

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
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TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 31 January 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 24 January 2019

No.	Item								
1.	Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>								
2.	Apologies.								
3.	Declarations of Interest.								
4.	Approval of the Minutes of the Parish Council Meeting held on 18 December 2018.								
5.	Reports: 5.1 Police. 5.2 County Councillor Mrs C Chugg. 5.3 District Councillors Mrs P Barker and M Wilkinson. 5.4 Play Area Inspection. <ul style="list-style-type: none">- Councillor Taffinder: Croyde Play Park. To note if the overhanging branches have been trimmed back. Councillor Tucker to confirm that the unofficial swing has been removed.- Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park. Check lists received from a Committee Member.- Councillor P Mackintosh: Georgeham Play Area 5.5 Georgeham Affordable Housing. Councillor Mrs Luxton to give an update. 5.6 Neighbourhood Plan. Councillor Mrs Meek to give an update on the present position. 5.7 Meetings attended by Councillors / Clerk. 5.7.1 Newberry Road proposals. To note that a topographical survey has been carried out. To note correspondence with the Diocese of Exeter.								
6.	Planning. 6.1 Matters Arising. 6.2 Planning Applications. <table border="1" data-bbox="188 1559 1481 1821"><tbody><tr><td data-bbox="188 1559 339 1626">64710</td><td data-bbox="339 1559 1481 1626">Retrospective Application – erection of garden fence with trellis on top of existing boundary wall – 6 Cloutmans Lane, Croyde.</td></tr><tr><td data-bbox="188 1626 339 1682">65979</td><td data-bbox="339 1626 1481 1682">Extension & alterations to dwelling – 1 Lane Head Close, Croyde.</td></tr><tr><td data-bbox="188 1682 339 1749">66015</td><td data-bbox="339 1682 1481 1749">Raising of roof to allow for first floor extension & alterations to dwelling – 21 Longland Lane, Georgeham.</td></tr><tr><td data-bbox="188 1749 339 1821">66057</td><td data-bbox="339 1749 1481 1821">Outline Application for erection of 3 No. dwellings all matters reserved – Lane Head Cottage, 2 Moor Lane, Croyde.</td></tr></tbody></table> Any Applications received after the Agenda was sent. 6.3 Planning Correspondence.	64710	Retrospective Application – erection of garden fence with trellis on top of existing boundary wall – 6 Cloutmans Lane, Croyde.	65979	Extension & alterations to dwelling – 1 Lane Head Close, Croyde.	66015	Raising of roof to allow for first floor extension & alterations to dwelling – 21 Longland Lane, Georgeham.	66057	Outline Application for erection of 3 No. dwellings all matters reserved – Lane Head Cottage, 2 Moor Lane, Croyde.
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6.3.1 To note the following North Devon Council Decision Notices: APPROVALS for

- 65896 – Extension & alterations to dwelling including changing flat roof to pitched roof & extension to decking at Distant Point, Withywell Lane, Croyde.
- 65449 – Erection of 3 holiday cabins at March End Farm, Georgeham.
- 65884 – Demolition of existing garage / store & construction of a replacement studio / storage building at Watersmeete, Forda, Croyde.
- 65956 – Erection of domestic garage with secure store and an office to the first floor at Coppice, Georgeham.
- 65647 – Change of use of agricultural land to allow for 90 day campsite use together with siting of 3 bell tents, 1 glamping hut & 1 mobile toilet / shower block during those 90 days at Freshwell Camping, Moor Lane, Croyde.
- 65320 – Notice of an application to discharge a planning obligation under regulation 3 of the T & C P (modification & discharge of planning obligations) regulations 1992 in respect of the Section 106 agreement (affordable housing) attached to Planning Permissions 55517 & 58596 at land adjacent to Higher Roylands, Moor Lane, Croyde.
- 65899 – Erection of two animal field shelters at land to the rear of Croyde Manor, 17 St Mary's Road, Croyde.

6.3.2 Application 58033 – Appeal in respect of erection of one unit of holiday accommodation on land at Moor Lane, Croyde. To note that the appeal is dismissed.

7. 7.1 Matters Arising:

7.1.1	Lodge from Ruda Holiday Park. Councillor Symonds to give an update on the present position.
7.1.2	Public Footpaths. Adwell Lane and better signage through Ruda. Councillor Harrison to give an update on the present position.
7.1.3	Valuation of land. An analysis of the consultation will be given. In light of the analysis, a decision to be made whether to appoint Underwood Wright to assist with a possible disposal of the land.
7.1.4	Speed Monitoring System. To note that CARA has been advised of the reply from the Parish Council's insurers and as a result, are making arrangements for insurance in the organisation's name to be effected. A Community Councillor Grant Application in the sum of £450.00 offered by Councillors Mrs Barker £250 and Wilkinson £200 is in the process of being completed.
7.1.6	New bus shelter at Croyde Bridge. To note that a topographical survey has been carried out. To further discuss this project.

8. Finance.

8.1 Balances: To be tabled.

Budgetary figures for December 2018 will be forwarded to Councillors ahead of the meeting.

8.2 To approve the following payments:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying	913	3.00	£15.80
			12.80	
N Devon Council	January 2019 Salary Recharge	914		£1,013.41
Mr T Squire	Servicing of Georgeham Toilets (January 2019)	915		£75.00
J & J Bins	Dog bin emptying for December 2018	916		£121.33
Mr S Wightman	Grounds maintenance for December 2018.	917		£936.55
Heddon Mill Ltd	Installation of Lodge base at Georgeham Playing Field	918		£11,262.94
Chris Nicholls Siting Services Ltd	Siting of Lodge 16 including supplying axle stands	919		£1,740.00
Tor Surveys Ltd	Land survey at Newberry Road	920	£240.00	£720.00

		Land survey at Croyde Bridge		£480.00	
	North Devon Council	Non-domestic rates bill for public conveniences (February 2019). Due 1/2/19.		Direct Debit	£18.00
	Fasthosts	Website hosting fee.To be taken on 11/2/19 The webmaster is ascertaining the fee for 2019		Debit Card	£ 4.20
	<p>8.3 Coastal Community Funding Application – Croyde Surf and Rescue Centre. To note that it is not possible to proceed to Stage 2 at the present time. More details will be given.</p> <p>8.4 National Savings and Investments. Investment Account Statement received showing interest of £117.43 credited on 1 January 2019. The balance of the account now stands at £16,310.24.</p> <p>8.5 Devon County Council Investing in Devon Grant for Georgeham Playing Field Pavilion. To note that confirmation has been received that a grant of £5,000 has been awarded. A request for payment of the grant must be made no later than 1/12/20. The Clerk has signed and returned the form agreeing to the terms and conditions.</p>				
9.	<p>Correspondence & Publications Received. Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>9.1 Moving Together Devon. Details of a social enterprise aimed at supporting older and less able people to either move home or stay in their current property with appropriate changes / adaptations.</p> <p>9.2 DCC Parish Paths Partnership. Survey and finance forms received for completion and return by 11/2/19.</p> <p>9.3 Kennford Tarmacadam Ltd. Road closure R1202 at Meadow Close, Croyde on 31/1/19 for 2 days between 7am and 6pm to carry out essential highway maintenance works on behalf of Devon County Council.</p> <p>9.4 Devon Highways. Road close at Rock Hill, Georgeham from 3 – 9 April 2019 to install a fire hydrant.</p>				
10.	Urgent matters brought forward by Chairman.				
11.	<p>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</p> <p>11.1 Date of Annual Parish Meeting. Suggested dates: Tuesday 2, 9 or 16 April.</p>				
12.	Date of next Meeting: Thursday, 28 February 2019 in Georgeham Village Hall at 7pm.				

Minutes of Georgeham Parish Council Meeting held on Thursday, 31 January 2019 in Georgeham Village Hall at 7pm.

Chaired by: Councillor J Symonds	Clerked by: Sue Squire until Minute No. 109.3 when it was necessary to leave due to weather conditions at home. The rest of the meeting was clerked by Councillor Mrs T Luxton.
Present: Councillors Mrs P Barker (District) M Harrison Mrs T Luxton P Mackintosh Mrs V Meek E Short J Symonds M Taffinder R Tucker County Councillor Mrs C Chugg 15 Members of the public	Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 29 November 2018 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
	Action:
105.	<p>Representations from the Public.</p> <p>105.1 A member of the public spoke about the Western bank hedge of the play park at Croyde where a fence had been erected. A Land Registry search showed that the boundary between the play park and the field is not claimed by either party. Assuming this was correct, the fence has been erected on Parish land.</p> <p>The thought was that the boundary should be neutral and if it is, the fence should be centrally fixed.</p> <p>A member of the public advised that in April 1999, the Land Registry did not allocate the boundary to anyone except the Northern boundary to 9 Broad Park Close. Their opinion was that the boundary is accepted, by legal right, to go half way across the Devon bank.</p> <p>The Chairman advised it was the owner’s intention to plant the top of the Devon bank to secure the land appertaining to 9 Broad Park Close from adults and children.</p> <p>The Conveyance of 1982 did not show that the Parish Council owned by the boundary, and that this was in the ownership of 9 Broad Park Close.</p> <p>105.2 Neighbourhood Plan. Representations had been sent by a member of the public who felt the document had been very well constructed and showed concerns and views of residents. There was good reason to take it further and suggested an addendum or codicil as to how to deal with the concerns of the Parish.</p> <p>The resident was advised that the document has still to go out for consultation.</p> <p>Councillor Mrs Meek pointed out that that the resident had stated an Action Plan was required. This applied to Parish Plans and is how the government has set it up.</p> <p>A member of the Neighbourhood Plan Working Party advised the group were in consultation with the newly appointed planning officer who is looking for possible suggestions for a consultant. A quotation is required to apply for a grant to appoint a consultant.</p> <p>105.3 Mismatch between bus and train times. There had been some communication following the representations made but nothing had changed.</p> <p>County Councillor Mrs Chugg explained that the timetable was set and Devon County Council were not prepared to change it.</p>

	District Councillor Mrs Barker advised that all timetables match for services all over the country.	
106.	Apologies. Councillors Harrison and Short, District Councillor M Wilkinson.	
107.	Declarations of Interest. Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 110.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i>	
108.	Approval of the Minutes of the Parish Council Meeting held on 18 December 2018. Approved and signed as a correct record.	
109.	<p>Reports:</p> <p>109.1 Police. The January 2019 Newsletter had been circulated to Councillors and sent for inclusion on the website. No crimes had been recorded.</p> <p>109.2 County Councillor Mrs C Chugg. The Report covered the following points:</p> <ul style="list-style-type: none"> ▪ 2019/20 budget and the statutory services to be provided ▪ Charter to end loneliness ▪ Adult care & Health ▪ Highways ▪ Waste management ▪ Schools <p>109.3 District Councillor Mrs P Barker spoke about the following:</p> <ul style="list-style-type: none"> ▪ The Council's vision for the future and making sure communities are stronger ▪ New lights on Barnstaple long bridge had been completed at a cost of £40,000 of which £36,000 was given by Great Western Railway ▪ Application submitted for £1 million to improve Ilfracombe <p>109.4 Play Area Inspection.</p> <ul style="list-style-type: none"> - Councillor Taffinder: Croyde Play Park. Little evidence of litter. The overhanging branches are expected to be trimmed back shortly. The unofficial swing had been secured. - Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park. Check lists received from a Committee Member. - Councillor P Mackintosh: Georgeham Play Area. In order. <p>109.5 Georgeham Affordable Housing. Councillor Mrs Luxton confirmed that North Devon District Council's Finance Committee had approved funding for Georgeham Housing Needs Survey which was welcome news.</p> <p>Councillor Mrs Luxton asked Parish Councillors to endorse the Sub Committee's approval of the advert, covering letter, survey form (with one small addition of a second example at Q27 on the form to include close relative who has resided in Georgeham Parish for 5 or more years).</p> <p>This was all approved and it was agreed the proposed delivery timeframe of 22 March for 1 week by the Parish Councillors was also acceptable.</p> <p>CARA (Croyde Area Residents Association) offered assistance with delivery and it was confirmed forms would also be available and accessible online.</p> <p>Further work to encourage and promote completion of forms to be agreed for action in early March in addition to a workshop during the 6 week completion phase to allow Devon Communities Together (DCT) representative to attend to assist with queries, application completions.</p> <p>It was emphasised the data provided by households will go directly to the managing agents DCT and the Parish Councillors will not be privy to the private information supplied due to data protection.</p>	

	<p>Following analysis of the returned survey forms DCT will attend a special meeting called by the Parish Council to report back on the findings approximately 2-3 months after the final return deadline of 19 April 2019.</p> <p>ACTION TL to submit advert to Crydda magazine for inclusion in March edition.</p> <p>109.6 Neighbourhood Plan. Representations had been received from a member of the public and the details had been forwarded to the Chairman and Councillor Mrs Meek. As covered under Minute No. 105.2, a question was raised as to the format of the Neighbourhood Plan not having an Action Plan. Councillor Mrs Meek stated: The strategic team have explained that District should have provided Parish Councils with a clearer framework for the development of the Neighbourhood Plan. They have stated the Neighbourhood Plan should indeed reference the Local Plan and there is therefore more work to be done.</p> <p>109.7 Meetings attended by Councillors / Clerk. 109.7.1 Newberry Road proposals. It was noted that a topographical survey had been carried out.</p> <p>Correspondence was ongoing between the Diocese of Exeter and Mr David Morton, working through potential obstacles and was progressing positively, albeit slowly at this stage. Invoices for the legal fees/survey were anticipated to be in the region of £2,000.</p>	<p>TL</p>										
<p>110.</p>	<p>Planning. 110.1 Matters Arising. None.</p> <p>110.2 Planning Applications.</p> <table border="1" data-bbox="215 1025 1308 1467"> <tr> <td data-bbox="215 1025 359 1193">64710</td> <td data-bbox="359 1025 1308 1193"> Retrospective Application – erection of garden fence with trellis on top of existing boundary wall – 6 Cloutmans Lane, Croyde. There was a proposal for refusal on the grounds there was insufficient information on which to base a decision. There was a seconded. Vote: To recommend refusal on the grounds stated. </td> </tr> <tr> <td data-bbox="215 1193 359 1261">65979</td> <td data-bbox="359 1193 1308 1261"> Extension & alterations to dwelling – 1 Lane Head Close, Croyde. It was resolved to recommend approval. </td> </tr> <tr> <td data-bbox="215 1261 359 1361">66015</td> <td data-bbox="359 1261 1308 1361"> Raising of roof to allow for first floor extension & alterations to dwelling – 21 Longland Lane, Georgeham. It was resolved to recommend approval. </td> </tr> <tr> <td data-bbox="215 1361 359 1467">66057</td> <td data-bbox="359 1361 1308 1467"> Outline Application for erection of 3 No. dwellings all matters reserved – Lane Head Cottage, 2 Moor Lane, Croyde. It was resolved to recommend approval. </td> </tr> </table> <p>Applications received after the Agenda was sent.</p> <table border="1" data-bbox="215 1568 1308 1803"> <tr> <td data-bbox="215 1568 359 1803">66142</td> <td data-bbox="359 1568 1308 1803"> Extension to dwelling – Chestnut Cottage, 11a St Mary’s Road, Croyde. There was a proposal to recommend refusal on the basis of overdevelopment of the site and ruination of the esthetics of the property. There was a seconded. There was a proposal to recommend approval. Vote: To recommend refusal on the basis outlined. </td> </tr> </table> <p>110.3 Planning Correspondence. 110.3.1 The following North Devon Council Decision Notices were noted: APPROVALS for</p> <ul style="list-style-type: none"> • 65896 – Extension & alterations to dwelling including changing flat roof to pitched roof & extension to decking at Distant Point, Withywell Lane, Croyde. • 65449 – Erection of 3 holiday cabins at March End Farm, Georgeham. 	64710	Retrospective Application – erection of garden fence with trellis on top of existing boundary wall – 6 Cloutmans Lane, Croyde. There was a proposal for refusal on the grounds there was insufficient information on which to base a decision. There was a seconded. Vote: To recommend refusal on the grounds stated.	65979	Extension & alterations to dwelling – 1 Lane Head Close, Croyde. It was resolved to recommend approval.	66015	Raising of roof to allow for first floor extension & alterations to dwelling – 21 Longland Lane, Georgeham. It was resolved to recommend approval.	66057	Outline Application for erection of 3 No. dwellings all matters reserved – Lane Head Cottage, 2 Moor Lane, Croyde. It was resolved to recommend approval.	66142	Extension to dwelling – Chestnut Cottage, 11a St Mary’s Road, Croyde. There was a proposal to recommend refusal on the basis of overdevelopment of the site and ruination of the esthetics of the property. There was a seconded. There was a proposal to recommend approval. Vote: To recommend refusal on the basis outlined.	<p>Clerk</p>
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Representations for and against the valuation of the land had been received and had been available to view on line. The Chairman confirmed the relevant advice and procedures had been followed as per North Devon Council guidance in acquiring a Red Book Valuation of the land which is not disclosed to the Parish Councillors at this stage. It was agreed an accurate boundary map should be established and confirmed North Devon Council's enforcement team were still looking specific issues which had been raised directly with them. There was a suggestion of conflict of interest between role as Trustees and Parish Councillors. It was emphasised that at this stage the Parish Council were considering exploring the interest in the land and the receipt that might be available if a decision was taken to dispose of the land and the Parish Council had a duty to consider all options following the initial resident enquiry. There was a proposal to recommend putting the area identified up for tender by appointing Underwood Wright for the advertising/tender process relating to the potential disposal of the land. There was a seconder. Vote: To recommend approval of this motion.</p> </td> </tr> <tr> <td data-bbox="215 1798 327 1995">111.1.4</td> <td data-bbox="327 1798 1308 1995"> <p>Speed Monitoring System. It was noted that CARA had been advised of the reply from the Parish Council's insurers and as a result, the organization is making arrangements for insurance in its name to be effected. A Community Councillor Grant Application in the sum of £450.00 offered by Councillors Mrs Barker £250 and Wilkinson £200 is in the process of being completed.</p> </td> </tr> <tr> <td data-bbox="215 1995 327 2027">111.1.5</td> <td data-bbox="327 1995 1308 2027"> <p>New bus shelter at Croyde Bridge.</p> </td> </tr> </table>	111.1.1	<p>Lodge from Ruda Holiday Park. 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	<p>A draft design was circulated. It was noted that a topographical survey had been carried out. Some changes to Woodward Smith's design had been made (removal of parapet to reduce maintenance). Highways and the Environment Agency were being consulted regarding the design and it would now be subject to formal planning process.</p> <p>Funding was still to be identified / secured.</p>																																																												
111.1.6	<p>Water Drinking Fountain – Georgeham Village Green. The Clerk is leading on this. Councillor Mackintosh agreed to complete applications/administration to support the Clerk's activities, who had obtained details from South West Water – 'Guide to obtaining new or replacement water connections'.</p>	Clerk/PM																																																											
112.	<p>Finance. 112.1 Balances: Lloyds Bank Treasurers Account as at 14 December 2018: £31,253.28 As at 31 January 2019: £16,857.04 (taken from the online statement)</p> <p>Lloyds Bank Instant Access Savings Account as at 10 December 2018: £3,053.84 As at 31 January 2019: £12,069.37. This includes £9,015.12 of Section 106 funding.</p> <p>Budgetary figures for November and December 2018 would be forwarded to Councillors.</p> <p>112.2 The following payments were approved and authorised:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Mrs S Squire</td> <td>Broadband</td> <td rowspan="2">913</td> <td>3.00</td> <td rowspan="2">£15.80</td> </tr> <tr> <td>Photocopying</td> <td>12.80</td> </tr> <tr> <td>N Devon Council</td> <td>January 2019 Salary Recharge</td> <td>914</td> <td></td> <td>£1,013.41</td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (January 2019)</td> <td>915</td> <td></td> <td>£75.00</td> </tr> <tr> <td>J & J Bins</td> <td>Dog bin emptying for December 2018</td> <td>916</td> <td></td> <td>£121.33</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for December 2018.</td> <td>917</td> <td></td> <td>£936.55</td> </tr> <tr> <td>Heddon Mill Ltd</td> <td>Installation of Lodge base at Georgeham Playing Field</td> <td>918</td> <td></td> <td>£11,262.94</td> </tr> <tr> <td>Chris Nicholls Siting Services Ltd</td> <td>Siting of Lodge 16 including supplying axle stands</td> <td>919</td> <td></td> <td>£1,740.00</td> </tr> <tr> <td rowspan="2">Tor Surveys Ltd</td> <td>Land survey at Newberry Road</td> <td rowspan="2">920</td> <td>£240.00</td> <td rowspan="2">£720.00</td> </tr> <tr> <td>Land survey at Croyde Bridge</td> <td>£480.00</td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (February 2019). Due 1/2/19.</td> <td></td> <td>Direct Debit</td> <td>£18.00</td> </tr> <tr> <td>Fasthosts</td> <td>Website hosting fee. To be taken on 11/2/19 The webmaster is ascertaining the fee for 2019</td> <td></td> <td>Debit Card</td> <td>£ 4.20</td> </tr> </tbody> </table> <p>112.3 Coastal Community Funding Application – Croyde Surf and Rescue Centre. It was noted that it was not possible to proceed to Stage 2 at the present time.</p> <p>112.4 National Savings and Investments. Investment Account Statement received showing interest of £117.43 credited on 1 January 2019. The balance of the account now stands at £16,310.24.</p> <p>112.5 Devon County Council Investing in Devon Grant for Georgeham Playing Field Pavilion. It was noted that confirmation had been received that a grant of £5,000 had been awarded. A request for payment of the grant must be made no later than 1/12/20. The Clerk had signed and returned the form agreeing to the terms and conditions.</p>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband	913	3.00	£15.80	Photocopying	12.80	N Devon Council	January 2019 Salary Recharge	914		£1,013.41	Mr T Squire	Servicing of Georgeham Toilets (January 2019)	915		£75.00	J & J Bins	Dog bin emptying for December 2018	916		£121.33	Mr S Wightman	Grounds maintenance for December 2018.	917		£936.55	Heddon Mill Ltd	Installation of Lodge base at Georgeham Playing Field	918		£11,262.94	Chris Nicholls Siting Services Ltd	Siting of Lodge 16 including supplying axle stands	919		£1,740.00	Tor Surveys Ltd	Land survey at Newberry Road	920	£240.00	£720.00	Land survey at Croyde Bridge	£480.00	North Devon Council	Non-domestic rates bill for public conveniences (February 2019). Due 1/2/19.		Direct Debit	£18.00	Fasthosts	Website hosting fee. To be taken on 11/2/19 The webmaster is ascertaining the fee for 2019		Debit Card	£ 4.20	Clerk Clerk
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113.	Correspondence & Publications Received. Publications were placed on the table to see & read.																																																												

	<p>Emails from various Organisations have been circulated to Councillors.</p> <p>113.1 Moving Together Devon. Details of a social enterprise aimed at supporting older and less able people to either move home or stay in their current property with appropriate changes / adaptations.</p> <p>113.2 DCC Parish Paths Partnership. Survey and finance forms received for completion and return by 11/2/19. Councillor Harrison will deal with the survey forms. The Clerk will deal with the Financial Summary form. The Chairman to speak to Councillor Harrison to complete in time for deadline date.</p> <p>113.3 Kennford Tarmacadam Ltd. Road closure R1202 at Meadow Close, Croyde on 31/1/19 for 2 days between 7am and 6pm to carry out essential highway maintenance works on behalf of Devon County Council.</p> <p>113.4 Devon Highways. Road closed at Rock Hill, Georgeham from 3 – 9 April 2019 to install a fire hydrant.</p> <p>113.5 Morteohoe Parish Council. Letter of support requested for a Communities Together Grant Application they are submitting to create an improved path from the newly refurbished toilets along the front to include direct access to two bench seats on the cliff top. No financial contribution is required. Councillors agreed to provide a letter of support.</p> <p>113.6 Croyde Village Hall. Following a request for financial assistance towards a path across Croyde Village Green, an email of thanks had been received. Plans and costings will be provided to form part of the audit trail.</p> <p>113.7 Devon Highways. Notice of a road closure from 16 – 18 April at Putsborough Road, Georgeham for Openreach to have safe access for pole replacement works to restore customer service.</p>	<p>JS</p> <p>Clerk</p>
114.	Urgent matters brought forward by Chairman. None.	
115.	<p>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</p> <p>115.1 Date of Annual Parish Meeting. Tuesday 9 April 2019 in Georgeham Village Hall at 7pm.</p> <p>115.2 Councillor Tucker. Some road signs are missing at Rock Hill, Cloutmans Lane and Pathfield. He will advise County Councillor Mrs Chugg direct.</p> <p>115.3 Councillor Taffinder. Had contacted the Devon pothole team and advised of two areas which needed urgent attention. One at Byecross road junction, and the other by the farm at the north end of Mains Down Lane (north of Ox's Cross).</p>	<p>Clerk to book Hall</p>
116.	<p>Date of next Meeting: Thursday, 28 February 2019 in Georgeham Village Hall at 7pm.</p> <p>The meeting ended at 9.20pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 18 December 2018 ➤ Planning ➤ Appointment of Underwood Wright to assist with arrangements for an Open Tender in respect of the possible disposal of land at the end of Croyde Play Park ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Georgeham Parish Council:</p>	<p>Date:</p>	

Minutes of Georgeham Parish Council Meeting held on Thursday, 28 February 2019 in Georgeham Village Hall at 7pm.

Chaired by: Councillor J Symonds	Clerked by: Sue Squire	
<p>Present: Councillors</p> <p>Mrs P Barker (District) M Harrison Mrs T Luxton Mrs V Meek J Symonds M Taffinder</p> <p>8 Members of the public</p>	<p>Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 31 January 2019 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting</p>	
		Action:
117.	<p>Representations from the Public.</p> <p>117.1 Email regarding the possible disposal of land at Croyde Play Park with suggestions for an update on the position. Councillor Symonds advised that many of the issues mentioned in the email had been covered at previous Parish Council meetings. The Red Book Valuation had been carried out, the issue will go out to Tender when legal details have been dealt with.</p> <p>It was said that the website publication of sale shows the Plan of the area but the Parish Council had not said who produced the details. Councillor Symonds responded by advising that the details were provided for the relevant information to be provided.</p> <p>117.2 A member of the public spoke about the Crydda stream. There was a responsibility to clear the banks to make the water flow better. There are a large number of trees on the bank of the Crydda, which it was felt required urgent attention. It was not clear whether this was the responsibility of the Parish Council or North Devon Council. The ownership of either side goes half way across the stream.</p> <p>The owners of one side had attended to the works required.</p> <p>In addition, a fence had collapsed.</p> <p>The Clerk to enquire from North Devon Council regarding ownership.</p> <p>117.3 Footpath to beach. A gate has been missing for 12 years but the posts are still there, preventing people from driving along this section of lane. Councillor Symonds advised that no action would be taken.</p> <p>117.4 Email regarding a Bee Conservation Project. One wild bee was almost extinct and there was an enquiry if two patches of land were available for</p>	Clerk

	<p>local wind flower planting. The suggested area in Georgeham was felt to be in order but an alternative site would need to be found in Croyde as the suggested area was at Croyde play park. There is a large green area at the top of Jones's Hill which was a preferable site.</p> <p>There would be further discussions and arrangements made at an open evening. Details of the project are to be included in the Crydda and Georgeham Primary School would be involved.</p> <p>The project organizer was advised that funding was available from the SDF (Social Development Fund) on the AONB (Area of Outstanding Natural Beauty) website.</p> <p>The Ruda Ranger had been considering a bee conservation project and asked for a strip of land to be made available by the donkey field for bumble bees with information to raise awareness of what was being done. In addition, if there were any other strips of land in the Parish that could be used, these would be welcome.</p> <p>Councillor Symonds would get in touch when further investigations had been made.</p> <p>117.5 Agenda for the meeting not on the website. It was advised there had been problems with the website which was in the process of being updated.</p> <p>117.6 Double Yellow Lines on St Mary's Road. There was concern that because residents in this area had objected, the yellow lines on the same proposal for Cloutman's Lane would not go ahead. Councillor Symonds advised that Cloutman's Lane would have yellow lines by the Summer, subject to Devon Highways schedule of work.</p> <p>The parishioner wanted the yellow lines to extend the whole length of Cloutman's Lane and not have a break for the junction. Because of the large amount of cars parked in the area, refuse and recycling lorries could not gain access to empty residents bins and on one occasion, an ambulance could not attend to an emergency involving a child.</p> <p>The Clerk to send these details to Devon Highways with the request that the work was scheduled as soon as possible.</p>	<p>JS</p> <p>Clerk</p>
118.	<p>Apologies. Councillors P Mackintosh, R Tucker, County Councillor Mrs C Chugg.</p>	
119.	<p>Declarations of Interest. Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No.122 .2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p>Councillor Symonds declared a Personal Interest in Minute No. 125.3, Finance. Payment to his son, Mr J Symonds in connection with the Parish Council website.</p> <p>Councillor Mrs Meek declared a Prejudicial Interest in Minute No. 125.3, Finance. Payment as reimbursement to her in connection with Neighbourhood Plan printing.</p>	
120.	<p>Approval of the Minutes of the Parish Council Meeting held on 31 January 2019. Approved and signed as a correct record.</p>	

121.	<p>Reports:</p> <p>121.1 Police. The February 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. During January 2019, 1 burglary had been recorded for Croyde and Georgeham.</p> <p>There was a vehicle parked at Down End causing a certain amount of difficulty for vehicles to pass, especially lorries and buses. The meeting was advised that two large lorries carrying Lodges for Ruda would require access the following week.</p> <p>121.2 County Councillor Mrs C Chugg. Apologies given. A comprehensive report was given at the January 2019 meeting.</p> <p>121.3 District Councillor Mrs P Barker spoke about the following:</p> <ul style="list-style-type: none"> • In Croyde and Georgeham there is a lack of superfast broadband and there was a meeting the following Wednesday to discuss the areas that does not have this. Overhead existing poles were being used for wiring to address this. • A meeting had been held at County Hall with County Councillor S Hughes, Cabinet Member for Transport, who agreed that certain areas in North Devon lacking, who was present to discuss the progress of the A361 North Devon Link Road, the proposals for which had been given planning permission. It was hoped that Tenders for the work would be awarded by October 2019 with a spade in the ground planned for October 2020. • RMB Chivenor would remain open. • At Full Council, Council Tax had been increased by approximately £5 per annum. • North Devon Council was looking to reorganize and save money. A restructure is to take place to achieve this. • Various rubbish and recycling trials are to take place. Green caddys had increased the volume recycled. New recycling vehicles are to be purchased to upgrade the style of recycling. Brynsworthy Waste Transfer Station was now open and in full operation. <p>Councillor Taffiner asked about black plastic bags policy as he had not received a supply. District Councillor Mrs Barker to follow this up.</p> <p>121.4 Play Area Inspection.</p> <ul style="list-style-type: none"> - Councillor Taffinder: Croyde Play Park. The overhanging branches had been trimmed back. The litter bin had been stolen and a replacement ordered. Due to the lack of a bin, a quantity of litter had accumulated. - Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park. Check lists received from a Committee Member. - Councillor P Mackintosh: Georgeham Play Area. Not present. Councillor Symonds advised that a tree had been taken down on the boundary with The Vicarage in connection with footpath in connection with road safety. <p>121.5 Georgeham Affordable Housing. Councillor Mrs Luxton gave an update:</p> <ul style="list-style-type: none"> - An advert is to be included in the next edition of the Crydda. - Household Needs Survey to be hand delivered to 987 addresses, details of which had been supplied by the Elections Department. CARA (Croyde Area Residents Association) would be assisting with the delivery. Posters would be placed around the Parish ahead of delivery. - A drop in session would be attended by a representative from Devon Communities Together. A Home Choice representative would be a both drop in sessions between the hours of 11am – 5pm to 	PB
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	<p>help people complete applications who were not on the Register and to speak to people in a confidential manner. The drop in sessions would be: Croyde Village Hall from 10am – 12 noon on 16 April and Georgeham Village Hall from 2.30pm to 7pm. The deadline for return of the Surveys was 18 April.</p> <ul style="list-style-type: none"> - A copy of the Cryda article and poster will be put on the Parish Council website. - Councillor Mrs Luxton was attending a Community Led Housing event in Barnstaple on 14 March. - Results from the Survey were expected in 2 – 3months and a representative from Communities Together would give feedback from the Survey. <p>121.6 Neighbourhood Plan. Councillor Mrs Meek gave an update on the present position where the under mentioned Report had been prepared and would also be included on the Parish Council website.</p> <p>Three members of the Steering Group have continued to meet approximately monthly, drawing on contributions from members of the Group, and the Parish Council (Councillor Tina Luxton concerning Housing, and Councillor Mike Harrison concerning Maps), and on the expertise of Dr Eirene Williams (Landscape). There has been ongoing consultation with Elizabeth Dee from North Devon District Planning Office.</p> <p>In November 2018, the Draft Plan was distributed for a Pre-Submission Consultation. This is a formal 6-week process during which a wide range of Consultees are invited to comment on the draft plan. The Consultees not only include residents of the Parish, but many other bodies, both local and national, ranging from The National Trust, The Marine Conservation Organisation, Telecom Companies and neighbouring Parish Councils, as well as interested local organisations such as businesses and community groups.</p> <p>At the time of writing the Georgeham Plan, the North Devon and Torridge Local Plan was not formally adopted; and North Devon District Council had not yet provided detailed guidance on how to approach Neighbourhood Planning in a small rural parish such as ours.</p> <p>As a result of the Consultation process, we received valuable feedback, and have begun to implement some amendments to the plan. We needed to produce map references to highlight significant views in the parish and reference the text more closely with the Appendices. As a result of the feedback we received, we have restructured the document to provide greater clarity and vision, without losing the content to which so many people have contributed.</p> <p>We are required to produce a Consultation Statement detailing how people and organisations have contributed to the Plan, and how issues and concerns have been considered and addressed. Finally, before the formal submission of the document we must produce a 'Basic Conditions' Statement to show how the Plan conforms to National Planning Policy, how it contributes to achieving sustainable development; how it conforms with strategic policies in the Local Development Plan, and how it is compatible with EU obligations, including human rights requirements.</p> <p>We intend to complete this work before seeking further advice from Elizabeth Dee. Depending on her advice, we hope to be ready to submit the Plan to The inspector at Easter.</p> <p>121.7 Meetings attended by Councillors / Clerk. Councillor Symonds and District Councillor Mrs Barker had visited Slee Blackwell and further details were given in Minute No. 123.1.3.</p> <p>121.7.1 Newberry Road proposals. This was being led and progressed by the parishioner who raised the initiative.</p>			
122.	<p>Planning. 122.1 Matters Arising. None.</p> <p>122.2 Planning Applications.</p> <table border="1" data-bbox="215 1899 1305 1995"> <tr> <td data-bbox="215 1899 359 1995">66185</td> <td data-bbox="359 1899 1305 1995"> Alterations & replacement of ground floor windows/doors – Blue Groove Central, 2 Hobbs Hill, Croyde. It was resolved to recommend approval. </td> </tr> </table>	66185	Alterations & replacement of ground floor windows/doors – Blue Groove Central, 2 Hobbs Hill, Croyde. It was resolved to recommend approval.	Clerk
66185	Alterations & replacement of ground floor windows/doors – Blue Groove Central, 2 Hobbs Hill, Croyde. It was resolved to recommend approval.			

<p>66198</p>	<p>Change of use of land (currently agricultural) for siting mobile shepherd's hut for use as holiday accommodation in conjunction with existing holiday business – North Hole Farm, Georgeham. It was resolved to recommend approval.</p>								
<p>Applications received after the Agenda was sent.</p>									
<p>66308</p>	<p>Variation of Condition 2 (approved plans) attached to Planning Permission 63398 (Variation of Conditions 2 (approved plans), 4 & 6 (car parking provision maintenance) attached to Planning Permission 58693 (Variation of Condition 2 (approved plans) attached to Planning Permission 55517) to allow regularisation of works not in accordance with approved plans) to allow for the additional/alteration of windows – land adjacent Higher Roylands, Moor Lane, Croyde. It was resolved to recommend approval.</p>								
<p>122.3 Planning Correspondence. 122.3.1 The following North Devon Council Decision Notices were noted: APPROVAL of details in respect of discharge of Conditions 4, 5,6, 7 & 9 (construction programme, access road/visibility splay, street furniture/lighting, car parking & other infrastructure) attached to Planning Permission 60700 (erection of 16 residential dwellings together with associated highway & landscaping works) at land off of Croyde Road, Croyde. APPROVAL for 64710 – Retrospective Application erection of garden fence with trellis on top of existing boundary wall at 6 Cloutmans Lane, Croyde. Enforcement: As a result of representations received regarding the hoardings at Chesil Cliff, North Devon Council Enforcement Department confirmed that they have an open case on this property. The Enforcement Officer had written to the owner of the property asking for an indication for a reasonable timescale for the removal of the hoardings. If there is no response, then the Planning Department may look into more formal legal enforcement to have the hoardings removed.</p>									
<p>123.</p>	<p>123.1 Matters Arising:</p>								
<table border="1"> <tr> <td data-bbox="215 1308 327 1677"> <p>123.1.1</p> </td> <td data-bbox="327 1308 1316 1677"> <p>Lodge at Georgeham Playing Field. It was noted that the Clerk had submitted a Communities Together Fund Application to North Devon Council in the sum of £1,248.50 in respect of refurbishment, together with a quotation Councillor Symonds had obtained which had to accompany the Application, and two letters of support to meet the criteria obtained by the Clerk from Braunton Parish Council and Morteohoe Parish Council. The Application had passed the first stage of eligibility checks. A letter of thanks to be sent to Park Dean Holidays for their generosity in donating a Lodge.</p> </td> <td data-bbox="1316 1308 1457 2027" rowspan="3"> <p>Clerk</p> </td> </tr> <tr> <td data-bbox="215 1677 327 1912"> <p>123.1.2</p> </td> <td data-bbox="327 1677 1316 1912"> <p>Public Footpaths. Adwell Lane and better signage through Ruda. Councillor Harrison advised there was nothing further to report. The Ruda Ranger advised that DCC Public Rights of Way Warden had supplied her with a footpath map. The public footpath pinboard was missing at back of Pathfields and Sandy Lane.</p> </td> </tr> <tr> <td data-bbox="215 1912 327 2027"> <p>123.1.3</p> </td> <td data-bbox="327 1912 1316 2027"> <p>Valuation of land. Councillor Symonds and District Councillor Mrs Barker had taken professional advice regarding the land at Croyde Play Park and had been advised that the Parish Council</p> </td> </tr> </table>			<p>123.1.1</p>	<p>Lodge at Georgeham Playing Field. It was noted that the Clerk had submitted a Communities Together Fund Application to North Devon Council in the sum of £1,248.50 in respect of refurbishment, together with a quotation Councillor Symonds had obtained which had to accompany the Application, and two letters of support to meet the criteria obtained by the Clerk from Braunton Parish Council and Morteohoe Parish Council. The Application had passed the first stage of eligibility checks. A letter of thanks to be sent to Park Dean Holidays for their generosity in donating a Lodge.</p>	<p>Clerk</p>	<p>123.1.2</p>	<p>Public Footpaths. Adwell Lane and better signage through Ruda. Councillor Harrison advised there was nothing further to report. The Ruda Ranger advised that DCC Public Rights of Way Warden had supplied her with a footpath map. The public footpath pinboard was missing at back of Pathfields and Sandy Lane.</p>	<p>123.1.3</p>	<p>Valuation of land. Councillor Symonds and District Councillor Mrs Barker had taken professional advice regarding the land at Croyde Play Park and had been advised that the Parish Council</p>
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	<p>Deeds were ambiguous. The Deeds are not ambiguous belonging to the owner of the field attached to 9 Broad Park Close, Croyde.</p> <p>The advice of the solicitor was that the Parish Council should not get into a boundary dispute due to the potentially high cost of this.</p> <p>Councillor Symonds advised he was not prepared to recommend that the Parish Council go to that level of extreme to secure title to the boundary.</p> <p>It was noted that Underwood Wright had been requested to assist the Clerk in connection with an Open Tender, and this was being progressed, initially by a site survey to produce a plan that accurately represented the land to be considered for disposal and to confirm that it lies within the Parish Council's Title. The fee was £500 plus VAT and any subsequent required visit to mark out the land would be charged at £200 plus VAT per visit. The survey is to be carried out the week ending 8 March. Site. The original Title Plan supplied to the Parish Council has been sent to the land surveyor for information.</p> <p>Councillor Symonds felt if there was the opportunity for the Parish Council to raise a substantial sum of money it should be sold to ease the tax burden on the public.</p> <p>There was a request for a statement to be put on the Parish Council website and Councillor Symonds would attend to this.</p>	JS
123.1.4	<p>New bus shelter at Croyde Bridge. It was noted that Woodward Smith had submitted the Planning Application to North Devon Council Planning Department. The fee of £137.00 had been paid by Woodward Smith on behalf of the Parish Council. This would be further dealt with under Minute No. 125.3, Finance. The plan was available to Councillors to see.</p> <p>District Councillor Mrs Barker advised that there was an amount of £5,500 in a Section 106 agreement from Pearce as part of the agreement, which she would follow up.</p>	PB
123.1.5	<p>Water Drinking Fountain – Georgeham Village Green. Councillor Mackintosh was not present to advise if funding applications had been submitted.</p>	March Agenda
124.1.6	<p>DCC Parish Paths Partnership. The Clerk confirmed that the P3 summary of expenses form had been submitted to Devon County Council.</p> <p>Councillor Harrison confirmed that the survey forms have been submitted to Devon County Council.</p>	
124.1.7	<p>Annual Parish Meeting. It was noted that Georgeham Village Hall had been booked for this event on Tuesday, 9 April 2019 at 7pm.</p>	
125.	<p>Finance. 125.1 Balances: Lloyds Bank Treasurers Account as at 16 February 2019: £3,082.94 Lloyds Bank Business Instant Access Account as at 16 February 2019: £12,069.92. The Clerk advised that some of the funds from this account would need to be transferred back to the Treasurers Account to meet this month's cheques and those for March.</p> <p>Budgetary figures for November, December and January would forwarded to Councillors.</p>	Clerk

125.2 South West Heritage Trust. Financial assistance requested to ensure the future of the North Devon Record Office by offering financial support over the next three-year funding period. Pledges received so far from Parish Councils range from £50 to £600 per year, given in relation to their size.

Councillor Symonds proposed the sum of £250.00 per annum for 3 years. Seconded by Councillor Taffinder. Unanimously agreed.

