪ Woodward Smith advise that planning permission had been granted.</li> <li>▪ Woodward Smith will submit a Building Regulations pack to the Local Authority Building Control to get it approved</li> <li>▪ Building Control will request payment of their fee</li> <li>▪ Building Control will take up to 2 months to approve the drawings. Woodward Smith will manage that process on the Parish Council's behalf and will keep the Parish Council informed</li> <li>▪ Woodward Smith are aware that the Chair and Vice Chair will run the tender process, with low priority</li> </ul>	<p>PB will liaise with the Procurement Officer</p> <p>Clerk</p>

**139.5 Rural Broadband and Community Fibre Partnerships.** Email from Ms S Saxby MP who has provided a leaflet which explains the process in more detail. She has a good working relationship with Openreach who she can ask to liaise directly with Parishes. It was noted that the Parish Council is in the process of working with BT / Openreach in respect of broadband for Georgeham Village Hall for the use of the Parish Council.

**139.6 Public Toilets, Croyde.** Email received from the Chief Executive of North Devon Council advising that the Authority is looking at an option to potentially transfer public conveniences to Parish or Town Councils. Georgeham Parish Council is asked if it would wish to consider taking over the public conveniences now. At this stage, a formal decision is not expected, just an indication on whether a further discussion is possible.

The Clerk replied asking for details of the cleaning schedule and any other expenses involved. The toilets are cleaned 3 times a day during the Covid-19 pandemic. Usually it is once a day in the Winter and twice a day in the Summer.

When emailing the Chief Executive, the Clerk asked if North Devon Council was looking to transfer any car parks, and specifically Croyde Car Park in which the Parish Council may be interested and was advised that this was not on the table.

It was noted that when this item was raised previously, a sum of £9,000 had been mentioned if the Parish Council took the toilets over but no lump sum was mentioned this time.

**Proposed by Councillor Symonds that the Parish Council should not pursue this. Seconded by Councillor Beaumont and unanimously agreed.**

District Councillor Mrs Chesters was asked to take this on board as the District Council are expected to continue its comments for public toilets in Croyde although she pointed out that it is not a statutory obligation of the District Council to provide public toilets.

The Clerk to report that the drain outside the toilets was overflowing again.

**139.7 Georgeham Church of England Community Primary School.** Email from the Chair of Governors asking if the Parish Council would consider an application from the School for a small discretionary grant to support some improvement works that have been, and continue to be, undertaken to enhance the outdoor learning spaces at school as part of their Covid-19 secure measures.

The specific works undertaken by the school are:

- ⇒ The installation of large doors at the back of Class 3 classroom to help improve ventilation and outdoor access
- ⇒ The creation of an outdoor learning 'barn' classroom at the back of Class 2 to enable children to spend more time outside learning in a (slightly) protected environment

The total cost of the project will run into just over £4,000 and the Parish Council has been asked if it would be able to cover some of these costs.

Councillor Tucker acknowledged that the Parish Council does not usually give donations but questioned the role of the Parish Council if it is not there to support bona fide community establishments like the School, and suggested that a one off donation of 10% of the cost, £400 was considered.

Councillor Tucker would speak to the Chair of the Governors for more information and he would also check if the Governing Body has applied for Community Councillor and Locality Grants.

**139.8 Finance Issue.**

Fasthosts domain name for the website is due to expire on 7/3/21 at a cost of £61 + VAT for 2 years.

The hosting fee per month is £8.00 and the Clerk is ascertaining if this will be increased.

140.	<p><b>Items to note.</b></p> <p><b>140.1 Plastic Free North Devon.</b> District Councillor Mrs Chesters has advised that this item was presented to Full Council and was supported by her.</p> <p><b>140.2 SWW Treatment Works at Croyde.</b> It was noted that the Parish Council has been copied into an email from Ocean Pitch Campsite to SWW. This has been followed up by an email to SWW from the Parish Council as agreed at the last meeting.</p> <p><b>140.3 Electricity box in Georgeham Playing Field.</b> Councillor Tucker has read the meter and the details have been passed to the previous officials at the former Football Club. The Clerk is making arrangements for the electricity account to be in the name of the Parish Council.</p> <p><b>140.4 Vegetation clearance at the Glebe Field, Georgeham.</b> Following a site meeting, the Clerk has instructed Mr S Wightman to proceed.</p> <p><b>140.5 2021/22 Precept.</b> To note that the form has been completed and submitted to North Devon Council ahead of the deadline of 18/12/20. This has been acknowledged.</p> <p><b>140.6 Georgeham Village Hall Notice Board.</b> Councillor Tucker had not yet had opportunity to speak to the Secretary regarding repair. Councillor Gething spoke about another possible scheme where we will be able to compare quotes.</p> <p><b>140.7 Letter from Slee Blackwell,</b> advising that Georgeham Playing Field is the beneficiary of the Estate of the late Mr Gerald Edward Jones. No further details as regards the amount had been given. 5 people are to receive a specific monetary amount, all the chattels are to be given to CLIC and the residue of the Estate is to be shared between:  Children's Hospice South West Devon Air Ambulance Trust Georgeham Playing Sports Field Georgeham Primary School British Heart Foundation  The estimated time for completion of the Estate is 18 months.</p> <p><b>140.8 Devon Climate Emergency Consultation.</b> Councillors will respond individually.</p>	
141.	<p><b>Date of next Parish Council meeting. Thursday, 7 January 2021 by Zoom at 6pm.</b></p> <p>It is necessary for Zoom meetings to continue in the light of government regulations.</p> <p>The meeting ended at 7.21pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the Parish Council Meeting held on 26 November 2020 by Zoom</b></li> <li>➤ <b>Tree Planting Scheme to be funded from Parish Council reserves and not the Climate Emergency Budget</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Not to pursue with taking over the responsibility of Croyde Public Toilets from North Devon Council</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
Signed: Chair of Georgeham Parish Council.	Date:	