125.3 The following payments were approved and authorised:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying Stamps for Election Nomination Papers (12) Envelopes for posting Nomination Papers	921	3.00 12.80 12.12 1.00	£28.92
N Devon Council	February 2019 Salary Recharge	922		£1,013.41
Mr T Squire	Servicing of Georgeham Toilets (February 2019)	923		£75.00
J & J Bins	Dog bin emptying for January 2019	924		£121.33
Mr S Wightman	Grounds maintenance for January 2019.	925		£936.55
Mr J W Symonds Cllr J Symonds was instructed to sign this cheque.	Website Security Certificate Cllr Symonds declared a Personal Interest	926		£30.00
PKF Littlejohn LLP	2018 External Audit	927		£360.00
Edwards Electrical Ltd	Disconnection of electric supply to changing rooms in playing field. Fitting time clock on car park light	928		£307.80
Woodward Smith	Reimbursement to them of Planning Application Fee for Croyde Bus Shelter	929		£137.00
Mrs V Meek Cllr Mrs Meek declared a Prejudicial Interest	Printing in connection with the Neighbourhood Plan (reimbursement)	930		£125.00
Mrs M Beaumont	Printing in connection with the Neighbourhood Plan (reimbursement)	931		£180.00
Mr M Lyons	Contribution towards printing in connection with the Neighbourhood Plan	932		£163.30
South West Heritage Trust	Donation towards the future of North Devon Record Office	933		£TBA
Mr D Jones	Rebuilding damaged wall at Croyde Village Green	934		£130.00
North Devon Council	Non-domestic rates bill for public conveniences (March 2019). Due 1/3/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/3/19 The webmaster is ascertaining the fee for 2019		Debit Card	£ 4.20
South West Water	Water supply to the Cemetery. To be taken on 1/3/19		D/D	£15.15
South West Water	Water supply to the public toilets. To be taken on 1/3/19		D/D	£158.98

Clerk to advise NDRO

Clerk

126. **Correspondence & Publications Received.** Publications were placed on the table to see & read.

	<p>Emails from various Organisations have been circulated to Councillors.</p> <p>126.1 Letters of support. It was noted that the Clerk had supplied letters of support to accompany Communities Together Grant Applications to:</p> <ul style="list-style-type: none"> • Braunton Parish Council towards new equipment at Knowle Play Park • Morteohoe Parish Council to improve disabled access along the sea front at Woolacombe. • Plastic Free North Devon to assist with getting the message across to local people and visitors, not only in coastal areas but in the countryside as well. • Braunton Parish Council towards an electric charging station in Caen Street Overflow Car Park <p>126.2 Devon Highways. Temporary road closure from 10 – 16 April from Kings Arms to West End Farm, Georgeham, outside East Barn to repair defective cover – fire hydrant cover and frame.</p> <p>126.3 Scrumptious Croyde Trail 2019. This will take place on Sunday, 2 June 2019 in aid of North Devon hospital charity “Over and Above”.</p> <p>126.4 Sport England. Following the registration to Active Places, a welcome pack had been supplied and was handed over by the Clerk.</p>	
127.	<p>Urgent matters brought forward by Chairman. None.</p>	
128.	<p>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</p> <p>128.1 2019 Parish Council Election. The Clerk had given preliminary details to Councillors regarding the procedure. She advised that the Annual Parish Council Meeting (AGM) should be held within 2 weeks of Councillors taking up office on 7 May. This would mean that the date of the Annual Parish Council Meeting should be brought forward. Councillors understood the position and did not wish to alter the date of the meeting from 30 May.</p> <p>128.2 Councillor Mrs Meek. Trail riders were using the foot paths again which had been reported to Devon County Council.</p> <p>128.3 Councillor Mrs Meek. There is a large Mountain Pine tree in the bed at the Cemetery, where the roots were pushing up the tarmac.</p>	
129.	<p>Date of next Meeting: Thursday, 28 March 2019 in Georgeham Village Hall at 7pm.</p> <p>The meeting ended at 8.39pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 31 January 2019 ➤ Planning ➤ Donation of £250 to the North Devon Record Office for the next three years ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Georgeham Parish Council:</p>	<p>Date:</p>	

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
TEL: 01598 710526. E MAIL: sue@suesquire.com

TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 28 March 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 22 March 2019

No.	Item								
1.	Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>								
2.	Apologies.								
3.	Declarations of Interest.								
4.	Approval of the Minutes of the Parish Council Meeting held on 28 February 2019.								
5.	Reports: 5.1 Police. February 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. 5.2 County Councillor Mrs C Chugg. 5.3 District Councillors Mrs P Barker and M Wilkinson. 5.4 Play Area Inspection. <ul style="list-style-type: none">- Councillor Taffinder: Croyde Play Park.- Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park. Check lists received from a Committee Member.- Councillor P Mackintosh: Georgeham Play Area 5.5 Georgeham Affordable Housing. Councillor Mrs Luxton to give an update. 5.6 Neighbourhood Plan. Councillor Mrs Meek to give an update on the present position. 5.7 Meetings attended by Councillors / Clerk.								
6.	Planning. 6.1 Matters Arising. 6.2 Planning Applications. <table border="1" data-bbox="188 1458 1481 1720"><tbody><tr><td data-bbox="188 1458 339 1525">66323</td><td data-bbox="339 1458 1481 1525">Erection of 2 replacement dwellings together with erection of garage and garden studio – Ox's Cross, Oxford Cross, Georgeham</td></tr><tr><td data-bbox="188 1525 339 1581">66335</td><td data-bbox="339 1525 1481 1581">Erection of private stable block – Inledon Mews, Georgeham</td></tr><tr><td data-bbox="188 1581 339 1648">66366</td><td data-bbox="339 1581 1481 1648">Listed Building Application for replacement of windows and replace rear patio window with French doors – Rockhaven, Rock Hill, Georgeham</td></tr><tr><td data-bbox="188 1648 339 1720">66405</td><td data-bbox="339 1648 1481 1720">Change of use of land to allow 90 days camping – Myrtle and Mitchums Meadow Campsite, Moor Lane, Croyde.</td></tr></tbody></table> <p>Any Applications received after the Agenda was sent.</p> 6.3 Planning Correspondence. 6.3.1 To note the following North Devon Council Decision Notice: APPROVALS for <ul style="list-style-type: none">▪ 66142 – Extension to dwelling at Chestnut Cottage, 11A St Mary's Road, Croyde	66323	Erection of 2 replacement dwellings together with erection of garage and garden studio – Ox's Cross, Oxford Cross, Georgeham	66335	Erection of private stable block – Inledon Mews, Georgeham	66366	Listed Building Application for replacement of windows and replace rear patio window with French doors – Rockhaven, Rock Hill, Georgeham	66405	Change of use of land to allow 90 days camping – Myrtle and Mitchums Meadow Campsite, Moor Lane, Croyde.
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	<ul style="list-style-type: none"> ▪ 66185 – Alternations & replacement of ground floor windows/doors at Blue Groove Central, 2 Hobbs Hill, Croyde. <p>Application 66057 – Outline Application for erection of 3 no. dwellings all matters reserved at Lane Head Cottage, 2 Moor Lane, Croyde. To note that the Application has been withdrawn.</p>																		
7.	<p>7.1 Matters Arising:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; padding: 5px;">7.1.1.</td> <td style="padding: 5px;">Land adjacent to the Crydda at Croyde. To note that further to enquires made by the Clerk to North Devon Council, the authority has confirmed that the trees on the car park side of the stream are the responsibility of North Devon Council. The Authority undertake regular inspections of the trees under a Quantified Tree Risk Assessment regime The trees were inspected in February and results of the Survey are awaited. North Devon Council will then take any necessary action that may be recommended.</td> </tr> <tr> <td style="padding: 5px;">7.1.2</td> <td style="padding: 5px;">Bee Conservation Project. 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To note that a letter of thanks has been sent to Park Dean Holidays.</td> </tr> <tr> <td style="padding: 5px;">7.1.6</td> <td style="padding: 5px;">Valuation of land. To note that the land survey was slightly postponed due to adverse weather conditions which would have affected the equipment used. To further note that an advert inviting Tenders has appeared in the Crydda. The deadline date is 12 noon on 26 April 2019 and the Clerk will be at the offices of Underwood Wright when the Tenders received will be opened. The Clerk will then receive further guidance and instructions as to the next stage of the process. Councillor Symonds to confirm that a statement has been posted on the Parish Council website.</td> </tr> <tr> <td style="padding: 5px;">7.1.7</td> <td style="padding: 5px;">New bus shelter at Croyde Bridge. To note that the Planning Application submitted has been submitted by Wood Smith Chartered Architects. 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8.	<p>Finance.</p> <p>8.1 Balances: To be tabled.</p> <p>Budgetary figures for November, December, January and February will be forwarded to Councillors ahead of the meeting.</p> <p>8.2 To approve the following payments:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Payee</th> <th style="width: 45%;">Details of payment</th> <th style="width: 10%;">Ch.No.</th> <th style="width: 10%;"></th> <th style="width: 10%;">Amount</th> </tr> </thead> </table>	Payee	Details of payment	Ch.No.		Amount													
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Mrs S Squire	Broadband Photocopying		3.00 12.80		£
N Devon Council	March 2019 Salary Recharge				£TBA
Mr T Squire	Servicing of Georgeham Toilets (March 2019)				£67.50
J & J Bins	Dog bin emptying for February 2019				£121.33
Mr S Wightman	Grounds maintenance for February 2019. The amount is higher than usual due to Cllr Tucker requesting additional work to be carried out				£1,080.55
Glasdon UK Limited	Replacement Litter bin for Croyde Play Area				£183.88
Zurich Insurance	Additional premium in respect of cover for the Lodge at Georgeham Playing Field				£112.48
North Devon Council	Non-domestic rates bill for public conveniences (April 2019). Due 1/4/19. Future monthly payments will be £18.00	New amount for 2019/20	Direct Debit		£20.50
Fasthosts	Website hosting fee. To be taken on 11/4/19		Debit Card		£ 4.20
EDF Energy	Electricity supply to the public toilets and bus shelter in Georgeham. Taken on 5 March 2019.		Direct Debit		£84.81

8.3 North Devon Record Office. Letter of thanks for financial support covering the next three years.

8.4 J & J Bins. Letter received advising they were ceasing trading from 31 March 2019.

The Clerk has been in extensive correspondence with North Devon Council to make arrangements for the service to continue through their waste collection service and further details will be advised.

8.5 Mr S Wightman. Letter from the outgoing grass cutting contractor thanking the Parish Council for past work and offering his services for the future.

8.6 Grass Cutting Contract. The Clerk has requested Mr S Wightman to continue the grass cutting contract until 31 May 2019 due to the new contractor requiring unplanned major surgery for which a 2 month convalescence period is required. He will now commence his contract with effect from 1 June 2019.

8.7 Review of staff salary from 1 April 2019.

8.8 North Devon Council. Non-Domestic Rates Bill for 2019/20 in respect of Georgeham Cemetery.

To note that the annual charge of £601.48 will not apply due to Small Business Rate Relief and a transitional adjustment.

8.9 To note that the Lodge at Georgeham Playing Field has been added to the Parish Council's insurance.

An additional premium of £112.48 is applicable, dealt with under Item 8.2 above.

8.10 Parish Grant 2019/20. Letter advising that the Parish Grant for 2019/20 will not be halved. The letter advised that any proposed future changes to the Parish Grant funding levels after for 2019/20 will be communicated through the Parish Forums held in the forthcoming year.

The Clerk has responded as follows: I note the last paragraph which says any proposed future changes will be communicated through the Parish Forums and would just like to point out that at the Forum where the Parish Grant was discussed, Parishes were only provided with the Agenda the day before the Forum, which didn't give Councillors or Clerks hardly any warning about this.

I very much hope that future Agendas can be provided with more notice, or at least details of what will be included, so that people are fully aware and can make arrangements to attend.

	<p>8.11 Section 106 funding towards Croyde Play Area. To note that the Clerk has signed documentation on behalf of the Parish Council. The Minutes of North Devon Council Executive Committee of 4 March 2019 recommended that £40,000 of S106 Public Open Space Funds to Georgeham Parish Council towards the cost of Croyde Play Area was allocated.</p> <p>At the time of preparing the Agenda, the funds had not been credited to the Treasurers Account.</p>
9.	<p>Correspondence & Publications Received. Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>9.1 Letter of support. To note that the Clerk has supplied a letter of support to accompany Communities Together Grant Application to Waves Wahines, a girls only surf and fitness club.</p> <p>9.2 CARA. Email advising that the speed monitoring system is working and seems to be making a difference to vehicle speed. CARA has asked that its thanks are passed on to the Parish Council for its support with the project which will be a useful asset for the whole Parish.</p> <p>9.3 WSP. The company undertake road traffic surveys on behalf of the Department for Transport for the National Road Traffic Census every year and have requested permission to park two enumerator cars in Georgeham playing field car park from 6.45am – 7pm on 18 September 2019 so that a Survey can be undertaken. The enumerators will be in hi-viz jackets and have ID cards. They will also display yellow 'Traffic Survey' signs on their cars.</p>
10.	<p>Urgent matters brought forward by Chairman.</p>
11.	<p>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</p> <p>11.1 2019 Parish Council Election. Nomination forms were available. The deadline for submission was 4pm on Wednesday, 3 April 2019. Forms have to be delivered by hand to North Devon Council Election Department.</p> <p>11.2 Georgeham Parish Council – The Last Four Years. To note that the Clerk has submitted an article in the Crydda summarizing the Parish Council's activities since the last election. It is also on the Parish Council website and is being sent for inclusion in the Community News pages of the North Devon Journal.</p>
12.	<p>Date of next Parish Council Meeting: Thursday, 25 April 2019 in Georgeham Village Hall at 7pm.</p> <p>The Annual Parish Assembly is on Tuesday, 11 April 2019 in Georgeham Village Hall at 7pm.</p>

Minutes of Georgeham Parish Council Meeting held on Thursday, 28 March 2019 in Georgeham Village Hall at 7pm.

Chaired by: Councillor J Symonds	Clerked by: Sue Squire	
<p>Present: Councillors</p> <p>Mrs P Barker (District) M Harrison Mrs T Luxton Mrs V Meek J Symonds M Taffinder R Tucker</p> <p>20 Members of the public</p>	<p>Agenda: - Representations from the Public Apologies Declarations of Interest Approval of the Minutes of the Meeting held on 28 February 2019 Reports Planning Matters Arising Finance Correspondence / Publications received Urgent items raised by the Chairman Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting Date of next meeting</p>	
		Action:
130.	<p>Representations from the Public. 130.1 Woodward Smith. The Architect was present to speak about the Croyde Bridge Bus Shelter for which the firm had prepared plans and submitted a Planning Application to North Devon Council. The Planning Application was in the determination period and as a result of comments from Devon County Council, comments would need to be addressed with a slightly revised scheme, the details of which were circulated. The site plan was as existing and Devon County Council, as owners of the bridge parapet, has directed that this should not be demolished or touched. The new bus shelter is to stay within the current area and the plans show that the posts have been moved slightly and will involve 3 posts, not the originally intended six. The posts cannot be on the parapet wall and the shape has subsequently been simplified. Councillor Barker asked if the bus shelter could be faced and was advised this could be dealt with later. Councillor Harrison asked about access to the stream which is used by people. The Architect advised that retained access was not part of the brief and the balustrade is to be adapted to be a gate with a separate catch. South West Water have mains water across the stream and an agreement with them would need to be put in place after the bus shelter has been completed. Woodward Smith will submit the revised plan as per the amendments agreed.</p> <p>130.2 Croyde Ocean Triathlon. This event, to raise funds for local charities, involving a 1.5km swim, 38km cycle route and 12km run route, would be held on 14 July, similar to other events of this nature for the last 4 years, based at Putsborough. This year, the organisers are looking to close a short section of road from Putsborough hamlet to Pickwell, approximately 1km while the event is underway. Access to Putsborough beach would continue to be maintained. A map of the details was shown. The organisers intend to submit a Temporary Traffic Road Order to Devon County Council and would also carry out a local consultation. Councillor Tucker advised that during past events, stewards had been on the road and people have</p>	

	<p>co-operated. The organisers now wish to formalize this section of the route, involving 3 hours from 3 – 11am.</p> <p>The Clerk to send a letter supporting the event in principle to the organisers and DCC Highways.</p> <p>130.3 Details of Longland Lane Big Lunch on 2 June 2019 between 12 noon and 6pm. A temporary road closure order from DCC had been received. Noted.</p>	Clerk
131.	<p>Apologies. Councillors P Mackintosh and E Short, County Councillor Mrs C Chugg, District Councillor M Wilkinson.</p>	
132.	<p>Declarations of Interest.</p> <p>Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 135.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p>Councillor Symonds declared a Prejudicial Interest in Minute No. 137.2, Finance, cheque payment to Bay Gardens, owned by son.</p>	
133.	<p>Approval of the Minutes of the Parish Council Meeting held on 28 February 2019. Approved and signed as a correct record.</p>	
134.	<p>Reports:</p> <p>134.1 Police. The February 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website.</p> <p>134.2 County Councillor Mrs C Chugg. Apologies received with a request that the following Report was included in the Minutes: A number of companies in Devon and the wider region have announced either expected job losses, or some uncertainty about their current position. Within the DCC area these include.</p> <ul style="list-style-type: none"> • Babcock, based at Appledore shipyard. • British Ceramic Tiles, based at Heathfield near Newton Abbot. • Wolf Minerals, based at Drakelands mine, Hemerdon, close to Ivybridge and Plymouth and within the South Hams. • Appledore shipyard is due to close by the end of March 2019. Options to help the local community and explore ways of retaining shipbuilding, or marine capabilities at the site are being explored by local partners, with a few potential options to keep staff at Appledore still to be explored. This includes tentative exploration of offers from potential bidders. The local MP continues to make a strong case for retention of operations. A task force has been formed and is underway, including DCC, Trades Unions and Job Centre Plus. Babcock has stated that nobody at Appledore will need to lose their job, however, relocation to Devonport would be expected by, most employees not taking redundancy. DCC and partners are exploring avenues to keep as much skilled workforce in relevant employment in the Appledore Area, particularly due to strong economic and social links the company has with the local community. <p>Devon's Labour market currently remains tight with many companies experiencing difficulties in recruiting staff. The % of the working age population claiming unemployment benefits remains historically low at the around 1.2% which is about half the national average.</p> <ul style="list-style-type: none"> • On Friday I held a Women in the Community Recognition Award. We had to split the day into two halves as there were so many nominees. The High Sheriff Grania Philips and Vice Lord Lieutenant Lady Aran came and enjoyed the day generally congratulating the recipients. It was a really humbling day as the amount of work and time they put in for others was enormous. • That same evening I went to a Children in Care Award ceremony where 331 attended to receive certificates. It was a wonderful atmosphere as all the children that were in care have had very traumatic experiences but they were all so happy and the Foster Parents were amazing people. You could not help but be in awe of the good work that they do as dedicated foster parents to some very challenging children. • As you would have seen on your community charge bills, County have increased the Precept by 	

3.99%.

134.3 District Councillor Mrs P Barker spoke on the following:

- Completion work on outstanding items is being done before the end of the Council's term of office
- In Regeneration and Community Safety, the final few tranches of money for coastal communities is being received. £1.2m has been set aside towards the new North Devon Leisure Centre and confirmation is awaited that £1.6 million has been awarded from Sport England.
- £16,000 had been received for a clean up from the High Street Fund and a further £40,000 from another fund.
- £6.5 million has been finalized for Ilfracombe and Westacott from the Housing Infrastructure Fund. This is for estates and can be used for roads.
- A Report on the Water Sports Centre at Ilfracombe has been received by the Executive Committee. On site work in connection with trees is currently taking place.
- District Councillor Mrs Barker commented how pleasing it was about the various financial awards received. All the hard work which had been done was paying off.

134.4 Play Area Inspection.

- Councillor Taffinder: Croyde Play Park. In order. The replacement litter bin had been installed.
- Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park. Check lists received from a Committee Member.
- Councillor P Mackintosh: Georgeham Play Area. Councillors Symonds and Tucker confirmed that all was in order.

Councillor Tucker advised that further works are required to the Lodge to ensure it is fully repaired and secured. The Lodge is structurally sound and is an enhancement to the area. After the work has been completed, there will be ongoing meetings regarding the internal works.

134.5 Georgeham Affordable Housing. Councillor Mrs Luxton advised as follows:

- All 987 Housing Needs Forms had almost been delivered in the Parish
- The Council Tax team at North Devon Council had advised there are 192 second homes. It was agreed to deliver the Forms to these properties as well, in case they are occupied informally or have a commercial arrangement with the owner. The numbers had to be known so that it doesn't skew the figures.
- Some Forms have been completed and returned.
- There is a drop in session on 16 April in Croyde Village Hall during the afternoon and then in Georgeham Village Hall. Part of the session would be attended by a member of the Housing Team to assist people complete applications, if not on the Home Choice database.
- An independent representative from the Rural Housing Team will analyse the Forms.
- Completion of the Forms and application to the Home Choice database would be completely confidential.
- The deadline for completion and return of the Forms was 22 April.
- It was expected that a Report would be available for the Parish Council towards the end of June, following which the Parish Council, on behalf of the Housing Enabler will arrange a Public Meeting where the findings of the Report will be given to the community.
- Special thanks were expressed to members of CARA (Croyde Area Residents Association) for their help in delivering the Housing Needs Forms.

134.6 Neighbourhood Plan.

Councillor Mrs Meek advised that a proof of the consultation activities had been given to North Devon Council and their comments were awaited.

Councillor Symonds was concerned about the amount of SHLAA (Strategic Housing Land Availability Assessment) to which Councillor Mrs Meek replied saying this had been raised and there was nothing definite, but a possibility for the future. It had been necessary to take this into account.

	<p>134.7 Meetings attended by Councillors / Clerk.</p> <p>134.7.1 Councillors Symonds, Tucker and Mrs Barker had looked at the potential for putting a bench at Down End, as a result of a request from a member of the public. An approach had been made to Union as the first option was for it to be sited on the left hand side of Unison entrance and close to the opposite bus stop. A reply was awaited from them.</p> <p>The Clerk to contact the person who had made the enquiry advising the Parish Council accept on a team Waveform Bench, and that the installation and ongoing upkeep / maintenance would be carried out by the Parish Council.</p> <p>134.7.2 Councillor Mrs Barker had invited Airband to discuss areas of Croyde and Georgeham who were not receiving superfast broadband. They had explained the signal was receive on a line of sight basis, from telegraph or electricity post to post. Some of the wiring had been undergrounded but they were hopeful for a solution from January 2020.</p> <p>134.7.3 Councillor Mrs Luxton had attended a community led Housing Form which she had found interesting, and reinforced what was being done through the Housing Needs Survey is the way forward to get affordable housing in the community.</p>	Clerk								
135.	<p>Planning.</p> <p>135.1 Matters Arising. None.</p> <p>135.2 Planning Applications.</p> <table border="1" data-bbox="215 920 1300 2060"> <tr> <td data-bbox="215 920 359 1021">66323</td> <td data-bbox="359 920 1300 1021"> <p>Erection of 2 replacement dwellings together with erection of garage and garden studio – Ox’s Cross, Oxford Cross, Georgeham. It was resolved to recommend approval. One Councillor abstained from voting.</p> </td> </tr> <tr> <td data-bbox="215 1021 359 1160">66335</td> <td data-bbox="359 1021 1300 1160"> <p>Erection of private stable block – Inledon Mews, Georgeham The applicant was given the opportunity to explain the reason for the Application. It was resolved to recommend approval.</p> </td> </tr> <tr> <td data-bbox="215 1160 359 1328">66366</td> <td data-bbox="359 1160 1300 1328"> <p>Listed Building Application for replacement of windows and replace rear patio window with French doors – Rockhaven, Rock Hill, Georgeham. There was a proposal to recommend approval with concerns raised about the fact the uPVC windows were being used. There was a seconder. Unanimously agreed.</p> </td> </tr> <tr> <td data-bbox="215 1328 359 2060">66405</td> <td data-bbox="359 1328 1300 2060"> <p>Change of use of land to allow 90 days camping – Myrtle and Mitchums Meadow Campsite, Moor Lane, Croyde.</p> <p>Representations from the public had been received ahead of the meeting and forwarded to Councillors for reading.</p> <p>Representations from members of the public were heard which focused on the following concerns:</p> <ul style="list-style-type: none"> • It was now called Croyde Village Campsite • An incorrect number of pitches were shown on the plans • The site is surrounded by residential houses, a children’s play ground, garage and car park • It is in an Area of Outstanding Natural Beauty, surrounded only by a Devon bank • Safety and access were mentioned by several parishioners due to the fact that a public pavement has to be driven over to access the site, as well as noise including from a music event in August and light pollution • Contrary to that stated on the plans, there are no financial benefits • It is an unsuitable site • The Design and Access Statement state nearby camp sites have been approved and there is an obligation to approve this as there is no comparison and it is not necessary to drive over a pavement to access them </td> </tr> </table>	66323	<p>Erection of 2 replacement dwellings together with erection of garage and garden studio – Ox’s Cross, Oxford Cross, Georgeham. It was resolved to recommend approval. One Councillor abstained from voting.</p>	66335	<p>Erection of private stable block – Inledon Mews, Georgeham The applicant was given the opportunity to explain the reason for the Application. It was resolved to recommend approval.</p>	66366	<p>Listed Building Application for replacement of windows and replace rear patio window with French doors – Rockhaven, Rock Hill, Georgeham. There was a proposal to recommend approval with concerns raised about the fact the uPVC windows were being used. There was a seconder. Unanimously agreed.</p>	66405	<p>Change of use of land to allow 90 days camping – Myrtle and Mitchums Meadow Campsite, Moor Lane, Croyde.</p> <p>Representations from the public had been received ahead of the meeting and forwarded to Councillors for reading.</p> <p>Representations from members of the public were heard which focused on the following concerns:</p> <ul style="list-style-type: none"> • It was now called Croyde Village Campsite • An incorrect number of pitches were shown on the plans • The site is surrounded by residential houses, a children’s play ground, garage and car park • It is in an Area of Outstanding Natural Beauty, surrounded only by a Devon bank • Safety and access were mentioned by several parishioners due to the fact that a public pavement has to be driven over to access the site, as well as noise including from a music event in August and light pollution • Contrary to that stated on the plans, there are no financial benefits • It is an unsuitable site • The Design and Access Statement state nearby camp sites have been approved and there is an obligation to approve this as there is no comparison and it is not necessary to drive over a pavement to access them 	Clerk
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	<ul style="list-style-type: none"> • Camp sites are rarely full to capacity and there is no need for more. Usage for this site for the 2015, 2016 and 2018 season was given. Bookings were being taken for this season for 90 days. <p>Councillors were given the opportunity to debate the Application.</p> <p>It was resolved to recommend refusal on the following grounds:</p> <ol style="list-style-type: none"> 1. The site is in a built up residential area 2. A camp site of this size is in an inappropriate location in the middle of the village 3. There are concerns about safety, particularly the road access, where users have to drive over a pavement in Moor Lane to enter and exit the site 			
<p>Applications received after the Agenda was sent.</p>				
<p>66396</p>	<p>Extension to & conversion of detached garage / playroom to form one dwelling with associated parking & garden – 4 David’s Hill, Georgeham.</p> <p>Councillor Mrs Luxton reported that she had received representations from a parishioner over concerns that all the other properties on this development, except for one, were residential properties and there was the feeling that the alterations to this property could change the nature of the cul de sac. There is little off road parking there, a section of which is used for turning. There was concern that the dwelling would be turned into a holiday home.</p> <p>It was resolved to recommend refusal on the grounds of inappropriate development on a very tight plot and of no benefit to the community in any way, shape or form.</p>			
<p>66448</p>	<p>Extension to dwelling – 7 Millers Brook, Croyde.</p> <p>It was resolved to recommend approval.</p>			
<p>135.3 Planning Correspondence.</p>				
<p>6.3.1 The following North Devon Council Decision Notices were noted:</p>				
<p>APPROVALS for</p>				
<ul style="list-style-type: none"> ▪ 66142 – Extension to dwelling at Chestnut Cottage, 11A St Mary’s Road, Croyde ▪ 66185 – Alternations & replacement of ground floor windows/doors at Blue Groove Central, 2 Hobbs Hill, Croyde. 				
<p>Application DCC/4103/2018 – Lateral extension to Vyse Quarry for the extraction, processing and sale of 3 million tonnes of Pickwell Down Sandstone for construction aggregates and building stone and to extend the mineral working end date to 31 December 2049.</p>				
<p>It was noted that conditional approval had been granted.</p>				
<p>Application 66057 – Outline Application for erection of 3 no. dwellings all matters reserved at Lane Head Cottage, 2 Moor Lane, Croyde.</p>				
<p>It was noted that the Application had been withdrawn.</p>				
<p>136.</p>	<p>136.1 Matters Arising:</p> <table border="1" data-bbox="212 1778 1305 2042"> <tr> <td data-bbox="212 1778 331 2042"> <p>136.1.1.</p> </td> <td data-bbox="331 1778 1305 2042"> <p>Land adjacent to the Crydda at Croyde.</p> <p>It was noted that further to enquiries made by the Clerk to North Devon Council, the authority had confirmed that the trees on the car park side of the stream are the responsibility of North Devon Council.</p> <p>The Authority undertake regular inspections of the trees under a Quantified Tree Risk Assessment regime.</p> <p>The trees were inspected in February and results of the Survey are awaited.</p> <p>North Devon Council would then take any necessary action that may be recommended.</p> </td> </tr> </table>		<p>136.1.1.</p>	<p>Land adjacent to the Crydda at Croyde.</p> <p>It was noted that further to enquiries made by the Clerk to North Devon Council, the authority had confirmed that the trees on the car park side of the stream are the responsibility of North Devon Council.</p> <p>The Authority undertake regular inspections of the trees under a Quantified Tree Risk Assessment regime.</p> <p>The trees were inspected in February and results of the Survey are awaited.</p> <p>North Devon Council would then take any necessary action that may be recommended.</p>
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	<p>136.1.2 Bee Conservation Project. Councillor Symonds had not had the opportunity to contact the parishioner who raised this at the February Parish Council Meeting.</p> <p>Following representations, Councillors had no objection to a parishioner who wished to use the verge at the Putsborough side of the Moor Lane entrance for part of this project. DCC Highways do not cut it, and Georgeham Parish Council receives funding for cutting.</p> <p>It was also noted that a wild flower area on the village green at Georgeham could also be used for the project.</p> <p>136.1.3 Double Yellow Lines in Croyde. It was noted that the Clerk had contacted Devon Highways and County Councillor Mrs Chugg regarding the representations made at the February Meeting for the double yellow lines to extend the whole length of Cloutmans Lane.</p> <p>County Councillor Mrs Chugg is following this up.</p> <p>Councillor Symonds had spoken to County Councillor Mrs Chugg regarding the double yellow lines from Bay View Farm to Leadengate House which were now required to be replaced because the Pearce Development had been completed.</p> <p>The Clerk to request that County Councillor Mrs Chugg asks DCC Highways to renew these, especially because of extra traffic at Easter.</p> <p>136.1.4 Black Refuse Bags for North Buckland. It was noted that District Councillor Mrs Barker followed this up and arranged for a supply to be given to the resident who informed that they had not been received. District Councillor Mrs Barker to chase this up.</p> <p>136.1.5 Lodge at Georgeham Playing Field. It was noted that a letter of thanks had been sent to Park Dean Holidays.</p> <p>136.1.6 Valuation of land. It was noted that the land survey was slightly postponed due to adverse weather conditions which would have affected the equipment used.</p> <p>It was further noted that an advertisement inviting Tenders had appeared in the Crydda.</p> <p>The deadline date had been fixed for 12 noon on 26 April 2019 and the Clerk would be at the offices of Underwood Wright when the Tenders received will be opened.</p> <p>The Clerk will then receive further guidance and instructions as to the next stage of the process.</p> <p>Councillor Symonds confirmed that a statement has been posted on the Parish Council website.</p> <p>136.1.7 New bus shelter at Croyde Bridge. This had been covered under Minute No. 130.1</p> <p>District Councillor Mrs Barker confirmed that she had followed up the payment of £5,500 Section 106 agreement and ascertained it is with the Legal Department at present.</p> <p>136.1.8 Water Drinking Fountain – Georgeham Village Green.</p> <p>136.1.9 Abandoned Vehicle at Down End, Croyde. It was noted that the Clerk reported the vehicle to the Police. It was not possible for them to act immediately but it has since been removed.</p> <p>There was a discussion on abandoned vehicles in Georgeham car park and details to be given to the Clerk for attention.</p>	<p>RT to advise parishioner</p> <p>Clerk</p> <p>April Agenda</p> <p>PB</p> <p>April Agenda</p> <p>JS</p>
137.	<p>Finance. 137.1 Balances:</p> <p>Budgetary figures for November, December, January and February would be forwarded to Councillors.</p>	<p>Clerk</p>

137.2 The following payments were approved and authorised:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying Postage/stationery for sending Parish Council Nomination Packs to Cllrs	936	3.00 12.80 4.03	£19.83
N Devon Council	March 2019 Salary Recharge	937		£1,361.04
Mr T Squire	Servicing of Georgeham Toilets (March 2019)	938		£67.50
J & J Bins	Dog bin emptying for February 2019	939		£121.33
Mr S Wightman	Grounds maintenance for February 2019. The amount is higher than usual due to Cllr Tucker requesting additional work to be carried out	940		£1,080.55
Glasdon UK Limited	Replacement Litter bin for Croyde Play Area	941		£183.88
Zurich Insurance	Additional premium in respect of cover for the Lodge at Georgeham Playing Field	942		£112.48
North Devon Council	Non-domestic rates bill for public conveniences (April 2019). Due 1/4/19. Future monthly payments will be £18.00	New amount for 2019/20	Direct Debit	£20.50
Fasthosts	Website hosting fee. To be taken on 11/4/19		Debit Card	£ 4.20
EDF Energy	Electricity supply to the public toilets and bus shelter in Georgeham. Taken on 5 March 2019.		Direct Debit	£84.81
EDF Energy	Electricity supply to Georgeham car park. Taken on 19 March 2019.		Direct Debit	£89.00
Bay Gardens Cllr Symonds declared a Prejudicial Interest & was instructed by Cllrs to sign this cheque	1 st payment for grass cutting & maintenance contract 2019/20			£792.00

137.3 North Devon Record Office.

Letter of thanks for financial support covering the next three years.

137.4 J & J Bins.

Letter received advising they were ceasing trading from 31 March 2019.

The Clerk had been in extensive correspondence with North Devon Council to make arrangements for the service to continue through their waste collection service and further details will be advised.

Councillor Mrs Barker proposed that the Parish Council proceed with a contract with North Devon Council when the price is known. Seconded by Councillor Symonds. Unanimously agreed.

Clerk

137.5 Mr S Wightman.

Letter from the outgoing grass cutting contractor thanking the Parish Council for past work and offering his services for the future.

137.6 Grass Cutting Contract.

The Clerk had requested Mr S Wightman to continue the grass cutting contract until 31 May 2019 due to the new contractor requiring unplanned major surgery for which a 2 month convalescence period is required. He wished to commence his contract with effect from 1 June 2019.

Councillors were given updated information as Mr Wightman had advised he could continue with the

	<p>grass cutting but felt he should be allowed to do this for a year, citing various reasons.</p> <p>The Clerk had spoken at length with the new contractor's wife and after careful consideration not wanting to let the Parish Council down and also knowing the outgoing contractor's conditions which had not been mentioned in a letter of thanks to the Parish Council for past work and offering to help out if necessary, had concluded that if Councillors felt the appointment should be for a year, this was understood.</p> <p>It would be for Councillors to decide if they wanted the new contractor to continue after the year or whether the Tender process should resume, seeing that the new contract could not be honoured, solely due to illness.</p> <p>The Clerk made it clear that future invoices from the outgoing contractor must give information as to the areas cut, and the dates this was done, for clarity, and not to continue with a blanket invoice under the heading 'grounds maintenance at various sites'.</p> <p>Councillor Tucker proposed that the contract for the new contractor was cancelled for 12 months, that the outgoing contractor continued working for 12 months and that the Tender process was an item on the October 2019 Agenda. Seconded by Councillor Symonds. Unanimously agreed.</p> <p>137.7 Review of staff salary from 1 April 2019. Proposed by Councillor Tucker, seconded by Councillor Symonds. Unanimously agreed.</p> <p>137.8 North Devon Council. Non-Domestic Rates Bill for 2019/20 in respect of Georgeham Cemetery. It was noted that the annual charge of £601.48 would not apply due to Small Business Rate Relief and a transitional adjustment.</p> <p>137.9 It was noted that the Lodge at Georgeham Playing Field had been added to the Parish Council's insurance. An additional premium of £112.48 is applicable, dealt with under Minute No. 137.2 above.</p> <p>137.10 Parish Grant 2019/20. Letter advising that the Parish Grant for 2019/20 will not be halved. The letter advised that any proposed future changes to the Parish Grant funding levels after for 2019/20 will be communicated through the Parish Forums held in the forthcoming year.</p> <p>The Clerk has responded as follows: I note the last paragraph which says any proposed future changes will be communicated through the Parish Forums and would just like to point out that at the Forum where the Parish Grant was discussed, Parishes were only provided with the Agenda the day before the Forum, which didn't give Councillors or Clerks hardly any warning about this.</p> <p>I very much hope that future Agendas can be provided with more notice, or at least details of what will be included, so that people are fully aware and can make arrangements to attend.</p> <p>137.11 Section 106 funding towards Croyde Play Area. It was noted that the Clerk had signed documentation on behalf of the Parish Council.</p> <p>The Minutes of North Devon Council Executive Committee of 4 March 2019 recommended that £40,000 of S106 Public Open Space Funds to Georgeham Parish Council towards the cost of Croyde Play Area was allocated.</p> <p>At the time of preparing the Agenda, the funds had not been credited to the Treasurers Account.</p>	<p>Clerk to advise outgoing contractor and new contractor</p> <p>Clerk</p>
138.	<p>Correspondence & Publications Received. Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>138.1 Letter of support. It was noted that the Clerk had supplied a letter of support to accompany Communities Together Grant Application to Waves Wahines, a girls only surf and fitness club.</p>	

	<p>138.2 CARA. Email advising that the speed monitoring system is working and seems to be making a difference to vehicle speed. CARA had asked that its thanks is passed on to the Parish Council for its support with the project which will be a useful asset for the whole Parish.</p> <p>138.3 WSP. The company undertake road traffic surveys on behalf of the Department for Transport for the National Road Traffic Census every year and have requested permission to park two enumerator cars in Georgeham playing field car park from 6.45am – 7pm on 18 September 2019 so that a Survey can be undertaken.</p> <p>The enumerators will be in hi-viz jackets and have ID cards. They will also display yellow 'Traffic Survey' signs on their cars.</p> <p>Councillors did not have any objection.</p>	Clerk
139.	Urgent matters brought forward by Chairman. None.	
140.	<p>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</p> <p>140.1 Councillor Taffinder. The Longland Lane sign was due to be replaced and inserted into the wall.</p> <p>140.1 2019 Parish Council Election. Nomination forms were available. The deadline for submission was 4pm on Wednesday, 3 April 2019. Forms have to be delivered by hand to North Devon Council Election Department.</p> <p>140.2 Georgeham Parish Council – The Last Four Years. It was noted that the Clerk had submitted an article in the Crydda summarizing the Parish Council's activities since the last election. It is also on the Parish Council website and is being sent for inclusion in the Community News pages of the North Devon Journal.</p>	JS
141.	<p>Date of next Parish Council Meeting: Thursday, 25 April 2019 in Georgeham Village Hall at 7pm. Councillor Harrison gave his apologies for this meeting.</p> <p>The Annual Parish Assembly is on Tuesday, 9 April 2019 in Georgeham Village Hall at 7pm.</p> <p>The meeting ended at 9.03.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 28 February 2019 ➤ Payments ➤ To proceed with dog bin waste emptying with North Devon Council when price known ➤ Grass cutting contract. Outgoing contractor continue for a year. Tender process to be revisited in October 2019 ➤ Review of staff salary with effect from 1 April 2019 		
These Minutes are agreed by those present as being a true record.		
Signed: Chair of Georgeham Parish Council:	Date:	

AGENDA FOR THE ANNUAL PARISH ASSEMBLY TO BE HELD ON

TUESDAY, 9 APRIL 2019 AT 7P.M. IN GEORGEHAM VILLAGE HALL.

1. Apologies.
2. Approval of the Minutes of the last Annual Parish Assembly held on 17/4/18.
3. Matters Arising from the Minutes of the last Annual Parish Meeting.
4. Items raised by the public.
5. Presentation of Reports:
 - ❖ Police
 - ❖ County Councillor Mrs C Chugg
 - ❖ District Councillor Mrs P Barker
 - ❖ District Councillor M Wilkinson
 - ❖ Councillor J Symonds - Georgeham Parish Council
 - ❖ Georgeham Church of England Primary School Governing Body
 - ❖ Georgeham Church of England Primary School incorporating Stepping Stones Playgroup
 - ❖ Councillor M Harrison - Footpath Warden
 - ❖ Councillor R Tucker - Georgeham Relief in Need
 - ❖ Councillors Mrs V Meek - Neighbourhood Plan
 - ❖ Councillor Mrs T Luxton – Affordable Housing
 - ❖ Mrs S Hood – Community Lunches
 - ❖ Rose Roberts, Ruda Ranger
 - ❖ Mr P Watkins - Croyde Village Hall
 - ❖ Mr R Windsor – Croyde Surf Lifesaving Club
 - ❖ Miss I Jones - Georgeham Village Hall
 - ❖ Mrs J Doveswell - Georgeham Women's Institute
 - ❖ Rev M Newbon - St George's & St Mary's Churches
 - ❖ Rev D Matthews - Croyde Baptist Church
 - ❖ Mrs A Bennett or Chairman - Croyde Area Residents Association
 - ❖ Mrs D Austen - Croyde Volleyball Club
 - ❖ Mr J Fairhurst - National Trust
 - ❖ Financial Report presented by the Clerk

Sue Squire, Parish Clerk
2 April 2019
sue@suesquire.com
01598 710526

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
TEL: 01598 710526. E MAIL: sue@suesquire.com

TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 25 April 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 19 April 2019

No.	Item						
1.	Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>						
2.	Apologies. Councillor M Harrison.						
3.	Declarations of Interest.						
4.	Approval of the Minutes of the Parish Council Meeting held on 28 March 2019.						
5.	Reports: 5.1 Police. The April 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. 5.2 County Councillor Mrs C Chugg. 5.3 District Councillors Mrs P Barker and M Wilkinson. 5.4 Play Area Inspection. <ul style="list-style-type: none">- Councillor Taffinder: Croyde Play Park.- Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park. Check lists received from a Committee Member.- Councillor P Mackintosh: Georgeham Play Area 5.5 Georgeham Affordable Housing. Councillor Mrs Luxton to give an update. 5.6 Neighbourhood Plan. Councillor Mrs Meek to give an update on the present position. 5.7 Newberry Road Footpath Improvement / Georgeham Rectory. <p>To note that the Diocesan Surveyor has advised that following informal consultation, there is now agreement in principal for the disposal of Vicarage land to enable the Newberry Road Footpath Improvement scheme to progress. A Parsonages Measure Report is required before the proposal can then be formally submitted to the Board for them to determine whether to accept the agreement in principle. The Report needs to be prepared by an independent Chartered Surveyor and the Diocesan Surveyor has obtained a quotation from Phillips Smith and Dunn to the sum of £400 + VAT. The Clerk was given permission to request the independent Surveyor to do the survey, which has been done, and Phillips Smith and Dunn's Invoice will be dealt with under Item No. 8.2.</p> 5.7 Meetings attended by Councillors / Clerk. 5.7.1 Meeting attended by Councillors Symonds and Tucker with Mr S Vine, Chairman of CARA, for which a follow up letter has been received and circulated to Councillors.						
6.	Planning. 6.1 Matters Arising. 6.2 Planning Applications. <table border="1" data-bbox="185 1794 1477 1937"><tbody><tr><td data-bbox="185 1794 341 1832">66460</td><td data-bbox="341 1794 1477 1832">Extension to dwelling – 14 Leadengate Fields, Croyde</td></tr><tr><td data-bbox="185 1832 341 1899">66518</td><td data-bbox="341 1832 1477 1899">Extensions & alterations to dwelling together with formations of parking area – 33 Davids Hill, Georgeham</td></tr><tr><td data-bbox="185 1899 341 1937">66546</td><td data-bbox="341 1899 1477 1937">Extension & alterations to dwelling to include loft conversion – Thyme, 8 Rock Hill, Georgeham.</td></tr></tbody></table>	66460	Extension to dwelling – 14 Leadengate Fields, Croyde	66518	Extensions & alterations to dwelling together with formations of parking area – 33 Davids Hill, Georgeham	66546	Extension & alterations to dwelling to include loft conversion – Thyme, 8 Rock Hill, Georgeham.
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66546	Extension & alterations to dwelling to include loft conversion – Thyme, 8 Rock Hill, Georgeham.						

65704	Demolition of existing & erection of new dwelling (amended site plan, and plans / elevations and design and access statement, and existing and proposed contextual sections (amended design) – 16 Moor Lane, Croyde.																
<p>Any Applications received after the Agenda was sent.</p> <p>6.3 Planning Correspondence.</p> <p>6.3.1 To note the following North Devon Council Decision Notice: APPROVAL for 63430 – Retrospective Application for the installation of extraction equipment at The Stores, Ty-Nant, 1 St Mary’s Road, Croyde.</p> <p>6.3.2 Notification of Planning Appeal. Garden of Wray Cottage, Croyde. The Appeal will be determined on the basis of written representations. The Parish Council can make comments or modify / withdraw its previous representation which has to be received by 25 April 2019 (midnight). The Parish Council’s response sent on 29/6/18 was: Georgeham Parish Council wish to recommend refusal on the grounds that it is outside the development boundary, a green site development, poor access and visually very impactful.</p>																	
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7.1.9	Water Drinking Fountain – Georgeham Village Green. Councillor Mackintosh to advise if funding applications have been submitted.
7.1.10	Longland Lane Sign. Councillor Symonds to advise if the sign has been replaced and inserted into the wall.
7.1.11	Parish Council Election. Due to nine candidates being nominated to stand to fill the nine seats available, there will not be a Parish Council Election and those who have stood are deemed to have been elected. Councillors P Mackintosh, Mrs V Meek and E Short did not stand and their seats have been filled by Mrs M Beaumont, J Gething and Dr E Williams, whose term of office will commence on 7 May 2019, the date after the current life of the Council ends.

8.	<p>Finance.</p> <p>8.1 Balances: To be tabled.</p> <p>Budgetary figures for November, December, January, February and March is being forwarded to Councillors ahead of the meeting.</p> <p>8.2 To approve the following payments:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Mrs S Squire</td> <td rowspan="2">Broadband Photocopying (extra for Annual Parish Meeting)</td> <td rowspan="2"></td> <td>3.00</td> <td rowspan="2">£32.60</td> </tr> <tr> <td>29.60</td> </tr> <tr> <td>N Devon Council</td> <td>April 2019 Salary Recharge</td> <td></td> <td></td> <td>£TBA</td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (April 2019)</td> <td></td> <td></td> <td>£82.50</td> </tr> <tr> <td>J & J Bins</td> <td>Dog bin emptying for March 2019</td> <td>Last Invoice</td> <td></td> <td>£121.33</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for March 2019.</td> <td></td> <td></td> <td>£TBA</td> </tr> <tr> <td>North Devon Council</td> <td>Printing charges for Housing Needs Survey</td> <td></td> <td></td> <td>£37.72</td> </tr> <tr> <td>Phillips Smith & Dunn</td> <td>Survey of Newberry Road Footpath Improvement</td> <td></td> <td></td> <td>£480.00</td> </tr> <tr> <td>Mr D Jones</td> <td>Fixing new litter bin in Croyde Play Park</td> <td></td> <td></td> <td>£150.00</td> </tr> <tr> <td>Mr D Jones</td> <td>Oiling all benches in the Parish and providing the oil</td> <td></td> <td></td> <td>£320.00</td> </tr> <tr> <td>Devon Association of Local Councils</td> <td>2019/20 Subscription</td> <td></td> <td></td> <td>£351.47</td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (May 2019). Due 1/5/19.</td> <td></td> <td>Direct Debit</td> <td>£18.00</td> </tr> <tr> <td>Fasthosts</td> <td>Website hosting fee. To be taken on 11/5/19 Clarification had been received for payments and the Clerk will give more details. The monthly payment is unchanged for this year</td> <td></td> <td>Debit Card</td> <td>£ 4.20</td> </tr> </tbody> </table> <p>8.3 Dog Bin Waste Emptying. To note that further information and pricing is awaited from North Devon Council. To note that District Councillor Mrs Barker has made arrangements for North Devon Council to empty the bins as an emergency measure ahead of the Easter holidays.</p> <p>8.4 Grass Cutting Contract. To note that Mr S Wightman has been advised that Councillors agreed for him to continue cutting the various areas until March 2020. To note that Mr M Baker has been advised of the arrangements.</p> <p>8.5 Section 106 funding towards Croyde Play Area. To note that the £40,000 has been credited to the Treasurers Account. To agree an amount to transfer to the Savings Account.</p>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying (extra for Annual Parish Meeting)		3.00	£32.60	29.60	N Devon Council	April 2019 Salary Recharge			£TBA	Mr T Squire	Servicing of Georgeham Toilets (April 2019)			£82.50	J & J Bins	Dog bin emptying for March 2019	Last Invoice		£121.33	Mr S Wightman	Grounds maintenance for March 2019.			£TBA	North Devon Council	Printing charges for Housing Needs Survey			£37.72	Phillips Smith & Dunn	Survey of Newberry Road Footpath Improvement			£480.00	Mr D Jones	Fixing new litter bin in Croyde Play Park			£150.00	Mr D Jones	Oiling all benches in the Parish and providing the oil			£320.00	Devon Association of Local Councils	2019/20 Subscription			£351.47	North Devon Council	Non-domestic rates bill for public conveniences (May 2019). Due 1/5/19.		Direct Debit	£18.00	Fasthosts	Website hosting fee. To be taken on 11/5/19 Clarification had been received for payments and the Clerk will give more details. The monthly payment is unchanged for this year		Debit Card	£ 4.20
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	<p>8.6 Public Works Loan Board. To note that the second loan payment of £2,798.75 will be taken by direct debit on 21/6/19.</p>
9.	<p>Correspondence & Publications Received. Publications (if any) will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>9.1 The Organised Blogger. Parish Council Social Media Marketing. £185 per month.</p> <p>9.2 Kier. Notification of proposed road closure at Moor Lane, Croyde from 21 – 23 July 2019 to complete SWW utility works outside of Solefield Apartments. Although the works will take place on the above dates, early entry has been requested for 9 – 11 June 2019.</p>
10.	<p>Urgent matters brought forward by Chairman.</p>
11.	<p>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</p>
12.	<p>Date of next Parish Council Meeting: The Annual Parish Council meeting will be held on Thursday, 30 May 2019 in Georgeham Village Hall at 7pm.</p> <p>This will be the first Meeting of the newly elected Council.</p>

Minutes of Georgeham Annual Parish Council Meeting held on Thursday, 30 May 2019 in Georgeham Village Hall at 7pm.

Chaired by: Councillor J Symonds	Clerked by: Sue Squire	
<p>Present: Councillors</p> <p>Mrs P Barker Mrs M Beaumont J Gething from Minute No. 11 M Harrison Mrs T Luxton J Symonds M Taffinder R Tucker Dr E Williams</p> <p>District Councillor Mrs J Chesters until after Minute No. 14.1.11</p> <p>4 Members of the public</p>	<p>Agenda: -</p> <p>Members to bring their completed Register of Members Interests forms & Declaration of Acceptance of Office forms to the meeting</p> <p>Election of Chairman</p> <p>Chairman to read and sign Declaration of Acceptance of Office</p> <p>Welcome</p> <p>Election of Vice Chairman</p> <p>Election of Parish Council Representatives to Organisations</p> <p>Councillors to sign Agreement to accept communications by email</p> <p>Representations from the public</p> <p>Apologies</p> <p>Declarations of Interest</p> <p>Approval of the Minutes of the Parish Council Meeting held on 25 April 2019</p> <p>Reports</p> <p>Planning</p> <p>Matters Arising</p> <p>Finance</p> <p>Correspondence & Publications Received</p> <p>Urgent matters brought forward at the discretion of the Chairman</p> <p>Matters raised by Councillors / Clerk</p> <p>Training</p> <p>Date of next Parish Council meeting</p>	
		Action:
1.	Members had completed their Register of Members Interests Forms and Declaration of Acceptance of Office forms.	
2.	<p>Election of Chairman.</p> <p>Councillor Mrs Barker proposed Councillor Symonds. Seconded by Councillor Taffinder. There were no other nominations and Councillor Symonds was willing to stand. Unanimously agreed.</p>	
3.	The Chairman read and signed the Declaration of Acceptance of Office.	
4.	<p>Welcome.</p> <p>The Chairman welcomed newly elected Parish Councillors Mrs M Beaumont, J Gething (absent at this point in the meeting) and Dr Williams.</p> <p>The Clerk handed them folders containing Parish Council compliance and other documentation together with a hard copy of the Good Councillors Guide.</p> <p>The Chairman congratulated District Councillor Mrs Barker on her election as a District Councillor and welcomed District Councillor Mrs Jasmine Chesters on her election as a District Councillor in the newly formed Braunton West and Georgeham Ward, this being her first meeting.</p> <p>The Chairman welcomed previous Councillors, who are deemed to have been elected at the</p>	

	<p>Parish Council election 2 May 2019, there being an uncontested election.</p> <p>District Councillor Mrs Chesters advised she was present to support everyone in Croyde and Georgeham. She had served 21 years as a Councillor without a break and welcomed anyone to get in touch if they have any problems.</p>															
5.	<p>Election of Vice Chairman. Councillor Mrs Barker proposed Councillor Tucker. Seconded by Councillor Taffinder. There were no other nominations and Councillor Tucker was willing to stand. Unanimously agreed.</p>															
6.	<p>Election of Parish Council Representatives to Organisations.</p> <table border="0"> <tr> <td>Croyde Village Hall</td> <td>Councillor J Symonds</td> </tr> <tr> <td>Georgeham Relief in Need</td> <td>Councillors R Tucker & Mrs T Luxton</td> </tr> <tr> <td>Croyde Surf Life Saving Club</td> <td>Councillor Mrs P Barker</td> </tr> <tr> <td>Academy of Beach Sports</td> <td>Councillor Mrs P Barker</td> </tr> <tr> <td>Georgeham Village Hall</td> <td>Councillor Dr Williams</td> </tr> <tr> <td>Snow Warden</td> <td>Councillor R Tucker</td> </tr> <tr> <td>Croyde and Georgeham Play Park Inspections</td> <td>Councillor M Taffinder</td> </tr> </table> <p>Councillor Symonds proposed that the above were elected en bloc. Seconded by Councillors Mrs Barker. Unanimously agreed.</p>	Croyde Village Hall	Councillor J Symonds	Georgeham Relief in Need	Councillors R Tucker & Mrs T Luxton	Croyde Surf Life Saving Club	Councillor Mrs P Barker	Academy of Beach Sports	Councillor Mrs P Barker	Georgeham Village Hall	Councillor Dr Williams	Snow Warden	Councillor R Tucker	Croyde and Georgeham Play Park Inspections	Councillor M Taffinder	
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7.	<p>Councillors signed the Agreement to accept communications by email.</p>															
8.	<p>Representations from the Public. None.</p>															
9.	<p>Apologies. County Councillor Mrs C Chugg.</p>															
10.	<p>Declarations of Interest. Councillor Symonds declared a Prejudicial Interest in Minute No. 15.2 Finance. His invoice in connection with work assisting to Mr D Jones at Croyde Footbridge.</p> <p>Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No.13 .2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p>															
11.	<p>Approval of the Minutes of the Parish Council Meeting held on 25 April 2019. Approved and signed as a correct record after it was noted under Minute No. 152.5 that Councillor Mrs Barker is not a member of Croyde Village Hall Committee</p> <p>Councillor Mrs Barker advised that she had checked the position regarding Section 106 funding regarding the construction in connection with the property 'Solefield' and had been advised that the sum of £22,600 has to be paid before residence is taken up.</p>															
12.	<p>Reports.</p>															
12.1	<p>Police. The May 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. Crimes reported were:</p> <ul style="list-style-type: none"> • 1 x owner/person in charge of dog dangerously out of control causing injury • 1 x drink drive 															
12.2	<p>County Councillor Mrs C Chugg. Apologies sent. A written Report had been circulated which focused on the following: Climate emergency, finance, highways, North Devon Link Road, Civic Centre, Apprentices, Children's Services, Fairer School Funding, Health Visitors, Children's Centres.</p>															
12.3	<p>District Councillors:</p>															

	<p>Mrs P Barker. There is a period of change at the District Council and its administration following the elections. The Committee structure now in place is different to the Executive Committee in place previously..</p> <p>Mrs J Chesters had attended training despite being a District Councillor previously. She would be pleased to help with planning issues. Councillor Mrs Chesters questioned her attendance as the Parishes of Braunton and Georgeham are not joined, only by District. The majority of items considered were Parish items with some District items overlapping. This is the only Parish that had not been joined when the Ward boundaries were joined.</p> <p>District Councillor Mrs Chesters was advised that her attendance is valued with her role of supporting the Parish Council.</p>	
<p>12.4</p>	<p>Play Area Inspection. Croyde Play Park. Councillor Taffinder: In order.</p> <p>Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.</p> <p>Georgeham Play Area. A Report will be received at the July meeting.</p>	<p>June Agenda</p>
<p>12.5</p>	<p>Georgeham Affordable Housing. Councillor Mrs T Luxton gave the following Report:</p> <ul style="list-style-type: none"> ▪ An executive summary and final report had been received. This identified a need for 15 affordable homes with 11 people in housing need and could not afford to buy or rent. Of the 15, 10 of these in need for affordable rent and the other 5 may be able to afford shared ownership or some other low cost option ▪ Size of accommodation: 14 one or two bedroom single or couple occupancy; 1 x 2 bedroom property for a 4 person household ▪ The response rate was 22%, slightly lower than the average of 25%. Given the high volume of second homes, this was a good response. ▪ 76% of those who completed forms were in favour of a small development ▪ There is the potential for a Community Housing Trust for a 15 house development, not necessarily in one scheme. There was felt enough interest had been expressed for a Housing Association to work with the group ▪ Option appraisals were being undertaken for the next steps which will be relayed to the Parish Council ▪ Councillor Mrs Luxton thanked all who were involved, particularly those who hand delivered the Surveys ▪ It was necessary to arrange a date to present the Report and decide what comes next <p>Councillor Gething ask if land had been identified. Councillor Mrs Luxton replied that some parcels had been identified in the Local Plan. Because it was for affordable homes, there would be a call for land across the whole community that could bring a parcel of land that could quality to be developed.</p> <p>Councillor Mrs Luxton spoke about potentially establishing a Community Land Trust which would sit independent of the Parish Council. The Parish Council would not be trustees of the Land Trust. The Report would be circulated and be included on the website.</p>	<p>June Agenda TL</p>
<p>12.6</p>	<p>Neighbourhood Plan. Councillor Mrs M Beaumont advised as follows:</p> <p>Work continues to incorporate the advice from the Senior Planning Officer, following the Consultation Process. We have been advised to illustrate aspects of the document by the addition of Appendices concerning the Built Environment; footpaths; and maps showing view points and views which are particularly valued. David Morton has volunteered to assist with this.</p> <p>The revised draft plan will be circulated to all Councillors shortly. It might be useful to have a working party to discuss the extent of this additional work, and how it could be carried out, and set timetables</p>	

	<p>for a further formal Consultation Process.</p> <p>Councillor Mrs Beaumont wanted Councillors to read the new draft, particularly the Appendices. The presentation is more in keeping with the National Planning Policy Framework. The Policies have been reworded to fit in the planning speak and it is important that the Parish Council owned the document. A separate meeting was arranged for 11 June 2019.</p> <p>Councillor Taffinder pointed out that it was no easy to be aware of the alterations and Councillor Mrs Beaumont was willing to do a comparison for ease of reference.</p>	<p>June Agenda</p> <p>MB</p>
<p>12.7</p>	<p>Environmental Issues.</p> <p>12.7.1 North Devon Biosphere. Pledge for Nature project was noted.</p> <p>12.7.2 Community Forest. Councillor Dr Williams voiced reservations that this is the correct vehicle to deliver it.</p> <p>12.7.3 Ash dieback Group. Various species to plant had been suggested.</p> <p>Councillor Gething was of the opinion that the climate emergency topic could incorporate these items.</p> <p>Councillor Mrs Barker suggested Councillor Dr Williams take the lead on these items, who was willing to do so in a professional capacity but was unsure if it should be for the Parish.</p> <p>12.7.4 Japanese knotweed. Councillor Dr Williams informed that the situation at Down End is improved. At Cross, the knotweed had been treated by a professional contractor but it has returned, the worse patch being approximately 100 square metres behind one of the cottages. The use of a herbicide should not be done unless the contractor has a spraying certificate.</p>	<p>JS / RT to speak to contractor</p>
<p>12.8</p>	<p>Newberry Road Footpath Improvement / Georgeham Rectory.</p> <ul style="list-style-type: none"> • It was noted that the Planning Application had been submitted. • The fee of £251.00 had been drawn on a cheque between meetings, to be ratified under Minute No. 15.2. • It was noted that the Report from the Chartered Surveyor had been received by the Diocese of Exeter and a copy forwarded to the Parish Council. • The Parish Council considered if it still wishes to proceed as per the recommendation report as follows: <ul style="list-style-type: none"> a) A consideration sum of £500 (five hundred pounds) is made to the Diocese b) The Parish pay all reasonable legal and surveyors' fees incurred by the Diocese in connection with this grant c) The land is used as a footpath only d) The scheme is undertaken in accordance with plan V3 in Appendix 2 e) A retaining wall is to be built along new boundary to existing pattern ("vertically stacked" stone wall) and new hedge planted inside to maintain privacy f) The new retaining wall is to be fully maintained by the Parish Council in perpetuity g) DCC Highways confirm that the proposed drawings (V30 are acceptable and do not pose an increased risk to safety of pedestrians h) Any deviations from these conditions should be referred back to the surveyor for their approval <p>The item to be on the July Agenda when it was expected that quotations would have been received.</p> <p>Mr D Morton had suggested that the replacement hedge within The New Rectory is planted up with suitable native species and that be the offset, being similar in length.</p>	<p>Clerk to advise the Diocese of Exeter</p>
<p>12.8</p>	<p>Meetings attended by Councillors/Clerk.</p>	

	<p>12.8.1 Site meeting at Croyde Bridge, Wednesday 8 May 2019 with DCC Bridge Engineer. Councillors Symonds, Beaumont, Gething and Dr Williams attended. Devon Highways' intention is to clean the bridge and a natural stone wall built, without knocking the bridge down.</p>			
<p>13.</p>	<p>Planning. 13.1 Matters Arising. None.</p> <p>13.2 Planning Applications.</p> <table border="1" data-bbox="215 436 1308 750"> <tr> <td data-bbox="215 436 359 750"> <p>66724</p> </td> <td data-bbox="359 436 1308 750"> <p>Extension & alterations to dwelling together with remodeling of dwelling at Longleigh, Croyde. There was a proposal to recommend approval. There was a seconder.</p> <p>There was proposal to recommend refusal on the grounds that the new dwelling was not suitable for the site. There was no seconder and the proposal fell.</p> <p>Vote: To recommend approve. 7. Carried. One Councillor abstained from voting.</p> </td> </tr> </table> <p>Applications received after the Agenda was sent. None.</p> <p>13.3 Planning Correspondence. 13.3.1 The following North Devon Council Decision Notices were noted:</p> <ul style="list-style-type: none"> ▪ 66315 – Erection of bus shelter at Croyde Bridge bus stop, Hobbs Hill, Croyde. ▪ 66448 – Extension to dwelling at 7 Millers Brook, Croyde. ▪ 66518 – Extensions & alterations to dwelling together with formation of parking area at 33 Davids Hill, Georgeham. ▪ 66198 – Change of use of land (currently agricultural) for siting mobile shepherd's hut for use as holiday accommodation in conjunction with existing holiday business at North Hole Farm, Georgeham ▪ 66546 – Extension & alterations to dwelling to include loft conversion at Thyme, 8 Rock Hill, Georgeham. <p>13.3.2 The following Appeals were noted:</p> <ul style="list-style-type: none"> ▪ Application 64217 – erection of two dwellings – Mitchums Camping Site, Myrtle Meadow, Croyde. The appeal will be determined on the basis of written representations. The Parish Council can make comments or modify/withdraw the previous representation. Deadline date is 14 June 2019. The Parish Council responded as a statutory consultee on 22/12/17 with the following comments: <i>“Georgeham Parish Council wish to recommend approval because of the community gain, for an easier walk to Moor Lane off Jones’s Hill and to safeguard the land for the future. Concerns were raised concerning re-aligning the verge / kerb at the junction of Moor Lane, Jones’s Hill and the site. District Councillor Mrs Barker advised she has support this.</i> ▪ Application 64206 – Outline application for erection of 8 dwellings (5 affordable & 3 open market) with details provided for access, landscaping & layout) (matters relating to appearance & scale reserved). The appeal will be determined on the basis of written representations. The Parish Council can make comments or modify/withdraw the previous representation. Deadline date is 14 June 2019. The Parish Council responded as a statutory consultee on 22/12/17 with the following comments: <i>“Georgeham Parish Council wish to recommend refusal on the following grounds: Overdevelopment of the site. The proposed development is considered to have a detrimental impact on the character and appearance of the landscape which is a protected landscape being an Area of Outstanding Natural Beauty, Coastal Preservation Area and Heritage Coast. The site is constrained by these environmental designations, all of which seek to protect, conserve and enhance its natural beauty and unspoilt character. The</i> 	<p>66724</p>	<p>Extension & alterations to dwelling together with remodeling of dwelling at Longleigh, Croyde. There was a proposal to recommend approval. There was a seconder.</p> <p>There was proposal to recommend refusal on the grounds that the new dwelling was not suitable for the site. There was no seconder and the proposal fell.</p> <p>Vote: To recommend approve. 7. Carried. One Councillor abstained from voting.</p>	<p>Clerk</p>
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	<p><i>proposed development is considered to be contrary to Policies of the adopted local plan, Policies ST09 and ST14 of the merging North Devon and Torridge Local Plan 2011 – 2031 and paragraphs 114 & 115 of the National Planning Policy Framework”.</i></p> <p>Councillors decided in respect of both Appeals that the responses sent at the time the Application was considered should stand and no further comments made.</p> <p>13.3.3 Enquiry regarding campsite operations status at Ocean Pitch Campsite, Moor Lane, Croyde. The Case Officer had replied as follows: “Under planning permission 64112 conditional planning consent was granted on 22 February 2018 for ‘change of use of land to allow camping from Easter to end of September’. Condition (3) specified the use shall operate on the site from Easter to 30 September annually. Outside those times all buildings associated with the use had to be permanently removed from the site”. <i>Noted.</i></p> <p>13.3.4 Enforcement 11334 – Alleged unauthorized development – creation of a dwelling at Streamways, Georgeham. It was noted that an investigation file had been opened.</p> <p>Two further enforcement cases were noted:</p> <ul style="list-style-type: none"> ▪ Gateway 40 yards west of the ford at Putsborough ▪ Garden shed constructed at West End Farm 													
<p>14.</p>	<p>14.1 Matters Arising:</p> <table border="1" data-bbox="215 947 1305 2022"> <tr> <td data-bbox="215 947 331 1093"> <p>14.1.1.</p> </td> <td data-bbox="331 947 1305 1093"> <p>Parish Council Website. It was noted that there has been a problem updating the website which was being resolved and most of the details had been reinstated. Current Councillors details will be included when the problem has been rectified. Councillors to send the Clerk a cameo and picture for inclusion.</p> </td> </tr> <tr> <td data-bbox="215 1093 331 1317"> <p>14.1.2</p> </td> <td data-bbox="331 1093 1305 1317"> <p>Japanese Knotweed. Councillor Dr Williams would send an article to The Crydda reminding landowners of their responsibilities.</p> <p>Councillor Mrs Barker advised that North Devon Council did not operate a system whereby landowners details are kept on a register and letters sent to reinforce the responsibility.</p> </td> </tr> <tr> <td data-bbox="215 1317 331 1440"> <p>14.1.3</p> </td> <td data-bbox="331 1317 1305 1440"> <p>Bench at Down End. The family who wish to donate this had confirmed they are in agreement to proceed with the Parish Council’s approved style of ‘Waveform’ bench which had been ordered from Woodcraft UK.</p> </td> </tr> <tr> <td data-bbox="215 1440 331 1552"> <p>14.1.4</p> </td> <td data-bbox="331 1440 1305 1552"> <p>Double Yellow Lines, Croyde Road. These had been reinstated. Cloutmans Lane, Home Farm Close & St Mary’s Road. A No Waiting order made on 9 May 2019 would come into force on 28 May 2019.</p> </td> </tr> <tr> <td data-bbox="215 1552 331 1798"> <p>14.1.5</p> </td> <td data-bbox="331 1552 1305 1798"> <p>Lodge at Georgeham Playing Field. A quotation for external work had been received from Heddon Mill Construction in the sum of £16,385. + VAT £19,662.00.</p> <p>It was known that approximately £13,000 was expected from North Devon Council, being the remainder of the S106 funding from the Pearce Development at Croyde. The Clerk had also successfully applied for £1,248.50 from the Communities Together Fund.</p> </td> </tr> <tr> <td data-bbox="215 1798 331 2022"> <p>14.1.6</p> </td> <td data-bbox="331 1798 1305 2022"> <p>Valuation of land. The Chairman read a Statement as a result of the Clerk’s visit to the Chartered Surveyors and a meeting of Councillors on 30 April 2019.</p> <p>‘As of 30 April 2019 at a meeting held under Part II Confidential as per legal requirement, attended by Councillors Symonds, Mrs Barker, Mrs Luxton, Taffinder, R Tucker and clerked by Mrs S Squire Parish Clerk, it was decided to unanimously reject the bid for the piece of land in question at Croyde Play Park.</p> </td> </tr> </table>	<p>14.1.1.</p>	<p>Parish Council Website. It was noted that there has been a problem updating the website which was being resolved and most of the details had been reinstated. Current Councillors details will be included when the problem has been rectified. Councillors to send the Clerk a cameo and picture for inclusion.</p>	<p>14.1.2</p>	<p>Japanese Knotweed. Councillor Dr Williams would send an article to The Crydda reminding landowners of their responsibilities.</p> <p>Councillor Mrs Barker advised that North Devon Council did not operate a system whereby landowners details are kept on a register and letters sent to reinforce the responsibility.</p>	<p>14.1.3</p>	<p>Bench at Down End. The family who wish to donate this had confirmed they are in agreement to proceed with the Parish Council’s approved style of ‘Waveform’ bench which had been ordered from Woodcraft UK.</p>	<p>14.1.4</p>	<p>Double Yellow Lines, Croyde Road. These had been reinstated. Cloutmans Lane, Home Farm Close & St Mary’s Road. A No Waiting order made on 9 May 2019 would come into force on 28 May 2019.</p>	<p>14.1.5</p>	<p>Lodge at Georgeham Playing Field. A quotation for external work had been received from Heddon Mill Construction in the sum of £16,385. + VAT £19,662.00.</p> <p>It was known that approximately £13,000 was expected from North Devon Council, being the remainder of the S106 funding from the Pearce Development at Croyde. The Clerk had also successfully applied for £1,248.50 from the Communities Together Fund.</p>	<p>14.1.6</p>	<p>Valuation of land. The Chairman read a Statement as a result of the Clerk’s visit to the Chartered Surveyors and a meeting of Councillors on 30 April 2019.</p> <p>‘As of 30 April 2019 at a meeting held under Part II Confidential as per legal requirement, attended by Councillors Symonds, Mrs Barker, Mrs Luxton, Taffinder, R Tucker and clerked by Mrs S Squire Parish Clerk, it was decided to unanimously reject the bid for the piece of land in question at Croyde Play Park.</p>	<p>Cllrs</p> <p>EW</p>
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	<p>This is done in compliance with the law of this country and further debate is not necessary at this point in time, and will not be entered into.</p> <p>The Part II Minutes of the meeting were circulated and agreed at this point.</p>																																												
14.1.7	<p>New bus shelter at Croyde Bridge. It was noted that planning permission had been granted.</p> <p>Woodward Smith Architects had recommended that the plans were progressed which could then be passed to the Parish Council's preferred contractors for quotations.</p>	<p>JS will obtain quotes Sept Agenda</p> <p>RT</p> <p>Sept Agenda</p> <p>June Agenda</p>																																											
14.1.8	<p>Water Drinking Fountain – Georgeham Village Green. This to be an item on the September Agenda.</p> <p>Councillor Mrs Beaumont suggested a drinking fountain for Croyde Play Park.</p>																																												
14.1.9	<p>Longland Lane Sign. Councillor Symonds advised there was no change in the current position.</p>																																												
14.1.10	<p>Footpath in front of Blue Groove. It was noted that this work had been carried out and the relevant Invoices would be dealt with under Item No. 15.2.</p> <p>There had been good feedback as a result of the work.</p>																																												
14.1.11	<p>Speed and dangers in Moor Lane. It was noted that the speed monitoring system was working well.</p> <p>Councillor Gething suggested the sign was turned and he was referred to the CARA representative who deals with the sign.</p> <p>Councillor Mrs Luxton suggested a second camera for Georgeham specifically due to the 5 roads that lead into the village.</p> <p>Councillors discussed road safety in Moor Lane and measures to slow traffic. It was felt there was a need for the camera to be in Georgeham.</p>																																												
15.	<p>Finance.</p> <p>15.1 Balances:</p> <p>Lloyds Bank Treasurers Account as at 14 May 2019: £67,717.93</p> <p>As at 30 May 2019 following transfer of £12,000 to the Savings Account, the balance is £53,069.18.</p> <p>Lloyds Bank Business Banking Instant Access Account as at 9 April 2017: £70.48</p> <p>As at 30 May 2019 following the transfer of £12,000, this stood at £12,070.48</p> <p>Budgetary figures for April 2019 had been forwarded to Councillors ahead of the meeting.</p> <p>15.2 The following payments were approved and authorised:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="5">Mrs S Squire</td> <td>Broadband</td> <td rowspan="2">955</td> <td>3.00</td> <td rowspan="5">£192.55</td> </tr> <tr> <td>Photocopying</td> <td>12.45</td> </tr> <tr> <td>Mileage (7 journeys + one visit to Barnstaple re valuation of land + car parking)</td> <td>163.70</td> </tr> <tr> <td>Postage</td> <td>13.40</td> </tr> <tr> <td></td> <td></td> </tr> <tr> <td>N Devon Council</td> <td>May 2019 Salary Recharge</td> <td>956</td> <td></td> <td>£1,391.00</td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (May 2019)</td> <td>957</td> <td></td> <td>£75.00</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for April 2019.</td> <td>958</td> <td></td> <td>£936.55</td> </tr> <tr> <td>Glasdon UK Ltd</td> <td>Replacement dog bin for Sandy Lane</td> <td>959</td> <td></td> <td>£272.64</td> </tr> <tr> <td>Vanguard 2000</td> <td>Security patrols in Croyde Play Park</td> <td>960</td> <td>82.80</td> <td>£82.80 &</td> </tr> </tbody> </table>		Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband	955	3.00	£192.55	Photocopying	12.45	Mileage (7 journeys + one visit to Barnstaple re valuation of land + car parking)	163.70	Postage	13.40			N Devon Council	May 2019 Salary Recharge	956		£1,391.00	Mr T Squire	Servicing of Georgeham Toilets (May 2019)	957		£75.00	Mr S Wightman	Grounds maintenance for April 2019.	958		£936.55	Glasdon UK Ltd	Replacement dog bin for Sandy Lane	959		£272.64	Vanguard 2000	Security patrols in Croyde Play Park	960	82.80	£82.80 &
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	(April and May 2019 June 2019)		193.20 248.40	£441.60
Underwood Wright	Fee for offering land adjacent to Broad Park Close for disposal by informal tender. To accurately measure section of land for disposal at Croyde Play Park and provide plan	961	900.00 480.00	£1,380.00
Mr D Jones	Works to footway at Blue Groove / Croyde Bridge	962		£450.00
Mr J Symonds Cllrs instructed him to sign his cheque	Labour and assistance at footway works at Blue Groove / Croyde Bridge	963		£150.00
Jewson	Items in connection with works to Croyde Footbridge	964	733.28 62.35	£795.63
Fremington Parish Council	New Councillor Training Course Fee (£30 each) for Cllrs Mrs Beaumont and Gething. Planning Training course fee (£30 each) for Cllrs Mrs Beaumont, Gething and Mrs Luxton	965		£150.00
North Devon Council	Non-domestic rates bill for public conveniences (June 2019). Due 1/6/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/6/19		Debit Card	£ 4.20
Planning Portal	Cheque for Planning Application in respect of the Newberry Road proposal	966		£251.00
Information Commissioners Office	Data Protection Fee renewal, due on 16/6/19. To be taken on or around 14/6/19.		Direct Debit	£35.00
EDF Energy	Electricity supply to the toilet block and bus shelter. To be taken on 6 June 2019.		Direct Debit	£85.50

15.2 Dog Bin Waste Emptying. It was noted that the Clerk had forms to complete in connection with a new contract with North Devon Council where the charge is £2.50 per bin.

15.3 Section 106 funding towards Croyde Play Area. It was noted that the sum of £12,000 had been transferred to the Savings Account.

15.4 North Devon Council. It was noted that the first tranche of the Precept (£25,750.00), Parish Grant (£772.50) and Grant Assistance (£116.95) amounting to £26,69.45 had been credited to the Treasurers Account.

15.5 Approval of the accounts for the year ended 31 March 2019.
Proposed by Councillor Symonds, seconded by Councillor Tucker. Unanimously agreed.

15.6 2019 Annual Return.
15.6.1 Approval of the completion and signature of Section 1 – Governance Statement.
The Clerk read the questions to the meeting.
Proposed by Councillor Mrs Barker, seconded by Councillor Mrs Luxton. Unanimously agreed.

15.6.2 Approval of the completion and signature of Section 2 – Accounting Statement

Clerk

Clerk to prepare paperwork for the internal auditor and external auditor

	<p>Proposed by Councillor Mrs Luxton, seconded by Councillor Mrs Barker. Unanimously agreed.</p> <p>15.6.3 Approval of the 2019 Statement of Internal Control. Proposed by Councillor Mrs Barker, seconded by Councillor Mrs Luxton. Unanimously agreed.</p> <p>15.7 Amendment of the cheque signatories on the Treasurers Account by deleting former Councillors and adding new Councillors and existing Councillors not already signatories subject to their approval. Councillors Mrs Beaumont, Gething and Dr Williams completed the relevant forms.</p>	<p>Clerk to progress</p>
<p>16.</p>	<p>Correspondence & Publications Received. Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>16.1 Road Closure, Longland Lane. Correspondence from a resident regarding the road closure was noted which had been answered.</p> <p>16.2 Devon Association of Local Councils. Election of County Committee for 2019 – 2023. Nominations invited to sit on the Committee which normally meet 4 times a year on a Monday morning. There are a total of 5 seats to represent North Devon. <i>Noted.</i></p> <p>16.3 Speed Monitoring System. Data provided while the monitor was located for 35 days outside Unison checking traffic going into Croyde. Over 57,000 vehicles were counted. The monitor would shortly be moved to a location in Georgeham.</p> <p>16.4 Councillor Dr Williams had completed a Local Nature Partnership questionnaire on behalf of the Parish Council.</p> <p>16.5 Councillor Dr Williams had completed a Natural Devon Survey on behalf of the Parish Council.</p> <p>16.6 Devon Highways. Details of a temporary road closure on Sunday, 14 July from 7.45am – 11.15pm at Putsborough Road for the Croyde Ocean Event.</p> <p>16.7 Kier. Notification of proposed road closure at Putsborough Road, Georgeham from 2 – 6 September, outside of Netherham to complete SWW utility works.</p>	
<p>17.</p>	<p>Urgent matters brought forward at the discretion of the Chairman.</p> <p>17.1 Councillor Tucker. Representations received over concern at the increased amount of sewage lorries leaving Croyde. Councillor Mrs Beaumont informed that residents had been notified of this which was due to a broken pipe. CARA had requested a statement to be made to the organization in future. The Clerk to write to South West Water asking to be informed of problems in the future and enquire when the current problem is expected to be resolved.</p> <p>17.2 Councillor Tucker handed the sum of £480.00 to the Clerk for banking as a result of individual donations from residents and funds raised at Putsborough car park. There are also donation boxes in Putsborough public toilets.</p> <p>17.3 Councillor Mrs Barker had noticed grass growing up around the stones by the pull-ins.</p> <p>17.4 Councillor Taffinder spoke about the damaged Georgeham sign at the bottom of Higher Ham Hill. Councillor Tucker to inspect and remove / repair if applicable.</p>	<p>Clerk</p> <p>Clerk</p> <p>RT</p> <p>RT</p>
<p>18.</p>	<p>Matters raised by Councillors/Clerk.</p> <p>18.1 Councillors Dr Williams and Gething attended a Climate energy event at Exeter University entitled 'So you declared a climate emergency, now what?' There was a big focus on citizen assemblies but nothing relating to the role a Parish Council could play.</p>	

	<p>Devon County Council had declared a climate emergency and it is North Devon Council's intention to do so.</p> <p>18.2 Councillor Gething proposed that Georgeham Parish Council declares a Climate Emergency. He felt this would be a large role in leadership and an opportunity going into the future for funding and increasing local employment.</p> <p>There was a discussion on the need to start a conversation with local groups and after meetings, agree meaningful targets to reduce carbon emissions by 2030. Not only is it a climate emergency but an environmental emergency and Councillor Gething felt this should be reflected in the Neighbourhood Plan.</p> <p>Councillor Gething proposed the Council accepts the need for climate emergency and sets up a working group to report back with detailed declaration and what would like to achieve as a parish.</p> <p>Councillor Mrs Barker felt the Parish Council should think more about it before committing and went on to speak about the food waste collecting which has changed the actions of people.</p> <p>Councillor Harrison supported the climate emergency initiative adding that there should be an appropriate comment in every Planning Application response about the environment, which was echoed by Councillor Dr Williams.</p> <p>Councillor Mrs Beaumont suggested that the focus on the Neighbourhood Plan could include small things to include in the mechanism.</p> <p>A Working Group to be considered at the June meeting.</p> <p>The Chairman allowed a member of the public to speak about a community woodland, and although they did not own any, would be willing to be involved with those who wish to plant on their land. The donation of some land would be welcome.</p> <p>18.3 Councillor Mrs Beaumont advised that a Petition had been organized calling for the improvement of broadband services in the Parish of Georgeham.</p> <p>18.4 Councillor Taffinder wanted the Council to consider a co-ordinated system for dealing with potholes around the Parish. To facilitate this, he would drive all roads in the Parish and list the potholes.</p> <p>18.5 Councillor Harrison. Traffic congestion at Cross. There had been no response from DCC and the item to be included on the June Agenda.</p>	<p>June Agenda</p> <p>MT</p> <p>June Agenda</p>
<p>19.</p>	<p>Training.</p> <p>19.1 Code of Conduct Training delivered by North Devon Council at Brynsworthy Environmental Centre on 4 June 2019 at 6pm.</p> <p>19.2 Councillor Mrs M Beaumont is booked to attend Being a Good Councillor delivered by the Devon Association of Local Councils on 2 July 2019 at Caddesdown Business Park, Bideford.</p> <p>19.3 Councillor Mrs M Beaumont is booked to attend a Planning training session delivered by the Devon Association of Local Councils on 4 July 2019 at their offices based in Cheriton Bishop.</p> <p>19.4 Councillor Dr Williams is booked to attend Being a Good Councillor delivered by the Devon Association of Local Councils on 2 July 2019 at Caddesdown Business Park, Bideford.</p> <p>19.5 Councillor Dr Williams is booked to attend a Planning training session delivered by the Devon Association of Local Councils on 4 July 2019 at their offices based in Cheriton Bishop.</p> <p>19.6 Councillor Mrs Luxton is booked to attend a Planning training session delivered by Fremington Parish Council on 1 June 2019.</p>	
<p>20.</p>	<p>Date of next Parish Council Meeting: Thursday, 27 June 2019 in Georgeham Village Hall at</p>	

	<p>7pm.</p> <p>The meeting ended at 9.34pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none">➤ Election of Chairman, Vice Chairman and Parish Council Representatives➤ Minutes of 25 April 2019, Part I and Part II➤ Planning➤ Payments➤ Accounts for the year ended 31 March 2019➤ Sections 1 and 2 of the 2019 Annual Return➤ 2019 Statement of Internal Control		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Georgeham Parish Council:</p>	<p>Date:</p>	

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
TEL: 01598 710526. E MAIL: sue@suesquire.com

TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 27 June 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 22 June 2019

No.	Item						
	Mr Ray Jones, North Devon Council, will address the meeting regarding the new dog bin contract and the request to move two bins for efficiency of collection.						
1.	Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i> 1.1 Enquiry to use Croyde children's play area for fundraising.						
2.	Apologies. Councillor Mrs Luxton.						
3.	Declarations of Interest.						
4.	Approval of the Minutes of the Annual Parish Council Meeting held on 30 May 2019 and a meeting held on 12 June 2019						
5.	Reports.						
5.1	Police. The June 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. Crimes reported were: <ul style="list-style-type: none">▪ 2 x common assault▪ 1 x dog not under proper control – complaint only▪ 1 x burglary and theft						
5.2	County Councillor Mrs C Chugg.						
5.3	District Councillors Mrs P Barker and Mrs J Chesters.						
5.4	Play Area Inspection. Croyde Play Park. Councillor Taffinder Georgeham Play Park. Councillor Taffinder. Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.						
5.5	Georgeham Affordable Housing. A Public Meeting will be held on Thursday, 4 July at 7pm in St Mary's Church, Croyde to hear the result of the Housing Needs Survey and the options appraisal; presentation by Wessex Community Land Trust Project.						
5.6	Neighbourhood Plan. Councillor Mrs M Beaumont – written update attached for Councillors.						
5.7	Environmental Issues. 5.7 Councillor Gething. Enquiries regarding availability of sandbags / storage.						
6.	Meetings attended by Councillors/Clerk.						
7.	Planning. 7.1 Matters Arising. 7.2 Planning Applications. <table border="1"><tbody><tr><td>66732</td><td>Extensions to dwelling – 31 Davis Hill, Georgeham.</td></tr><tr><td>66759</td><td>Variation of Condition 2 (approved plans) attached to Planning Permission 64230 (erection of one dwelling) to allow amended design to dwelling and regularisation of installed kerb height – Homelands, 30 Moor Lane, Croyde.</td></tr><tr><td>66783</td><td>Conversion of existing garage, play room & side extension to form a one bedroom dwelling</td></tr></tbody></table>	66732	Extensions to dwelling – 31 Davis Hill, Georgeham.	66759	Variation of Condition 2 (approved plans) attached to Planning Permission 64230 (erection of one dwelling) to allow amended design to dwelling and regularisation of installed kerb height – Homelands, 30 Moor Lane, Croyde.	66783	Conversion of existing garage, play room & side extension to form a one bedroom dwelling
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together with association parking & garden – 4 Davis Hill, Georgeham

Any Applications received after the Agenda was sent.

7.3 Planning Correspondence.

7.3.1 To note the following North Devon Council Decision Notices:

APPROVALS FOR

- **66335** – Erection of private stable block at Incedon Mews, Georgeham
- **65585** – Removal of Condition 11 (dwelling emission rate) & variation of Condition 15 (ecological appraisal) both attached to Planning Permission 60700 (erection of 16 residential dwellings together with associated highways & landscaping works) at land off Croyde Road, Croyde.
- **66744** – Approval of details for Application for a non-material amendment to Planning Permission 64979 (erection of a 3 story extension) in respect of changing bifold doors to bi-fold windows at East Barn, Georgeham
- **66739** – Approval of details for Application for a non-material amendment to allow for the additional/alteration of windows in respect of adding an additional velux window to roof at Sands, Moor Lane, Croyde.
- **66752** – Approval of details for Application for a non material amendment in respect of amended design for tree house 2 at Pickwell Manor, Georgeham

7.3.2 Enforcement Cases:

- **11334 – Alleged unauthorized development – creation of a dwelling at Streamways, Georgeham.**
To note that full planning approval was given for Application 62683 where the approved plans show there to be eight bedrooms.
- **10712 – West End (now Chowslip and Cowshed Cottages) – alleged unauthorized development erection of a shed.** Being investigated.
- **11326 – land opposite Putsborough Manor – alleged un authorised development creation of an access.**

7.3.3 Notification of Planning Appeal. Application 65415 – Outline Application for the erection of three dwellings together with new access works (all other matters reserved) at Moor Park, Moor Lane, Croyde. The appeal will be determined on the basis of written representations which must be received by 10 July 2019.

The Parish Council's response submitted on 31/8/18 was as follows:

Georgeham Parish Council wish to reply as follows: -

Whilst the Parish Council can see the merits of some development at the rear of Moor Park House, on balance we voted for refusal because we are very concerned that the access through Moor Park House is wholly inadequate and patently wrong.

A road by road is a very poor solution.

8. 8.1 Matters Arising:

8.1.1.	Parish Council Website. The Clerk is arranging for updated details to be included.
8.1.2	Japanese Knotweed. Councillor Dr Williams to confirm she has submitted an article to The Crydda reminding landowners of their responsibilities. Councillors Symonds and Tucker to confirm they have spoken to a landowner regarding the growth of this plant at Cross.
8.1.3	Newberry Road Footpath Improvement / Georgeham Rectory. To note that a reply has been sent to the Diocese of Exeter informing that further consideration will be given to the details in their letter when quotations have been received. To note that a quotation for the work has been received.
8.1.4	Lodge at Georgeham Playing Field. To note that the Clerk has submitted a Making the Connection Grant to Devon County Council where the maximum amount available is £300 with no match funding required.
8.1.5	New bus shelter at Croyde Bridge. Councillor Symonds to advise on quotations received.

8.1.6	Longland Lane Sign. Councillor Symonds to give the current position.
8.1.7	South West Water Sewage Treatment Works in Croyde. To note that the Clerk has written to the company asking to be informed of problems in the future and enquiring when the current problem is expected to be resolved.
8.1.8	Long grass growing between stones at pull-ins, Down End. Councillor Tucker to confirm he has spoken to a householder in this regard.
8.1.9	Damage 'Georgeham' sign at the bottom of Higher Ham Hill. Councillor Tucker to advise about the repair.
8.1.10	Potholes in the Parish. To note that Councillor Taffinder has driven the roads around the Parish and cataloged all the potholes which have been reported, with the assistance of County Councillor Mrs Chugg, to Devon Highways. It is understood that the Neighbourhood Highway Technician is making site visits to inspect, for further attention.
8.1.11	Climate Emergency. To further discuss and consider Councillor Gething's proposal for Georgeham Parish Council to declare a climate emergency.

9. **Finance.**

9.1 Balances: To be tabled.

Budgetary figures for May 2019 are being forwarded to Councillors ahead of the meeting.

9.2 To approve the following payments:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying		3.00 12.45	
N Devon Council	June 2019 Salary Recharge			£TBA
Mr T Squire	Servicing of Georgeham Toilets (June 2019)			£75.00
Mr S Wightman	Grounds maintenance for May 2019.			£936.55
Mr D Morton	Reimbursement for credit card payment to the Planning Portal for duplicate payment in respect of planning application fee – the original cheque having been lost in the post.			£251.00
North Devon Council	Non-domestic rates bill for public conveniences (June 2019). Due 1/6/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/6/19 £8.40 was taken in May without the Parish Council being advised the fee had been doubled. This is being investigated.		Debit Card	£ 4.20
EDF Energy	Electricity supply to Georgeham car park		Direct Debit	£121.46

9.2 Dog Bin Waste Emptying.

To note that the Clerk and her husband took pictures of all the dog bins in the Parish (with the exception of one) and submitted them, as required, together with the contract giving locations and grid reference numbers to North Devon Council.

To further note that the contract has now been agreed and the service will commence from 1 July.

The Parish Council will be invoiced direct from North Devon Council.

9.3 Amendment of cheque signatories. To note that the Clerk is in correspondence with the bank regarding this.

9.4 2019 Audit. To note that the internal audit has been carried out and the report will be advised. The paperwork has to be forwarded to external auditors P K F Littlejohn LLP, Canary Wharf, London whose report is awaited.

Meanwhile, the details have been sent to the webmaster for inclusion on the website, with a deadline date of 1/7/19.

	<p>9.5 Information Commissioners Office. To note that the data protection registration has been renewed as at 17 June 2019 for a year. Fee of £35 paid by direct debit.</p>
10.	<p>Correspondence & Publications Received. Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>10.1 DCC. Temporary road closure from 2 – 5 September at Putsborough Road, Georgeham to disconnect water service.</p> <p>10.2 Speed Monitoring System. Data provided while the camera was in Moor Lane, Croyde during April and May.</p> <p>10.3 North Devon Council. Community Priorities for Open Space. Email advising that NDC's records identify the following priorities for the area of Georgeham: provision of Pavilion at Georgeham Playing Field. Confirmation required that this is still the case and the completion of a s106 open space funding expression of interest form.</p>
11.	<p>Urgent matters brought forward at the discretion of the Chairman.</p>
12.	<p>Matters raised by Councillors/Clerk.</p> <p>12.1 Councillor Harrison. Traffic congestion at Cross.</p> <p>12.2 Mrs S Squire, Parish Clerk will ask Councillors to consider holding the October 2019 meeting on Thursday 24th (4th Thursday) instead of the last Thursday (31st) in the month, due to a short break commencing on 31 October. Councillors may wish to make alternative arrangements for the meeting to be clerked if it is preferred that the meeting is on 31 October.</p> <p>Mrs Squire will also advise of her annual leave from Thursday 8 August 2019 to 18 August 2019 inclusive.</p>
13.	<p>Date of next Parish Council Meeting: Thursday, 25 July 2019 in Georgeham Village Hall at 7pm.</p>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 27 June 2019
in Georgeham Village Hall at 7pm.**

Chaired by: Councillor J Symonds	Clerked by: Sue Squire	
<p>Present: Councillors</p> <p>Mrs M Beaumont J Gething M Harrison during Minute No. 21.1 J Symonds M Taffinder R Tucker Dr E Williams</p> <p>County Councillor Mrs C Chugg District Councillor Mrs J Chesters</p> <p>5 Members of the public</p>	<p>Agenda: - Mr R Jones of North Devon Council will address the meeting regarding the new dog bin contract Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Annual Parish Council Meeting held on 30 May 2019 and a meeting held on 12 June 2019 Reports Meetings attended by Councillors/Clerk Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward at the discretion of the Chairman Matters raised by Councillors/Clerk Date of next Parish Council Meeting</p>	
		Action:
	<p>Mr Ray Jones, North Devon Council, had hoped to address the meeting regarding the new dog bin contract and the request to move two bins for efficiency of collection, but due to a last minute urgent commitment, was unable to be present. Mr Jones' visit would now take place at the August meeting.</p>	
<p>21.</p>	<p>Representations from the Public. 21.1 Oceanfest. Members of the public spoke about the event. Four police officers were on duty, there was no incident room, there were problems with noise and some attendees on the Friday night in particular. The concern was that for future events, this would convey the wrong type of message.</p> <p>The meeting was advised that noise levels had been tested and were below the limit on the Saturday evening.</p> <p>A member of the public commented that they did not witness any trouble and felt the atmosphere was good.</p> <p>Councillor Symonds advised that following reports, he had spoken to the organisers of the event regarding security.</p> <p>Councillor Tucker had also spoken to the organisers for a meeting to ensure that problems are not repeated in 2020.</p> <p>21.2 Permission for camping at a site in Croyde. The parishioner was advised that the site benefits from limited development for 28 days.</p> <p>21.3 Potholes. A parishioner was willing to assist in identifying potholes throughout the Parish. It was advised that Councillor Taffinder had listed 16 of the most serious and the information had been passed to County Councillor Mrs Chugg for attention. There was also one pothole outside Georgeham Parish Church that required attention.</p> <p>21.4 Enquiry to use Croyde children's play area for fundraising. Councillors did not agree to this.</p>	<p>Diary note for Sept.</p> <p>Clerk to advise</p>

	<p>21.5 Resident concerned that dog owners are deliberately letting their dogs foul on the grass in front of Croyde Village Hall. There is signage stating 'no dogs on the grass' and it is suggested that another sign is placed near to Blue Groove.</p> <p>The letter also spoke about missing footpath signs at the bottom of Cloutmans Lane, Pathfields and directing walkers to the beach off road beside Billy Budds.</p> <p>Councillor Harrison informed that he was in touch with the Public Rights of Way Officer about this.</p> <p>Councillor Tucker suggested that a 'no dogs allowed' sign is fixed to the Rock Hill end of Georgeham Playing Field, as since the stile has been put in position, dogs are being allowed to foul.</p> <p>Councillors were in agreement and Blue Orange would be asked to prepare a sign.</p>	<p>Clerk to advise this is Croyde Village Hall property</p> <p>Clerk to advise</p> <p>RT</p>
22.	Apologies. Councillors Mrs P Barker and Mrs T Luxton.	
23.	Declarations of Interest. None announced.	
24.	<p>Approval of the Minutes of the Annual Parish Council Meeting held on 30 May 2019 and a meeting held on 12 June 2019.</p> <p>Approved and signed as a correct record.</p>	
25.	Reports.	
25.1.	<p>Police. The June 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. Crimes reported were:</p> <ul style="list-style-type: none"> ▪ 2 x common assault ▪ 1 x dog not under proper control – complaint only ▪ 1 x burglary and theft 	
25.2.	<p>County Councillor Mrs C Chugg.</p> <ul style="list-style-type: none"> • 16 Potholes reported by Councillor Taffinder had been inspected by the Neighbourhood Highways Officer, 8 of which were deemed to be a road safety defect and would receive attention. The criteria for a safety defect was explained • Tenders were being invited for surface dressing including Hobbs Hill and Netherhams Hill • Councillor Mrs Chugg would in future be giving a full Report on behalf of Devon County Council every quarter and she invited parishioners to advise her of any highway or other problems 	
25.3.	<p>District Councillor Mrs J Chesters.</p> <ul style="list-style-type: none"> • The new North Devon Council dog waste collection arrangements would commence on 1 July 2019 • She is assisting parishioners with Planning Applications who have approached her in this regard • She is Chairman of the Licensing Committee as well as Planning and understands the problems of Oceanfest. If the organisers had committed to a certain number of stewards and this was not in place, the Licensing Department should be advised if the conditions of the Licence are not being adhered to. It was suggested that when the meeting with the organisers takes place, a representative from the Licensing Department, the Police and Ambulance Service are invited 	
25.4.	<p>Play Area Inspection.</p> <p>Croyde Play Park. Councillor Taffinder confirmed all was in order.</p> <p>Georgeham Play Park. Councillor Taffinder confirmed all was in order. He was requested to check for dogs leavings and this was becoming a problem.</p> <p>County Councillor Mrs Chugg has funding available from her Locality Grant and the Clerk to apply for £5,000 for play park facilities.</p> <p>Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a</p>	<p>Clerk</p>

	Committee Member.	
25.5.	<p>Georgeham Affordable Housing. Report circulated by Councillor Mrs Luxton.</p> <p>At the May 2019 Parish Council Meeting we reported on the initial executive findings of the Housing Need Survey (HNS) commissioned by the Parish Council in March of this year. This provisional draft reflect 15 households in housing need and it was agreed we should forge ahead with organising a Public Meeting to allow the report and the options appraisal to be presented.</p> <p>At a subsequent interim meeting regarding the Neighbourhood Plan, Parish Councillors confirmed their support for the launch of the Community Land Trust (CLT) as the most appropriate vehicle to take forward the potential development of affordable housing. The primary role of the CLT will be to meet the need of the (now updated figure) of 18 local households that have been identified through the HNS process as being in housing need, broken down as 13 for rental property and 5 for other options.</p> <p>The Public Meeting being held on the 4 July at St Mary's Church in Croyde at 7pm will allow residents to ask questions, register their interest in volunteering to get involved in the steering group for the CLT and allow the Parish Council to achieve one of its key objectives for more affordable housing in our community to sustain the balance of residential properties and thereby retain local facilities and services.</p> <p>The CLT will be independent of the Parish Council and it's statutory role but will be working to the same outcome of delivering affordable housing within the parish of Georgeham.</p> <p>We would like everyone to encourage members of our community to attend the Public Meeting on the 4 July at 7pm at St Mary's Church Croyde where we will provide more information on this exciting project. This is a real opportunity for residents to actively participate in providing solutions for local people and we look forward to seeing you there and harnessing the passion of those willing to get involved.</p>	
25.6.	<p>Neighbourhood Plan. Report circulated by Councillor Mrs Beaumont</p> <p>Meeting on 11 June 2019.</p> <p>Attendance: John Symonds; Eirene Williams; Mike Harrison; Mike Taffinder; Pat Barker; Tina Luxton; Maggie Beaumont; Verlie Meek; Matthew Lyons</p> <p>Apologies: Rob Tucker; Jon Gething; and Elizabeth Dee; Andrew Austin (Senior Planning Officers)</p> <p>1. Purpose of the Meeting</p> <p>In view of the election of a new Parish Council, this was an opportunity to review the work of the NP Steering Group and seek endorsement for the work so far.</p> <p>Councillors had received the revised version of the Plan and were invited to discuss the content and specific policies. We considered the policies for Social and Community; Housing; and Economic Development. A further meeting will be convened to discuss policies on the Natural and Built Environments.</p> <p>Specific suggestions were made regarding the wording, and presentation of the content of the report which were noted. These did not amount to a change in content, rather to structure and position of information. Overall there is support for the improvements made to the draft. It was felt to flow better and that the Government Sustainability Agenda was expressed more clearly.</p> <p>Some suggestions were made relating to Enforcement of policy. This is beyond the scope of the NP. Maggie explained the policy H3 had been revised by suggestion of Andrew Austin (Senior Planning Officer). See attached discussion for your information.</p> <p>2. Areas for amendment to text were identified:</p> <ol style="list-style-type: none"> a) Further attention to energy conservation and generation of renewable energy. How far do Building Controls apply to building extensions (eg can we require the highest standard of insulation etc). Specific statements about wind turbines? b) Define unlisted heritage assets. (Check Glossary Appendix). Cf Conservation and Management doc. c) Transport: query raised about designation of road between Croyde and Georgeham. Discuss with Liz Dee/Highways about the implications. The area at Cross often shows as the worst 	

	<p>congested area in Devon on Google. Implications for DCC spending; need for more laybys.</p> <p>d) Suggestion to ‘beef up’ statements about the path networks. Good in Croyde (if not magnificent!); more paths needed in Georgeham. Agreed the ‘aspiration footpath maps’.</p> <p>e) Suggestion made for a specific statement in support of sports/surfing community facilities.</p> <p>3. Further work needed:</p> <p>a) Built Environment: to map and evaluate character areas.</p> <p>b) Map meeting to identify views and photographs.</p> <p>c) Arrange Meeting for the PC and the Planning Officers</p> <p>4. Agreed</p> <p>a) Cost of printing and IT to be reimbursed. Matthew to submit invoice.</p> <p>b) Agreed the Steering Group to continue, and for non-councillors to be co-opted to contribute to the work.</p> <p>Meeting at Georgeham Village Hall: 18/06/19 Attendance: Eirene Williams, Verlie Meek and Maggie Beaumont Apologies: Matthew Lyons, John Symonds, Robert Tucker, Pat Barker, Mike Taffinder, Tina Luxton (No apologies: Mike Harrison, Jon Gething) Purpose of the Meeting</p> <p>The meeting was a continuance of last week. We considered the remaining policy items concerning the Natural and Built Environments and discussed how to Monitor the Plan’s effectiveness in the future.</p> <p>In the absence of any contributions from absent members today we assumed that there is no disagreement with the policies outlined in V18 of the Plan. We therefore considered the suggestions received previously from the Planning Officers about how to express the concerns raised within the Parish with greater clarity and focus.</p> <p>Dr Williams provided a summary document on issues pertaining to the Natural Environment which we discussed. Taken together with advice from Planning Officers we amended the text of the Plan to avoid repetition of Local Plan and other guidance.</p> <p>We discussed the Built Environment and Character Areas and agreed to draft Character Area Assessments, aiming to complete some prior to the next meeting of the Steering Group on 25 June at which Elizabeth Dee (Planning Officer) will attend.</p> <p>Agreed</p> <p>a) To work on Character Assessment of the zones in the villages vulnerable to over-development</p> <p>b) To incorporate the suggested changes into a new Plan (v19) hopefully before next week’s meeting.</p> <p>c) Date of next Meeting 25/06/19 Georgeham Village Hall; 3pm</p> <p>Councillors discussed the footprint of properties remaining intact, particularly when the existing property is to be demolished with rooflines and materials respected and built in the vernacular.</p> <p>Councillor Mrs Beaumont advised that work on the Neighbourhood Plan had progressed since the last Council meeting as per her Reports (above) and the entire Council has had the opportunity to discuss the work to date and consult further with the planning officer before the re-draft of the document with advice from the Planning Department.</p> <p>The exercise is to positively express the wishes of the people and the wording has to be positive. It is hoped that the document will be ready by the end of July.</p>	
<p>25.7.</p>	<p>Environmental Issues.</p> <p>25.7 Councillor Gething. Enquiries regarding availability of sandbags / storage. There are kept at Croyde Village Hall during the winter months. Residents are encouraged to have their own supply.</p> <p>Councillor Dr Williams noted that new hard surfaces and roofs could result in an increase of runoff when there is a storm.</p>	<p>Diary note for Sept. 19</p>

	<p>25.8 Councillor Dr Williams submitted a Report on Japanese Knotweed in the Parish.</p>							
<p>26.</p>	<p>Meetings attended by Councillors/Clerk. Councillors Mrs Beaumont, Gething and Dr Williams had attended a ‘Being a Good Councillor’ course. Of the issues discussed, they spoke about the following:</p> <ul style="list-style-type: none"> • Parish Clerk’s job description and annual appraisal • Setting the Precept. One Parish has a stall and asks parishioners what they would like to see the Parish Council engage with in the following year. Councillor Gething felt this would be a good opportunity to consult with the 							
<p>27.</p>	<p>Planning. 27.1 Matters Arising. None.</p> <p>27.2 Planning Applications.</p> <table border="1" data-bbox="220 636 1305 1294"> <tr> <td data-bbox="220 636 363 703">66732</td> <td data-bbox="363 636 1305 703"> <p>Extensions to dwelling – 31 Davids Hill, Georgeham. It was resolved to recommend approval.</p> </td> </tr> <tr> <td data-bbox="220 703 363 1093">66759</td> <td data-bbox="363 703 1305 1093"> <p>Variation of Condition 2 (approved plans) attached to Planning Permission 64230 (erection of one dwelling) to allow amended design to dwelling and regularisation of installed kerb height – Homelands, 30 Moor Lane, Croyde.</p> <p>Councillor Gething advised he had been asked to meet the neighbours who gave their concerns. The Clerk advised Councillors not to have meetings with parishioners on their own and always be accompanied by other Councillor, for the protection of all parties.</p> <p>It was resolved to recommend refusal on the grounds of over development of the site and that the Application is to enlarge the permission for a small dwelling with detrimental effects on the neighbours.</p> </td> </tr> <tr> <td data-bbox="220 1093 363 1294">66783</td> <td data-bbox="363 1093 1305 1294"> <p>Conversion of existing garage, play room & side extension to form a one bedroom dwelling together with association parking & garden – 4 Davids Hill, Georgeham. It was resolved to recommend refusal on the grounds of over development of the site, out of keeping of the area, to the detriment of existing residents in the cul de sac and inadequate parking,</p> </td> </tr> </table> <p>No Applications had been received after the Agenda was sent.</p> <p>27.3 Planning Correspondence. 27.3.1 The following North Devon Council Decision Notices were noted: APPROVALS FOR</p> <ul style="list-style-type: none"> ▪ 66335 – Erection of private stable block at Inledon Mews, Georgeham ▪ 65585 – Removal of Condition 11 (dwelling emission rate) & variation of Condition 15 (ecological appraisal) both attached to Planning Permission 60700 (erection of 16 residential dwellings together with associated highways & landscaping works) at land off Croyde Road, Croyde. ▪ 66744 – Approval of details for Application for a non-material amendment to Planning Permission 64979 (erection of a 3 story extension) in respect of changing bifold doors to bi-fold windows at East Barn, Georgeham ▪ 66739 – Approval of details for Application for a non-material amendment to allow for the additional/alteration of windows in respect of adding an additional velux window to roof at Sands, Moor Lane, Croyde. ▪ 66752 – Approval of details for Application for a non material amendment in respect of amended design for tree house 2 at Pickwell Manor, Georgeham ▪ 66460 – Extension to dwelling at 14 Leadengate Fields, Croyde. <p>27.3.2 Enforcement Cases:</p> <ul style="list-style-type: none"> ▪ 11334 – Alleged unauthorized development – creation of a dwelling at Streamways, 	66732	<p>Extensions to dwelling – 31 Davids Hill, Georgeham. It was resolved to recommend approval.</p>	66759	<p>Variation of Condition 2 (approved plans) attached to Planning Permission 64230 (erection of one dwelling) to allow amended design to dwelling and regularisation of installed kerb height – Homelands, 30 Moor Lane, Croyde.</p> <p>Councillor Gething advised he had been asked to meet the neighbours who gave their concerns. The Clerk advised Councillors not to have meetings with parishioners on their own and always be accompanied by other Councillor, for the protection of all parties.</p> <p>It was resolved to recommend refusal on the grounds of over development of the site and that the Application is to enlarge the permission for a small dwelling with detrimental effects on the neighbours.</p>	66783	<p>Conversion of existing garage, play room & side extension to form a one bedroom dwelling together with association parking & garden – 4 Davids Hill, Georgeham. It was resolved to recommend refusal on the grounds of over development of the site, out of keeping of the area, to the detriment of existing residents in the cul de sac and inadequate parking,</p>	<p style="color: red;">Clerk</p>
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66783	<p>Conversion of existing garage, play room & side extension to form a one bedroom dwelling together with association parking & garden – 4 Davids Hill, Georgeham. It was resolved to recommend refusal on the grounds of over development of the site, out of keeping of the area, to the detriment of existing residents in the cul de sac and inadequate parking,</p>							

	<p>Georgeham. It was noted that full planning approval was given for Application 62683 where the approved plans show there to be eight bedrooms.</p> <ul style="list-style-type: none"> ▪ 10712 – West End (now Cowslip and Cowshed Cottages) – alleged unauthorized development erection of a shed. Being investigated. ▪ 11326 – land opposite Putsborough Manor – alleged unauthorised development creation of an access. Being investigated. • 11416 – Animal Sheds – land to the rear of Croyde Manor. Alleged unauthorized development engineering works at land to the rear of Croyde Manor, St Mary’s Road, Croyde. This is following representations from a resident. The Enforcement Department had opened a file and are investigating. <p>27.3.3 Notification of Planning Appeal. Application 65415 – Outline Application for the erection of three dwellings together with new access works (all other matters reserved) at Moor Park, Moor Lane, Croyde. The appeal will be determined on the basis of written representations which must be received by 10 July 2019.</p> <p>The Parish Council’s response submitted on 31/8/18 was as follows:</p> <p><i>Georgeham Parish Council wish to reply as follows: - Whilst the Parish Council can see the merits of some development at the rear of Moor Park House, on balance we voted for refusal because we are very concerned that the access through Moor Park House is wholly inadequate and patently wrong. A road by road is a very poor solution.</i></p> <p>No further comment to be made.</p>	<p>Clerk to send details to the AONB</p>						
<p>28.</p>	<p>28.1 Matters Arising:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 10%; padding: 5px;">28.1.1.</td> <td style="padding: 5px;">Parish Council Website. The Clerk is arranging for updated details to be included.</td> </tr> <tr> <td style="padding: 5px;">28.1.2</td> <td style="padding: 5px;"> <p>Japanese Knotweed. Councillor Dr Williams confirmed she had submitted an article to The Crydda reminding landowners of their responsibilities.</p> <p>Councillors Symonds and Tucker confirmed they had spoken to a landowner regarding the growth of this plant at Cross.</p> </td> </tr> <tr> <td style="padding: 5px;">28.1.3</td> <td style="padding: 5px;"> <p>Newberry Road Footpath Improvement / Georgeham Rectory. It was noted that a reply had been sent to the Diocese of Exeter informing that further consideration will be given to the details in their letter when quotations have been received.</p> <p>It was noted that a quotation for the work had been received in the sum of £25,000 - £30,000. The Diocese of Exeter’s costs were in the region of £2,000 - £3,000. North Devon Council Planning Application fee £251. Total in the region of £39,131 including VAT of £6,480 which is reclaimable.</p> <p>The Parish Council’s cheque in respect of the Planning Application fee was not received by the Planning Portal and has been stopped. Mr Morton had paid the fee and reimbursement will be dealt with under Finance.</p> <p>North Devon Council had not been able to validate Planning Application 66901 for a number of reasons and Mr Morton was dealing with the issues.</p> <p>The Diocese of Exeter has advised that should the Council wish to proceed, the matter would go before the Board’s Assets Group that next meets on 11 September. They would normally accept the recommendations of the Parsonages Measure Report that has been obtained, although this cannot be guaranteed.</p> </td> </tr> </table>	28.1.1.	Parish Council Website. The Clerk is arranging for updated details to be included.	28.1.2	<p>Japanese Knotweed. Councillor Dr Williams confirmed she had submitted an article to The Crydda reminding landowners of their responsibilities.</p> <p>Councillors Symonds and Tucker confirmed they had spoken to a landowner regarding the growth of this plant at Cross.</p>	28.1.3	<p>Newberry Road Footpath Improvement / Georgeham Rectory. It was noted that a reply had been sent to the Diocese of Exeter informing that further consideration will be given to the details in their letter when quotations have been received.</p> <p>It was noted that a quotation for the work had been received in the sum of £25,000 - £30,000. The Diocese of Exeter’s costs were in the region of £2,000 - £3,000. North Devon Council Planning Application fee £251. Total in the region of £39,131 including VAT of £6,480 which is reclaimable.</p> <p>The Parish Council’s cheque in respect of the Planning Application fee was not received by the Planning Portal and has been stopped. Mr Morton had paid the fee and reimbursement will be dealt with under Finance.</p> <p>North Devon Council had not been able to validate Planning Application 66901 for a number of reasons and Mr Morton was dealing with the issues.</p> <p>The Diocese of Exeter has advised that should the Council wish to proceed, the matter would go before the Board’s Assets Group that next meets on 11 September. They would normally accept the recommendations of the Parsonages Measure Report that has been obtained, although this cannot be guaranteed.</p>	
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	<p>The process of serving notices and obtaining formal consent(s) as well as the conveyancing is then undertaken and can take approximately 3 months, depending on the workload of the Diocesan Registrar.</p> <p>An undertaking from the Council would be required relating to the legal fees.</p>																																										
28.1.4	Pavilion at Georgeham Playing Field. It was noted that the Clerk had submitted a Making the Connection Grant to Devon County Council where the maximum amount available is £300 with no match funding required.																																										
28.1.5	New bus shelter at Croyde Bridge. Councillor Symonds was in the process of obtaining quotations.	JS																																									
28.1.6	Longland Lane Sign. Councillor Symonds advised the situation was unaltered	JS																																									
28.1.7	South West Water Sewage Treatment Works in Croyde. It was noted that the Clerk had written to the company asking to be informed of problems in the future and enquiring when the current problem is expected to be resolved and received a reply which confirmed that there was not a broken pipe, as had been previously advised to the Parish Council.																																										
	Between 28 May and 5 June, SWW ran additional tankers to prevent any potential pollution to the environment, whilst some maintenance work was being completed on its biological aeration system. The work was completed on 5 June.																																										
	Georgeham Parish Council is now on the immediate contact list should future problems occur.																																										
28.1.8	Long grass growing between stones at pull-ins, Down End. Councillor Tucker had not had the opportunity to ask a nearby householder to cut the grass.	RT																																									
28.1.9	Damaged 'Georgeham' sign at the bottom of Higher Ham Hill. Councillor Tucker suggested a site meeting to identify a different location for the sign.	RT																																									
28.1.10	Potholes in the Parish. Covered under County Councillor Mrs Chugg's report.																																										
28.1.11	Climate Emergency. This item was deferred to the August Meeting.	August Agenda																																									
29.	<p>Finance.</p> <p>29.1 Balances:</p> <p>Lloyds Bank Treasurers Account as at 14 June 2019: £52,765.94</p> <p>Lloyds Bank Business Banking Instant Access Savings Account as at 10/6/19: £12,070.68</p> <p>Budgetary figures for May 2019 had been forwarded to Councillors ahead of the meeting.</p> <p>29.2 The following payments were approved and authorised:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Mrs S Squire</td> <td rowspan="2">Broadband Photocopying</td> <td rowspan="2">967</td> <td>3.00</td> <td rowspan="2">£15.45</td> </tr> <tr> <td>12.45</td> </tr> <tr> <td>N Devon Council</td> <td>June 2019 Salary Recharge</td> <td>968</td> <td></td> <td>£</td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (June 2019)</td> <td>969</td> <td></td> <td>£75.00</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for June 2019.</td> <td>Invoice not received</td> <td></td> <td>£936.55</td> </tr> <tr> <td>Mr D Morton</td> <td>Reimbursement for credit card payment to the Planning Portal for duplicate payment in respect of planning application fee – the original cheque having been lost in the post.</td> <td>970</td> <td></td> <td>£251.00</td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (June 2019). Due 1/6/19.</td> <td></td> <td>Direct Debit</td> <td>£18.00</td> </tr> <tr> <td>Fasthosts</td> <td>Website hosting fee. To be taken on 11/6/19 £8.40 was taken in May without the Parish Council being advised the fee had been doubled. This is being</td> <td></td> <td>Debit Card</td> <td>£ 4.20</td> </tr> </tbody> </table>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying	967	3.00	£15.45	12.45	N Devon Council	June 2019 Salary Recharge	968		£	Mr T Squire	Servicing of Georgeham Toilets (June 2019)	969		£75.00	Mr S Wightman	Grounds maintenance for June 2019.	Invoice not received		£936.55	Mr D Morton	Reimbursement for credit card payment to the Planning Portal for duplicate payment in respect of planning application fee – the original cheque having been lost in the post.	970		£251.00	North Devon Council	Non-domestic rates bill for public conveniences (June 2019). Due 1/6/19.		Direct Debit	£18.00	Fasthosts	Website hosting fee. To be taken on 11/6/19 £8.40 was taken in May without the Parish Council being advised the fee had been doubled. This is being		Debit Card	£ 4.20	Clerk
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	investigated.				
EDF Energy x 2	Electricity supply to Georgeham car park		Direct Debit	£121.46	Clerk
<p>The Clerk to send the estimate for work on the Pavilion at Georgeham Playing Field to CARA with the intention of an application being submitted to Fullbrook Wind Farm CIC.</p> <p>29.2 Dog Bin Waste Emptying. It was noted that the Clerk and her husband took pictures of all the dog bins in the Parish (with the exception of one) and submitted them, as required, together with the contract giving locations and grid reference numbers to North Devon Council.</p> <p>It was further noted that the contract has now been agreed and the service will commence from 1 July. The Parish Council would be invoiced direct from North Devon Council. North Devon Council had requested that the bins at Down End and Billy Budds Lane were moved closer to the road / village for ease of servicing. The Clerk to respond giving the Parish Council's reasons for remaining in their present location.</p> <p>29.3 Amendment of cheque signatories. It was noted that the Clerk is in correspondence with the bank regarding this.</p> <p>29.4 2019 Audit. It was noted that the internal audit had been carried out and the report will be advised. The paperwork has to be forwarded to external auditors P K F Littlejohn LLP, Canary Wharf, London whose report is awaited. Meanwhile, the details had been sent to the webmaster for inclusion on the website, with a deadline date of 1/7/19.</p> <p>29.5 Information Commissioners Office. It was noted that the data protection registration had been renewed as at 17 June 2019 for a year. Fee of £35 paid by direct debit.</p>					
30.	<p>Correspondence & Publications Received. Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>30.1 DCC. Temporary road closure from 2 – 5 September at Putsborough Road, Georgeham to disconnect water service. <i>Noted.</i></p> <p>30.2 Speed Monitoring System. Data provided while the camera was in Moor Lane, Croyde during April and May. <i>Noted.</i></p> <p>30.3 North Devon Council. Community Priorities for Open Space. Email advising that NDC's records identify the following priorities for the area of Georgeham: provision of Pavilion at Georgeham Playing Field. Confirmation required that this is still the case and the completion of a s106 open space funding expression of interest form.</p> <p>30.4 Northern Devon Healthcare NHS Trust. Councillors had been circulated with a letter regarding hospital services in northern Devon. <i>Noted.</i></p> <p>30.5 Devon and Somerset Fire and Rescue Service. Councillors had been circulated with a letter regarding service delivery operating model proposal. There is a public consultation running from 1 July for 2 months on the proposed closure of some fire stations. <i>Noted.</i></p>				Clerk
31.	<p>Urgent matters brought forward at the discretion of the Chairman.</p> <p>31.1 Churchyard Maintenance. Councillor Tucker had received a cheque for £300 cheque from Georgeham Parish Church.</p> <p>31.2 Oceanfest. Councillor Tucker advised that the organisers wished to make a donation for a Parish Council project. The Pavilion at Georgeham Playing Field was identified.</p>				<p>Clerk to send letter of thanks</p> <p>RT to advise</p>

<p>32.</p>	<p>Matters raised by Councillors/Clerk. 32.1 Councillor Harrison. Traffic congestion at Cross. 32.2 Mrs S Squire, Parish Clerk – date of October meeting. Councillors had no objections to this being moved from 31 October to 24 October. Mrs Squire advised of her annual leave from Thursday 8 August 2019 to 18 August 2019 inclusive.</p>	<p>July Agenda</p>
<p>33.</p>	<p>Date of next Parish Council Meeting: Thursday, 25 July 2019 in Georgeham Village Hall at 7pm. The meeting ended at 9.23pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 30 May 2019 and 12 June 2019 ➤ Planning ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Georgeham Parish Council:</p>	<p>Date:</p>	

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
TEL: 01598 710526. E MAIL: sue@suesquire.com

TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 25 July 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 20 July 2019

No.	Item
1.	Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>
2.	Apologies. Councillor J Gething.
3.	Declarations of Interest.
4.	Approval of the Minutes of the Parish Council Meeting held on 27 June 2019.
5.	Reports:
5.1	Police. The July 2019 Newsletter has been received and forwarded to Councillors and for inclusion on the website. Crimes reported were: <ul style="list-style-type: none">• 1 x attempt burglary• 1 x assault• 1 x dog not under proper control – complaint only• 2 x possession of a controlled drug of class B• 1 x theft• 3 x criminal damage
5.2	County Councillor Mrs C Chugg. <ul style="list-style-type: none">• Report of parking in Cloutmans Lane preventing the refuse lorry from collecting. Double yellow lines requested to be laid as soon as possible.
5.3	District Councillors Mrs P Barker and Mrs J Chesters.
5.4	Play Area Inspection. Croyde Play Park. Councillor Taffinder Georgeham Play Park. Councillor Taffinder. Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.
5.5	Georgeham Affordable Housing. Councillor Mrs Luxton.
5.6	Neighbourhood Plan. Written report to follow from Councillor Mrs Beaumont.
5.7	Environmental Issues.
6.	Matters raised by Councillors/Clerk including meetings attended. 6.1 Councillor Tucker: <ul style="list-style-type: none">• Meeting with parishioner regarding news stories• HM Coastguard• Georgeham sign at the bottom of Higher Ham• No dogs sign for Georgeham Play Park 6.2 Councillor Mrs Beaumont: <ul style="list-style-type: none">• Proposal to post advice about obtaining planning permission on the Parish Council website
7.	Planning. 7.1 Matters Arising. 7.2 Planning Applications.

66598 / 66599	General and Listed Building Application for conversion of barns to form x 3 dwellings at South Hole Farm, Braunton.
66723	Rebuilding of existing stone boundary wall – Four Winds, Georgeham
66886	Siting of one non-illuminated heritage interpretation panel at Putsborough Sands Caravan Park, Putsborough
66903	Approval of details in respect of discharge of Condition 5 (surface water drainage) attached to Planning Permission 6322 erection of 28 self-catering lodges & one amenity building (to replace 72 chalet bedrooms & one amenity building) (amended site plans & additional wildlife information) – Unison Croyde Bay Holiday Resort, Croyde.

Any Applications received after the Agenda was sent.

7.3 Planning Correspondence.

7.3.1 To note the following North Devon Council Decision Notices:

APPROVALS FOR

- 66405 – Change of use of land to allow 90 days camping at Myrtle & Mitchums Meadow Campsite, Moor Lane, Croyde
- 65407 – Demolition of existing & erection of new dwelling (amended site plan and plans / elevations & design & access statement, & existing & proposed contextual sections) (amended design) – 16 Moor Lane, Croyde.

7.3.2 Enforcement Cases:

- 10712 – West End (now Chowslip and Cowshed Cottages) – alleged unauthorized development erection of a shed.
- 11326 – land opposite Putsborough Manor – alleged un authorised development creation of an access.
- 11416 – Animal Sheds, land to the rear of Croyde Manor. To note that the AONB has been advised and an acknowledgement received.
- Creation of entrance at Streamways Nurseries, Georgeham.

8. **8.1 Matters Arising:** Updates will be given on the following:

8.1.1	Parish Council Website.
8.1.2	Dog Waste Bin Emptying.
8.1.3	Newberry Road Footpath Improvement / Georgeham Rectory.
8.1.4	Pavilion at Georgeham Playing Field.
8.1.5	New bus shelter at Croyde Bridge.
8.1.6	Longland Lane Sign.
8.1.7	Long grass growing between stones at pull-ins, Down End.
8.1.8	Potholes in the Parish.
8.1.9	Replies send to person who wanted to hire Croyde Play Park and resident who made representations that dogs were fouling grass in front of Croyde Village Hall.
8.1.10	Pavilion at Georgeham Playing Field. Funding is being followed up from various sources.

9. **Finance.**

9.1 Balances: To be tabled.

Budgetary figures for June 2019 are being forwarded to Councillors ahead of the meeting.

9.2 To approve the following payments:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying	971	3.00	£21.90
			18.90	
N Devon Council	July 2019 Salary Recharge	972		£TBA
N Devon Council	Print room charges for posters regarding Public Meeting (Affordable Housing)	973		£32.50
N Devon Council	Cost of the North Devon & Torridge Local Plan	974		£TBA

Mr T Squire	Servicing of Georgeham Toilets (July 2019)	975		£67.50
Mr S Wightman	Grounds maintenance for June 2019.	976		£936.55
Vanguard 2000	Croyde Play Area Security Patrols July 2019	977		£220.80
Bay Gardens	2 nd payment grass cutting maintenance 2019/20 Cemetery maintenance (grass cutting)	978	792.00 315.00	£1,107.00
Mr D Jones	Moving 2 dog bins	979		£146.00
Mrs J Snooks	2019 internal audit fee	980		£325.00
Devon Association of Local Councils	Course fee for Cllrs Mrs M Beaumont & Dr E Williams at 'Being a Good Councillor Course'	981		£132.00
Devon Association of Local Councils	3 copies of the Good Councillors Guide + P&P	982		£4.40
D G Electrics	Sodium bulbs and underground joining joints – Georgeham car park	983		£430.33
North Devon Council	Non-domestic rates bill for public conveniences (July 2019). Due 1/7/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/7/19 £8.40 was taken in June without the Parish Council being advised the fee had been doubled. This is being investigated.		Debit Card	£ 4.20
South West Water	Water supply to the Cemetery to be taken on 1/8/19		D/D	£10.50
South West Water	Water supply to the public toilets, Georgeham to be taken on 1/8/19		D/D	£109.84

9.3 2019 Audit. The internal audit has been completed and the Clerk will give details. The paperwork is now with external auditors P K F Littlejohn who have acknowledged the documents.

9.4 S106 Funding.

- To note email correspondence from North Devon Council. The Agreement will make provision for seating and picnic area at Croyde Play Park and enhancement of village hall open space, Croyde. The sum involved is £2,000.
- Application 65415 - Moor Lane, Croyde, being considered at Appeal.** £9,325.00.

Application 66598 – south Hole Farm, Forda. Owing to the rural location of the site, discussion around the nearest facilities that would benefit would be Georgeham Recreation Ground and Glebe Field. £16,436.00

10. **Correspondence & Publications Received.** Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.
- 10.1 Georgeham Parish Paths.** To note a response from Councillor Harrison regarding the management of parish paths.
- 10.2 Elgin.** Notification that roadworks.org is moving to a new address: one.network
- 10.3 Kier.** Notification of proposed road closure from Devon View to St Mary's Road Croyde – 10 – 16 October 2019 for SWW utility works outside of The Barn.
- 10.4 Footpath strimming / verge cutting.** To note email correspondence from a visitor walking at Saunton to Croyde over Saunton Down.
- 10.5 Road closure of Longland Lane, Georgeham.** To note copy correspondence from a resident.
- 10.6 CARA.** Speed monitor data near Georgeham Village Hall. The monitor is now located a Down End.
- 10.7 DCC Funding.** Details of a community enhancement fund for fingerpost repair/replacement and other items.
11. **Urgent matters brought forward at the discretion of the Chairman.**
12. **Date of next Parish Council Meeting: Thursday, 29 August 2019 in Georgeham Village Hall at 7pm.**

**Minutes of Georgeham Parish Council Meeting held on Thursday, 25 July 2019
in Georgeham Village Hall at 7pm.**

Chaired by: Councillor J Symonds		Clerked by: Sue Squire
Present: Councillors Mrs P Barker (District) Mrs M Beaumont M Harrison Mrs T Luxton J Symonds M Taffinder R Tucker Dr E Williams 5 Members of the public		Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 27 June 2019 Reports Matters raised by Councillors/Clerk including meetings attended Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward at the discretion of the Chairman Date of next Parish Council meeting
		Action:
34.	<p>Representations from the Public.</p> <p>34.1 Pothole near Forda. This had been reported in addition to all the others that were reported at the last meeting but this one has not been repaired. This item was further discussed under Minute No.</p> <p>34.1 Question from a parishioner regarding the Pavilion at Georgeham Playing Field. Councillor Tucker explained the work undertaken and the payments made. It was confirmed that no work had been undertaken without full agreement of the Parish Council. The funding to enable payments to date being made has been received from North Devon Council through allocated Section 106 Agreement funding. Payments to date were £11,000.</p> <p>The crane used to take the Pavilion from the lorry to its present position did not involve a charge. Ongoing discussions were taking place with Heddon Mill for work to be done, for which an estimate of £19,000 had been received. This work would be dependent on funding.</p>	
35.	Apologies. Councillor J Gething, County Councillor Mrs C Chugg, District Councillor Mrs J Chesters.	
36.	<p>Declarations of Interest.</p> <p>Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 40 .2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p>Councillor Symonds declared a Prejudicial Interest in Minute No. 42.2, Finance. Payment of Invoice to Bay Gardens, the company being his son.</p> <p>Councillor Tucker declared a Prejudicial Interest in Minute No. 40.2 , Planning. Application 66886 – Siting of one non-illuminated Heritage Interpretation Panel at Putsborough Sands Caravan Park, Putsborough, being his own Application.</p>	
37.	Approval of the Minutes of the Parish Council Meeting held on 27 June 2019. Approved and signed as a correct record.	

38.	Reports:	
38.1	<p>Police. The July 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. Crimes reported were:</p> <ul style="list-style-type: none"> • 1 x attempt burglary • 1 x assault • 1 x dog not under proper control – complaint only • 2 x possession of a controlled drug of class B • 1 x theft • 3 x criminal damage 	
38.2	<p>County Councillor Mrs C Chugg. Apologies given.</p> <ul style="list-style-type: none"> • Report of parking in Cloutmans Lane preventing the refuse lorry from collecting. Double yellow lines had been requested to be laid as soon as possible. The yellow lines that were consulted on have been done. If further lines are required, a further consultation will need to be done. The Neighbourhood Highways Technician was having a site meeting with Councillor Taffinder on 24 August regarding potholes. Other areas could be looked at during this visit as long as County Councillor Mrs Chugg had been advised. <p>Councillor Mrs Beaumont suggested that the vegetation from neighbouring properties had grown 2 – 3 feet into the road and it was known there is a gap in the yellow lines at the narrowest section.</p> <p>District Councillor Mrs Barker had arranged for a smaller refuse lorry to service the properties that could not be accessed by the larger lorry due to parking. She had also receive complaints from different areas of Croyde regarding refuse collection which are being followed up. Further, she had contacted the Police regarding abandoned vehicles.</p> <p>A member of the public was concerned that emergency vehicles could not gain access due to the car parked there, but it was thought this would not be a problem and they would get through.</p>	
38.3	<p>District Councillor: Mrs P Barker: HM Coastguard. She was very annoyed at what had happened to two long serving and experienced members of the Coastguard service who had resigned their position. This had been advised to Peter Heaton-Jones MP who had requested a letter about the incident which he would send to the relevant Minister.</p> <p>One of the former Coastguard personnel was present and spoke and explained the incident and the Coastguard problems in the area which is run by Falmouth. Croyde has issues with aerials and communications, whereas Milford Haven Ops Room use the same aerials at Croyde, but when they are busy, Croyde is considered second class. There was an Ops Room in Hartland and then Swansea but both have been shut. Croyde and Morteheo is at the end of the limit of Falmouth. Ilfracombe is with Milford Haven whose aerials for communications are preferred. When this was advised to the Coastguard Agency, negative feedback was received. Members of the Coastguard are issued with mobile phones which do not always work. Councillor Mrs Barker and the MP are hoping to make a difference.</p> <p>Councillor Tucker advised there had been great support from the local community for the two former Coastguard Members. Three days after their resignation, the Coastguard were recruiting for new people.</p> <p>On behalf of Georgeham Parish Council, Councillor Tucker thanked them for their 32 years of service. He felt there should be an apology given by the Coastguard Head Office and support for the two people who had resigned. One member had a list of newcomers but after the incident this was now in doubt.</p> <p>A member of the public advised that the former Coastguard Member did a risk assessment at the time</p>	<p>RT to draft a letter from the Parish Council to the Coastguard HO for the Clerk to send</p>

	<p>of the incident and took the necessary action. The casualty's parents and ambulance control were happy with what they were going to do.</p> <p>Section 106 Agreement funding was dealt with under Minute No. 42.4.</p>	
38.4	<p>Play Area Inspection. Croyde Play Park. Councillor Taffinder. In order</p> <p>Councillor Symonds advised he had received a quotation from Touchwood, the manufacturers of Croyde Play Park, following a visit. The sum of £1,300 had been quoted to carry out work they felt required doing following a year's usage of the Park. There was a suggestion that the list is combined with additional equipment. To be an item on the August Agenda.</p> <p>Georgeham Play Park. Councillor Taffinder. In order. No evidence of dogs leavings. Councillor Tucker advised that a 'no dogs' sign for the Play Park had been made and will be fixed. He also had a cast iron bollard to replace the three rotting ones at the Rock Hill end of the Park. Recently, a person with three dogs were asked to leave the Park.</p> <p>Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.</p>	August Agenda
38.5	<p>Georgeham Affordable Housing. Councillor Mrs Luxton advised that 30 people attended the Public Meeting on 4 July. The presentation had been well received and a list of 12 names had been sent to the Wessex Community Land Trust and this will be co-ordinated with another area. It was hoped there would be sufficient people to keep the project forward.</p>	
38.6	<p>Neighbourhood Plan. A written Report from Councillor Mrs Beaumont had been circulated to Councillors, as follows:</p> <p>Work continues on the re-drafting of the Neighbourhood Plan, and on completing the required Legal Statements. We have, where possible incorporated the comments we are receiving from interested parties in the community. The Community Action List refers to those issues which will need further attention and are not included in the Plan document; some tie-in with the Community Land Trust ideas.</p> <p>I have almost completed the Basic Conditions Statement, and am working on several other appendices together with others in the Steering Group.</p> <p>I have been in consultation with Elizabeth Dee, Senior Planning Officer, and it is planned to meet with her on 29 July at 3pm at my home to discuss our progress. Anyone who wishes to attend is welcome.</p> <p>Ms Dee has informed us that since we are the first parish in North Devon to reach this stage in developing a Neighbourhood Plan, and because the District is also learning how to support groups in the process and construction of Plans, the District are volunteering to pay consultants for a 'pre-submission health check' before the Plan is submitted for formal Consultation and Inspection.</p> <p>Since there is no cost to the Parish I have written to Ms Dee to accept this offer. I hope the Parish Council will endorse this action at the July Parish Council Meeting. She will now check the availability of the Consultants. If the Council does not support this, we will not proceed.</p> <p>Proposed by Councillor Symonds to endorse the action at the July Parish Council Meeting. Seconded by Councillor Mrs Barker. Unanimously agreed.</p> <p>I would hope that the Plan can be submitted for Consultation in September.</p> <p>An attachment to the Report in the form of a Community Action List as an Appendix to the Neighbourhood Plan document was as follows:</p> <p>'There were some issues which were outside the scope of the Neighbourhood Plan or which arose from the process of exploring issues with the community. These issues could be pursued by the Parish Council through further consultation with the community and an Action Plan established.</p> <ol style="list-style-type: none"> 1. Traffic Management. See Councillor Taffinder's Report. 2. Assets of Community Value. Discuss registering the Georgeham and Croyde Post Office buildings. 	

	<p>Public discussion and explanation of process.</p> <p>3. Plan for small business diversification. Explore opportunities with the Rural Enterprise Partnerships Agency, e.g. community work space.</p> <p>4. Climate Emergency. Aim to support and work with the suggestions of the Climate Emergency Group.</p>									
38.7	<p>Environmental Issues. Councillor Harrison raised issues under Minutes Nos. 43.1 and 43.4 – Footpaths. He had responded at length to the representations.</p> <p>It was reported that Ragwort had been spread as a result of cutting a hedge, thereby scattering it to other parts of the Parish. A standard letter advising landowners that they are responsible for dealing with this weed to be drafted by Councillor Dr Williams for sending by the Clerk.</p> <p>For land / house owners whose hedges required cutting, Councillor Tucker to draft a letter pointing this out and advising that the Parish Council could arrange cutting on their behalf which would involve a charge.</p>	<p>EW / Clerk RT</p>								
39.	<p>Matters raised by Councillors/Clerk including meetings attended.</p> <p>39.1 Councillor Tucker:</p> <ul style="list-style-type: none"> • A meeting with a parishioner regarding a new story was noted. • HM Coastguard. Covered under Minute No. 38.3. • Damaged Georgeham sign at the bottom of Higher Ham. Councillor Tucker to remove. • No dogs sign for Georgeham Play Park. Covered under Minute No. 38.4. • Councillors Symonds and Tucker had met with CARA (Croyde Area Residents Association) and will invite them to the Oceanfest post event meeting when it will be suggested to Parkdean that Croyde beach is closed at certain times during the event to prevent problems. • Broadband Survey. Councillor Mrs Barker is to follow this up with her contacts. Local areas are being encouraged to raise funds to help with the cost. <p>39.2 Councillor Mrs Beaumont:</p> <ul style="list-style-type: none"> • Proposal to post advice about obtaining planning permission on the Parish Council website. 	<p>RT PB Clerk to send for inclusion</p>								
40.	<p>Planning.</p> <p>40.1 Matters Arising. None.</p> <p>40.2 Planning Applications.</p> <table border="1"> <tr> <td>66598 / 66599</td> <td> <p>General and Listed Building Application for conversion of barns to form x 3 dwellings at South Hole Farm, Braunton. It was resolved to recommend approval.</p> </td> </tr> <tr> <td>66723</td> <td> <p>Rebuilding of existing stone boundary wall – Four Winds, Georgeham It was resolved to recommend approval.</p> </td> </tr> <tr> <td>66886</td> <td> <p>Siting of one non-illuminated heritage interpretation panel at Putsborough Sands Caravan Park, Putsborough.</p> <p>Councillor Tucker explained the reason for the Application, then declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</p> <p>It was resolved to recommend approval.</p> </td> </tr> <tr> <td>66903</td> <td> <p>Approval of details in respect of discharge of Condition 5 (surface water drainage) attached to Planning Permission 63282 erection of 28 self-catering lodges & one amenity building (to replace 72 chalet bedrooms & one amenity building) (amended site plans & additional wildlife information) – Unison</p> </td> </tr> </table>	66598 / 66599	<p>General and Listed Building Application for conversion of barns to form x 3 dwellings at South Hole Farm, Braunton. It was resolved to recommend approval.</p>	66723	<p>Rebuilding of existing stone boundary wall – Four Winds, Georgeham It was resolved to recommend approval.</p>	66886	<p>Siting of one non-illuminated heritage interpretation panel at Putsborough Sands Caravan Park, Putsborough.</p> <p>Councillor Tucker explained the reason for the Application, then declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</p> <p>It was resolved to recommend approval.</p>	66903	<p>Approval of details in respect of discharge of Condition 5 (surface water drainage) attached to Planning Permission 63282 erection of 28 self-catering lodges & one amenity building (to replace 72 chalet bedrooms & one amenity building) (amended site plans & additional wildlife information) – Unison</p>	<p>Clerk</p>
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	<p>Croyde Bay Holiday Resort, Croyde. It was resolved to recommend approval.</p>		
<p>Applications received after the Agenda was sent. Received on the day of the meeting.</p>			
<p>70200/ 70209</p>	<p>Listed Building and General Application – extension and alterations to dwelling at 2 St Helen’s Cottage, Cott Lane, Croyde. It was resolved to recommend approval but concerns were raised about timber clad material as opposed a more sympathetic structure to match the existing building.</p> <p>There was concern that this Application had been received on the day of the meeting. It was explained that the Parish Council had 21 days from the date of receipt to respond to North Devon Council.</p> <p>District Councillor Mrs Barker to ask at the Planning Department about the timing of Planning Applications being received 5 working days before the Parish Council meeting to give parishioners the opportunity of making representations.</p> <p>representations.</p>		
<p>40.3 Planning Correspondence.</p>			
<p>40.3.1 The following North Devon Council Decision Notices were noted:</p>			
<p>APPROVALS FOR</p>			
<ul style="list-style-type: none"> • 66405 – Change of use of land to allow 90 days camping at Myrtle & Mitchums Meadow Campsite, Moor Lane, Croyde • 65407 – Demolition of existing & erection of new dwelling (amended site plan and plans / elevations & design & access statement, & existing & proposed contextual sections) (amended design) – 16 Moor Lane, Croyde. 			
<p>Received on the day of the meeting:</p>			
<ul style="list-style-type: none"> • 66732 – Extensions to dwelling – 31 Davids Hill, Georgeham. 			
<p>40.3.2 Enforcement Cases: The Enforcement Department were investigating the following:</p>			
<ul style="list-style-type: none"> ▪ 10712 – West End (now Cowslip and Cowshed Cottages) – alleged unauthorized development erection of a shed. Councillor Tucker had received representations regarding signage on the external of the property claiming parking on the highway. • 11326 – land opposite Putsborough Manor – alleged unauthorised development creation of an access. ▪ 11416 – Animal Sheds, land to the rear of Croyde Manor. It was noted that the AONB (Area of Outstanding Natural Beauty) had been advised and an acknowledgement received. ▪ Creation of entrance at Streamways Nurseries, Georgeham. ▪ Councillor Dr Williams spoke about two other enforcements, number 10765. This to be added to the Agenda. The Clerk to ask for progress and whether there were processes to bring this case to a legal standing. 			<p>Clerk</p>
<p>41.</p>	<p>41.1 Matters Arising: Updates will be given on the following:</p>		
<p>41.1.1</p>	<p>Parish Council Website. The webmaster had made enquiries about the monthly hosting fee being doubled from £4.20 to £8.40. It was increased last year to this amount after the first year was £4.20 and as a gesture of goodwill, the original price was agreed again. The current hosting price of £8.40 is now fixed. Other hosting places had been investigated which were marginally less but a lot of work would be involved to move the website, risking it being down for some time or a worse case scenario going wrong.</p> <p>Proposed by Councillor Tucker to continue with Fasthosts at a monthly fee of £8.40. Seconded by Councillor Mrs Barker. Unanimously agreed.</p>	<p>Clerk to advise webmaster</p>	

	Councillor Mrs Beaumont to speak to a Member of CARA who deals with IT to obtain a comparison figure.	MB
41.1.2	<p>Dog Waste Bin Emptying. As requested by North Devon Council, the dog bins at Down End and Billy Budds Lane had been moved for ease of collection by the operative. This was much appreciated by North Devon Council.</p> <p>One of the officers dealing with the dog waste collection will attend the August Parish Council meeting.</p> <p>The first quarterly invoice has been received and will be dealt with under Minute No. 42.2.</p> <p>The bin in Moor Lane was in poor condition. The Clerk to order a replacement from Advancedscape at a price of £75.00 including VAT and delivery.</p> <p>District Councillor Mrs Barker offered to meet the cost of this from her Community Councillor Grant allocation.</p>	Clerk to order. Clerk to complete funding application form
41.1.3	<p>Newberry Road Footpath Improvement / Georgeham Rectory.</p> <p>North Devon Council require a Wildlife Report before they will accept the footpath Planning Application.</p> <p>Mr D Morton, overseeing the project, had contacted all seven ecologists listed on the DCC website as providing services in this area. All had replied but only one was able to provide a quote as the remainder are all too busy at present.</p> <p>The quote from Oliver Chope of Orbis Ecology is £395 + £79 VAT.</p> <p>Proposed by Councillor Symonds to proceed, seconded by Councillor Mrs Luxton. Unanimously agreed.</p>	Clerk to advise
41.1.4	<p>Pavilion at Georgeham Playing Field. Funding is being followed up from various sources.</p> <p>Heddon Mill had been instructed to shroud the underside of the Pavilion to prevent children crawling under it as a safety measure, and also to repair some of the exterior of the Pavilion that was slightly damaged during transit from Ruda to its present location.</p> <p>Repairs to the guttering was also required, and these works to take place the week commencing 29 July 2019.</p>	
41.1.5	New bus shelter at Croyde Bridge. Councillor Symonds advised that drawings had been ordered and three quotations were being obtained.	
41.1.6	Longland Lane Sign. This was in hand.	
41.1.7	Long grass growing between stones at pull-ins, Down End. It was noted that some areas had been cut. Councillor Symonds to speak to the builders working nearby asking them to cut the remaining area.	JS
41.1.8	<p>Potholes in the Parish. Councillor Taffinder advised that 23 potholes or danergous road in Parish area had been identified and he was continuing to liaise with County Councillor Mrs Chugg. All 23 potholes had been examined, 9 were to receive attention and 6 of the worse had been filled. 3 or 4 bad ones had still not been done, although DCC claim they have been done and this was being followed up by Councillor Taffinder and County Councillor Mrs Chugg.</p> <p>A pothole reported at Byecross a year ago had still not been done.</p> <p>District Councillor Mrs Barker advised she had spoken to the Chair of HATOC (Highways and Traffic Orders Committee) who would be taking the issue further at the next meeting. Councillor Taffinder to forward the email as evidence.</p>	
41.1.9	Replies had been sent to person who wanted to hire Croyde Play Park and resident who made representations that dogs were fouling grass in front of Croyde Village Hall.	
42.	<p>Finance.</p> <p>42.1 Balances: Lloyds Bank Treasurers Account as at 25 July 2019: £44,650.31</p> <p>Lloyds Bank Business Instant Access Savings Account as at 25 July 2019: £12,071.16</p> <p>Budgetary figures for June 2019 were being forwarded to Councillors.</p>	Clerk

42.2 The following payments were approved and authorised:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying	971	3.00 18.90	£21.90
N Devon Council	July 2019 Salary Recharge	972		£TBA
N Devon Council	Print room charges for posters regarding Public Meeting (Affordable Housing)	973		£32.50
N Devon Council	Cost of a copy of the North Devon & Torridge Local Plan	974		£TBA
Mr T Squire	Servicing of Georgeham Toilets (July 2019)	975		£67.50
Mr S Wightman	Grounds maintenance for June 2019.	976		£936.55
Vanguard 2000	Croyde Play Area Security Patrols July 2019	977		£220.80
Bay Gardens Cllr Symonds was instructed to sign this cheque.	2 nd payment grass cutting maintenance 2019/20 Cemetery maintenance (grass cutting) <i>Cllr Symonds declared a Prejudicial Interest</i>	978	792.00 315.00	£1,107.00
Mr D Jones	Moving 2 dog bins	979		£146.00
Mrs J Snooks	2019 internal audit fee	980		£325.00
Devon Association of Local Councils	Course fee for Cllrs Mrs M Beaumont & Dr E Williams at 'Being a Good Councillor Course'	981		£132.00
Devon Association of Local Councils	3 copies of the Good Councillors Guide + P&P	982		£4.40
D G Electrics	Sodium bulbs and underground joining joints – Georgeham car park	983		£430.33
Devon Association of Local Councils	Planning course fee for Cllr Dr E Williams	984		£48.00
North Devon Council	Emptying of dog waste bins for July to September 2019	985	(VAT of £118.30)	£709.80
North Devon Council	Non-domestic rates bill for public conveniences (July 2019). Due 1/7/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/7/19 £8.40 was taken in June without the Parish Council being advised the fee had been doubled. This is being investigated.		Debit Card	£ 4.20
South West Water	Water supply to the Cemetery to be taken on 1/8/19		D/D	£10.50
South West Water	Water supply to the public toilets, Georgeham to be taken on 1/8/19		D/D	£109.84

42.3 2019 Audit. The internal audit had been completed and the Internal Auditor's Report was as follows:

- ❖ Governance and Control. **Satisfactory. No issues.**
- ❖ Precept, Budgets and Reserves. **Satisfactory. No issues.**
- ❖ Other Receipt or Income. **VAT should be reclaimed.**
- ❖ Staff Cost. **Satisfactory. No issues.**
- ❖ Payments including Bank. **Grants should not be approved for future Council's, i.e. approval for donations to North Devon Record Office for three years.**
- ❖ Insurance. **Satisfactory. No issues.**

Summary of Decisions:

- **Minutes of 27 June 2019**
- **Progress with action as discussed at the June Meeting in connection with the Neighbourhood Plan**
- **Planning**
- **Website hosting fee with Fasthosts to be continued at a cost of £8.40**
- **Orbis Ecology to carry out a Wildlife Report in connection with the Newberry Road improvements**
- **Payments**

These Minutes are agreed by those present as being a true record.

Signed:
Chair of Georgeham Parish Council:

Date:

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
TEL: 01598 710526. E MAIL: sue@suesquire.com

TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 29 August 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 24 August 2019

No.	Item
	Mr Ray Jones, North Devon Council, will speak about the new dog bin emptying contract taken on by the Council from 1 July 2019.
1.	Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>
2.	Appointment of Chairman for this meeting only.
3.	Apologies. Councillors J Symonds and Dr E Williams.
4.	Declarations of Interest.
5.	Approval of the Minutes of the Parish Council Meeting held on 25 July 2019.
6.	Reports:
6.1	Police. The August 2019 Newsletter has been received and forwarded to Councillors and for inclusion on the website. The new-look Newsletter does not separate crimes for Georgeham and Croyde which are now included under Braunton Rural.
6.2	County Councillor Mrs C Chugg.
6.3	District Councillors Mrs P Barker and Mrs J Chesters. Councillor Mrs Barker will update the meeting on the provision of Broadband.
6.4	Play Area Inspection. Croyde Play Park. Councillor Taffinder Georgeham Play Park. Councillor Taffinder. Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.
6.5	Georgeham Affordable Housing. Councillor Mrs Luxton to give an update report.
6.6	Neighbourhood Plan. A Community Action List prepared by Councillor Mrs Beaumont has been forwarded to Councillors. Councillor Mrs Beaumont will report as follows: As reported at the last Parish Council meeting in July, work has continued in revising the draft Plan. We met with Elizabeth Dee, Senior Planning Officer, on 29 July to discuss a variety of issues. The meeting was attended by myself, Matthew Lyons, Councillors Pat Barker and Eirene Williams, and Elizabeth Dee. <ol style="list-style-type: none"><li data-bbox="236 1653 1481 1865">1. I sought clarification on how to address issues raised by residents during the Consultation process which are outside the scope of the NP. Please find attached a list, which I propose should form part of the Appendices at the end of the Plan Document. It would form an agenda for the next Parish Assembly Meeting. This approach would make the PC more proactive in the Annual Meeting, rather than only receiving reports from other agencies.<li data-bbox="236 1910 1481 1933">2. The second issue I raised at the meeting concerned the Open Spaces Policy. There

	<p>are required processes to go through when discussing Designation of an Open Space. I would like to know whether the Parish Council would like the correspondence to be issued from the Parish Clerk or from me as Chair of the Steering Group. I will bring the documentation to the Parish Council Meeting. (FYO: NPPF(2019) policies 99-101;</p> <p>https://www.gov.uk/guidance/open-space-sports-and-recreation-facilities-public-rights-of-way-and-local-green-space</p> <p>3. Similarly I would like to propose that we register the two Post Office buildings, which are also our local shops, as Assets of Community Value. I will bring documentation to the meeting. (FYO: https://mycommunity.org.uk/take-action/land-and-building-assets/assets-of-community-value-right-to-bid)</p>								
6.7	<p>Environmental Issues.</p> <p>6.7.1 Climate Emergency Declaration. Paperwork from Councillor Gething has been forwarded to Councillors. To further discuss this item with a view to making any decisions considered appropriate including Terms of reference for a Climate Emergency Sub Committee.</p> <p>6.7.2 Noxious Plant Report. This has been prepared by Councillor Dr Williams and further details will be given. To note that Councillor Dr Williams has prepared a standard letter to be sent to landowners regarding Ragwort and this to be agreed by Councillors.</p> <p>6.7.3 Councillor Tucker is preparing a letter for land / house owners whose hedges require cutting to be agreed by Councillors.</p>								
7.	<p>Matters raised by Councillors/Clerk including meetings attended.</p> <ul style="list-style-type: none"> • Councillor Taffinder will report on his meeting with DCC Neighbourhood Highways Technician regarding potholes and the current position regarding repair and those still to be attended to. • Councillor Symonds. The centre of Croyde. • Councillor Symonds. Email advising that Braunton Caen Rotary Club and others have agreed to purchase small plaques to place alongside all the defibrillator cabinets purchased to help to install saying something similar to "This defibrillator and cabinet have been installed with the help of Braunton Caen Rotary Club and the Fullabrook CIC". Georgeham Parish Council have been asked if Georgeham Parish Council wish to join this initiative. The defibrillator at Georgeham Post Office was funded by the Parish Council, Braunton Caen Rotary Club and Fullabrook CIC and the defibrillator at the Village Hall (Croyde) was funded by the Parish Council- this items require confirmation. • Councillor Symonds. To agree the date of the December 2019 meeting. In this connection, the Parish Clerk will speak about the June 2020 meeting, scheduled for Thursday, 24 June. The Clerk's annual leave will coincide with this (12/6/20 – 28/6/20) and an alternative date to be considered. • Councillor Harrison. Transport Issues. 								
8.	<p>Planning.</p> <p>8.1 Planning Applications.</p> <table border="1" data-bbox="188 1749 1477 2020"> <tr> <td data-bbox="188 1749 341 1787">70144</td> <td data-bbox="341 1749 1477 1787">Single storey extension to front of dwelling at 9 Putsborough Close, Georgeham.</td> </tr> <tr> <td data-bbox="188 1787 341 1854">70214</td> <td data-bbox="341 1787 1477 1854">Construction of one slurry storage lagoon at Roadway Farm, Woolacombe. The Farm is in Woolacombe by the site of the proposal is in Georgeham.</td> </tr> <tr> <td data-bbox="188 1854 341 1955">70246</td> <td data-bbox="341 1854 1477 1955">Removal of condition 6 (noise survey) attached to Planning Permission 63430 (retrospective application for the installation of extraction equipment) together with submission of noise survey at Ty-Nant, The Stores, 1 St Marys Road, Croyde.</td> </tr> <tr> <td data-bbox="188 1955 341 2020">70362</td> <td data-bbox="341 1955 1477 2020">Reserved matters application for erection of one dwelling (Outline Planning Permission 63623) at Garden of Wycliff Cottage, Croyde.</td> </tr> </table>	70144	Single storey extension to front of dwelling at 9 Putsborough Close, Georgeham.	70214	Construction of one slurry storage lagoon at Roadway Farm, Woolacombe. The Farm is in Woolacombe by the site of the proposal is in Georgeham.	70246	Removal of condition 6 (noise survey) attached to Planning Permission 63430 (retrospective application for the installation of extraction equipment) together with submission of noise survey at Ty-Nant, The Stores, 1 St Marys Road, Croyde.	70362	Reserved matters application for erection of one dwelling (Outline Planning Permission 63623) at Garden of Wycliff Cottage, Croyde.
70144	Single storey extension to front of dwelling at 9 Putsborough Close, Georgeham.								
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70362	Reserved matters application for erection of one dwelling (Outline Planning Permission 63623) at Garden of Wycliff Cottage, Croyde.								

	<i>Georgeham Parish Council recommend approval at the August 2017 meeting.</i>				
70365	Extension to dwelling including conversion of existing outbuilding to additional habitable accommodation at Courtyard Cottage, Croyde.				
70374 / 70373	Listed Building consent and General Application for erection of a detached single storey garage at The Old Cider Barn, St Marys Road, Croyde				
<p>Any Applications received after the Agenda was sent.</p> <p>8.2 Planning Correspondence.</p> <p>8.2.1 To note the following North Devon Council Decision Notices:</p> <p>APPROVALS FOR</p> <ul style="list-style-type: none"> ▪ 66724 – Extension & alterations to dwelling together with remodeling of dwelling – Longleigh, Croyde. ▪ 66723 – Rebuilding of existing stone boundary wall – Four Winds, Georgeham ▪ 66759 – Variation of Condition 2 (approved plans) attached to Planning Permission 64230 (erection of one dwelling) to allow amended design to dwelling & regularization of installed kerb height (amended plans) at land at 30 Moor Lane, Croyde <p>REFUSAL FOR</p> <ul style="list-style-type: none"> ▪ 66783 – Conversion of existing garage, play room & side extension to form a one bedroom dwelling together with associated parking & garden – 4 Davids Hill, Braunton. <p>8.2.2 The following enforcement cases are being investigated by North Devon Council who will give more information when either the case has been closed or when a further development has occurred:</p> <ul style="list-style-type: none"> • 10712 – Cowslip and Cowshed Cottages – alleged unauthorized development erection of a shed • 11326 – land opposite Putsborough Manor – alleged unauthorized development creation of an access • 11416 – animal sheds, land to the rear of Croyde Manor • 11334 - Creation of entrance at Streamways Nurseries, Georgeham. The landowner has advised that planning permission has been given for this and advice is awaited from the Enforcement Department that the file has been closed • 10765 – erection of a single dwelling house (known as The Barn) at Hillside, Cross, Croyde <p>8.2.3 Application for a lawful development certificate for the existing use as two dwellings at Braemar, 4 Moor Lane, Croyde.</p> <p>North Devon Council Legal Department had enquired if the Parish Council had any information regarding the statement made by the applicant. Of the replies received, the Clerk had advised the Legal Department that the Parish Council did not have any information to substantiate the statement.</p> <p>A Certificate of Lawful Use or Development has subsequently been given.</p> <p>8.2.4 Proposed Tree Works at 7 Williamson Close, Georgeham. To note copy correspondence from North Devon Council Landscape & Countryside Officer confirming that the trees to be coppiced do not require planning permission.</p> <p>8.2.5 Planning Appeal. Application 64206 – Appeal A and Appeal B in respect of Mitchum’s Camping Site, Myrtle Meadow, Croyde have both been dismissed.</p>					
9.	<p>9.1 Matters Arising: Updates will be given on the following:</p> <table border="1"> <tr> <td>9.1.1</td> <td> <p>Parish Council Website. The Clerk and Webmaster are in email correspondence regarding the updating of the site. Further details will be given on the Webmaster’s thoughts about deleting some items which Councillors felt to be out of date.</p> <p>To note that the advice about obtaining planning permission (Minute No. 39.2 of 25.07.19 refers) has been included on the website.</p> <p>Councillor Mrs Beaumont to advise if the CARA Member can obtain a comparison hosting figure.</p> </td> </tr> <tr> <td>9.1.2</td> <td> <p>Double Yellow Lines in Cloutmans Lane and associated problems with parking resulting in access difficulties for the refuse lorry and emergency vehicles.</p> <p>To note any developments and to discuss further action necessary.</p> </td> </tr> </table>	9.1.1	<p>Parish Council Website. The Clerk and Webmaster are in email correspondence regarding the updating of the site. Further details will be given on the Webmaster’s thoughts about deleting some items which Councillors felt to be out of date.</p> <p>To note that the advice about obtaining planning permission (Minute No. 39.2 of 25.07.19 refers) has been included on the website.</p> <p>Councillor Mrs Beaumont to advise if the CARA Member can obtain a comparison hosting figure.</p>	9.1.2	<p>Double Yellow Lines in Cloutmans Lane and associated problems with parking resulting in access difficulties for the refuse lorry and emergency vehicles.</p> <p>To note any developments and to discuss further action necessary.</p>
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9.1.3	HM Coastguard. To note that a letter, drafted by Cllr Tucker, had been sent to HM Coastguard and copied in to Mr P Heaton-Jones MP. No acknowledgement or reply had been received from HM Coastguard. A reply had been received from Mr Heaton-Jones.
9.1.4	Damaged Georgeham sign at the bottom of Higher Ham Hill. Councillor Tucker to confirm he has removed this.
9.1.3	Newberry Road Footpath Improvement / Georgeham Rectory. To note that the Clerk has advised, by payment of the cheque authorised at the last meeting, that the Wildlife Survey by Orbis Ecology can be undertaken. An update of the project will be given.
9.1.4	Pavilion at Georgeham Playing Field. An update on work carried out will be given.
9.1.5	New bus shelter at Croyde Bridge. An update on the position will be given.
9.1.6	Longland Lane Sign. An update on the position will be given.
9.1.7	Long grass growing between stones at pull-ins, Down End. An update on the position will be given.
9.1.8	Dog Waste Bin Emptying. To note that a dog waste bin to replace the one in poor condition at Moor Lane has been ordered and delivered to Councillor Tucker. It is anticipated that it will be fixed during September. A Community Councillor Grant form has been completed and submitted in respect of this bin, in the sum of £62.50 from District Councillor Mrs Barker's allocation. The Clerk will ask Councillors to confirm or otherwise if there is a dog bin in the Cloutmans Lane area of Croyde as this may have to be added to the contract. In connection with dog waste bin emptying, the North Devon Council contractor will not be doing this for some weeks due to illness and a stand in has been allocated to do this who had hoped to be shown where the bins were but no Councillor was available. The Clerk has supplied a list giving directions and photographs of the bin for ease of location.

10. **Finance.**

10.1 Balances: To be tabled.

Budgetary figures are being forwarded to Councillors ahead of the meeting.

10.2 To approve the following payments:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying	986	£3.00 £34.15	£37.15
N Devon Council	August 2019 Salary Recharge	987		£1,391.00
Mr T Squire	Servicing of Georgeham Toilets (August 2019)	988		£75.00
Mr S Wightman	Grounds maintenance for July 2019.	989		£936.55
Vanguard 2000	Croyde Play Area Security Patrols (August 2019) Last invoice for this season	990		£276.00
Mr D Jones	Erect one bollard at Rock Hill (near playing field) and repair dog bin in Moor Lane pending a new one being fixed	991		£70.00
Woodcraft UK	Invoice in respect of Waveform Bench (The net cost has been credited to the Parish Council's account by the family donating the bench. The Parish Council can reclaim the VAT and there is no outlay to the Parish Council for this item)	992		£1,835.28
Blue Orange Signs Ltd	No dogs in playing field sign	993		£54.00
Advancedscape	Dog bin for Moor Lane	994		£75.00
Edwards Electrical	Wiring 3 phase sub main cable for pavilion in	995		

North Devon Ltd	Georgeham Playing Field and disconnecting existing electrics in cabin and installing a new temporary socket circuit			£1,786.74
North Devon Record Office	Donation, 1 of 3, as previously agreed		996	£250.00
North Devon Council	Non-domestic rates bill for public conveniences (Sept 2019). Due 1/9/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/9/19		Debit Card	£ 8.40
EDF Energy	Electricity supply to the toilet block and bus shelter. To be taken on 3/9/19.		D/D	£81.27

10.3 2019 Audit. External auditors PKF Littlejohn LLP have requested clarification on a few points which the Clerk has advised.

10.4 Croyde Play Area Equipment Maintenance Contract from TouchWood (the suppliers of the items).

A report of the findings from a recent site visit will be advised.

A quotation has been provided for TouchWood to deal with the actions as listed in the report, amounting to £1,370.90.

10.5 Grass Cutting Contracts. The large grass cutting contract expires on 28/2/20. This was renewed for a year due to the successful contractor not being able to fulfill the contract because of illness and Councillors agreed for the previous contractor to continue for another year.

The small grass cutting contract expires on 1/4/20.

The wording for both contracts will be forwarded to Councillors for approval with a view to the contracts being awarded at the October 2019 meeting so that the figures are known in time for the 2020/21 budget setting meeting.

To agree the names of contractors to be invited to quote. The details will be emailed and posted in hard copy form with a request to acknowledge receipt to avoid the situation experienced in 2018.

10.6 Public Works Loan Board. The Parish Council has a loan for £50,000 repayable twice yearly over 10 years and the first payment was made on 21/11/18.

The Public Works Loan Board has sent a letter giving details of the cash flow schedule for the 10 years, for information.

11. **Correspondence & Publications Received.** Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.

11.1 Mr P Heaton-Jones MP. Letter making representations on behalf of a parishioner regarding a static mirror on Moor Lane, Croyde to assist with vehicle and pedestrian safety. A copy of the letter will be forwarded to Councillors for studying ahead of the meeting.

11.2 Devon Communities Together. Email regarding Community Emergency Planning. The details will be forwarded to Councillors for studying ahead of the meeting.

11.3 North Devon Council. Parish Forum on Thursday, 19 September 2019 at 6.30pm at Brynsworthy Environmental Centre, Roundswell. Details of the Agenda has been sent to Councillors.

12. **Training.** To note that Councillors Mrs Beaumont and Dr Williams are booked to attend a Budgets and Precepts course delivered by the Devon Association of Local Councils at Cheriton Bishop on 31 October 2019.

13. **Urgent matters brought forward at the discretion of the Chairman.**

14. **Date of next Parish Council Meeting: Thursday, 26 September 2019 in Georgeham Village Hall at 7pm.**

Minutes of Georgeham Parish Council Meeting held on Thursday, 29 August 2019 in Georgeham Village Hall at 7pm.

<p>Chaired by: Councillor R Tucker</p>	<p>Clerked by: Sue Squire</p>	
<p>Present: Councillors</p> <p>M Beaumont J Gething M Harrison Mrs T Luxton until Minute No. 54.2 M Taffinder R Tucker</p> <p>County Councillor Mrs C Chugg</p> <p>Mr R Jones, North Devon Council</p> <p>12 Members of the public</p>	<p>Agenda: - Mr R Jones, North Devon Council, to speak about the new dog bin emptying contract Representations from the public Appointment of Chairman for this meeting only Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 25 July 2019 Reports Matters raised by Councillors/Clerk including meetings attended Planning Matters Arising Finance Correspondence & Publications Received Training Urgent matters brought forward at the discretion of the Chairman Date of next Parish Council meeting</p>	
	<p>Councillor Tucker made a statement on behalf of himself and the Chairman regarding the July 2019 meeting when a member of the public questioned the Chairman's thoughts, which continued afterwards and emails over the weekend.</p> <p>The Chairman was proved to be correct with his comments.</p> <p>Councillor Tucker had identified two points which came from this and reminded Councillors and members of the public that representations from the public was for a maximum of 3 minutes at the Chairman's discretion. Councillors should keep their comments addressed around the table and through the Chair.</p>	<p><u>Action:</u></p>
	<p>Mr Ray Jones, North Devon Council, was present to speak about the new dog bin emptying contract taken on by the Council from 1 July 2019.</p> <p>Mr Jones explained that he was the Neighbourhood Officer with North Devon Council and had the responsibility of Dog Warden, among other things such as mess, fly tipping, litter and abandoned vehicles.</p> <p>The dog bin issue came about due to fouling around the bins after the previous dog bin waste contractor discontinued the service. This caused concern at North Devon Council who took on the servicing of the dog bins, resulting in the recruitment and engaging another member of staff.</p> <p>North Devon Council had 105 bins across the District and have taken on a further 200 Parish bins which has been a logistical challenge resulting in some teething problems initially.</p> <p>Mr Jones and his team are looking for ways to improve the service, by monitoring the bin contents and the capacity to identify whether more or fewer bins are required.</p> <p>North Devon Council want to help Parishes, for example, suggesting a second bin in another position nearby where the charge would be for one bin and not two.</p> <p>Where bins do not warrant being emptied on a weekly basis, this will be advised to Parishes, thereby reducing the collections and cost.</p> <p>Councillor Tucker commented that there is more mess in August than January and suggested that staggering collection times could be considered.</p> <p>Mr Jones advised that the Parish Council will be invoiced on a quarterly basis and an invoice for</p>	

	<p>quarter 2 had been issued. In quarter 3 any adjustments required will be included in that invoice. Feedback will be offered as to how to rationalize the service. In quarter 4, sufficient information will have been gained to review the whole provision and by the new year, everything should be clear about dog fouling.</p> <p>There was a question and answer opportunity. Q: Where does the dog mess that is collected go? A: To landfill. There is no innovation as to how it could be better managed.</p> <p>Q: It had been noticed that the bin at Hobbs Hill to Croyde Road is being used as a general bin. Should we have a normal bin? A: Dog waste is the responsibility of Environmental Health. Litter comes under the jurisdiction of waste and recycling and the same people do not empty dog and litter bins. Mr Jones acknowledged that litter in dog waste bins is causing problems but people cannot be prosecuted for inappropriate use. When more is known about the dog waste bin contents, there may be the recommendation to place a litter bin nearby.</p> <p>The Clerk spoke about a telephone call received from a resident who had witnessed a person come onto Georgeham Playing Field with two dogs, who let them off the lead and they proceeded to foul near the goalposts. The person challenged the dog owner about this who replied that because they were a resident, they and their dogs were allowed to use the Playing Field.</p> <p>Mr Jones suggested that anyone who witnesses dog fouling in an open space should challenge the person. If this did not work or they did not feel safe or comfortable about the situation, North Devon Council should be advised who will clear it up. A photograph of the mess should be taken to support any statement given.</p> <p>Anyone who witnesses dog fouling in an open space and gives the name of details of the dog owner should be prepared to stand up in Court at a prosecution case. Usually the dog owners do not wish to go to court and will pay the £100 fine. North Devon Council will accept footage from a camera or phone and people have been prosecuted on the basis of it.</p> <p>North Devon Council have a Public Space Protection Order that covers fouling. Dog Protection Orders were lost in 2017. If Georgeham Parish Council want those controls in play areas operated by them, it will be necessary to lobby North Devon Council to ask for those areas to be included in the Public Space Protection Orders where the notices would be enforceable and people could be prosecuted while under the Order. Mr Jones asked the Council to support the proposal in an effort to control dog fouling around north Devon.</p> <p>County Councillor Mrs Chugg asked about fouling on footpaths in fields and Mr Jones informed what North Devon Council is looking to do.</p>	
<p>46.</p>	<p>Representations from the Public.</p> <p>46.1 Bumblebees. Thanks were expressed to the Parish Council for permission to plant wild flowers in Georgeham. The parishioner offered to make bee and insect houses where the wild flowers are and asked for permission to do this. Councillors were advised that bamboo makes a good home for bees over the Winter and it was known that there are two rare species of bees in the area.</p> <p>Q: Will the bees sting? A: Bess do not generally sting. There are three areas where bees are being encouraged: Croyde Play Area, Georgeham and by the wild flower bed. Councillor Gething was willing to help with constructing the bee homes.</p> <p>46.2 Support for the Climate Emergency. The parishioner felt we were facing a climate</p>	

	<p>emergency due to various events such as fires and ice melting. The 2050 net zero government target had yet to be defined.</p> <p>It was noted that Georgeham Parish Council had started to address this issue and the resident felt this was a brave and bold move as a community to address it.</p> <p>People were keen to be involved and form a group to make it happen, especially as North Devon Council and Devon County Council had already declared a climate emergency.</p> <p>This initiative was included in Councillor Gething's Report who was hoping to form a Committee to progress the project.</p>	
47.	<p>Appointment of Chairman for this meeting only. Councillor Gething proposed Councillor Tucker. Seconded by Councillor Mrs Luxton. Unanimously agreed.</p>	
48.	<p>Apologies. Councillors Mrs P Barker (District), J Symonds and Dr E Williams, District Councillor Mrs J Chesters.</p>	
49.	<p>Declarations of Interest. Councillor Harrison declared a Personal Interest in Minute No. 53.1, Planning. Listed Building consent and General Application for erection of a detached single storey garage at The Old Cider Barn, St Marys Road, Croyde</p> <p>Councillor Mrs Luxton declared a Prejudicial Interest in Minute No. 51.6 – Neighbourhood Plan, with specific reference to assets of community value and in particular, Georgeham Post Office.</p>	
49a	<p>Minute No. 46.1 – Homes for bumblebees. Councillor Tucker proposed that when the bee homes had been made, the resident contacts the Parish Council requesting it to look positively at the requirements. Seconded by Councillor Gething. Unanimously agreed.</p>	
50.	<p>Approval of the Minutes of the Parish Council Meeting held on 25 July 2019. Approved and signed as a correct record.</p>	
51.	<p>Reports:</p>	
51.1	<p>Police. The August 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website.</p> <p>The new-look Newsletter does not separate crimes for Georgeham and Croyde which are now included under Braunton Rural.</p>	
51.2	<p>County Councillor Mrs C Chugg.</p> <ul style="list-style-type: none"> ▪ A letter of support was requested regarding Post Office banking facilities ▪ Councillor Taffinder was commended on his work regarding the reporting of potholes, all but one of which had been repaired. Investigations are ongoing as to the reason why one pothole was not repaired and an assurance given that Devon Highways would not be charged for the work until the pothole had been repaired. <p>Councillor Taffinder advised there were two outstanding potholes on roads just outside the Parish boundary. These will be dealt with through County Councillor Mrs Chugg, Councillor Taffinder and the Neighbourhood Highway Technician.</p> <p>Councillor Tucker thanked County Councillor Mrs Chugg and Councillor Taffinder for their efforts with this issue.</p> <p>Councillor Tucker asked County Councillor Mrs Chugg about the options to extend the 20mph speed limit between Williamson Close, Georgeham and Croyde. Councillor Mrs Chugg advised that DCC were not looking to agree to 20mph limits except in exceptional circumstances.</p> <p>County Councillor Mrs Chugg has funding available and was advised that the exterior repairs and boarding underneath the Pavilion at Georgeham Playing Field has been done.</p> <p>Three quotations had been received for painting the exterior in the sum of £1,200 (Phase 2). Phase 3 is to build a patio area.</p>	<p>Sept Agenda Extn to 20mph speed limit in the Parish</p> <p>Clerk to</p>

	Phase 4 is for interior works. County Councillor Mrs Chugg offered funding from her Locality Grant to pay for this.	submit application form for Phase 2
51.3	District Councillors Mrs P Barker & Mrs J Chesters. Apologies sent.	
51.4	Play Area Inspection. Croyde Play Park. Councillor Taffinder. In order with no litter. The maintenance contract details received from TouchWood who supplied the equipment was dealt with under Minute No. 59.4. Georgeham Play Park. Councillor Taffinder. In order, except for dog mess, advised earlier in the meeting. He encouraged everyone to monitor the Play Park for this type of activity. Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.	
51.5	Georgeham Affordable Housing. Councillor Mrs Luxton gave an update report. An initial meeting was held at 11am on 9 September 2019 with the Community Land Trust Forum. As a result, there are 13 volunteers who wish to be involved and details are to be put on the website together with the Minutes of the meeting. Until the Group is formally established and are able to apply for funding, financial assistance from the Parish Council was requested to pay for the hire of the meeting venue. Councillors were in agreement.	
51.6	Neighbourhood Plan. A Community Action List prepared by Councillor Beaumont had been forwarded to Councillors. Councillor Beaumont reported as follows: As reported at the last Parish Council meeting in July, work has continued in revising the draft Plan. We met with Elizabeth Dee, Senior Planning Officer, on 29 July to discuss a variety of issues. The meeting was attended by myself, Matthew Lyons, Councillors Pat Barker and Eirene Williams, and Elizabeth Dee. 1. I sought clarification on how to address issues raised by residents during the Consultation process which are outside the scope of the NP. Please find attached a list, which I propose should form part of the Appendices at the end of the Plan Document. It would form an agenda for the next Parish Assembly Meeting. This approach would make the PC more proactive in the Annual Meeting, rather than only receiving reports from other agencies. 2. The second issue I raised at the meeting concerned the Open Spaces Policy. There are required processes to go through when discussing Designation of an Open Space. I would like to know whether the Parish Council would like the correspondence to be issued from the Parish Clerk or from me as Chair of the Steering Group. I will bring the documentation to the Parish Council Meeting. (FYO: <u>NPPF(2019) policies 99-101;</u> <u>https://www.gov.uk/guidance/open-space-sports-and-recreation-facilities-public-rights-of-way-and-local-green-space</u> 3. Similarly I would like to propose that we register the two Post Office buildings, which are also our local shops, as Assets of Community Value. I will bring documentation to the meeting. (FYO: <u>https://mycommunity.org.uk/take-action/land-and-building-assets/assets-of-community-value-right-to-bid</u> Councillor Beaumont hopes to have the document ready by September for forwarding to North Devon Council.	

	<p>Funding is in place for a consultant to carry out a health check on the document. It is anticipated the document will go out for consultation in October.</p> <p>There are a number of issues outside the Neighbourhood Plan that the Parish Council could pursue, such as traffic and the suggestion of nominating the Post Offices in Georgeham and Croyde as assets of community value.</p> <p>There is a formal process which would have the effect to allow the community to raise funds to purchase the building if there was a risk in order to keep the Post Offices within the villages.</p> <p>Councillor Beaumont wanted the Parish Council to consider the principle of having a Community Action List and to use the 2020 Annual Parish Meeting to cover a proactive programme to address the issues through formal consultation with the community. Councillors felt this was important.</p> <p>Green spaces. Councillor Beaumont wanted to know, arising from the consultation process, if the community have indicated there are certain green spaces they wish to protect, some of which are owned by the Parish Council and some privately owned.</p> <p>In order to designate green spaces, it is necessary to notify the landowners. The following green spaces were mentioned:</p> <ul style="list-style-type: none"> ❖ Allotment area in Croyde ❖ Rabbit field (Parkdean) ❖ Pond fields (Parkdean Nature Reserves) ❖ Croyde Village Hall triangle near the Blue Groove ❖ Recreation Field ❖ Croyde Play Park ❖ Area outside the village shop <p>The effect is to create an added consideration should there be a planning application for a road to the back of the fields, for example, or for the pond fields drained for more Lodges to be placed. Although any planning could not be prevented and it would not stop development, it would concentrate a Planning Application to be thought through.</p> <p>Councillor Tucker thanked Councillor Beaumont on behalf of the Parish Council for her hard work and efforts.</p> <p>Councillor Mrs Luxton declared a Prejudicial Interest in connection with the asset of community value in respect of Georgeham Post Office where she is an employee.</p>	<p>MB and Clerk to liaise</p>
<p>51.7</p>	<p>Environmental Issues.</p> <p>51.7.1 Climate Emergency Declaration. Paperwork from Councillor Gething had been forwarded to Councillors.</p> <p>Councillor Gething stated there is evidence that this issue should be taken seriously and felt it was important as a parish Council to be taking the lead and encouraging the population to take this seriously.</p> <p>Councillor Gething had the support of other Councillors around the table, who mentioned that because children feel very strongly, that the Primary School is represented.</p> <p>Councillor Gething advised that his wife had just become a Governor and could assist in this role.</p> <p>The Clerk advised that a Sub Committee of the Parish Council had Terms of Reference and made decisions which were then ratified by the Parish Council. Working Groups did not operate on this footing.</p> <p>It was advised that the Pickwell Foundation was in conversation with the Primary School in connection with diversity working with an eco school framework and the Chair.</p> <p>Proposed by Councillor Gething that Georgeham Parish Council declares a climate emergency and a Sub Committee to provide Terms of Reference to be decided. He was willing to chair the Sub Committee, comprising one or two Councillors and members of the community to report back to the Parish Council on a regular basis.</p> <p>Seconded by Councillor Harrison. Unanimously agreed.</p>	<p>JG</p>

	<p>51.7.2 Noxious Plant Report. This had been prepared by Councillor Dr Williams and further details were given.</p> <p>It was noted that Councillor Dr Williams had prepared a standard letter to be sent to landowners regarding Ragwort . To be agreed at the September meeting when Councillor Dr Williams is present.</p> <p>51.7.3 Councillor Tucker is preparing a letter for land / house owners whose hedges require cutting to be agreed by Councillors.</p> <p>Councillor Tucker informed there had been a meeting of the owner of a courtyard party who had agreed to trim their boundary hedge.</p>	<p>Sept Agenda</p> <p>Sept Agenda</p>				
52.	<p>Matters raised by Councillors/Clerk including meetings attended.</p> <ul style="list-style-type: none"> • Councillor Taffinder. Meeting regarding potholes and the current position regarding repair and those still to be attended to. This had been covered under County Councillor Mrs Chugg's Report. He would continue to monitor Parish roads. Covered. • Councillor Symonds. The centre of Croyde. • Councillor Symonds. Email advising that Braunton Caen Rotary Club and others had agreed to purchase small plaques to place alongside all the defibrillator cabinets purchased to help to install saying something similar to "This defibrillator and cabinet have been installed with the help of Braunton Caen Rotary Club and the Fullabrook CIC". Georgeham Parish Council have been asked if Georgeham Parish Council wish to join this initiative. The defibrillator at Georgeham Post Office was funded by the Parish Council, Braunton Caen Rotary Club and Fullabrook CIC and the defibrillator at the Village Hall (Croyde) was funded by the Parish Council- this items require confirmation. <p>Councillor Tucker was of the opinion that the sign for the Georgeham defibrillator was at his home and had refrained from fixing it to an independent person's property.</p> <p>Councillor Beaumont confirmed that the Croyde defibrillator had the details provided.</p> <ul style="list-style-type: none"> • Councillor Symonds. To agree the date of the December 2019 meeting. In this connection, the Parish Clerk will speak about the June 2020 meeting, scheduled for Thursday, 24 June. The Clerk's annual leave will coincide with this (12/6/20 – 28/6/20) and an alternative date to be considered. <p>Proposed by Councillor Beaumont not to have a meeting in December 2019 and move this to Friday 3 January 2020. Seconded by Councillor Gething. Agreed. The scheduled January meeting would be on Thursday 30th.</p> <p>Councillor Gething proposed that the June 2020 meeting is held on Friday 3 July 2020. Seconded by Councillor Beaumont. Agreed. The scheduled July meeting would be on Thursday 30th.</p> <ul style="list-style-type: none"> • Councillor Harrison. Transport Issues. Deferred to the September meeting. 	<p>Sept Agenda</p> <p>Clerk to advise Booking Secretary</p> <p>Sept Agenda</p>				
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70246	<p>Removal of condition 6 (noise survey) attached to Planning Permission 63430 (retrospective application for the installation of extraction equipment) together with submission of noise survey at Ty-Nant, The Stores, 1 St Marys Road, Croyde.</p> <p>Councillor Tucker had spoken to the planning officer and the details were advised.</p> <p>It was resolved to reply: Georgeham Parish Council is minded to approve subject to the Environmental Health Department of North Devon Council being satisfied with the report which has been submitted.</p>	
70362	<p>Reserved matters application for erection of one dwelling (Outline Planning Permission 63623) at Garden of Wycliff Cottage, Croyde.</p> <p><i>Georgeham Parish Council recommend approval at the August 2017 meeting.</i></p> <p>Councillors were impressed with the thoroughness of the Design & Access statement. The applicant was given the opportunity to give further details of questions raised by Councillors who felt the protection of trees and the environment was notable.</p> <p>It was resolved to recommend approval.</p>	
70365	<p>Extension to dwelling including conversion of existing outbuilding to additional habitable accommodation at Courtyard Cottage, Georgeham.</p> <p>It was resolved to recommend approval.</p>	
70374 / 70373	<p>Listed Building consent and General Application for erection of a detached single storey garage at The Old Cider Barn, St Marys Road, Croyde</p> <p>Councillor Harrison declared a Personal Interest.</p> <p>It was resolved to recommend approval.</p>	
<p>No Applications had been received after the Agenda was sent.</p>		
<p>54.2 Planning Correspondence.</p>		
<p>54.2.1 The following North Devon Council Decision Notices were noted:</p>		
<p>APPROVALS FOR</p>		
<ul style="list-style-type: none"> ▪ 66724 – Extension & alterations to dwelling together with remodeling of dwelling – Longleigh, Croyde. ▪ 66723 – Rebuilding of existing stone boundary wall – Four Winds, Georgeham ▪ 66759 – Variation of Condition 2 (approved plans) attached to Planning Permission 64230 (erection of one dwelling) to allow amended design to dwelling & regularization of installed kerb height (amended plans) at land at 30 Moor Lane, Croyde 		
<p>REFUSAL FOR</p>		
<ul style="list-style-type: none"> ▪ 66783 – Conversion of existing garage, play room & side extension to form a one bedroom dwelling together with associated parking & garden – 4 Davids Hill, Braunton. 		
<p>54.2.2 The following enforcement cases are being investigated by North Devon Council who will give more information when either the case has been closed or when a further development has occurred:</p>		
<ul style="list-style-type: none"> • 10712 – Cowslip and Cowshed Cottages – alleged unauthorized development erection of a shed • 11326 – land opposite Putsborough Manor – alleged unauthorized development creation of an access • 11416 – animal sheds, land to the rear of Croyde Manor • 11334 - Creation of entrance at Streamways Nurseries, Georgeham. The landowner has advised that planning permission has been given for this and advice is awaited from the Enforcement Department that the file has been closed. • 10765 – erection of a single dwelling house (known as The Barn) at Hillside, Cross, Croyde 		
<p>54.2.3 Application for a lawful development certificate for the existing use as two dwellings at Braemar, 4 Moor Lane, Croyde.</p>		
<p>North Devon Council Legal Department had enquired if the Parish Council has any information</p>		

Clerk to ask for an update on these cases

	<p>regarding the statement made by the applicant. Of the replies received, the Clerk had advised the Legal Department that the Parish Council did not have any information to substantiate the statement. A Certificate of Lawful Use or Development had subsequently been given.</p> <p>54.2.4 Proposed Tree Works at 7 Williamson Close, Georgeham. It was noted that copy correspondence from North Devon Council Landscape & Countryside Officer confirmed that the trees to be coppiced did not require planning permission.</p> <p>54.2.5 Planning Appeal. Application 64206 – Appeal A and Appeal B in respect of Mitchum's Camping Site, Myrtle Meadow, Croyde had both been dismissed.</p>																												
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	<p>deferred to the September meeting.</p> <p>55.1.8 Dog Waste Bin Emptying. It was noted that a dog waste bin to replace the one in poor condition at Moor Lane had been ordered and delivered to Councillor Tucker. It is anticipated that it will be fixed during September.</p> <p>A Community Councillor Grant application form had been completed and submitted in respect of this bin, in the sum of £62.50 from District Councillor Mrs Barker's allocation.</p> <p>The Clerk asked Councillors to confirm or otherwise if there is a dog bin in the Cloutmans Lane area of Croyde as this may have to be added to the contract.</p> <p>In connection with dog waste bin emptying, the North Devon Council contractor will not be doing this for some weeks due to illness and a stand in has been allocated to do this who had hoped to be shown where the bins were but no Councillor was available. The Clerk had supplied a list giving directions and photographs of the bin for ease of location.</p>	<p>Agenda</p> <p>MB / RT to check at site meeting</p>																																				
59.	<p>Finance.</p> <p>59.1 Balances:</p> <p>Lloyds Bank Treasurers Account as at 16 August 2019: £39,904.32 Lloyds Bank Business Banking Instant Access Account as at 9 August 2019: £12,071.67</p> <p>Budgetary figures had been forwarded to Councillors ahead of the meeting.</p> <p>59.2 The following payments were approved and authorised: Cheque No. 986 was approved for payment in the sum of £474.00 to Orbis Energy in respect of the Wildlife Survey for the Newberry Road Project.</p> <p>Councillor Tucker advised that on the day of the meeting, the Clerk had alerted him to the fact that there would be insufficient cheque signatories (4) to sign the cheques. She suggested as that former Councillor Mrs Meek was still a cheque signatory, that she arranges for her to sign the cheques ahead of the meeting and he agreed this prudent course of action to enable invoices to be paid promptly.</p> <table border="1" data-bbox="213 1630 1305 2063"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td rowspan="2">Mrs S Squire</td> <td rowspan="2">Broadband Photocopying</td> <td rowspan="2">987</td> <td>£3.00</td> <td rowspan="2">£37.15</td> </tr> <tr> <td>£34.15</td> </tr> <tr> <td>N Devon Council</td> <td>August 2019 Salary Recharge</td> <td>988</td> <td></td> <td>£1,391.00</td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (August 2019)</td> <td>989</td> <td></td> <td>£75.00</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for July 2019.</td> <td>990</td> <td></td> <td>£936.55</td> </tr> <tr> <td>Vanguard 2000</td> <td>Croyde Play Area Security Patrols (August 2019) Last invoice for this season</td> <td>991</td> <td></td> <td>£276.00</td> </tr> <tr> <td>Mr D Jones</td> <td>Erect one bollard at Rock Hill (near playing field) and repair dog bin in Moor</td> <td>992</td> <td></td> <td>£70.00</td> </tr> </tbody> </table>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying	987	£3.00	£37.15	£34.15	N Devon Council	August 2019 Salary Recharge	988		£1,391.00	Mr T Squire	Servicing of Georgeham Toilets (August 2019)	989		£75.00	Mr S Wightman	Grounds maintenance for July 2019.	990		£936.55	Vanguard 2000	Croyde Play Area Security Patrols (August 2019) Last invoice for this season	991		£276.00	Mr D Jones	Erect one bollard at Rock Hill (near playing field) and repair dog bin in Moor	992		£70.00	<p>Clerk</p>
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	Lane pending a new one being fixed			
Woodcraft UK	Invoice in respect of Waveform Bench (The net cost has been credited to the Parish Council's account by the family donating the bench. The Parish Council can reclaim the VAT and there is no outlay to the Parish Council for this item)	993		£1,835.28
Blue Orange Signs Ltd	No dogs in playing field sign	994		£54.00
Advancedscape	Dog bin for Moor Lane	995		£75.00
Edwards Electrical North Devon Ltd	Wiring 3 phase sub main cable for pavilion in Georgeham Playing Field and disconnecting existing electrics in cabin and installing a new temporary socket circuit	996		£1,786.74
North Devon Record Office	Donation, 1 of 3, as previously agreed	998		£250.00
Dan Griffiths	Electrical work in Georgeham car park Cheque reissued in the name of Dan Griffiths, as a duplicate to the one in the name of D G Electrics at the July 2019 meeting	997		£430.33
North Devon Council	Non-domestic rates bill for public conveniences (Sept 2019). Due 1/9/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/9/19		Debit Card	£ 8.40
EDF Energy	Electricity supply to the toilet block and bus shelter. To be taken on 3/9/19.		D/D	£81.27

59.3 2019 Audit. External auditors PKF Littlejohn LLP had requested clarification on a few points which the Clerk had advised.

59.4 Croyde Play Area Equipment Maintenance Contract from TouchWood (the suppliers of the items).

A report of the findings from a recent site visit were advised.

A quotation had been provided for TouchWood to deal with the actions as listed in the report, amounting to £1,370.90.

Proposed by Councillor Harrison that the Clerk asks TouchWood to confirm if they will carry out future inspections free of charge and, was the price paid inclusive of the first inspection and what is the situation for the future.

Seconded by Councillor Gething. Unanimously agreed.

Clerk

59.5 Grass Cutting Contracts. The large grass cutting contract expires on 28/2/20. This was renewed for a year due to the successful contractor not being able to fulfill the contract because of illness and Councillors agreed for the previous contractor to continue for another year.

The small grass cutting contract expires on 1/4/20.

The wording for both contracts had been forwarded to Councillors for approval with a view to the contracts being awarded at the October 2019 meeting so that the figures are known in time for the 2020/21 budget setting meeting. Councillors felt the wording was in order.

The following contractors to be invited to quote:

Large Grass Cutting Contract: (4 year contract)

Mr S Wightman, Mr M Baker, Wilverton Garden and Lawn Care, Ground Control.

The details will be emailed and posted in hard copy form with a request to acknowledge receipt to avoid the situation experienced in 2018.

	<p>Small Grass Cutting Contract: (4 year contract) Bay Gardens, Matt Osborne, John Round.</p> <p>59.6 Public Works Loan Board. The Parish Council has a loan for £50,000 repayable twice yearly over 10 years and the first payment was made on 21/11/18. The Public Works Loan Board has sent a letter giving details of the cash flow schedule for the 10 years, for information.</p>	
60.	<p>Correspondence & Publications Received. Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>60.1 Mr P Heaton-Jones MP. Letter making representations on behalf of a parishioner regarding a static mirror on Moor Lane, Croyde to assist with vehicle and pedestrian safety. A copy of the letter had been forwarded to Councillors for studying ahead of the meeting.</p> <p>60.2 Devon Communities Together. Email regarding Community Emergency Planning. The details had been forwarded to Councillors for studying ahead of the meeting.</p> <p>60.3 North Devon Council. Parish Forum on Thursday, 19 September 2019 at 6.30pm at Brynsworthy Environmental Centre, Roundswell. Details of the Agenda had been sent to Councillors.</p>	<p>Sept Agenda for PB's comments</p> <p>Sept Agenda JG to follow up</p> <p>JG to ask EW</p>
61.	<p>Training. It was noted that Councillors Mrs Beaumont and Dr Williams are booked to attend a Budgets and Precepts course delivered by the Devon Association of Local Councils at Cheriton Bishop on 31 October 2019.</p>	JG
62.	<p>Urgent matters brought forward at the discretion of the Chairman.</p> <p>62.1 Councillor Tucker passed the sum of £150 in cash to the Clerk for banking as a result of the TV programme Grand Designs filming in the Parish.</p> <p>62.2 Councillor Taffinder had supplied The Crydda with current Councillors contact details.</p>	Clerk to bank
63.	<p>Date of next Parish Council Meeting: Thursday, 26 September 2019 in Georgeham Village Hall at 7pm.</p> <p>The meeting ended at 9.44pm.</p> <p>Apologies for the September Meeting – District Councillor Mrs J Chesters.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Councillor Tucker appointed at Chairman for this meeting ➤ Homes for bumblebees. Resident to contact the Parish Council when constructed for Parish's approval on locations ➤ Minutes of 25 July 2019 ➤ Climate Emergency declared by Georgeham Parish Council. A Sub Committee to be set up for this initiative to be followed up and Terms of Reference agreed ➤ December 2019 meeting moved to 3/1/20. June 2020 meeting moved to 3/7/20 ➤ Planning ➤ Georgeham sign to be moved to outside Higher Ham Cemetery ➤ Quotation for £1,200 for painting exterior of the Pavilion in Georgeham Playing Field accepted ➤ Payments ➤ More information to be obtained from TouchWood regarding a maintenance contract for Croyde Play Park 		
<p>These Minutes are agreed by those present as being a true record.</p>		
Signed: Chair of Georgeham Parish Council:		Date:

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
TEL: 01598 710526. E MAIL: sue@suesquire.com

TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 26 September 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 21 September 2019

No.	Item
1.	Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i> 1.1 Croyde Skatepark. Email regarding the closure of the skatepark. There have been a number of enquires about the temporary closure to which the Clerk has responded. However, she feels that the comments should be responded to after Councillors have studied the details.
2.	Apologies. District Councillor Mrs J Chesters.
3.	Declarations of Interest.
4.	Approval of the Minutes of the Parish Council Meeting held on 29 August 2019.
5.	Reports:
5.1	Police. The September 2019 Newsletter has been received and forwarded to Councillors and for inclusion on the website.
5.2	County Councillor Mrs C Chugg.
5.3	District Councillor Mrs P Barker.
5.4	Play Area Inspection. Croyde Play Park. Councillor Taffinder Georgeham Play Park. Councillor Taffinder. Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.
5.5	Georgeham Affordable Housing. Councillor Mrs Luxton to give an update report.
5.6	Neighbourhood Plan.
5.7	Environmental Issues. 5.7.1 Climate Emergency Declaration. Councillor Gething has provided a Report which has been circulated to Councillors. To consider the Climate Emergency proposal to Georgeham Parish Council To consider Georgeham Parish Council Climate Emergency Sub Committee Terms of Reference. Separately an email has been received following a Climate Emergency Council Seminar giving details of a meeting on Tuesday 24 September in Ottery St Mary. The email has been circulated to Councillors. In addition, a further email has been received regarding a Climate Action Plan Workshop on Saturday, 26 October. Details have been circulated to Councillors. 5.7.2 Noxious Plant Report. Councillor Dr Williams to report on the current situation in the Parish. 5.7.3 Councillor Tucker is preparing a letter for land / house owners whose hedges require cutting to be agreed by Councillors.
6.	Matters raised by Councillors/Clerk including meetings attended. <ul style="list-style-type: none">• Councillor Taffinder will report on the current situation regarding potholes.

- **Councillor Symonds.** The centre of Croyde.
- **Councillor Harrison.** Transport Issues.
- **North Devon Council Parish Forum.** Councillors Gething / Dr Williams?

7.

Planning.

7.1 Planning Applications.

70475	Conversion of agricultural buildings to form one dwelling at Crowborough Farm, Georgeham

Any Applications received after the Agenda was sent.

7.2 Planning Correspondence.

7.2.1 To note the following North Devon Council Decision Notices:

APPROVALS FOR:

- **70144** – Single storey extension to front of dwelling – 9 Putsborough Close, Georgeham
- **70214** – Construction of one slurry storage lagoon – Roadway Farm, Woolacombe.

PRIOR NOTIFICATION NOT REQUIRED in respect of Applocation 70459 – prior notification for erection of extension to agricultural building – Broadgate Farm, North Buckland.

7.2.2 The following enforcement cases are being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.

- **10712 – Cowslip and Cowshed Cottages** – alleged unauthorized development erection of a shed
- **11326 – land opposite Putsborough Manor** – alleged unauthorized development creation of an access
- **11416 – animal sheds, land to the rear of Croyde Manor**
- **11334 - Creation of entrance at Streamways Nurseries, Georgeham.** The landowner has advised that planning permission has been given for this and advice is awaited from the Enforcement Department that the file has been closed
- **10765 – erection of a single dwelling house (known as The Barn) at Hillside, Cross, Croyde**

8.

8.1 Matters Arising: Updates will be given on the following:

8.1.1	Dog Bins / Public Space Protection Order to cover dog fouling. As a result of the visit from a North Devon Council officer at the last meeting, the Parish Council was asked to support a proposal for the Protection Order to be extended to open spaces and play parks in the Parish. To further discuss this with a view to lobbying North Devon Council. In connection with dog bins, Councillors Tucker and Beaumont to advise on their findings in Cloutmans Lane while on a site visit in connection with Item 8.1.4 as to whether there is a dog bin at the location.
8.1.2	Extension of 20mph speed limit from Williamson Close, Georgeham to Croyde. To further discuss this with a view to lobbying DCC.
8.1.3	Parish Council Website. To note that the Clerk has informed the webmaster that Councillors decided not to request the deletion of historic items on the website.
8.1.4	Double Yellow Lines in Cloutmans Lane and associated problems with parking resulting in access difficulties for the refuse lorry and emergency vehicles. Councillors Tucker and Beaumont to report on their site visit.

8.1.5	HM Coastguard. To note that as a result of a letter sent to Mr Heaton-Jones MP, a response has been received advising that he had already contacted the Minister for Transport Tourism and Sport for his comments.
8.1.6	Damaged Georgeham sign at the bottom of Higher Ham Hill. Councillor Tucker to confirm he has ordered a new sign.
8.1.7	Newberry Road Footpath Improvement / Georgeham Rectory.
8.1.8	Pavilion at Georgeham Playing Field. To note that the Clerk has submitted a Locality Grant application to County Councillor Mrs Chugg in the sum of £1,200 in respect of the cost of painting the exterior of the Pavilion. Councillor Tucker to confirm he has informed the successful contractor.
8.1.9	New bus shelter at Croyde Bridge. An update on the position will be given.
8.1.10	Long grass growing between stones at pull-ins, Down End. An update on the position will be given.
8.1.11	December / January meetings and June / July meetings. To note that Georgeham Village Hall Bookings Secretary has booked the new dates.
8.1.12	Static Mirror on Moor Lane, Croyde. Minute No. 60.1 of the Minutes dated 29.08.19 refers. Councillor Mrs Barker to give her thoughts.
8.1.13	Devon Communities Together – Community Emergency Planning. Councillor Gething to advise further details as a result of following up this item.

9. **Finance.**
9.1 Balances: To be tabled.
 Budgetary figures are being forwarded to Councillors ahead of the meeting.
 The Clerk has banked the £150 in cash handed over at the last meeting from Councillor Tucker, received from the TV company Grand Designs for filming in the Parish.

9.2 To approve the following payments:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying Postage		£3.00 £	£
N Devon Council	October 2019 Salary Recharge			£1,391.00
Mr T Squire	Servicing of Georgeham Toilets (September 2019)			£75.00
Mr S Wightman	Grounds maintenance for August 2019.			£936.55
North Devon Council	Non-domestic rates bill for public conveniences (October 2019). Due 1/10/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/10/19		Debit Card	£ 8.40

9.3 2019 Audit. External auditors PKF Littlejohn LLP have completed the audit and the Clerk will give more details.

9.4 Croyde Play Area Equipment Maintenance Contract from TouchWood (the suppliers of the items).
 The Clerk has obtained clarity of the details and will advise accordingly.

10. **Correspondence & Publications Received.** Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.

10.1 North Devon Museum Opening Exhibition Party on 24 October and helping out in the gallery in October and November. The email has been forwarded to Councillors.

10.2 DCC Media and Public Relations Manager, Corporate Communications. Email inviting micro businesses in Devon to take part in research trial to boost efficiency.



11. **Urgent matters brought forward at the discretion of the Chairman.**

12. **Date of next Parish Council Meeting: Thursday, 24 October 2019 in Georgeham Village Hall at 7pm.**

Minutes of Georgeham Parish Council Meeting held on Thursday, 26 September 2019 in Georgeham Village Hall at 7pm.

Chaired by: Councillor J Symonds	Clerked by: Sue Squire	
<p>Present: Councillors</p> <p>Mrs P Barker (District) M Beaumont J Gething M Harrison J Symonds M Taffinder R Tucker</p> <p>County Councillor Mrs C Chugg</p> <p>7 Members of the public</p>	<p>Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 29 August 2019 Reports Matters raised by Councillors/Clerk including meetings attended Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward at the discretion of the Chairman Date of next Parish Council Meeting</p>	
		Action:
64.	<p>Representations from the Public.</p> <p>64.1 Trees and vegetation along North side of the Crydda running alongside the play park / volleyball courts. The stream needed more formal arrangements for clearance by the car park owned by North Devon Council. The family who own the other side of the stream were prepared to pay for a JCB to clear the stream opposite the car park which was full of weeds provided the trees overhanging the stream on the northern side by the volleyball pitch received attention</p> <p>It was recalled that the trees at this location were pollarded approximately 2 – 3 years ago. Councillor Tucker to contact the tree surgeon who had previously carried out work for the Parish Council in a satisfactory way.</p> <p>Councillor Mrs Barker to contact the Landscape and Countryside Officer at North Devon Council as a result of an enquiry being made by the landowners where a reply was awaited.</p> <p>Councillors spoke of a longer stretch of the stream being choked with weeds and it was considered that there was a bigger issue with focus lower down the stream.</p> <p>The Parish Council was asked to consider a plan for the stream due to climate change.</p> <p>64.2 Climate issues. Reference was made to the group being lead by Councillor Gething. Some farmers had expressed interest in joining the group but had found this difficult and was advised by Councillor Gething that this would not have been the group that he was leading. Councillor Gething apologized if farmers are annoyed and the item would be discussed under Minute No. 68.1.</p> <p>64.3 The applicant of Planning Application 70465, Roylands was present to answer any questions relating to the Application.</p> <p>64.4 Croyde Skatepark. Email regarding the closure of the skatepark. There had been a number of enquires about the temporary closure to which the Clerk had responded. However, she felt that the comments in this communication should be responded to after Councillors had studied the details. A further email alerting the Parish Council to the problems being experienced for local businesses by inappropriate behaviour at the skatepark was noted. Councillor Beaumont had also received representations regarding the closure.</p> <p>The meeting was advised that the skatepark had been shut once before because of graffiti.</p>	<p>RT</p> <p>PB</p> <p>October Agenda</p>

	<p>On this occasion, the decision to shut the skatepark for 60 hours, with a notice in place, was due to a piece of wood, brought and shown to the meeting, being thrown over the fence, striking a person.</p> <p>A regular skateboarder advised Councillors that the person involved rarely skated there. Councillor Tucker confirmed that the Parish Council is behind the skatepark and asked the skateboarder present to take a message to their friends to respect the park.</p> <p>Councillor Symonds asked the reason why a large ramp was at the park which had not been part of the facility and was advised it was required for tricks. It was suggested that a request was made by the skateboarders for this to be in place.</p> <p>The Parish Council pay for the annual safety inspection of the skatepark, Croyde Village Hall owns the land and the area had always been self policing.</p> <p>Councillor Mrs Barker advised that a group is to be set up to oversee the skatepark and she was willing to be part of it.</p> <p>Councillor Mrs Beaumont was of the opinion that if anti social behaviour occurred, the decision to shut the park should not be taken by one or two people, but discussed with a larger group.</p> <p>The skateboarder asked if a tin roof could cover the park and was advised that this would involve permission by Croyde Village Hall Committee and that the project would require funding and planning permission.</p>	
65.	Apologies. Councillors Mrs T Luxton, Dr E Williams, District Councillor Mrs J Chesters.	
66.	<p>Declarations of Interest.</p> <p>Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 70.1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p>Councillor J Symonds declared a Personal Interest in Minute No. 72.2, Finance. Cheque payment to Bay Gardens, the proprietor being his son.</p> <p>Councillor Gething declared a Personal Interest in Minute No. 70.1, Planning Application 70213 - Side and rear single storey extensions, rear dormer to first floor and relocation of garden wall at 2 West Croyde, Croyde, EX33 1QA due to ownership of a property overlooking the property in question.</p>	
67.	Approval of the Minutes of the Parish Council Meeting held on 29 August 2019. Approved and signed as a correct record.	
68.	Reports:	
68.1	Police. The September 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. This is no longer to be an Agenda item.	
68.2	<p>County Councillor Mrs C Chugg spoke on the following:</p> <ul style="list-style-type: none"> ▪ Site meeting attended with Councillor Taffinder regarding potholes where a quantity of work had been agreed. Councillor Taffinder thanked Councillor Mrs Chugg for her support. ▪ Double yellow lines at Cloutmans Lane. This request would have to go out to consultation. Councillor Mrs Chugg was advised that this item was thought to be included in the previous consultation and she would ask the Neighbourhood Highways Technician to revisit the details ▪ There is funding from her Locality Grant budget for financial assistance towards the new bus shelter at Croyde Bridge 	Cty Cllr CC
68.3	District Councillor Mrs P Barker. Various items would be included within the details discussed.	
68.4	Play Area Inspection. Croyde Play Park. Councillor Taffinder. All in order with the exception that the grass needed cutting.	

	<p>Georgeham Play Park. Councillor Taffinder. In order. There was no evidence of dog waste.</p> <p>Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.</p>	
68.5	<p>Georgeham Affordable Housing. When sending her apologies, Councillor Mrs Luxton advised that the update is as per the item published in the October Crydda:</p> <p>'The CLT Steering Group seeks approval for the Parish Council to cover the rental of the village hall for the next meeting on 10 October at 4pm, whilst the Group seeks to formally establish the group as a recognized body and can apply for funding in its own right'.</p> <p>Councillors were in agreement for the rental to be covered by the Parish Council.</p>	
68.6	<p>Neighbourhood Plan. The following Report had been received from Councillor Beaumont:</p> <p>Work has continued on the revisions to the Plan which is now in process of being re-formatted prior to being sent to the Consultant Planner for a 'health check'. It is hoped that we have complied with all national guidance and regulation now and that there will not be a need for a major revision to the document. Once we have received advice from the Consultant, we will arrange for the formal public consultation process to take place.</p> <p>The document will be circulated to Councillors when it is in a suitable format.</p>	
68.7	<p>Environmental Issues.</p> <p>68.7.1 Climate Emergency Declaration. Councillor Gething had provided a Report which had been circulated to Councillors. Attached to these Minutes.</p> <p>A meeting of the interim Steering Group had been held were some amendments to the Declaration had been made.</p> <p>There will be a Working Party with informal unadopted Terms of Reference, to be chaired by Councillor Gething but not in his capacity as a Parish Councillor.</p> <p>Councillor Harrison expressed his wish to be part of the Working Party and asked how the Declaration relates to the District Council. He was advised that Georgeham Parish Council is ahead of the District Council in that respect.</p> <p>Councillor Gething spoke about the future direction of travel and in this connection, there is to be a Public Meeting in Croyde Village Hall on Tuesday, 19 November.</p> <p>Councillors considered the Climate Emergency proposal to Georgeham Parish Council. Proposed by Councillor Gething, seconded by Councillor Tucker. Unanimously agreed.</p> <p>To consider Georgeham Parish Council Climate Emergency Sub Committee Terms of Reference. This was not applicable due to the group being a Working Party.</p> <p>Separately an email had been received following a Climate Emergency Council Seminar giving details of a meeting on Tuesday 24 September in Ottery St Mary. The email has been circulated to Councillors and was noted.</p> <p>In addition, a further email had been received regarding a Climate Action Plan Workshop on Saturday, 26 October. Details had been circulated to Councillors and was noted</p> <p>68.7.2 Noxious Plant Report. When sending her apologies, Councillor Dr Williams advised as follows:</p> <p>Japanese Knotweed. The three population with which I am most concerned continue to flourish.</p> <ul style="list-style-type: none">  The treated plans at Down End are stunted but re-growing from the bases profusely. They need retreating  The stand at Cross was cut but the cuttings not burned or removed. The stand is now more vigorous than ever. The Clerk to send the agreed letter to the landowner. <p>Ragwort is also seeding in places around the Parish pretty profusely. It was hoped that landowners would act suitably.</p> <p>5.7.3 Councillor Tucker is preparing a letter for land / house owners whose hedges require</p>	<p>Clerk</p> <p>Clerk to send reports to Cty Cllr Mrs</p>

	<p>cutting to be agreed by Councillors. It was noted that the hedge had been trimmed at the bottom of cemetery hill making for much improved driving conditions, especially lorries.</p>	Chugg										
69.	<p>Matters raised by Councillors/Clerk including meetings attended.</p> <ul style="list-style-type: none"> • Councillor Taffinder reported on the current situation regarding potholes. All the worst ones had been done, and there were two remaining to be repaired. He had noted that two more were developing by the 20mph sign in Georgeham. Councillors and parishioners were encouraged to advise him of any to be reported which he would follow up. • Councillor Symonds. The centre of Croyde. This related to the bus shelter at Croyde Bridge where quotations were awaited. • Councillor Harrison. Transport Issues. This to be discussed at the October meeting. • North Devon Council Parish Forum. No one had been able to attend. • Councillor Dr Williams attended the open day at the Baggy sewage works to understand and question various aspects of its operation. The lead operative made it very interesting and detailed. One aspect which is of concern in the Parish is the number of “dual” systems where both sewage and road and other run-off mix in the same pipes. This causes blockages and extra work at the sewage works such as occurred to the aeration nozzles earlier this year. New builds/estates are required to have separated systems. Councillor Dr Williams was of the opinion that the Parish Council should enquire energetically into this aspect of planning applications where older properties are extended or knocked down and rebuilt and the suggestion is that the Parish Council queries the underground aspects of proposed developments as well. <p>This to be borne in mind when Planning Applications are being considered.</p>	<p>October Agenda</p> <p>October Agenda</p>										
70.	<p>Planning. 70.1 Planning Applications.</p> <table border="1" data-bbox="215 1182 1305 2101"> <tr> <td data-bbox="215 1182 359 1525">70213</td> <td data-bbox="359 1182 1305 1525"> <p>Side and rear single storey extensions, rear dormer to first floor and relocation of garden wall – 2 West Croyde, Croyde, EX33 1QA.</p> <p>Councillor Gething declared a Personal Interest due to ownership of a property overlooking the property in question.</p> <p>It was resolved to recommend refusal due to massive overdevelopment of the site, architecturally uninspiring and the roof lines are not in keeping with the character of the area.</p> <p>There was one abstention.</p> </td> </tr> <tr> <td data-bbox="215 1525 359 1659">70336</td> <td data-bbox="359 1525 1305 1659"> <p>New pitched roof to existing flat roof extension, new external finishes to existing walls & roof, new fascias, soffits & rainwater goods at 10 Cloutmans Lane, Croyde, EX33 1NG.</p> <p>It was resolved to recommend approval.</p> </td> </tr> <tr> <td data-bbox="215 1659 359 1928">70420</td> <td data-bbox="359 1659 1305 1928"> <p>Conversion of, and extension to existing garage to form additional (ancillary) bedrooms and a games room for main dwelling at Waves, West Croyde, EX33 1QA.</p> <p>It was proposed and seconded to recommend refusal on the grounds that it is effectively the creation of a new dwelling.</p> <p>It was proposed and seconded to recommend approval.</p> <p>Vote: To approve: 3 To refuse: 5. Carried.</p> </td> </tr> <tr> <td data-bbox="215 1928 359 2063">70465</td> <td data-bbox="359 1928 1305 2063"> <p>Change of use of land to allow for creation of camping provision and associated works at Roylands Lane to Stoney Cottage, Croyde, EX33 1NU.</p> <p>The applicant was present and answered questions relating to the Application.</p> <p>It was resolved to recommend approval.</p> </td> </tr> <tr> <td data-bbox="215 2063 359 2101">70475</td> <td data-bbox="359 2063 1305 2101"> <p>Conversion of agricultural buildings to form one dwelling at Crowborough</p> </td> </tr> </table>	70213	<p>Side and rear single storey extensions, rear dormer to first floor and relocation of garden wall – 2 West Croyde, Croyde, EX33 1QA.</p> <p>Councillor Gething declared a Personal Interest due to ownership of a property overlooking the property in question.</p> <p>It was resolved to recommend refusal due to massive overdevelopment of the site, architecturally uninspiring and the roof lines are not in keeping with the character of the area.</p> <p>There was one abstention.</p>	70336	<p>New pitched roof to existing flat roof extension, new external finishes to existing walls & roof, new fascias, soffits & rainwater goods at 10 Cloutmans Lane, Croyde, EX33 1NG.</p> <p>It was resolved to recommend approval.</p>	70420	<p>Conversion of, and extension to existing garage to form additional (ancillary) bedrooms and a games room for main dwelling at Waves, West Croyde, EX33 1QA.</p> <p>It was proposed and seconded to recommend refusal on the grounds that it is effectively the creation of a new dwelling.</p> <p>It was proposed and seconded to recommend approval.</p> <p>Vote: To approve: 3 To refuse: 5. Carried.</p>	70465	<p>Change of use of land to allow for creation of camping provision and associated works at Roylands Lane to Stoney Cottage, Croyde, EX33 1NU.</p> <p>The applicant was present and answered questions relating to the Application.</p> <p>It was resolved to recommend approval.</p>	70475	<p>Conversion of agricultural buildings to form one dwelling at Crowborough</p>	Clerk
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	<p>Farm, Georgeham. It was resolved to recommend approval.</p>
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Applications received after the Agenda was sent.

70533	<p>Creation of agricultural vehicular access and associated works at field adjacent to Four Winds, Georgeham, EX33 1JZ. It was resolved to recommend refusal on the grounds that the drawings submitted looks anything but an agricultural vehicular access and out of keeping with the rural location. It more resembles the entrance to a posh housing estate.</p>
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70507	<p>Extension to dwelling together with installation of new doors at Surfup, 2 Orchard Grove, Croyde, EX33 1NF. It was resolved to recommend approval.</p>
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70.2 Planning Correspondence.

70.2.1 The following North Devon Council Decision Notices were noted:

APPROVALS FOR:

- **70144** – Single storey extension to front of dwelling – 9 Putsborough Close, Georgeham
- **70214** – Construction of one slurry storage lagoon – Roadway Farm, Woolacombe.

70.2.2 PRIOR NOTIFICATION NOT REQUIRED in respect of Application 70459 – prior notification for erection of extension to agricultural building – Broadgate Farm, North Buckland.

70.2.3 APPEAL DECISION. Appeal in respect of Moor Park, Moor Lane, Croyde, EX33 1NU. The appeal is dismissed.

70.2.4 The following enforcement cases are being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.

- **10712 – Cowslip and Cowshed Cottages** – alleged unauthorized development erection of a shed.
 The case is closed as not expedient as although the erection of the shed requires planning permission, the planning officer has advised that it is acceptable.
- **11326 – land opposite Putsborough Manor** – alleged unauthorized development creation of an access.
 This case has been passed to the planning officer and is awaiting their instruction.
- **11416 – animal sheds, land to the rear of Croyde Manor.**
 Site visit required and will be scheduled for next week (w/c 30 September)
- **11334 - Creation of entrance at Streamways Nurseries, Georgeham.** The landowner has advised that planning permission has been given for this and advice is awaited from the Enforcement Department that the file has been closed.
 The case has been closed but a new case raised under 12019 which has been passed to the planning officer and is awaiting their instruction.
 11334 referred to the 8 bedroomed building itself.
 12019 refers to the alleged creation of an entrance.
- **10765 – erection of a single dwelling house (known as The Barn) at Hillside, Cross, Croyde.** An enforcement notice was issued on 18/1/19. This was subsequently appealed and is currently being considered by the Planning Inspectorate.

Updates to be given at the October meeting

It was brought to the attention of the Parish Council that there was suspicious activity at land off Milkaway Lane.

The details to be sent to the Enforcement Department on the grounds that no property in the area is known as The Otters.

Clerk

71.	71.1 Matters Arising:
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71.1.1	<p>Dog Bins / Public Space Protection Order to cover dog fouling. As a result of the visit from a North Devon Council officer at the last meeting, the Parish Council was asked to support a proposal for the Protection Order to be extended to open spaces and play parks in the Parish. This matter to be further discussed at the October meeting.</p> <p>In connection with dog bins, Councillors Tucker and Beaumont to as to whether there is a dog bin at the location. This matter to be further discussed at the October meeting.</p>	October Agenda October Agenda	
71.1.2	<p>Extension of 20mph speed limit from Williamson Close, Georgeham to Croyde. This will be discussed in conjunction with Minute No. 69, third bullet point – Transport Issues.</p>		October Agenda
71.1.3	<p>Parish Council Website. It was noted that the Clerk had informed the webmaster that Councillors had decided not to request the deletion of historic items on the website.</p> <p>The webmaster had advised that one other feature the Council can use with the website technology is better opinion polls if they are ever needed.</p>		
71.1.4	<p>Double Yellow Lines in Cloutmans Lane and associated problems with parking resulting in access difficulties for the refuse lorry and emergency vehicles. This had been covered under County Councillor Mrs Chugg's Report.</p>	Clerk	
71.1.5	<p>HM Coastguard. It was noted that as a result of a letter sent to Mr Heaton-Jones MP, a response had been received advising that he had already contacted the Minister for Transport Tourism and Sport for his comments. District Councillor Mrs Barker advised that the issue had developed into something wider regarding telephone communications.</p>		
71.1.6	<p>Damaged Georgeham sign at the bottom of Higher Ham Hill. Councillor Tucker confirmed this was in hand.</p>		
71.1.7	<p>Newberry Road Footpath Improvement / Georgeham Rectory. The environmental study had been done, other matters are being referred to the Diocese of Exeter regarding planting up in accordance with the environmental report the cost for which will come out of the main funding.</p>		
71.1.8	<p>Pavilion at Georgeham Playing Field. It was noted that the Clerk had submitted a Locality Grant application to County Councillor Mrs Chugg in the sum of £1,200 in respect of the cost of painting the exterior of the Pavilion.</p> <p>Councillor Tucker confirmed he had informed the successful contractor.</p> <p>Councillor Gething had received representations that people felt the Pavilion's repairs should have been completed and it was explained that the Parish Council was waiting for funding to come through to enable this to be completed. A note to be included on the website by way of explanation.</p>		
71.1.9	<p>New bus shelter at Croyde Bridge. This had been covered under Minute No. 69, bullet point 2.</p>		
71.1.10	<p>Long grass growing between stones at pull-ins, Down End. It was noted that most of the grass had been cut.</p>		
71.1.11	<p>December / January meetings and June / July meetings. It was noted that Georgeham Village Hall Bookings Secretary had booked the new dates.</p>		
71.1.12	<p>Static Mirror on Moor Lane, Croyde. Minute No. 60.1 of the Minutes dated 29.08.19 refers. Councillor Mrs Barker advised</p>		

	<p>this was not her remit. The item was considered to be concluded.</p>																																																													
	<p>71.1.13 Devon Communities Together – Community Emergency Planning. Councillor Gething advised that this was ongoing and would be part of the overall climate change item.</p>																																																													
	<p>71.14 Waveform Seat. It was noted that the seat donation in memory of parents / proprietors of Dunedin had been fixed. A photograph had been forwarded to the family who were very pleased with the outcome.</p>																																																													
72.	<p>Finance.</p> <p>72.1 Balances: Lloyds Bank Treasurers Account as at 11 September 2019: £36,180.16 Lloyds bank Business Banking Instant Access Account as at 9 September 2019: £12,072.18</p> <p>Budgetary figures had been forwarded to Councillors ahead of the meeting.</p> <p>The Clerk had banked the £150 in cash handed over at the last meeting from Councillor Tucker, received from the TV company Grand Designs for filming in the Parish.</p> <p>72.2 The following payments were approved and authorised:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Mrs S Squire * More than on Agenda due to additional photocopying</td> <td>Broadband Photocopying Postage</td> <td>1999</td> <td>£3.00 £31.85* £16.80</td> <td>£51.65</td> </tr> <tr> <td>N Devon Council</td> <td>October 2019 Salary Recharge</td> <td>2000</td> <td></td> <td>£1,391.00</td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (September 2019)</td> <td>2001</td> <td></td> <td>£75.00</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for August 2019.</td> <td>2002</td> <td></td> <td>£936.55</td> </tr> <tr> <td>Bay Gardens Cllr Symonds declared a Personal Interest and was instructed by Cllrs to sign the cheque.</td> <td>3rd payment grass cutting & maintenance contract St George's Churchyard maintenance July-Aug 19</td> <td>2003</td> <td>792.00 280.00</td> <td>£1,072.00</td> </tr> <tr> <td>Mr D Jones</td> <td>Installing dog bin at Croyde Beach Road, repairs to another dog bin and installing bench at Union</td> <td>2004</td> <td></td> <td>£422.00</td> </tr> <tr> <td>Heddon Mill Ltd</td> <td>Repairs to Lodge in Georgeham Play Park</td> <td>2005</td> <td></td> <td>£6,638.71</td> </tr> <tr> <td>Came and Company</td> <td>Insurance. Renewal premium due on 1/10/19. A Report is given under Minute No. 72.5</td> <td>2006</td> <td></td> <td>£1,485.86</td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (October 2019). Due 1/10/19.</td> <td></td> <td>Direct Debit</td> <td>£18.00</td> </tr> <tr> <td>Fasthosts</td> <td>Website hosting fee. To be taken on 11/10/19</td> <td></td> <td>Debit Card</td> <td>£ 8.40</td> </tr> <tr> <td>EDF Energy</td> <td>Electricity supply to Georgeham car park. To be taken on or immediately after 18/8/19</td> <td></td> <td>Debit Card</td> <td>£89.00</td> </tr> </tbody> </table> <p>72.3 2019 Audit. External auditors PKF Littlejohn LLP had completed the audit. The Clerk advised as follows:</p> <p>At the completion of the audit, the officer dealing at P K F Littlejohn LLP advised that the queries raised earlier in the audit had been resolved. They were in connection with a cheque issued in the 2017/18 financial year which should have been netted off from the expenditure in 2017/18 and not 2018/19 which had an effect of amending the Boxes in Section 2 of the Annual Return.</p> <p>As a result, the officer advised they would be raising an "except for" matters subject to sign off by an engagement lead: 'The AGAR (Annual Governance Annual Return) was not accurately completed</p>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire * More than on Agenda due to additional photocopying	Broadband Photocopying Postage	1999	£3.00 £31.85* £16.80	£51.65	N Devon Council	October 2019 Salary Recharge	2000		£1,391.00	Mr T Squire	Servicing of Georgeham Toilets (September 2019)	2001		£75.00	Mr S Wightman	Grounds maintenance for August 2019.	2002		£936.55	Bay Gardens Cllr Symonds declared a Personal Interest and was instructed by Cllrs to sign the cheque.	3 rd payment grass cutting & maintenance contract St George's Churchyard maintenance July-Aug 19	2003	792.00 280.00	£1,072.00	Mr D Jones	Installing dog bin at Croyde Beach Road, repairs to another dog bin and installing bench at Union	2004		£422.00	Heddon Mill Ltd	Repairs to Lodge in Georgeham Play Park	2005		£6,638.71	Came and Company	Insurance. Renewal premium due on 1/10/19. A Report is given under Minute No. 72.5	2006		£1,485.86	North Devon Council	Non-domestic rates bill for public conveniences (October 2019). Due 1/10/19.		Direct Debit	£18.00	Fasthosts	Website hosting fee. To be taken on 11/10/19		Debit Card	£ 8.40	EDF Energy	Electricity supply to Georgeham car park. To be taken on or immediately after 18/8/19		Debit Card	£89.00	Clerk
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before submission for review. Please ensure that amendments are corrected in the prior year comparatives when completing next year's AGAR'. Annual Governance and Audit Review.

A follow up email was received as follows: 'I have discussed the "except for" matter I had raised regarding the cancelled cheque with my manager who has advised me that it is in order to include cancelled cheques in the following year's accounts as long as they are adjusted for in Section 2 Box 6. Since this is what you had done originally, I would first like to sincerely apologise for my mistake and inform you that I will be withdrawing the "except for" matter regarding the cancelled cheque. Once again my apologies, I should have checked with my manager before raising the "except for" matter.

72.4 Croyde Play Area Equipment Maintenance Contract from TouchWood (the suppliers of the items).

The Clerk had obtained clarity of the details and will advised as follows:

Extended warranty

There is an annual charge for the warranty. The cost for the first year will be £2,033.81.

This covers the repairs as highlighted in the Report dated 5 July 2019, at a total amount of £1,370.90 + VAT (reclaimable) together with any other future issues that were to arise during the warranty year.

Next year, a new quote would be sent to extend the warranty by a further year, and so on.

Each year the warranty is renewed adds an additional year of warranty, and includes an annual inspection, maintenance works and remedial repairs.

Taking out the warranty contract each year allows the Parish Council to extend the warranty up to 10 years in total.

It was not possible to ascertain if the cost of the warranty would increase year on year.

If the Parish Council opted for the maintenance works (without the extended warranty) at £1,370.90 + VAT, then the repairs would be carried out, but any further issues arising after this would not be covered and would be quoted for on request.

Play Area Inspections

At present, The Play Inspection Company carries out an annual inspection of the equipment at Croyde Play Park, Croyde Skateboard Park and Georgeham Play Area including the MUGA.

The cost for this is £75.00 per area + VAT. After last year's inspection, the Clerk was instructed to order a repeat inspection to be carried out in October 2019. I do not know the consequences if the inspection is cancelled, especially at this late stage. To be discussed at the October meeting.

October
Agenda

72.5 Insurance. Councillors were circulated with a report compiled by the Clerk as follows:

The Parish Council is currently insured with Zurich Insurance and the renewal date is 1 October 2019.

The renewal documents were received by email on Wednesday, 25 September at 5.22pm.

The premium quoted is £1,854.31.

The email advised that the company also offer a 3 or 5 year Long Term Agreement but the details were not given.

The Clerk emailed the company asking the reason why only 6 days were given to renew, and asking for details of the premium if a 3 or 5 year Long Term Agreement was taken out.

At 6.56 am on Thursday, 26 September, the Clerk emailed Came and Company Parish Council Insurance and asked them to give quotations based on the cover provided by Zurich. The reply was that the delay in issuing the paperwork was an error on their side for which they apologise. It is not the normal process for customers to receive the renewal documents so late.

Zurich have an automatic renewal process which issues paperwork 56 days in advance. The auto process did not work as it should have because the Clerk's email address is used for more than 1 account where the renewals are due at the same time. The error has been corrected by them.

The price under a 3 year agreement is **£1,771.52** including insurance premium tax

The price under a 5 year agreement is **£1,688.76** including insurance premium tax

By 10.16am three quotations had been provided by Came and Company as follows:

Inspire through AXA Insurance	£1,415.86
<p>The Invoice quotes £1,465.86 which includes a £50.00 administration fee which has been waived through negotiation by the Clerk.</p> <p>This premium is in respect of a 3 year binding Long Term Agreement. Inspire agrees not to increase the premium over the three years except for:</p> <ul style="list-style-type: none"> ○ Policy changes where the sums insured for assets covered against loss or damage are increased ○ The annual inflationary increase (index linking) applied to the sums insured for the assets covered against loss or damage ○ The imposition by the government of a higher rate of Insurance Premium Tax (IPT) ○ The imposition by the Insurer of a higher rate resultant from claims made against the policy <p>The Clerk/Responsible Financial Officer recommends that the Parish Council accepts this quotation on the grounds that multiple figures have been obtained to give a wide comparison and the premium of £1,415.86 represents good value for money.</p> <p>Georgeham Parish Council has been insured via Came and Company in the past.</p> <p>The quotation for one year without the Long Term Agreement is £1,490.38.</p>	

Hiscox Insurance	£1,970.68 less the £50 admin charge	£1,920.68
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Ecclesiastical Insurance	£1,864.84 less the £50 admin charge	£1,814.84
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Zurich Insurance provide Fidelity Guarantee cover for £250,000.

Came and Company have set this at £150,000 and the Clerk has confirmed this lower figure is sufficient as the figure should be in line with the current funds in hand that the Parish Council hold, which is less than £150,000 and, for the foreseeable future, would not reach £250,000, so we are paying for something we don't need.

Fidelity Guarantee covers the Parish Council if the Clerk withdraws all the money and disappears with it.

Proposed by Councillor Symonds to accept the premium through Came and Company with Inspire at a premium of £1,415.86 to include a discount for entering into a 3 year Long Term Agreement.

Seconded by Councillor Beaumont. Unanimously agreed.

72.6 South West Heritage Trust. Letter of thanks for donation for financial assistance towards the North Devon Record Office.

72.7 INCOME. £130.00 received from Aviva Insurance as a result of the claim submitted for impact damage by a car transporter to a wall near Croyde Bridge.

This is full settlement of the cost of repair.

73. **Correspondence & Publications Received.** Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.

73.1 North Devon Museum Opening Exhibition Party on 24 October and helping out in the gallery in October and November. The email had been forwarded to Councillors.

73.2 DCC Media and Public Relations Manager, Corporate Communications. Email inviting micro businesses in Devon to take part in research trial to boost efficiency.

73.3 North Devon Council. Public consultation – draft supplementary planning documents.

73.4 CARA – speed monitor data. This had been circulated and was noted.

Details to be put on the website

74.	<p>Urgent matters brought forward at the discretion of the Chairman.</p> <p>74.1 Abandoned car in Georgeham car park.</p> <p>74.2 The current incumbent, Rev Mike Newbon had indicated his possible retirement in the Spring of 2020. Georgeham and Croyde Churches are part of a Mission Community covering 4 or 5 churches with two vicars covering these. It is possible that this cover will be reduced to 1.5 vicars (mean a part time vicar) and Rev Newbon wants to do a Community Questionnaire and is looking for members of the community to meet and decide on the questions to ask within the questionnaire. Councillors Tucker and Beaumont are the link Councillors to this item.</p> <p>74.3 Councillor Beaumont enquired about the Oceanfest Meeting and was advised it would not be a public meeting.</p> <p>74.4 Councillor Beaumont spoke about the CPRE Planning Workshop at Hatherleigh on 15/10/19.</p> <p>74.5 Japanese Knotweed to the on the October Agenda.</p>	<p>Clerk</p> <p>Clerk to book MB October Agenda</p>
75.	<p>Date of next Parish Council Meeting: Thursday, 24 October 2019 in Georgeham Village Hall at 7pm. Councillor Tucker gave his apologies in advance.</p> <p>The meeting ended at 9.42pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 29 August 2019 ➤ Georgeham Parish Council declares a Climate Emergency Declaration ➤ Planning ➤ Payments ➤ Insurance arrangements 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Georgeham Parish Council:</p>	<p>Date:</p>	

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
TEL: 01598 710526. E MAIL: sue@suesquire.com

TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 24 October 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 17 October 2019

No.	Item
1.	Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>
2.	Apologies. Councillor R Tucker.
3.	Declarations of Interest.
4.	Approval of the Minutes of the Parish Council Meeting held on 26 September 2019.
5.	Reports:
5.1	County Councillor Mrs C Chugg. Report to include revisiting the Order for double yellow lines in Cloutmans Lane.
5.2	District Councillor Mrs P Barker.
5.3	Play Area Inspection. Croyde Play Park. Councillor Taffinder Georgeham Play Park. Councillor Taffinder. Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.
5.4	Georgeham Affordable Housing. Councillor Mrs Luxton to give an update.
5.5	Neighbourhood Plan. Councillor Beaumont to give an update.
5.6	Environmental Issues. 5.6.1 Climate Emergency. Councillor Gething. <ul style="list-style-type: none">❖ An email has been received from Cllr Adrian Bryant of Braunton Parish Council who attended a talk by Satish Kumar in Georgeham. This Parish Council has been asked if it is interested in working with Braunton Parish Council who has also declared a climate emergency.❖ A request has been received for a wildflower patch in Georgeham. Further details are being forwarded to Councillors for studying ahead of the meeting.❖ Councillor Gething has been in communication with Devon Communities Together regarding a local emergency plan and the details have been forwarded to Councillors. To further consider this initiative. 5.6.2 Noxious Plant Report including Japanese Knotweed. Councillor Dr Williams. An appropriate letter has been sent to a landowner. The Clerk is arranging for Reports to be sent to County Councillor Mrs Chugg for information. 5.6.3 Overgrown hedges. To note that Councillor Tucker and the Clerk have liaised and an appropriate letter has been sent to Councillor Tucker to issue to householders as and when necessary.
5.6	Newberry Road Footpath Improvement / Georgeham Rectory. A report from Mr D Moreton is being circulated to Councillors for studying ahead of the meeting. To make a decision as a result of the report in relation to legal fees.
6.	Matters raised by Councillors/Clerk including meetings attended. <ul style="list-style-type: none">• Councillor Taffinder will report on the current situation regarding potholes.

	<ul style="list-style-type: none"> • Councillor Harrison. Transport Issues. To include an extension to the 20mph speed limit from Williamson Close, Georgeham to Croyde. • The Clerk attended a DCC Highways Conference at Filleigh Village Hall on 7 October 2019. Details of the information available is in the process of being forwarded to Councillors. • Christmas Wishes in The Crydda. To make arrangements for this to be included in the next edition. • Clerk's Annual Leave. The Clerk will on leave from 30/10/19 – 3/11/19 inclusive. 								
7.	<p>Planning.</p> <p>7.1 Planning Applications.</p> <table border="1" data-bbox="188 568 1477 810"> <tr> <td data-bbox="188 568 341 636">70564</td> <td data-bbox="341 568 1477 636">Change of use of land to allow camping use from Easter to end of September annually at Myrtle Meadow Camping Site, Moor Lane, Croyde.</td> </tr> <tr> <td data-bbox="188 636 341 703">70605</td> <td data-bbox="341 636 1477 703">Loft conversion & renovation works (amended description) at Witherwell House, Witherwell Lane, Croyde</td> </tr> <tr> <td data-bbox="188 703 341 770">70607</td> <td data-bbox="341 703 1477 770">Extension & alterations of existing dwelling & flat to allow for conversion into two houses at Oamaru, Croyde</td> </tr> <tr> <td data-bbox="188 770 341 810">70630</td> <td data-bbox="341 770 1477 810">Erection of detached double garage with home office over at Old Cottage, Putsborough.</td> </tr> </table> <p>Any Applications received after the Agenda was sent.</p> <p>7.2 Planning Correspondence.</p> <p>7.2.1 To note the following North Devon Council Decision Notices:</p> <p>APPROVALS FOR:</p> <ul style="list-style-type: none"> ▪ 70336 – New pitched roof to existing flat roof extension, new external finishes to existing walls & roof, new fascias, soffits and rainwater goods – 10 Cloutmans Lane, Croyde. ▪ 70213 – Side & rear single storey extensions, rear dormer to first floor and relocation of garden wall – 2 West Croyde, Croyde. ▪ 70362 – Reserved matters application for erection of one dwelling (Outline Planning Permission 63623) – Garden of Wycliff Cottage, Croyde. ▪ 70365 – Extension to dwelling including conversion of existing outbuilding to additional habitable accommodation – Courtyard Cottage, Georgeham ▪ 70373 / 70374 – General Application and Listed Building Application – erection of a detached single storey garage – The Old Cider Barn, St Marys Road, Croyde. <p>7.2.2 The following enforcement cases are being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.</p> <ul style="list-style-type: none"> • 10712 – Cowslip and Cowshed Cottages – alleged unauthorized development erection of a shed • 11326 – land opposite Putsborough Manor – alleged unauthorized development creation of an access • 11416 – animal sheds, land to the rear of Croyde Manor • 11334 - Creation of entrance at Streamways Nurseries, Georgeham. • 10765 – erection of a single dwelling house (known as The Barn) at Hillside, Cross, Croyde. An enforcement notice was issued on 18/1/19. This was subsequently appealed and is currently being considered by the Planning Inspectorate. • Land off Milkaway Lane. <p>7.2.3 Planning Appeals.</p> <p>7.2.3a To note that an Appeal has been submitted in respect of 4 David's Hill, Georgeham. The appeal will be determined on the basis of written representation which must reach the Planning Inspectorate by 31/10/19. Georgeham Parish Council's response on 28/6/19 was as follows: "Georgeham Parish Council wish to recommend refusal on the grounds of over development of the site, out of keeping with the area, to the detriment of existing residents in the cul-de-sac and inadequate parking".</p> <p>7.2.3b Appeal Decision in respect of Wray Cottage, St Marys Road, Croyde. To note that the appeal is dismissed.</p>	70564	Change of use of land to allow camping use from Easter to end of September annually at Myrtle Meadow Camping Site, Moor Lane, Croyde.	70605	Loft conversion & renovation works (amended description) at Witherwell House, Witherwell Lane, Croyde	70607	Extension & alterations of existing dwelling & flat to allow for conversion into two houses at Oamaru, Croyde	70630	Erection of detached double garage with home office over at Old Cottage, Putsborough.
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70605	Loft conversion & renovation works (amended description) at Witherwell House, Witherwell Lane, Croyde								
70607	Extension & alterations of existing dwelling & flat to allow for conversion into two houses at Oamaru, Croyde								
70630	Erection of detached double garage with home office over at Old Cottage, Putsborough.								
8.	<p>8.1 Matters Arising: Updates will be given on the following:</p>								

8.1.1	Dog Bins / Public Space Protection Order to cover dog fouling. As a result of the visit from a North Devon Council officer at the last meeting, the Parish Council was asked to support a proposal for the Protection Order to be extended to open spaces and play parks in the Parish. To further discuss this with a view to lobbying North Devon Council. In connection with dog bins, Councillor Beaumont to advise on findings in Cloutmans Lane while on a site visit in connection with Item 8.1.4 as to whether there is a dog bin at the location.
8.1.2	Trees bordering the Crydda. To note developments since representations by a member of the public was made at the last meeting. Councillors to consider a plan for the stream due to climate change.
8.1.3	Bus Shelter at Croyde. Councillor Symonds to give an update on the present position.
8.1.4	Pavilion at Georgeham Playing Field. To note that an explanation of the project has been sent to the website for inclusion. To note any other developments since the last meeting.
8.1.5	DCC Media and Public Relations Manager, Corporate Communications. To note that the details have been sent for inclusion on the website.
8.1.6	Abandoned car in Georgeham car park. To note that this has been reported and a request made for its removal.

9.

Finance.

9.1 Balances: To be tabled.

Budgetary figures are being forwarded to Councillors ahead of the meeting.

9.2 To consider a request for a donation from Torridge, North, Mid and West Devon Citizens Advice.

9.3 To approve the following payments:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying Postage	2007	£3.00	
N Devon Council	November 2019 Salary Recharge	2008		£TBA
Mr T Squire	Servicing of Georgeham Toilets (October 2019) Sign has gone from door showing a different colour paint. Walls in gents toilets are very flaky and difficult to clean down.	2009		£67.50
Mr S Wightman	Grounds maintenance for September 2019.	2010		£936.55
CPRE	Fee for Planning Workshop at Hatherleigh on 15/10/19 attended by Cllrs Beaumont & Dr Williams	2011		£20.00
Community Land Trust	Registration fee and hire of venue for the next two meetings.	2012		£40.00
Mr M Lyons	Expenses in connection with the Neighbourhood Plan	2013		£184.36
Citizens Advice	Donation	2014		Subject to 9.2
North Devon Council	Non-domestic rates bill for public conveniences (November 2019). Due 1/11/19.		Direct Debit	£18.00
Fasthosts	Website hosting fee. To be taken on 11/11/19		Debit Card	£ 8.40
South West Water	Water supply to the Cemetery To be taken on 1/11/19		Direct Debit	£14.66
South West Water	Water supply to the public toilets, Georgeham To be taken on 1/11/19		Direct Debit	£156.89

9.4 Precept. To note that the second tranche of the 2019/20 Precept (£25,750.00); Parish Grant (£772.50) and Grant

	<p>Assistance (£166.95) totaling £26,639.45 has been credited to the Treasurers Account.</p> <p>9.5 Grass Cutting Contracts. To note that the contracts will be awarded at the November meeting.</p> <p>9.6 Fix date for budget setting meeting.</p> <p>9.7 Play Area Inspections. To further consider the details to hand from TouchWood.</p> <p>9.8 Insurance. To note that the insurance is now through Came and Company Local Council Insurance with cover being provided by Inspire (AXA). The premium of £1,415.86 has been confirmed and cover commenced from 1/10/19. Came and Company are now managed by Gallagher and main changes to the Terms of Business have been received.</p>
10.	<p>Correspondence & Publications Received. Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>10.1 North Devon Council Special Parish Forum Meeting – Tuesday 3/12/19. Details have been circulated to Councillors.</p>
11.	<p>Urgent matters brought forward at the discretion of the Chairman.</p>
12.	<p>Training. To note that Councillors Beaumont and Dr Williams are booked on a Budgets and Precepts course on 31/10/19 at the DALC's offices based at Cheriton Bishop.</p>
13.	<p>Date of next Parish Council Meeting: Thursday, 28 November 2019 in Georgeham Village Hall at 7pm. This will be the meeting to set the 2020/21 budget.</p>

Minutes of Georgeham Parish Council Meeting held on Thursday, 24 October 2019 in Georgeham Village Hall at 7pm.

Chaired by: Councillor J Symonds		Clerked by: Sue Squire
Present: Councillors Mrs P Barker (District) M Beaumont J Gething M Harrison Mrs T Luxton J Symonds M Taffinder Dr E Williams 3 Members of the public		Agenda: - Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 26 September 2019 Reports Matters raised by Councillors/Clerk including meetings attended Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward at the discretion of the Chairman Training Date of next Parish Council Meeting
		Action:
76.	Representations from the Public. None.	
77.	Apologies. Councillor R Tucker, County Councillor Mrs C Chugg.	
78.	Declarations of Interest. Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 70.1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i> Councillor Mrs Luxton declared a Personal Interest in Minute No. 83.3 – Finance in respect of a funding request from the Community Land Trust of which she is the Chair designate.	
79.	Approval of the Minutes of the Parish Council Meeting held on 26 September 2019. Approved and signed as a correct record.	
80.	Reports:	
80.1	County Councillor Mrs C Chugg. Apologies given. A written Report is to be circulated to Councillors in due course.	CC/Clerk
80.2	District Councillor Mrs P Barker: <ul style="list-style-type: none"> • There had been a problem with the heating at some Glebe Field properties and she had attended a site meeting. It was hoped the problem would be rectified shortly. • A meeting had yet to be arranged regarding the Skatepark at Croyde. The large wooden piece of equipment was still at the Park, making it look untidy. • The contract for the new North Devon Leisure Centre had been awarded. • She had concerns about the dunes at Saunton where there had been a lot of clearance within the Biosphere area. It was understood that Christie Estates intend to submit a Planning Application to allow the dunes to be natural. She had contacted the Environment Agency and Natural England who were not aware of the plans. 	
80.3	Play Area Inspection. Croyde Play Park. Councillor Taffinder. In order.	

	<p>Georgeham Play Park. Councillor Taffinder. In order. Councillor Dr Williams asked if there was fungi which grows at this time of the year. Councillor Taffinder had not noticed and would check.</p> <p>Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.</p>	MT
80.4	<p>Georgeham Affordable Housing. Councillor Mrs Luxton advised that the Group had met comprising seven members of the public and Agencies that are supporting the project. A 'Georgeham Community Land Trust' was agreed. Different models were discussed and it would go forward as a Community Benefit Society. This model gives good flexibility for funding. At present it will not be a Registered Charity but this could be revisited later. to give an update. Being a Corporate body, it has to be registered with the FCA (Financial Conduct Authority) where the fee is £40. This was agreed by Councillors.</p> <p>When the Trust is registered, a bank account can be opened and it will then become an interim board instead of a steering group, and can apply for funding.</p> <p>As a Community Benefit Society, the group can look at selling shares. Councillor Mrs Luxton was voted in as Chair designate for the interim period until the launch. Jane Young is the Secretary and Martin Rowbotham, Treasurer. The next meeting is on 30 October, details of which will be on the Parish Council website and CARA Facebook page. A call for land will go out and this will also be included in the December edition of The Crydda.</p> <p>A pre-meeting had been held with Councillor Symonds when potential sites were discussed. Councillor Mrs Luxton requested that the Parish Council continue to pay for the cost of Hall hire for meetings until the Trust is registered when funding will be sought.</p> <p>Councillor Gething spoke about pioneer shares to get the Society started. The number of shares held still meant that the holder would have one vote.</p>	
80.5	<p>Neighbourhood Plan. Councillor Beaumont advised that a new draft Version 22 is with the Planning Department and there is still a small amount of work to do. Councillors were willing to accept an email version of the document which will have to go out to consultation for 6 weeks. Policies have been listed as a reference.</p>	
80.6	<p>Environmental Issues.</p> <p>80.6.1 Climate Emergency. Councillor Gething.</p> <ul style="list-style-type: none"> ❖ An email had been received from Cllr Adrian Bryant of Braunton Parish Council who attended a talk by Satish Kumar in Georgeham. This Parish Council has been asked if it is interested in working with Braunton Parish Council who has also declared a climate emergency. Councillors were willing to work with other Parishes. The Clerk to confirm this and contact Morteheo Parish Council to ask if they wish to be involved. ❖ A request had been received for a wildflower patch in Georgeham. Further details had been forwarded to Councillors for studying ahead of the meeting. It is Parish Council land. Councillor Gething to draft an article about the project for inclusion in The Crydda and on the website for public consultation. Councillor Gething will carry out a survey of Parish land to decide on the most appropriate areas. Councillor Symonds will drive Councillor Gething around to identify the areas. ❖ Councillor Gething has been in communication with Devon Communities Together regarding a local emergency plan and the details had been forwarded to Councillors. The Clerk has a draft Emergency Plan template which is to be circulated. <p>80.6.2 Noxious Plant Report including Japanese Knotweed. Councillor Dr Williams. An appropriate letter had been sent to a landowner.</p>	<p>Clerk</p> <p>Clerk</p> <p>JG</p> <p>JS / JG</p> <p>Clerk</p>

	<ul style="list-style-type: none"> • Councillor Harrison. Transport Issues. He is in the process of preparing a document to be circulated to Councillors. A letter had been received from resident asking that consideration for the speed limit is extended to at least the Georgeham sign. • The Clerk attended a DCC Highways Conference at Filleigh Village Hall on 7 October 2019. Details of the information available was in the process of being forwarded to Councillors. • Christmas Wishes in The Crydda. Councillor Taffinder to arrange this. • Proposed by Councillor Symonds that the usual Christmas gifts were purchased. Seconded by Councillor Mrs Barker. Unanimously agreed. • Clerk's Annual Leave. The Clerk will on leave from 30/10/19 – 3/11/19 inclusive. 	<p>MT</p> <p>JS / RT</p>								
81.	<p>Planning.</p> <p>81.1 Planning Applications.</p> <table border="1" data-bbox="215 705 1305 1836"> <tr> <td data-bbox="215 705 359 1205">70564</td> <td data-bbox="359 705 1305 1205"> <p>Change of use of land to allow camping use from Easter to end of September annually at Myrtle Meadow Camping Site, Moor Lane, Croyde. Two letters of representation had been received together with a Petition and circulated to Councillors.</p> <p>It was resolved to recommend refusal on the following grounds:</p> <ul style="list-style-type: none"> ✘ Danger from a highways point of view ✘ Low season demand does not justify opening ✘ Making fun of the legislation that is already there to protect the area ✘ In the Local Plan the green fingers are precious to Croyde and in our emerging Neighbourhood Plan this area is greatly valued as an open space ✘ Support the objections already made ✘ If this is approved it will set a precedent for other campsites to follow suit. </td> </tr> <tr> <td data-bbox="215 1205 359 1635">70605</td> <td data-bbox="359 1205 1305 1635"> <p>Loft conversion & renovation works (amended description) at Withywell House, Withywell Lane, Croyde There was a proposal and seconder to recommend approval. There was a proposal and seconder to recommend refusal on the following grounds:</p> <ol style="list-style-type: none"> 1. It is turning a one storey into a two storey development. 2. Over development of the site. 3. Roof height is too high. 4. It is contrary to the emerging Neighbourhood Plan which is recommending that redevelopment and extensions comply as the Parish Council would like the gross internal area to stay the same. <p>Vote: To recommend refusal: 5 – carried To recommend approval: 3</p> </td> </tr> <tr> <td data-bbox="215 1635 359 1736">70607</td> <td data-bbox="359 1635 1305 1736"> <p>Extension & alterations of existing dwelling & flat to allow for conversion into two houses at Oamaru, Croyde It was resolved to recommend approval. 1 abstention. Check 106 money.</p> </td> </tr> <tr> <td data-bbox="215 1736 359 1836">70630</td> <td data-bbox="359 1736 1305 1836"> <p>Erection of detached double garage with home office over at Old Cottage, Putsborough. It was resolved to recommend approval.</p> </td> </tr> </table> <p>Applications received after the Agenda was sent.</p> <p>Variation of Condition 2. Homelands, 30 Moor Lane, Croyde. It was resolved to recommend approval. 1 abstention.</p> <p>81.2 Planning Correspondence.</p>	70564	<p>Change of use of land to allow camping use from Easter to end of September annually at Myrtle Meadow Camping Site, Moor Lane, Croyde. Two letters of representation had been received together with a Petition and circulated to Councillors.</p> <p>It was resolved to recommend refusal on the following grounds:</p> <ul style="list-style-type: none"> ✘ Danger from a highways point of view ✘ Low season demand does not justify opening ✘ Making fun of the legislation that is already there to protect the area ✘ In the Local Plan the green fingers are precious to Croyde and in our emerging Neighbourhood Plan this area is greatly valued as an open space ✘ Support the objections already made ✘ If this is approved it will set a precedent for other campsites to follow suit. 	70605	<p>Loft conversion & renovation works (amended description) at Withywell House, Withywell Lane, Croyde There was a proposal and seconder to recommend approval. There was a proposal and seconder to recommend refusal on the following grounds:</p> <ol style="list-style-type: none"> 1. It is turning a one storey into a two storey development. 2. Over development of the site. 3. Roof height is too high. 4. It is contrary to the emerging Neighbourhood Plan which is recommending that redevelopment and extensions comply as the Parish Council would like the gross internal area to stay the same. <p>Vote: To recommend refusal: 5 – carried To recommend approval: 3</p>	70607	<p>Extension & alterations of existing dwelling & flat to allow for conversion into two houses at Oamaru, Croyde It was resolved to recommend approval. 1 abstention. Check 106 money.</p>	70630	<p>Erection of detached double garage with home office over at Old Cottage, Putsborough. It was resolved to recommend approval.</p>	Clerk
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81.2.1 The following North Devon Council Decision Notices were noted:

APPROVALS FOR:

- **70336** – New pitched roof to existing flat roof extension, new external finishes to existing walls & roof, new fascias, soffits and rainwater goods – 10 Cloutmans Lane, Croyde.
- **70213** – Side & rear single storey extensions, rear dormer to first floor and relocation of garden wall – 2 West Croyde, Croyde.
- **70362** – Reserved matters application for erection of one dwelling (Outline Planning Permission 63623) – Garden of Wycliff Cottage, Croyde.
- **70365** – Extension to dwelling including conversion of existing outbuilding to additional habitable accommodation – Courtyard Cottage, Georgeham
- **70373 / 70374 – General Application and Listed Building Application** – erection of a detached single storey garage – The Old Cider Barn, St Marys Road, Croyde.

81.2.2 The following enforcement cases were being investigated by North Devon Council and the Clerk had asked for updates to be able to report the current situation at this meeting.

Due to staff leave, updates were not received and a request has been submitted emphasizing that this is required for the November meeting.

- **10712 – Cowslip and Cowshed Cottages** – alleged unauthorized development erection of a shed
- **11326 – land opposite Putsborough Manor** – alleged unauthorized development creation of an access
- **11416 – animal sheds, land to the rear of Croyde Manor**
A letter from the landowner had been received and was noted.
- **11334 - Creation of entrance at Streamways Nurseries, Georgeham.**
- **10765 – erection of a single dwelling house (known as The Barn) at Hillside, Cross, Croyde.** An enforcement notice was issued on 18/1/19. This was subsequently appealed and is currently being considered by the Planning Inspectorate.
- **Land off Milkaway Lane.**

81.2.3 Planning Appeals.

81.2.3a It was noted that an Appeal had been submitted in respect of 4 David's Hill, Georgeham. The appeal will be determined on the basis of written representation which must reach the Planning Inspectorate by 31/10/19.

Georgeham Parish Council's response on 28/6/19 was as follows: "Georgeham Parish Council wish to recommend refusal on the grounds of over development of the site, out of keeping with the area, to the detriment of existing residents in the cul-de-sac and inadequate parking". Councillors did not wish to add anything further.

81.2.3b Appeal Decision in respect of Wray Cottage, St Marys Road, Croyde. It was noted that the appeal was dismissed.

82. **82.1 Matters Arising:** Updates were given on the following:

82.1.1	Dog Bins / Public Space Protection Order to cover dog fouling. As a result of the visit from a North Devon Council officer at the last meeting, the Parish Council was asked to support a proposal for the Protection Order to be extended to open spaces and play parks in the Parish. Councillors decided not to follow this up. Confirmation of a dog bin in Cloutman's Lane was deferred.
82.1.2	Trees bordering the Crydda. The work had been done, an invoice received and dealt with under Finance. Councillors felt the work being done is sufficient for the stream to take climate change into account.
82.1.3	Bus Shelter at Croyde. Councillor Symonds had met two contractors and quotations were awaited. When received, the Clerk to apply for Section 106 funding of £10,000. The Clerk to advise the Manager of Webbers, Braunton that Councillors Symonds and

Clerk
JS / PB

	<p>83.5 Grass Cutting Contracts. It was noted that the contracts would be awarded at the November meeting.</p> <p>83.6 Fix date for budget setting meeting. Wednesday, 20 November at the Clerk's home, attended by Councillors Symonds, Tucker, Beaumont and Dr Williams.</p> <p>83.7 Play Area Inspections. Councillors considered the work identified by the manufacturers TouchWood and decided not to proceed with them. The Clerk to send details of the work to Mr D Jones and request a quotation with a view to making a decision at the November meeting.</p> <p>83.8 Insurance. It was noted that the insurance was now through Came and Company Local Council Insurance with cover being provided by Inspire (AXA). The premium of £1,415.86 had been confirmed and cover commenced from 1/10/19. Came and Company are now managed by Gallagher and main changes to the Terms of Business had been received.</p>	<p>November Agenda</p> <p>JS/RT/ MB/EW/ Clerk</p> <p>Clerk</p>
84.	<p>Correspondence & Publications Received. Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>84.1 North Devon Council Special Parish Forum Meeting – Tuesday 3/12/19. Details had been circulated to Councillors. The Clerk to book in Councillor Beaumont.</p>	<p>Clerk</p>
85.	<p>Urgent matters brought forward at the discretion of the Chairman.</p> <p>85.1 Oceanfest Debrief on Tuesday, 19 November 2019 at 10am in The Rock. Councillor Symonds, Tucker and Beaumont to attend with other representatives and landowners. The Clerk to take notes.</p>	<p>JS/RT/ MB/ Clerk</p>
86.	<p>Training. It was noted that Councillors Beaumont and Dr Williams were booked on a Budgets and Precepts course on 31/10/19 at the DALC's offices based at Cheriton Bishop.</p>	
87.	<p>Date of next Parish Council Meeting: Thursday, 28 November 2019 in Georgeham Village Hall at 7pm. This would be the meeting to set the 2020/21 budget.</p> <p>The meeting ended at 9.23pm.</p> <p>Councillor Taffinder gave his apologies in advance for the November meeting.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 26 September 2019 ➤ Newberry Road Project to proceed when fee requested by the Diocese of Exeter ➤ Christmas gifts to be purchased by Councillors Symonds and Tucker ➤ Planning ➤ Payments 		
<p>These Minutes are agreed by those present as being a true record.</p>		
<p>Signed: Chair of Georgeham Parish Council:</p>	<p>Date:</p>	

GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.
EX31 4TG.
TEL: 01598 710526. E MAIL: sue@suesquire.com

TO: ALL COUNCILLORS: You are summoned a **Parish Council Meeting on Thursday, 28 November 2019 at 7pm in Georgeham Village Hall.**
Sue Squire, Parish Clerk. 23 November 2019

No.	Item
1.	<p>Representations from the Public. <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i></p> <p>1.1 Mr S Gibbs. Email regarding dredging of the Crydda through Croyde and a request that more clearance is given permission. A person is willing to do this and the Council has been asked to fund the work. This will be further discussed under Finance.</p> <p>1.2 Car parking at the Glebe Field. Email with concerns that vehicles parking on the grass are damaging the verges.</p>
2.	<p>Apologies. Councillor M Taffinder</p>
3.	<p>Declarations of Interest.</p>
4.	<p>Approval of the Minutes of the Parish Council Meeting held on 24 October 2019.</p>
5.	<p>Reports:</p>
5.1	<p>County Councillor Mrs C Chugg.</p>
5.2	<p>District Councillor Mrs P Barker. Double yellow lines in Cloutman's Lane, Croyde.</p>
5.3	<p>Play Area Inspection.</p> <p>Croyde Play Park. Councillor Taffinder. When sending his apologies, Councillor Taffinder advised all was in order. He has emailed Councillor Dr Williams regarding her enquiry about fungi growing advising he had not seen any.</p> <p>Georgeham Play Park. Councillor Taffinder. As above.</p> <p>Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member.</p>
5.4	<p>Georgeham Affordable Housing. Councillor Mrs Luxton to give an update.</p>
5.5	<p>Neighbourhood Plan. Councillor Beaumont to give an update.</p>
5.6	<p>Environmental Issues.</p> <p>5.6.1 Climate Emergency. Councillor Gething to give an update report. Councillor Gething has requested funding for Climate Emergency is considered at the Budget Setting Meeting. The Clerk will advise that Morteheo Parish Council has welcomed the opportunity to work with Georgeham Parish Council. To note that Cllr Adrian Bryant of Braunton Parish Council has been advised that this Council is willing to work with his Council. Two emails from DCC headed Devon Climate Emergency and Devon Carbon Plan process is launched dated 30/10/19 has been circulated to Councillors.</p> <p>5.6.2 Wildflower Patch. Councillor Gething to give an update report.</p> <p>5.6.3 Emergency Plan Template. The Clerk is in the process of finalizing this and will forward to Councillors.</p> <p>5.6.4 Noxious Plants and Overgrown Hedges. To note that the Clerk has sent the template letters to Councillors for them to be aware of the content.</p>
5.6	<p>Newberry Road Footpath Improvement / Georgeham Rectory. To note that planning consent has been granted.</p>

	The details went to the Diocesan Assets Group meeting on 11 November. Councillor Mrs Barker to advise on any early initial funding available from North Devon Council.				
5.7	Potholes. Councillor Taffinder has sent an up to date details for reporting.				
6.	<p>Matters raised by Councillors/Clerk including meetings attended.</p> <p>6.1 Special Parish Forum Meeting, 3/12/19. The Clerk has booked in Councillor Beaumont.</p> <p>6.2 Oceanfest Debrief. Details will be given.</p> <p>6.3 Councillor Dr Williams. Blocked drains in the Parish.</p> <p>6.4 Councillor Dr Williams. Subsidence of Footpath 19.</p> <p>6.4 Councillor Beaumont will advise that there has been a useful meeting concerning fundraising for the Newberry Road project and the Pavilion.</p>				
7.	<p>Planning.</p> <p>7.1 Planning Applications.</p> <table border="1"> <tr> <td>70773</td> <td>Single storey extension to front of dwelling at 9 Putsborough Close, Georgeham.</td> </tr> <tr> <td>70685</td> <td>Variation of condition 6 (dogs and pets restriction) attached to planning permission 60511 to allow dogs within the tree houses at Pickwell Manor, Georgeham</td> </tr> </table> <p>Any Applications received after the Agenda was sent.</p> <p>7.2 Planning Correspondence.</p> <p>7.2.1 To note the following North Devon Council Decision Notices:</p> <p>APPROVALS FOR:</p> <ul style="list-style-type: none"> ▪ 66901 – Construction of public footpath (Newberry Road pedestrian improvement scheme – section 2) – land adjoining Sports Pavilion, Georgeham. ▪ 70475 – Conversion of agricultural buildings to form one dwelling – Crowborough Farm, Georgeham ▪ 70420 – Conversion of, and extension to existing garage to form additional (ancillary) bedrooms and a games room for main dwelling – Waves, West Croyde. ▪ 70507 – Extension to dwelling together with installation of new doors – Surfup, 2 Orchard Grove, Croyde. <p>7.2.2 The following enforcement cases are being investigated by North Devon Council and the Clerk has asked for updates to be able to report the current situation at this meeting.</p> <ul style="list-style-type: none"> • 10712 – Cowslip and Cowshed Cottages – alleged unauthorized development erection of a shed • 11326 – land opposite Putsborough Manor – alleged unauthorized development creation of an access • 11416 – animal sheds, land to the rear of Croyde Manor • 11334 - Creation of entrance at Streamways Nurseries, Georgeham. This case has been closed as creation of vehicle access was approved under planning permission. The landowner has requested this item is discussed as it has been a concerning and costly waste of time and resources. The parishioner has asked that the lack of breach in planning will be clearly noted in the records for posterity and this has been confirmed. • 10765 – erection of a single dwelling house (known as The Barn) at Hillside, Cross, Croyde. An enforcement notice was issued on 18/1/19. This was subsequently appealed and is currently being considered by the Planning Inspectorate. • Land off Milkaway Lane. The Enforcement Officer has made a site visit and found no activity at all. <p>7.2.3 Notification of Planning Appeal. Application for a Lawful Development Certificate for a proposed use to site caravans on the service field for the provision of short let holiday accommodation operating between 1 February and 15 January of the following year and as per planning permission 56528 – Parkdean Holiday Parks Ltd. The appeal will be determined on the basis of a Hearing. All representations must be received by 6/12/19. Georgeham Parish Council was not consulted as this is a legal matter.</p>	70773	Single storey extension to front of dwelling at 9 Putsborough Close, Georgeham.	70685	Variation of condition 6 (dogs and pets restriction) attached to planning permission 60511 to allow dogs within the tree houses at Pickwell Manor, Georgeham
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8.	<p>8.1 Matters Arising: Updates will be given on the following:</p> <table border="1"> <tr> <td>8.1.1</td> <td>Bus Shelter at Croyde. Councillor Symonds to advise the position regarding the provision of quotations in order for the Clerk to submit a claim for the S106 funding. To note that the Clerk has emailed the Manager at Webbers Braunton and invited her to attend a site</td> </tr> </table>	8.1.1	Bus Shelter at Croyde. Councillor Symonds to advise the position regarding the provision of quotations in order for the Clerk to submit a claim for the S106 funding. To note that the Clerk has emailed the Manager at Webbers Braunton and invited her to attend a site		
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	meeting with Councillors Symonds and Mrs Barker. A response is awaited.
8.1.2	Pavilion at Georgeham Playing Field. To note any developments since the last meeting. An explanation of the project has been sent and is appearing on the Parish Council website
8.1.3	Public Toilets in Georgeham. Councillor Gething to report his findings regarding the state of decoration, particularly in the gents.

9.	<p>Finance.</p> <p>9.1 Balances: To be tabled.</p> <p>Budgetary figures are being forwarded to Councillors ahead of the meeting.</p> <p>9.2 To approve the following payments:</p> <table border="1"> <thead> <tr> <th>Payee</th> <th>Details of payment</th> <th>Ch.No.</th> <th></th> <th>Amount</th> </tr> </thead> <tbody> <tr> <td>Mrs S Squire</td> <td>Broadband Photocopying May – Nov. 9 journeys</td> <td>2015</td> <td>£3.00 £15.60 £182.25 s</td> <td></td> </tr> <tr> <td>N Devon Council</td> <td>November 2019 Salary Recharge</td> <td>2016</td> <td></td> <td>£TBA</td> </tr> <tr> <td>Mr T Squire</td> <td>Servicing of Georgeham Toilets (November 2019)</td> <td>2017</td> <td></td> <td>£67.50</td> </tr> <tr> <td>Mr S Wightman</td> <td>Grounds maintenance for October 2019.</td> <td>2018</td> <td></td> <td>£936.55</td> </tr> <tr> <td>Georgeham Village Hall</td> <td>Hire of Hall for meetings in 2019</td> <td>2019</td> <td></td> <td>£270.00</td> </tr> <tr> <td>Jewson</td> <td>Items for Croyde Play Park</td> <td>2020</td> <td></td> <td>£29.77</td> </tr> <tr> <td>North Devon Council</td> <td>Emptying of dog waste bins for October – December 2019</td> <td>2021</td> <td></td> <td>£456.00</td> </tr> <tr> <td>DALC</td> <td>Attendance of Cllrs Beaumont and Dr Williams at the Budgets & Precepts course on 31/10/19</td> <td>2022</td> <td></td> <td>£96.00</td> </tr> <tr> <td>North Devon Council</td> <td>Non-domestic rates bill for public conveniences (November 2019). Due 1/12/19.</td> <td></td> <td>Direct Debit</td> <td>£18.00</td> </tr> <tr> <td>Fasthosts</td> <td>Website hosting fee. To be taken on 11/12/19</td> <td></td> <td>Debit Card</td> <td>£ 8.40</td> </tr> </tbody> </table> <p>9.3 Grass Cutting Contracts. To award the Small and Large Grass Cutting Contracts.</p> <p>9.4 Croyde Play Area. To note that the Clerk has invited Mr D Jones to provide a quotation for the work identified to be done.</p> <p>9.5 To set the 2020/21 Budget and Precept and ratify recommendations from the Finance Meeting.</p> <p>9.6 To consider financial help for clearance of the Crydda at Croyde.</p> <p>9.7 Public Works Loan Board. To note that the sum of £2,798.75 was debited from the Treasurers Account in respect of the loan repayment due on 21/11/19. The next payment is due in May 2020.</p> <p>9.8 Western Power Distribution Wayleave. To note that a cheque for £7.22 has been received and banked.</p>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying May – Nov. 9 journeys	2015	£3.00 £15.60 £182.25 s		N Devon Council	November 2019 Salary Recharge	2016		£TBA	Mr T Squire	Servicing of Georgeham Toilets (November 2019)	2017		£67.50	Mr S Wightman	Grounds maintenance for October 2019.	2018		£936.55	Georgeham Village Hall	Hire of Hall for meetings in 2019	2019		£270.00	Jewson	Items for Croyde Play Park	2020		£29.77	North Devon Council	Emptying of dog waste bins for October – December 2019	2021		£456.00	DALC	Attendance of Cllrs Beaumont and Dr Williams at the Budgets & Precepts course on 31/10/19	2022		£96.00	North Devon Council	Non-domestic rates bill for public conveniences (November 2019). Due 1/12/19.		Direct Debit	£18.00	Fasthosts	Website hosting fee. To be taken on 11/12/19		Debit Card	£ 8.40
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North Devon Council	Emptying of dog waste bins for October – December 2019	2021		£456.00																																																				
DALC	Attendance of Cllrs Beaumont and Dr Williams at the Budgets & Precepts course on 31/10/19	2022		£96.00																																																				
North Devon Council	Non-domestic rates bill for public conveniences (November 2019). Due 1/12/19.		Direct Debit	£18.00																																																				
Fasthosts	Website hosting fee. To be taken on 11/12/19		Debit Card	£ 8.40																																																				
10.	<p>Correspondence & Publications Received. Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>10.1 North Devon Coast AONB – Parish Representation on the AONB Partnership. Email seeking a new representative for the seven Parishes covering the AONB within the district of North Devon. To consider appointing a Councillor.</p> <p>10.2 CARA Speed Monitor Data and Residents Requests. The details received have been circulated to Councillors. To consider the request for give way signs on Croyde Road, Downend.</p> <p>10.3 North Devon Surf Coast World Surfing Reserve. The Parish Council supported this venture last year and although the application to have the surf beaches of North Devon designated as a World Surfing Reserve was unsuccessful, the group have been invited to resubmit again this year. Addressing feedback, the Stewardship Council is</p>																																																							

	<p>to be more robust and the Council is invited to nominate a member to represent Georgeham Parish Council on the Stewardship Council. They would like to suggest Councillor Rob Tucker as he would also be able to put forward an opinion as a beach owner but the choice is entirely at the discretion of the Council.</p> <p>10.4 Damage to bridge at Watery Lane, Croyde. This was reported by Councillor Tucker to the Clerk who has been in email correspondence with the DCC Bridge Engineer. After a site inspection, it has been advised that it needs taking down and rebuilding at some point but is not an immediate danger to highway users at the moment.</p> <p>10.5 Western Power Distribution. Email regarding electricity network reinforcement in Croyde. WPD wish to reinforce the electricity network by placing an underground cable across an unregistered access lane in Croyde Village. The owners cannot be traced and the Parish Council has been invited to give any local information.</p> <p>10.6 Trees by the Crydda in Croyde. Email of thanks from landowner for the Parish Council getting the tree work carried out so quickly following representations made at the September meeting.</p> <p>10.7 Environment Agency. Email regarding water challenges and choices consultation, circulated to Councillors.</p>
11.	Urgent matters brought forward at the discretion of the Chairman.
12.	<p>Date of next Parish Council Meeting: Friday, 3 January 2020 in Georgeham Village Hall at 7pm. This is in place of the December Meeting. The January Meeting will be held on Thursday, 30 January 2020 in Georgeham Village Hall at 7pm.</p>

Minutes of Georgeham Parish Council Meeting held on Thursday, 27 November 2019 in Georgeham Village Hall at 7pm.

Chaired by: Councillor J Symonds	Clerked by: Sue Squire	
<p>Present:</p> <p>Mrs P Barker (District) J Gething M Harrison Mrs T Luxton J Symonds R Tucker Dr E Williams</p> <p>County Councillor Mrs C Chugg</p> <p>District Councillor Mrs J Chesters</p> <p>2 Members of the public</p>	<p>Agenda: -</p> <p>Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held on 24 October 2019 Reports Matters raised by Councillors/Clerk including meetings attended Planning Matters Arising Finance Correspondence and publications received Urgent matters brought forward at the discretion of the Chairman Date of next meeting</p>	
		Action:
88.	<p>Representations from the Public.</p> <p>88.1 Email regarding dredging of the Crydda through Croyde and a request that more clearance is given permission. A person is willing to do this and the Council has been asked to fund the work. Councillor Symonds spoke about the riparian authority that comes with a property situated near the stream. There was a discussion about flooding in Croyde and the circumstances when this occurs. A representative from the Environment Agency is attending the Parish Council meeting on 30 January 2020 and it was decided to wait until then for the officer's views.</p> <p>88.2 Car parking at the Glebe Field. Email with concerns that vehicles parking on the damaging the verges. Councillor Symonds advised he had explained that the verges belong to County Highways and not the Parish Council.</p> <p>88.3 Dog bins. Between September and now, a parishioner has emptied dog bin near the stream in Croyde which is often overflowing with rubbish thrown in stream. District Councillor Mrs Barker had advised North Devon Council who had confirmed that under the contract to empty dog bins in Georgeham and Croyde, this bin is emptied. It had been suggested that two bins were located at this site.</p> <p>The Clerk was instructed to obtain two new bins and a fixing post (for one bin) from Glasdon UK Limited. District Councillor Mrs Barker was willing to give a grant towards the cost from her Community Councillor Grant allowance.</p>	<p>Clerk to advise resident</p> <p>Clerk to order from Glasdon and ask Ruda for permission</p>
89.	Apologies. Councillors M Beaumont and M Taffinder.	
90.	<p>Declarations of Interest.</p> <p>Councillor Mrs Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No.94 .1 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p>Councillor Mrs Luxton declared a Personal Interest in Minute No. 92.4 – Georgeham Affordable Housing of which she is the Chair designate.</p> <p>Councillor Symonds declared a Prejudicial Interest in Minute No. 96.3 – Finance, award of Small Grass Cutting Contract.</p>	

	<p>Councillor Dr Williams declared a Prejudicial Interest in Minute No. 94.1, Planning, and specifically Application 70685 where she had previously made representations objecting to the Application.</p> <p>Councillors did not consider it was necessary for her to declare an interest in the Application as this was a new Application regarding a Variation of Condition. The Clerk had previously advised her to do so.</p>	
91.	<p>Approval of the Minutes of the Parish Council Meeting held on 24 October 2019.</p> <p>Approved and signed as a correct record after it was noted under Minute No. 80.4, Georgeham Affordable Housing in the penultimate paragraph, Councillors had agreed to continue to fund the Georgeham Community Land Trust Hall bookings.</p>	
92.	<p>Reports:</p>	
92.1	<p>County Councillor Mrs C Chugg.</p> <ul style="list-style-type: none"> ▪ Request for the double yellow lines in Cloutman's Lane, Croyde, to be fully completed as there is currently a gap due to it not being possible for these to be painted on a stretch due to vegetation overgrown. Because this is seen as a new Order, it has to go out to consultation again for that section, despite the Parish Council originally requesting it. ▪ Councillor Dr Williams spoke about her email in connection with blocked drains. It was known that a DCC Highways operative had made a site visit alone as his colleague was off sick and was unable to do any work to unblock the drain, and left the area. The Clerk to send the email to Councillor Chugg for this waste of time and resource to be followed up. ▪ Councillor Dr Williams had emailed Councillor Mrs Chugg regarding Footpath 19 where there is a collapsed section in the middle of the path for approximately 50 metres. Councillor Harrison (Footpath Warden) advised that the Devon County Council Public Rights of Way Officer will be conducting a site visit. <p>A full written Report would be given in January 2020.</p>	<p>Clerk</p> <p>Clerk to sent CC's original Report to Cllrs</p>
92.2	<p>District Councillors</p> <p>Mrs P Barker. Details were given during the meeting.</p> <p>Mrs J Chesters.</p> <ul style="list-style-type: none"> ▪ She was disappointed that the Parish Grant had been scrapped. ▪ She looks at the details of Planning Applications for the Parish and is willing to attend any site meeting. 	
92.3	<p>Play Area Inspection.</p> <p>Croyde Play Park. Councillor Taffinder. When sending his apologies, Councillor Taffinder advised all was in order. He had emailed Councillor Dr Williams regarding her enquiry about fungi growing advising he had not seen any.</p> <p>Georgeham Play Park. Councillor Taffinder. All in order.</p> <p>Croyde Skateboard & Scooter Park. Mrs S Squire, Parish Clerk. Check lists received from a Committee Member but none received for this month.</p> <p>Councillor Mrs Barker advised there had been no meeting of the newly interested group that had recently been formed. Councillors spoke about an assortment of items, regarded as junk, in the Park and considered this should be cleared.</p>	
92.4	<p>Georgeham Affordable Housing. Councillor Mrs Luxton thanked the Parish Council on behalf of Georgeham Community Land Trust for the donation of £40.00 in respect of the Application fee to become a Land Trust. This is expected to be registered with the FCA (Financial Conduct Authority)</p>	

	<p>imminently. An advert is to be placed in The Crydda for a request of call for land. Potential sites are still being explored. When the Group is registered with the FCA, it can be applying for funding and look at more sites. The next meeting is on 4 December 2019 at 4pm in Croyde Village Hall.</p>	
92.5	<p>Neighbourhood Plan. When sending her apologies, Councillor Beaumont advised there was no further information to give. She was waiting to hear if a Consultant had been appointed to give the Plan a 'Health Check'. Councillor Mrs Barker advised that the officer at North Devon Council who had been assisting with the Neighbourhood Plan had not been able to progress matters due to other commitments.</p>	
92.6	<p>Environmental Issues. 92.6.1 Climate Emergency. Councillor Gething reported as follows: Open meeting On 19 November an open meeting was held in Croyde Village Hall to announce that the Parish Council has declared a climate and wildlife emergency and to give residents the opportunity to discuss the issues around climate change and make suggestions for actions that can be taken within the parish. Around 90 people attended and enjoyed a highly productive evening. People were gathered around a number of tables and asked to discuss four areas where action is needed. Ideas were collected on post-it notes. Participants were also asked to complete a form giving their contact details and say if they would like to be involved in future working groups. To date we have collected 58 email addresses. An email has been sent to everyone on the list thanking them for attending the meeting, listing 25 easy actions anyone can take to reduce their carbon footprint, and outlining how we hope to move the initiative forward. A meeting of the steering group will be held on 11 December to review all the responses and decide the next steps. Councillor Gething would be pleased to hear from anyone who would like to be on the circulation list. Landowners Councillor Gething had visited three landowners in the Parish who wish to carry out major tree planting projects. He had also met with the local ranger from the National Trust, and the Beach ranger from Ruda. There is clearly a strong interest in this aspect of the climate and wildlife emergency. He proposed that the Parish Council shows a lead in this and identifies areas of land within its ownership which would be suitable for tree planting and other habitat creation schemes. It can then carry out an ecological survey to identify wildlife rich areas and develop a plan for tree-planting and other enhancements. It was anticipated that the planting would be carried out next winter. Communications As well as the email list the Group have set up a facebook page under the banner of "Zero Croyde and Georgeham" which Councillor Gething encouraged people to join to keep up to date with the initiative. He also wanted to set up a web page on the Parish Council website where documents can be posted and information about events. Councillor Tucker raised the issue of the GDPR position in relation to the collection of email addresses and this was fully understood. As regards possible tree planting sites, it was noted that land owned by the Parish Council comprised Georgeham Playing Field where Councillors are the Trustees by virtue of office, Higher</p>	<p>JG to liaise with webmaster</p>

	<p>Ham Cemetery, the village green at David's Hill and Croyde Play Area.</p> <p>Councillor Dr Williams pointed out that in an AONB (Area of Outstanding Natural Beauty), landscape views must not be obscured. She also mentioned an email from the North Devon Biosphere Reserve and the plans they have.</p> <p>Councillor Mrs Barker suggested looking at the cost of having solar panels on the Village Hall, which would be a Committee decision.</p> <p>Councillor Gething had requested funding for Climate Emergency was considered at the Budget Setting Meeting and the sum of £500 had been set aside.</p> <p>The Clerk advised that Morteohoe Parish Council had welcomed the opportunity to work with Georgeham Parish Council and asked if Georgeham Parish Council had any ideas or projects.</p> <p>It was noted that Cllr Adrian Bryant of Braunton Parish Council had been advised that this Council is willing to work with his Council.</p> <p>Two emails were noted from DCC headed Devon Climate Emergency and Devon Carbon Plan process is launched dated 30/10/19 had been circulated to Councillors.</p> <p>Councillor Harrison had prepared a document on transport issues and wanted to have a meeting with DCC Highways, also attended by some Councillors. County Councillor Mrs Chugg would speak to County Councillor Stuart Hughes, Cabinet Member for Highways Management.</p> <p>92.6.2 Wildflower Patch. Councillor Gething advised that the people doing this have decided not to extend the patch but will continue to manage the existing area. He suggested that this project can be revisited as part of the overall scheme on Council-owned land.</p> <p>92.6.3 Emergency Plan Template. The Clerk is in the process of finalizing this and will forward to Councillors.</p> <p>92.6.4 Noxious Plants and Overgrown Hedges. It was noted that the Clerk had sent the template letters to Councillors for them to be aware of the content. Councillor Symonds and Tucker will drive around the Parish to identify areas where a letter is required to be to landowners.</p>	<p>JG to liaise with Morteohoe Parish Council</p> <p>MH/JG to liaise and set up meeting. CC</p> <p>For meeting on 30/01/20</p> <p>JS / RT</p>
92.6	<p>Newberry Road Footpath Improvement / Georgeham Rectory.</p> <p>It was noted that planning consent had been granted.</p> <p>The details went to the Diocesan Assets Group meeting on 11 November.</p> <p>Councillor Mrs Barker advised there was no direct funding from North Devon Council. She had spoken to the funding administrator at the Fullabrook Wind Farm who do not encourage Parish Council's to submit an application although they do take into consideration the fact that a Parish Council can reclaim VAT.</p>	
92.7	<p>Potholes. When sending his apologies, Councillor Taffinder advised that the following potholes had been reported by him to DCC Highways:</p> <ol style="list-style-type: none"> 1. Pothole near Fig Tree, Croyde. 2. Pothole outside Manor Pub, Croyde. 3. 2 potholes on Inledon Hill Road near Inledon Farm, Georgeham, one above the corner, and one below. 4. Very bad state of road repair beside Barton Close Farm on the road to Spreacombe. 5. Wicked pothole on Northfield Road (going towards the fire station) just before turning down to Upcott. 6. Pothole near Gardeners Cottage at Pickwell. 7. Pothole opposite last house in Georgeham as you leave the village heading for Putsborough. 8. Bad road repair on Newberry Road where it narrows between the Vicarage and the end of Longland Lane. 	<p>Cllrs to advise MT which potholes had not been repaired</p>
93.	<p>Matters raised by Councillors/Clerk including meetings attended.</p>	

	<p>93.1 Special Parish Forum Meeting, 3/12/19. The Clerk had booked in Councillor Beaumont.</p> <p>93.2 Oceanfest Debrief. Councillor Symonds gave details of the meeting held at The Rock on 19 November 2019, attended by him, Councillor Tucker, the Parish Clerk, Messrs Latham and their Manager, Ruda Manager, Mr S Vine (CARA), Mr P Dymond, Ms J Cooper, Mr M Symonds.</p> <p>The meeting covered the volume of the music which was an issue due to the direction of the wind. Those present were advised that this was within the parameters for health and safety. The language of the DJ was acknowledged to be poor and an assurance was given that it would not happen again.</p> <p>Security. There is to be a meeting in early March to discuss this for the 2020 Festival. Ruda will provide two security men and the cost, thought to be in the region of £600 would be taken care of by local stakeholders (Mr M Symonds of Freshwell Camping), Croyde Festival Camping and Ocean Pitch.</p> <p>93.3 Councillor Dr Williams. Blocked drains in the Parish – covered under County Councillor Mrs Chugg's Report.</p> <p>93.4 Councillor Dr Williams. Subsidence of Footpath 19 – covered under County Councillor Mrs Chugg's Report.</p> <p>93.4 Councillor Beaumont. When sending her apologies, she advised that there had been a useful meeting concerning fundraising for the Newberry Road project and the Pavilion.</p> <p>93.5 Councillor Dr Williams. Email regarding free trees from DCC. <i>Noted.</i></p>							
94.	<p>Planning.</p> <p>94.1 Planning Applications.</p> <table border="1" data-bbox="215 1003 1289 1433"> <tr> <td data-bbox="215 1003 359 1104">70773</td> <td data-bbox="359 1003 1289 1104"> <p>Single storey extension to front of dwelling at 9 Putsborough Close, Georgeham.</p> <p>It was resolved to recommend approval.</p> </td> </tr> <tr> <td data-bbox="215 1104 359 1433">70685</td> <td data-bbox="359 1104 1289 1433"> <p>Variation of condition 6 (dogs and pets restriction) attached to planning permission 60511 to allow dogs within the tree houses at Pickwell Manor, Georgeham.</p> <p>The applicant was present who gave his reasons for the Application. Councillor Dr Williams had objected previously and gave her reasons of objections.</p> <p>There was a proposal and seconder to recommend approval. There was a proposal and seconded to recommend refusal. Vote: To recommend refusal: 2 To recommend approval: 5. Carried.</p> </td> </tr> </table> <p>Applications received after the Agenda was sent.</p> <table border="1" data-bbox="215 1489 1289 1765"> <tr> <td data-bbox="215 1489 359 1765">70607</td> <td data-bbox="359 1489 1289 1765"> <p>Extension and alterations of existing dwelling and dependent relatives annexe to allow for conversion into two houses (amended description) at Oamaru, Croyde.</p> <p><i>The original description of the Application considered on 24/10/19 and recommended for approval was:</i> Extension & alterations of existing dwelling & flat to allow for conversion into two houses at Oamaru, Croyde.</p> <p>It was resolved to recommend approval.</p> </td> </tr> </table> <p>94.2 Planning Correspondence.</p> <p>7.2.1 The following North Devon Council Decision Notices were noted:</p> <p>APPROVALS FOR:</p> <ul style="list-style-type: none"> ▪ 66901 – Construction of public footpath (Newberry Road pedestrian improvement scheme – section 2) – land adjoining Sports Pavilion, Georgeham. ▪ 70475 – Conversion of agricultural buildings to form one dwelling – Crowborough Farm, Georgeham ▪ 70420 – Conversion of, and extension to existing garage to form additional (ancillary) 	70773	<p>Single storey extension to front of dwelling at 9 Putsborough Close, Georgeham.</p> <p>It was resolved to recommend approval.</p>	70685	<p>Variation of condition 6 (dogs and pets restriction) attached to planning permission 60511 to allow dogs within the tree houses at Pickwell Manor, Georgeham.</p> <p>The applicant was present who gave his reasons for the Application. Councillor Dr Williams had objected previously and gave her reasons of objections.</p> <p>There was a proposal and seconder to recommend approval. There was a proposal and seconded to recommend refusal. Vote: To recommend refusal: 2 To recommend approval: 5. Carried.</p>	70607	<p>Extension and alterations of existing dwelling and dependent relatives annexe to allow for conversion into two houses (amended description) at Oamaru, Croyde.</p> <p><i>The original description of the Application considered on 24/10/19 and recommended for approval was:</i> Extension & alterations of existing dwelling & flat to allow for conversion into two houses at Oamaru, Croyde.</p> <p>It was resolved to recommend approval.</p>	Clerk
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	<p>bedrooms and a games room for main dwelling – Waves, West Croyde.</p> <ul style="list-style-type: none"> ▪ 70507 – Extension to dwelling together with installation of new doors – Surfsup, 2 Orchard Grove, Croyde. <p>94.2.2 Enforcement Files.</p> <ul style="list-style-type: none"> • 10712 – Cowslip and Cowshed Cottages – alleged unauthorized development erection of a shed. <i>This case was closed in July 2019. Planning permission not required.</i> • 11326 – land opposite Putsborough Manor – alleged unauthorized development creation of an access. <i>A decision has been received from the Planning Officer that it is not expedient to pursue.</i> • 11416 – animal sheds, land to the rear of Croyde Manor. <i>A site visit has been completed and Report sent to the Planning Officer from whom a decision is awaited.</i> • 11334 - Creation of entrance at Streamways Nurseries, Georgeham. <i>This case has been closed as creation of vehicle access was approved under planning permission.</i> The landowner has requested this item is discussed as it had been a concerning and costly waste of time and resources. The parishioner has asked that the lack of breach in planning is clearly noted in the records for posterity and this had been confirmed. • 10765 – erection of a single dwelling house (known as The Barn) at Hillside, Cross, Croyde. An enforcement notice was issued on 18/1/19. <i>This was subsequently appealed and is currently being considered by the Planning Inspectorate.</i> • Land off Milkaway Lane. <i>The Enforcement Officer had made a site visit and found no activity at all.</i> <p>94.2.3 Notification of Planning Appeal. Application for a Lawful Development Certificate for a proposed use to site caravans on the service field for the provision of short let holiday accommodation operating between 1 February and 15 January of the following year and as per planning permission 56528 – Parkdean Holiday Parks Ltd. The appeal will be determined on the basis of a Hearing. All representations must be received by 6/12/19. Georgeham Parish Council was not consulted as this is a legal matter.</p> <p>Councillors had been forwarded a communication from CARA (Croyde Area Residents Association) regarding a Residents Petition to support refusal of RUDA’s Appeal.</p> <p>94.2.4 Notification of Planning Appeal. Unauthorized development consisting of the erection of a fence – Chesil Cliff House, Croyde. The appeal will be determined on the basis of written representations. All representations must be received by 10/1/19. Councillors decided not to respond as the site was under Braunton Parish Council.</p>							
95.	<p>95.1 Matters Arising:</p> <table border="1" data-bbox="213 1659 1292 2074"> <tr> <td data-bbox="213 1659 325 1854">95.1.1</td> <td data-bbox="325 1659 1292 1854"> <p>Bus Shelter at Croyde. Councillor Symonds advised he was still awaiting quotations in order for the Clerk to submit a claim for the S106 funding.</p> <p>It was noted that the Clerk had emailed the Manager at Webbers Braunton and invited her to attend a site meeting with Councillors Symonds and Mrs Barker. A response was awaited and a reminder to be sent.</p> </td> </tr> <tr> <td data-bbox="213 1854 325 2011">95.1.2</td> <td data-bbox="325 1854 1292 2011"> <p>Pavilion at Georgeham Playing Field. There had not been any developments since the last meeting.</p> <p>An explanation of the project has been sent and is appearing on the Parish Council website</p> </td> </tr> <tr> <td data-bbox="213 2011 325 2074">95.1.3</td> <td data-bbox="325 2011 1292 2074"> <p>Public Toilets in Georgeham. Councillor Gething reported that the toilets are basically clean but the rooms are rather grubby with lots of cobwebs.</p> </td> </tr> </table>	95.1.1	<p>Bus Shelter at Croyde. Councillor Symonds advised he was still awaiting quotations in order for the Clerk to submit a claim for the S106 funding.</p> <p>It was noted that the Clerk had emailed the Manager at Webbers Braunton and invited her to attend a site meeting with Councillors Symonds and Mrs Barker. A response was awaited and a reminder to be sent.</p>	95.1.2	<p>Pavilion at Georgeham Playing Field. There had not been any developments since the last meeting.</p> <p>An explanation of the project has been sent and is appearing on the Parish Council website</p>	95.1.3	<p>Public Toilets in Georgeham. Councillor Gething reported that the toilets are basically clean but the rooms are rather grubby with lots of cobwebs.</p>	Clerk
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	<ul style="list-style-type: none"> ◆ Wilverton Garden and Lawn Care £6,380 per year for 4 years ◆ Mr M Baker. 2020/21: £6,180; 2021/22 - £6,365.40; 2022/23 - £6,556.36; 2023/24 - £6,753.05 <p>Proposed by Councillor Tucker to accept Mr S Wightman’s quotation subject to this being reduced in year one to £7,500 on the grounds that this contractor has satisfactorily worked for the Parish Council for a great many years, that he is using battery or electric powered machinery to reduce carbon emissions that compliment the Climate Emergency declared by the Parish Council and that he actively supports the conservation of wildlife. Seconded by Councillor Mrs Barker. Unanimously agreed.</p> <p>This figure was agreed by Mr Wightman immediately after the meeting and Councillor Tucker informed all Councillors the same day.</p> <p>96.4 Croyde Play Area. It was noted that the Clerk had invited Mr D Jones to provide a quotation for the work identified to be done.</p> <p>96.5 To set the 2020/21 Budget and Precept and ratify recommendations from the Finance Meeting.</p> <p>Proposed by Councillor Symonds to agree and ratify the figures. Seconded by Councillor Mrs Luxton. Unanimously agreed.</p> <p>Councillor Tucker advised he had placed donation boxes in the toilets at Putsborough Sands and purchased a mobility buggy for beach use for people to hire. In both cases, he had invited donations towards the upkeep of Georgeham Churchyard and as a result, the sum of £970 had been raised which he passed to the Clerk for banking. In addition, Councillor Mrs Luxton had received a donation from a parishioner in the sum of £100.00 which was enclosed in a sealed envelope, opened in the Post Office with a witness.</p> <p>96.6 To consider financial help for clearance of the Crydda at Croyde. Covered under Minute No. 88.1.</p> <p>96.7 Public Works Loan Board. It was noted that the sum of £2,798.75 was debited from the Treasurers Account in respect of the loan repayment due on 21/11/19. The next payment is due in May 2020.</p> <p>96.8 Western Power Distribution Wayleave. It was noted that a cheque for £7.22 has been received and banked.</p>	<p>RT</p> <p>Clerk to advise successful and un-successful contractors</p> <p>JS to remind</p> <p>Clerk to send letter of thanks</p>
<p>97.</p>	<p>Correspondence & Publications Received. Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.</p> <p>97.1 North Devon Coast AONB – Parish Representation on the AONB Partnership. Email seeking a new representative for the seven Parishes covering the AONB within the district of North Devon. To consider appointing a Councillor. Councillors decided against this.</p> <p>Councillor Tucker advised that the lookout tower and pill box used in WWII on his land was now a Listed Building. On the side of the lookout tower there is an information board which will be interesting for war memorabilia. Beside the structure, there is a concrete arrow pointing to the sea as guidance for training, one of only 2 arrows in the country. He intends to keep the area mown for ease of access when people visit.</p> <p>97.2 CARA Speed Monitor Data and Residents Requests. The details received had been circulated to Councillors. Within the information, there had been a request for give way signs on Croyde Road, Downend and this is to be included in the discussion on transport issues mentioned in Minute No. 92.6 Environment issues.</p> <p>97.3 North Devon Surf Coast World Surfing Reserve. The Parish Council supported this venture in 2018 and although the application to have the surf beaches of North Devon designated as a World</p>	<p>Clerk to advise AONB</p> <p>MH / JG</p>

	<p>Surfing Reserve was unsuccessful, the group have been invited to resubmit again this year. Addressing feedback, the Stewardship Council is to be more robust and the Council is invited to nominate a member to represent Georgeham Parish Council on the Stewardship Council. They suggested Councillor Rob Tucker as he would also be able to put forward an opinion as a beach owner but the choice is entirely at the discretion of the Council. Councillor Tucker confirmed he was willing to do this and the Parish Council will support the application.</p> <p>97.4 Damage to bridge at Watery Lane, Croyde. This was reported by Councillor Tucker to the Clerk who had been in email correspondence with the DCC Bridge Engineer. After a site inspection, it had been advised that it needs taking down and rebuilding at some point but is not an immediate danger to highway users at the moment.</p> <p>Councillor Symonds pointed out that the correct name was Water Lane.</p> <p>The Clerk to reply as follows: We would like it placed as a matter of public record that we believe your wall to be palpably unsafe and dangerous and if there is an accident we will hold you responsible.</p> <p>97.5 Western Power Distribution. Email regarding electricity network reinforcement in Croyde. WPD wish to reinforce the electricity network by placing an underground cable across an unregistered access lane in Croyde Village. The owners cannot be traced and the Parish Council has been invited to give any local information. The Clerk to reply advising that the owner was not known, suggesting that they contact Mr B Maskell.</p> <p>97.6 Trees by the Crydda in Croyde. Email of thanks from landowner for the Parish Council getting the tree work carried out so quickly following representations made at the September meeting.</p> <p>97.7 Environment Agency. Email regarding water challenges and choices consultation, circulated to Councillors. <i>Noted.</i></p> <p>97.8 Environment Agency Flood Resilience Officer. He would like to give a presentation to the Parish Council to introduce himself, the work the organisation does and how the EA can help the community to become more flood resilient. He has pencilled in Thursday, 30 January 2020 to attend a Parish Council Meeting. Councillors were in agreement for the presentation to be held at this meeting.</p> <p>10.9 CPRE (Campaign for the Protection of Rural England). Autumn Newsletter and invitation to join the organisation at an annual subscription of £36. Councillors decided not to proceed.</p>	<p>Clerk to advise the organisation</p> <p>Clerk</p> <p>Clerk</p> <p>30/1/20 Agenda</p>
98.	<p>Urgent matters brought forward at the discretion of the Chairman. Councillors Symonds and Tucker will purchase Christmas presents for those who usually receive them.</p>	
99.	<p>Date of next Parish Council Meeting: Friday, 3 January 2020 in Georgeham Village Hall at 7pm. This is in place of the December Meeting. The January Meeting will be held on Thursday, 30 January 2020 in Georgeham Village Hall at 7pm. Advance apologies received from Councillors Mrs Barker, Gething, Mrs Luxton and Dr Williams. The meeting ended at 9.24pm.</p>	
<p>Summary of Decisions:</p> <ul style="list-style-type: none"> ➤ Minutes of 24 October 2019 ➤ Planning ➤ Payments ➤ Small and Large Grass Cutting Contract for 2020 – 2024 ➤ 2020/21 Budget and Precept 		

These Minutes are agreed by those present as being a true record.

Signed:
Chair of Georgeham Parish Council:

Date: