

**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.

EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 25 January 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 18 January 2018

No.	Item				
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i> <b>1.1 The meeting will welcome Mr David Liebenberg, the new General Manager of Ruda.</b> <b>1.2 Mr D Morton will give a presentation regarding the suggestion of a footpath alongside the playing field, Newberry Road to the New Rectory Drive.</b>				
2.	<b>Apologies.</b>				
3.	<b>Declarations of Interest.</b>				
4.	<b>Approval of the Minutes of Meeting held on 20 December 2017.</b>				
5.	<b>Reports:</b> <b>5.1 Police.</b> <b>5.2 County Councillor Mrs C Chugg.</b> <b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b> <b>5.4 Play Area Inspection.</b> - Councillor Mrs Barker: Croyde Play Park and Croyde Skateboard & Scooter Park. - Councillor P Mackintosh: Georgeham Play Area: - - Removal of swings - Pressure washing of tiles - Mole Hills - Damaged panel – Councillor Tucker to report  <b>5.5 New Play Area for Croyde.</b> The current position regarding the Public Works Loan Board Application will be advised.  To note that the sum of £5,000 has been awarded from County Councillor Mrs C Chugg's Locality Grant. To note that the sum of £450 has been awarded from District Councillor Mrs P Barker's Community Councillor Grant allocation, with support from District Councillor Wilkinson.  <b>5.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give an update on the present position.  <b>5.7 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position.  <b>5.8 Meetings attended by Councillors / Clerk.</b>				
6.	<b>Planning.</b> <b>6.1 Matters Arising.</b> <b>6.1.1 Paper Planning Applications.</b> To note that a further reminder has been sent for a reply to the question raised at the December 2017 meeting.  <b>6.2 Planning Applications.</b> <table><tr><td>64207</td><td>Extension to swimming pool complex – Ruda Holiday Park, Moor Lane, Croyde.</td></tr><tr><td>64392</td><td>Extension to dwelling &amp; erection of balcony – 8 Langsfield, Croyde.</td></tr></table>	64207	Extension to swimming pool complex – Ruda Holiday Park, Moor Lane, Croyde.	64392	Extension to dwelling & erection of balcony – 8 Langsfield, Croyde.
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	<p>Any Applications received after the Agenda was sent.</p> <p>6.3 Planning Correspondence.</p> <p>6.3.1 To note the following North Devon Council Decision Notices:</p> <p>APPROVALS FOR:</p> <ul style="list-style-type: none"><li>- 63432 – Notification of works to trees in a Conservation Area in respect of crown reduction of two Elm trees at The Vines, Kittiwell House Hotel &amp; restaurant, St Mary’s Road, Croyde.</li><li>- 63041 – Notification of works to trees in a Conservation Area in respect of removal of 1 Elm tree at The Lodge, Hobbs Hill, Croyde.</li></ul> <p>REFUSAL FOR</p> <ul style="list-style-type: none"><li>- 64008 – Erection of replacement dwelling together with 1 bedroom flat over garage at Stoney Cottage, Croyde.</li></ul> <p>6.3.2. Enforcements:</p> <ul style="list-style-type: none"><li>- Case 8740 – Baggy Lodge, Croyde.</li><li>- Forda Hill Farm.</li></ul>																															
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8.	<p>Finance.</p> <p>8.1 Balances and Budgetary figures for December 2017 will be emailed to Councillors.</p> <p>8.2 To approve the following payments:</p> <table><tr><td>Mrs S Squire</td><td>Broadband</td><td>3.00</td><td></td></tr><tr><td></td><td>Photocopying</td><td>26.85</td><td></td></tr><tr><td></td><td>Postage</td><td>9.55</td><td>£39.40</td></tr><tr><td>Mr S Wightman</td><td>January 2018 Invoice</td><td></td><td>£909.00</td></tr></table>				Mrs S Squire	Broadband	3.00			Photocopying	26.85			Postage	9.55	£39.40	Mr S Wightman	January 2018 Invoice		£909.00												
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	<b>N Devon Council</b>	January 2018 Salary Recharge		<b>TBA</b>
	<b>Mr T Squire</b>	Servicing of Georgeham Toilets (January 2018)		<b>£45.00</b>
	<b>Glasdon</b>	Dog bin for Church Road		<b>152.02</b>
	<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (December 2017). Due 1/2/18	Direct Debit	<b>£ 17.00</b>
	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/2/18	Debit Card	<b>£ 4.20</b>
	<p><b>8.3 P3 Public Rights of Way Survey and summary of expenditure.</b> To note that the Clerk has submitted this to DCC by the deadline date of 15/2/18.</p> <p><b>8.4 Lloyds Bank.</b> Letter regarding the Trustees of Georgeham Playing Fields Account.</p> <p><b>8.5 North Devon Council.</b> To note that the Precept form has been returned in respect of the 2018/19 financial year.</p>			
9.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>9.1 Scrumptious Croyde Trail.</b> Email to advise this year's event will be on 3 June 2018.</p> <p><b>9.2 First Aid at Hand.</b> Email offering local first aid training in Georgeham.</p> <p><b>9.3 Devon Association of Local Councils.</b> Invitation to nominate a former Chairman to attend a Buckingham Palace Garden Party.</p> <p><b>9.4 CPRE (Campaign for the Protection of Rural England).</b> Invitation to consider becoming a member at an annual subscription of £36.</p>			
10.	<b>Urgent matters brought forward by Chairman.</b>			
11.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>11.1 Councillor Mackintosh.</b> The re-introduction of a water drinking fountain at Georgeham play park.</p> <p><b>11.2 Clerk's Leave: 27/1/18 – 11/2/18 inclusive.</b></p> <p><b>11.3 March 2018 meeting.</b> The Booking Secretary of Georgeham Parish Council has enquired about the March 2018 meeting on 29 March which is Maundy Thursday. The Church would like to use the Hall for an Agape Supper and asks if the Parish Council would consider another date for the March meeting. Thursday, 22 March could not be clerked by Mrs Squire but she could do Wednesday, 28 March.</p> <p><b>11.4 Annual Parish Assembly.</b> To fix a date in April for this to be held.</p>			
12.	<b>Date of next Meeting: Thursday, 22 February 2018</b> in Georgeham Village Hall at 7pm.			

**Minutes of Georgeham Parish Council Meeting held on Thursday, 25 January  
2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>M Harrison</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>8 Members of the public</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held on 20 December 2017 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by the Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b>Action:</b>
105.	<p><b>Representations from the Public.</b></p> <p><b>105.1 The meeting welcomed Mr David Liebenberg, the new General Manager of Ruda.</b> This item was deferred until the February meeting due to another commitment.</p> <p><b>105.2 Mr D Moreton gave a presentation regarding the suggestion of a footpath alongside the playing field, Newberry Road to the New Rectory Drive.</b> Councillors had been circulated with the details. The proposal is to increase the safety for pedestrians on the road. Parents he had spoken to had expressed strong support for the idea. It would enable children to walk or cycle to school and is included in the School Travel Plan. The paperwork showed 4 separate proposals and Mr Moreton went through these in turn. He requested that a vote was not taken on whether to go ahead with the proposals but that a working group was set up to look at costs and funding. He and Chris Burrows were prepared to be part of the group with at least one elected member. He thought the proposal was feasible and would make a significant difference to children and older members of the community as well.</p> <p>Councillor Symonds was of the opinion that a footpath behind the hedge would not work and pointed out that as regards the care of children, the playing field gate was always being left open and it had been necessary for him to shut it on numerous occasions.</p> <p>Councillor Tucker felt there was merit in moving the hedge back which would not destroy it and thereby allow the footpath to be between the hedge and Newberry Road.</p> <p>Councillor Mrs Meek questioned why that particular area had been chosen as there were other areas in the Parish where people had to walk with no footpaths. People have to lean to cope with cars and narrow roads.</p> <p>Councillor Harrison felt it was a good idea and as Footpath Officer, would liaise with Mr Moreton. A site meeting will be held and the working group would comprise Councillors Harrison, Symonds, Tucker and Taffinder and Mr Moreton.</p> <p>Mr Moreton was confused about the Neighbourhood Plan as the Primary School had sent submission representations and his intention was to speak to District Councillor Mrs Barker. Mr Moreton was advised that the Neighbourhood Plan was almost ready for submission and was advised by Councillor Mrs Meek that the School submission would be sent with Appendices. The text supports opportunities for walking, cycling and riding within the Parish. Councillor Tucker pointed out there comes a point when the document has to be submitted which would go to North Devon Council Strategic Planning Officer who would advise if an imbalance was found.</p> <p><b>105.3 CARA.</b> Letter received requesting the Parish Council to purchase a speed camera, which had</p>	<p>February Agenda</p> <p>February Agenda</p>

	<p>been previously discussed. Councillor Symonds advised that the Parish Council continued to be committed to the project but explained that it does not have the funds to purchase the equipment at the present time. In the fullness of time, the Parish Council is committed to sharing the cost with CARA on a 50/50 basis or a maximum of £1,500.</p>	
106.	<b>Apologies.</b> Councillors Mrs P Barker, Mrs T Luxton, E Short, District Councillor M Wilkinson.	
107.	<b>Declarations of Interest.</b> <b>Councillor Symonds. Prejudicial Interest in Minute No. 118.2. Reimbursement of Invoice for £23.56.</b>	
108.	<b>Approval of the Minutes of Meeting held on 20 December 2017.</b> <b>Approved and signed as a correct record.</b>	
109.	<p><b>Reports:</b></p> <p><b>109.1 Police.</b> The latest Newsletter had been received, circulated to Councillors and included on the website.</p> <p><b>109.2 County Councillor Mrs C Chugg spoke on the following:</b></p> <ul style="list-style-type: none"> <li>▪ The road closure in Croyde planned for half term had been rescheduled for 3 March and the closure would only be in force when works are being undertaken. It was expected the work would be completed in less than 5 days. Councillor Tucker thanked County Councillor Mrs Chugg for all her efforts and input on behalf of Croyde.</li> <li>▪ Potholes – should all be done at the same time as the road closure.</li> <li>▪ There is another meeting with Mr Peter Heaton-Jones MP regarding Horsey Island. Councillor Mrs Meek has put historic details of Braunton Marsh in the Braunton Museum.</li> <li>▪ Air quality in Braunton. It is not possible to have a by-pass and the Highways Officer has looked at passing places at Braunton Great Field.</li> </ul> <p><b>109.3 District Councillor Mrs P Barker.</b> Apologies sent from both.</p> <p><b>109.4 Play Area Inspection.</b></p> <p>- Councillor Mrs Barker: Croyde Play Park and Croyde Skateboard &amp; Scooter Park. Councillor Symonds advised that the equipment would be removed the following day because it is too dangerous to leave it there.</p> <p>The Skateboard and Scooter Park Committee are carrying out their own health and safety checks.</p> <p>- Councillor P Mackintosh: Georgeham Play Area: -</p> <ul style="list-style-type: none"> <li>- Removal of swings. Councillor Tucker will arrange for the repair.</li> <li>- Pressure washing of tiles. Councillor Tucker will arrange this.</li> <li>- Mole Hills. The Contractor has been asked to put traps down.</li> <li>- Damaged panel. Councillor Tucker reported this had been repaired.</li> </ul> <p><b>109.5 New Play Area for Croyde.</b> The current position regarding the Public Works Loan Board Application was advised. The Clerk had spoken to the officer dealing with the application who had confirmed that the documents submitted were in order. Two other items were required in order for the loan to be approved, namely a Business Plan and a survey to show confirmation that parishioners were in favour of a loan to provide new play equipment.</p> <p>The Clerk had prepared a Business Plan which was circulated to Councillors and found to be in order. Councillor Mackintosh would prepare a Monkey Survey and email the results to the PWLB officer by the deadline date of 1 February.</p> <p>It was noted that the sum of £5,000 had been awarded from County Councillor Mrs C Chugg's Locality Grant.</p> <p>It was noted that the sum of £450 had been awarded from District Councillor Mrs P Barker's Community Councillor Grant allocation, with support from District Councillor Wilkinson.</p>	<p>RT RT</p> <p>Clerk to send PM</p>

	<p>A TAP (Town and Parish) Fund application to be submitted by the deadline date of 28 February.</p> <p>As regards the Section 106 funding expected from the Pearce development, it was noted the company was marketing it as Ocean Rise whereas as a result of the Parish Council's suggestion of 'Bay View Close' North Devon Council had confirmed this would be the name of the development.</p> <p><b>109.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give an update on the present position. Due to Councillor Mrs Luxton not being present, this item was deferred to the February meeting.</p> <p><b>109.7 Neighbourhood Plan.</b> Councillor Mrs Meek advised that progress was being made and the Policy document had been approved. When it has been approved by North Devon Council Strategic Planning Officer, a public meeting would be held.</p> <p><b>109.8 Meetings attended by Councillors / Clerk.</b></p> <p><b>Councillor Symonds – Croyde Play Park.</b> As previously advised, the equipment was being removed.</p> <p><b>Councillor Harrison –</b> had met the DCC Public Rights of Way Warden who was hoping that the path to the beach from Billy Budds in Croyde could be drained to prevent puddles. Adwell Lane will be put on the programme for attention which could take a year.</p>	<p>Clerk</p> <p>Clerk to advise</p> <p>February Agenda</p>				
110.	<p><b>Planning.</b></p> <p><b>110.1 Matters Arising.</b></p> <p><b>110.1.1 Paper Planning Applications.</b> A reply from the Planning Manager was noted which advised that zip files would not be available until January to April 2019.</p> <p><b>110.2 Planning Applications.</b></p> <table border="1"><tr><td>64207</td><td>Extension to swimming pool complex – Ruda Holiday Park, Moor Lane, Croyde. It was resolved to recommend approval.</td></tr><tr><td>64392</td><td>Extension to dwelling &amp; erection of balcony – 8 Langsfield, Croyde. It was resolved to recommend approval.</td></tr></table> <p><b>Councillor Symonds spoke about a Certificate of Lawful Use in respect of Ruda Holiday Park.</b> The Parish Council was not being consulted but he would be replying in a personal capacity as this affected land in other people's ownership, including his own.</p> <p><b>Applications received after the Agenda was sent.</b> None.</p> <p><b>110.3 Planning Correspondence.</b></p> <p><b>110.3.1 The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVALS FOR:</b></p> <ul style="list-style-type: none"><li>- 63432 – Notification of works to trees in a Conservation Area in respect of crown reduction of two Elm trees at The Vines, Kittiwell House Hotel &amp; restaurant, St Mary's Road, Croyde.</li><li>- 63041 – Notification of works to trees in a Conservation Area in respect of removal of 1 Elm tree at The Lodge, Hobbs Hill, Croyde.</li><li>- 64113 – Extension to dwelling at 2 Rose Villas, St Mary's Road, Croyde.</li></ul> <p><b>REFUSAL FOR</b></p> <ul style="list-style-type: none"><li>- 64008 – Erection of replacement dwelling together with 1 bedroom flat over garage at Stoney Cottage, Croyde.</li></ul> <p><b>WITHDRAWN APPLICATION.</b> 64142 – Extension &amp; improvements to car park together with creation of footpath at land to the rear of 2-10 Hobbs Hill, Croyde.</p> <p><b>110.3.2. Enforcements:</b></p> <p><b>- Case 8740 – Baggy Lodge, Croyde.</b> No further information.</p> <ul style="list-style-type: none"><li>- <b>Forda Hill Farm.</b> Investigations were continuing and the Parish Council would be advised when they had been concluded.</li></ul>	64207	Extension to swimming pool complex – Ruda Holiday Park, Moor Lane, Croyde. It was resolved to recommend approval.	64392	Extension to dwelling & erection of balcony – 8 Langsfield, Croyde. It was resolved to recommend approval.	<p>Clerk</p> <p>JS</p>
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	<p>Councillor Tucker spoke of good work by Mr S Wightman on the Glebe Field. A dead Cherry tree was being cut to a height of 3' as a seat for small children.</p> <p>It was noted there was a dumped car in Georgeham car park.</p> <p>A reminder to be sent to WPD regarding the electric box at the bottom of David's Hill as Councillors expected it to be completed by now.</p> <p><b>118.3 P3 Public Rights of Way Survey and summary of expenditure.</b> It was noted that the Clerk had submitted this to DCC by the deadline date of 15/2/18.</p> <p><b>118.4 Lloyds Bank.</b> Letter regarding the Trustees of Georgeham Playing Fields Account advising that due to non use, the account would be closed unless the bank was contacted. The Clerk to reply that the Parish Council wish to it to be kept open.</p> <p><b>118.5 North Devon Council.</b> It was noted that the Precept form had been returned to NDC in respect of the 2018/19 financial year.</p>	Clerk   <												



	<p>insurance and noise caused to residents at Longland Lane. Councillor Tucker to check the insurance in place of the couple / bouncy castle and the Clerk to check with the Parish Council's insurers.</p> <p><b>121.4 Councillor Mrs Meek.</b> The street light in Netherhams Hill at the junction with Church Road is not working and has never worked since WPD works had been completed 10 months ago. Councillor Symonds had reported it. The Clerk to advised WPD and asked for attention to be given to it.</p> <p><b>121.5 Councillor Mrs Meek.</b> A clay glazed sewer pipe traverses the Crydda adjacent to the property Trackways across the stream from Perryman's and is now in an elevated position. If it became damaged, there could be an environmental mess. The Clerk to inform the Environment Agency.</p> <p><b>121.6 Councillor Taffinder.</b> The state of the road from North Buckland towards Heddon Mill is very overgrown. Councillor Tucker will speak to the landowner and request that it is cut back, including the low hanging branches.</p> <p><b>121.7 Councillor Mackintosh.</b> The re-introduction of a water drinking fountain at Georgeham play park. She wanted to capitalize on non plastic coastlines and suggested that Georgeham Parish Council could lead the way of this provision. A vandal resistant tap that does not have to be touched is priced at £226.80. A more expensive version is available for providing water into a bottle. Installation costs would be additional. It was noted that the mains water at this location is currently turned off due to leaks. The existing fountain would be flattened if the footpath goes ahead. More investigations and costs to be provided at the next meeting.</p> <p><b>121.8 Clerk's Leave:</b> 27/1/18 – 11/2/18 inclusive. <i>Noted.</i></p> <p><b>121.9 March 2018 meeting.</b> The Booking Secretary of Georgeham Parish Council had enquired about the March 2018 meeting on 29 March which is Maundy Thursday. The Church would like to use the Hall for an Agape Supper and asked if the Parish Council would consider another date for the March meeting. Councillors agreed to move the meeting to the day before, Wednesday, 28 March.</p> <p><b>121.10 Annual Parish Assembly.</b> Tuesday, 17 April at 7pm in Georgeham Village Hall.</p> <p><b>121.11 Councillor Tucker</b> suggested there was no December 2018 meeting and that a meeting was held in early January 2019. The November meeting would be on Thursday 29 November and January 2019 meeting would be on Thursday, 31<sup>st</sup>. The item to be on the February Agenda.</p> <p><b>121.12 Councillor Symonds.</b> Letter of thanks from St George's Church for the St George flag.</p> <p><b>121.13 £100 cheque towards the Churchyard Maintenance Fund received</b> from Miss W Beer.</p>	<p>RT / Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>RT</p> <p>PM February Agenda</p> <p>Website to be updated</p> <p>Hall to be booked</p> <p>February Agenda</p> <p>Clerk to send letter of thanks</p>
122.	<p><b>Date of next Meeting: Thursday, 22 February 2018</b> in Georgeham Village Hall at 7pm. Councillor Tucker gave his apologies for this meeting.</p> <p>The meeting ended at 8.53pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 20 December 2017</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		

<b>Signed:</b> Chair of Georgeham Parish Council:	<b>Date:</b>
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## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.

EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 28 February 2019 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 22 February 2019

No.	Item				
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>				
2.	<b>Apologies.</b> Councillor R Tucker.				
3.	<b>Declarations of Interest.</b>				
4.	<b>Approval of the Minutes of the Parish Council Meeting held on 31 January 2019.</b>				
5.	<b>Reports:</b> <b>5.1 Police.</b> The February 2019 Newsletter had been received and forwarded to Councillors and for inclusion on the website. During January 2019, 1 burglary had been recorded for Croyde and Georgeham. <b>5.2 County Councillor Mrs C Chugg.</b> <b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b> <b>5.4 Play Area Inspection.</b> <ul style="list-style-type: none"><li>- Councillor Taffinder: Croyde Play Park. To note if the overhanging branches have been trimmed back.</li><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li><li>- Councillor P Mackintosh: Georgeham Play Area</li></ul> <b>5.5 Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give an update. <b>5.6 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position. <b>5.7 Meetings attended by Councillors / Clerk.</b> <b>5.7.1 Newberry Road proposals.</b> To note any further updates.				
6.	<b>Planning.</b> <b>6.1 Matters Arising.</b> <b>6.2 Planning Applications.</b> <table><tr><td>66185</td><td>Alterations &amp; replacement of ground floor windows/doors – Blue Groove Central, 2 Hobbs Hill, Croyde.</td></tr><tr><td>66198</td><td>Change of use of land (currently agricultural) for siting mobile shepherd's hut for use as holiday accommodation in conjunction with existing holiday business – North Hole Farm, Georgeham/</td></tr></table> Any Applications received after the Agenda was sent. <b>6.3 Planning Correspondence.</b> <b>6.3.1 To note the following North Devon Council Decision Notice:</b> <b>APPROVAL</b> of details in respect of discharge of Conditions 4, 5,6, 7 & 9 (construction programme, access road/visibility splay, street furniture/lighting, car parking & other infrastructure) attached to Planning Permission 60700 (erection of 16 residential dwellings together with associated highway & landscaping works) at land off of Croyde Road, Croyde.	66185	Alterations & replacement of ground floor windows/doors – Blue Groove Central, 2 Hobbs Hill, Croyde.	66198	Change of use of land (currently agricultural) for siting mobile shepherd's hut for use as holiday accommodation in conjunction with existing holiday business – North Hole Farm, Georgeham/
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66198	Change of use of land (currently agricultural) for siting mobile shepherd's hut for use as holiday accommodation in conjunction with existing holiday business – North Hole Farm, Georgeham/				

7.

7.1 Matters Arising:

7.1.1	<b>Lodge at Georgeham Playing Field.</b> To note that the Clerk has submitted a Communities Together Fund Application to North Devon Council in the sum of £1,248.50 in respect of refurbishment, together with a quotation Councillor Symonds had obtained which had to accompany the Application, and two letters of support to meet the criteria obtained by the Clerk from Braunton Parish Council and Morteohoe Parish Council.
7.1.2	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison to give an update on the present position.
7.1.3	<b>Valuation of land.</b> To note that Underwood Wright have been requested to assist the Clerk in connection with an Open Tender, and this is progressing.
7.1.4	<b>New bus shelter at Croyde Bridge.</b> To note that Woodward Smith have submitted the Planning Application to North Devon Council Planning Department. The fee of £137.00 has been paid by Woodward Smith on behalf of the Parish Council. To be further dealt with under Item 8.3, Finance.
7.1.5	<b>Water Drinking Fountain – Georgeham Village Green.</b> Councillor Mackintosh to advise if funding applications have been submitted.
7.1.6	<b>DCC Parish Paths Partnership.</b> The Clerk will confirm that the P3 summary of expenses form has been submitted to Devon County Council. Councillor Harrison to confirm that the survey forms have been submitted to Devon County Council.
7.1.7	<b>Annual Parish Meeting.</b> To note that Georgeham Village Hall has been booked for this event on Tuesday, 9 April 2019 at 7pm.

8.

Finance.

8.1 Balances: To be tabled.

Budgetary figures for November, December and January will be forwarded to Councillors ahead of the meeting.

8.2 South West Heritage Trust.

Financial assistance requested to ensure the future of the North Devon Record Office by offering financial support over the next three-year funding period. Pledges received so far from Parish Councils range from £50 to £600 per year, given in relation to their size.

8.2 To approve the following payments:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband	921	3.00	<b>£28.92</b>
	Photocopying		12.80	
	Stamps for Election Nomination Papers (12)		12.12	
	Envelopes for posting Nomination Papers		1.00	
N Devon Council	February 2019 Salary Recharge	922		<b>£1,013.41</b>
Mr T Squire	Servicing of Georgeham Toilets (February 2019)	923		<b>£75.00</b>
J & J Bins	Dog bin emptying for January 2019	924		<b>£121.33</b>
Mr S Wightman	Grounds maintenance for January 2019.	925		<b>£936.55</b>
Mr J W Symonds	Website Security Certificate	926		<b>£30.00</b>
PKF Littlejohn LLP	2018 External Audit	927		<b>£360.00</b>
Edwards Electrical Ltd	Disconnection of electric supply to changing rooms in playing field. Fitting time clock on car park light	928		<b>£307.80</b>
Woodward Smith	Reimbursement to them of Planning Application Fee for Croyde Bus Shelter	929		<b>£137.00</b>
Mrs V Meek	Printing in connection with the Neighbourhood Plan (reimbursement)	930		<b>£125.00</b>
Mrs M Beaumont	Printing in connection with the Neighbourhood Plan (reimbursement)	931		<b>£180.00</b>
Mr M Lyons	Contribution towards printing in connection with	932		<b>£100.00</b>

		the Neighbourhood Plan			
	<b>South West Heritage Trust</b>	Donation towards the future of North Devon Record Office	933		<b>£TBA</b>
	<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (March 2019). Due 1/3/19.		Direct Debit	<b>£18.00</b>
	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/3/19 The webmaster is ascertaining the fee for 2019		Debit Card	<b>£ 4.20</b>
	<b>South West Water</b>	Water supply to the Cemetery. To be taken on 1/3/19		D/D	<b>£15.15</b>
	<b>South West Water</b>	Water supply to the public toilets. To be taken on 1/3/19		D/D	<b>£158.98</b>
9.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>9.1 Letters of support.</b> To note that the Clerk has supplied letters of support to accompany Communities Together Grant Applications to:</p> <ul style="list-style-type: none"> <li>• Braunton Parish Council towards new equipment at Knowle Play Park</li> <li>• Morteohoe Parish Council to improve disabled access along the sea front at Woolacombe.</li> <li>• Plastic Free North Devon to assist with getting the message across to local people and visitors, not only in coastal areas but in the countryside as well.</li> </ul> <p><b>9.2 Devon Highways.</b> Temporary road closure from 10 – 16 April from Kings Arms to West End Farm, Georgeham, outside East Barn to repair defective cover – fire hydrant cover and frame.</p> <p><b>9.3 Scrumptious Croyde Trail 2019.</b> This will take place on Sunday, 2 June 2019 in aid of North Devon hospital charity “Over and Above”.</p> <p><b>9.4 Sport England.</b> Following the registration to Active Places, a welcome pack has been supplied.</p>				
10.	<p><b>Urgent matters brought forward by Chairman.</b> <b>10.1 2019 Parish Council Election.</b> The Clerk has given preliminary details to Councillors regarding the procedure.</p>				
11.	<b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b>				
12.	<b>Date of next Meeting: Thursday, 28 March 2019 in Georgeham Village Hall at 7pm.</b>				

**Minutes of Georgeham Parish Council Meeting held on Thursday, 22 February 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Councillor Mrs V Meek (Mrs S Squire was absent due to illness)</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Harrison</b> <b>Mrs T Luxton</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>E Short</b> <b>J Symonds</b> <b>M Taffinder</b>  <b>County Councillor Mrs C Chugg</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held on 25 January 2018 Reports Planning Matters Arising Finance Correspondence, Notices & Publications received Urgent matters brought forward by Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b>Action:</b>
123.	<b>Representations from the Public.</b> <b>123.1 Parking in Moor Lane</b> is causing problems to a local business. County Councillor Mrs Chugg will consult with Highways regarding this.	CC
124.	<b>Apologies.</b> Councillors P Mackintosh and R Tucker.	
125.	<b>Declarations of Interest.</b> District Councillor Mrs P Barker asked for the following statement to be included in the Minutes: <i><b>I shall consider the Applications under Minute No. 128.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</b></i>  <b>Councillor Mrs Luxton declared a Prejudicial Interest in Minute No. 128.2, Planning Application 64479 being her Application.</b>	
126.	<b>Approval of the Minutes of Meeting held on 25 January 2018.</b> <b>Approved and signed as a correct record.</b>  Councillor Mrs Barker advised she does not need permission of another District Councillor to give grants.	
127.	<b>Reports:</b> <b>127.1 Police.</b> The February Newsletter had been received which recorded there had been one crime in January 2018 at Croyde & Georgeham – 1 x send threatening communications.  <b>127.2 County Councillor Mrs C Chugg.</b> The following Report was given: At the full council meeting we agreed the budget as briefly given in the Report. We had the settlement figure from government late on Tuesday, 6 February. £122.5 million. The net revenue budget is £511,841 million. We have been able to apply for a Business Rate Pilot and were one of 10 councils picked for the trial. It is for one year only, but we will be objecting to the length of time as the Home Counties have it for longer. This is worth £16.6 million for DCC. £5 million will be put into reserves to cope with any future unforeseen problems that will come up.	

More money has been allocated to adult social care, an increase of 6% £13,082 million, in addition the government have given a further £2.2 million.

Children's services have been given an increase of 5.5% worth £6,523 million not receiving £125.5 million.

The Highways budget was due for a cut of 2.5% but the majority of councillors on the Overview and Scrutiny Committees protested as the roads are in such a state. We are putting a one off amount of £6.5 million into Highways for drainage and patching.

Ministers have increased Devon's share of the Rural Services Delivery Grant by £1.5 million which will be spent on roads.

On Capital funding for Transport Infrastructure, for every £100 spent in the South East, the South West receives a meager £7.50. We are disadvantaged on funding and if we received average funding an additional £211 million would be available for service delivery. In all the target revenue budget for the County for 2018/19 will be £477.391 million.

We are voting on a £4.99% increase in Council Tax which will add £63.27 to the average Band D bill or just £1.20 a week.

The Policy have already agreed to a £15.00 increase and the Devon and Somerset Fire and Rescue Service are going for £2.99%, average Band D increase of £2.44 which will take it to £84.01 if agreed.

On a more local issue, the roundabout at Chivenor has started to deteriorate with the bad weather, it has been patched but there still needs to be more work done. Skanska is in the process of acquiring a new machine that can lay hot tarmac and use heat to repair the potholes and make a better job of a permanent repair.

There were queries to Councillor Mrs Chugg about the Ambulance Service which has twice not arrived at an accident scene on time or at all.

Councillor Mrs Chugg will raise the issue at County. District Councillor Mrs Barker will raise it with our MP. It may be a communications problems.

### 127.3 District Councillors:

**Mrs P Barker.** A 2.99% increase in Council Tax was passed. £14 million of grant funding has been pulled down. There are many great projects in the pipeline.

**M Wilkinson.** Not present.

### 127.4 Play Area Inspection.

- Councillor Mrs Barker: Croyde Play Park and Croyde Skateboard & Scooter Park.  
The Play Park has all been demolished.  
The Skatepark does own inspection weekly.

- Councillor P Mackintosh: Georgeham Play Area: -
  - Removal of swings – Next Agenda
  - Pressure washing of tiles - Next Agenda
  - Mole Hills - Next Agenda

### 127.5 New Play Area for Croyde.

**Public Works Loan Board.** It was noted that the Business Plan was submitted by the Clerk and a Survey Monkey organized by Councillor Mackintosh. This showed 95% of respondents were in agreement with a loan being taken out for the provision of a new play area with 5% being against.

It was further noted that the loan of £50,000 over 10 years has been approved by the Public Works Loan Board.

It was noted that the drawdown form for the loan amount to be released has been forwarded to the Public Works Loan Board.

March  
Agenda  
March  
Agenda  
March  
Agenda



	<p>It was noted that the sum of £5,000 has been received from County Councillor Mrs Chugg's Locality Grant towards the project.</p> <p>Councillor Symonds reported on his site meeting with Touch Wood, the manufacturers of the play equipment to be installed in Croyde Play Park and advised that the Contract had been signed and an Invoice for £28,364.28 received. To be dealt with under Finance.</p> <p>The installation of the new Play Park should be finished by mid-April. The firm is liaising with Unison, the Thatch and the Manor regarding welfare accommodation.</p> <p>Discussions regarding the Volley Ball Court are ongoing.</p> <p>A TAP (Town and Parish) Fund application has been submitted to North Devon Council in respect of the new Play Park.</p> <p>In connection with the Section 106 funding, North Devon Council have been advised that the developers are marketing the Croyde site as Ocean Rise whereas 'Bay View Close' was suggested by the Parish Council and agreed by North Devon Council. The response was that very often developers advertise a building site in this way and confirmation has been received that the development will be called Bay View Close.</p> <p><b>127.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton asked for this to be on the next Agenda.</p> <p><b>127.7 Neighbourhood Plan.</b> Councillor Mrs Meek advised there is a meeting on 1 March in Georgeham Village Hall at 7pm.</p> <p><b>127.8 Meetings attended by Councillors / Clerk.</b> <b>- Site Meeting regarding the suggestion of a footpath alongside the playing field, Newberry Road to the New Rectory drive.</b> A problem had been identified regarding the footpath / no footpath. Mr D Morton will follow up Highway co-operation and the Church (the New Rectory).</p> <p><b>- Councillor Symonds to report on the meeting at the area of the steps from Glebe Field car park and steps to the right.</b> Next Agenda.</p>	<p>March Agenda</p> <p>March Agenda</p> <p>March Agenda</p> <p>March Agenda</p>								
128.	<p><b>Planning.</b></p> <p><b>128.1 Matters Arising.</b> None.</p> <p><b>128.2 Planning Applications.</b></p> <table><tr><td>64349</td><td>Replacement of existing first floor window with bay window – West Winds, Moor Lane, Croyde. <i>It was resolved to recommend approval.</i></td></tr><tr><td>64389</td><td>Raising of roof together with alterations to dwelling – Mountain Ash, 33 St Mary's Road, Croyde. <i>It was resolved to recommend approval.</i></td></tr><tr><td>64479</td><td>Extensions &amp; alterataions to dwelling together with creation of parking area – East Barn Road from Kings Arms to West End Farm, Georgeham. Councillor Mrs Luxton declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.  <i>It was resolved to recommend approval subject to conservation consent.</i></td></tr><tr><td>64497</td><td>Listed Building Application for rebuilding of front wall – May Cottage, 7 St Mary's Road, Croyde. <i>It was resolved to recommend approval.</i></td></tr></table>	64349	Replacement of existing first floor window with bay window – West Winds, Moor Lane, Croyde. <i>It was resolved to recommend approval.</i>	64389	Raising of roof together with alterations to dwelling – Mountain Ash, 33 St Mary's Road, Croyde. <i>It was resolved to recommend approval.</i>	64479	Extensions & alterataions to dwelling together with creation of parking area – East Barn Road from Kings Arms to West End Farm, Georgeham. Councillor Mrs Luxton declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.  <i>It was resolved to recommend approval subject to conservation consent.</i>	64497	Listed Building Application for rebuilding of front wall – May Cottage, 7 St Mary's Road, Croyde. <i>It was resolved to recommend approval.</i>	<p>Clerk</p>
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64524	<p>Retrospective Application for use of the annexe as a holiday let at 7 Lane Head Close, Croyde.</p> <p>It was resolved to recommend refusal on the grounds that it does not comply with the Leadengate Conservation area.</p>													
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	reply received that it should be done by Easter. To remain on the Agenda.																					
128.7	<b>Nomination of Councillor R Tucker, as a former Parish Council Chairman, to attend a Garden Party at Buckingham Palace.</b> It was noted that the relevant form was sent to the Devon Association of Local Councils. Councillor Tucker's name was not picked out of the hat.																					
128.8	<b>Request to use a bouncy castle at Georgeham Playing Field on 12/5/18 in connection with a wedding reception at The Rock.</b> Councillor Tucker to report on insurance details of the wedding couple.  The Clerk has checked with the Parish Council insurers and is waiting for clarification. To be an item on the March Agenda.	March Agenda																				
128.9	<b>Street light not working at the junction of Netherhams Hill and Church Road.</b> It was noted that the Clerk has contacted Western Power Distribution to advise of the situation with a request that the light is put in working order which is now was.																					
128.10	<b>Sewer pipe across the Crydda adjacent to the property Trackways across the stream from Perrymans.</b> It was noted that the Clerk has contacted the Environment Agency regarding the situation.																					
128.11	<b>Overgrown hedges near Heddon Mill.</b> Councillor Tucker to confirm that he has spoken to the landowner with a request that the hedges and overhanging branches are cut back. Noted that the work had been partly done. To be an item on the March Agenda.	March Agenda																				
128.12	<b>Water drinking fountain.</b> To further discuss the feasibility of this. Councillor Mackintosh to give more details on her investigations together with costings. As Councillor Mackintosh was not present, the item to be on the March Agenda.	March Agenda																				
128.13	<b>Date of March 2018 Parish Council meeting.</b> It was noted that the Clerk has requested the website to be updated.  It was further noted that the Clerk has confirmed to the Booking Secretary that the revised date of WEDNESDAY, 28 MARCH 2018 is acceptable to the Parish Council in order that the Parish Church can hold its Maundy Thursday Agape Supper in the Hall.																					
128.14	<b>Annual Parish Assembly.</b> It was noted that the Clerk has booked Georgeham Village Hall for Tuesday, 17 April 2018 at 7pm.  It was further noted that the Clerk is in the process of inviting groups and organisations to submit a report either in person on the evening or in hard copy form.																					
128.15	<b>December 2018 Parish Council Meeting.</b> To make a decision on Councillor Tucker's suggestion that a December meeting is not held. The Chairman's decision is to continue as usual. The date to be fixed later.																					
129.	<b>Finance.</b> <b>129.1 Balances:</b> Statements not received. Balances obtained via the 'view only' online facility. Current Account: £61,545.42 Savings Account: £3,052.56 as at 20/2/18.  <b>Budgetary figures for January 2018 will be emailed to Councillors.</b>  <b>129.2 The following payments were approved and authorised:</b> <table><tr><td><b>Mrs S Squire</b></td><td>Broadband</td><td>3.00</td><td></td></tr><tr><td></td><td>Photocopying</td><td>26.85</td><td><b>£29.85</b></td></tr><tr><td><b>Mr S Wightman</b></td><td>January 2018 Invoice Additional work as per Councillor Tucker's instructions</td><td><b>£909.00</b> <b>£1,008.00</b></td><td><b>£1,917.00</b></td></tr><tr><td><b>N Devon Council</b></td><td>January 2018 Salary Recharge</td><td><b>Invoice not received</b></td><td><b>TBA</b></td></tr><tr><td><b>Mr T Squire</b></td><td>Servicing of Georgeham Toilets (February 2018)</td><td></td><td><b>£45.00</b></td></tr></table>	<b>Mrs S Squire</b>	Broadband	3.00			Photocopying	26.85	<b>£29.85</b>	<b>Mr S Wightman</b>	January 2018 Invoice Additional work as per Councillor Tucker's instructions	<b>£909.00</b> <b>£1,008.00</b>	<b>£1,917.00</b>	<b>N Devon Council</b>	January 2018 Salary Recharge	<b>Invoice not received</b>	<b>TBA</b>	<b>Mr T Squire</b>	Servicing of Georgeham Toilets (February 2018)		<b>£45.00</b>	Clerk  
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	<b>Mr S King</b>	Autumn hedge trimming		<b>£280.80</b>	Ch.No.822
	<b>North Devon Council</b>	Non-domestic rates bill for public conveniences ( March 2018). Due 1/3/18.	Direct Debit	<b>£ 17.00</b>	
	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/3/18	Debit Card	<b>£ 4.20</b>	
	<b>Touchwood Enterprises Ltd</b>	Deposit for installation of Play Park at Croyde		<b>£28,364.28</b>	
<b>129.3 Lloyds Bank.</b> It was noted that a letter has been sent to the bank advising that the Parish Council does not wish the account to be closed.					Ch.No.823
<b>129.4 Churchyard Maintenance Fund.</b> It was noted that the Clerk has sent a letter of thanks to Miss W Beer for her donation.					
130.	<b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.				
131.	<b>Urgent matters brought forward by Chairman.</b> A green dog bin to be ordered. No pole or fixings.				Clerk
132.	<b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b> <b>132.1 Councillor Tucker.</b> Representations to County Councillor Mrs Chugg regarding a communication from a parishioner about the road being flooded between Bye Cross and No Mans Lane by the turning down to Nethercott. It is suggested that a roadside channel is required to enable the water to continue along and down Nethercott Lane through the established drains into the Caen stream.  <b>132.2 Councillor Harrison.</b> Email received to say more money could be forthcoming from DCC Public Rights of Way Department for the Parish Paths Partnership Scheme (P3).				
133.	<b>Date of next meeting: WEDNESDAY, 28 March 2018 in Georgeham Village Hall at 7pm.</b>				
<b>Summary of Decisions:</b> <ul style="list-style-type: none"><li>➤ <b>Minutes of 25 January 2018</b></li><li>➤ <b>Planning</b></li><li>➤ <b>Payments</b></li></ul>					
<b>These Minutes are agreed by those present as being a true record.</b>					
Signed: Chair of Georgeham Parish Council:			Date:		

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.

EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on WEDNESDAY, 28 MARCH 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 23 March 2018

No.	Item								
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>								
2.	<b>Apologies.</b> County Councillor Mrs C Chugg.								
3.	<b>Declarations of Interest.</b>								
4.	<b>Approval of the Minutes of Meeting held on 22 February 2018.</b>								
5.	<b>Reports:</b> <b>5.1 Police.</b> The latest Newsletter has been forwarded to Councillors. <b>5.2 County Councillor Mrs C Chugg.</b> <b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b> <b>5.4 Play Area Inspection.</b> - Councillor Mrs Barker: Croyde Play Park and Croyde Skateboard & Scooter Park. - Councillor P Mackintosh: Georgeham Play Area: - - Removal of swings – Councillor Tucker to report - Pressure washing of tiles - Councillor Tucker to report - Mole Hills - The position to be advised  <b>5.5 New Play Area for Croyde.</b>  To note that TAP (Town and Parish) Fund application submitted to North Devon Council for funding of £2,000 has been successful.  To note that Amanda Bennett is representing CARA on the playground steering group.  <b>5.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give an update on the present position.  <b>5.7 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position.  <b>5.8 Meetings attended by Councillors / Clerk.</b> <b>Councillor Symonds to report on the meeting at the area of the steps from Glebe Field car park and steps to the right.</b>								
6.	<b>Planning.</b> <b>6.1 Matters Arising.</b>  <b>6.2 Planning Applications.</b> <table><tr><td>61532</td><td>Erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments) (amended plans) (further amended plans &amp; landscape scheme) – land adjacent to Solefield, Moor Lane, Croyde.</td></tr><tr><td>64546</td><td>Erection of lean to constructed to side of property at 4 Cloutmans Lane, Croyde.</td></tr><tr><td>64589</td><td>Demolition of dwelling &amp; erection of replacement dwelling at Marigold Cottage, Croyde.</td></tr><tr><td>64639</td><td>Extension &amp; alterations to dwelling – The Granary, St Mary's Road, Croyde.</td></tr></table>	61532	Erection of 5 dwellings (3 duplex units & 2 penthouse apartments) (amended plans) (further amended plans & landscape scheme) – land adjacent to Solefield, Moor Lane, Croyde.	64546	Erection of lean to constructed to side of property at 4 Cloutmans Lane, Croyde.	64589	Demolition of dwelling & erection of replacement dwelling at Marigold Cottage, Croyde.	64639	Extension & alterations to dwelling – The Granary, St Mary's Road, Croyde.
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64639	Extension & alterations to dwelling – The Granary, St Mary's Road, Croyde.								

62943	<b>Atlantis Lodge, Croyde.</b> The Clerk noticed the Application on the weekly list and made enquiries and has been advised that the Parish Council can comment if required on additional information specifically related to ecological matters. The Parish Council was not initially consulted as only consultees with this specific interest were asked to comment.				
64554/ 64555	<b>(Listed Building Application)</b> <b>Erection of double garage &amp; conversion of existing garage/sun room/gym into ancillary accommodation – Fig Tree Farm House, 47 St Mary’s Road, Croyde</b>				
<p><b>Any Applications received after the Agenda was sent.</b></p> <p><b>6.3 Planning Correspondence.</b></p> <p><b>6.3.1 To note the following North Devon Council Decision Notices:</b></p> <p><b>APPROVALS FOR:</b></p> <ul style="list-style-type: none"> <li>- 64392 – Extension to dwelling &amp; erection of balcony at 8 Langsfield, Croyde</li> <li>- 62972 – Listed Building Application for extension &amp; conversion of barn to form dwelling (additional information &amp; amended plans) (amended site plan &amp; amended design) at The Long Barn, 18A St Mary’s Road, Croyde.</li> <li>- DCC/3858/2016 – Construction of a trail at Buttercombe Barton to Spreacombe Bridge, West Down.</li> <li>- Certificate of Lawful Use or Development granted to The Chalet at Brambles, Milkaway Lane, Croyde.</li> </ul> <p><b>REFUSAL:</b></p> <ul style="list-style-type: none"> <li>- 64206 – Outline Application for erection of 8 dwellings (5 affordable &amp; 3 open market) with details provided for access, landscaping &amp; layout (Matters relating to appearance &amp; scale reserved) at Mitchums Camping Site, Myrtle Meadow, Croyde.</li> </ul> <p><b>WITHDRAWN APPLICATION:</b></p> <ul style="list-style-type: none"> <li>- 64658 – Variation of Condition 2 (approved plans) attached to Planning Permission 36608 (extension &amp; alterations to dwelling) to allow a change of design at 12 Longland Lane, Georgeham.</li> </ul> <p><b>6.3.2. Enforcements:</b> No further information is known on the following, pending advice from the Enforcement Department.</p> <p>- <b>Case 8740 – Baggy Lodge, Croyde.</b></p> <p><b>Forda Hill Farm.</b> The Enforcement Department has been requested to revisit the file.</p> <p><b>6.3.3 North Devon &amp; Torridge Local Plan.</b> Email advising there is a further consultation running from 1 March to 13 April. The documentation associated with the consultation can be viewed via the following link:  <a href="http://consult.torridge.gov.uk/">http://consult.torridge.gov.uk/</a></p> <p><b>6.3.4 North Devon Council.</b> Email from the Enforcement Department advising that two of the three enforcement officers will be leaving the Council. Replacements are to be recruited and will need training and in the meantime, Councils are asked to bear with the Enforcement Department as the workload is likely to experience a delay in investigating cases.</p>					
7.	<p><b>7.1 Matters Arising:</b></p> <table border="1" data-bbox="188 1868 1477 2033"> <tr> <td data-bbox="188 1868 300 1966">7.1</td><td data-bbox="300 1868 1477 1966"><b>Footpath alongside the playing field, Newberry Road to the New Rectory drive.</b> To receive an update on the present position.</td></tr> <tr> <td data-bbox="188 1966 300 2033">7.2</td><td data-bbox="300 1966 1477 2033"><b>Western Power Distribution.</b> To note that a further reminder has been sent enquiring when the electric box would be completed at the bottom of David’s Hill and a reply</td></tr> </table>	7.1	<b>Footpath alongside the playing field, Newberry Road to the New Rectory drive.</b> To receive an update on the present position.	7.2	<b>Western Power Distribution.</b> To note that a further reminder has been sent enquiring when the electric box would be completed at the bottom of David’s Hill and a reply
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7.2	<b>Western Power Distribution.</b> To note that a further reminder has been sent enquiring when the electric box would be completed at the bottom of David’s Hill and a reply				

	received on 19/3/18 advising that the stone required for the building as a waiting time of 3 – 4 weeks before delivery.
<b>7.3</b>	<b>Request to use a bouncy castle at Georgeham Playing Field on 12/5/18 in connection with a wedding reception at The Rock.</b> Councillor Tucker to report on insurance details of the wedding couple. The Clerk to report on insurance cover of the Parish Council after checking with the insurers.
<b>7.4</b>	<b>Overgrown hedges near Heddon Mill.</b> Councillor Tucker to confirm that he has spoken to the landowner with a request that the hedges and overhanging branches are cut back.
<b>7.5</b>	<b>Water drinking fountain.</b> To further discuss the feasibility of this. Councillor Mackintosh to give more details on her investigations together with costings.

**8. Finance.**  
**8.1 Balances and Budgetary figures for February 2018 will be given.**

**8.2 To approve the following payments:**

<b>Mrs S Squire</b>	Broadband	3.00	
	Photocopying	26.85	
	Postage and stationery	25.00	<b>£54.85</b>
<b>Mr S Wightman</b>	February 2018 Invoice		<b>£909.00</b>
<b>N Devon Council</b>	February 2018 Salary Recharge		<b>£934.16</b>
<b>Mr T Squire</b>	Servicing of Georgeham Toilets (March 2018)		<b>£67.50</b>
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (April 2018). Due 1/4/18.	Direct Debit	<b>£15.60 *</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/4/18	Debit Card	<b>£ 4.20</b>
<b>EDF Energy</b>	Electricity supply to Georgeham car park Electricity supply to the toilets and bus shelter To be taken on 19/3/18 and 27/3/18 respectively.	Direct Debit	<b>£89.00</b> <b>£53.37</b>

**8.3 Review of Employees Salary.**

The Chairman to sign letters to North Devon Council after the review has been approved.  
The public and Clerk may be requested to leave the meeting at this point if the meeting goes into Part II Confidential for Councillors to receive details.

**8.4 North Devon Council Non Domestic Rates for 2018/19.**

**\* In respect of the public toilets.** Total amount payable £213.60. First payment of £15.60 and 11 payments thereafter taken on the first of the month by direct debit £18.00

**Georgeham Cemetery.** Details for the period 1/4/18 – 31/3/19

Charge for occupied property rates £588.00.

Small Business Rate Relief £407.51 credit

Transitional Adjustment £180.49 credit

No payment required.

**8.5 North Devon Council. Parish Grant 2018/19.** Letter informing that the recommendation for a 50% reduction in the Parish Grant funding for 2018/19 was not approved by Full Council and the planned reduction will not take effect in 2018/19.

The level of Parish Grant to be received will be the same level as 2017/18 which is £1,545.00.

**8.6 INCOME.** TAP (Town and Parish) Fund contribution towards electric car charging point - £1,257.30.



9.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>9.1 Traffic Sensitive Street Review.</b> There is a consultation period running for a month from 1 March. The documentation associated with the consultation can be viewed via the following link: <a href="https://new.devon.gov.uk/haveyoursay/consultations/traffic-sensitive-streets-review/">https://new.devon.gov.uk/haveyoursay/consultations/traffic-sensitive-streets-review/</a></p> <p><b>9.2 North Devon Council Monitoring Officer – Community Governance Review.</b> Email received asking for Parishes thoughts on any changes to suggest. A Community Governance Review is carried out by the District Council and can review all issues relating to particular Parishes. It should lead to improved local democracy, greater community engagement and better local service delivery and can look at issues such as the size of the Council or the boundaries of the Parish. The review can be limited to specific Parishes or can be carried out more strategically across the whole District. If the District Council were to conduct a review, any affected Council would of course be involved in the process and consultation would take place with the electorate. The purpose of contacting Parish Councils at this stage is to ascertain whether your particular Parish has any issues that it feels ought to be reviewed.</p> <p><b>9.3 Charity Commission.</b> Confirmation received that the Annual Return 2017 in respect of Georgeham Playing Field has been received.</p> <p><b>9.4 DCC. Urban Highway Grass Cutting Agreement.</b> To note that this has been completed. The payment to Georgeham Parish Council from DCC will be £390.00.</p> <p><b>9.5 DCC.</b> Road closure from 17 – 20 April. Road from Oxford Cross to Kings Arms, Georgeham for a new water service to be installed.</p>
10.	<b>Urgent matters brought forward by Chairman.</b>
11.	<b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b>
12.	<p><b>Date of next Meeting: Thursday, 26 April 2018 inn Georgeham Village Hall at 7pm.</b></p> <p><b>The Annual Parish Assembly will be on Tuesday, 17 April in Georgeham Village Hall at 7pm.</b></p>

**Minutes of Georgeham Parish Council Meeting held on Wednesday, 28 March 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Harrison</b> <b>Mrs T Luxton</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>E Short from Minute No. 138.3</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>District Councillor M Wilkinson</b> <b>9 Members of the public</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held on 22 February 2018 Reports Planning Matters Arising Finance Correspondence & Notices / Publications Received Urgent matters brought forward by Chairman Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b><u>Action:</u></b>
<b>134.</b>	<b>Representations from the Public.</b> <b>The Chairman advised that representations in respect of Planning Application 64639 would be heard immediately before it was considered by Councillors.</b>  <b>134.1 A parishioner spoke about 4 visibility mirrors placed on the side of the road between Cross and Georgeham.</b> They were on land that residents who put them there do not own and it was considered a danger to motorists at sunset and in the night. County Councillor Mrs Chugg was known to have had a meeting with the Neighbourhood Highways Officer about this. To be an item on the April Agenda.  <b>134.2 Certificates of Lawfulness.</b> A parishioner noted that the Planning Authority appear to award Certificates based on information from the applicant. Examples were given. It was felt that the Local Authority should be enforcing the law when these breach of planning conditions occur.  Councillor Tucker felt that the Parish Council did not delay reporting potential breaches of planning law to North Devon Council Enforcement Department for their attention.	April Agenda
<b>135.</b>	<b>Apologies.</b> County Councillor Mrs C Chugg.	
<b>136.</b>	<b>Declarations of Interest.</b> <b>136.1</b> District Councillor Mrs P Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 139.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i>  <b>136.2</b> Councillor Tucker declared a Personal Interest in Minute No. 61532 – Solefield, Moor Lane, Croyde.	

137.	<b>Approval of the Minutes of Meeting held on 22 February 2018.</b> <b>Approved and signed as a correct record.</b>	
138.	<p><b>Reports:</b></p> <p><b>138.1 Police.</b> The latest Newsletter had been forwarded to Councillors.</p> <p><b>138.2 County Councillor Mrs C Chugg.</b> Apologies sent.</p> <p><b>138.3 District Councillors:</b>  <b>Mrs P Barker.</b>          There had been a meeting of the Marketing Bureau and it was hoped the Council could help in a strategic way.          A cross party forum had been formed to discuss a growth agenda.</p> <p><b>M Wilkinson.</b></p> <ul style="list-style-type: none"> <li>▪ He apologized for missing the last few meetings. Apologies for missing last few meetings.</li> <li>▪ North Devon Council Chief Executive had reassured District Councillors that the majority of staff who had left the Planning Department would be replaced.</li> <li>▪ He was pleased about the Parish Council's plastic free campaign and spoke of other groups with the same aim.</li> <li>▪ At a meeting of the Coastal Issues Group, a 25 year environmental plan from the government had recently been put in place.</li> <li>▪ There was a good speaker at the AONB (Area of Outstanding Natural Beauty) Forum, although Councillor Wilkinson felt some items had not been sufficiently covered in depth.</li> <li>▪ North Devon Marketing Bureau. A Professor of Agriculture from the University of Exeter was looking at farming and fisheries post Brexit.</li> <li>▪ It was considered that the Defra Water Report focused too much on farming and did not taking community needs and local needs into account. He intended to follow this up.</li> <li>▪ Councillor Mackintosh asked if Morethoe Parish Council would be interested in following up a water drinking fountain initiative that Georgeham Parish Council is progressing. Councillor Wilkinson advised that people were being encouraged to refill bottles.</li> </ul> <p><b>138.4 Play Area Inspection.</b></p> <ul style="list-style-type: none"> <li>- Councillor Mrs Barker: Croyde Play Park and Croyde Skateboard &amp; Scooter Park. There was no report as the old play park had been removed and the new one about to be installed.              The Skateboard and Scooter Club carry out their own inspection which is kept by the Village Hall Committee.</li> <li>- Councillor P Mackintosh: Georgeham Play Area: -               <ul style="list-style-type: none"> <li>- Removal of swings – Councillor Tucker would deal with this.</li> <li>- Pressure washing of tiles - Councillor Tucker would deal with this.</li> <li>- Mole Hills – Mr M Symonds to be asked to deal with this and place a cone over the traps on the grounds of health and safety.</li> </ul> </li> </ul> <p><b>138.5 New Play Area for Croyde.</b></p> <p>It was noted that the TAP (Town and Parish) Fund application submitted to North Devon Council for funding of £2,000 had been successful.</p>	<p style="text-align: right; color: red;">RT RT JS</p>

	<p>It was noted that Amanda Bennett is representing CARA on the playground steering group.</p> <p>Installation of the new play area would commence on 9 April and be finished by 8 May.</p> <p>A site meeting was being held on 5 April for final details to be arranged.</p> <p>Councillor Symonds to arrange for the details to go on the Parish Council website.</p> <p><b>138.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton advised she was continuing to work with the Rural Housing Provider to complete a Lottery Application to fund a Housing Needs Survey which it was hoped to submit in May.</p> <p>Subject to funding, the Survey would take place during the second week in September and agreement from the Parish Council is to be sought on its involvement for promotional activities, attending community groups and being involved in the delivery of the Housing Needs Survey.</p> <p>A Sub Group comprising Councillors Mrs Luxton, Symonds, Mrs Barker and Mackintosh was formed who will identify areas that could meet development needs and take advantage of funding. A meeting to be called by Councillor Mrs Luxton.</p> <p>There is a separate amount for educational facilities within the Section 106 agreement.</p> <p>Councillor Mrs Luxton attended a community assets meeting and heard there were alternative ways of delivering forms of affordable housing with government funding. She also mentioned the posters received from North Devon Homes in respect of the units being built on Croyde Road which would be available in June.</p> <p>The Chairman mentioned that single people are missed out for affordable housing as they are not eligible for a two bedroom property.</p> <p><b>138.7 Neighbourhood Plan.</b> Councillor Mrs Meek advised that Mr G Townsend of North Devon Council had replied with various details and a further reply was awaited. When this has been received a further consultation will follow.</p> <p><b>138.8 Meetings attended by Councillors / Clerk.</b> <b>Area of the steps from Glebe Field car park and steps to the right.</b> Councillor Symonds advised that the bushes had been cut back.</p>	JS  <
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	<p><b>development of the site and completely at odds with buildings in the vicinity.</b></p> <p><b>Concerns were also raised regarding ingress and egress of traffic on the site during the summer months on to the already busy Moor Lane.</b></p>	
<b>64546</b>	<p><b>Erection of lean to constructed to side of property at 4 Cloutmans Lane, Croyde.</b></p> <p><b>It was resolved to recommend approval.</b></p>	
<b>64589</b>	<p><b>Demolition of dwelling &amp; erection of replacement dwelling at Marigold Cottage, Croyde.</b></p> <p><b>It was resolved to recommend approval.</b></p>	
<b>64639</b>	<p><b>Extension &amp; alterations to dwelling – The Granary, St Mary’s Road, Croyde.</b></p> <p>The applicant’s statement was read to the meeting.</p> <p>Representations were heard from residents who objected to the Application on the following grounds:</p> <ul style="list-style-type: none"> <li>- Access is narrow causing frequent traffic jams</li> <li>- Increased traffic.</li> <li>- Drainage. Historic details were given with fear of further flooding and erosion of the lane</li> <li>- Site visit requested</li> <li>- Not in keeping with other dwellings</li> <li>- Fear of excavation causing landslips</li> <li>- There are strict no parking or obstruction Covenants regarding the area of land where parking is proposed</li> <li>- Extra parking cannot be achieved as it is where an existing garage, belonging to another person, is situated</li> <li>- The elevation of the roof is 40% above the recommended height and the water run off would be significant compounding the drainage and flooding problems in the lane</li> <li>- A Certificate of Lawfulness was issued in 2017. The system did not allow evidence from neighbours and referred to the stone granary building, not a summer house and the Title Deeds have not been updated</li> <li>- The plans were considered to be inaccurate</li> <li>- A 100 year old walnut tree would be affected</li> </ul> <p>Councillors noted that some of the above representations were not material planning reasons but accepted residents’ anxiety.</p> <p>A site meeting was planed for 3 April 2018 at 8am.</p> <p>District Councillor Mrs Barker to ascertain if an Ecological Survey is required.</p>	
<b>62943</b>	<p><b>Atlantis Lodge, Croyde.</b> The Clerk noticed the Application on the weekly list and made enquiries and has been advised that the Parish Council can comment if required on additional information specifically related to ecological matters. The Parish Council was not initially consulted as only consultees with this specific interest were asked to comment.</p> <p>Councillors did not wish to comment on the Application.</p>	
<b>64554/ 64555</b>	<p><b>(Listed Building Application)</b></p> <p><b>Erection of double garage &amp; conversion of existing garage/sun room/gym into ancillary accommodation – Fig Tree Farm House, 47 St Mary’s Road, Croyde.</b></p> <p>The applicant who is in dialogue with the Conservation and Planning</p>	

	<div>Officers, was present and explained the reasons for the Application.</div> <div>A site visit was proposed and seconded. A proposal to recommend approval was seconded.</div> <div>Vote: To recommend approval. 6. Carried. To have a site visit: 3</div>	
	<div>Applications received after the Agenda was sent. None.</div> <div>6.3 Planning Correspondence.</div> <div>6.3.1 The following North Devon Council Decision Notices were noted:</div> <div>APPROVALS FOR:</div> <div><div>- 64392 – Extension to dwelling &amp; erection of balcony at 8 Langsfield, Croyde</div><div>- 62972 – Listed Building Application for extension &amp; conversion of barn to form dwelling (additional information &amp; amended plans) (amended site plan &amp; amended design) at The Long Barn, 18A St Mary’s Road, Croyde. MH only listed, not other, cant do anything.</div><div>- DCC/3858/2016 – Construction of a trail at Buttercombe Barton to Spreacombe Bridge, West Down.</div><div>- Certificate of Lawful Use or Development granted to The Chalet at Brambles, Milkaway Lane, Croyde.</div></div> <div>REFUSAL:</div> <div><div>- 64206 – Outline Application for erection of 8 dwellings (5 affordable &amp; 3 open market) with details provided for access, landscaping &amp; layout (Matters relating to appearance &amp; scale reserved) at Mitchums Camping Site, Myrtle Meadow, Croyde.</div></div> <div>WITHDRAWN APPLICATION:</div> <div><div>- 64658 – Variation of Condition 2 (approved plans) attached to Planning Permission 36608 (extension &amp; alterations to dwelling) to allow a change of design at 12 Longland Lane, Georgeham.</div></div> <div>139.3.2. Enforcements: No further information was known on the following, pending advice from the Enforcement Department.</div> <div>- Case 8740 – Baggy Lodge, Croyde.</div> <div>Forda Hill Farm. The Enforcement Department had been requested to revisit the file and had replied that the file had been passed to a planning officer to consider and further instructions were awaited.</div> <div>139.3.3 North Devon &amp; Torridge Local Plan. Email advising there is a further consultation running from 1 March to 13 April. Noted.</div> <div>139.3.4 North Devon Council. Email from the Enforcement Department advising that two of the three enforcement officers will be leaving the Council. Replacements are to be recruited and will need training and in the meantime, Councils are asked to bear with the Enforcement Department as the workload is likely to experience a delay in investigating cases.</div>	
140.	<div>7.1 Matters Arising:</div> <div><div>140.1</div><div>Footpath alongside the playing field, Newberry Road to the New Rectory drive. There was no further information available. The Parish Council would</div></div>	

		support residents in their efforts.																									
	<b>140.2</b>	<b>Western Power Distribution.</b> It was noted that a further reminder had been sent enquiring when the electric box would be completed at the bottom of David's Hill and a reply received on 19/3/18 advising that the stone required for the building has a waiting time of 3 – 4 weeks before delivery.																									
	<b>140.3</b>	<p><b>Request to use a bouncy castle at Georgeham Playing Field on 12/5/18 in connection with a wedding reception at The Rock.</b></p> <p>The Clerk reported regarding insurance cover of the Parish Council after checking with the insurers who had replied -</p> <p>I can confirm that Zurich would indeed be comfortable with a bouncy castle being in place throughout a wedding reception on the playing field. This however subject to the following:</p> <ul style="list-style-type: none"> <li>You would need to confirm that the provider of the bouncy castle has their own insurance in place</li> <li>You would need to obtain a copy of the insurance certificate of the bouncy castle provider, for future reference if necessary</li> <li>The provider would need to be the one responsible for the actual set up and dismantling of the bouncy castle.</li> <li>The provider would allocate an individual(s) to supervise the use of the bouncy castle throughout its use.</li> </ul> <p>If you can confirm that these conditions can be met, then Zurich would be happy for the use of the bouncy castle to proceed.</p> <p>Councillor Tucker had spoken to the couple who had confirmed the above conditions would be followed.</p>	Clerk to confirm to insurers																								
	<b>140.4</b>	<b>Overgrown hedges near Heddon Mill.</b> Councillor Tucker confirmed the hedges had been trimmed back.																									
	<b>140.5</b>	<p><b>Water drinking fountain.</b> To further discuss the feasibility of this. Councillor Mackintosh advised on costings: £500 - £1,000 for unit.</p> <p>Councillor Tucker knew of plumbers who would give a quotation / do the work.</p> <p>The location, previously suggested as the playing field, was not felt to be suitable.</p> <p>Councillor Mackintosh to enquire if the Village Hall Committee would be in agreement for the facility to be situated outside Georgeham Village Hall.</p>	RT  PM																								
<b>141.</b>	<p><b>Finance.</b></p> <p><b>141.1 Balances: Lloyds Bank Treasurers Account as at</b> <b>Lloyds Bank Savings Account as at</b></p> <p><b>Budgetary figures for November &amp; December 2017 and January &amp; February 2018 to be circulated to Councillors the day after the meeting.</b></p> <p><b>141.2 The following payments were approved and authorised:</b></p> <table border="1"> <tr> <td><b>Mrs S Squire</b></td><td>Broadband</td><td>3.00</td><td></td></tr> <tr> <td></td><td>Photocopying</td><td>26.85</td><td></td></tr> <tr> <td></td><td>Postage and stationery</td><td>25.00</td><td><b>£ 54.85</b></td></tr> <tr> <td><b>Mr S Wightman</b></td><td>March 2018 Invoice</td><td></td><td><b>£909.00</b></td></tr> <tr> <td><b>N Devon Council</b></td><td>March 2018 Salary Recharge</td><td></td><td><b>£934.16</b></td></tr> <tr> <td><b>Mr T Squire</b></td><td>Servicing of Georgeham Toilets</td><td></td><td><b>£ 67.50</b></td></tr> </table>		<b>Mrs S Squire</b>	Broadband	3.00			Photocopying	26.85			Postage and stationery	25.00	<b>£ 54.85</b>	<b>Mr S Wightman</b>	March 2018 Invoice		<b>£909.00</b>	<b>N Devon Council</b>	March 2018 Salary Recharge		<b>£934.16</b>	<b>Mr T Squire</b>	Servicing of Georgeham Toilets		<b>£ 67.50</b>	Clerk  Clerk  Ch.No.824 Ch.No.825 Ch.No.826 Ch.No.827
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		(March 2018)			Ch.No.828	
	<b>Adams Plant</b>	Removal of old Croyde Play Area equipment		<b>£3,681.00</b>		
	<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (April 2018). Due 1/4/18.	Direct Debit	<b>£15.60 *</b>		
	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/4/18	Debit Card	<b>£ 4.20</b>		
	<b>EDF Energy</b>	Electricity supply to Georgeham car park Electricity supply to the toilets and bus shelter To be taken on 19/3/18 and 27/3/18 respectively.	Direct Debit	<b>£89.00</b> <b>£53.37</b>		
<b>141.3 Review of Employees Salary.</b> <b>Proposed by Councillor Tucker, seconded by Councillor Mackintosh and unanimously agreed to increase Mr J Humphries hourly rate. The figure was advised to Councillors.</b>  <b>Proposed by Councillor Tucker, seconded by Councillor Symonds to increase Mrs S Squire's salary. The figure was advised to Councillors.</b>  The Chairman signed letters to North Devon Council Payroll Department after the review had been approved.						Clerk
<b>141.4 North Devon Council Non Domestic Rates for 2018/19.</b> <b>* In respect of the public toilets.</b> Total amount payable £213.60. First payment of £15.60 and 11 payments thereafter taken on the first of the month by direct debit £18.00  <b>Georgeham Cemetery.</b> Details for the period 1/4/18 – 31/3/19 Charge for occupied property rates £588.00. Small Business Rate Relief £407.51 credit Transitional Adjustment £180.49 credit No payment required.						
<b>141.5 North Devon Council. Parish Grant 2018/19.</b> Letter informing that the recommendation for a 50% reduction in the Parish Grant funding for 2018/19 was not approved by Full Council and the planned reduction will not take effect in 2018/19. The level of Parish Grant to be received will be the same level as 2017/18 which is £1,545.00.						
<b>141.6 INCOME.</b> TAP (Town and Parish) Fund contribution towards electric car charging point - £1,257.30.						
<b>142.</b>	<b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see & read. Emails from various Organisations had been circulated to Councillors.  <b>142.1 Traffic Sensitive Street Review.</b> Consultation period running for a month from 1 March.  <b>142.2 North Devon Council Monitoring Officer – Community Governance Review.</b> Email received asking for Parishes thoughts on any changes to suggest. A Community Governance Review is carried out by the District Council and can					

	<p>review all issues relating to particular Parishes. It should lead to improved local democracy, greater community engagement and better local service delivery and can look at issues such as the size of the Council or the boundaries of the Parish. The review can be limited to specific Parishes or can be carried out more strategically across the whole District.</p> <p>If the District Council were to conduct a review, any affected Council would of course be involved in the process and consultation would take place with the electorate.</p> <p>The purpose of contacting Parish Councils at this stage is to ascertain whether your particular Parish has any issues that it feels ought to be reviewed.</p> <p><b>Proposed by Councillor Tucker, seconded by Councillor Symonds and unanimously agreed that the boundary and number of Councillors remain unaltered.</b></p> <p><b>142.3 Charity Commission.</b> Confirmation received that the Annual Return 2017 in respect of Georgeham Playing Field had been received.</p> <p><b>142.4 DCC. Urban Highway Grass Cutting Agreement.</b> It was noted that this had been completed.</p> <p>The payment to Georgeham Parish Council from DCC would be £390.00.</p> <p><b>142.5 DCC.</b> Road closure from 17 – 20 April. Road from Oxford Cross to Kings Arms, Georgeham for a new water service to be installed.</p>	Clerk
143.	<p><b>143. Urgent matters brought forward by Chairman.</b></p> <p><b>143.1 Sky Bar Down End Field, Croyde.</b> An application had been submitted for 1,000 people and to enable supply of alcohol from 7pm to 12.30am, live and recorded music from 7 to 1am, and late night refreshment from 11 – 1. Friday, Saturday and Sunday in May for one event period annually.</p> <p>Representations to be made that the Parish Council strongly object to the application, considering that music, drink and food should cease at 11pm.</p> <p><b>143.2 Churchyard Maintenance.</b> Cheque for £100 received. A letter of thanks to be sent to the doner.</p> <p><b>143.3 A concrete haunch at Cott Lane, Croyde</b> has been requested by a parishioner.</p> <p><b>143.4 Bank Mandate.</b> The Clerk to obtain the forms to enable Councillor Mrs Luxton to be a cheque signatory.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
144.	<p><b>144. Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>144.1 There were no windows in the fence at Chesil Cliff House for health and safety reasons.</b> The fence was due to be taken down within 12 months.</p> <p><b>144.2 Councillor Mrs Meek advised Stags Estate Agents were advertising three four storey houses at Leadengate.</b></p>	
145.	<p><b>Date of next Meeting: Thursday, 26 April 2018 in Georgeham Village Hall at 7pm.</b></p> <p><b>The Annual Parish Assembly will be on Tuesday, 17 April in Georgeham Village Hall at 7pm.</b></p>	

	The meeting ended at 9.19pm.		
<b>Summary of Decisions:</b> <ul style="list-style-type: none"><li>➤ <b>Minutes of 22 February 2018</b></li><li>➤ <b>Planning</b></li><li>➤ <b>Payments</b></li><li>➤ <b>Review of employees salary</b></li><li>➤ <b>Response to Community Governance Review</b></li></ul>			
<b>These Minutes are agreed by those present as being a true record.</b>			
Signed: Chair of Georgeham Parish Council:		Date:	

**MINUTES OF A SITE MEETING HELD ON TUESDAY, 3 APRIL 2018 AT 8AM TO DISCUSS PLANNING APPLICATION 64639 – EXTENSION AND ALTERATIONS TO DWELLING – THE GRANARY, ST MARY’S ROAD, CROYDE.**

**Present:** Councillors Mrs P Barker, Harrison, Mrs Luxton, Mrs Meek, Symonds (Chairman), Taffinder, Tucker.

**146. Planning Application 63649.**

**It was moved to approve subject to the Planning Department taking a closer look at retaining walls and subject to detailed drawings for the construction be submitted in due course and to check the access to the site and parking availability.**

**Concerns were also raised over the logistics of construction work if and when it begins.**

The meeting closed at 8.40am.

**MINUTES OF GEORGEHAM ANNUAL PARISH ASSEMBLY HELD ON TUESDAY, 17 APRIL 2018  
IN GEORGEHAM VILLAGE HALL AT 7PM.**

**PRESENT:** Councillors J Symonds (Chairman), Mrs Barker (District), Mrs Luxton, Mrs Meek, Taffinder, Tucker.

District Councillor M Wilkinson, 5 members of the public.

**1. Apologies.**

County Councillor Mrs Caroline Chugg  
Councillor Mike Harrison  
Jonathan Fairhurst, National Trust  
Paul Watkins, Croyde Village Hall  
Steve Vine, CARA  
Mrs Sam Hood, Community Lunches and Community Sponsorship Scheme

**2. Approval of the Minutes of the last Annual Parish Assembly held on 11/4/17.**  
**Approved and signed as a correct record.**

**3. Matters Arising from the Minutes of the last Annual Parish Assembly.** None.

**4. Items raised by the public.** None.

**5. Presentation of Reports:**

**5.1 Police.** No Report received.

**5.2 County Councillor Mrs C Chugg.**

At County the Overview & Scrutiny committers have been reduced from four to three they are now grouped:----

Corporate Infrastructure & Regulatory Services Scrutiny Committee

Children's Scrutiny comm.

Health & Adult Care Scrutiny comm.

I have been placed on the Corporate committee.

I am back on the Fire Authority Board where we are now going to have the Police and Crime Commissioners from Devon & Somerset sitting on the Board. Closer collaboration and back office working may work out to be just one of the benefits we get. This has yet to be worked on but if successful will reduce overhead costs.

I am chair of Farm Estates again and had some good news. At the Devon County Show we have had the farm estate tenant Colin Latham win the Best Commercial Farmer and he also went on to win Best Overall Farmer at the Devon Farm Business Awards. With Gordon Davis taking top spot last year that is two years running that a Farm estate tenant has won.

I am also on the Flood Resilience Comm. along with a number of others general committees.

**Highways.**

Consultation for the Link Roads proposed alterations have gone out to the public. The main proposals are from South Molten to Bideford. There will be areas with three lanes and at least two new roundabouts with the existing roundabouts being upgraded.

The work at Portmore is nearly complete, this was a separate funding stream from 106 money from the builder and other sources. I have requested the road from Stallards, Willoway up through towards Georgeham to be surfaced as there are so many pot holes there, they have already been very poorly filled and have opened up again. This will be put on the works program.

I have my Officer coming down to sort out signs for the Library and other road issues.

Is there anything in Georgeham/Croyde Parish that you would like me to discuss?

Would you like me to press for the 20 mph limit that has been mentioned before through the village of Croyde. I have had Mr. Panter on the phone about the traffic as you come into Croyde and the problem

he has with picking up wing mirrors as they drive pass. I mentioned the waste bin and the reason as we thought it is put there to slow down and keep vehicles off the wall. He has also had his wing mirror knocked off a number of times even though he parks the vehicle back off the road.

### **Devon and Somerset Fire & Rescue Service.**

At the Fire Authority we have had a change of chairman, Cllr Sara Randall-Johnson is now chair with Cllr Mark Healey now being vice chair after being chair for a three terms.

With the disastrous fire disaster Grenfell Tower in London we went out and immediately started checking any buildings. We identified 139 high rise buildings across the service, these are buildings of 5 floors or more or taller than 18 metres. these figures include both residential and non-residential buildings. The visits have covered both the Fire Safety matters at the buildings and assessment of our operational procedures and plans so that both Public and Firefighters safety can be maximised.

As you would of heard high rise buildings have been found to have faulty material in place at Plymouth, the city Council are arranging removal of the faulty material.

At COUNTY we have already started to check schools the three residential schools we have are being checked at present and other over four stories high are going to be checked over three months.

Other Schools have their own H & S and fire plans in place. The policy is to have their own H & S inspection by the Head Teacher and governors by doing a risk assessment.

The main objective is to get the children out of the building as quickly as possible. Fire sprinklers have been discussed at the O/S meeting and the problem with these in schools are, where we had them before, they get set off by accident or as a prank and the extensive water damage that occurs is excessive and extremely costly so quick and efficient evacuation is preferred.

At the full council meeting we agreed the budget as briefly given in the Report.

We had the settlement figure from government late on Tuesday the 6th February. £122.5 million.

The net revenue budget is £511,841 million.

We have been able to apply for a Business Rate Pilot and were one of 10 councils picked for the trial. It is for one year only, but we will be objecting to the length of time as the home counties have it for longer. This is worth £16.6 million for DCC £5 million will be put into reserves to cope with any future unforeseen problems that will come up.

More money has been allocated to Adult social care an increase of 6% £13,082 million, in addition the government have given a further £2.2 million.

Children's services have been given an increase of 5.5% worth £6,523 million now receiving £125.5 million.

The Highways budget was due for a cut of 2.5% but the majority of councillors on the O/S committees protested as the roads are in such a state. We are putting a one off amount of £6.5 million into Highways for Drainage and Patching.

Ministers this week have increased Devon's share of the Rural Services Delivery Grant by £1.5 million which will be spent on roads.

On Capital funding for Transport Infrastructure, for every £100 spent in the South East the South West receives a meagre £7.50. We are disadvantaged on funding and if we received average funding an additional £211 million would be available for Service delivery.

In all the target revenue budget for the County for 2018/19 will be £477.391 million.

We are voting on a £4.99% increase in council tax which will add £63.27 to the average Band D bill or just £1.20 a week.

The Police have already agreed to a £15.00 increase and the DSFRS are going for £2.99% average Band D increase of £2.44 which will take it to £84.01 if agreed on Friday.

On a more local issue, the roundabout at Chivenor has started to deteriorate with the bad weather, it has been patched but there still needs to be more work done. Skanska is in the process of acquiring a new machine that can lay hot tarmac and use heat to repair the potholes and make a better job of a permanent repair.

**Highways Potholes** I have reported in the potholes at Chivenor roadabout again and many others in the Braunton rural area.

**Jet Patching** Willoways/Stallards up towards Fairlylynch cross are on the jet patching list for this year.

### **999 Academy**

This is an innovative educational course that students have to pass an interview for. The three emergency services Ambulance, Fire & Police have joined together to provide youngsters with experience in all three areas. It is not just to get them sign up for the services but to increase the experience of learning for life that this course brings. It is a real positive on their CV. It is specific to North Devon and Bridgewater. It is run by volunteers from the three services and also the students that have finished the 18 month course.

DCC leading on behalf of the HOTSW (Heart of the South West) Lep. has been successfully selected to run one of the Department of Educations Career Learning Pilot over the next year. The Pilots which will focus upon providing enhanced careers advice and guidance to underemployed adults alongside subsidised training opportunities, will benefit from a share of £10million pilot fund launched by the secretary of State in December The initial outreach work is now starting this March.

### **Roundswell South Business Park.**

DCC is seeking to develop Roundswell site for employment use, including the potential for an innovation centre. Business unit plots will be created which will be sold to part fund the centre alongside funding from both the Local Enterprise Partnership Growth Deal and the European Regional Development Fund, subject to full business approval.

We expect to have final funding decisions by May 2018 as DCC funding is required.

DCC in partnership with other local authorities have secured £285K from the Governments "One Public Estate" programme to identify opportunities for more beneficial and efficient uses of the public estate. This is the 6th highest award out of the 58 partnerships from across the UK.

This funding will support work in the three areas. Firstly, it will support looking forward at potential future use of the RMB Chivenor site in North Devon, in the event that the Ministry of Defence decides to close the base. It will support a study of public assets and opportunities for sharing improvements in service delivery in Barnstaple & Ilfracombe and a new Health Hub in Paignton.

### **5.3 District Councillor Mrs P Barker.**

Funding has been achieved for the water sports centre in Ilfracombe which will help restructure and regenerate Ilfracombe.

An application for improvements to the A361 North Devon Link Road has been prepared and submitted which will help with the regeneration of the area.

North Devon Council's IT systems were ineffectual and out of date. They are to be modernised to improve service to customers.

There have been improvements to the recycling service with a few hiccups at the start. This is a huge task for a small District Council to take on board.

17,000 people took up the offer of green bin recycling.

350 tonnes of extra dry recycling has been achieved and 58 tonnes of food per week are thrown away.

A consortium for a plastic free North Devon has been set up.

A car parking survey for Barnstaple has been completed. A cross party working group are looking at ways to improve the Tuly Street car park area.

Most of the teams have moved from the Civic Centre to Brynsworthy but not the Planning Department.

A final decision is expected on a proposed new leisure centre in Barnstaple.

The extension to the Museum of Barnstaple and North Devon has commenced.



A decision is expected on the North Devon and Torridge Local Plan.

Growth agenda is looking at the long term, as far as 30 years ahead.

The future of RMB Chivenor is not yet known.

Meetings have been held with the Environment Agency, in Ilfracombe and Barnstaple.

#### **5.4 District Councillor M Wilkinson**

We are very privileged to live in one of the most beautiful corners of the country and I have every admiration for the pro-active manner that this Parish Council takes to both protect and enhance the qualities that attract so many tourists and make it such a great place to live.

Despite continuing austerity this has been a very active year both at District and Parish levels with major developments across the ward. Major schemes result in major financial contributions to the parish in the form of 106 agreements and I congratulate Georgeham PC on its plans to utilise the "Open Space" monies to remodel the village playgrounds and the exciting emerging scheme to provide additional affordable housing. Whilst the majority of the housing developments are of the highest standard they are often out of the financial range of local people. It is essential that we fight to retain the integrity of the rural communities and this can only be done by offering accommodation that is accessible to young families on limited incomes.

Ever reducing funding from Central Government has made the delivery of front line services by the District Council increasingly difficult and forced the authority to look at more creative ways of providing these services. One such initiative has been the revised system of rubbish collection. There is now a far greater emphasis on recycling I am delighted to sit on community and District Council groups that are working towards making North Devon "plastic free". The Surfers against Sewage campaign has already won the plastic free designation for Georgeham and the school has also been recognised as "plastic free". Well done!

It was very pleasing to see that the District Council voted in favour of continuing to allow members to allocate funds from the Community Councillor Grant scheme. These are vital to small groups to either continue their hard work in the parishes or to kick start a new scheme. This year I was able to award £200 to Georgeham Village Hall to go towards their improvement scheme.

My real concern, however, is the Governments lack of implementing a "fair funding" strategy for rural authorities, without which it will be really hard to fund vital services such as road maintenance, police presence and education. The recent bad weather resulted in massive problems with pot holes. Devon County Council has, understandably, prioritised major roadways for repair but , as a rural community, continue to get short shrift.

I have continued to sit on a variety of committees at the District Council. All of them are vital to the efficient and well organised delivery of public services. The one that gives me the greatest pleasure, however, is my representation on the Local Government Association Coastal Issues Group. This group is made up of all of the coastal authorities in England. This group's principal aim is to establish improved governance, management and community wellbeing to ensure that the UK has the best managed coast in Europe, and to identify appropriate and sustainable funding strategies to support this aim. It also works towards achieving the recognition that England's coast deserves in policy and decision making and promoting the important role of local government.

There are several major initiatives and issues that this group will address over the next few months:

#### **THE GOVERNMENT 25 YEAR ENVIRONMENT PLAN**

The government recently outlined its 25 Environment Plan and there are several sections that we need to pay attention to regarding our coast.

1. Planning within flood plain issues.
2. Planning for an ageing population (most relevant in a coastal environment which attracts a greater retirement age group.

3. The Coastal Concordat (all coastal authorities should be signed up by 2020)

#### BATHING WATER QUALITY

I have already highlighted in previous Parish Council meetings the fact that 3 of our designated bathing beaches failed the bathing water quality test and whilst there are obvious reasons for this at Instow and

Wildersmouth, there should be genuine concern about the effect upon tourism at Combe Martin.

#### AFFORDABLE HOUSING IN COASTAL AREAS

The differential in housing values and the lack of available building sites in coastal and urban conurbations makes delivering affordable housing a real problem. I am very keen to see this problem addressed in order to protect the rural coastal communities. I reiterate my previous pleasure that both Parishes in this ward have recognised this and are looking for solutions.

You are all aware that we are awaiting the outcome of the Boundary Commissions consultations about the revised ward boundaries. The recommendation is that this Georgeham and Croyde will form part of Braunton and that Morteohoe, Woolacombe and West Down will revert to a single member ward. Whilst this makes greater sense than their initial proposals I will be saddened to see the the breaking up of the coastal strip that shares so many values and aspirations. Until the decision is made and the revised wards are implemented in 2019 I assure you that I will continue to work on your behalf.

#### **5.5 Councillor J Symonds - Georgeham Parish Council.**

Planning seems to have been an issue over the past 12 months, with Croyde especially coming under pressure with what seems almost as over development, however the social housing element that development brings does appear to be much needed.

Highways too seem to be in the spotlight with an abundance of potholes appearing across the Parish. Highways do respond eventually and I am pleased to report that Combas Lane is now in the schedule of works to be carried out this year.

On a brighter note, we did see a family homed in Georgeham by the Pickwell Foundation Group. I am pleased to report that the family appears to be settling in well to a new life in Georgeham.

An electric car charging point was installed in Georgeham car park and appears to be successful and in regular usage.

Back in May last year we began negotiations with Touchwood Play equipment. I am pleased to report that a week ago work commenced on site to install a new play facility in Croyde. This had been funded by County and District Grants and a loan taken out by the Parish Council. The new play park should be up and running about a month from now.

The Frog Street footpath has been resurfaced, a good job well done as its about ten years since we first installed it.

Oceanfest was a success in June, but concerns were raised over the Sky Bar event on the Down End side of Croyde Bay and subsequent applications to extend its opening hours, a letter of objection was sent to the Planning Department of North Devon Council.

We almost suffered the ignominy of the Parish being split over two new Wards in the Local Government Boundary Commission review, however this viewpoint was rejected by the Boundary Commission and we stay as we are, for now.

Following the resignation of Anne Benham-Clarke, Tina Luxton was co-opted onto the Parish Council and she has shown to be a proactive and enthusiastic Parish Councillors.

Following completion of the Croyde play park, I feel that the Parish Council must next do something about the changing facilities in Georgeham Playing Field.

A quick mention here for Rose Roberts who does a good job as Ruda Ranger looking after the beach and dune system as well as organising beach cleans at both Croyde and Putsborough, much appreciated.

The Crydda stream was dredged through Croyde and improvements to the flow of water was achieved, thanks to Steve Gibbs of Croyde Camping for organising this effort.

The Neighbourhood Plan nears completion, thanks to the work and effort of Councillor Verlie Meek and her team of volunteers. This has been a long and arduous road but I am assured that the end is in sight and that the Plan will be published soon.

Budget figures show that we are on track to come in on budget. Thanks here to Sue Squire our Clerk for the work and effort that she puts in on behalf of the Parish Council.

If I haven't mention you I am sorry. I do very much appreciate all the work and effort that each and every one of our Parish Councillors put in on behalf of the community that is Georgeham Parish.

**5.6 Georgeham Church of England Primary School Governing Body.** No Report received.

**5.7 Georgeham Church of England Primary School incorporating Stepping Stones Playgroup.** No Report received.

**5.8 Councillor M Harrison - Footpath Warden.**

It is muddy out there! No surprise after a winter of unrelenting rain and with paths that are seeing more and more walkers. However this is surface stuff and will soon dry out, unlike at other locations where deep puddles or mud of uncertain depth impede progress. I have never walked in wellies and in Georgeham Parish walking shoes should be fine. Also the aim is to keep the vegetation in check. Thanks are due to the splendid Rights of Way team at the County Council, in particular Simon Houghton. Also to the National Trust – on a sunny winter Sunday I was interested to see more people walking on Baggy than on the beaches. Soon the sun will come out and walkers on our paths will feel well rewarded for their efforts. North Devon has England's finest walking and Georgeham's contribution is significant.

**5.9 Councillor R Tucker - Georgeham Relief in Need.**

The Georgeham Relief in Need Trustees have not met this year and have had no requests for financial assistance.

If there is anyone who knows of any persons in the parish with a compelling case for small financial assistance, then we would be pleased to hear from them or indeed about them in total confidence. We may be able to help.

The Georgeham relief in Need Fund is administered by The sitting Vicar, The Reverend Mike Newbon and two Parish Councillors who are appointed at The Parish Council Annual General Meeting at the end of May, currently myself and Councillor Phillippa Macintosh.

**5.10 Councillor Mrs V Meek - Neighbourhood Plan.**

The group has completed the Plan as far as possible. We have identified our priorities and as far as we can have reported them in a suitable format.

This was then submitted to Graham Townsend at District Council, with some requests for information as to how to complete it. It was also circulated to members of the original group.

Sadly it is caught up at District level because of the need to bring the Local Plan, which ours cannot contradict, in line with ever changing Government requirements.

Hopefully we shall be able to progress soon and complete the Plan to it's formal Draft state.

**5.11 Councillor Mrs T Luxton – Affordable Housing.**

#### **Introduction**

Through consultation we have seen the Georgeham Parish (Crydda Community) Neighbourhood Plan developed and within it established the objective for 'supporting the provision of affordable and principal resident housing so that the area continues to be a place where people of all ages can live and work'.

This report explains how the Parish Council plan to progress the Housing agenda.

## **Background**

The Neighbourhood Plan identified concerns in the community about a lack of suitable housing options, including but not exclusively, for older people who want to downsize, young people who have grown up here and wish to remain here and single people who work in the area.

We recognise it is necessary to maintain a balance between permanent residence and holiday or second properties to sustain the school, post office, shops, pubs, cafes, other local businesses interests and community facilities outside of the main holiday seasons.

Second property ownership, which in Croyde itself is in excess of 60% impacts on housing pressure for local residents.

## **The Current Situation**

There are just 21 social housing units in the Parish and since June 2014 there have only been 3 re-lets, with zero lets during 2017.

This means the likelihood of a social rented solution is very limited for either the 24 Georgeham Parish applicants on the Devon Housing Choice register, or the additional 15 applicants who live within a 15 mile radius and site the qualifying criteria of working or having immediate family in the Parish. The majority of households are seeking 1 bedroom or 2 bedroom accommodation.

It is not unusual, given the limited opportunity for social rented accommodation, that people simply do not bother to register. This can result in greater hidden homelessness which essentially involves people with no security of tenure, whether still living at home with parents or occupying a short term let than statistics reflect. We believe it is likely the real housing need for Georgeham Parish is under represented by just 39 applicants presently on the Housing register.

We were delighted to see, under a Section 106 Agreement, 4 x new two bedroom social units and 1 x three bedroom shared ownership unit developed for occupation within the Croyde Road construction, increasing the number of social housing units to 26 across the Parish but consider this falls far short of what is required to redress the balance.

## **Affordability**

This remains a challenging aspect, the shared ownership property in the new development is valued at £300,000, the minimum share at 40% is £125,000. Applicants need savings for the associated buying costs, mortgage payments estimated at £500 per month plus payment of rent of £375 per month. Such high outgoings will still exclude many families from accessing this potential housing solution.

According to the office of National Statistics, in April 2015, gross average full time weekly earnings in North Devon were £438.50. This income level would allow a maximum mortgage (at 4.5 times annual salary) of £102,609, falling short of the required 40% shared ownership portion.

Recent internet searches showed 2 bedroom properties being advertised at an average price of £328,250 in Croyde and £293,317 in Georgeham village. Some reputable estate agent sites have been calculating both Croyde and Georgeham villages to have house prices above the UK national average by up to £200,000 and £140,000 respectively. Thus placing the majority, if not all, marketed property out of the reach of local people who might aspire to home ownership.

## **Georgeham Parish Council Proposals**

At its November 2017 meeting it was agreed to proceed with an application to the national Lottery scheme to secure funding for a Housing Needs Survey.

Working with Devon Rural Housing Partnership we aim to submit an application in June 2018 to fund a Housing Needs Survey for our Parish. If successful, the process will involve a series of community events and engagement to promote the survey and maximise participation. Beginning in the autumn, completing within a 12 week timeframe.

It is anticipated the results of the survey will provide the necessary evidence to support the requirement for future investment in alternative affordable housing models to meet the need we believe exists in our community.

In addition, the Parish Council are setting up a Housing Sub Group to focus on this important area of business. Its first meeting will be held in early May and its activities may include exploring community led housing options, working with Planners to identify suitable sites, potential land bank opportunities, liaison with local landowners interested in the provision of housing for local people, possible funding models as well as a review / update of the local occupancy restriction criteria.

### **In Conclusion**

Georgeham Parish Council continues to work toward the best interests of the community it serves and with the support of the residents will work together to achieve the objective in the Neighbourhood Plan to support and increase the provision of affordable and principal residence in our Parish.

#### **5.12 Mrs S Hood – Community Lunches.**

It has been another hugely successful year for community lunches. We regularly cater for 40+ people, 60 at the Christmas lunch which proved to be a stand out occasion this year. We have provided a delivery service for those that have struggled to get to the lunch at times and provide transport every month.

Both volunteers and those that come for lunch appreciate not only the good food but the friendship and warmth of the community and I would encourage anybody who is at a loose end on the third Wednesday of the month April – September to join us.

#### **5.13 Rose Roberts, Ruda Ranger.**

##### **Changes around Croyde Beach**

The WWII gully (in the dunes behind the summer volleyball courts) had become very eroded with old barbed wire showing in places. So, we used Christmas trees kindly donated by the local community to trap blowing sand on days with strong onshore winds. This has increased the height of the dune in this area. The dead Christmas trees will gradually rot away under the sand and provide extra nutrients (and stability) to the roots of the marram grass which Caen School Eco Club are going to plant later in spring 2017. We will then fence off this small area of the dunes to give the new plants time to get established without being trampled.

The acre at the northern end of the dunes that we replanted in 2015/16 was opened up over the winter of 2016/17 to allow the sand to move freely. The chestnut paling fence around this area was dismantled and stored back in the autumn for us by work experience students from Petroc's 'Ways Into Work Scheme'. The fencing was reinstalled back into position in the spring by another team from Petroc that is studying environmental management. Both groups were very enthusiastic, helpful and a credit to the college.

In early 2016 we finished clearing scrub from the paddocks behind the southern end of the dune system. This will encourage the rarer dune grassland flowers to thrive and provide more varied habitats. Throughout 2016 we repaired all the fences in this area, installed new gates and water trough. In the autumn of 2016 we had a small group of Dexter cows grazing in this area. Working on the advice of Natural England we intend to have livestock in this area each autumn, which will gradually improve the diversity of the dune grassland.

Tree safety works around the site over the last year included removing side branches from numerous leaning trees around the site and pollarding most of the ash and willow trees at the top of the site. Pollarding (an ancient tree management technique) reduces the size and increases the longevity of most tree species – ash and willow respond particularly well.

'Lizzie's Garden' - three large raised beds beside one of the shower blocks, continues to produce a wide variety of flowers, herbs and vegetables for 'Garden Tots' – part of Ruda's entertainment programme.

The central access to the beach (alongside the stream) was improved with a new smoother path surface of crushed stone and repairs made to cracking concrete around the bridge.

A new design of Lifeguard hut has just been installed on the beach for the 2017 season, which will hopefully serve us well for the next 10 to 15 years. It includes an improved (and very spacious) first aid

room and has a very clear view of the entire shoreline as well as providing our hard working RNLI team with a comfortable space to rest.

### **Events**

Once more we hosted Oceanfest Music Festival, as well as numerous surf competitions, races, beach volleyball tournaments and beach soccer matches.

The Beach Team continued their regular programme of guided walks and rock pool rambles providing free educational activities to holidaymakers and also to local groups including Devon Wildlife Trust, Georgeham Coffee Club, local Girl Guides and Scouts, Caen Community Primary School and East-The-Water Primary School.

In September 2016, Croyde hosted a 'Bioblitz' – an intense period of biological surveying in an attempt to record all the living species within a designated area. Groups of scientists, naturalists and volunteers worked together to provide public events, including: strandline surveys, seaweed searches and a bat walk - also a gathering of useful information about the state of nature in Croyde.

Hundreds of locals and holidaymakers helped to keep the beach clean through using the #2minutebeachclean board (an 'A' board kept at one of the beach entrances where you can find bags and borrow litter grabbers). This initiative is very popular with families. There were also numerous beach clean days organised by/in support of Surfers Against Sewage, the Marine Conservation Society, Coastwise North Devon and Croyde Surf Club. The Ruda beach team also litter pick Croyde beach by hand most days of the year.

### **Future**

The beach team will continue to monitor erosion on the dunes and fence off small sections accordingly (in agreement with Natural England)

We have recently bought a new design of reed cutter for the two fishing lakes which is due to be delivered before the end of April 2017. The new application will be used to keep the pond habitats in a better balance and stop any one species from taking over which will be better for both the wildlife and anglers!

Ruda's Green Team is also available to assist with community events on the beach and to provide free fun and educational activities to all (guided walks for adults as well as rockpooling etc. for schools and Scouts/Brownies).

### **5.14 Mr P Watkins - Croyde Village Hall.**

2018 was another busy year for the Village Hall with an increase in Summer films shown by the Deckchair Cinema, a run of 5 performance of a Christmas Play by Croyde Players and with a newly revived Youth Club operating from the hall once a week throughout the winter months.

The Hall continues to host regular Craft Fayre and Farmers Market events during the summer months and continues to host several Wedding and Local Birthday Party events. The hall also paid host to several successful fund raising events.

The Skatepark remains heavily used by local youths and continues to be run by a committee of local volunteers.

The Management Committee once again teamed up with the Blue Groove to organize and host the annual Christmas / German Market event.

We finally managed to progress a complete strip and refit of the Kitchen facilities and have improved health and safety related features in the hall including an extension to the smoke detection system and emergency lighting to the outside areas of the hall.

Committee membership remains high with many active and enthusiastic members. We are already planning further improvements to the hall and its grounds.

The Hall remains financially viable with healthy accounts as a result of good income from hire fees and the licensed bar.

**5.15 Mr R Windsor – Croyde Surf Lifesaving Club.** No Report received.

**5.16 Miss I Jones - Georgeham Village Hall.**

Mr Chairman, Ladies and Gentlemen,

Georgeham Village Hall had another excellent year with all the usual regular and weekly and monthly meetings – Parish Council, Art Group, Women's Institute, Community Lunch, Yoga. The Hall arranged several Jumble Sales, which are very well attended, weekly book sales – April –October, and the Christmas Fayre, and we provided cream teas during the Art Trek weekend. The Hall is also booked for children's parties, wedding Anniversary, and private functions.

Our main improvement during 2017 was a new fire escape constructed by W M Ironwork, Newton Tracey.

As I end my report I would like to express my thanks to Brian Meyrick who helped me with the setting up of tables and books for the Book Sales as Mr Prentice was unable to help this year. Also to Eileen Prentice and Winnie Beer for their help at the Book Sales, and all events arranged for the Hall; and to Robert Tucker for arranging the cutting of the grass around the Hall. My final thank-you to the people who 'step in' willing to help at the various events.

Finally, as Secretary and Treasurer for Georgeham Village Hall I ask you all to continue this support during 2018 in order that we can maintain and improve this Hall for the benefit of the community. Thank you.

**5.17 Mrs A Newbon - Georgeham Women's Institute.** No Report received.

**5.18 Rev M Newbon - St George's & St Mary's Churches.**

Like all 'organisations' church life over the year has had its joys and challenges. We have said goodbye to loved members of the church either at their funerals, or because they have moved away from the village to be closer to family or facilities they need as they grow older! For all of that, we have a church in good heart!

We have been praying for two things over the last few years. Firstly, for US as a Church family to grow as disciples, so growing deeper in our relationship with God. Then, secondly, praying that we grow new disciples, to see new people coming to be part of the Church family, and share in its life. Initially, it was only our first pray that was being very obviously answered, but recently, the second half of our prayers is being answered. We have a new member of our worship group, with Matt, who works at St. George's House, adding energy and glorious rhythm to our worship. Then this last Sunday, we had five people, who have been looking at other churches in the area, sharing again in the 11,00am service, and they are very much feeling that St. George's is now their spiritual home! We have a great congregation for making people welcome, partly because of the regular holiday visitors who come and share Sundays with us, but more than anything we have developed a culture that says that 'welcome' is a corporate responsibility, and so is worship! So welcome and worship are not about just a few people who have that task to make it happen, but the whole church family need to be ready to welcome newcomers. And, likewise, with worship, to come to church 'ripe' for meeting God in the singing, in the praying, in the struggling with God's Word and how to live it, and in the fellowship life. When people commit to being part of our church, in a very few weeks they realise how good it is to be part of a family that love and care for each other, because God loves and cares for us!

Obviously, buildings continue to be a challenge. Our last Quinquennial Inspection noted that the whole church roof at St. George's needs work or replacement. We have applied for several major grants, but have failed, primarily we feel because we are not on the 'At Risk' registrar. Basically, we are not actually leaking! So we will now try and repair the most needed bits over this summer, and then watch for the new priority areas as they arise.

If you had been in Church in the run up to Christmas, you will know that the Church heating system had died! With the generosity of Church members, the cost of a replacement was totally covered by donation. The new heating system, though utilizing the same air heating unit as before, has, this time,

been plumbed in correctly, and is actually far more efficient, so St. George's is warmer than it has ever been, confirmed by positive comments from visitors at our Easter services!

Finally, over the last year, the diocese has had us engaged in conversations about developing a new Mission Community with Heanton, Marwood and West Down. This is driven by falling clergy numbers, where theological colleges cannot train enough new ordinands to keep up with the huge numbers of clergy that are retiring in the next few years. Heanton, Marwood and West Down have in recent years had their own clergyperson, and likewise for Georgeham and Croyde, but, eventually the new Mission Community will have one-and-a-half staff for all five churches. So the adverts were for 'Rector Designate' for Heanton, Marwood, West Down with Georgeham and Croyde. This staffing change will only happen if I were to be called to pastures new, until then, we will be working with the new Priest-in-Charge from the other half of the new Mission Community. So the Churches in Georgeham and Croyde will have a new member of staff to come and share life here, whilst I will go over to Heanton, Marwood and West Down occasionally.

On Easter Sunday, the Rev'd Steve Painting was announced as being the new Priest-in-Charge within the team. I am absolutely thrilled with this appointment. Steve had been chaplain at Lea Abbey, and when he left, he and I had meetings to see if we could find a way for him to come and be associate minister here in Georgeham and Croyde. At that stage, it was not to be, but God has brought him to us from a different direction, so I look forward to sharing with him in years ahead.

His licensing will be on Thursday 28<sup>th</sup> July in of the churches, it would be great if some of our councillors could attend to welcome him to the team, and share the occasion with us!

#### **5.19 Rev D Matthews - Croyde Baptist Church.**

I am the interim minister at present. We have an open house at Georgeham Chapel and the playgroup is going well.

#### **5.20 Councillor R Tucker - Georgeham & Croyde Amateur Community Sports Association.**

The Association is no longer in force and surplus money has been passed to the Parish Council. There is a refocus on Georgeham for new changing facilities.

#### **5.21 Mr S Vine - Croyde Area Residents Association**

1. The Croyde Area Residents Association was reformed in the autumn of 2016. It exists to promote the interests of residents with Georgeham Parish, on all matters concerning the social, economic and community life of the parish, and to facilitate consultation and information sharing between residents.

2. The reformed CARA was initially open to residents of Croyde village, as the new group focussed on issues relating to the proposed development of a Neighbourhood Plan, and the concerns that the beautiful coastal village of Croyde is under threat from over-development as a holiday destination. This changed at the AGM of January 2018, when membership was officially widened to include all residents of the Parish who share its aims.

3. The group has worked to provide support to the Parish Council throughout 2017 as it led the way in the preparation of the NP. Surveys have been conducted to provide evidence to support the proposed policies within the Plan; for example, a survey to determine the proportion of holiday homes to residential homes in Croyde; a traffic survey and a questionnaire which sought to highlight the issues of greatest importance to residents.

4. CARA is developing its own website as a means of communication. There is an active CARA Facebook community. The committee aims to share information of local interest, and regularly posts notices of planning or licensing applications; social events; and matters which directly relate to the work of the Parish Council on behalf of the community, such as the redevelopment of the Play Park in Croyde.

5. The Committee meets monthly, and organises approximately 3 Open Meetings throughout the year, when the activities of the group are planned.

6. The Committee are working on issues raised at such meetings. CARA continues to actively engage with the PC on matters relating to the Play Park; and the purchase of a Speed Camera for use



throughout the Parish. We have sought the help of the Highways Department to consider parking issues in narrow lanes, which pose a risk to emergency vehicle access. We have begun to make links with the Holiday Agencies to discuss issues of parking, hot tubs and rubbish. And we continue to consider how we can engage with all residents socially, and to support local initiatives for the benefit of all.

## **5.22 Mrs D Austen - Croyde Volleyball Club.**

Apologies for our lack of reporting in 2017.

In the last two years the Beach Academy has continued to grow in local members and have sustained a high level of indoor and beach volleyball for its junior members. As well as a growing number of adult members who play nationally on the Volleyball England beach Tour.

Indoor we have gained promotion from the SW League, to National League Division 3, Division 2 and now our top ladies team is in Division 1. After their indoor season 2017/18 they are currently ranked 15<sup>th</sup> in the Country.

Indoor Junior Cups were won by the Beach Academy in U16, U18 and the U18 Grant Prix.

In Beach Volleyball our local players continue to represent their country in World and European Beach Volleyball age group events, with Anaya Evans, Ellie Austin, Lauren Huggins all gaining international caps in 2017/18.

Matt Rhymer the Beach Academy Division 1 coach, is also the Head Coach of the National Junior Beach Programme.

Along with Matt Rhymer coaching, Ellie Austin was also part of the two-man team who represented England and the Youth Commonwealth Games in the Bahamas in July 2017, where they finished 5<sup>th</sup>. She also captained England U17 and U19 in the NEVZA championships in October 2017.

Anaya Evans has signed her commitment papers to study and play beach volleyball on a scholarship to Grand Canyon University starting in August 2018.

Denise Austin at age 49 also won the Weymouth Classic which is the biggest beach volleyball event in the UK in 2017 for the 10<sup>th</sup> year in the tournament's history as well as winning the Queen of the Beach.

The men's team continue to play in the SW league and the U15 boys finished in the top 12 of the U15 cup, with a predominantly U13 team, many of who will be playing for the SW U15 and U17 squads at the Inter-regional championships in May 2018.

Braunton School won the U13's Devon Schools Championships in March 2018 and Pilton ad Braunton continue to have healthy numbers attend their after school club.

Petroc College Academy into its 10<sup>th</sup> year won Bronze in the Men's and Gold (fourth year in a row) at the British Colleges National Championships at Nottingham University. The Beach Academy is also running 12 Sporting Excellence Diplomas for Volleyball England for Petroc Students.

The second court at the village green is continually put to good use and the club sessions are often attended by up to 24 players per session per hour over three hours during the summer months as well as the committed players are often out playing when time and weather permits.

We are also in a European Union Eurazmus project which is linked with a Hungarian, Spanish and The Beach Academy which is looking at improving beach volleyball coaching through the beach volleyball camps. They recently visited England in Oxford which Denise was qualifying New Beach Coaches for Volleyball England. They will be visiting Croyde for the Oceanfest event.

We have fixed the posts that were damaged by the extreme winds and we are replacing all the green netting with black see-through netting around the whole courts.

We are also in the process of doing revamping the nets and banks of the courts while the new play park is being built. We are looking forward to seeing the new seating area especially for the beach volleyball viewing.

Some winters, we see an area of sand dig out which we believe is being used by people to create sand bags.

We are now only £2,000 in debit for the newest beach volleyball court build. We spent £16,000 to have the court built and were given grants and donations for approximately £6,000. We had a no interest loan and we should be debt free by the end of the Oceanfest this year. Our next biggest expenditure will be for new sand to add to the courts.

We would like to take this opportunity to thank Georgeham Parish Council for their continued support of our beach volleyball club. It has been an incredible journey for us to see what can be achieved from a small rural seaside village with the support of its members and the Parish.

#### **5.23 Mr J Fairhurst - National Trust.**

- The new North Devon Coast and Countryside Office in Sandleigh was completed in June last year and is proving to be an excellent facility for staff and volunteers and the public toilets and shower have also been very well received by car park users.
- The resurfacing of Moor Lane adjacent to the NT car park was completed with minimal disruption. Slightly delayed until the new NT office was completed. This has greatly improved that stretch of road. This was joint funded by the NT and only one resident, Mr. Cotton.
- South West Coast Path from the pond entrance up to Baggy Headland was resurfaced.
- Baggy Point Sculpture Trail. External grant funding is being sought but currently without success. It is still hoped that this project will go ahead possibly in 2019.
- Following a meeting with SWW and Goldcoast organizers to look at issue of flooding on Moor Lane and flooding of the Lime Kiln field, we connected the drain on Moor Lane into one of SWW storm drains in the Lime Kiln field. This has reduced the extent of flooding along this stretch of road.
- We are planning on putting a small number of cattle onto Baggy Point Headland in the not too distant future to provide much need heavier grazing on the headland and north side of baggy. The cattle grazing alongside the Hebridean sheep grazing will help create a habitat where a greater number of species of flora and fauna can thrive. They won't be grazing on the SW slope at the moment. We will be using the invisible fencing technology to control their movements as we have successfully used in the sand dunes for 2 years over winter.
- We are fundraising this year to raise money to restore Baggy Pond by clearing of silt to create more open water and installing a dipping platform for visiting schools to use.

#### **5.24 Community Sponsorship Scheme.**

The Community Sponsorship Group and the community welcomed a family to our village at the end of 2017.

We have been overwhelmed by the family's enthusiasm and ability to meet the challenges of resettlement as well as the warmth that has been shown by the community.

The Group have been visited twice so far by the Home Office who are extremely pleased with the resettlement and will continue to support and monitor progress going forward.

The Community Sponsorship Group would like to take this opportunity to thank the community for its warmth and ongoing support.

## **5.25 Financial Report presented by the Clerk.**

I am proud to be working for such a pro-active Parish Council that achieves so much in a year.

In his report, the Chairman will have mentioned the various projects which have been completed and are still ongoing and I would like to add that with the installation of an electric car charging point in Georgeham car park, there can't be many Parishes in North Devon with this facility, a forward looking initiative by the Parish Council which will grow in popularity.

Councillors have worked very hard and put in a lot of time and effort into so many issues: Neighbourhood Plan, Affordable Housing, planning, the state of the roads, signage, enforcement, the list goes on and on but undoubtedly, the biggest gain this year is the installation of a new play area at Croyde which will be a large jewel in the Parish Council's crown. Initially from my point of view, it was frustrating because of the stop start nature of applying for a loan but eventually it was agreed and we are waiting for the money to be transferred to the bank account.

You may recall that my report last year mentioned my tussle with HMRC in respect of the VAT reclaim. I am pleased to say that this has been sorted and the Parish Council has received all the money it expected to. We are up to date with claiming now, apart from the last few months and the reclaim form was literally posted on my way to this meeting.

A significant change in data protection regulations will affect all Organisations including Parish Councils. In this connection I am attending a GDPR training course at Exeter Racecourse on Thursday. The new regulations come into force on 25 May and Data Protection Officers have to be appointed by then.

I would like to take this opportunity of thanking Councillor Mrs Verlie Meek for taking the Minutes on my behalf at the February meeting due to being confined at home with pneumonia, and to Councillor Mrs Tina Luxton for collecting me from Braunton for the December meeting following an injection preventing me from driving for a while. I would also like to thank Verlie and Anthony at Croyde Post Office for their kindness and co-operation in posting Parish Council notices of meetings on my behalf.

Finally, a big thank you to all Councillors for their utmost respect, kindness and consideration shown to me as their employee. I could not wish to work with better people.

Councillors thanked Councillor Symonds, Chairman of the Parish Council for his efforts.

Councillor Tucker pointed out that we live in a thriving community and this Annual Parish meeting gives a flavour of what has happened during the year.

The meeting ended at 8.18pm.

# **AGENDA FOR THE ANNUAL PARISH ASSEMBLY TO BE HELD ON**

**TUESDAY, 17 APRIL 2018 AT 7P.M. IN GEORGEHAM VILLAGE HALL.**

1. Apologies.
2. Approval of the Minutes of the last Annual Parish Assembly held on 11/4/17.
3. Matters Arising from the Minutes of the last Annual Parish Meeting.
4. Items raised by the public.
5. Presentation of Reports:
  - ❖ Police
  - ❖ County Councillor Mrs C Chugg
  - ❖ District Councillor Mrs P Barker
  - ❖ District Councillor M Wilkinson
  - ❖ Councillor J Symonds - Georgeham Parish Council
  - ❖ Georgeham Church of England Primary School Governing Body
  - ❖ Georgeham Church of England Primary School incorporating Stepping Stones Playgroup
  - ❖ Councillor M Harrison - Footpath Warden
  - ❖ Councillor R Tucker - Georgeham Relief in Need
  - ❖ Councillors Mrs V Meek - Neighbourhood Plan
  - ❖ Councillor Mrs T Luxton – Affordable Housing
  - ❖ Councillor Mrs S Hood – Community Lunches
  - ❖ Rose Roberts, Ruda Ranger
  - ❖ Mr P Watkins - Croyde Village Hall
  - ❖ Mr R Windsor – Croyde Surf Lifesaving Club
  - ❖ Miss I Jones - Georgeham Village Hall
  - ❖ Mrs A Newbon - Georgeham Women's Institute
  - ❖ Rev M Newbon - St George's & St Mary's Churches
  - ❖ Rev D Matthews - Croyde Baptist Church
  - ❖ Councillor R Tucker - Georgeham & Croyde Amateur Community Sports Association
  - ❖ Mrs A Bennett or Chairman - Croyde Area Residents Association
  - ❖ Mrs D Austen - Croyde Volleyball Club
  - ❖ Mr J Fairhurst - National Trust
  - ❖ Financial Report presented by the Clerk

Sue Squire, Parish Clerk  
11 April 2018  
sue@suesquire.com  
01598 710526

**MINUTES OF A MEETING HELD ON TUESDAY, 17 APRIL 2018 AFTER  
THE ANNUAL PARISH ASSEMBLY IN GEORGEHAM VILLAGE HALL.**

**Present:** Councillors Mrs Barker, Mrs Luxton Mrs Meek, Symonds (Chairman), Taffinder, Tucker.

**147.** The Chairman had requested the Clerk to send a cheque to North Devon Council Planning Department accompanied by a Planning Application to be submitted by the Parish Council on behalf of Croyde Surf Life Saving Club.

The amount of the cheque was not known. Councillor Mrs Barker understood it to be in the region of £1,600 which would be confirmed to the Clerk. The amount would be returned to the Parish Council from a fund for District Councillors in due course.

**Proposed by Councillor Tucker that the cheque was authorised and sent when the amount was known. Seconded by Councillor Symonds. Unanimously agreed.**

Councillors signed the cheque.

**Post Meeting Note:**

An email was received on 19 April 2018 by the Clerk from North Devon Council advising that following a conversation with District Councillor Mrs Barker, the cheque could be destroyed.

The Clerk advised Councillors of this and confirmed that the cheque had been voided in the cheque book.

# **GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 26 April 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 21 April 2018

No.	Item						
1.	<p><b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i></p> <p><b>1.1 Cycling Signage.</b> Follow up to Devon Highways Reference No. W17999506. The signage has still not been remedied. There is a request to follow this up with the busy season approaching.</p>						
2.	<p><b>Apologies.</b> Councillor Mrs T Luxton.</p>						
3.	<p><b>Declarations of Interest.</b></p>						
4.	<p><b>Approval of the Minutes of the Meeting held on 28 March 2018, a site meeting on 3 April 2018 and a meeting to approve a cheque after the Annual Parish Assembly on 19 April 2018.</b></p>						
5.	<p><b>Reports:</b></p> <p><b>5.1 Police.</b></p> <p><b>5.2 County Councillor Mrs C Chugg.</b></p> <p><b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b></p> <p><b>5.4 Play Area Inspection.</b></p> <ul style="list-style-type: none"> <li>- Councillor Mrs Barker: Croyde Play Park.</li> </ul> <p>The Clerk is making enquiries from Croyde Village Hall to be supplied with the monthly report for the Skateboard and Scooter Park to comply with insurance criteria.</p> <ul style="list-style-type: none"> <li>- Councillor P Mackintosh: Georgeham Play Area: - <ul style="list-style-type: none"> <li>- Removal of swings – Councillor Tucker to confirm these have been removed</li> <li>- Pressure washing of tiles - Councillor Tucker to confirm this has been done</li> <li>- Mole Hills - Councillor Symonds to confirm that Mr M Symonds has carried out the work.</li> </ul> </li> </ul> <p><b>5.5 New Play Area for Croyde.</b> To note the present position. Councillor Symonds to confirm that the details have been sent for inclusion on the Parish Council website.</p> <p><b>5.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton will give an update on the present position at the May meeting including the result of a Sub Group.</p> <p><b>5.7 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position.</p> <p><b>5.8 Meetings attended by Councillors / Clerk.</b></p> <p><b>5.8.1 The Clerk has attended a GDPR (General Data Protection Regulations) course organised by the Devon Association of Local Councils delivered by I-West and a written Report is to follow when the slides have been received from DALC.</b></p> <p><b>This item is to be discussed under Item 9.</b></p>						
6.	<p><b>Planning.</b></p> <p><b>6.1 Matters Arising.</b> Topsoil being taken through Georgeham from Cott Lane, Croyde. Councillor Symonds and Tucker to advise on follow this up.</p> <p><b>6.2 Planning Applications.</b></p> <table border="1" data-bbox="180 1803 1477 1998"> <tr> <td data-bbox="180 1803 343 1881">64499/ 64500</td><td data-bbox="343 1803 1477 1881">Listed Building Application / Application for extension and alterations to dwelling – Burver Cottage, Georgeham.</td></tr> <tr> <td data-bbox="180 1881 343 1960">64725</td><td data-bbox="343 1881 1477 1960">Erection of canopy over the front door – Mountain Ash, 33 St Mary's Road, Croyde.</td></tr> <tr> <td data-bbox="180 1960 343 1998">64754</td><td data-bbox="343 1960 1477 1998">Extension and alterations to dwelling – Sunny Ash Corner, Georgeham</td></tr> </table>	64499/ 64500	Listed Building Application / Application for extension and alterations to dwelling – Burver Cottage, Georgeham.	64725	Erection of canopy over the front door – Mountain Ash, 33 St Mary's Road, Croyde.	64754	Extension and alterations to dwelling – Sunny Ash Corner, Georgeham
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64658	Variation of Condition 2 (approved plans) attached to Planning Permission 36608 (extension & alterations to dwelling) to allow a change of design at 12 Longland Lane, Georgeham.
64794	Outline Application for erection of two dwellings – The Garden, Sandy Lane, Croyde.
Any Applications received after the Agenda was sent.	
<b>6.3 Planning Correspondence.</b>	
<b>6.3.1 To note the following North Devon Council Decision Notices:</b>	
<b>APPROVALS FOR:</b>	
<ul style="list-style-type: none"> <li>- <b>64554 / 64555</b> – Listed Building Application for erection of double garage &amp; conversion of existing garage / sun room / gym into ancillary accommodation at Fig Tree Farm House, 47 St Mary's Road, Croyde.</li> <li>- <b>64497</b> – Listed Building Application for rebuilding of front wall at May Cottage, 7 St Mary's Road, Croyde.</li> <li>- <b>64486</b> – Erection of conservatory / garden room at 29 Leadengate Close, Croyde.</li> <li>- <b>64524</b> – Retrospective application for use of the annexe as a holiday let at 7 Lane Head Close, Croyde.</li> <li>- <b>61532</b> – Erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments) (amended plans) (further amended plans &amp; landscape scheme) at land adjacent to Solefield, Moor Lane, Croyde.</li> </ul>	
<b>6.3.2 Enforcement Issues:</b>	
<ul style="list-style-type: none"> <li>- <b>10552 – Forda Hill Farm, Georgeham.</b> A site visit has been carried out and a review of the planning history of the property undertaken. The planning officer considered that the engineering works to form the track constitutes development which requires planning permission. However, the planning officer has advised that the track is considered to be a replacement of a shorter track with limited impact on the landscape and no additional highway safety concerns. It is therefore not considered expedient to pursue a planning application and the file has been closed.</li> <li>- <b>8740 – Baggy Lodge, Croyde.</b> No further information has been received.</li> </ul>	
<b>7. 7.1 Matters Arising:</b>	
7.1	<b>Four mirrors on the verge between Cross and Georgeham.</b> To note that representations from this Council have been sent to DCC Highways and County Councillor Mrs C Chugg. DCC Highways have responded that they are writing to the homeowner asking that the mirrors are removed. DCC Highways will remove them if the homeowner does not follow up their request.
7.2	<b>Western Power Distribution.</b> To note the current position regarding the sub-station at the bottom of Davids Hill.
7.3	<b>Request to use a bouncy castle at Georgeham Playing Field on 12/5/18 in connection with a wedding reception at The Rock.</b> To note that the Parish Council's insurers have been advised that the couple have agreed to comply with the conditions.
7.4	<b>Water drinking fountain.</b> Councillor Tucker to advise on quotations from plumbers. Councillor Mackintosh to advise on her conversation with the Village Hall Committee.
7.5	<b>Community Governance Review.</b> To note that the Monitoring Officer has been advised of this Council's thoughts that the boundary and number of Councillors remain unchanged.
7.6	<b>Sky Bar Licence Application.</b> To note that North Devon Council advised that the Parish Council's representations were submitted after the deadline. The Clerk explained that it had not been possible to submit representations until the matter had been discussed at a Parish Council meeting. Furthermore, although the Parish Council's comments were not considered to be material considerations, the Clerk

		replied that the reasons given by the Parish Council's covered the material considerations.																																																
	7.7	<b>Concrete Haunch requested at Cott Lane, Croyde.</b> County Councillor Mrs Chugg has been asked to enquire of Highways if this could be done.																																																
	7.8	<b>Proposed bus shelter at Croyde Bridge.</b> Preliminary drawings have been received from Woodward Smith and will be available for Councillors to study.																																																
	7.9	<b>Blocked drains from Oxford Cross to Kings Arms.</b> These have been reported and given the reference number W181110256. An assessment is expected to be carried out by 24/4/18.																																																
8.	<b>Finance.</b> <b>8.1 Balances: To be tabled.</b>  <b>Budgetary figures for March will be forwarded to Councillors ahead of the meeting.</b> <b>8.2 To approve the following payments:</b> <table><tr><td><b>Mrs S Squire</b></td><td>Broadband</td><td>3.00</td><td></td></tr><tr><td></td><td>Photocopying</td><td>29.50</td><td></td></tr><tr><td></td><td>Shared contribution towards GDPR fee &amp; mileage to Exeter Racecourse</td><td>5.00</td><td><b>£37.50</b></td></tr><tr><td><b>N Devon Council</b></td><td>2018 Salary April Recharge</td><td></td><td><b>£TBA</b></td></tr><tr><td><b>Mr T Squire</b></td><td>Servicing of Georgeham Toilets (April 2018) HAND DRIER NOT WORKING, FUSE REQUIRED</td><td></td><td><b>£82.50</b></td></tr><tr><td rowspan="2"><b>Bay Gardens</b></td><td>4<sup>th</sup> payment grass cutting and maintenance contract 2017 (December (garden maintenance))</td><td>792.50</td><td></td></tr><tr><td>1<sup>st</sup> payment grass cutting and maintenance contract 2018 (March) (garden maintenance)</td><td>792.50</td><td><b>£1,585.00</b></td></tr><tr><td><b>Devon Association of Local Councils</b></td><td>2018/19 Subscription</td><td></td><td><b>£343.96</b></td></tr><tr><td><b>Mr D H Jones</b></td><td>Repairs to swing at Georgeham playing field, re-felting the electric station</td><td></td><td><b>£165.00</b></td></tr><tr><td><b>Mr P L Bater Groundworks</b></td><td>For works done in Georgeham on 31/1/18 &amp; 1/2/18 on footpath between Georgeham and Forda *subject to a corrected invoice being received in the name of the Parish Council</td><td></td><td><b>£1,113.62*</b></td></tr><tr><td><b>North Devon Council</b></td><td>Non-domestic rates bill for public conveniences (April 2018). Due 1/4/18.</td><td>Direct Debit</td><td><b>£18.00</b></td></tr><tr><td><b>Fasthosts</b></td><td>Website hosting fee. To be taken on 11/5/18 * Mr J W Symonds is investigating the reason why £8.40 (double the previous amount) has been debited since March 2018.</td><td>Debit Card</td><td><b>£ 4.20 *</b></td></tr></table>			<b>Mrs S Squire</b>	Broadband	3.00			Photocopying	29.50			Shared contribution towards GDPR fee & mileage to Exeter Racecourse	5.00	<b>£37.50</b>	<b>N Devon Council</b>	2018 Salary April Recharge		<b>£TBA</b>	<b>Mr T Squire</b>	Servicing of Georgeham Toilets (April 2018) HAND DRIER NOT WORKING, FUSE REQUIRED		<b>£82.50</b>	<b>Bay Gardens</b>	4 <sup>th</sup> payment grass cutting and maintenance contract 2017 (December (garden maintenance))	792.50		1 <sup>st</sup> payment grass cutting and maintenance contract 2018 (March) (garden maintenance)	792.50	<b>£1,585.00</b>	<b>Devon Association of Local Councils</b>	2018/19 Subscription		<b>£343.96</b>	<b>Mr D H Jones</b>	Repairs to swing at Georgeham playing field, re-felting the electric station		<b>£165.00</b>	<b>Mr P L Bater Groundworks</b>	For works done in Georgeham on 31/1/18 & 1/2/18 on footpath between Georgeham and Forda *subject to a corrected invoice being received in the name of the Parish Council		<b>£1,113.62*</b>	<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (April 2018). Due 1/4/18.	Direct Debit	<b>£18.00</b>	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/5/18 * Mr J W Symonds is investigating the reason why £8.40 (double the previous amount) has been debited since March 2018.	Debit Card	<b>£ 4.20 *</b>
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	<b>8.3 Review of Employees Salary.</b> To note that North Devon Council Payroll Department have been advised of the changes which has been acknowledged and actioned.																																																	
	<b>8.4 Bank Mandate.</b> Form obtained to enable Councillor Mrs T Luxton to be a cheque signatory sent to her for completion and return.																																																	
	<b>8.5 Cheque No. 001829 – North Devon Council.</b> This cheque was approved at a short meeting following the Annual Parish Assembly on 19/4/18 in respect of a Planning Application fee to North Devon Council on behalf of Croyde Surf Life Saving Club. North Devon Council subsequently advised that the cheque could be destroyed and it has been voided in the cheque book.																																																	
9.	<b>Items raised by the Clerk:</b> <b>9.1 GDPR (General Data Protection Regulations).</b> The Parish Council is required to adopt a Data Protection Officer by 25 May 2018 when the new regulations come into force.																																																	



	<p>Quotations have been obtained from firms offering the service and will be presented to Councillors.</p> <p>To make a decision to award the contract.</p> <p>To adopt a Data Protection Policy, details of which will be forwarded to Councillors ahead of the meeting to study.</p> <p>To note that the Clerk is writing to parishioners who are on the Minutes Circulation List to obtain their permission in writing to continue to do so, in order that they continue to receive the paperwork by email. This is a requirement of the new GDPR regulations.</p> <p><b>9.2 Cemetery Code of Practice.</b> The Clerk will ask Councillors to agree for the wording to be amended in respect of Item 1 as there are now no unconsecrated areas in the Cemetery.</p> <p><b>9.3 The Charity Commission. Safeguarding in Charities.</b> Email received in connection with the Trustees of Georgeham Playing Field. Further details will be given.</p> <p><b>9.4 Revised Standing Orders.</b> Councillors will have read the latest Devon Association of Local Councils Newsletter that advised the NALC (National Association of Local Councils) has produced a new model template for Standing Orders. The Clerk is studying these to compare with those already in place and will advise Councillors of changes with a view to the new version being sent for studying ahead of the May Parish Council meeting and adopting at that time to ensure the Council is fully compliant.</p> <p><b>9.5 Making Good Decisions.</b> The Clerk is booked on this course to be held in Exeter on 12 July 2018. The aims of the course are to explore the range of things that contribute to making good decisions and the cost (£40) and travelling will be shared with her other Councils.</p>
10.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>11.1 North Devon Council.</b> Email regarding Plastic Free North Devon. This has been circulated to Councillors to study ahead of the meeting.</p>
11.	<p><b>Urgent matters brought forward by Chairman.</b></p> <p><b>12.1 Abandoned car in Georgeham Car Park.</b> This has been reported to North Devon Council by the Clerk at the request of the Chairman and will be dealt with.</p>
12.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p>
13.	<p><b>Date of next Meeting: Thursday, 31 May 2018 inn Georgeham Village Hall at 7pm.</b></p> <p><b>This will be the Annual Parish Council Meeting (AGM).</b></p>

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>3 Members of the public</b>	<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of 28/3/18, site meeting on 3/4/18 and meeting after the Annual Parish Assembly on 17/4/18 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
	<b>Action:</b>
<b>148.</b> <b>Representations from the Public.</b> <b>148.1 Ruda Holiday Park</b> is experiencing problems with dog waste being placed in recycling bins. The Park is willing to purchase a dog bin and waste collection to be agreed by the Parish Council at the May meeting.  <b>148.2 Visibility Mirrors at Cross.</b> Previous representations were referred to and information that Devon Highways had advised the householder would be requested to remove them. If this was not the case, Highways would remove them.  <b>148.3 Cycling Signage.</b> Follow up to Devon Highways Reference No. W17999506. The signage had still not been remedied. There is a request to follow this up with the busy season approaching. County Councillor Mrs Chugg is to follow this up and the parishioner gave permission for the email to be passed to Councillor Mrs Chugg.  <b>148.4 No through Road sign needed in North Buckland at North Buckland House.</b> This is a private road and not a Parish Council or Highways matter.	<div style="color: red;">May Agenda</div>          <div style="color: red;">Cty Cllr Mrs C Chugg</div>
<b>149.</b>	<b>Apologies.</b> Councillor Mrs T Luxton, District Councillor M Wilkinson.
<b>150.</b>	<b>Declarations of Interest.</b> <b>Councillor Symonds declared a Prejudicial Interest in Minute No. 155.2 – Finance. Payment to Bay Gardens, owned and run by his son.</b>  District Councillor Mrs P Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 153.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i>
<b>151.</b>	<b>Approval of the Minutes of the Meeting held on 28 March 2018, a site meeting on 3 April 2018 and a meeting to approve a cheque after the Annual Parish Assembly on 17 April 2018.</b> <span style="color: purple;"><b>Approved and signed as a correct record.</b></span>
<b>152.</b>	<b>Reports:</b> <b>152.1 Police.</b> No report.  <b>152.2 County Councillor Mrs C Chugg.</b> The following was advised:

- The mirrors at Cross are still in place and she will follow up for removal. To remain as an item on the Agenda
- Cloutmans Lane, Croyde. When funding is available, she will try to get new surfacing at this location
- Big Lunch Community Event. Details were given which she hoped to attend
- Overview and Scrutiny Committee had discussed broadband connectivity. There were 24,000 premises to connect
- Gambling in Devon was not considered a public health issue. The negative effects are to be investigated
- Task group looking at Skanska's performance
- She is willing to allocate £5,000 towards improvements in the Parish. The footpath at Newberry Road was mentioned as was the new bus shelter at Croyde Bridge
- The request for a concrete haunch at Croyde had been done
- Details of blocked drains were taken for follow up, as were details of water running across the road at Darracott
- From 24 May she will be the Chairman of Devon County Council
- She hopes to attend the official opening of Croyde Play Area the date of which has yet to be fixed

### 152.3 District Councillors:

**Mrs P Barker.** The following was advised:

- New Leisure Centre. Planning is going ahead with the final tender date for evaluation on 3/9/18, award of tender on 20/9/18 and anticipated contract award on 2/10/18. Construction is expected to commence in February 2019.
- Wi-Fi. Enquiries being made for areas that would benefit from a better connection from available funding.
- Rough sleepers being helped with other issues by various Agencies.
- CARA (Croyde Area Residents Association) funding for activated speed sign. She will give £250 from her Community Councillor Grant fund. County Councillor Mrs Chugg advised she would also give an amount towards it.
- Sky Bar at Down End, Croyde. The application had been heard and agreement given for a full licence to be issued with an 11.30pm deadline for serving alcohol to cease. This item was further noted under Minute No. 154.6.
- The North Devon & Torridge Local Plan consultation had ended and the document was due to go to the Planning Inspector imminently for further consideration.

Clerk

**M Wilkinson.** Apologies given.

### 152.4 Play Area Inspection.

- Councillor Mrs Barker: Croyde Play Park. New equipment being installed.

The Clerk is making enquiries from Croyde Village Hall to be supplied with the monthly report for the Skateboard and Scooter Park to comply with insurance criteria.

- Councillor P Mackintosh: Georgeham Play Area: -
  - Removal of swings – Councillor Tucker confirmed these had been removed.
  - Pressure washing of tiles - Councillor Tucker confirmed this has been done.
  - Mole Hills - Councillor Symonds asked for this to be an item on the May Agenda.

May  
Agenda

**152.5 New Play Area for Croyde.** The details had been put on Georgeham Facebook page. The cost will increase by £1,500 for a 3 rung ladder to be fixed, replacing the chain from the prow of a boat for health and safety purposes.

**152.6 Georgeham Affordable Housing.** Councillor Mrs Luxton to arrange a meeting with the Sub Group.

TL

**152.7 Neighbourhood Plan.** Councillor Mrs Meek is to meet an officer from North Devon Council to discuss suggestions and objections, accompanied by his successor.  
An additional paragraph is to be included as follows:

	<p>We would support the provision of facilities to cater for local surfing clubs particularly those designed to enable year round participation in the sport, providing that their provision would not be detrimental to the heritage or environmental character of the area.</p> <p>Within the context of the Neighbourhood Plan, Councillor Mrs Barker spoke about surfing organisations wanting facilities.</p> <p>There is the opportunity to apply for funding on the same lines as the Watersports Centre in Ilfracombe.</p> <p>North Devon Council have an officer specifically employed to assist with promoting and preparing grant applications.</p> <p>The previous planning permission for Croyde Surf Life Saving Club have expired and a new Application, with assistance from the Environment Agency, is being progressed.</p> <p>An Expression of Interest form will be sent to the Parish Clerk from North Devon Council for the Parish Council to submit the application for funding.</p> <p>There was a discussion on this item and Councillors were advised that the existing design on the previous planning application was being progressed at a cost of £1.6 million. The District Councillor has a budget to pay for the planning application.</p> <p><b>Councillor Mrs Parker proposed that the Parish Council submits the Expression of Interest. Seconded by Councillor Symonds.</b></p> <p><b>Vote: 5 in favour. 1 abstention.</b></p> <p><b>152.8 Meetings attended by Councillors / Clerk.</b></p> <p><b>Councillors Symonds and Tucker had met with Georgeham Church of England Primary School Governors</b> as no report had been received at the Annual Parish Assembly.</p> <p>Councillors had been circulated with details of what should have been reported at the Annual Parish Assembly together with the School Year Book.</p> <p>All Councillors were invited to a specific Parish Council meeting with School Governors on 10/9/18 at 6pm to discuss the School, which will shortly be celebrating its 150<sup>th</sup> anniversary.</p> <p>To be an item on the August 2018 Agenda.</p> <p><b>152.8.1 The Clerk had attended a GDPR (General Data Protection Regulations) course organised by the Devon Association of Local Councils delivered by I-West .</b> A written Report would follow when the slides had been received from DALC.</p> <p>This item was further discussed under Minute No. 156.1.</p>	<p>Clerk</p> <p>Aug Agenda</p>										
153.	<p><b>Planning.</b></p> <p><b>153.1 Matters Arising. Topsoil being taken through Georgeham from Cott Lane, Croyde.</b></p> <p>Councillor Symonds and Tucker advised this had been followed up and the situation clarified.</p> <p><b>153.2 Planning Applications.</b></p> <table><tr><td>64499/ 64500</td><td>Listed Building Application / Application for extension and alterations to dwelling – Burver Cottage, Georgeham. <b>It was resolved to recommend approval.</b></td></tr><tr><td>64725</td><td>Erection of canopy over the front door – Mountain Ash, 33 St Mary’s Road, Croyde. <b>It was resolved to recommend approval.</b></td></tr><tr><td>64754</td><td>Extension and alterations to dwelling – Sunny Ash Corner, Georgeham. <b>It was resolved to recommend approval.</b></td></tr><tr><td>64658</td><td>Variation of Condition 2 (approved plans) attached to Planning Permission 36608 (extension &amp; alterations to dwelling) to allow a change of design at 12 Longland Lane, Georgeham. <b>It was resolved to recommend approval.</b></td></tr><tr><td>64794</td><td>Outline Application for erection of two dwellings – The Garden, Sandy Lane, Croyde. <b>There was a proposal to refuse. There was a seconder.</b> <b>There was a proposal to approve. There was a seconder.</b></td></tr></table>	64499/ 64500	Listed Building Application / Application for extension and alterations to dwelling – Burver Cottage, Georgeham. <b>It was resolved to recommend approval.</b>	64725	Erection of canopy over the front door – Mountain Ash, 33 St Mary’s Road, Croyde. <b>It was resolved to recommend approval.</b>	64754	Extension and alterations to dwelling – Sunny Ash Corner, Georgeham. <b>It was resolved to recommend approval.</b>	64658	Variation of Condition 2 (approved plans) attached to Planning Permission 36608 (extension & alterations to dwelling) to allow a change of design at 12 Longland Lane, Georgeham. <b>It was resolved to recommend approval.</b>	64794	Outline Application for erection of two dwellings – The Garden, Sandy Lane, Croyde. <b>There was a proposal to refuse. There was a seconder.</b> <b>There was a proposal to approve. There was a seconder.</b>	<p>Clerk</p>
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**Vote: To approve 2.  
To refuse. 4. Carried.  
1 abstention.**

**It was resolved to recommend refusal on the grounds that it is outside the development boundary with inappropriate access in a sensitive area.**

**Applications received after the Agenda was sent.**

<b>64753</b>	<b>Extensions &amp; alterations to dwelling together with erection of garage – 10 Lane Head Close, Croyde. It was resolved to recommend approval.</b>
<b>64712</b>	<b>Removal of holiday occupancy Condition 5 attached to 62683 &amp; imposition of holiday occupancy restriction on existing open market dwelling – Streamways, Georgeham. It was resolved to recommend refusal on grounds that given this application has only been recently determined, the Parish Council sees no reason to change the conditions at this early stage.</b>

**153.3 Planning Correspondence.**

**153.3.1 The following North Devon Council Decision Notices were noted:**

**APPROVALS FOR:**

- **64554 / 64555** – Listed Building Application for erection of double garage & conversion of existing garage / sun room / gym into ancillary accommodation at Fig Tree Farm House, 47 St Mary's Road, Croyde.
- **64497** – Listed Building Application for rebuilding of front wall at May Cottage, 7 St Mary's Road, Croyde.
- **64486** – Erection of conservatory / garden room at 29 Leadengate Close, Croyde.
- **64524** – Retrospective application for use of the annexe as a holiday let at 7 Lane Head Close, Croyde.
- **61532** – Erection of 5 dwellings (3 duplex units & 2 penthouse apartments) (amended plans) (further amended plans & landscape scheme) at land adjacent to Solefield, Moor Lane, Croyde.

**Received after the Agenda was published:**

- **64546** - Part retrospective application for the erection of lean to constructed to side of property at 4 Cloutmans Lane, Croyde.
- **63390** – Erection of two dwellings (additional to 8 approved dwellings under Planning Permission 59996) at Fairleigh, Georgeham.

**153.3.2 Enforcement Issues:**

- **10552 – Forda Hill Farm, Georgeham.** A site visit had been carried out and a review of the planning history of the property undertaken.  
The planning officer considered that the engineering works to form the track constitutes development which required planning permission.  
However, the planning officer had advised that the track is considered to be a replacement of a shorter track with limited impact on the landscape and no additional highway safety concerns.  
It was therefore not considered expedient to pursue a planning application and the file has been closed.
- **8740 – Baggy Lodge, Croyde.** No further information had been received.

**153.3.3 Appeal Decision in respect of Applications 62655 and 62688 – proposed extension and roof alterations to form kitchen and additional bedroom and bathroom at Burver Cottage, Crowborough Road, Georgeham which was refused by North Devon Council on 12/5/17.**  
Both Appeals had been dismissed.

Councillor Tucker enquired the situation regarding the application for Myrtle Meadow.  
The architect had submitted two applications.

	There is an off site contribution for affordable housing and an outside body is advising the amount of contribution. The Parish Council would be given title to the land and a footpath if the application was granted permission.		
154.	154.1 Matters Arising:		May Agenda
	154.1	<b>Four mirrors on the verge between Cross and Georgeham.</b> It was noted that representations from this Council had been sent to DCC Highways and County Councillor Mrs C Chugg. DCC Highways had responded that they are writing to the homeowner asking that the mirrors are removed. DCC Highways will remove them if the homeowner does not follow up their request.	
	154.2	<b>Western Power Distribution.</b> Sub-station at the bottom of Davids Hill. The work had not been done and a reminder to be sent enquiring when it would be completed.	
	154.3	<b>Request to use a bouncy castle at Georgeham Playing Field on 12/5/18 in connection with a wedding reception at The Rock.</b> It was noted that the Parish Council's insurers have been advised that the couple have agreed to comply with the conditions. Councillors were advised that this facility was not going to proceed.	
	154.4	<b>Water drinking fountain.</b> To be an item on the May Agenda.	
	154.5	<b>Community Governance Review.</b> It was noted that the Monitoring Officer has been advised of this Council's thoughts that the boundary and number of Councillors remain unchanged.	
	154.6	<b>Sky Bar License Application.</b> It was noted that North Devon Council advised that the Parish Council's representations were submitted after the deadline.  The Clerk had explained that it had not been possible to submit representations until the matter had been discussed at a Parish Council meeting. Furthermore, although the Parish Council's comments were not considered to be material considerations, the Clerk replied that the reasons given by the Parish Council's covered the material considerations.  It had since been ascertained that the License Application had been heard by the Licensing Committee and although no Minutes were currently available, information had been obtained that the License had been granted with the condition that music, alcohol and entertainment stops at 11.30pm.	
	154.7	<b>Concrete Haunch requested at Cott Lane, Croyde.</b> County Councillor Mrs Chugg had been asked to enquire of Highways if this could be done. This had been covered under Councillor Mrs Chugg's Report earlier in the meeting.	
	154.8	<b>Proposed bus shelter at Croyde Bridge.</b> Preliminary drawings had been received from Woodward Smith and were available for Councillors to study. After the Agenda had been published, further correspondence had been received, including a letter for signature and return, and an Invoice dealt with under Minute No. 155.2. The details were taken by Councillor Symonds.	
	154.9	<b>Blocked drains from Oxford Cross to Kings Arms.</b> These had been reported and given the reference number W181110256. An assessment was expected to be carried out by 24/4/18.	
155.	<b>Finance.</b> <b>155.1 Balances: Lloyds Bank Treasurers Account as at 12 April 2018: £28,283.55</b> <b>Lloyds Bank Instant Access Savings Account as at 9 April 2018: £3,052.81</b>  <b>Budgetary figures for March were forwarded to Councillors ahead of the meeting.</b>  In connection with the Invoice from Mr P L Bater, Groundworks in the sum of £1,113.62, the Clerk expressed her concern that a quotation had never been received for this work, despite being an Agenda item since May 2017.  <b>155.2 The following payments were approved and authorised:</b>		Clerk



	Mrs S Squire	Broadband	3.00		Ch.No.830  Ch.No.831 Ch.No.832  Ch.No.833  Ch.No.834 Ch.No.835  Ch.No.836 Ch.No.837  Not Authorised
		Photocopying	29.50		
		Shared contribution towards GDPR fee & mileage to Exeter Racecourse	5.00	£37.50	
	N Devon Council	2018 Salary April Recharge		£1,361.04	
	Mr T Squire	Servicing of Georgeham Toilets (April 2018)		£82.50	
	Bay Gardens <i>Cllr Symonds was instructed to sign this cheque</i>	4 <sup>th</sup> payment grass cutting and maintenance contract 2017 (December (garden maintenance)	792.50		
		1 <sup>st</sup> payment grass cutting and maintenance contract 2018 (March) (garden maintenance)	792.50	£1,585.00	
	Devon Association of Local Councils	2018/19 Subscription		£343.96	
	Mr D H Jones	Repairs to swing at Georgeham playing field, re-felting the electric station		£165.00	
	Mr P L Bater Groundworks	For works done in Georgeham on 31/1/18 & 1/2/18 on footpath between Georgeham and Forda		£1,113.62	
	J & J Bins	March and April 2018 Invoices £60.66 each Received after the Agenda was published		£232.66	
	Woodward Smith	Architectural services in respect of period of 23/04/18 in connection with bus shelter at Croyde Bridge		£432.00	
	North Devon Council	Non-domestic rates bill for public conveniences (April 2018). Due 1/4/18.	Direct Debit	£18.00	
Fasthosts	Website hosting fee. To be taken on 11/5/18 <i>* Mr J W Symonds is investigating the reason why £8.40 (double the previous amount) has been debited since March 2018 but is of the opinion it will be this amount going forward, despite not being advised of the increase.</i>	Debit Card	£ 8.40 *		
South West Water	Water supply to the public toilets at Georgeham. To be taken on 1/6/18	Direct Debit	£133.50		
	Water supply to the Cemetery, Georgeham. To be taken on 1/6/18	Direct Debit	£ 9.06		
<p><b>155.3 Review of Employees Salary.</b> It was noted that North Devon Council Payroll Department had been advised of the changes which had been acknowledged and actioned.</p> <p><b>155.4 Bank Mandate.</b> Form obtained to enable Councillor Mrs T Luxton to be a cheque signatory sent to her for completion and return.</p> <p><b>155.5 Cheque No. 001829 – North Devon Council.</b> This cheque was approved at a short meeting following the Annual Parish Assembly on 19/4/18 in respect of a Planning Application fee to North Devon Council on behalf of Croyde Surf Life Saving Club. Minute No. 147 refers. North Devon Council subsequently advised that the cheque could be destroyed and it had been voided in the cheque book.</p> <p><b>155.6 North Devon Council.</b> It was noted that the first tranche of the 2018/19 Precept (£25,000), Parish Grant (£772.50) and Grant Assistance (£233.90) amounting to £26,006.40 would be credited to the bank account within three working days of 27 April 2018.</p> <p>The Clerk to enquire of North Devon Council if there is any Section 106 money to draw down.</p>					
156.	<p><b>Items raised by the Clerk:</b></p> <p><b>156.1 GDPR (General Data Protection Regulations).</b> Until the day of the meeting, the Parish Council was required to adopt a Data Protection Officer by 25</p>				Clerk

	<p>May 2018 when the new regulations come into force and quotations had been obtained from firms offering the service.</p> <p>On the afternoon of the meeting, a Newsletter from the Devon Association of Local Councils was received which advised that the government has tabled an amendment to its own Data Protection Bill to <b>exempt</b> all Parish and Town Councils and Parish Meetings in England and Community and Town Councils in Wales from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation.</p> <p>Officials from the Department for Culture, Media and Sport have confirmed with the DALC that all other measures will still apply, but the appointing a Data Protection Officer to support a Council's approach to data protection will be discretionary and may be regarded as good practice.</p> <p>Councils should continue to be diligent and take all of the other steps required to be compliant.</p> <p><b>To adopt a Data Protection Policy</b>, details of which had been forwarded to Councillors ahead of the meeting to study.</p> <p><b>Proposed by Councillor Mrs Meek, seconded by Councillor Mackintosh. Unanimously agreed.</b></p> <p>It was noted that the Clerk is writing to parishioners who are on the Minutes Circulation List to obtain their permission in writing to continue to do so, in order that they continue to receive the paperwork by email. This is a requirement of the new GDPR regulations.</p> <p><b>156.2 Cemetery Code of Practice.</b> The Clerk asked Councillors to agree for the wording to be amended in respect of Item 1 as there are now no unconsecrated areas in the Cemetery.</p> <p><b>Proposed by Councillor Symonds, seconded by Councillor Tucker. Unanimously agreed.</b></p> <p><b>156.3 The Charity Commission. Safeguarding in Charities.</b> Email received in connection with the Trustees of Georgeham Playing Field. The details to be included on the website.</p> <p><b>156.4 Revised Standing Orders.</b> Councillors had read the latest Devon Association of Local Councils Newsletter that advised the NALC (National Association of Local Councils) has produced a new model template for Standing Orders. The Clerk had studied these to compare with those already in place and advised Councillors of changes with a view to the new version being sent for studying ahead of the May Parish Council meeting and adopting at that time to ensure the Council is fully compliant.</p> <p><b>Proposed by Councillor Mrs Barker, seconded by Councillor Mrs Meek. Unanimously agreed.</b></p> <p><b>156.5 Making Good Decisions.</b> The Clerk is booked on this course to be held in Exeter on 12 July 2018. The aims of the course are to explore the range of things that contribute to making good decisions and the cost (£40) and travelling will be shared with her other Councils.</p>	<p>Clerk</p> <p>Clerk to update and send to include on website</p> <p>Clerk</p> <p>Clerk to update</p>
<p><b>157.</b></p>	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p>Documentation appertaining to GPS was put on the table and circulated to Councillors.</p> <p><b>157.1 North Devon Council.</b> Email regarding Plastic Free North Devon. This had been circulated to Councillors to study ahead of the meeting. It was noted that the Primary School has plastic free accreditation.</p> <p><b>Received after the Agenda was published:</b></p> <p><b>157.2 DCC Highways.</b> Details of a road closure at Longland Lane, Georgeham on 3/6/18 from 12 noon to 6pm for The Big Lunch.</p>	



	<p><b>157.3 Mr P Heaton-Jones MP.</b> Letter regarding Plant a Tree campaign in conjunction with the Woodland Trust to coincide with the ITV production <i>The Queen's Green Plant</i>, which follows the progress of the Queen's Commonwealth Canopy. <i>The letter had been circulated to Councillors ahead of the meeting.</i></p> <p>The Clerk to reply expressing the Council's interest.</p>	Clerk
<b>158.</b>	<p><b>Urgent matters brought forward by Chairman.</b></p> <p><b>158.1 Abandoned car in Georgeham Car Park.</b> This has been reported to North Devon Council by the Clerk at the request of the Chairman and would be dealt with.</p>	
<b>159.</b>	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>159.1 Cemetery.</b> Work had been carried out and there was more to do.</p> <p><b>159.2 Flag on Church tower.</b> There was no flag flying when expected. This was the responsibility of the church.</p>	
<b>160.</b>	<p><b>Date of next Meeting: Thursday, 31 May 2018 in Georgeham Village Hall at 7pm.</b></p> <p><b>This would be the Annual Parish Council Meeting (AGM).</b></p> <p>The meeting closed at 9.33pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 28 March, site meeting on 3 April and short meeting on 17 April 2018</b></li> <li>➤ <b>Expression of Interest form to be submitted in respect of application for Croyde Surf Life Saving Club's funding for new premises</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Data Protection Policy</b></li> <li>➤ <b>Revision to Code of Practice for Georgeham Cemetery</b></li> <li>➤ <b>Standing Orders (revised template version provided by the National Association of Local Councils)</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council:</p>		<p>Date:</p>

**Minutes of Georgeham Annual Parish Council Meeting held on Thursday, 31 May 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District) until Minute No. 12.12</b> <b>M Harrison</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>District Councillor M Wilkinson</b> <b>9 Members of the public</b>	<b>Agenda: -</b> Councillors to complete their 2018/19 Register of Business Interests Forms Election of Chairman Chairman to read and sign Declaration of Acceptance of Office Election of Vice Chairman Election of Parish Council Representatives to Organisations Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Meeting held on 26 April 2018 Reports Planning Matters Arising Finance Compliance Correspondence & Publications Received Urgent matters brought forward by the Chairman Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
	<b><u>Action:</u></b>
1.	Councillors had completed their 2018/19 Register of Business Interest Forms.
2.	Election of Chairman. Councillor Mrs Barker proposed Councillor Symonds. Seconded by Councillor Harrison. There were no other nominations and Councillor Symonds was willing to stand. Unanimously agreed.
3.	The Chairman read and signed the Declaration of Acceptance of Office.
4.	Election of Vice Chairman. Councillor Mrs Barker proposed Councillor Tucker. Seconded by Councillor Mackintosh. There were no other nominations and Councillor Tucker was willing to stand. Unanimously agreed.
5.	Election of Parish Council Representatives to Organisations. Croyde Village Hall                      Councillor J Symonds Georgeham Relief in Need              Councillors R Tucker & P Mackintosh Croyde Surf Life Saving Club          Councillor E Short Academy of Beach Sports              Councillor E Short Georgeham Village Hall                  Councillor Mrs V Meek Snow Warden                              Councillors R Tucker & M Taffinder  Councillor Tucker proposed the above were elected en bloc. Seconded by Councillor Harrison. Unanimously agreed.

6.	<p><b>Representations from the Public.</b></p> <p><b>6.1 In connection with Planning Application 64913 - Erection to existing garage to provide ancillary accommodation – Hill View, Darracott, Georgeham.</b></p> <p><b>6.2 In connection with Planning Application 64886 - Replacement of dwelling – Heatherdale, Sandy Lane, Croyde.</b></p> <p><b>6.3 In connection with Planning Application 64794 - Outline Application for erection of two local needs affordable dwellings – The Garden, Sandy Lane, Croyde.</b></p> <p><b>6.4 In connection with Planning Application 64794 - Outline Application for erection of two local needs affordable dwellings – The Garden, Sandy Lane, Croyde.</b> The Chairman advised these representations would be heard immediately before the Planning Application was considered.</p> <p><b>6.5 In connection with the opening of the Play Park.</b> It was felt that the chosen time of 12 noon on 11 June 2018 was not a good time as it prohibited local children from attending. It was advised that Class 2 of Georgeham Primary School would be present who would then return to School for lunch.</p> <p><b>6.6 In connection with a vehicle in Croyde.</b> There is offensive literature in and on the vehicle which was considered a safeguarding risk. Councillor Symonds to take a photograph and send to the Clerk so that a letter of representation can be sent.</p> <p><b>6.7 In connection with Parking in Moor Lane.</b> There are two ice cream vans parked on double yellow lines, 8 hours a day, 7 days a week causing obstruction for people crossing the road to the beach, obscuring visibility for other motorists and forcing vehicles travelling towards the National Trust car park to go on the opposite side of the road. It also causes motorists to consider it is in order to park on this stretch of road. It was noted that this was the third Summer street food vehicles had been parked at this location and despite being given parking tickets, the owners of the vehicles are unperturbed.</p> <p>The situation makes it difficult for those driving large agricultural equipment.</p> <p>It was advised that if the vehicles were causing an obstruction, the Police could issue a parking ticket.</p> <p>District Councillor Mrs Barker advised she had previously asked a North Devon Council official to deal with the problem. District Councillor Wilkinson advised he had been trying for two years for street trading to be addressed across the District. There is no law or rulings to prevent it.</p> <p>County Councillor Mrs Chugg advised she would speak to the Head of Devon Highways for suggestions to be made and any appropriate action taken</p>	<p>JS / Clerk</p> <p>Cty Cllr</p>
7.	<p><b>Apologies.</b> Councillors Mrs T Luxton and E Short.</p>	
8.	<p><b>Declarations of Interest.</b></p> <p><b>8.1</b> District Councillor Mrs P Barker asked for the following statement to be included in the Minutes: <i><b>I shall consider the Applications under Minute No. 11.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</b></i></p> <p><b>8.2 Councillor Symonds declared a Prejudicial Interest in Minute No. 13.2 – Finance.</b> <b>Reimbursement for items purchased in connection with the opening of Croyde Play Park amounting to £46.28, Cheque No. 842.</b></p>	

	<p><b>8.3 Councillor Harrison declared a Prejudicial Interest in Minute No. 11.2 – Planning Application Nos. 64851 and 64852 - Listed Building Application for alterations to dwelling – Rose Cottage, 31 St Mary’s Road, Croyde being his own Applications.</b></p>	
9.	<p><b>Approval of the Minutes of the Meeting held on 26 April 2018.</b>  <b>Approved and signed as a correct record.</b></p>	
10.	<p><b>Reports:</b></p> <p><b>10.1 Police.</b> The May 2018 Newsletter had been received and circulated to Councillors and also sent for inclusion on the website.  This recorded there had been 1 assault and 2 burglaries other than dwellings in Croyde and Georgeham.</p> <p><b>10.2 County Councillor Mrs C Chugg.</b></p> <ul style="list-style-type: none"> <li>- She offered the sum of £500 towards the speed activated sign. Minute No. 12.3 refers.</li> <li>- She would like to offer funding towards the proposed footpath at Newberry Hill. It was advised there is a Steering Group to obtain costs when a design is agreed.</li> <li>- The Northern Devon Healthcare Trust and the Royal Devon and Exeter Trust are working in collaboration to provide leadership and management support for the next two years.</li> </ul> <p><b>10.3 District Councillors:</b>  <b>Mrs P Barker.</b></p> <ul style="list-style-type: none"> <li>- An Expression of Interest has been submitted on behalf of the two Surf Clubs in Croyde. A North Devon Council officer is working on making Croyde a world surfing area.</li> <li>- A regeneration scheme looking at Ilfracombe Harbour is being planned.</li> <li>- A meeting has been held with County Councillor Mrs A Davis, Cabinet Member for Infrastructure, Waste and Recycling where a possible rail project was discussed involving two reconditioned carriages with wi-fi.</li> <li>- There are consultations regarding a crossing over the River Taw.</li> <li>- Plans are in hand for an upgraded entrance to Seven Brethren.</li> </ul> <p><b>M Wilkinson.</b></p> <ul style="list-style-type: none"> <li>- Spoke about the coastal strip and felt the Coastal Community Group should be regenerated.</li> <li>- The final proposal from the Local Government Boundary Commission for England from 2019 had been received. He felt sad that he would not have involvement in Georgeham and Croyde after the District Council Elections in May 2019 as it would be in a different Ward. In the meantime, he would continue to work for the Parish and was available to help.</li> <li>- North Devon Journal. He was disappointed that the paper no longer sent reporters out to cover events and meetings. He was advised that a reporter had been invited to the opening of Croyde Play Park but no one was available.</li> <li>- Details of a new Communities Together Fund, formerly the TAP (Town and Parish) Fund were given. The Parish and District Council has the first opportunity to apply for funding for six months when it is then opened to applications from other organisations.</li> </ul> <p><b>10.4 Play Area Inspection.</b></p> <ul style="list-style-type: none"> <li>- Councillor Mrs Barker: Croyde Play Park. The new Play Park is being enjoyed by children. The latch on the gate is to be fixed by Councillor Symonds.</li> <li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member. Councillor Tucker advised that some anti social behaviour had taken place.</li> <li>- Councillor P Mackintosh: Georgeham Play Area: - In order.</li> </ul> <p>Mole Hills - Councillor Symonds confirmed that these had been dealt with</p>	JS

	<p><b>10.5 New Play Area for Croyde.</b></p> <ul style="list-style-type: none"> <li>- The official opening would take place on Monday, 11 June 2018 at 12 noon followed by refreshments at The Manor, Croyde.</li> <li>- Section 106 money to draw down. At present, North Devon Council hold the following: <ul style="list-style-type: none"> <li>• 57935 – Ruda £3,848.88 (old S106 agreement wording) towards provision enhancement of public open space</li> <li>• 62143 – Higher Roylands - £5,166.24 towards Croyde Play Park</li> <li>• Total: £9,015.12</li> </ul> </li> </ul> <p>The officer at North Devon Council is preparing a report for the Executive Committee to release these contributions at the June Meeting, to be ratified at Full Council on 25 July and the relevant information has been supplied by the Clerk to progress this.</p> <ul style="list-style-type: none"> <li>- The funding from the Public Works Loan Board had been credited to the current account, amounting to £49,975.00 with a £25 administration fee. The term of the loan was for 10 years. The annual rate of interest was 2.20%. The amount of half yearly payments would be £2,798.75 and would be taken on 21 May and 21 November each year. The first payment would be on 21 November.</li> <li>- Insurance. The new equipment had been included on the Parish Council's Policy.</li> </ul> <p><b>10.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton will report at the June meeting by which time a meeting of the Sub Group will have taken place. Meeting on 4 June.</p> <p><b>10.7 Neighbourhood Plan.</b> Councillor Mrs Meek advised as follows:</p> <ul style="list-style-type: none"> <li>- There will be a vote by Referendum based on the Parish Electoral Roll.</li> <li>- A copy of the Plan will be available to view at main offices of North Devon Council, its website and on Georgeham Parish Council website subject to District Council approval</li> <li>- Conservation Areas still exist in the North Devon and Torridge Local Plan and Georgeham's Local Plan</li> <li>- Acceptable comments have been received about the Plan to date with more work to be done on the housing issue</li> <li>- Applications for development outside the development boundary has to meet certain criteria</li> <li>- The Plan does not need to go out for re-consultation</li> </ul> <p><b>10.8 Meetings attended by Councillors / Clerk.</b></p> <p><b>10.8.1 Councillors Symonds and Tucker – Georgeham Cemetery</b></p> <p><b>10.8.2 The Clerk had attended further GDPR training</b> on 30 May 2018 delivered by Mid Devon District Council at Tiverton. GDPR has now been changed to the DPA (Data Protection Act) Policy 2018 and a document with the wording is expected for Parishes to adopt as an update to an earlier version recently supplied.</p>	June Agenda
11.	<p><b>Planning.</b></p> <p><b>11.1 Matters Arising.</b></p> <p><b>11.1.1 Application 64712 - Removal of holiday occupancy Condition 5 attached to 62683 &amp; imposition of holiday occupancy restriction on existing open market dwelling – Streamways, Georgeham.</b></p> <p>A response from the planning officer was noted following this Council's reply to the application which was as follows:</p> <p><b>It was resolved to recommend refusal on grounds that given this application has only been recently determined, the Parish Council sees no reason to change the conditions at this early stage.</b></p>	

**11.2 Planning Applications.**

64765	Erection of a Juliet balcony – Moorsands, 34 Moor Lane, Croyde. <b>It was resolved to recommend approval.</b>
64794	Outline Application for erection of two local needs affordable dwellings – The Garden, Sandy Lane, Croyde. Members of the public, the applicant and Councillors were given the opportunity to comment.  <b>It was resolved to recommend approval on the grounds that it is felt for the foreseeable future these dwellings remain as local needs affordable dwellings and it is on that basis that the Parish Council approved it.</b>
64833	Extension & alterations to dwelling – 13 Sandy Way, Croyde. <b>It was resolved to recommend approval.</b>
64851 / 64852	Listed Building Application for alterations to dwelling – Rose Cottage, 31 St Mary's Road, Croyde. Councillor Harrison declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon. <b>It was resolved to recommend approval.</b>
64886	Replacement of dwelling – Heatherdale, Sandy Lane, Croyde. The applicant's son was given the opportunity to comment. <b>It was resolved to recommend approval.</b>
64913	Erection to existing garage to provide ancillary accommodation – Hill View, Darracott, Georgeham. A member of the public was given the opportunity to comment. <b>It was resolved to recommend refusal on the grounds of over development of the site and does not enhance the property and it fails to contribute positively to the settlement.</b>
64914	Variation of Condition 2 (approved plans) attached to Planning Permission 62323 (erection of one dwelling & detached garage with office over (amended plans)) to allow a change of design – Slade House, Georgeham. <b>It was resolved to recommend approval.</b>
64940	Approval of details in respect of discharge of Conditions 10 (archaeology) & 11 (ecological management scheme) attached to Planning Permission 61293 (erection of three dwellings (amended plans) – land at Croyde Road (B3231), Croyde. (land adjacent to Little Bias). <b>It was resolved to recommend refusal on the grounds that the Parish Council is not convinced that the Survey is not exhaustive enough in this part of Croyde.</b>
64954 / 64953	Listed Building Application for conversion of one dwelling to form two dwellings – Skirr and Clare Cottage, Georgeham. <b>It was resolved to recommend approval.</b>
64968	Erection of carport & store with ancillary room above – Frog Street Farm, Georgeham. <b>It was resolved to recommend refusal on the grounds that it is outside the development boundary, does not enhance the property and it fails to contribute positively to the settlement.</b>

Applications received after the Agenda was sent.

64983/ 64982	Listed Building Application for alterations to vehicular access at Fig Tree Farm House, 47 St Mary's Road, Croyde. <b>It was resolved to recommend approval.</b>
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**11.3 Planning Correspondence.**

11.3.1 The following North Devon Council Decision Notices were noted:

**APPROVALS FOR:**

Clerk











		It was noted that a diary note has been made for the August Parish Council meeting in respect of the meeting on 10/9/18.	
12.6	<b>Western Power Distribution.</b>	It was noted that the work in stone facing the electricity sub station had not been completed. To be an item on the June Agenda.	June Agenda
12.7	<b>Water drinking fountain.</b>	Councillor Tucker to advise on quotations from plumbers. None received.  Councillor Mackintosh advised that as a result of a conversation with the Village Hall representative, they were not supportive of the Village Hall being used to supply the water or for the fountain to be outside the Hall.  To be an item on the June Agenda to follow up Councillor Tucker's suggestion of the fountain being put on Georgeham Village Green.	June Agenda
12.8	<b>Proposed bus shelter at Croyde Bridge.</b>	Paperwork received from Woodward Smith Chartered Architects LLP, circulated to Councillors for studying ahead of the meeting. Councillor Symonds had examined the paperwork, signed it off and advised that the cheque, not authorised at the last meeting, could be paid at this meeting. To be an item on the June Agenda.	June Agenda
12.9	<b>Blocked drains from Oxford Cross to Kings Arms.</b>	Devon Highways had advised that the record was completed on 29/5/18 with the information that drainage at the site has been jetted through and no issues were identified.	
12.10	<b>GDPR (General Data Protection Regulations).</b>	It was noted that parishioners who are on the Minutes Circulation list had been contacted to obtain their permission in writing to receive paperwork by email which has been received and is in a dedicated GDPR file held by the Clerk.	
12.11	<b>Cemetery Code of Practice.</b>	It was noted that the document had been updated as agreed.  It was also noted that the revised document has been sent for inclusion on the website.  It was further noted that the Clerk had contacted the Institute for Cemetery and Crematorium Management to ascertain the position as to whether an unconsecrated section has to be provided to ensure that the Council is following the correct procedures. A reply had been received as follows: <a href="#">The Local Authorities Cemeteries Order 1977, Section 5 states that a burial Authority <b>may</b> set out particular sections of the cemetery for the use of a particular denomination as they see fit.</a>  <a href="#">To this end, you are able to appropriate sections of the cemetery to different religions as is most suitable for your area. In the instance that you are describing where there is no burial space other than in consecrated ground, it may be worth applying for part of the larger consecrated section to be de-consecrated for this purpose. This can be done by approaching the local Diocese and making an application. There is also a fee normally involved in this.</a>  <a href="#">It is worth however noting that there is nothing prohibiting you from burying someone of a different faith in a consecrated grave. If this situation was explained to a family and they were in agreement then I would consider that as an option. As the manager of the site though, I would also consider that should an exhumation ever need to be made from a grave in this situation, the family would obviously need to apply for a faculty from the Church.</a>	



		I would therefore suggest that your best option at this stage would be to contact the Diocese and remove the consecration from part of the cemetery for use, and further this information should provide you with some alternatives rather than asking people to go elsewhere.																																																																			
	12.12	<b>The Charity Commission. Safeguarding in Charities.</b> The details are being sent for inclusion on the website.																																																																			
	12.13	<b>Standing Orders.</b> It was noted that the revised template, supplied by the National Association of Local Councils and adopted at the meeting on 26/4/18 has been updated.																																																																			
	12.14	<b>Plant a Tree Campaign.</b> Following the letter from Mr P Heaton-Jones MP, it was noted that he had been advised of this Council's expression of interest, to which he had responded positively.  Trees available from the Woodland Trust were put on the table for Councillors to see and the details were taken by Councillor Harrison to investigate.	MH																																																																		
13.	<b>Finance.</b> <b>13.1 Balances: Lloyds Bank Treasurers Account as at 11/5/18: £47,029.64</b> <b>Lloyds Bank Business Instant Savings Account as at 9/5/18: £3,052.94</b>  <b>The amount as at 31/5/18 as taken from the online view only Statement stood at £97,004.64 which included the £49,750.00 loan from the Public Works Loan Board credited to the account on 21 May 2018.</b>  <b>Budgetary figures for April 2018 had been forwarded to Councillors ahead of the meeting.</b> <b>13.2 The following payments were approved and authorised:</b> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td>Mrs S Squire</td><td>Broadband Photocopying Mileage (6 months) Postage &amp; Stationery</td><td>839</td><td>3.00 35.00 102.60 30.00</td><td><b>£176.60</b></td></tr><tr><td>N Devon Council</td><td>2018 May Salary Recharge</td><td>840</td><td></td><td><b>£1,361.04</b></td></tr><tr><td>Mr T Squire</td><td>Servicing of Georgeham Toilets (May 2018)</td><td>841</td><td></td><td><b>£75.00</b></td></tr><tr><td>Glasdon UK</td><td>Dog Bin</td><td>843</td><td></td><td><b>£259.65</b></td></tr><tr><td>Mr J Symonds <i>Cllr Symonds declared a Prejudicial Interest and was instructed to sign this cheque</i></td><td>Sundries for Croyde Play Park</td><td>842</td><td></td><td><b>£46.28</b></td></tr><tr><td>Touch Wood</td><td>Final invoice due on completion of new play area at Croyde. This includes the sum of £1,499.26 + VAT as detailed on Minute No. 152.4 of the Minutes dated 26/4/18</td><td>844</td><td></td><td><b>£67,982.42</b></td></tr><tr><td>Barnstaple Town Council</td><td>Third donation of three for the North Devon Record Office</td><td>845</td><td></td><td><b>£100.00</b></td></tr><tr><td>Heddon Mill</td><td>Hire of Equipment to Croyde Play Park</td><td>846</td><td></td><td><b>£3,981.59</b></td></tr><tr><td>Vanguard 2000</td><td>Security cover at Croyde Play Park</td><td>847</td><td></td><td><b>£138.00</b></td></tr><tr><td>Woodward Smith</td><td>Architectural Services</td><td>838</td><td></td><td><b>£432.00</b></td></tr><tr><td>North Devon Council</td><td>Non-domestic rates bill for public conveniences (June 2018). Due 1/6/18.</td><td></td><td>Direct Debit</td><td><b>£18.00</b></td></tr><tr><td>Fasthosts</td><td>Website hosting fee.</td><td></td><td>Debit</td><td><b>£ 4.20</b></td></tr></table>			Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying Mileage (6 months) Postage & Stationery	839	3.00 35.00 102.60 30.00	<b>£176.60</b>	N Devon Council	2018 May Salary Recharge	840		<b>£1,361.04</b>	Mr T Squire	Servicing of Georgeham Toilets (May 2018)	841		<b>£75.00</b>	Glasdon UK	Dog Bin	843		<b>£259.65</b>	Mr J Symonds <i>Cllr Symonds declared a Prejudicial Interest and was instructed to sign this cheque</i>	Sundries for Croyde Play Park	842		<b>£46.28</b>	Touch Wood	Final invoice due on completion of new play area at Croyde. This includes the sum of £1,499.26 + VAT as detailed on Minute No. 152.4 of the Minutes dated 26/4/18	844		<b>£67,982.42</b>	Barnstaple Town Council	Third donation of three for the North Devon Record Office	845		<b>£100.00</b>	Heddon Mill	Hire of Equipment to Croyde Play Park	846		<b>£3,981.59</b>	Vanguard 2000	Security cover at Croyde Play Park	847		<b>£138.00</b>	Woodward Smith	Architectural Services	838		<b>£432.00</b>	North Devon Council	Non-domestic rates bill for public conveniences (June 2018). Due 1/6/18.		Direct Debit	<b>£18.00</b>	Fasthosts	Website hosting fee.		Debit	<b>£ 4.20</b>	Clerk
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	To be taken on 11/6/18	Card	
	<p><b>13.3 Approval the accounts for the year ended 31 March 2018.</b>  <b>Proposed by Councillor Tucker, seconded by Councillor Symonds. Unanimously agreed.</b></p> <p><b>13.4 2018 Annual Return.</b>  <b>13.4.1 Approval of Section 1 – Annual Governance Statement 2017/18.</b>  The Clerk read the questions to the meeting.  <b>Proposed by Councillor Taffinder, seconded by Councillor Mackintosh. Unanimously agreed.</b></p> <p><b>13.4.2 Approval of Section 2 – Accounting Statements for 2017/18.</b>  The Asset figure to be £330,800.  <b>Proposed by Councillor Tucker, seconded by Councillor Mrs Meek. Unanimously agreed.</b></p> <p><b>13.5 Approval the 2018 Statement of Internal Control.</b> Deferred to the next meeting.</p> <p><b>13.6 Fasthosts Website Payment.</b>  It was noted that Mr J W Symonds had negotiated a reduction in the increased unadvised fee of £8.40 per month and has revert to £4.20, the amount paid for the previous year.  Mr Symonds suggested this is reviewed at the beginning of 2019 to prevent a reoccurrence and a diary note has been made.</p> <p><b>13.7 2018 Internal Audit.</b>  It had been planned to take the paperwork for inspection on 1 June 2018 but due to the internal auditor experiencing a delay in other work, this had been deferred until 18 June 2018.</p>	June Agenda	Clerk
14.	<p><b>Compliance.</b> The following were reviewed and adopted:</p> <ul style="list-style-type: none"> <li> Financial Regulations</li> <li> Freedom of Information Publication Act Scheme</li> <li> General Risk Assessment – minor addition to be made concerning Data Protection</li> <li> Equal Opportunities Policy</li> <li> Grant Giving Policy</li> <li> Safeguarding Policy</li> </ul> <p>The above documents had been emailed separately for Councillors to study.  All were currently in place.</p> <p><b>Proposed by Councillor Tucker, seconded by Councillor Symonds. Unanimously agreed.</b></p>	Clerk to update	
15.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>15.1 Local Government Boundary Commission for England.</b>  The Commission's proposal for Warding Divisions in North Devon was noted. Details had been circulated to Councillors.  The proposals would have an effect in Georgeham and Croyde which will possibly move from the Morteheo / Georgeham Ward to Braunton East.</p>		
16.	<p><b>Urgent matters brought forward by Chairman.</b>  <b>16.1 Potential pollution incident at Darracott.</b>  This was reported to the Emergency Helpline of the Environment Agency by the Clerk at 8.15am on Saturday 30/4/18 immediately after receiving an email from the Chairman.  An incident log number of 1609492 was given.</p>		

	<p>The call was followed up by a telephone call from the Duty Officer of the EA shortly after the initial report, and pictures were subsequently supplied.</p> <p>The officer was arranging to view the location but the matter was not being treated as requiring immediate attention as the photographs supplied were dated 5/4/18.</p> <p>It was noted that the issue was ongoing, with an odour emanating from the river and it is to be reported again and included on the June Agenda.</p>	<p>Clerk June Agenda</p>
17.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>17.1 Website.</b> There had been a mis-communication regarding the date of the May meeting which had been rectified.</p> <p><b>17.2 Councillor Tucker</b> passed a cheque for £200 to the Clerk for banking as a donation to the Churchyard Fund from filming on Putsborough beach. A receipt was required.</p> <p><b>17.3 A Councillor</b> handed £100 in cash to the Clerk as a donation to the Churchyard Fund.</p> <p><b>17.4 Councillor Mrs Meek</b> spoke about work required at the Cemetery and was advised that this was in hand following a site meeting attended by Councillors Symonds and Tucker (Minute No. 10.8.1. Councillor Mrs Meek voiced her concern about blocked drains and a small amount of people (Councillors) doing an increasing amount of work. This was acknowledged with a short discussion on holding a separate meeting to talk about this in more detail</p> <p><b>17.5 Councillor Taffinder</b> advised that Cunnicott Lane at North Buckland was still flooded. Councillor Tucker offered to speak to a contractor regarding stone to be laid to ease walking conditions.</p>	<p>Clerk</p> <p>Clerk</p> <p>RT</p>
18.	<p><b>Date of next Meeting: Thursday, 28 June 2018 in Georgeham Village Hall at 7pm.</b></p> <p>The meeting ended at 9.54pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Election of Chairman, Vice Chairman and Parish Representatives</b></li> <li>➤ <b>Minutes of 26 April 2018</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payment to J &amp; J Bins to empty an additional dog waste bin at Croyde beach (the bin being supplied by Parkdean Holidays)</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Accounts for the year ended 31 March 2018</b></li> <li>➤ <b>Sections 1 and 2 of the 2018 Annual Return</b></li> <li>➤ <b>Review and adoption of Financial Regulations, Freedom of Information Publication Scheme, General Risk Assessment, Equal Opportunities Policy, Grant Giving Policy, Safeguarding Policy</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council:</p>		<p>Date:</p>

**Minutes of Georgeham Annual Parish Council Meeting held on Thursday, 31 May 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District) until Minute No. 12.12</b> <b>M Harrison</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>District Councillor M Wilkinson</b> <b>9 Members of the public</b>		<b>Agenda: -</b> Councillors to complete their 2018/19 Register of Business Interests Forms Election of Chairman Chairman to read and sign Declaration of Acceptance of Office Election of Vice Chairman Election of Parish Council Representatives to Organisations Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Meeting held on 26 April 2018 Reports Planning Matters Arising Finance Compliance Correspondence & Publications Received Urgent matters brought forward by the Chairman Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b>Action:</b>
1.	Councillors had completed their 2018/19 Register of Business Interest Forms.	
2.	Election of Chairman. Councillor Mrs Barker proposed Councillor Symonds. Seconded by Councillor Harrison. There were no other nominations and Councillor Symonds was willing to stand. Unanimously agreed.	
3.	The Chairman read and signed the Declaration of Acceptance of Office.	
4.	Election of Vice Chairman. Councillor Mrs Barker proposed Councillor Tucker. Seconded by Councillor Mackintosh. There were no other nominations and Councillor Tucker was willing to stand. Unanimously agreed.	
5.	Election of Parish Council Representatives to Organisations. Croyde Village Hall                      Councillor J Symonds Georgeham Relief in Need              Councillors R Tucker & P Mackintosh Croyde Surf Life Saving Club          Councillor E Short Academy of Beach Sports              Councillor E Short Georgeham Village Hall                  Councillor Mrs V Meek Snow Warden                              Councillors R Tucker & M Taffinder  Councillor Tucker proposed the above were elected en bloc. Seconded by Councillor Harrison. Unanimously agreed.	

<p>6.</p>	<p><b>Representations from the Public.</b></p> <p><b>6.1 In connection with Planning Application 64913 - Erection to existing garage to provide ancillary accommodation – Hill View, Darracott, Georgeham.</b></p> <p><b>6.2 In connection with Planning Application 64886 - Replacement of dwelling – Heatherdale, Sandy Lane, Croyde.</b></p> <p><b>6.3 In connection with Planning Application 64794 - Outline Application for erection of two local needs affordable dwellings – The Garden, Sandy Lane, Croyde.</b></p> <p><b>6.4 In connection with Planning Application 64794 - Outline Application for erection of two local needs affordable dwellings – The Garden, Sandy Lane, Croyde.</b> The Chairman advised these representations would be heard immediately before the Planning Application was considered.</p> <p><b>6.5 In connection with the opening of the Play Park.</b> It was felt that the chosen time of 12 noon on 11 June 2018 was not a good time as it prohibited local children from attending. It was advised that Class 2 of Georgeham Primary School would be present who would then return to School for lunch.</p> <p><b>6.6 In connection with a vehicle in Croyde.</b> There is offensive literature in and on the vehicle which was considered a safeguarding risk. Councillor Symonds to take a photograph and send to the Clerk so that a letter of representation can be sent.</p> <p><b>6.7 In connection with Parking in Moor Lane.</b> There are two ice cream vans parked on double yellow lines, 8 hours a day, 7 days a week causing obstruction for people crossing the road to the beach, obscuring visibility for other motorists and forcing vehicles travelling towards the National Trust car park to go on the opposite side of the road. It also causes motorists to consider it is in order to park on this stretch of road. It was noted that this was the third Summer street food vehicles had been parked at this location and despite being given parking tickets, the owners of the vehicles are unperturbed.</p> <p>The situation makes it difficult for those driving large agricultural equipment.</p> <p>It was advised that if the vehicles were causing an obstruction, the Police could issue a parking ticket.</p> <p>District Councillor Mrs Barker advised she had previously asked a North Devon Council official to deal with the problem. District Councillor Wilkinson advised he had been trying for two years for street trading to be addressed across the District. There is no law or rulings to prevent it.</p> <p>County Councillor Mrs Chugg advised she would speak to the Head of Devon Highways for suggestions to be made and any appropriate action taken</p>	<p>JS / Clerk</p> <p>Cty Cllr</p>
<p>7.</p>	<p><b>Apologies.</b> Councillors Mrs T Luxton and E Short.</p>	
<p>8.</p>	<p><b>Declarations of Interest.</b></p> <p><b>8.1</b> District Councillor Mrs P Barker asked for the following statement to be included in the Minutes: <i><b>I shall consider the Applications under Minute No. 11.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</b></i></p> <p><b>8.2 Councillor Symonds declared a Prejudicial Interest in Minute No. 13.2 – Finance.</b> <b>Reimbursement for items purchased in connection with the opening of Croyde Play Park amounting to £46.28, Cheque No. 842.</b></p>	

	<p><b>8.3 Councillor Harrison declared a Prejudicial Interest in Minute No. 11.2 – Planning Application Nos. 64851 and 64852 - Listed Building Application for alterations to dwelling – Rose Cottage, 31 St Mary’s Road, Croyde being his own Applications.</b></p>	
9.	<p><b>Approval of the Minutes of the Meeting held on 26 April 2018.</b>  <b>Approved and signed as a correct record.</b></p>	
10.	<p><b>Reports:</b></p> <p><b>10.1 Police.</b> The May 2018 Newsletter had been received and circulated to Councillors and also sent for inclusion on the website.  This recorded there had been 1 assault and 2 burglaries other than dwellings in Croyde and Georgeham.</p> <p><b>10.2 County Councillor Mrs C Chugg.</b></p> <ul style="list-style-type: none"> <li>- She offered the sum of £500 towards the speed activated sign. Minute No. 12.3 refers.</li> <li>- She would like to offer funding towards the proposed footpath at Newberry Hill. It was advised there is a Steering Group to obtain costs when a design is agreed.</li> <li>- The Northern Devon Healthcare Trust and the Royal Devon and Exeter Trust are working in collaboration to provide leadership and management support for the next two years.</li> </ul> <p><b>10.3 District Councillors:</b>  <b>Mrs P Barker.</b></p> <ul style="list-style-type: none"> <li>- An Expression of Interest has been submitted on behalf of the two Surf Clubs in Croyde. A North Devon Council officer is working on making Croyde a world surfing area.</li> <li>- A regeneration scheme looking at Ilfracombe Harbour is being planned.</li> <li>- A meeting has been held with County Councillor Mrs A Davis, Cabinet Member for Infrastructure, Waste and Recycling where a possible rail project was discussed involving two reconditioned carriages with wi-fi.</li> <li>- There are consultations regarding a crossing over the River Taw.</li> <li>- Plans are in hand for an upgraded entrance to Seven Brethren.</li> </ul> <p><b>M Wilkinson.</b></p> <ul style="list-style-type: none"> <li>- Spoke about the coastal strip and felt the Coastal Community Group should be regenerated.</li> <li>- The final proposal from the Local Government Boundary Commission for England from 2019 had been received. He felt sad that he would not have involvement in Georgeham and Croyde after the District Council Elections in May 2019 as it would be in a different Ward. In the meantime, he would continue to work for the Parish and was available to help.</li> <li>- North Devon Journal. He was disappointed that the paper no longer sent reporters out to cover events and meetings. He was advised that a reporter had been invited to the opening of Croyde Play Park but no one was available.</li> <li>- Details of a new Communities Together Fund, formerly the TAP (Town and Parish) Fund were given. The Parish and District Council has the first opportunity to apply for funding for six months when it is then opened to applications from other organisations.</li> </ul> <p><b>10.4 Play Area Inspection.</b></p> <ul style="list-style-type: none"> <li>- Councillor Mrs Barker: Croyde Play Park. The new Play Park is being enjoyed by children. The latch on the gate is to be fixed by Councillor Symonds.</li> <li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member. Councillor Tucker advised that some anti social behaviour had taken place.</li> <li>- Councillor P Mackintosh: Georgeham Play Area: - In order.</li> </ul> <p>Mole Hills - Councillor Symonds confirmed that these had been dealt with</p>	JS

	<p><b>10.5 New Play Area for Croyde.</b></p> <ul style="list-style-type: none"> <li>- The official opening would take place on Monday, 11 June 2018 at 12 noon followed by refreshments at The Manor, Croyde.</li> <li>- Section 106 money to draw down. At present, North Devon Council hold the following: <ul style="list-style-type: none"> <li>• 57935 – Ruda £3,848.88 (old S106 agreement wording) towards provision enhancement of public open space</li> <li>• 62143 – Higher Roylands - £5,166.24 towards Croyde Play Park</li> <li>• Total: £9,015.12</li> </ul> </li> </ul> <p>The officer at North Devon Council is preparing a report for the Executive Committee to release these contributions at the June Meeting, to be ratified at Full Council on 25 July and the relevant information has been supplied by the Clerk to progress this.</p> <ul style="list-style-type: none"> <li>- The funding from the Public Works Loan Board had been credited to the current account, amounting to £49,975.00 with a £25 administration fee. The term of the loan was for 10 years. The annual rate of interest was 2.20%. The amount of half yearly payments would be £2,798.75 and would be taken on 21 May and 21 November each year. The first payment would be on 21 November.</li> <li>- Insurance. The new equipment had been included on the Parish Council's Policy.</li> </ul> <p><b>10.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton will report at the June meeting by which time a meeting of the Sub Group will have taken place. Meeting on 4 June.</p> <p><b>10.7 Neighbourhood Plan.</b> Councillor Mrs Meek advised as follows:</p> <ul style="list-style-type: none"> <li>- There will be a vote by Referendum based on the Parish Electoral Roll.</li> <li>- A copy of the Plan will be available to view at main offices of North Devon Council, its website and on Georgeham Parish Council website subject to District Council approval</li> <li>- Conservation Areas still exist in the North Devon and Torridge Local Plan and Georgeham's Local Plan</li> <li>- Acceptable comments have been received about the Plan to date with more work to be done on the housing issue</li> <li>- Applications for development outside the development boundary has to meet certain criteria</li> <li>- The Plan does not need to go out for re-consultation</li> </ul> <p><b>10.8 Meetings attended by Councillors / Clerk.</b></p> <p><b>10.8.1 Councillors Symonds and Tucker – Georgeham Cemetery</b></p> <p><b>10.8.2 The Clerk had attended further GDPR training</b> on 30 May 2018 delivered by Mid Devon District Council at Tiverton. GDPR has now been changed to the DPA (Data Protection Act) Policy 2018 and a document with the wording is expected for Parishes to adopt as an update to an earlier version recently supplied.</p>	<p>June Agenda</p>
<p>11.</p>	<p><b>Planning.</b></p> <p><b>11.1 Matters Arising.</b></p> <p><b>11.1.1 Application 64712 - Removal of holiday occupancy Condition 5 attached to 62683 &amp; imposition of holiday occupancy restriction on existing open market dwelling – Streamways, Georgeham.</b></p> <p>A response from the planning officer was noted following this Council's reply to the application which was as follows:</p> <p><b>It was resolved to recommend refusal on grounds that given this application has only been recently determined, the Parish Council sees no reason to change the conditions at this early stage.</b></p>	



**11.2 Planning Applications.**

64765	Erection of a Juliet balcony – Moorsands, 34 Moor Lane, Croyde. <b>It was resolved to recommend approval.</b>
64794	Outline Application for erection of two local needs affordable dwellings – The Garden, Sandy Lane, Croyde. Members of the public, the applicant and Councillors were given the opportunity to comment.  <b>It was resolved to recommend approval on the grounds that it is felt for the foreseeable future these dwellings remain as local needs affordable dwellings and it is on that basis that the Parish Council approved it.</b>
64833	Extension & alterations to dwelling – 13 Sandy Way, Croyde. <b>It was resolved to recommend approval.</b>
64851 / 64852	Listed Building Application for alterations to dwelling – Rose Cottage, 31 St Mary's Road, Croyde. Councillor Harrison declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon. <b>It was resolved to recommend approval.</b>
64886	Replacement of dwelling – Heatherdale, Sandy Lane, Croyde. The applicant's son was given the opportunity to comment. <b>It was resolved to recommend approval.</b>
64913	Erection to existing garage to provide ancillary accommodation – Hill View, Darracott, Georgeham. A member of the public was given the opportunity to comment. <b>It was resolved to recommend refusal on the grounds of over development of the site and does not enhance the property and it fails to contribute positively to the settlement.</b>
64914	Variation of Condition 2 (approved plans) attached to Planning Permission 62323 (erection of one dwelling & detached garage with office over (amended plans)) to allow a change of design – Slade House, Georgeham. <b>It was resolved to recommend approval.</b>
64940	Approval of details in respect of discharge of Conditions 10 (archaeology) & 11 (ecological management scheme) attached to Planning Permission 61293 (erection of three dwellings (amended plans) – land at Croyde Road (B3231), Croyde. (land adjacent to Little Bias). <b>It was resolved to recommend refusal on the grounds that the Parish Council is not convinced that the Survey is not exhaustive enough in this part of Croyde.</b>
64954 / 64953	Listed Building Application for conversion of one dwelling to form two dwellings – Skirr and Clare Cottage, Georgeham. <b>It was resolved to recommend approval.</b>
64968	Erection of carport & store with ancillary room above – Frog Street Farm, Georgeham. <b>It was resolved to recommend refusal on the grounds that it is outside the development boundary, does not enhance the property and it fails to contribute positively to the settlement.</b>

Applications received after the Agenda was sent.

64983/ 64982	Listed Building Application for alterations to vehicular access at Fig Tree Farm House, 47 St Mary's Road, Croyde. <b>It was resolved to recommend approval.</b>
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**11.3 Planning Correspondence.**

11.3.1 The following North Devon Council Decision Notices were noted:

**APPROVALS FOR:**

Clerk



	<ul style="list-style-type: none"><li>- <b>64499 / 64500</b> – Listed Building Application – extension &amp; alterations to dwelling at Burver Cottage, Georgeham.</li><li>- <b>64725</b> – erection of canopy over the front door at Mountain Ash, 33 St Mary's Road, Croyde</li></ul> <p><b>REFUSAL FOR:</b></p> <ul style="list-style-type: none"><li>- <b>64639</b> – Extension &amp; alterations to dwelling at The Granary, Cross, Croyde.</li></ul> <p><b>11.3.2 Enforcement Issues:</b></p> <ul style="list-style-type: none"><li>- <b>8740 – Baggy Lodge, Croyde.</b> No further information had been received.</li></ul> <p><b>11.3.3 Application 60573 – Outline Application for erection of two dwellings at rear of Moor Park, Moor Lane, Croyde.</b> The application was registered on 18/1/16 has Finally been Disposed of and the Authority are no longer considering it. <i>Noted.</i></p>											
12.	<p><b>12.1 Matters Arising:</b></p> <table><tr><td><b>12.1</b></td><td><p><b>Waste collection from new dog bin on Croyde Beach being purchased by Ruda Holiday Park.</b> J&amp;J Bins had advised they would charge £2 to collect from the bin, twice weekly from May to September, once a week from October to April. <b>Proposed by Councillor Symonds to proceed. Seconded by Councillor Tucker. Unanimously agreed.</b></p></td></tr><tr><td><b>12.2</b></td><td><p><b>Four mirrors on the verge between Cross and Georgeham.</b> It was noted that the mirrors were still in place. A reminder had been sent to Devon Highways twice and they are to be removed.</p></td></tr><tr><td><b>12.3</b></td><td><p><b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b> This item had first been raised at a Parish Council meeting on 29/6/17 and discussed at the meeting on 27/7/17. The estimated cost was between £2,000 and £3,000. CARA would donate 50% with the remainder being paid by the Parish Council when funds permit.</p><p>At the meeting on 26/4/18, District Councillor Mrs Barker advised she would give £250 from her Community Councillor Grant fund. County Councillor Mrs Chugg advised she would also give an amount towards it and the Clerk has ascertained this would be £500.00.</p><p>The Parish Council to consider liaising with CARA regarding the type of sign to order with approval to purchase.</p><p>The meeting was advised that the cost of the camera and stand is £2,700 with VAT of £534. No detailed specification was yet to hand. CARA has approached local businesses who have pledged £1,700. Any surplus funds would be put towards the cost of a defibrillator.</p><p>On 12 June, the Rotary Club will make a decision on an application for a donation.</p><p>Councillors Symonds and Tucker were prepared to move the sign around the Parish which can stay in one location for 3 weeks without the Police having to be informed.</p><p>To be an item on the June Agenda when CARA will advise the type of sign required.</p></td></tr><tr><td><b>12.4</b></td><td><p><b>Croyde Surf Life Saving Club.</b> It was noted that a Coastal Communities Fund (CCF) Fund 5 England Stage 1 Expression of Interest form has been submitted to the Ministry of Housing, Communities and Local Government.</p></td></tr><tr><td><b>12.5</b></td><td><p><b>Georgeham Church of England School Governors Meeting.</b></p></td></tr></table>	<b>12.1</b>	<p><b>Waste collection from new dog bin on Croyde Beach being purchased by Ruda Holiday Park.</b> J&amp;J Bins had advised they would charge £2 to collect from the bin, twice weekly from May to September, once a week from October to April. <b>Proposed by Councillor Symonds to proceed. Seconded by Councillor Tucker. Unanimously agreed.</b></p>	<b>12.2</b>	<p><b>Four mirrors on the verge between Cross and Georgeham.</b> It was noted that the mirrors were still in place. A reminder had been sent to Devon Highways twice and they are to be removed.</p>	<b>12.3</b>	<p><b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b> This item had first been raised at a Parish Council meeting on 29/6/17 and discussed at the meeting on 27/7/17. The estimated cost was between £2,000 and £3,000. CARA would donate 50% with the remainder being paid by the Parish Council when funds permit.</p> <p>At the meeting on 26/4/18, District Councillor Mrs Barker advised she would give £250 from her Community Councillor Grant fund. County Councillor Mrs Chugg advised she would also give an amount towards it and the Clerk has ascertained this would be £500.00.</p> <p>The Parish Council to consider liaising with CARA regarding the type of sign to order with approval to purchase.</p> <p>The meeting was advised that the cost of the camera and stand is £2,700 with VAT of £534. No detailed specification was yet to hand. CARA has approached local businesses who have pledged £1,700. Any surplus funds would be put towards the cost of a defibrillator.</p> <p>On 12 June, the Rotary Club will make a decision on an application for a donation.</p> <p>Councillors Symonds and Tucker were prepared to move the sign around the Parish which can stay in one location for 3 weeks without the Police having to be informed.</p> <p>To be an item on the June Agenda when CARA will advise the type of sign required.</p>	<b>12.4</b>	<p><b>Croyde Surf Life Saving Club.</b> It was noted that a Coastal Communities Fund (CCF) Fund 5 England Stage 1 Expression of Interest form has been submitted to the Ministry of Housing, Communities and Local Government.</p>	<b>12.5</b>	<p><b>Georgeham Church of England School Governors Meeting.</b></p>	<p>Clerk to advise Ruda</p> <p>June Agenda</p>
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<b>12.5</b>	<p><b>Georgeham Church of England School Governors Meeting.</b></p>											

	It was noted that a diary note has been made for the August Parish Council meeting in respect of the meeting on 10/9/18.	
12.6	<b>Western Power Distribution.</b> It was noted that the work in stone facing the electricity sub station had not been completed. To be an item on the June Agenda.	June Agenda
12.7	<b>Water drinking fountain.</b> Councillor Tucker to advise on quotations from plumbers. None received.  Councillor Mackintosh advised that as a result of a conversation with the Village Hall representative, they were not supportive of the Village Hall being used to supply the water or for the fountain to be outside the Hall.  To be an item on the June Agenda to follow up Councillor Tucker's suggestion of the fountain being put on Georgeham Village Green.	June Agenda
12.8	<b>Proposed bus shelter at Croyde Bridge.</b> Paperwork received from Woodward Smith Chartered Architects LLP, circulated to Councillors for studying ahead of the meeting. Councillor Symonds had examined the paperwork, signed it off and advised that the cheque, not authorised at the last meeting, could be paid at this meeting. To be an item on the June Agenda.	June Agenda
12.9	<b>Blocked drains from Oxford Cross to Kings Arms.</b> Devon Highways had advised that the record was completed on 29/5/18 with the information that drainage at the site has been jetted through and no issues were identified.	
12.10	<b>GDPR (General Data Protection Regulations).</b> It was noted that parishioners who are on the Minutes Circulation list had been contacted to obtain their permission in writing to receive paperwork by email which has been received and is in a dedicated GDPR file held by the Clerk.	
12.11	<b>Cemetery Code of Practice.</b> It was noted that the document had been updated as agreed.  It was also noted that the revised document has been sent for inclusion on the website.  It was further noted that the Clerk had contacted the Institute for Cemetery and Crematorium Management to ascertain the position as to whether an unconsecrated section has to be provided to ensure that the Council is following the correct procedures. A reply had been received as follows: <a href="#">The Local Authorities Cemeteries Order 1977, Section 5 states that a burial Authority <b>may</b> set out particular sections of the cemetery for the use of a particular denomination as they see fit.</a>  <a href="#">To this end, you are able to appropriate sections of the cemetery to different religions as is most suitable for your area. In the instance that you are describing where there is no burial space other than in consecrated ground, it may be worth applying for part of the larger consecrated section to be de-consecrated for this purpose. This can be done by approaching the local Diocese and making an application. There is also a fee normally involved in this.</a>  <a href="#">It is worth however noting that there is nothing prohibiting you from burying someone of a different faith in a consecrated grave. If this situation was explained to a family and they were in agreement then I would consider that as an option. As the manager of the site though, I would also consider that should an exhumation ever need to be made from a grave in this situation, the family would obviously need to apply for a faculty from the Church.</a>	

	<p>I would therefore suggest that your best option at this stage would be to contact the Diocese and remove the consecration from part of the cemetery for use, and further this information should provide you with some alternatives rather than asking people to go elsewhere.</p>																																																																		
12.12	<p><b>The Charity Commission. Safeguarding in Charities.</b> The details are being sent for inclusion on the website.</p>																																																																		
12.13	<p><b>Standing Orders.</b> It was noted that the revised template, supplied by the National Association of Local Councils and adopted at the meeting on 26/4/18 has been updated.</p>																																																																		
12.14	<p><b>Plant a Tree Campaign.</b> Following the letter from Mr P Heaton-Jones MP, it was noted that he had been advised of this Council's expression of interest, to which he had responded positively.</p> <p>Trees available from the Woodland Trust were put on the table for Councillors to see and the details were taken by Councillor Harrison to investigate.</p>	MH																																																																	
13.	<p><b>Finance.</b> <b>13.1 Balances: Lloyds Bank Treasurers Account as at 11/5/18: £47,029.64</b> <b>Lloyds Bank Business Instant Savings Account as at 9/5/18: £3,052.94</b></p> <p>The amount as at 31/5/18 as taken from the online view only Statement stood at £97,004.64 which included the £49,750.00 loan from the Public Works Loan Board credited to the account on 21 May 2018.</p> <p>Budgetary figures for April 2018 had been forwarded to Councillors ahead of the meeting.</p> <p><b>13.2 The following payments were approved and authorised:</b></p> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td>Mrs S Squire</td><td>Broadband Photocopying Mileage (6 months) Postage &amp; Stationery</td><td>839</td><td>3.00 35.00 102.60 30.00</td><td>£176.60</td></tr><tr><td>N Devon Council</td><td>2018 May Salary Recharge</td><td>840</td><td></td><td>£TBA</td></tr><tr><td>Mr T Squire</td><td>Servicing of Georgeham Toilets (May 2018)</td><td>841</td><td></td><td>£75.00</td></tr><tr><td>Glasdon UK</td><td>Dog Bin</td><td>843</td><td></td><td>£259.65</td></tr><tr><td>Mr J Symonds <i>Cllr Symonds declared a Prejudicial Interest and was instructed to sign this cheque</i></td><td>Sundries for Croyde Play Park</td><td>842</td><td></td><td>£46.28</td></tr><tr><td>Touch Wood</td><td>Final invoice due on completion of new play area at Croyde. This includes the sum of £1,499.26 + VAT as detailed on Minute No. 152.4 of the Minutes dated 26/4/18</td><td>844</td><td></td><td>£67,982.42</td></tr><tr><td>Barnstaple Town Council</td><td>Third donation of three for the North Devon Record Office</td><td>845</td><td></td><td>£100.00</td></tr><tr><td>Heddon Mill</td><td>Hire of Equipment to Croyde Play Park</td><td>846</td><td></td><td>£3,981.59</td></tr><tr><td>Vanguard 2000</td><td>Security cover at Croyde Play Park</td><td>847</td><td></td><td>£138.00</td></tr><tr><td>Woodward Smith</td><td></td><td></td><td></td><td></td></tr><tr><td>North Devon Council</td><td>Non-domestic rates bill for public conveniences (June 2018). Due 1/6/18.</td><td></td><td>Direct Debit</td><td>£18.00</td></tr><tr><td>Fasthosts</td><td>Website hosting fee.</td><td></td><td>Debit</td><td>£ 4.20</td></tr></table>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying Mileage (6 months) Postage & Stationery	839	3.00 35.00 102.60 30.00	£176.60	N Devon Council	2018 May Salary Recharge	840		£TBA	Mr T Squire	Servicing of Georgeham Toilets (May 2018)	841		£75.00	Glasdon UK	Dog Bin	843		£259.65	Mr J Symonds <i>Cllr Symonds declared a Prejudicial Interest and was instructed to sign this cheque</i>	Sundries for Croyde Play Park	842		£46.28	Touch Wood	Final invoice due on completion of new play area at Croyde. This includes the sum of £1,499.26 + VAT as detailed on Minute No. 152.4 of the Minutes dated 26/4/18	844		£67,982.42	Barnstaple Town Council	Third donation of three for the North Devon Record Office	845		£100.00	Heddon Mill	Hire of Equipment to Croyde Play Park	846		£3,981.59	Vanguard 2000	Security cover at Croyde Play Park	847		£138.00	Woodward Smith					North Devon Council	Non-domestic rates bill for public conveniences (June 2018). Due 1/6/18.		Direct Debit	£18.00	Fasthosts	Website hosting fee.		Debit	£ 4.20	Clerk
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	<p><b>13.3 Approval the accounts for the year ended 31 March 2018.</b>  <b>Proposed by Councillor Tucker, seconded by Councillor Symonds. Unanimously agreed.</b></p> <p><b>13.4 2018 Annual Return.</b>  <b>13.4.1 Approval of Section 1 – Annual Governance Statement 2017/18.</b>  The Clerk read the questions to the meeting.  <b>Proposed by Councillor Taffinder, seconded by Councillor Mackintosh. Unanimously agreed.</b></p> <p><b>13.4.2 Approval of Section 2 – Accounting Statements for 2017/18.</b>  The Asset figure to be £330,800.  <b>Proposed by Councillor Tucker, seconded by Councillor Mrs Meek. Unanimously agreed.</b></p> <p><b>13.5 Approval the 2018 Statement of Internal Control.</b> Deferred to the next meeting.</p> <p><b>13.6 Fasthosts Website Payment.</b>  It was noted that Mr J W Symonds had negotiated a reduction in the increased unadvised fee of £8.40 per month and has revert to £4.20, the amount paid for the previous year.  Mr Symonds suggested this is reviewed at the beginning of 2019 to prevent a reoccurrence and a diary note has been made.</p> <p><b>13.7 2018 Internal Audit.</b>  It had been planned to take the paperwork for inspection on 1 June 2018 but due to the internal auditor experiencing a delay in other work, this had been deferred until 18 June 2018.</p>		June Agenda
14.	<p><b>Compliance.</b> The following were reviewed and adopted:</p> <ul style="list-style-type: none"> <li>✚ Financial Regulations</li> <li>✚ Freedom of Information Publication Act Scheme</li> <li>✚ General Risk Assessment – minor addition to be made concerning Data Protection</li> <li>✚ Equal Opportunities Policy</li> <li>✚ Grant Giving Policy</li> <li>✚ Safeguarding Policy</li> </ul> <p>The above documents had been emailed separately for Councillors to study.  All were currently in place.</p> <p><b>Proposed by Councillor Tucker, seconded by Councillor Symonds. Unanimously agreed.</b></p>		Clerk to update
15.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>15.1 Local Government Boundary Commission for England.</b>  The Commission's proposal for Warding Divisions in North Devon was noted. Details had been circulated to Councillors.  The proposals would have an effect in Georgeham and Croyde which will possibly move from the Morteohoe / Georgeham Ward to Braunton East.</p>		
16.	<p><b>Urgent matters brought forward by Chairman.</b>  <b>16.1 Potential pollution incident at Darracott.</b>  This was reported to the Emergency Helpline of the Environment Agency by the Clerk at 8.15am on Saturday 30/4/18 immediately after receiving an email from the Chairman.  An incident log number of 1609492 was given.</p>		

	<p>The call was followed up by a telephone call from the Duty Officer of the EA shortly after the initial report, and pictures were subsequently supplied.</p> <p>The officer was arranging to view the location but the matter was not being treated as requiring immediate attention as the photographs supplied were dated 5/4/18.</p> <p>It was noted that the issue was ongoing, with an odour emanating from the river and it is to be reported again and included on the June Agenda.</p>	<p>Clerk June Agenda</p>
17.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>17.1 Website.</b> There had been a mis-communication regarding the date of the May meeting which had been rectified.</p> <p><b>17.2 Councillor Tucker</b> passed a cheque for £200 to the Clerk for banking as a donation to the Churchyard Fund from filming on Putsborough beach. A receipt was required.</p> <p><b>17.3 A Councillor</b> handed £100 in cash to the Clerk as a donation to the Churchyard Fund.</p> <p><b>17.4 Councillor Mrs Meek</b> spoke about work required at the Cemetery and was advised that this was in hand following a site meeting attended by Councillors Symonds and Tucker (Minute No. 10.8.1. Councillor Mrs Meek voiced her concern about blocked drains and a small amount of people (Councillors) doing an increasing amount of work. This was acknowledged with a short discussion on holding a separate meeting to talk about this in more detail</p> <p><b>17.5 Councillor Taffinder</b> advised that Cunnicott Lane at North Buckland was still flooded. Councillor Tucker offered to speak to a contractor regarding stone to be laid to ease walking conditions.</p>	<p>Clerk</p> <p>Clerk</p> <p>RT</p>
18.	<p><b>Date of next Meeting: Thursday, 28 June 2018 in Georgeham Village Hall at 7pm.</b></p> <p>The meeting ended at 9.54pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Election of Chairman, Vice Chairman and Parish Representatives</b></li> <li>➤ <b>Minutes of 26 April 2018</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payment to J &amp; J Bins to empty an additional dog waste bin at Croyde beach (the bin being supplied by Parkdean Holidays)</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Accounts for the year ended 31 March 2018</b></li> <li>➤ <b>Sections 1 and 2 of the 2018 Annual Return</b></li> <li>➤ <b>Review and adoption of Financial Regulations, Freedom of Information Publication Scheme, General Risk Assessment, Equal Opportunities Policy, Grant Giving Policy, Safeguarding Policy</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council:</p>		<p>Date:</p>

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.

EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 28 June 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 22 June 2018

No.	Item										
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>										
2.	<b>Apologies.</b>										
3.	<b>Declarations of Interest.</b>										
4.	<b>Approval of the Minutes of the Annual Parish Council Meeting held on 31 May 2018.</b>										
5.	<b>Reports:</b> <b>5.1 Police.</b> The June 2018 Newsletter has been received and circulated to Councillors and also sent for inclusion on the website. <b>5.2 County Councillor Mrs C Chugg.</b> Update on parking in Moor Lane. <b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b> <b>5.4 Play Area Inspection.</b> <ul style="list-style-type: none"><li>- Councillor Mrs Barker: Croyde Play Park. Councillor Symonds to confirm that the gate latch has been fixed.</li><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li><li>- Councillor P Mackintosh: Georgeham Play Area</li></ul> <b>5.5 New Play Area for Croyde.</b> <ul style="list-style-type: none"><li>- The official opening took place on Monday, 11 June 2018.</li></ul> <b>5.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton will report on a meeting held on 4 June 2018. <b>5.7 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position. <b>5.8 Meetings attended by Councillors / Clerk.</b>										
6.	<b>Planning.</b> <b>6.1 Matters Arising.</b> <b>6.2 Planning Applications.</b> <table><tr><td>64978</td><td>Extension &amp; alterations to dwelling – 5 Longland Lane, Georgeham</td></tr><tr><td>64863</td><td>Change of use of mixed use building to one dwelling house (no building works involved) – Baggy Lodge, Moor Lane, Croyde</td></tr><tr><td>64947</td><td>Erection of one dwelling – garden of Wray Cottage, Croyde</td></tr><tr><td>64979</td><td>Erection of a three story extension – East Barn, Church Road, Georgeham</td></tr><tr><td>65055</td><td>Replacement of holiday chalet – Timberley, 10 Leadengate Close, Croyde</td></tr></table> Any Applications received after the Agenda was sent. <b>6.3 Planning Correspondence.</b> To note the following North Devon Council Decision Notices: <b>APPROVALS for</b>	64978	Extension & alterations to dwelling – 5 Longland Lane, Georgeham	64863	Change of use of mixed use building to one dwelling house (no building works involved) – Baggy Lodge, Moor Lane, Croyde	64947	Erection of one dwelling – garden of Wray Cottage, Croyde	64979	Erection of a three story extension – East Barn, Church Road, Georgeham	65055	Replacement of holiday chalet – Timberley, 10 Leadengate Close, Croyde
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	<ul style="list-style-type: none"><li>- <b>64712</b> – Removal of holiday occupancy Condition 5 attached to 62683 &amp; imposition of holiday occupancy restriction on existing open market dwelling (Streamways) at Streamways, Georgeham</li><li>- <b>64935</b> – Approval of details in respect of discharge of Condition 6 (archaeology) attached to Planning Permission 64589 (demolition of dwelling &amp; erection of replacement dwelling) at Marigold Cottage, Croyde</li></ul> <p><b>6.4 Enforcement Issues:</b></p> <ul style="list-style-type: none"><li>- <b>8740 – Baggy Lodge, Croyde.</b> No further information has been received.</li></ul>																												
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8.	<p><b>Finance.</b></p> <p><b>8.1 Balances: To be tabled.</b></p> <p><b>Budgetary figures for May 2018 will be forwarded to Councillors ahead of the meeting.</b></p> <p><b>8.2 To approve the following payments:</b></p> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td rowspan="3">Mrs S Squire</td><td>Broadband</td><td></td><td>3.00</td><td></td></tr><tr><td>Photocopying</td><td></td><td>19.60</td><td></td></tr><tr><td>Lloyds Bank compensation (Item 8.4 refers)</td><td></td><td>25.00</td><td><b>£47.60</b></td></tr><tr><td>N Devon Council</td><td>2018 June Salary Recharge</td><td></td><td></td><td><b>£TBA</b></td></tr><tr><td>Mr T Squire</td><td>Servicing of Georgeham Toilets (June 2018)</td><td></td><td></td><td><b>£67.50</b></td></tr></table>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband		3.00		Photocopying		19.60		Lloyds Bank compensation (Item 8.4 refers)		25.00	<b>£47.60</b>	N Devon Council	2018 June Salary Recharge			<b>£TBA</b>	Mr T Squire	Servicing of Georgeham Toilets (June 2018)			<b>£67.50</b>
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<b>Vanguard 2000</b>	Security cover in Croyde Play Park – June 2018			<b>£276.00</b>
<b>Information Commissioners Office</b>	Renewal of Data Protection. The Clerk will recommend that the fee is paid by direct debit in future. Payment by cheque has increased from £35 to £40. Payment by direct debit is £35.			
<b>J &amp; J Bins</b>	Dog bin emptying			<b>£252.66</b>
<b>Mrs J Snooks</b>	Internal audit			<b>£TBA</b>
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (July 2018). Due 1/7/18.		Direct Debit	<b>£18.00</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/7/18		Debit Card	<b>£ 4.20</b>
<b>EDF Energy</b>	Electricity supply to Georgeham car park Taken by direct debit on 21/6/18		Direct Debit	<b>£99.41</b>

**8.3 2018 Internal Audit.** It is hoped to have the paperwork on the day of the meeting.

**8.4 Lloyds Bank.** The Clerk will advise that the cheque for Touch Wood was returned as the signatures did not comply with the Mandate. This was disputed by the Clerk and after telephone calls, getting Councillors to sign a letter of authorization and a personal visit to Barnstaple Branch, the money was paid by CHAPS transfer at a charge of £30.  
The Clerk submitted a letter of complaint about the £30 charge. The Bank has acknowledged this and refunded the fee and have also paid an additional £25 for the Clerk for compensation in connection with travelling to the Branch. Item 8.2 refers.

**8.5 Lloyds Bank Mandate.** The Clerk will ask existing signatories to sign a form to update current signatures as suggested by the Account Manager, so that the Bank has the most current details.

**8.6 Lloyds Bank Variation Mandate.** A form will be available for completion to update the signatories noting that Mrs S Hood is no longer a Councillor, to include Councillor Mackintosh. This has already been done but the system not updated. To also add Councillor Mrs Luxton as a signatory.

**8.7 St George's Churchyard.** To note that an Invoice has been sent to Councillor Tucker and a letter of thanks to the person who dated £100 in cash.

9.	<b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.
10.	<b>Urgent matters brought forward by Chairman.</b>
11.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>11.1 Councillor Tucker.</b> Public Toilets, Georgeham. Mr T Squire has reported that the gents toilet wall and floor are flaking, making it difficult to clean. To consider requesting quotations for re-decoration.</p> <p><b>11.2 Councillor Tucker.</b> 150<sup>th</sup> Anniversary of Georgeham School.</p> <p><b>11.3 Asset Register.</b> The Clerk will circulate details and ask Councillors to confirm that they are satisfied with the figures.</p>
18.	<b>Date of next Meeting: Thursday, 26 July 2018 in Georgeham Village Hall at 7pm.</b>



**DRAFT Minutes of Georgeham Parish Council Meeting held on Thursday, 28 June 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>M Harrison</b> <b>Mrs T Luxton</b> <b>P Mackintosh</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b>  <b>2 Members of the public</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Annual Parish Council Meeting held on 31 May 2018 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by the Chairman Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b>Action:</b>
<b>19.</b>	<b>Representations from the Public.</b> <b>19.1 Neighbourhood Plan.</b> A meeting had been attended a design criteria meeting where a North Devon Council planner stated that Neighbourhood Plans only operated if a Parish wanted more development, more businesses and more housing. This was at odds with the understanding of Neighbourhood Plans by the parishioner who had been in touch with Councillor Mrs Meek on the issue.  Councillor Taffinder advised that Councillor Meek had previously requested photographs of the Parish to accompany the Plan and knew of a parishioner who had taken a lot of pictures which could be an advantage for the document.	Clerk to advise VM
<b>20.</b>	<b>Apologies.</b> Councillors Mrs P Barker (District), Mrs V Meek, District Councillor M Wilkinson	
<b>21.</b>	<b>Declarations of Interest.</b> <b>Councillor Tucker declared a Prejudicial Interest in Minute No. 26.2, Finance. Payment of a cheque to him for half yearly miscellaneous account.</b>  <b>Councillor Mrs Luxton declared a Prejudicial Interest in Minute No. 24.2, Planning. Planning Application 64979 – her own.</b>	
<b>22.</b>	<b>Approval of the Minutes of the Annual Parish Council Meeting held on 31 May 2018.</b> <b>Approved and signed as a correct record.</b>	
<b>23.</b>	<b>Reports:</b> <b>23.1 Police.</b> The June 2018 Newsletter had been received and circulated to Councillors and also sent for inclusion on the website.  <b>23.2 County Councillor Mrs C Chugg.</b> An update on parking in Moor Lane was given, following a HATOC (Highways and Traffic Orders Committee) meeting which had determined there must be no waiting all the year, not just from Easter to October. A map was shown giving details of proposed double yellow lines and a consultation on this will be undertaken.	

<p>The road surface of Moor Lane was raised which County Councillor Mrs Chugg had reported twice.</p> <p><b>23.2 (a)</b> Parking problems were also being experienced on the single track road leading to Putsborough car park where people park in the lay by to avoid parking charges. The road becomes congested at times and Councillor Tucker has been given authority by the Police to issue a fixed penalty notice with a warning.</p> <p>It was acknowledged that the road must be clear for emergency services and County Councillor Mrs Chugg was asked if the double yellow lines Order could be extended to include this area. At the present time, there is a Clearway from the pond in Putsborough to beyond the beach car park to the bottom of Stentaway but this cannot be enforced.</p> <p><b>Councillor Mackintosh proposed that the Parish Council request County Councillor Mrs Chugg to request double yellow lines on the road leading to the beach car park. Seconded by Councillor Symonds. Agreed.</b></p> <p>Councillor Tucker did not vote.</p> <p>Councillor Harrison asked County Councillor Mrs Chugg the stance of Devon County Council on the third runway at Heathrow Airport.</p> <p>She was not aware of a preference and would ask Mr Peter Heaton-Jones MP for further details.</p> <p><b>23.3 District Councillors Mrs P Barker and M Wilkinson.</b> Apologies sent.</p> <p><b>23.4 Play Area Inspection.</b></p> <ul style="list-style-type: none"> <li>- Councillor Mrs Barker: Croyde Play Park. Councillor Symonds confirmed that the gate latch had been fixed. He advised there was a snagging issue with the treadle rope which Touchwood have in hand.</li> <li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li> <li>- Councillor P Mackintosh: Georgeham Play Area . In order.</li> </ul> <p><b>23.5 New Play Area for Croyde.</b></p> <ul style="list-style-type: none"> <li>- The official opening took place on Monday, 11 June 2018.</li> <li>- Councillor Symonds had paperwork from Touchwood regarding the hand over. A maintenance and service warranty to 2019 at a cost of £1,810 would not proceed.</li> <li>- A post installation Report had been provided.</li> <li>- The Parish Council has to organize a two weekly safety check of the equipment following the checklist supplied by Touchwood. Councillor Taffinder volunteered to do this.</li> </ul> <p><b>23.6 Georgeham Affordable Housing.</b> Councillor Mrs Luxton reported that Members of the Parish Council had a presentation at the beginning of June from the Communities Together representative to inform their decision on including the question about interest in a Community Land Trust as part of the Housing Needs Survey. It was agreed this model for future possible future affordable community led housing development should be considered more fully if the funding bid to the Big Lottery for the Georgeham Housing Needs Survey was successful. The survey is anticipated to take place in the Autumn, and will be appropriately advertised to involve the community as fully as possible, with more information forthcoming at future monthly meetings of the Parish Council.</p> <p><b>23.7 Neighbourhood Plan.</b> As Councillor Mrs Meek was not present, the matter was deferred to the July meeting</p> <p><b>23.8 Meetings attended by Councillors / Clerk.</b></p> <p>Councillors Symonds and Tucker had been invited to view the development of the new Lodges at Unison and were very impressed with the improvements to the site.</p>	<p>Clerk</p> <p>MT</p> <p>July Agenda</p>
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24.	<p><b>Planning.</b></p> <p><b>24.1 Matters Arising.</b> None.</p> <p><b>24.2 Planning Applications.</b></p> <table><tr><td>64978</td><td><p><b>Extension &amp; alterations to dwelling – 5 Longland Lane, Georgeham</b></p><p><b>There was a proposal to refuse on the grounds that the extension is too big for the existing bungalow and the flat roof on the roof extension is architecturally unacceptable.</b></p><p><b>There was a seconder.</b></p><p><b>There was a proposal to approve. There was a seconder.</b></p><p><b>Vote: To approve: 4. Carried</b></p><p><b>To refuse: 2</b></p></td></tr><tr><td>64863</td><td><p><b>Change of use of mixed use building to one dwelling house (no building works involved) – Baggy Lodge, Moor Lane, Croyde.</b></p><p><b>It was resolved to recommend approval.</b></p></td></tr><tr><td>64947</td><td><p><b>Erection of one dwelling – garden of Wray Cottage, Croyde.</b></p><p><b>It was resolved to recommend refusal on the grounds that it is outside the development boundary, a green site development, poor access and visually very impactful.</b></p></td></tr><tr><td>64979</td><td><p><b>Erection of a three story extension – East Barn, Church Road, Georgeham.</b></p><p><b>Councillor Mrs Luxton declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</b></p><p><b>It was resolved to recommend approval.</b></p></td></tr><tr><td>65055</td><td><p><b>Replacement of holiday chalet – Timberley, 10 Leadengate Close, Croyde.</b></p><p><b>It was resolved to recommend approval.</b></p></td></tr></table> <p><b>Applications received after the Agenda was sent.</b> None.</p> <p><b>24.3 Planning Correspondence.</b> The following North Devon Council Decision Notices were noted:</p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"><li>- <b>64712</b> – Removal of holiday occupancy Condition 5 attached to 62683 &amp; imposition of holiday occupancy restriction on existing open market dwelling (Streamways) at Streamways, Georgeham</li><li>- <b>64935</b> – Approval of details in respect of discharge of Condition 6 (archaeology) attached to Planning Permission 64589 (demolition of dwelling &amp; erection of replacement dwelling) at Marigold Cottage, Croyde.</li></ul> <p>The following had been received after the publication of the Agenda.</p> <ul style="list-style-type: none"><li>- <b>64913</b> – Extension to existing garage to provide ancillary accommodation to Hill View, Darracott, Georgeham.</li><li>- <b>64914</b> – Variation of Condition 2 (approved plans) attached to Planning Permission 62323 (erection of one dwelling &amp; detached garage with office over (amended plans)) to allow a change of design at Slade House, Georgeham.</li><li>- <b>64833</b> – Extension &amp; alterations to dwelling (amended plans) at 13 Sandy Way, Croyde.</li><li>- <b>64765</b> – Erection of a Juliet balcony at Moorsands, 34 Moor Lane, Croyde.</li><li>- <b>64101</b> – Discharge of Conditions 4, 5, 6, 7, 9, 10, 11, 12 &amp; 14 attached to Planning Permission 63282 (erection of 28 self-catering lodges &amp; one amenity building (to replace 72 chalet bedrooms &amp; one amenity building) (amended site plans &amp; additional wildlife information) (additional surface water drainage &amp; landscaping details) at Unison Croyde Bay Holiday Resort, Croyde.</li></ul>	64978	<p><b>Extension &amp; alterations to dwelling – 5 Longland Lane, Georgeham</b></p> <p><b>There was a proposal to refuse on the grounds that the extension is too big for the existing bungalow and the flat roof on the roof extension is architecturally unacceptable.</b></p> <p><b>There was a seconder.</b></p> <p><b>There was a proposal to approve. There was a seconder.</b></p> <p><b>Vote: To approve: 4. Carried</b></p> <p><b>To refuse: 2</b></p>	64863	<p><b>Change of use of mixed use building to one dwelling house (no building works involved) – Baggy Lodge, Moor Lane, Croyde.</b></p> <p><b>It was resolved to recommend approval.</b></p>	64947	<p><b>Erection of one dwelling – garden of Wray Cottage, Croyde.</b></p> <p><b>It was resolved to recommend refusal on the grounds that it is outside the development boundary, a green site development, poor access and visually very impactful.</b></p>	64979	<p><b>Erection of a three story extension – East Barn, Church Road, Georgeham.</b></p> <p><b>Councillor Mrs Luxton declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</b></p> <p><b>It was resolved to recommend approval.</b></p>	65055	<p><b>Replacement of holiday chalet – Timberley, 10 Leadengate Close, Croyde.</b></p> <p><b>It was resolved to recommend approval.</b></p>	Clerk
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	<p><b>24.4 Enforcement Issues:</b></p> <p><b>8740 – Baggy Lodge, Croyde.</b> The Enforcement Officer has advised that after further site visits to Baggy Lodge, it has been established that the enforcement notice has been complied with. The file has been closed with no further action.</p>																																		
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26.

**Finance.**

**26.1 Balances: Lloyds Bank Treasurers Account as at 14 June 2018: £23,687.58**  
**Lloyds Bank Business Banking Instant Access Account as at 11 June 2018: £3,053.08**

**Budgetary figures for May 2018 had been forwarded to Councillors ahead of the meeting.**

**26.2 The following payments were approved and authorised:**

Clerk

Payee	Details of payment	Ch.No.		Amount
<b>Mrs S Squire</b>	Broadband Photocopying Lloyds Bank compensation (Item 26.4 refers) Additional photocopying expenses due to large volume of paperwork for Planning Applications to be considered	848	3.00 19.60 25.00 30.00	   <b>£77.60</b>
<b>N Devon Council</b>	2018 June Salary Recharge	849		<b>£1,361.04</b>
<b>Mr T Squire</b>	Servicing of Georgeham Toilets (June 2018)	850		<b>£67.50</b>
<b>Vanguard 2000</b>	Security cover in Croyde Play Park – June 2018	851		<b>£276.00</b>
<b>Information Commissioners Office</b>	Renewal of Data Protection. The Clerk recommended that the fee is paid by direct debit in future. Payment by cheque has increased from £35 to £40. Payment by direct debit is £35.  <b>Proposed by Councillor Symonds, seconded by Councillor Tucker for the fee to be paid by direct debit in future. Unanimously agreed.</b>			
<b>J &amp; J Bins</b>	Dog bin emptying (May 2018)	852		<b>£252.66</b>
<b>Mrs J Snooks</b>	Internal audit	844		<b>£275.00</b>
<b>Cllr R Tucker Declared a Prejudicial interest.</b> <i>Due to a limited number of cheque signatories, Councillors instructed Cllr Tucker to sign his cheque.</i>	Half yearly miscellaneous account for general miscellaneous works as required – rubbish removal, grass cutting, public toilet requisites, diesel – play area, removal of spoil	854		<b>£592.80</b>
<b>Mr D H Jones</b>	Realigning head stones in Higher Ham Cemetery	855		<b>£524.00</b>
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (July 2018). Due 1/7/18.		Direct Debit	<b>£18.00</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/7/18		Debit Card	<b>£ 4.20</b>
<b>EDF Energy</b>	Electricity supply to Georgeham car park Taken by direct debit on 21/6/18		Direct Debit	<b>£99.41</b>

**26.3 2018 Internal Audit.** The paperwork was collected on the day of the meeting. The internal auditor's report concluded that all matters were satisfactory and no report was required. One recommendation was made that Fixed Assets documentation should be expanded in line with the Practitioners Guide to include basis of valuation, acquisition and disposal details, location of Deeds (if applicable).

	<p>The Clerk advised the internal auditor that this item was on the Agenda for the meeting later that day and would be addressed.</p> <p>The internal auditor had noted that VAT reclaim documentation had not been provided.</p> <p>This was disputed by the Clerk who had confirmed and provided evidence of the details which was acknowledged by the auditor.</p> <p><b>26.4 Lloyds Bank.</b> The Clerk advised that the cheque for Touch Wood was returned as the signatures did not comply with the Mandate.</p> <p>This was disputed by the Clerk and after telephone calls, getting Councillors to sign a letter of authorization and a personal visit to Barnstaple Branch, the money was paid by CHAPS transfer at a charge of £30.</p> <p>The Clerk submitted a letter of complaint about the £30 charge. The Bank has acknowledged this and refunded the fee and have also paid an additional £25 for the Clerk for compensation in connection with travelling to the Branch. Minute No. 26.2 refers.</p> <p><b>26.5 Lloyds Bank Mandate.</b> Existing cheque signatories would sign a Mandate at the July meeting to update current signatures as suggested by the Account Manager, so that the Bank has the most current details.</p> <p>The Mandate was the same as the form referred to in Minute No. 26.6.</p> <p><b>26.6 Lloyds Bank Variation Mandate.</b> A form to update the signatories noting that Mrs S Hood is no longer a Councillor, to include Councillor Mackintosh which had been requested but not updated on the bank's system and adding Councillor Mrs Luxton as a signatory would be ready for completion at the July meeting.</p> <p><b>26.7 St George's Churchyard.</b> It was noted that an Invoice had been sent to Councillor Tucker and a letter of thanks to the person who dated £100 in cash.</p>	Clerk / July Agenda
27.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>27.1 DCC.</b> Details of a temporary road closure from 13 – 15 August 2018. Road from Kings Arms to West End Farm, Georgeham for provision of new telegraph pole for new customer connection.</p>	
28.	<p><b>Urgent matters brought forward by Chairman.</b> None.</p>	
29.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>29.1 Councillor Tucker.</b> Public Toilets, Georgeham.</p> <p>Mr T Squire had reported that the gents toilet wall and floor are flaking, making it difficult to clean. Councillor Tucker to obtain three quotations for re-decoration involving tiling the floor.</p> <p>To be an item on the July Agenda.</p> <p>Councillor Tucker advised that the hand drier in the ladies toilets had been de-activated as it was constantly on, causing a fire risk.</p> <p><b>Councillor Mackintosh proposed that a new hand drier was obtained by Councillor Tucker. Seconded by Councillor Mrs Luxton. Unanimously agreed.</b></p> <p><b>29.2 Councillor Taffinder</b> spoke about the cyclists sign at Byecross which had been raised at a previous meeting, followed up by a nearby householder making a directional sign.</p> <p>Councillor Harrison to approach Sustrans who provide custom made signage for cycle routes.</p> <p><b>29.3 Councillor Mrs Luxton</b> raised the issue of bonfires being lit during the afternoon, causing discomfort for other residents especially in warm weather when windows and doors are open.</p> <p>Councillor Tucker to draft an article for inclusion in The Crydda.</p>	<p>RT July Agenda</p> <p>MH</p> <p>RT</p>

	<p><b>29.4 Councillor Tucker.</b> 150<sup>th</sup> Anniversary of Georgeham School. Councillors discussed giving a one off donation to honour this occasion. This did not sit comfortably with all Councillors as the school is a publicly funded body similar to the Parish Council.</p> <p>Councillor Tucker to make enquiries as to whether the children are to be given a commemorative item to mark the milestone in the history of the school</p> <p><b>29.5 Asset Register.</b> The Clerk circulated details of the items included and asked Councillors to confirm that they were satisfied with the figures. The auditor had requested that the details were enlarged on and Councillors took the details to study further with a view to more information being available at the July meeting at which it was hoped the details would be available to conclude the issue.</p> <p><b>29.4 Mrs S Squire, Parish Clerk,</b> wished to nominate the Parish Council for a Star Council Award being organised by the National Association of Local Councils and nominate the Parish Council for a Groundwork Community Award, both of which has been advised to Parish Councillors. The details can also go on the Parish Council website whether the nomination is successful or otherwise to highlight the proactive activities in which the Parish Council is involved.</p> <p>Councillors were in full agreement and gave their support to these initiatives.</p>	<p>RT</p> <p>Cllrs</p> <p>Clerk</p>
<b>30.</b>	<p><b>Date of next Meeting: Thursday, 26 July 2018 in Georgeham Village Hall at 7pm.</b></p> <p>The meeting ended at 8.51pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of the Annual Parish Council Meeting held on 31 May 2018</b></li> <li>➤ <b>Request for double yellow lines on the road leading to Putsborough beach car park and beyond</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>New hand drier for the ladies section in Georgeham public toilets</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council.</p>		<p>Date:</p>



## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 26 July 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 19 July 2018

No.	Item						
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i> <b>1.1 Ragwort and Japanese Knotweed.</b> Request for an article to be sent for inclusion in The Crydda to highlight these noxious weeds. <b>1.2 Parking on Yellow Lines in Croyde.</b> Further representations regarding this issue which was raised at the June 2018 meeting, which have been passed to County Councillor Mrs Chugg.						
2.	<b>Apologies.</b>						
3.	<b>Declarations of Interest.</b>						
4.	<b>Approval of the Minutes of the Annual Parish Council Meeting held on 28 June 2018.</b>						
5.	<b>Reports:</b> <b>5.1 Police.</b> The July 2018 Newsletter has been received and circulated to Councillors and also sent for inclusion on the website. <b>5.2 County Councillor Mrs C Chugg.</b> <b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b> <b>5.4 Play Area Inspection.</b> <ul style="list-style-type: none"><li>- Councillor Taffinder: Croyde Play Park. Councillor Symonds to confirm that Touchwood have replaced the snagging rope.</li><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li><li>- Councillor P Mackintosh: Georgeham Play Area</li></ul> <b>5.5 Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give any further updates. <b>5.6 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position. <b>5.7 Meetings attended by Councillors / Clerk.</b> <b>5.7.1 The Clerk has attended a training event – Making Good Decisions, organized by the Devon Association of Local Councils.</b> A Report has been circulated to Councillors.						
6.	<b>Planning.</b> <b>6.1 Matters Arising.</b> <b>6.2 Planning Applications.</b> <table><tr><td>65180</td><td>Erection of livestock building together with a lean-to extension to existing agricultural building – land South of Orchardon Lane, Darracott, Georgeham.</td></tr><tr><td>65205</td><td>Extension &amp; alterations to dwelling together with erection of new garage with car port – 20 Moor Lane, Croyde.</td></tr><tr><td>65209</td><td>Variation of Conditon 2 (approved plans) attached to Planning Permission 64914 to allow insertion of window at first floor level – Slade House, Georgeham.</td></tr></table>	65180	Erection of livestock building together with a lean-to extension to existing agricultural building – land South of Orchardon Lane, Darracott, Georgeham.	65205	Extension & alterations to dwelling together with erection of new garage with car port – 20 Moor Lane, Croyde.	65209	Variation of Conditon 2 (approved plans) attached to Planning Permission 64914 to allow insertion of window at first floor level – Slade House, Georgeham.
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65250	Extensions & alteration to dwelling together with conversion of loft space – 20 West Croyde, Croyde.
65253	Extension and improvements to car park – land to rear of 2 – 10 Hobbs Hill, Croyde.

Any Applications received after the Agenda was sent.

**6.3 Planning Correspondence. To note the following North Devon Council Decision Notices:**

**APPROVALS for**

- **64979** – Erection of a 3 story extension at East Barn, Church Road, Georgeham
- **65177** – Approval of details in respect of discharge of Condition 4 (cladding materials) attached to Planning Permission 64152 (extension & alterations to dwelling) at 4 Ora Close, Croyde.
- **64968** – Erection of car port & store with ancillary room above at Frog Street Farm, Georgeham.
- **64982/83** – Listed Building Application for alterations to vehicular access at Fig Tree Farm House, 47 St Mary's Road, Croyde
- **64886** – Erection of replacement of dwelling at Heatherdale, Sandy Lane, Croyde.
- **64978** – Extension & alterations to dwelling at 5 Longland Lane, Georgeham
- **64953/54** – Listed Building Application for conversion of one dwelling to form two dwellings at Skirr & Clare Cottage, Georgeham

**6.4 Notification of Planning Appeal.** Erection of one unit of holiday accommodation (additional information) at Moor Lane, Croyde.

**6.5 North Devon Council – Local Plan Consultation.** A further round of public consultation for the emerging North Devon & Torridge Local Plan will take place between 5 July and 17 August. The consultation relates to a single main modification for a site allocation in Buckland Brewer.

7.	<p><b>7.1 Matters Arising:</b></p> <table border="1"> <tr> <td>7.1.1</td> <td><b>Double Yellow Lines at Putsborough.</b> To note that a request is being sent to County Councillor Mrs Chugg.</td> </tr> <tr> <td>7.1.2</td> <td><b>Offensive literature in a vehicle at Croyde.</b> Councillor Symonds is forwarding a photograph to accompany a letter which the Clerk has drafted.</td> </tr> <tr> <td>7.1.3</td> <td><b>Waste collection from new dog bin on Croyde Beach being purchased by Ruda Holiday Park.</b> Advices awaited from Ruda to confirm that the dog bin has been fixed.</td> </tr> <tr> <td>7.1.4</td> <td><b>Public Footpaths and improvement of signage through Ruda.</b> Councillor Harrison to advise on his contact with the DCC Public Rights of Way officer in this connection.</td> </tr> <tr> <td>7.1.5</td> <td><b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b> Further details are expected to be received regarding the type of sign required.</td> </tr> <tr> <td>7.1.6</td> <td><b>Western Power Distribution.</b> To note if the work has been completed.</td> </tr> <tr> <td>7.1.7</td> <td><b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green.</td> </tr> <tr> <td>7.1.8</td> <td><b>Proposed bus shelter at Croyde Bridge.</b> Councillor Symonds to advise on his conversation with Woodward Smith Architects.</td> </tr> <tr> <td>7.1.9</td> <td><b>Plant a Tree Campaign.</b> Councillor Harrison to report on his investigations.</td> </tr> <tr> <td>7.1.10</td> <td><b>Potential Pollution Incident at Darracott.</b> This has again been reported to the Environment Agency. A reminder has been given by the Clerk for an update which has been received. The EA officer has contacted the householder and it has been left that when pollution is</td> </tr> </table>	7.1.1	<b>Double Yellow Lines at Putsborough.</b> To note that a request is being sent to County Councillor Mrs Chugg.	7.1.2	<b>Offensive literature in a vehicle at Croyde.</b> Councillor Symonds is forwarding a photograph to accompany a letter which the Clerk has drafted.	7.1.3	<b>Waste collection from new dog bin on Croyde Beach being purchased by Ruda Holiday Park.</b> Advices awaited from Ruda to confirm that the dog bin has been fixed.	7.1.4	<b>Public Footpaths and improvement of signage through Ruda.</b> Councillor Harrison to advise on his contact with the DCC Public Rights of Way officer in this connection.	7.1.5	<b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b> Further details are expected to be received regarding the type of sign required.	7.1.6	<b>Western Power Distribution.</b> To note if the work has been completed.	7.1.7	<b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green.	7.1.8	<b>Proposed bus shelter at Croyde Bridge.</b> Councillor Symonds to advise on his conversation with Woodward Smith Architects.	7.1.9	<b>Plant a Tree Campaign.</b> Councillor Harrison to report on his investigations.	7.1.10	<b>Potential Pollution Incident at Darracott.</b> This has again been reported to the Environment Agency. A reminder has been given by the Clerk for an update which has been received. The EA officer has contacted the householder and it has been left that when pollution is
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		noticed again, they will contact the officer who will attend immediately to try and trace the source.
<b>7.1.11</b>	<b>Cunnicott Lane.</b>	Councillor Tucker to report regarding speaking to a contractor about stone to be laid to ease walking conditions.
<b>7.1.12</b>	<b>Sustrans Sign at Byecross.</b>	Councillor Harrison to confirm he has requested the relevant sign.
<b>7.1.13</b>	<b>Bonfires.</b>	Councillor Tucker to confirm he has submitted an article to The Crydda.
<b>7.1.14</b>	<b>Asset Register.</b>	Councillors were given details of the Assets at the last meeting with a view to bringing their thoughts regarding how the Register can be expanded.
<b>7.1.15</b>	<b>Nomination of Georgeham Parish Council for a Star Council Award.</b> The Clerk is in the process of submitting the details.	
<b>7.1.16</b>	<b>Nomination of Georgeham Parish Council for a Groundwork Community Award.</b> The Clerk is in the process of submitting the details.	

8. **Finance.**

**8.1 Balances: To be tabled.**

**Budgetary figures for June 2018 will be forwarded to Councillors ahead of the meeting.**

**8.2 To approve the following payments:**

<b>Payee</b>	<b>Details of payment</b>	<b>Ch.No.</b>		<b>Amount</b>
<b>Mrs S Squire</b>	Broadband Photocopying Shared contribution towards course fee/VAT/parking/petrol in Exeter		3.00 19.60 7.84	
<b>N Devon Council</b>	2018 July Salary Recharge			<b>£TBA</b>
<b>Mr T Squire</b>	Servicing of Georgeham Toilets (July 2018)			<b>£75.00</b>
<b>Vanguard 2000</b>	Security cover in Croyde Play Park – July 2018			<b>£220.80</b>
<b>Mr R Tucker</b>	Hand drier for ladies toilets – Georgeham public toilets			<b>£TBA</b>
<b>Bay Gardens</b>	Second payment grass cutting and maintenance 2018/19 Turving Croyde Play Park (labour) Turf (materials) Rotovator hire (materials) Croyde verges maintenance (labour) Second Invoice for turf awaited	792.00 595.00 576.00 135.00 195.00		<b>£2,293.00</b>
<b>Mr G Court</b>	Pressure washing and weeding of black mat areas in Georgeham Playing Field			<b>£140.00</b>
<b>Mr S Wightman</b>	Invoice No. 233. Additional 1% increase that was not added for the 2 <sup>nd</sup> year of the 4 year contract for grounds maintenance.  Invoice No. 234. Additional 1% increase that was not added for the 3 <sup>rd</sup> year of the 4 year contract for grounds maintenance  Invoice No. 235. Grounds maintenance for March, April, May, June and July 2018. Total £4,682.76. A cheque was raised for the March 2018 work pending receipt of the Invoice.	109.15  110.16  3,773.76		<b>£3,993.07</b>
<b>J &amp; J Bins</b>	Dog bin emptying for June 2018			<b>£242.66</b>

	<b>Georgeham Primary School</b>	Donation to mark the 150 <sup>th</sup> anniversary of the founding of the School.	Subject to 8.7 below		<b>£TBC</b>
	<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (August 2018). Due 1/8/18.		Direct Debit	<b>£18.00</b>
	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/8/18		Debit Card	<b>£ 4.20</b>
	<b>South West Water</b>	Water supply to Georgeham Cemetery To be taken on 1/8/18		Direct Debit	<b>£9.45</b>
	<b>South West Water</b>	Water supply to the public toilets To be taken on 1/8/18		Direct Debit	<b>£110.55</b>
	<p><b>8.3 Information Commissioners Office.</b> To note that the direct debit form has been submitted to pay the Data Protection Renewal on this basis in future at a cost of £35.00.</p> <p><b>8.4 Hand drier in ladies toilets.</b> Councillor Tucker to confirm this has been obtained and fixed.</p> <p><b>8.5 Quotation for re-decoration of the gents toilets.</b> Councillors Symonds and Tucker to table three quotations with a view to awarding the work.</p> <p><b>8.6 Lloyds Bank Variation Mandate to update signatures of existing signatories and addition of signatories.</b></p> <p><b>8.7 150<sup>th</sup> Anniversary of Georgeham Primary School.</b> Councillor Tucker to advise if the children are being given a commemorative item to mark this anniversary. Councillors to make a decision on a donation.</p>				
9.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>9.1 DCC.</b> Notice of temporary road closure at Lane to Vention House, Putsborough from 8 – 11 October. Access required to carriageway boxes to enable cabling works.</p> <p><b>9.2 Barnstaple Town Council.</b> Email regarding North Devon Record Office (circulated to Councillors).</p> <p><b>9.3 Openreach.</b> Permission to carry out work on land owned by the Parish Council – land opposite the church between the road and Stable Cottage, Goergeham. The work is required to recover a pole.</p>				
10.	<b>Urgent matters brought forward by Chairman.</b>				
11.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>11.1 Mrs S Squire, Parish Clerk.</b> As a result of her attendance at the 'Making Good Decisions' course, Councillors to consider whether delegatory powers should be given to the Clerk in the event of an emergency. Also, Councillors to Consider Terms of Reference for Sub Committees of the Parish Council.</p>				
18.	<b>Date of next Meeting: Thursday, 29 August 2018 in Georgeham Village Hall at 7pm.</b>				

**Minutes of Georgeham Parish Council Meeting held on Thursday, 26 July 2018**  
**in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Harrison</b> <b>Mrs V Meek</b> <b>E Short</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>4 Members of the public</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the meeting held on 28 June 2018 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by Chairman Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b>Action:</b>
31.	<p><b>Representations from the Public.</b></p> <p><b>31.1 Ragwort and Japanese Knotweed.</b> Request for an article to be sent for inclusion in The Crydda to highlight these noxious weeds. The parishioner had since contacted the new editors and arranged for a piece to be included in the September edition.</p> <p>It was felt that the matter was being taken seriously in the Parish and Councillors were advised that Japanese Knotweed was re-growing at Down End.</p> <p><b>31.2 Sewage incidents.</b> This was due to be caused by people making unauthorized and technically incorrect connections. South West Water engineers had visited the parishioner's property twice. Sewage had overflowed into a field threatening drinking water for cows. The parishioner had drafted a letter for South West Water who were aware of the situation.</p> <p>A letter from this Parish Council to be sent to South West Water registering concern, mentioning there is a second pipe from a property named Hillside and a vertical connection at Cross from The Granery.</p> <p>A note to be put on the website regarding relaying drains in Croyde. District Councillor Mrs Barker had investigated and confirmed that the Environment Agency were not involved. It appeared that two attenuation tanks had been installed and the Parish Council had not been informed.</p> <p>The note to contain the information that it is not permissible to tap into a sewer without permission.</p> <p><b>31.3 Parking on Yellow Lines in Croyde.</b> Further representations regarding this issue which was raised at the June 2018 meeting, had been passed to County Councillor Mrs Chugg. Additional representations were received on 21 July advising that the beach goods lorry was Operating on Saturday morning 21 July on double yellow lines at the entrance to Beach Road Opposite Ruda. Traffic wardens were not seen.</p> <p><b>31.4 State of road leading to Croyde Bay Beach.</b> Representations from a long time visitor to</p>	

	<p>Croyde regarding the verges which have not been cut.  A reply to be sent to the person who had made these representations.  The verge belongs to Parkdene Holidays and the details to be sent to them for attention.</p>	
32.	<p><b>Apologies.</b> Councillors Mrs T Luxton and P Mackintosh.</p>	
33.	<p><b>Declarations of Interest.</b>  <b>Councillor Symonds declared a Prejudicial Interest in Minute No. 38.2 Finance. Payment to Bay Gardens, being his son.</b></p> <p><b>Councillor Harrison declared a Prejudicial Interest in Minute No. 36.2 Planning. Application.</b></p> <p><b>District Councillor Mrs P Barker asked for the following statement to be included in the Minutes:</b>  <i><b>I shall consider the Applications under Minute No. 36.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</b></i></p>	
34.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 28 June 2018.</b>  <b>Approved and signed as a correct record.</b></p>	
35.	<p><b>Reports:</b>  <b>35.1 Police.</b> The July 2018 Newsletter had been received, circulated to Councillors and also sent for inclusion on the website.  Crimes recorded for Georgeham and Croyde were:</p> <ul style="list-style-type: none"> <li>- 1 x use threatening, abusive, insulting words / behaviour</li> <li>- 2 x theft</li> <li>- 1 x send letter / communication / article of an indecent offensive nature</li> <li>- 3 x possess a controlled drug of Class B</li> <li>- 1 x burglary to a caravan</li> <li>- 1 x drink driving</li> </ul> <p><b>35.2 County Councillor Mrs C Chugg spoke about the following:</b></p> <ul style="list-style-type: none"> <li>- Standards. Councillor B Greenslade put under sanctions for breaking the Code of Conduct.</li> <li>- Trading Standards priorities for 2018/19 are animal health &amp; welfare, doorstep crime, scams, fair trading</li> <li>- Broadband. Phase 2 of the ultrafast broadband is being rolled out. Road closures will be inevitable and inconvenience will be kept to a minimum</li> <li>- BMX Club has applied to NDC to take over the BMX track</li> <li>- Highways. PATROL award won for best overall annual parking report</li> <li>- Health and safety for dogs. In the hot weather, owners are asked to consider hot surfaces such as pavements which could have a detrimental effect on dogs paws</li> <li>- There has been good progress with pothole filling</li> <li>- Illegal trading in Croyde. As an Authority, Devon County Council does not have the power to do anything. There is no street trading designated in Devon. District Councillor Mrs Barker is to get involved to ascertain if there are any bylaws or other regulations to control the sale of street food</li> <li>- Ragwort and Japanese Knotweed. Devon County Council is not taking on any further regular clearing of this unless it is a major problem</li> <li>- Children in Care. Eclipse is the Care First system that is used to record all information about a child in case.</li> <li>- Schools continue to be under considerable pressure financially</li> <li>- Foster Carer's. There has been a review of Foster Carer's Allowances</li> </ul>	

	<p><b>35.3 District Councillor Mrs P Barker advised:</b></p> <ul style="list-style-type: none"><li>- Approval had been given for a foot / cycle bridge across the River Taw</li><li>- Development of The Watersports Centre in Ilfracombe will commence in October</li><li>- It was known that people want to invest in North Devon</li></ul> <p><b>35.4 Play Area Inspection.</b></p> <ul style="list-style-type: none"><li>- Councillor Taffinder: Croyde Play Park. <b>In order.</b> Councillor Symonds confirmed that Touchwood had replaced the snagging rope.</li><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. <b>Check lists received from a Committee Member.</b></li><li>- Councillor P Mackintosh: Georgeham Play Area. Not present to give a report.</li></ul> <p><b>35.5 Georgeham Affordable Housing.</b> Councillor Mrs Luxton was not present to give an update and the item to be included on the August Agenda.</p> <p><b>35.6 Neighbourhood Plan.</b> Councillor Mrs Meek advised that the Plan had been completed. The document is to be submitted to those who had been involved originally and then generally circulated. This would be a draft version ahead of a Referendum giving all parishioners the opportunity to vote on it which would be paid for by North Devon Council.</p> <p>Councillor Tucker to speak to a local photographer with a large stock of photographs where an area is likely to be vulnerable to development.</p> <p>On behalf of the Parish Council, Councillor Symonds thanked Councillor Mrs Meek and her team for all their work.</p> <p><b>35.7 Meetings attended by Councillors / Clerk.</b></p> <p><b>35.7.1 The Clerk had attended a training event – Making Good Decisions, organised by the Devon Association of Local Councils.</b> A Report had been circulated to Councillors.</p>											
36.	<p><b>Planning.</b></p> <p><b>36.1 Matters Arising.</b> None.</p> <p><b>36.2 Planning Applications.</b></p> <table><tr><td>65180</td><td>Erection of livestock building together with a lean-to extension to existing agricultural building – land South of Orchardon Lane, Darracott, Georgeham. <b>It was resolved to reply:</b> <b>This Parish Council has consistently refused development in this area due to the maximum visual impact given the skyline location and therefore has no hesitation in refusing this Application on similar grounds.</b> <b>Secondly, the Parish Council is not convinced of the need for said building. Were it not so obviously high, the Parish Council might be more minded to be supportive.</b></td></tr><tr><td>65205</td><td>Extension &amp; alterations to dwelling together with erection of new garage with car port – 20 Moor Lane, Croyde. <b>It was resolved to recommend approval on the grounds that it is very small.</b></td></tr><tr><td>65209</td><td>Variation of Conditon 2 (approved plans) attached to Planning Permission 64914 to allow insertion of window at first floor level – Slade House, Georgeham. <b>It was resolved to recommend approval.</b></td></tr><tr><td>65250</td><td>Extensions &amp; alteration to dwelling together with conversion of loft space – 20 West Croyde, Croyde. <b>It was resolved to recommend approval.</b></td></tr><tr><td>65253</td><td>Extension and improvements to car park – land to rear of 2 – 10 Hobbs Hill, Croyde.</td></tr></table>	65180	Erection of livestock building together with a lean-to extension to existing agricultural building – land South of Orchardon Lane, Darracott, Georgeham. <b>It was resolved to reply:</b> <b>This Parish Council has consistently refused development in this area due to the maximum visual impact given the skyline location and therefore has no hesitation in refusing this Application on similar grounds.</b> <b>Secondly, the Parish Council is not convinced of the need for said building. Were it not so obviously high, the Parish Council might be more minded to be supportive.</b>	65205	Extension & alterations to dwelling together with erection of new garage with car port – 20 Moor Lane, Croyde. <b>It was resolved to recommend approval on the grounds that it is very small.</b>	65209	Variation of Conditon 2 (approved plans) attached to Planning Permission 64914 to allow insertion of window at first floor level – Slade House, Georgeham. <b>It was resolved to recommend approval.</b>	65250	Extensions & alteration to dwelling together with conversion of loft space – 20 West Croyde, Croyde. <b>It was resolved to recommend approval.</b>	65253	Extension and improvements to car park – land to rear of 2 – 10 Hobbs Hill, Croyde.	
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	<p>It was resolved to recommend refusal on the grounds that the access is not suitable for another 10 vehicles. It is the urbanization of the fringe of the village.</p> <p>The Clerk to research the previous refusal which was as follows:</p> <p>Georgeham Parish Council wish to recommend refusal on the following grounds:</p> <ul style="list-style-type: none"><li>- Local objections to this proposal are fully supported.</li><li>- Over urbanisation of a rural field on a flood plain.</li><li>- Access to the proposed site is via a busy public footpath that leads pedestrians from the village to the beach.</li><li>- The Parish Council can see no need for an additional footpath in this location, pedestrians can already make their way in safety from the North Devon Council car park around to the footpath without ever going on the highway.</li><li>- Adequate car parking is already provided in the existing North Devon Council village car park.</li><li>- It is stressed that access via Billy Budd's Lane is poor / bad.</li></ul> <p>The above response to be submitted.</p>	
<p>Applications received after the Agenda was sent.</p>		
65260	<p>Listed Building Application for alterations to dwelling – Rose Cottage, 31 St Mary's Road, Croyde.</p> <p>MH went.</p> <p>It was resolved to recommend approval.</p>	
<p><b>36.3 Planning Correspondence. The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"><li>- <b>64979</b> – Erection of a 3 story extension at East Barn, Church Road, Georgeham</li><li>- <b>65177</b> – Approval of details in respect of discharge of Condition 4 (cladding materials) attached to Planning Permission 64152 (extension &amp; alterations to dwelling) at 4 Ora Close, Croyde.</li><li>- <b>64968</b> – Erection of car port &amp; store with ancillary room above at Frog Street Farm, Georgeham.</li><li>- <b>64982/83</b> – Listed Building Application for alterations to vehicular access at Fig Tree Farm House, 47 St Mary's Road, Croyde</li><li>- <b>64886</b> – Erection of replacement of dwelling at Heatherdale, Sandy Lane, Croyde.</li><li>- <b>64978</b> – Extension &amp; alterations to dwelling at 5 Longland Lane, Georgeham</li><li>- <b>64953/54</b> – Listed Building Application for conversion of one dwelling to form two dwellings at Skirr &amp; Clare Cottage, Georgeham</li></ul> <p><b>The following Decision Notices had been received after the publication of the Agenda:</b></p> <p><b>APPROVAL</b></p> <p><b>64863</b> – Change of use of mixed use building to one dwelling house (no building works involved) at Baggy Lodge, Moor Lane, Croyde.</p> <p><b>REFUSAL</b></p> <p><b>64947</b> – Erection of one dwelling at garden of Wray Cottage, Croyde.</p>		

	<p><b>36.4 Notification of Planning Appeal.</b> Erection of one unit of holiday accommodation (additional information) at Moor Lane, Croyde. <i>Noted.</i></p> <p><b>36.5 North Devon Council – Local Plan Consultation.</b> A further round of public consultation for the emerging North Devon &amp; Torridge Local Plan will take place between 5 July and 17 August. The consultation relates to a single main modification for a site allocation in Buckland Brewer. <i>Noted.</i></p>																													
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This item can be removed from the Agenda.</td></tr><tr><td><b>37.1.11</b></td><td><b>Cunnicott Lane.</b> Councillor Tucker advised he had followed this up by speaking to a contractor regarding stone to be laid to ease walking conditions.</td></tr><tr><td><b>37.1.12</b></td><td><b>Sustrans Sign at Byecross.</b> Councillor Tucker to arrange for a suitable sign to be obtained from Blue Orange Signs.</td></tr><tr><td><b>37.1.13</b></td><td><b>Bonfires.</b> Councillor Tucker advised he had not had opportunity to submit an article in The Crydda.</td></tr><tr><td><b>37.1.14</b></td><td><b>Asset Register.</b> Councillors were given details of the Assets at the last meeting with a</td></tr></table>	<b>37.1.1</b>	<b>Double Yellow Lines at Putsborough.</b> It was noted that a request is being sent to County Councillor Mrs Chugg. 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		view to bringing their thoughts regarding how the Register can be expanded. To be an item on the August Agenda.	
	37.1.15	Nomination of Georgeham Parish Council for a Star Council Award. The Clerk was in the process of submitting the details.	
	37.1.16	Nomination of Georgeham Parish Council for a Groundwork Community Award. The Clerk was in the process of submitting the details.	

38.

Finance.


38.1 Balances: Lloyds Bank Treasurers Account as at 11 July 2018: £23,164.79  
Lloyds Bank Business Banking Instant Access Savings Account as at 9 July 2018: £3,053.20

Budgetary figures for June 2018 had been forwarded to Councillors ahead of the meeting.

38.2 The following payments were approved and authorised:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying Shared contribution towards course fee/VAT/parking/petrol in Exeter		3.00 19.60  7.84	   £30.44
N Devon Council	2018 July Salary Recharge			£1,361.04
Mr T Squire	Servicing of Georgeham Toilets (July 2018)			£75.00
Vanguard 2000	Security cover in Croyde Play Park – July 2018			£220.80
Mr R Tucker	Hand drier for ladies toilets – Georgeham public toilets. Cllr Tucker declared an interest.			£
Bay Gardens Cllr Symonds declared an interest and was instructed to sign this cheque	Second payment grass cutting and maintenance 2018/19 Turfing Croyde Play Park (labour) Turf (materials) Rotovator hire (materials) Croyde verges maintenance (labour) Second Invoice for turf awaited		792.00  595.00 576.00 135.00 195.00	     £2,293.00
Mr G Court	Pressure washing and weeding of black mat areas in Georgeham Playing Field			£140.00
Mr S Wightman	Invoice No. 233. Additional 1% increase that was not added for the 2 <sup>nd</sup> year of the 4 year contract for grounds maintenance.  Invoice No. 234. Additional 1% increase that was not added for the 3 <sup>rd</sup> year of the 4 year contract for grounds maintenance  Invoice No. 235. Grounds maintenance for March, April, May, June and July 2018. Total £4,682.76. A cheque was raised for the March 2018 work pending receipt of the Invoice.		109.15  110.16  3,773.76	    £3,993.07
J & J Bins	Dog bin emptying for June 2018			£242.66
Mr S King	Hedgecutting			£252.00
Georgeham Primary School	Donation to mark the 150 <sup>th</sup> anniversary of the founding of the School.	Subject to 38.7 below		Deferred
North Devon Council	Non-domestic rates bill for public conveniences (August 2018). Due 1/8/18.		Direct Debit	£18.00

	<table><tr><td><b>Fasthosts</b></td><td>Website hosting fee. To be taken on 11/8/18</td><td></td><td>Debit Card</td><td><b>£ 4.20</b></td></tr><tr><td><b>South West Water</b></td><td>Water supply to Georgeham Cemetery To be taken on 1/8/18</td><td></td><td>Direct Debit</td><td><b>£9.45</b></td></tr><tr><td><b>South West Water</b></td><td>Water supply to the public toilets To be taken on 1/8/18</td><td></td><td>Direct Debit</td><td><b>£110.55</b></td></tr></table>	<b>Fasthosts</b>	Website hosting fee. To be taken on 11/8/18		Debit Card	<b>£ 4.20</b>	<b>South West Water</b>	Water supply to Georgeham Cemetery To be taken on 1/8/18		Direct Debit	<b>£9.45</b>	<b>South West Water</b>	Water supply to the public toilets To be taken on 1/8/18		Direct Debit	<b>£110.55</b>	
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	<p><b>38.3 Information Commissioners Office.</b> It was noted that the direct debit form had been submitted to pay the Data Protection Renewal on this basis in future at a cost of £35.00.</p> <p><b>38.4 Hand drier in ladies toilets.</b> Councillor Tucker advised this had not yet been obtained.</p> <p><b>38.5 Quotation for re-decoration of the gents toilets.</b> Councillors Symonds and Tucker were still awaiting three quotations.</p> <p><b>38.6 Lloyds Bank Variation Mandate to update signatures of existing signatories and addition of signatories.</b> This item was deferred to the August meeting.</p> <p><b>38.7 150<sup>th</sup> Anniversary of Georgeham Primary School.</b> Councillor Tucker advised that the intention was to give an annual award to a star pupil and any one off donation from this Council could go towards this item. To be further discussed at the August meeting.</p>																
39.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>39.1 DCC.</b> Notice of temporary road closure at Lane to Vention House, Putsborough from 8 – 11 October. Access required to carriageway boxes to enable cabling works. <i>Noted.</i></p> <p><b>39.2 Barnstaple Town Council.</b> Email regarding North Devon Record Office (circulated to Councillors). <i>Noted.</i></p> <p><b>39.3 Openreach.</b> Permission to carry out work on land owned by the Parish Council – land opposite the church between the road and Stable Cottage, Goergeham. The work is required to recover a pole. Councillor Symonds had given consent on behalf of the Parish Council.</p> <p><b>39.4 DCC.</b> Notice of temporary road closure from Hill Park Cottage to The Old Manse, Georgeham from 30 July – 3 August for summer patching for 2019/20 micro programme. <i>Noted.</i></p> <p><b>39.5 The Martial Arts Hub.</b> Email requesting a letter of support for a Communities Together Fund Application (formerly TAP Town and Parish Fund). This is a new charitable organization providing a purpose designed and equipped facility for practitioners of all martial arts across the North Devon Area. Users come from a number of Parishes including Georgeham. Councillors were in agreement for the Clerk to send the relevant letter.</p> <p><b>39.6 Devon Remembers.</b> Press release headed ‘How We Will Remember Them’. The Devon Remembers project is a partnership of organisations, including the Royal British Legion, Devon County Council, South West Heritage Trust and others. The partnership has been helping communities to research local stories from the First World War and to commemorate the sacrifices made by the people of Devon between 1914 and 1918.</p> <p>People are encouraged to send details of any events that are being planned for the online calendar and share news, stories or photographs of how a community has remembered them.</p>																
40.	<p><b>Urgent matters brought forward by Chairman.</b></p> <p><b>Councillor Symonds proposed that the meeting move into Part II Confidential. Seconded by</b></p>																

	<b>Councillor Mrs Barker.</b>	
41.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>41.1 Mrs S Squire, Parish Clerk.</b> As a result of her attendance at the 'Making Good Decisions' course, Councillors to consider whether delegatory powers should be given to the Clerk in the event of an emergency.</p> <p>It was decided that Councillors Symonds and Tucker would deal with any emergencies.</p> <p>Terms of Reference to be available for the Affordable Housing Sub Committee at the next meeting.</p> <p><b>41.2 Sewer at Netherhams Hill.</b> This had previously been reported but no action taken. To be reported again.</p> <p><b>41.3 Churchyard Maintenance.</b> A £100 donation had been received and was handed to the Clerk for banking and a letter of thanks to be sent.</p> <p><b>41.4 Councillor Mrs Meek.</b> The tree at Incledon House had been felled and replaced by the image of a black horse. Councillor Tucker to make enquiries.</p> <p><b>41.5 Councillor Taffinder.</b> The Georgeham sign at Higher Ham had suffered impact damage. Councillor Tucker to repair.</p> <p><b>41.6 Georgeham Primary School.</b> There will be a meeting between Parish Councillors and School Governors at the school on 6 September.</p> <p><b>41.7 Tour of Britain – 3 September.</b> The leg from Cranbrooke to Barnstaple will be passing through Georgeham and Croyde.</p>	
42.	<p><b>Date of next Meeting: Thursday, 30 August 2018 in Georgeham Village Hall at 7pm.</b></p> <p>The meeting ended at 9.09pm.</p>	
<b>Summary of Decisions:</b> 		
<b>These Minutes are agreed by those present as being a true record.</b>		
Signed: Chair of Georgeham Parish Council:		Date:

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 30 August 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 24 August 2018

No.	Item		
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>		
2.	<b>Apologies.</b> Councillor Mrs T Luxton.		
3.	<b>Declarations of Interest.</b>		
4.	<b>Approval of the Minutes of the Parish Council Meeting held on 26 July 2018.</b>		
5.	<p><b>Reports:</b></p> <p><b>5.1 Police.</b> The August 2018 Newsletter has been received and circulated to Councillors and also sent for inclusion on the website.</p> <p><b>5.2 County Councillor Mrs C Chugg.</b></p> <p><b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b></p> <p><b>5.4 Play Area Inspection.</b></p> <ul style="list-style-type: none"><li>- Councillor Taffinder: Croyde Play Park.</li></ul> <p>To note that a document received from North Devon Council has agreed to pay the sum of £9,015.12 in grant funding towards the Croyde Play Area.</p> <ul style="list-style-type: none"><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li><li>- Councillor P Mackintosh: Georgeham Play Area</li></ul> <p><b>5.5 Georgeham Affordable Housing.</b> Councillor Mrs Luxton has been requested to give a Report on the present position. Terms of Reference would be available with a view to adopting as a result of the 'Making Good Decisions' course attended by the Clerk.</p> <p><b>5.6 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position. Councillor Tucker to confirm he has spoken to a resident regarding photographs of areas likely to be vulnerable to development for inclusion. Councillor Mrs Meek will ask Councillors to consider being a member of PSMA (Public Sector Mapping Agreement) to assist with the Neighbourhood Plan. The indications are that this does not involve a fee.</p> <p><b>5.7 Meetings attended by Councillors / Clerk.</b></p>		
6.	<p><b>Planning.</b></p> <p><b>6.1 Matters Arising.</b></p> <p><b>6.2 Planning Applications.</b></p> <table><tr><td>64515</td><td>Outline Application for the erection of three dwellings together with new access works (all other matters reserved) – Moor Park, Oor Lane, Croyde.</td></tr></table>	64515	Outline Application for the erection of three dwellings together with new access works (all other matters reserved) – Moor Park, Oor Lane, Croyde.
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<b>65253</b>	<b>Extension &amp; improvements to car park (amended plans &amp; additional information) – land to rear of 2 – 10 Hobbs Hill, Croyde.</b> A summary of the changes will be given at the meeting.
<b>65428</b>	<b>Raising of roof to allow for first floor extension &amp; alterations to dwelling – 21 Longland Lane, Georgeham.</b>
<b>65278</b>	<b>Conversion of one agricultural building to form one dwelling – land adjacent to Ford Hill Farm, Forda, Croyde.</b>
<b>65320</b>	<b>Notice of an Application to discharge a planning obligation under Regulation 3 of the T &amp; C P (Modification &amp; Discharge of Planning obligations) regulations 1992 in respect of the Section 106 Agreement (affordable housing) attached to Planning Permissions 55517 &amp; 58596 – land adjacent to Higher Roylands, Moor Lane, Croyde.</b>
<b>65347</b>	<b>Erection of replacement dwelling &amp; outbuilding – 9 Broad Park Close, Croyde.</b>

**Any Applications received after the Agenda was sent.**

**6.3 Planning Correspondence. To note the following North Devon Council Decision Notices:**

**APPROVALS for**

- **65180** – Erection of livestock building together with a lean-to extension to existing agricultural building at land South of Orchardon Lane, Darracaott, Georgeham.
- **65055** – Replacement holiday chalet to Timberley, 10 Leadengate Close, Croyde.

<b>7.</b>	<b>7.1 Matters Arising:</b>
<b>7.1.1</b>	<b>Sewage Incidents.</b> To note that representations have been sent to South West Water and a note included on the website.
<b>7.1.2</b>	<b>Double Yellow Lines at Putsborough.</b> To note that a letter of representation has been sent to County Councillor Mrs C Chugg.
<b>7.1.3</b>	<b>Offensive literature in a vehicle at Croyde.</b> To note that a letter and photographs has been sent to the owner of the vehicle and a reply received.
<b>7.1.4</b>	<b>Waste collection from new dog bin on Croyde Beach being purchased by Ruda Holiday Park.</b> To note that the bin has been fixed and the waste contractors advise with a request that they commence collection immediately.
<b>7.1.5</b>	<b>Public Footpaths. Ruda, Adwell Lane and Cunnicott Lane.</b> Councillor Harrison to advise on his contact with the DCC Public Rights of Way officer in this connection.  Councillor Tucker to advise regarding stone to be laid at Cunnicott Lane.
<b>7.1.6</b>	<b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b> To note that further details have been received from CARA enabling the Clerk to complete and submit the application form.
<b>7.1.7</b>	<b>Western Power Distribution.</b> To note if the work has been completed.
<b>7.1.8</b>	<b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green.
<b>7.1.9</b>	<b>Proposed bus shelter at Croyde Bridge.</b> Councillor Symonds to give an update.
<b>7.1.10</b>	<b>Sustrans Sign at Byecross.</b> Councillor Tucker to confirm he has ordered a replacement.
<b>7.1.11</b>	<b>Bonfires.</b> Councillor Tucker to confirm he has submitted an article to The Crydda.

<b>7.1.12</b>	<b>Asset Register.</b> The Clerk has expanded the Register and copies will be available for Councillors.
<b>7.1.13</b>	<b>Nomination of Georgeham Parish Council for a Star Council Award.</b> To note that the nomination has been submitted. Details will be given to Councillors.
<b>7.1.14</b>	<b>Nomination of Georgeham Parish Council for a Groundwork Community Award.</b> To note that the nomination was submitted but did not progress beyond the first stage.
<b>7.1.15</b>	<b>Openreach.</b> To note that the relevant form has been signed and return giving permission to carry out work on land owned by the Parish Council.
<b>7.1.16</b>	<b>The Martial Arts Hub.</b> To note that a letter of support has been sent in connection with a funding application.
<b>7.1.17</b>	<b>Sewer at Netherhams Hill.</b> To note the problem has again been reported.
<b>7.1.18</b>	<b>Donation for Churchyard Maintenance.</b> To note that a letter of thanks has been sent.
<b>7.1.19</b>	<b>Felled tree at Incledon House.</b> Councillor Tucker to advise on his enquiries.
<b>7.1.20</b>	<b>Impact damage to Georgeham sign.</b> Councillor Tucker to confirm this has been repaired.
<b>7.1.21</b>	<b>Georgeham Primary School.</b> To note there will be a meeting between Councillors the Governors on 6 September.
<b>7.1.22</b>	<b>Tour of Britain.</b> This will be passing through Georgeham and Croyde on Monday 3 September. The Clerk will have hand held flags for the public to wave as the cyclists speed by.
<b>7.1.23</b>	<b>Verge in Moor Lane.</b> To note that representations have been sent to Ruda Holiday Park regarding the grass where a parishioner has commented on the poor state of this.
<b>7.1.24</b>	<b>Delegatory Powers.</b> Clarification received from the Devon Association of Local Councils. No single Councillor can make a decision on behalf of the Council so delegation cannot be to a Councillor.

<b>8.</b>	<b>Finance.</b> <b>8.1 Balances: To be tabled.</b>  <b>Budgetary figures for July 2018 will be forwarded to Councillors ahead of the meeting.</b>  <b>8.2 Donations.</b> Councillors to consider a donation to mark the 150 <sup>th</sup> Anniversary of Georgeham Primary School.  <p>The Clerk is obtaining information from other Parishes as to whether they are making a donation to Lesley Smith (DALC) or whether Councillors are donating personally.</p> <b>8.3 To approve the following payments:</b> <table border="1"> <thead> <tr> <th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr> </thead> <tbody> <tr> <td><b>Mrs S Squire</b></td><td>Broadband Photocopying Retirement card for Lesley Smith, DALC</td><td></td><td>3.00 19.60 2.35</td><td><b>£24.95</b></td></tr> <tr> <td><b>N Devon Council</b></td><td>2018 August Salary Recharge</td><td></td><td></td><td><b>£1,361.04</b></td></tr> <tr> <td><b>Mr T Squire</b></td><td>Servicing of Georgeham Toilets (August 2018)</td><td></td><td></td><td><b>£105.00</b></td></tr> <tr> <td><b>Vanguard 2000</b></td><td>Security cover in Croyde Play Park – August 2018</td><td></td><td></td><td><b>£276.00</b></td></tr> </tbody> </table>				Payee	Details of payment	Ch.No.		Amount	<b>Mrs S Squire</b>	Broadband Photocopying Retirement card for Lesley Smith, DALC		3.00 19.60 2.35	<b>£24.95</b>	<b>N Devon Council</b>	2018 August Salary Recharge			<b>£1,361.04</b>	<b>Mr T Squire</b>	Servicing of Georgeham Toilets (August 2018)			<b>£105.00</b>	<b>Vanguard 2000</b>	Security cover in Croyde Play Park – August 2018			<b>£276.00</b>
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<b>Edwards Electrical Ltd</b>	Provision of hand driers for ladies toilets – Georgeham public toilets			<b>£168.00</b>
<b>Bay Gardens</b>	General garden maintenance Georgeham Cemetery May – July General garden maintenance – Georgeham top Cemetery Waste removal Turf – missed invoice for Croyde Play Park		507.50  393.75 25.00 266.00	<b>£1,192.25</b>
<b>J &amp; J Bins</b>	Dog bin emptying for July 2018			<b>£242.66</b>
<b>Zurich Insurance</b>	Renewal of insurance policy due on 1/10/18 The Parish Council is in a Long Term Agreement where a discount has been applied and the rates frozen that have been applied to the relevant lines of cover			<b>£1,443.89</b>
<b>Mr P Starbuck</b>	Clear vegetation around road sign opposite Georgeham Post Office, chip and remove all arisings			<b>£90.00</b>
<b>Georgeham Primary School</b>	Donation to mark the 150 <sup>th</sup> anniversary of the founding of the School.	Subject to 8.2 above		<b>£TBC</b>
<b>Mrs L Smith</b>	Donation in recognition of her work with the DALC of which Georgeham Parish Council has received quality advice over the years			<b>£TBC</b>
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (September 2018). Due 1/9/18.		Direct Debit	<b>£18.00</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/9/18		Debit Card	<b>£ 4.20</b>

#### **8.4 Information Commissioners Office.**

To note that the registration renewal has been confirmed.

#### **8.5 Hand drier in ladies toilets.**

Councillor Tucker will confirm this has been completed.

#### **8.6 Quotation for re-decoration of the gents toilets.**

Councillors Symonds and Tucker to table three quotations with a view to awarding the work.

#### **8.7 Lloyds Bank Variation Mandate to update signatures of existing signatories and addition of signatories.**

To progress this.

#### **8.8 Large Grass Cutting Tender.**

The current contract expires on 28 February 2019.

To agree the wording for the Tender with a view to a decision being made at the October 2018 meeting in preparation for the Budget Meeting in November.

#### **8.9 Income.**

**Devon County Council Investing in Devon Grant.** To note that the sum of £1,000 has been received in respect of the fence at Croyde Play Area.

**North Devon Council.** To note that the sum of £450.00 has been received in respect of a grant from District Councillor Mrs P Barker's Community Councillor Grant allocation towards the Croyde

	<p>Play Area.</p> <p><b>TAP (Town &amp; Parish) Fund.</b> To note that the sum of £2,000 has been received in respect of a grant from this allocation.</p> <p><b>8.10 Barnstaple Town Council.</b> To note that a receipt has been received for a donation of £100.00 for a contribution to the North Devon Record Office.</p>
9.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>9.1 Community Governance Review.</b></p> <p>To note an email from the Head of Corporate and Community, North Devon Council advising that because of the number of replies regarding the Review, it is not going to be possible to complete a full review in time for the next Parish Elections in May.</p> <p>A decision has been taken to limit the scope of the current review and a consultation on the Terms of Reference is underway. There will be a wider review of the area over the next couple of years and that review can in particular address issues such as the number of Councillors on each Parish and other common issues.</p>
10.	<b>Urgent matters brought forward by Chairman.</b>
11.	<b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b>
18.	<b>Date of next Meeting: Thursday, 27 September 2018 in Georgeham Village Hall at 7pm.</b>



**Minutes of Georgeham Parish Council Meeting held on Thursday, 30 August 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Harrison</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>E Short</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>11 Members of the public</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 26 July 2018 Reports Planning Matters Arising Finance
		<b>Action:</b>
43.	<b>Representations from the public.</b> <b>43.1 Email received regarding parking on Yellow Lines.</b> This was noted.  Other representations were in connection with Planning Applications and were heard before the Application was considered.	
44.	<b>Apologies.</b> Councillor Mrs T Luxton, County Councillor Mrs C Chugg.	
45.	<b>Declarations of Interest.</b> <b>Councillor J Symonds declared a Prejudicial Interest in Minute No. 50.3 Finance.</b> <b>Payment to Bay Gardens owned by his son.</b>  District Councillor Mrs P Barker asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 48.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i>  District Councillor Mrs Barker also declared a Personal Interest in Planning Application 65415 - Outline Application for the erection of three dwellings together with new access works (all other matters reserved) – Moor Park, Moor Lane, Croyde the applicants being known to her.	
46.	<b>Approval of the Minutes of the Parish Council Meeting held on 26 July 2018.</b> <b>Approved and signed as a correct record.</b>  The Part II Confidential Notes of 26 July 2018 were circulated and noted.	
47.	<b>Reports.</b> <b>47.1 Police.</b> The August 2018 Newsletter had been received and circulated to Councillors and also sent for inclusion on the website.  <b>47.2 County Councillor Mrs C Chugg.</b> Apologies sent. Devon County Council had been in recess during August, and a comprehensive Report was given at the July meeting.  <b>47.3 District Councillor:</b> <b>Mrs P Barker</b> spoke about the World Surfing Reserve proposed for Croyde. The Expression of Interest had gone to a full application which meant that other grants could be applied for.  Councillors were pleased to approve a letter of support for the venture.	

**M Wilkinson.** Not present.

#### **47.4 Play Area Inspection.**

- Councillor Taffinder: Croyde Play Park.

Litter picked up. Grass required cutting. Councillors were in agreement for Councillor Symonds to ask Bay Gardens to undertake this and cutting of overhanging branches mentioned below. **Action: JS**  
Councillor Mrs Barker advised that overhanging branches required cutting back.

It was noted that a document received from North Devon Council had agreed to pay the sum of £9,015.12 in grant funding towards the Croyde Play Area.

This is in respect of:

Application 57935 – Ruda - £3,848.88 (old S106 agreement wording) towards provision enhance of public open space

Application 62143 – Higher Roylands - £5,166.24 towards Croyde Play Park

**Councillor Symonds proposed that this amount was put in the Investment Account when received. Seconded by Councillor Tucker. Unanimously agreed.**

**Action: Clerk**

- Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park.  
Check lists received from a Committee Member.
- Councillor P Mackintosh: Georgeham Play Area In order.

There was a discussion about the long held desire to have a Pavilion on the site. Councillor Mrs Barker suggested forming a Sub Committee with younger members included, to raise funds and apply for funds. She would follow this up. Councillors Symonds and Tucker agreed to be on the Sub Committee.

**Action: PB**

Councillor Symonds felt the Parish Council should purchase a second hand holiday lodge.

Councillor Short spoke about a resident living in an affordable rented property which had been discussed several years earlier. This was a future project which could be considered.

#### **47.5 Georgeham Affordable Housing.**

Councillor Mrs Luxton had been requested to give a Report on the present position.

Terms of Reference were available as a result of the 'Making Good Decisions' course attended by the Clerk. **Deferred to the next meeting** when it was hoped Councillor Mrs Luxton would be present.

#### **47.6 Neighbourhood Plan.**

Councillor Mrs Meek advised that there will be a 6 week consultation before the document is submitted.

There will be a meeting on 6 September in Georgeham Village Hall when more details will be given. The details to go on the Parish Council website and CARA will include on Facebook.

As regards photographs of the area to be included in the document, Councillor Mrs Meek advised she had sufficient for the purpose.

**Councillor Mrs Meek proposed that the Parish Council was a member of PSMA (Public Sector Mapping Agreement) to assist with the Neighbourhood Plan. The indications are that this did not involve a fee. Seconded by Councillor Tucker. Unanimously agreed.**

**To be progressed by the Clerk.**

	<p>Councillor Mrs Meek registered her dislike of the current procedure for studying Planning Applications now that North Devon Council were not sending paper copies.</p> <p>Councillor Tucker to investigate the possibility of a TV to take a memory stick on which the details could be included.</p> <p>Action: RT</p> <p>It was advised that Ruda orders a large number of TV every winter and there was the possibility that one could be included in this.</p> <p>47.7 Meetings attended by Councillors / Clerk. None.</p>											
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65347	<p><b>Erection of replacement dwelling &amp; outbuilding – 9 Broad Park Close, Croyde.</b></p> <p><b>There was a proposal to recommend approval. There was a seconder.</b></p> <p><b>Vote: In favour: 7. Carried.</b> <b>1 abstention</b></p>											
<p><b>Applications received after the Agenda was sent.</b> None.</p> <p><b>48.3 Planning Correspondence. The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"><li>- <b>65180</b> – Erection of livestock building together with a lean-to extension to existing agricultural building at land South of Orchardon Lane, Darracaott, Georgeham.</li><li>- <b>65055</b> – Replacement holiday chalet to Timberley, 10 Leadengate Close, Croyde.</li></ul> <p><b>Valuation of land.</b></p> <p>The Parish Council is considering selling a small piece of Croyde Play Park of approximately 154 square metres.</p> <p>A Red Book Valuation is to be obtained and the Clerk to obtain further guidance from North Devon Council as to the Surveyors it uses.</p> <p>When this has been done, the Parish Council will have to follow other procedures.</p> <p>Councillor Harrison expressed the hope that there was a possibility to improve the footpath area.</p>			Clerk									
49.	<p><b>49.1 Matters Arising:</b></p> <table><tr><td><b>49.1.1</b></td><td><p><b>Sewage Incidents.</b></p><p>It was noted that representations had been sent to South West Water and a note included on the website.</p><p>The Clerk to advise South West Water of a manhole cover at the rear of Sandy Way which is badly fractured with a cone on it.</p><p>It is to be stressed that the Parish Council is concerned of the risk to human life if this manhole cover is not repaired immediately.</p></td></tr><tr><td><b>49.1.2</b></td><td><p><b>Double Yellow Lines at Putsborough.</b></p><p>It was noted that a letter of representation had been sent to County Councillor Mrs C Chugg who had forwarded it on to the Neighbourhood Highways Officer and Neighbourhood Highway Engineer.</p></td></tr><tr><td><b>49.1.3</b></td><td><p><b>Offensive literature in a vehicle at Croyde.</b></p><p>It was noted that a letter and photographs had been sent to the owner of the vehicle and a reply received.</p></td></tr><tr><td><b>49.1.4</b></td><td><p><b>Waste collection from new dog bin on Croyde Beach being purchased by Ruda Holiday Park.</b></p><p>It was noted that the bin had been fixed and the waste contractors advised with a request that they commence collection immediately.</p></td></tr><tr><td><b>49.1.5</b></td><td><p><b>Public Footpaths. Ruda, Addwell Lane and Cunnicott Lane.</b></p><p>The verge near Ruda had been cut.</p><p>Cunnicott Lane had received the necessary attention.</p><p>Councillor Harrison is having a site meeting at Adwell Lane with the Public Rights of Way</p></td></tr></table>	<b>49.1.1</b>	<p><b>Sewage Incidents.</b></p> <p>It was noted that representations had been sent to South West Water and a note included on the website.</p> <p>The Clerk to advise South West Water of a manhole cover at the rear of Sandy Way which is badly fractured with a cone on it.</p> <p>It is to be stressed that the Parish Council is concerned of the risk to human life if this manhole cover is not repaired immediately.</p>	<b>49.1.2</b>	<p><b>Double Yellow Lines at Putsborough.</b></p> <p>It was noted that a letter of representation had been sent to County Councillor Mrs C Chugg who had forwarded it on to the Neighbourhood Highways Officer and Neighbourhood Highway Engineer.</p>	<b>49.1.3</b>	<p><b>Offensive literature in a vehicle at Croyde.</b></p> <p>It was noted that a letter and photographs had been sent to the owner of the vehicle and a reply received.</p>	<b>49.1.4</b>	<p><b>Waste collection from new dog bin on Croyde Beach being purchased by Ruda Holiday Park.</b></p> <p>It was noted that the bin had been fixed and the waste contractors advised with a request that they commence collection immediately.</p>	<b>49.1.5</b>	<p><b>Public Footpaths. Ruda, Addwell Lane and Cunnicott Lane.</b></p> <p>The verge near Ruda had been cut.</p> <p>Cunnicott Lane had received the necessary attention.</p> <p>Councillor Harrison is having a site meeting at Adwell Lane with the Public Rights of Way</p>	Clerk
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	<p>Officer.</p> <p>Councillor Harrison will follow up better signage through Ruda which had previously been agreed but nothing further had been done.</p> <p>Councillor Tucker commented on the improvement to Footpath 22.</p>	MH
49.1.6	<p><b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b></p> <p>It was noted that further details had been received from CARA enabling the Clerk to complete and submit the application form.</p> <p>The Clerk had contacted the Safety Community Partnership regarding a grant before submitting the application form to Devon County Council for a Locality Grant of £500 from County Councillor Mrs Chugg's allocation and North Devon Council for a Community Councillor Grant of £250 from District Councillor Mrs Barker's allocation.</p> <p>As no reply had been received, further enquiries were made which transpired that a grant from this organisation could not be pursued.</p> <p>With the two grants totaling £750 towards the project, the Parish Council had already committed 50% of the balance with CARA paying the other half.</p>	
49.1.7	<p><b>Western Power Distribution.</b> It was noted that the work on the electricity sub station at Georgeham had been completed.</p>	
49.1.8	<p><b>Water drinking fountain.</b></p> <p>This to be an item on the September Agenda.</p> <p>A Road Order to take a tap across the road from the public toilets to Georgeham Village Green would be required.</p>	Sept Agenda
49.1.9	<p><b>Proposed bus shelter at Croyde Bridge.</b></p> <p>Councillor Symonds advised that the architects had been updated with the latest details. Devon Highways would not agree to a bus shelter with closed ends and a timber structure with a slate roof and open ends to be designed.</p> <p>At the same time, the Planning Application to be submitted is to include the removal of the Croyde bridge parapet and rebuilding of it in natural stone.</p> <p>The other side of Croyde bridge also required attention.</p>	
49.1.10	<p><b>Sustrans Sign at Byecross.</b></p> <p>Further investigation of the sign concluded that the current sign is adequate.</p>	
49.1.11	<p><b>Bonfires.</b> Councillor Tucker is to submit an article to The Crydda.</p>	
49.1.12	<p><b>Asset Register.</b></p> <p>The Clerk had commenced expanding the Register.</p>	RT
49.1.13	<p><b>Nomination of Georgeham Parish Council for a Star Council Award.</b></p> <p>It was noted that the nomination had been submitted. Details were given to Councillors.</p>	
49.1.14	<p><b>Nomination of Georgeham Parish Council for a Groundwork Community Award.</b></p> <p>It was noted that the nomination was submitted but did not progress beyond the first stage.</p>	
49.1.15	<p><b>Openreach.</b></p> <p>It was noted that the relevant form had been signed and returned giving permission to carry out work on land owned by the Parish Council.</p>	
49.1.16	<p><b>The Martial Arts Hub.</b></p> <p>It was noted that a letter of support had been sent in connection with a funding application.</p>	
49.1.17	<p><b>Sewer at Netherhams Hill.</b></p> <p>It was noted the problem had again been reported. The Environment Agency had suggested this was passed to South West Water and this had been done.</p>	
49.1.18	<p><b>Donation for Churchyard Maintenance.</b></p> <p>It was noted that a letter of thanks had been sent.</p>	
49.1.19	<p><b>Felled tree at Incledon House.</b></p>	

Page 6 of 6  
Extra Minutes of Georgeham Parish Council Meeting held on 05.09.18

	After making enquiries, Councillor Tucker had ascertained it was necessary to fell the tree due to its dangerous and rotting state.																																				
49.1.20	<b>Impact damage to Georgeham sign.</b> Councillor Tucker advised that the sign is unrepairable but the posts were unable. The Clerk to request a replacement from Devon Highways, advising the old sign had been removed for safety.	Clerk																																			
49.1.21	<b>Georgeham Primary School.</b> It was noted there would be a meeting between Councillors the Governors on 10 September.																																				
49.1.22	<b>Tour of Britain.</b> This would be passing through Georgeham and Croyde on Monday 3 September. The Clerk had brought hand held flags for the public to wave as the cyclists speed by. Posters were also available for shops and businesses.																																				
49.1.23	<b>Verge in Moor Lane.</b> It was noted that representations had been sent to Ruda Holiday Park regarding the grass where a parishioner has commented on the poor state of this. The grass had subsequently been cut.																																				
49.1.24	<b>Delegatory Powers.</b> Clarification received from the Devon Association of Local Councils that no single Councillor can make a decision on behalf of the Council so delegation cannot be to a Councillor.																																				
50.	<p><b>Finance.</b></p> <p><b>50.1 Balances: Lloyds Bank Treasurers Account as at</b> <b>Lloyds Bank Business Instant Access Savings Account as at</b></p> <p><b>Budgetary figures for July 2018 would be forwarded to Councillors.</b></p> <p><b>50.2 Donations.</b> Councillors considered a donation to mark the 150<sup>th</sup> Anniversary of Georgeham Primary School.</p> <p><b>Councillor Tucker proposed a donation of £150.00. Seconded by Councillor Symonds. Unanimously agreed.</b></p> <p>The Clerk had obtained information from other Parishes as to whether they were making a donation to Lesley Smith (County Secretary of the Devon Association of Local Councils) on the occasion of her retirement or whether Councillors were donating personally. No donations were being given from Parish Council funds..</p> <p><b>50.3 The following payments were approved and authorised:</b></p> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td><b>Mrs S Squire</b></td><td>Broadband Photocopying Retirement card for Lesley Smith, DALC</td><td>865</td><td>3.00 19.60 2.35</td><td><b>£24.95</b></td></tr><tr><td><b>N Devon Council</b></td><td>2018 August Salary Recharge</td><td>866</td><td></td><td><b>£1,361.04</b></td></tr><tr><td><b>Mr T Squire</b></td><td>Servicing of Georgeham Toilets (August 2018)</td><td>867</td><td></td><td><b>£105.00</b></td></tr><tr><td><b>Vanguard 2000</b></td><td>Security cover in Croyde Play Park – August 2018</td><td>868</td><td></td><td><b>£276.00</b></td></tr><tr><td><b>Edwards Electrical Ltd</b></td><td>Provision of hand driers for ladies toilets – Georgeham public toilets</td><td>869</td><td></td><td><b>£168.00</b></td></tr><tr><td><b>Bay Gardens</b> Cllr Symonds declared a Prejudicial and was instructed by Cllrs to sign this cheque</td><td>General garden maintenance Georgeham Cemetery May – July General garden maintenance – Georgeham top Cemetery Waste removal</td><td></td><td>507.50  393.75 25.00</td><td></td></tr></table>	Payee	Details of payment	Ch.No.		Amount	<b>Mrs S Squire</b>	Broadband Photocopying Retirement card for Lesley Smith, DALC	865	3.00 19.60 2.35	<b>£24.95</b>	<b>N Devon Council</b>	2018 August Salary Recharge	866		<b>£1,361.04</b>	<b>Mr T Squire</b>	Servicing of Georgeham Toilets (August 2018)	867		<b>£105.00</b>	<b>Vanguard 2000</b>	Security cover in Croyde Play Park – August 2018	868		<b>£276.00</b>	<b>Edwards Electrical Ltd</b>	Provision of hand driers for ladies toilets – Georgeham public toilets	869		<b>£168.00</b>	<b>Bay Gardens</b> Cllr Symonds declared a Prejudicial and was instructed by Cllrs to sign this cheque	General garden maintenance Georgeham Cemetery May – July General garden maintenance – Georgeham top Cemetery Waste removal		507.50  393.75 25.00		Clerk
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	Turf – missed invoice for Croyde Play Park	870	266.00	<b>£1,192.25</b>
<b>J &amp; J Bins</b>	Dog bin emptying for July 2018	871		<b>£ 242.66</b>
<b>Zurich Insurance</b>	Renewal of insurance policy due on 1/10/18 The Parish Council is in a Long Term Agreement where a discount has been applied and the rates frozen that have been applied to the relevant lines of cover	872		<b>£1,443.89</b>
<b>Mr P Starbuck</b>	Clear vegetation around road sign opposite Georgeham Post Office, chip and remove all arisings	873		<b>£ 90.00</b>
<b>Georgeham Primary School</b>	Donation to mark the 150 <sup>th</sup> anniversary of the founding of the School.	874		<b>£150.00</b>
<b>Mrs L Smith</b>	Donation in recognition of her work with the DALC of which Georgeham Parish Council has received quality advice over the years			-----
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (September 2018). Due 1/9/18.		Direct Debit	<b>£ 18.00</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/9/18		Debit Card	<b>£ 4.20</b>

**50.4 Information Commissioners Office.**

It was noted that the registration renewal had been confirmed.

**50.5 Hand drier in ladies toilets.**

Councillor Tucker confirmed that hand driers had been installed.

**50.6 Quotation for re-decoration of the gents toilets.** This was deferred to the September meeting.

**50.7 Lloyds Bank Variation Mandate to update signatures of existing signatories and addition of signatories.** The forms were ready for completion. The matter was deferred for the time being.

**50.8 Large Grass Cutting Tender.**

The current contract expired on 28 February 2019.

Councillors agreed the wording for the Tender with a view to a decision being made at the October 2018 meeting in preparation for the Budget Meeting in November.

**50.9 Income.**

**Devon County Council Investing in Devon Grant.** It was noted that the sum of £1,000 had been received in respect of the fence at Croyde Play Area.

**North Devon Council.** It was noted that the sum of £450.00 had been received in respect of a grant from District Councillor Mrs P Barker's Community Councillor Grant allocation towards the Croyde Play Area.

**TAP (Town & Parish) Fund.** It was noted that the sum of £2,000 had been received in respect of a grant from this allocation.

The Clerk to submit a Communities Together Application in respect of redecoration of the gents public toilets when the estimate was known.

**50.10 Barnstaple Town Council.** It was noted that a receipt had been received for a donation of

Sept  
Agenda

Clerk



	£100.00 for a contribution to the North Devon Record Office.	
51.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>9.1 Community Governance Review.</b> An email was noted from the Head of Corporate and Community, North Devon Council advising that because of the number of replies regarding the Review, it was not going to be possible to complete a full review in time for the next Parish Elections in May.</p> <p>A decision had been taken to limit the scope of the current review and a consultation on the Terms of Reference is underway.</p> <p>There would be a wider review of the area over the next couple of years and that review can in particular address issues such as the number of Councillors on each Parish and other common issues.</p>	
52.	<p><b>Urgent matters brought forward by Chairman.</b> <b>52.1</b> There was a discussion about the garden area at the Baggy slipway. Councillor Short advised he would take care of this privately.</p> <p><b>52.3</b> A resident would like to incorporate a 'Longland Lane' sign into the stone wall at the playing field end of the Lane. Councillors had no objections to this.</p>	
53.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>53.1 Councillor Mrs Meek</b> had noted that Ruda were selling lodges as permanent holiday accommodation and was advised this had been the case for some years.</p> <p><b>53.2 Councillor Mrs Meek</b> advised that a vehicle had skidded into the entrance pillars at the Cemetery. No damage had been done. Councillor Tucker to remove vehicle debris left behind.</p> <p><b>53.3 Councillor Harrison</b> asked that Traffic in August is an Agenda item for the September meeting.</p>	Sept Agenda
54.	<p><b>Date of next Meeting: Thursday, 27 September 2018 in Georgeham Village Hall at 7pm.</b></p> <p>The meeting ended at 9.21pm.</p> <p>Councillor Mackintosh gave her apologies for the September meeting.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 26 July 2018 and the Confidential Notes of the same date</b></li> <li>➤ <b>The sum of £9,015.12 to be transferred to the Investment Account when received into the Treasurers Account from North Devon Council</b></li> <li>➤ <b>The Parish Council to be a member of PSMA (Public Sector Mapping Agreement)</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Donation of £150 to Georgeham Primary School</b></li> <li>➤ <b>Payments</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council:</p>		<p>Date:</p>



**Minutes of Georgeham Parish Council Site Meeting held on Thursday, 6  
September 2018 at Forda Hill Farm, Georgeham at 6pm.**

Chaired by: Councillor J Symonds		Clerked by: Councillor J Symonds
Present: Councillors  M Harrison P Mackintosh Mrs V Meek J Symonds M Taffinder R Tucker		Agenda: -  Planning Application 65278
		Action:
55.	<p><b>Planning Application 65278 – Proposed Barn Conversion into a domestic dwelling – Forda Hill Farm, Georgeham.</b></p> <p>After discussion at the site of the proposed Barn Conversion into a domestic dwelling it was decided to Refuse this application.</p> <p>Proposed and seconded and voted upon. The reasons were as follows:</p> <p>The access lane proposed to access the proposed dwelling is an agricultural track and wholly unsuitable for domestic traffic, its entrance onto Frog Street would be unsafe for domestic traffic.</p> <p>There can be perceived no planning merit in approving this application.</p> <p>There can be perceived no planning gain in approving this application.</p> <p>Should such a development take place the light pollution from such an elevated position would be extreme.</p> <p>The proposed development is outside the development boundary.</p> <p>The Wildlife Trigger list and report are deemed to be inaccurate.</p> <p>The Georgeham Parish Neighbourhood Plan is against Hilltop Development. This site is one of the highest in the Parish.</p> <p>The meeting concluded at 6.40pm and we left the site.</p>	
<b>Summary of Decisions:</b> ➤ <b>Planning</b>		
<b>These Minutes are agreed by those present as being a true record.</b>		
Signed: Chair of Georgeham Parish Council:		Date:

**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 27 September 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 21 September 2018

No.	Item		
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>		
2.	<b>Apologies.</b> Councillor P Mackintosh		
3.	<b>Declarations of Interest.</b>		
4.	<b>Approval of the Minutes of the Parish Council Meeting held on 30 August 2018 and the Site Meeting held on 6 September 2018.</b>		
5.	<p><b>Reports:</b></p> <p><b>5.1 Police.</b></p> <p><b>5.2 County Councillor Mrs C Chugg.</b></p> <p><b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b></p> <p><b>5.4 Play Area Inspection.</b></p> <p><b>The Play Inspection Company had inspected each site and the Reports had been sent to Councillors Symonds, Tucker, Mackintosh, Mrs Barker and Taffinder.</b></p> <ul style="list-style-type: none"><li>- Councillor Taffinder: Croyde Play Park.</li><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li><li>- Councillor P Mackintosh: Georgeham Play Area</li></ul> <p><b>5.5 Georgeham Affordable Housing.</b> Councillor Mrs Luxton has been requested to give a Report on the present position. Terms of Reference will be available with a view to adopting as a result of the 'Making Good Decisions' course attended by the Clerk.</p> <p><b>5.6 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position. To note that the Parish Council has been registered for PSMA (Public Sector Mapping Agreement).</p> <p><b>5.7 Meetings attended by Councillors / Clerk.</b> <b>Georgeham Primary School where the cheque for £150,00 for a donation was handed over and a letter of thanks received.</b></p>		
6.	<p><b>Planning.</b></p> <p><b>6.1 Matters Arising.</b></p> <p><b>6.2 Planning Applications.</b></p> <table><tr><td>65253</td><td>Extension &amp; improvements to car park (amended plans &amp; additional information) at land to rear of 2 – 10 Hobbs Hill, Croyde.</td></tr></table>	65253	Extension & improvements to car park (amended plans & additional information) at land to rear of 2 – 10 Hobbs Hill, Croyde.
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	<b>65359</b>	<b>Variation of Condition 2 (approved plans) attached to Planning Permission 57754 (demolition of existing dwelling &amp; erection of new dwelling) to allow a change of design – Thornberry, Croyde.</b>
	<b>65427</b>	<b>Erection of dwelling – Myrtle Farm, 7 Jones Hill, Croyde.</b>
	<b>65449</b>	<b>Erection of 3 holiday cabins – March End Farm, Georgeham.</b>
	<b>65516</b>	<b>Listed Building Application for removal of chimney – Rose Cottage, 31 St Mary's Road, Croyde.</b>
	<b>65520</b>	<b>Extensions &amp; alterations to dwelling – 10 Lane Head Close, Croyde.</b>
<p><b>Any Applications received after the Agenda was sent.</b></p> <p><b>6.3 Planning Correspondence. To note the following North Devon Council Decision Notices:</b></p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"> <li>- <b>64940</b> – Approval of details in respect of discharge of Conditions 10 (archaeology) &amp; 11 (ecological management scheme) attached to Planning Permission 61293 (erection of three dwellings(amended plans)) at land at Croyde Road (B3231),Croyde.</li> <li>- <b>65250</b> – Extensions &amp; alteration to dwelling together with conversion of loft space (amended plans) at 20 West Croyde, Croyde.</li> <li>- <b>62954</b> – Demolition of existing dwelling &amp; erection of one dwelling with detached garage (bat emergence survey &amp; amended drawings) (further information &amp; amended drawing) (amended drawings &amp; ecological summary &amp; mitigation strategy) (further letter &amp; amended plan) (further bat survey) at Atlantis Lodge, Moor Lane, Croyde.</li> <li>- <b>65205</b> – Extension &amp; alterations to dwelling together with erection of new garage with carport at 20 Moor Lane, Croyde.</li> <li>- <b>65209</b> – Variation of Condition 2 (approved plans) attached to Planning Permission 64914 to allow insertion of window at first floor level at Slade House, Georgeham.</li> </ul> <p><b>6.4 – 53985</b> Outline Application in respect of demolition of existing hotel &amp; erection of new hotel, restaurant &amp; bar (environmental statement) (amended plans) at The Surf Lodge (formerly Atlantis Lodge), Moor Lane Croyde. To note the application, registered on 28/2/13 has been finally disposed of and the Authority will no longer be considering it.</p> <p><b>6.5 North Devon Council.</b> Email regarding the Notification of publication of the report on the Examination of the North Devon and Torridge Local Plan.</p>		
<b>7.</b>	<b>7.1 Matters Arising:</b>	
	<b>7.1.1</b>	<b>Fractured Manhole Cover at Sandy Way.</b> To note this was reported and attended to.
	<b>7.1.2</b>	<b>Offensive literature in a vehicle at Croyde.</b> To note a telephone call received from the owner of the vehicle.
	<b>7.1.3</b>	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison to give the present position.
	<b>7.1.4</b>	<b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b>  To note that a Community Grant Application for £750 (£250 from Cllr Mrs Barker & £200 from Cllr Wilkinson) has been successfully applied for and awarded.
	<b>7.1.5</b>	<b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green.

	<b>7.1.6 Bonfires.</b> Councillor Tucker to confirm he has submitted an article to The Crydda.																																																		
	<b>7.1.7 Nomination of Georgeham Parish Council for a Star Council Award.</b>  The nomination did not make it to the NALC Star Council Awards shortlist but NALC still wants to use the nomination in their other promotional materials such as their '150 points of light' document.																																																		
	<b>7.1.8 Sewer at Netherhams Hill.</b> To note that South West Water has attended.																																																		
	<b>7.1.9 Impact damage to Georgeham sign.</b> To note that a replacement sign has been requested.																																																		
	<b>7.1.10 Valuation of land.</b> The Clerk will give an update on the present position.																																																		
8.	<b>Finance.</b> <b>8.1 Balances: To be tabled.</b>  <b>Budgetary figures for August 2018 will be forwarded to Councillors ahead of the meeting.</b>  <b>8.2 To approve the following payments:</b> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td>Mrs S Squire</td><td>Broadband Photocopying</td><td></td><td>3.00 22.35</td><td><b>£25.35</b></td></tr><tr><td>N Devon Council</td><td>2018 September Salary Recharge</td><td></td><td></td><td><b>£TBA</b></td></tr><tr><td>Mr T Squire</td><td>Servicing of Georgeham Toilets (September 2018)</td><td></td><td></td><td><b>£67.50</b></td></tr><tr><td>J &amp; J Bins</td><td>Dog bin emptying for August 2018</td><td></td><td></td><td><b>£242.66</b></td></tr><tr><td>The Play Inspection Company</td><td>Inspection of 3 Sites</td><td></td><td></td><td><b>£270.00</b></td></tr><tr><td>Mr S Wightman</td><td>Grounds maintenance for August 2018</td><td></td><td></td><td><b>£936.55</b></td></tr><tr><td>North Devon Council</td><td>Non-domestic rates bill for public conveniences (October 2018). Due 1/10/18.</td><td></td><td>Direct Debit</td><td><b>£18.00</b></td></tr><tr><td>Fasthosts</td><td>Website hosting fee. To be taken on 11/10/18</td><td></td><td>Debit Card</td><td><b>£ 4.20</b></td></tr><tr><td>EDF Energy</td><td>Electricity Supply to the car park, Georgeham. Taken on 18/9/18</td><td>Direct Debit</td><td></td><td><b>£89.00</b></td></tr></table> <b>8.3 Quotation for re-decoration of the gents toilets.</b> Councillors Symonds and Tucker to table three quotations with a view to awarding the work.  <b>8.4 Zurich Insurance.</b> Receipt for the renewal premium and confirmation that the insurance has been renewed.  <b>8.5 INCOME.</b> To note that the sum of £26,006.40 has been credited to the Treasurers Account in respect of the second tranche of the 2018/19 Precept (£25,000); Parish Grant (£772.50) and Grant Assistance (£233.90).  To note that the sum of £7.22 has been received and banked in respect of a Western Power	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying		3.00 22.35	<b>£25.35</b>	N Devon Council	2018 September Salary Recharge			<b>£TBA</b>	Mr T Squire	Servicing of Georgeham Toilets (September 2018)			<b>£67.50</b>	J & J Bins	Dog bin emptying for August 2018			<b>£242.66</b>	The Play Inspection Company	Inspection of 3 Sites			<b>£270.00</b>	Mr S Wightman	Grounds maintenance for August 2018			<b>£936.55</b>	North Devon Council	Non-domestic rates bill for public conveniences (October 2018). Due 1/10/18.		Direct Debit	<b>£18.00</b>	Fasthosts	Website hosting fee. To be taken on 11/10/18		Debit Card	<b>£ 4.20</b>	EDF Energy	Electricity Supply to the car park, Georgeham. Taken on 18/9/18	Direct Debit		<b>£89.00</b>
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	Distribution Wayleave.
9.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>9.1 Coastal Communities Application Fund.</b> Due to a large number of applications, work is still in progress to assess the details and it is hoped that applicants will be notified of the outcome during October.</p> <p><b>9.2 Devon Highways.</b> Enquiry about Snow Warden details and filling of grit bins. The Clerk will suggest that the Snow Plan, last updated in 2012, is reviewed.</p> <p><b>9.3 Devon Highways.</b> Road closure from 2 – 4 October. Road from Putsborough to Jones Hill, Croyde. Access required to carriageway boxes.</p>
10.	<b>Urgent matters brought forward by Chairman.</b>
11.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>11.1 Councillor Harrison.</b> Traffic in August.</p> <p><b>11.2 Clerk's Leave.</b> 26 October – 1 November inclusive.</p>
18.	<b>Date of next Meeting: Thursday, 25 October 2018 in Georgeham Village Hall at 7pm.</b>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 27  
September 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>M Harrison</b> <b>Mrs T Luxton</b> <b>Mrs V Meek</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>District Councillor M Wilkinson</b> <b>6 Members of the public</b>	<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 30 August 2018 and the Site Meeting held on 6 September 2018 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by the Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
	<b>Action:</b>
55.	<p><b>Representations from the Public.</b></p> <p><b>55.1 Speed Camera.</b> Details in connection with the arrangements for purchase. The Chairman advised this would be heard when the item was discussed later in the meeting.</p> <p><b>55.2 Valuation of land at Croyde Play Park.</b>  A resident gave the historical details of the Western boundary hedge of the play park and had sent an email with photographic evidence showing that the hedge and stones had been removed.</p> <p>The Chairman advised that there was nothing to report as on valuation had taken place.  The Parish Council had received advice as to the correct procedure and this would be followed and any decision would be transparent.</p> <p><b>55.3 Football Pitch Request.</b>  Email received from a person hoping to start a new Club for the 2019/20 season.  Youth activity in the Parish was encouraged and the Parish Council was receptive to the suggestion.  The Chairman had been advised there was the possibility of a redundant Lodge from Ruda being made available for the playing field and this would be followed up by the Chairman who would liaise with Ruda Ranger, Rose Roberts.  This offer was viewed as a very positive move and one which the Parish Council would be keen to take up.</p> <p><b>55.4 Parking Scheme.</b>  Email enquiring if there is to be a parking scheme in Croyde.  County Councillor Mrs Chugg advised spoke about the map giving details of proposed yellow lines in Croyde and felt the regulations should be unchanged from 30 May to 30 September.</p> <p><b>Councillor Tucker proposed that the Parish Council's response to the consultation was to extend the regulations by a month each end of the season. Seconded by Councillor Symonds.</b></p> <p><b>Councillor Harrison proposed that the regulations were unaltered. Seconded by Councillor Mrs Luxton.</b></p> <p style="text-align: right; color: red;">JS to make contact  JS</p>

	<p><b>Vote: To leave as it is at present: 2</b>  <b>To extend by a month each end of the season: 3, carried.</b>  <b>1 abstention.</b></p> <p><b>55.5 Japanese knotweed.</b> A sample of the weed was brought to the meeting. The member of the public who had raised this previously was not present.</p>	Clerk
56.	<b>Apologies.</b> Councillors Mrs P Barker, P Mackintosh, E Short.	
57.	<p><b>Declarations of Interest.</b></p> <p><b>Councillor Symonds declared a Prejudicial Interest in Minute No. 62.2, Finance. Payment to Bay Gardens, owned and operated by his son.</b></p> <p><b>Councillor Mrs Meek declared a Personal Interest in Minute No. 63.4, Correspondence.</b>  Letter of support requested from Braunton Museum and Information Centre, being involved with the Museum.</p> <p><b>Councillor Harrison declared a Prejudicial Interest in Minute No. 60.2, Planning, in respect of his Planning Application 65516.</b></p>	
58.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 30 August 2018 and the Site Meeting held on 6 September 2018.</b>  <b>Approved and signed as a correct record.</b></p>	
59.	<p><b>Reports:</b></p> <p><b>59.1 Police.</b> The latest Newsletter had been received and circulated and posted on the website.</p> <p><b>59.2 County Councillor Mrs C Chugg spoke about the following:</b></p> <ul style="list-style-type: none"> <li>▪ Aviva Community Fund.</li> <li>▪ She had opened a new special needs school in Dawlish.</li> <li>▪ Complaints received about the offensive literature in a vehicle parked on private land in Croyde.</li> <li>▪ A grant of £500 had been approved from her Locality grant allocation for the speed activated sign.</li> <li>▪ Councillor Mrs Chugg was willing to allocate the sum of £5,000 from her Investing in Devon budget (available only for this financial year) towards the proposed improvements to provide a footpath in Newberry Road, Georgeham.  Councillor Symonds advised this project would be split into two phases and a Survey was to give a valuation in respect of the land.</li> </ul> <p><b>59.3 District Councillor M Wilkinson spoke about the following:</b></p> <ul style="list-style-type: none"> <li>▪ He had agreed a grant of £200 from his Community Councillor allocation towards the speed activated sign</li> <li>▪ The joint North Devon and Torridge Local Plan had been agreed by the Inspector. There is to be a joint meeting between North Devon and Torridge District Councils on 29 October 2018 to sign it off.</li> <li>▪ At a full Council meeting, it was agreed to hold a meeting before Christmas to look at the effects of Brexit with people likely to be affected such as businesses and those in the tourism industry. Various scenarios would be discussed.</li> <li>▪ The Executive Committee would discuss car parking and the size of car parking bays.</li> <li>▪ There is a meeting of the regeneration of coastal towns at the end of October. Councillor Wilkinson had a meeting with an officer looking at comments received and the suggestion was that coastal towns should be communities and not just a focus on economy.</li> <li>▪ The Tour of Britain on 3 September was very successful and showcased the area at its best while bringing a great deal of economy.</li> </ul>	

<p><b>59.4 Play Area Inspection.</b></p> <p>The Play Inspection Company had inspected each site and the Reports had been sent to Councillors Symonds, Tucker, Mackintosh, Mrs Barker and Taffinder.</p> <p>The items requiring attention had been purchased by Councillor Symonds who would arrange for the necessary work to be done.</p> <ul style="list-style-type: none"> <li>- Councillor Taffinder: Croyde Play Park. Inspected on 20 September and in order apart from the large overhanging branches, as previously mentioned which was in the course of being addressed. He was concerned about the Inspection Report and was advised by Councillor Symonds that the high risk items were being prioritized.</li> <li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member. No report this time.</li> <li>- Councillor P Mackintosh: Georgeham Play Area. Not present. Councillor Symonds was dealing with items requiring attention on the Inspection Report.</li> </ul> <p><b>59.5 Georgeham Affordable Housing.</b></p> <p>Councillor Mrs Luxton advised that the Rural Partnership had advised there had been rejections of submissions by other organisations and consequently she did not proceed with the initial draft in Early July as originally projected.</p> <p>There is more confidence that a revised format will receive a positive response. However, missing the July submission also impacted on the hand delivery of forms which was agreed should commence after December as it is not recommended issuing forms in December, so the suggestion is to start the 10 week project commencing 14 January 2019.</p> <p>Councillor Mrs Luxton had obtained figures for property numbers and second homes from Council Tax (those used for letting purposes) which gave 1053 properties total.</p> <p>Terms of Reference to be an item on the October Agenda.</p> <p><b>59.6 Neighbourhood Plan.</b></p> <p>It was noted that the Parish Council had been registered for PSMA (Public Sector Mapping Agreement).</p> <p>Councillor Mrs Meek advised that the last meeting discussed the informal consultation planned for the end of October. Details to be provided for inclusion on the website with a form which can be completed as a consultation response.</p> <p>Maps were required and it was hoped that Councillor Harrison could assist, subject to the relevant information being provided.</p> <p>Submissions to three bodies has to be undertaken before the deadline.</p> <p><b>59.7 Meetings attended by Councillors / Clerk.</b></p> <p><b>Georgeham Primary School where the cheque for £150.00 for a donation was handed over and a letter of thanks received.</b></p> <p>Details of the School visions and values were shown to Councillors.</p> <p>There is a service in St George's Church on 5 October to celebrate the 150<sup>th</sup> anniversary.</p> <p>The School is in need of benches.</p> <p>Councillor Symonds had made enquiries and found that Mole Valley Farmers could supply at £184 each and if seven were purchased, the price reduced to £100 each.</p>	<p>JS</p> <p>JS</p> <p>October Agenda</p> <p>VM</p>
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	<p>Councillor Tucker was confident that some of the required funding could be raised from local businesses.</p> <p>The Parish Council was in agreement to pay the balance and a representative from CARA (Croyde Area Residents Association) also offered financial help.</p> <p><b>Councillor Symonds proposed that seven benches were purchased from Mole Valley Farmers at a cost of £100 each on the basis that Councillor Tucker raises half the amount. Seconded by Councillor Tucker. Unanimously agreed.</b></p>	<p>JS / RT / Clerk to send Invoices</p>														
60.	<p><b>Planning.</b></p> <p><b>60.1 Matters Arising.</b> None.</p> <p><b>60.2 Planning Applications.</b></p> <table><tr><td>65253</td><td><p><b>Extension &amp; improvements to car park (amended plans &amp; additional information) at land to rear of 2 – 10 Hobbs Hill, Croyde.</b></p><p>The Clerk had ascertained from the planning officer that the additional information involved a survey of use and details were available for Councillors to see.</p><p><b>There was a proposal that the response was “We add nothing to nor take away the previous response to this Application”.</b></p><p><b>There was a seconded. 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The North Devon Council Conservation Officer was keen to see the work done to enhance the other buildings.</p><p>Due to illness the previous planning permission had lapsed.</p><p>Representations had been received from the owner of a nearby property which had been sent to the Planning Department.</p><p><b>It was resolved to recommend approval.</b></p></td></tr><tr><td>65449</td><td><p><b>Erection of 3 holiday cabins – March End Farm, Georgeham.</b></p><p>The applicant clarified some questions posed by Councillors.</p><p>A site meeting was arranged for 1 October 2018 at 8.30am.</p></td></tr><tr><td>65516</td><td><p><b>Listed Building Application for removal of chimney – Rose Cottage, 31 St Mary’s Road, Croyde.</b></p><p><b>Councillor Harrison declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</b></p><p><b>It was resolved to recommend approval.</b></p></td></tr><tr><td>65520</td><td><p><b>Extensions &amp; alterations to dwelling – 10 Lane Head Close, Croyde.</b></p><p><b>It was resolved to recommend approval.</b></p></td></tr></table> <p><b>Applications received after the Agenda was sent.</b></p> <table><tr><td>65582</td><td><p><b>Extension and refurbishment of dwelling - The Granary, Cross, Croyde.</b></p><p>Representations were heard from a member of the public.</p><p><b>There was a proposal to approve on the grounds that it would enhance and save the building. There was a seconder.</b></p><p><b>There was a proposal to refuse on the grounds that it sits too tight in its site. There was a seconder.</b></p><p><b>Vote: To refuse: 2</b> <b>To approve: 4. Carried.</b></p></td></tr></table>	65253	<p><b>Extension &amp; improvements to car park (amended plans &amp; additional information) at land to rear of 2 – 10 Hobbs Hill, Croyde.</b></p> <p>The Clerk had ascertained from the planning officer that the additional information involved a survey of use and details were available for Councillors to see.</p> <p><b>There was a proposal that the response was “We add nothing to nor take away the previous response to this Application”.</b></p> <p><b>There was a seconded. 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65582	<p><b>Extension and refurbishment of dwelling - The Granary, Cross, Croyde.</b></p> <p>Representations were heard from a member of the public.</p> <p><b>There was a proposal to approve on the grounds that it would enhance and save the building. There was a seconder.</b></p> <p><b>There was a proposal to refuse on the grounds that it sits too tight in its site. There was a seconder.</b></p> <p><b>Vote: To refuse: 2</b> <b>To approve: 4. Carried.</b></p>															

	<p><b>60.3 Planning Correspondence. The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"><li>- <b>64940</b> – Approval of details in respect of discharge of Conditions 10 (archaeology) &amp; 11 (ecological management scheme) attached to Planning Permission 61293 (erection of three dwellings(amended plans)) at land at Croyde Road (B3231),Croyde.</li><li>- <b>65250</b> – Extensions &amp; alteration to dwelling together with conversion of loft space (amended plans) at 20 West Croyde, Croyde.</li><li>- <b>62954</b> – Demolition of existing dwelling &amp; erection of one dwelling with detached garage (bat emergence survey &amp; amended drawings) (further information &amp; amended drawing) (amended drawings &amp; ecological summary &amp; mitigation strategy) (further letter &amp; amended plan) (further bat survey) at Atlantis Lodge, Moor Lane, Croyde.</li><li>- <b>65205</b> – Extension &amp; alterations to dwelling together with erection of new garage with carport at 20 Moor Lane, Croyde.</li><li>- <b>65209</b> – Variation of Condition 2 (approved plans) attached to Planning Permission 64914 to allow insertion of window at first floor level at Slade House, Georgeham.</li><li>- <b>65260</b> – Listed Building Application for alterations to dwelling at Rose Cottage, 31 St Mary's Road, Croyde.</li></ul> <p><b>60.4 – 53985</b> Outline Application in respect of demolition of existing hotel &amp; erection of new hotel, restaurant &amp; bar (environmental statement) (amended plans) at The Surf Lodge (formerly Atlantis Lodge), Moor Lane Croyde. It was noted the application, registered on 28/2/13 has been finally disposed of and the Authority will no longer be considering it.</p> <p><b>60.5 North Devon Council.</b> Email regarding the Notification of publication of the report on the Examination of the North Devon and Torridge Local Plan.</p>																	
61.	<p><b>61.1 Matters Arising:</b></p> <table><tr><td><b>61.1.1</b></td><td><b>Fractured Manhole Cover at Sandy Way.</b> It was noted this had been reported and attended to.</td></tr><tr><td><b>61.1.2</b></td><td><b>Offensive literature in a vehicle at Croyde.</b> A telephone call received from the owner of the vehicle was noted.</td></tr><tr><td><b>61.1.3</b></td><td><b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> This item was deferred to the October meeting.</td></tr><tr><td><b>61.1.4</b></td><td><b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b>  It was noted that a Community Grant Application for £750 (£250 from Cllr Mrs Barker &amp; £200 from Cllr Wilkinson) had been successfully applied for and awarded.  The sum of £990 each from the Parish Council and CARA was required to make up the balance. CARA's sum would be transferred to the Parish Council's bank account.</td></tr><tr><td><b>61.1.5</b></td><td><b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green. This item was deferred to the October meeting.</td></tr><tr><td><b>61.1.6</b></td><td><b>Bonfires.</b> Councillor Tucker confirmed he had submitted an article to The Crydda.</td></tr><tr><td><b>61.1.7</b></td><td><b>Nomination of Georgeham Parish Council for a Star Council Award.</b>  The nomination did not make it to the NALC Star Council Awards shortlist but NALC still wants to use the nomination in their other promotional materials such as their '150 points of light' document. Details to be included on the website.</td></tr><tr><td><b>61.1.8</b></td><td><b>Sewer at Netherhams Hill.</b> It was noted that South West Water had attended but the issue could not be dealt with as</td></tr></table>	<b>61.1.1</b>	<b>Fractured Manhole Cover at Sandy Way.</b> It was noted this had been reported and attended to.	<b>61.1.2</b>	<b>Offensive literature in a vehicle at Croyde.</b> A telephone call received from the owner of the vehicle was noted.	<b>61.1.3</b>	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> This item was deferred to the October meeting.	<b>61.1.4</b>	<b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b>  It was noted that a Community Grant Application for £750 (£250 from Cllr Mrs Barker & £200 from Cllr Wilkinson) had been successfully applied for and awarded.  The sum of £990 each from the Parish Council and CARA was required to make up the balance. CARA's sum would be transferred to the Parish Council's bank account.	<b>61.1.5</b>	<b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green. This item was deferred to the October meeting.	<b>61.1.6</b>	<b>Bonfires.</b> Councillor Tucker confirmed he had submitted an article to The Crydda.	<b>61.1.7</b>	<b>Nomination of Georgeham Parish Council for a Star Council Award.</b>  The nomination did not make it to the NALC Star Council Awards shortlist but NALC still wants to use the nomination in their other promotional materials such as their '150 points of light' document. Details to be included on the website.	<b>61.1.8</b>	<b>Sewer at Netherhams Hill.</b> It was noted that South West Water had attended but the issue could not be dealt with as	<p>October Agenda</p> <p>Clerk to order</p> <p>CARA</p> <p>October Agenda</p> <p>Clerk</p>
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	<p>the householder was not replying to South West Water's telephone calls or doorstep card left at the initial visit.</p> <p>The Clerk to advise South West Water that the stream on the left hand side is not connected with the owner of Perrymans Cottage and Perrymans 1.</p>	Clerk																																																																	
61.1.9	<p><b>Impact damage to Georgeham sign.</b></p> <p>It was noted that a replacement sign had been requested.</p>																																																																		
61.1.10	<p><b>Valuation of land.</b> The Clerk advised that Red Book valuations are carried out by Taylor Underwood, as informed by North Devon Council who use this firm.</p> <p>A site visit had been arranged for 8 October.</p> <p>A member of the public with an interest in the land had confirmed they were prepared to pay the valuation fee and associated costs.</p>																																																																		
62.	<p><b>Finance.</b></p> <p><b>62.1 Balances. Lloyds Bank Treasurers Account as at 14 September 2018: £10,259.59</b></p> <p><b>Lloyds Bank Business Banking Instant Access Savings Account as at 10 September 2018: £3,053.46</b></p> <p><b>Budgetary figures for August 2018 would be forwarded to Councillors.</b></p> <p><b>62.2 The following payments were approved and authorised:</b></p> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td>Mrs S Squire</td><td>Broadband Photocopying</td><td>875</td><td>3.00 22.35</td><td>£25.35</td></tr><tr><td>N Devon Council</td><td>2018 September Salary Recharge</td><td>876</td><td></td><td>£1,361.04</td></tr><tr><td>Mr T Squire</td><td>Servicing of Georgeham Toilets (September 2018)</td><td>877</td><td></td><td>£67.50</td></tr><tr><td>J &amp; J Bins</td><td>Dog bin emptying for August 2018</td><td>878</td><td></td><td>£242.66</td></tr><tr><td>The Play Inspection Company</td><td>Inspection of 3 Sites</td><td>879</td><td></td><td>£270.00</td></tr><tr><td>Mr S Wightman</td><td>Grounds maintenance for August 2018</td><td>880</td><td></td><td>£936.55</td></tr><tr><td>Bay Gardens Councillor Symonds was instructed to sign this cheque.</td><td>3<sup>rd</sup> payment grass cutting &amp; maintenance 2018/19</td><td>881</td><td></td><td>£1,377.00</td></tr><tr><td>Mr D H Jones</td><td>Oiling of Parish benches</td><td>882</td><td></td><td>£ 290.00</td></tr><tr><td>Heddon Mill Ltd</td><td>Work on Public Right of Way</td><td>883</td><td></td><td>£1,285.44</td></tr><tr><td>North Devon Council</td><td>Non-domestic rates bill for public conveniences (October 2018). Due 1/10/18.</td><td></td><td>Direct Debit</td><td>£18.00</td></tr><tr><td>Fasthosts</td><td>Website hosting fee. To be taken on 11/10/18</td><td></td><td>Debit Card</td><td>£ 4.20</td></tr><tr><td>EDF Energy</td><td>Electricity Supply to the car park, Georgeham. Taken on 18/9/18</td><td>Direct Debit</td><td></td><td>£89.00</td></tr></table> <p><b>62.3 Quotation for re-decoration of the gents toilets.</b></p> <p>This item was deferred to the October meeting.</p> <p><b>62.4 Zurich Insurance.</b> Receipt for the renewal premium and confirmation that the insurance had been renewed.</p> <p><b>62.5 INCOME.</b></p> <p>It was noted that the sum of £26,006.40 had been credited to the Treasurers Account in respect of the second tranche of the 2018/19 Precept (£25,000); Parish Grant (£772.50) and Grant Assistance (£233.90).</p>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying	875	3.00 22.35	£25.35	N Devon Council	2018 September Salary Recharge	876		£1,361.04	Mr T Squire	Servicing of Georgeham Toilets (September 2018)	877		£67.50	J & J Bins	Dog bin emptying for August 2018	878		£242.66	The Play Inspection Company	Inspection of 3 Sites	879		£270.00	Mr S Wightman	Grounds maintenance for August 2018	880		£936.55	Bay Gardens Councillor Symonds was instructed to sign this cheque.	3 <sup>rd</sup> payment grass cutting & maintenance 2018/19	881		£1,377.00	Mr D H Jones	Oiling of Parish benches	882		£ 290.00	Heddon Mill Ltd	Work on Public Right of Way	883		£1,285.44	North Devon Council	Non-domestic rates bill for public conveniences (October 2018). Due 1/10/18.		Direct Debit	£18.00	Fasthosts	Website hosting fee. To be taken on 11/10/18		Debit Card	£ 4.20	EDF Energy	Electricity Supply to the car park, Georgeham. Taken on 18/9/18	Direct Debit		£89.00	<p>Clerk</p> <p>October Meeting</p>
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	<p>It was noted that the sum of £7.22 has been received and banked in respect of a Western Power Distribution Wayleave.</p>	
63.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>63.1 Coastal Communities Application Fund.</b> Due to a large number of applications, work is still in progress to assess the details and it is hoped that applicants will be notified of the outcome during October.</p> <p><b>63.2 Devon Highways.</b> Enquiry about Snow Warden details and filling of grit bins. No further supply was required.</p> <p>The Clerk suggested that the Snow Plan, last updated in 2012, was reviewed.</p> <p><b>Councillor Tucker proposed that the same format remained subject to contact details being amended. Seconded by Councillor Mrs Luxton. Unanimously agreed.</b></p> <p>The Clerk to arrange for the website to inform parishioners that in the event of snow, Councillors Tucker or Symonds should be contacted, the Parish Council having salt available for roads, not private driveways.</p> <p><b>63.3 Devon Highways.</b> Road closure from 2 – 4 October. Road from Putsborough to Jones Hill, Croyde. Access required to carriageway boxes.</p> <p><b>63.4 Braunton Museum and Information Centre – application to the Communities Together Fund.</b> Letter requesting a letter of support from Georgeham Parish Council. Councillors were in agreement for a letter to be sent.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
64.	<p><b>Urgent matters brought forward by Chairman.</b></p> <p><b>64.1 Email from a frequent holiday maker requesting a bench near Croyde Village Hall.</b> Councillor Symonds, a Member of Croyde Village Hall Committee, would make enquiries.</p> <p><b>64.2 Proposed footpath at Newberry Road.</b> Councillor Symonds will contact District Councillor Mrs Baker regarding an architect to produce plans.</p>	<p>JS</p> <p>JS</p>
64.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>64.1 Councillor Harrison.</b> Traffic in August. A diary note to be made for this to be on the Agenda in April 2019.</p> <p><b>64.2 Trees.</b> Councillor Tucker suggested that those requiring attention should be trimmed back hard, particularly in the Cross area. Councillor Mrs Meek advised that as a result of Neighbourhood Plan consultations, there had been an enquiry if the road could be reclassified.</p> <p><b>64.3 Drain outside The Old Manse, Chapel Street, Georgeham.</b> Councillor Tucker had noticed that water was coming up the drain. Councillor Mrs Meek advised this was not an unusual occurrence.</p> <p><b>64.4 Councillor Tucker advised that the street light installed by Western Power Distribution at the bottom of the leading from the car park opposite the entrance to David's Hill in Georgeham to Newberry Road is not working.</b></p>	<p>April 2019 Agenda</p> <p>Clerk</p>

	<p><b>64.5 Councillor Tucker advised that the housing development in Croyde has been named 'Bay View Close' as requested by this Council.</b></p> <p><b>64.6 Councillor Mrs Meek advised funding was available for Neighbourhood Plans.</b> She would investigate.</p> <p><b>64.7 Clerk's Leave.</b> 26 October – 1 November inclusive.</p>	VM
65.	<p><b>Date of next Meeting: Thursday, 25 October 2018 in Georgeham Village Hall at 7pm.</b> The meeting ended at 9.15pm.</p> <p><b><u>The December Parish Council Meeting would be on Thursday 13<sup>th</sup> at 7pm.</u></b> This to be included in The Crydda and advised to Councillors by email.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Parish Council's response to the double yellow lines consultation</b></li> <li>➤ <b>Minutes of 30 August 2018 and Site Meeting to consider a Planning Application on 6 September</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Update of Snow Plan</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council:</p>	<p>Date:</p>	

**Minutes of Georgeham Parish Council Meeting held on Thursday, 27 September 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>	<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>M Harrison</b> <b>Mrs T Luxton</b> <b>Mrs V Meek</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>District Councillor M Wilkinson</b> <b>6 Members of the public</b>	<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 30 August 2018 and the Site Meeting held on 6 September 2018 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by the Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
	<b><u>Action:</u></b>
55.	<p><b>Representations from the Public.</b></p> <p><b>55.1 Speed Camera.</b> Details in connection with the arrangements for purchase. The Chairman advised this would be heard when the item was discussed later in the meeting.</p> <p><b>55.2 Valuation of land at Croyde Play Park.</b>  A resident gave the historical details of the Western boundary hedge of the play park and had sent an email with photographic evidence showing that the hedge and stones had been removed.</p> <p>The Chairman advised that there was nothing to report as on valuation had taken place.  The Parish Council had received advice as to the correct procedure and this would be followed and any decision would be transparent.</p> <p><b>55.3 Football Pitch Request.</b>  Email received from a person hoping to start a new Club for the 2019/20 season.  Youth activity in the Parish was encouraged and the Parish Council was receptive to the suggestion.  The Chairman had been advised there was the possibility of a redundant Lodge from Ruda being made available for the playing field and this would be followed up by the Chairman who would liaise with Ruda Ranger, Rose Roberts.  This offer was viewed as a very positive move and one which the Parish Council would be keen to take up.</p> <p><b>55.4 Parking Scheme.</b>  Email enquiring if there is to be a parking scheme in Croyde.  County Councillor Mrs Chugg advised spoke about the map giving details of proposed yellow lines in Croyde and felt the regulations should be unchanged from 30 May to 30 September.</p> <p><b>Councillor Tucker proposed that the Parish Council's response to the consultation was to extend the regulations by a month each end of the season. Seconded by Councillor Symonds.</b></p> <p><b>Councillor Harrison proposed that the regulations were unaltered. Seconded by Councillor Mrs Luxton.</b></p> <p style="text-align: right; color: red;">JS to make contact</p> <p style="text-align: right; color: red;">JS</p>

	<p><b>Vote: To leave as it is at present: 2</b>  <b>To extend by a month each end of the season: 3, carried.</b>  <b>1 abstention.</b></p> <p><b>55.5 Japanese knotweed.</b> A sample of the weed was brought to the meeting. The member of the public who had raised this previously was not present.</p>	Clerk
56.	<b>Apologies.</b> Councillors Mrs P Barker, P Mackintosh, E Short.	
57.	<p><b>Declarations of Interest.</b></p> <p><b>Councillor Symonds declared a Prejudicial Interest in Minute No. 62.2, Finance. Payment to Bay Gardens, owned and operated by his son.</b></p> <p><b>Councillor Mrs Meek declared a Personal Interest in Minute No. 63.4, Correspondence.</b>  Letter of support requested from Braunton Museum and Information Centre, being involved with the Museum.</p> <p><b>Councillor Harrison declared a Prejudicial Interest in Minute No. 60.2, Planning, in respect of his Planning Application 65516.</b></p>	
58.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 30 August 2018 and the Site Meeting held on 6 September 2018.</b>  <b>Approved and signed as a correct record.</b></p>	
59.	<p><b>Reports:</b></p> <p><b>59.1 Police.</b> The latest Newsletter had been received and circulated and posted on the website.</p> <p><b>59.2 County Councillor Mrs C Chugg spoke about the following:</b></p> <ul style="list-style-type: none"> <li>▪ Aviva Community Fund.</li> <li>▪ She had opened a new special needs school in Dawlish.</li> <li>▪ Complaints received about the offensive literature in a vehicle parked on private land in Croyde.</li> <li>▪ A grant of £500 had been approved from her Locality grant allocation for the speed activated sign.</li> <li>▪ Councillor Mrs Chugg was willing to allocate the sum of £5,000 from her Investing in Devon budget (available only for this financial year) towards the proposed improvements to provide a footpath in Newberry Road, Georgeham.  Councillor Symonds advised this project would be split into two phases and a Survey was to give a valuation in respect of the land.</li> </ul> <p><b>59.3 District Councillor M Wilkinson spoke about the following:</b></p> <ul style="list-style-type: none"> <li>▪ He had agreed a grant of £200 from his Community Councillor allocation towards the speed activated sign</li> <li>▪ The joint North Devon and Torridge Local Plan had been agreed by the Inspector. There is to be a joint meeting between North Devon and Torridge District Councils on 29 October 2018 to sign it off.</li> <li>▪ At a full Council meeting, it was agreed to hold a meeting before Christmas to look at the effects of Brexit with people likely to be affected such as businesses and those in the tourism industry. Various scenarios would be discussed.</li> <li>▪ The Executive Committee would discuss car parking and the size of car parking bays.</li> <li>▪ There is a meeting of the regeneration of coastal towns at the end of October. Councillor Wilkinson had a meeting with an officer looking at comments received and the suggestion was that coastal towns should be communities and not just a focus on economy.</li> <li>▪ The Tour of Britain on 3 September was very successful and showcased the area at its best while bringing a great deal of economy.</li> </ul>	



<p><b>59.4 Play Area Inspection.</b></p> <p>The Play Inspection Company had inspected each site and the Reports had been sent to Councillors Symonds, Tucker, Mackintosh, Mrs Barker and Taffinder.</p> <p>The items requiring attention had been purchased by Councillor Symonds who would arrange for the necessary work to be done.</p> <ul style="list-style-type: none"> <li>- Councillor Taffinder: Croyde Play Park. Inspected on 20 September and in order apart from the large overhanging branches, as previously mentioned which was in the course of being addressed. He was concerned about the Inspection Report and was advised by Councillor Symonds that the high risk items were being prioritized.</li> <li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member. No report this time.</li> <li>- Councillor P Mackintosh: Georgeham Play Area. Not present. Councillor Symonds was dealing with items requiring attention on the Inspection Report.</li> </ul> <p><b>59.5 Georgeham Affordable Housing.</b></p> <p>Councillor Mrs Luxton advised that the Rural Partnership had advised there had been rejections of submissions by other organisations and consequently she did not proceed with the initial draft in Early July as originally projected.</p> <p>There is more confidence that a revised format will receive a positive response. However, missing the July submission also impacted on the hand delivery of forms which was agreed should commence after December as it is not recommended issuing forms in December, so the suggestion is to start the 10 week project commencing 14 January 2019.</p> <p>Councillor Mrs Luxton had obtained figures for property numbers and second homes from Council Tax (those used for letting purposes) which gave 1053 properties total.</p> <p>Terms of Reference to be an item on the October Agenda.</p> <p><b>59.6 Neighbourhood Plan.</b></p> <p>It was noted that the Parish Council had been registered for PSMA (Public Sector Mapping Agreement).</p> <p>Councillor Mrs Meek advised that the last meeting discussed the informal consultation planned for the end of October. Details to be provided for inclusion on the website with a form which can be completed as a consultation response.</p> <p>Maps were required and it was hoped that Councillor Harrison could assist, subject to the relevant information being provided.</p> <p>Submissions to three bodies has to be undertaken before the deadline.</p> <p><b>59.7 Meetings attended by Councillors / Clerk.</b></p> <p><b>Georgeham Primary School where the cheque for £150.00 for a donation was handed over and a letter of thanks received.</b></p> <p>Details of the School visions and values were shown to Councillors.</p> <p>There is a service in St George's Church on 5 October to celebrate the 150<sup>th</sup> anniversary.</p> <p>The School is in need of benches.</p> <p>Councillor Symonds had made enquiries and found that Mole Valley Farmers could supply at £184 each and if seven were purchased, the price reduced to £100 each.</p>	<p>JS</p> <p>JS</p> <p>October Agenda</p> <p>VM</p>
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	<p>Councillor Tucker was confident that some of the required funding could be raised from local businesses.</p> <p>The Parish Council was in agreement to pay the balance and a representative from CARA (Croyde Area Residents Association) also offered financial help.</p> <p><b>Councillor Symonds proposed that seven benches were purchased from Mole Valley Farmers at a cost of £100 each on the basis that Councillor Tucker raises half the amount. Seconded by Councillor Tucker. Unanimously agreed.</b></p>	<p>JS / RT / Clerk to send Invoices</p>														
60.	<p><b>Planning.</b></p> <p><b>60.1 Matters Arising.</b> None.</p> <p><b>60.2 Planning Applications.</b></p> <table><tr><td>65253</td><td><p><b>Extension &amp; improvements to car park (amended plans &amp; additional information) at land to rear of 2 – 10 Hobbs Hill, Croyde.</b></p><p>The Clerk had ascertained from the planning officer that the additional information involved a survey of use and details were available for Councillors to see.</p><p><b>There was a proposal that the response was “We add nothing to nor take away the previous response to this Application”.</b></p><p><b>There was a seconded. 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There was a seconder.</b></p><p><b>There was a proposal to refuse on the grounds that it sits too tight in its site. There was a seconder.</b></p><p><b>Vote: To refuse: 2</b></p><p><b>To approve: 4. Carried.</b></p></td></tr></table>	65253	<p><b>Extension &amp; improvements to car park (amended plans &amp; additional information) at land to rear of 2 – 10 Hobbs Hill, Croyde.</b></p> <p>The Clerk had ascertained from the planning officer that the additional information involved a survey of use and details were available for Councillors to see.</p> <p><b>There was a proposal that the response was “We add nothing to nor take away the previous response to this Application”.</b></p> <p><b>There was a seconded. 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	<p><b>60.3 Planning Correspondence. The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"><li>- <b>64940</b> – Approval of details in respect of discharge of Conditions 10 (archaeology) &amp; 11 (ecological management scheme) attached to Planning Permission 61293 (erection of three dwellings(amended plans)) at land at Croyde Road (B3231),Croyde.</li><li>- <b>65250</b> – Extensions &amp; alteration to dwelling together with conversion of loft space (amended plans) at 20 West Croyde, Croyde.</li><li>- <b>62954</b> – Demolition of existing dwelling &amp; erection of one dwelling with detached garage (bat emergence survey &amp; amended drawings) (further information &amp; amended drawing) (amended drawings &amp; ecological summary &amp; mitigation strategy) (further letter &amp; amended plan) (further bat survey) at Atlantis Lodge, Moor Lane, Croyde.</li><li>- <b>65205</b> – Extension &amp; alterations to dwelling together with erection of new garage with carport at 20 Moor Lane, Croyde.</li><li>- <b>65209</b> – Variation of Condition 2 (approved plans) attached to Planning Permission 64914 to allow insertion of window at first floor level at Slade House, Georgeham.</li><li>- <b>65260</b> – Listed Building Application for alterations to dwelling at Rose Cottage, 31 St Mary's Road, Croyde.</li></ul> <p><b>60.4 – 53985</b> Outline Application in respect of demolition of existing hotel &amp; erection of new hotel, restaurant &amp; bar (environmental statement) (amended plans) at The Surf Lodge (formerly Atlantis Lodge), Moor Lane Croyde. It was noted the application, registered on 28/2/13 has been finally disposed of and the Authority will no longer be considering it.</p> <p><b>60.5 North Devon Council.</b> Email regarding the Notification of publication of the report on the Examination of the North Devon and Torridge Local Plan.</p>																	
61.	<p><b>61.1 Matters Arising:</b></p> <table><tr><td><b>61.1.1</b></td><td><b>Fractured Manhole Cover at Sandy Way.</b> It was noted this had been reported and attended to.</td></tr><tr><td><b>61.1.2</b></td><td><b>Offensive literature in a vehicle at Croyde.</b> A telephone call received from the owner of the vehicle was noted.</td></tr><tr><td><b>61.1.3</b></td><td><b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> This item was deferred to the October meeting.</td></tr><tr><td><b>61.1.4</b></td><td><b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b>  It was noted that a Community Grant Application for £750 (£250 from Cllr Mrs Barker &amp; £200 from Cllr Wilkinson) had been successfully applied for and awarded.  The sum of £990 each from the Parish Council and CARA was required to make up the balance. CARA's sum would be transferred to the Parish Council's bank account.</td></tr><tr><td><b>61.1.5</b></td><td><b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green. This item was deferred to the October meeting.</td></tr><tr><td><b>61.1.6</b></td><td><b>Bonfires.</b> Councillor Tucker confirmed he had submitted an article to The Crydda.</td></tr><tr><td><b>61.1.7</b></td><td><b>Nomination of Georgeham Parish Council for a Star Council Award.</b>  The nomination did not make it to the NALC Star Council Awards shortlist but NALC still wants to use the nomination in their other promotional materials such as their '150 points of light' document. Details to be included on the website.</td></tr><tr><td><b>61.1.8</b></td><td><b>Sewer at Netherhams Hill.</b> It was noted that South West Water had attended but the issue could not be dealt with as</td></tr></table>	<b>61.1.1</b>	<b>Fractured Manhole Cover at Sandy Way.</b> It was noted this had been reported and attended to.	<b>61.1.2</b>	<b>Offensive literature in a vehicle at Croyde.</b> A telephone call received from the owner of the vehicle was noted.	<b>61.1.3</b>	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> This item was deferred to the October meeting.	<b>61.1.4</b>	<b>Speed activated sign proposed for purchase by CARA (Croyde Area Residents Association).</b>  It was noted that a Community Grant Application for £750 (£250 from Cllr Mrs Barker & £200 from Cllr Wilkinson) had been successfully applied for and awarded.  The sum of £990 each from the Parish Council and CARA was required to make up the balance. CARA's sum would be transferred to the Parish Council's bank account.	<b>61.1.5</b>	<b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green. This item was deferred to the October meeting.	<b>61.1.6</b>	<b>Bonfires.</b> Councillor Tucker confirmed he had submitted an article to The Crydda.	<b>61.1.7</b>	<b>Nomination of Georgeham Parish Council for a Star Council Award.</b>  The nomination did not make it to the NALC Star Council Awards shortlist but NALC still wants to use the nomination in their other promotional materials such as their '150 points of light' document. Details to be included on the website.	<b>61.1.8</b>	<b>Sewer at Netherhams Hill.</b> It was noted that South West Water had attended but the issue could not be dealt with as	<p>October Agenda</p> <p>Clerk to order</p> <p>CARA</p> <p>October Agenda</p> <p>Clerk</p>
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	<p>the householder was not replying to South West Water's telephone calls or doorstep card left at the initial visit.</p> <p>The Clerk to advise South West Water that the stream on the left hand side is not connected with the owner of Perrymans Cottage and Perrymans 1.</p>	Clerk																																																																		
61.1.9	<p><b>Impact damage to Georgeham sign.</b></p> <p>It was noted that a replacement sign had been requested.</p>																																																																			
61.1.10	<p><b>Valuation of land.</b> The Clerk advised that Red Book valuations are carried out by Taylor Underwood, as informed by North Devon Council who use this firm.</p> <p>A site visit had been arranged for 8 October.</p> <p>A member of the public with an interest in the land had confirmed they were prepared to pay the valuation fee and associated costs.</p>																																																																			
62.	<p><b>Finance.</b></p> <p><b>62.1 Balances. Lloyds Bank Treasurers Account as at 14 September 2018: £10,259.59</b></p> <p><b>Lloyds Bank Business Banking Instant Access Savings Account as at</b></p> <p><b>10 September 2018: £3,053.46</b></p> <p><b>Budgetary figures for August 2018 would be forwarded to Councillors.</b></p> <p><b>62.2 The following payments were approved and authorised:</b></p> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td rowspan="2">Mrs S Squire</td><td rowspan="2">Broadband Photocopying</td><td rowspan="2">875</td><td>3.00</td><td rowspan="2">£25.35</td></tr><tr><td>22.35</td></tr><tr><td>N Devon Council</td><td>2018 September Salary Recharge</td><td>876</td><td></td><td>£1,361.04</td></tr><tr><td>Mr T Squire</td><td>Servicing of Georgeham Toilets (September 2018)</td><td>877</td><td></td><td>£67.50</td></tr><tr><td>J &amp; J Bins</td><td>Dog bin emptying for August 2018</td><td>878</td><td></td><td>£242.66</td></tr><tr><td>The Play Inspection Company</td><td>Inspection of 3 Sites</td><td>879</td><td></td><td>£270.00</td></tr><tr><td>Mr S Wightman</td><td>Grounds maintenance for August 2018</td><td>880</td><td></td><td>£936.55</td></tr><tr><td>Bay Gardens Councillor Symonds was instructed to sign this cheque.</td><td>3<sup>rd</sup> payment grass cutting &amp; maintenance 2018/19</td><td>881</td><td></td><td>£1,377.00</td></tr><tr><td>Mr D H Jones</td><td>Oiling of Parish benches</td><td>882</td><td></td><td>£ 290.00</td></tr><tr><td>Heddon Mill Ltd</td><td>Work on Public Right of Way</td><td>883</td><td></td><td>£1,285.44</td></tr><tr><td>North Devon Council</td><td>Non-domestic rates bill for public conveniences (October 2018). Due 1/10/18.</td><td></td><td>Direct Debit</td><td>£18.00</td></tr><tr><td>Fasthosts</td><td>Website hosting fee. To be taken on 11/10/18</td><td></td><td>Debit Card</td><td>£ 4.20</td></tr><tr><td>EDF Energy</td><td>Electricity Supply to the car park, Georgeham. Taken on 18/9/18</td><td>Direct Debit</td><td></td><td>£89.00</td></tr></table> <p><b>62.3 Quotation for re-decoration of the gents toilets.</b></p> <p>This item was deferred to the October meeting.</p> <p><b>62.4 Zurich Insurance.</b> Receipt for the renewal premium and confirmation that the insurance had been renewed.</p> <p><b>62.5 INCOME.</b></p> <p>It was noted that the sum of £26,006.40 had been credited to the Treasurers Account in respect of the second tranche of the 2018/19 Precept (£25,000); Parish Grant (£772.50) and Grant Assistance (£233.90).</p>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying	875	3.00	£25.35	22.35	N Devon Council	2018 September Salary Recharge	876		£1,361.04	Mr T Squire	Servicing of Georgeham Toilets (September 2018)	877		£67.50	J & J Bins	Dog bin emptying for August 2018	878		£242.66	The Play Inspection Company	Inspection of 3 Sites	879		£270.00	Mr S Wightman	Grounds maintenance for August 2018	880		£936.55	Bay Gardens Councillor Symonds was instructed to sign this cheque.	3 <sup>rd</sup> payment grass cutting & maintenance 2018/19	881		£1,377.00	Mr D H Jones	Oiling of Parish benches	882		£ 290.00	Heddon Mill Ltd	Work on Public Right of Way	883		£1,285.44	North Devon Council	Non-domestic rates bill for public conveniences (October 2018). Due 1/10/18.		Direct Debit	£18.00	Fasthosts	Website hosting fee. To be taken on 11/10/18		Debit Card	£ 4.20	EDF Energy	Electricity Supply to the car park, Georgeham. Taken on 18/9/18	Direct Debit		£89.00	<p>Clerk</p> <p>October Meeting</p>
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	<p>It was noted that the sum of £7.22 has been received and banked in respect of a Western Power Distribution Wayleave.</p>	
63.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>63.1 Coastal Communities Application Fund.</b> Due to a large number of applications, work is still in progress to assess the details and it is hoped that applicants will be notified of the outcome during October.</p> <p><b>63.2 Devon Highways.</b> Enquiry about Snow Warden details and filling of grit bins. No further supply was required.</p> <p>The Clerk suggested that the Snow Plan, last updated in 2012, was reviewed.</p> <p><b>Councillor Tucker proposed that the same format remained subject to contact details being amended. Seconded by Councillor Mrs Luxton. Unanimously agreed.</b></p> <p>The Clerk to arrange for the website to inform parishioners that in the event of snow, Councillors Tucker or Symonds should be contacted, the Parish Council having salt available for roads, not private driveways.</p> <p><b>63.3 Devon Highways.</b> Road closure from 2 – 4 October. Road from Putsborough to Jones Hill, Croyde. Access required to carriageway boxes.</p> <p><b>63.4 Braunton Museum and Information Centre – application to the Communities Together Fund.</b> Letter requesting a letter of support from Georgeham Parish Council. Councillors were in agreement for a letter to be sent.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
64.	<p><b>Urgent matters brought forward by Chairman.</b></p> <p><b>64.1 Email from a frequent holiday maker requesting a bench near Croyde Village Hall.</b> Councillor Symonds, a Member of Croyde Village Hall Committee, would make enquiries.</p> <p><b>64.2 Proposed footpath at Newberry Road.</b> Councillor Symonds will contact District Councillor Mrs Baker regarding an architect to produce plans.</p>	<p>JS</p> <p>JS</p>
64.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>64.1 Councillor Harrison.</b> Traffic in August. A diary note to be made for this to be on the Agenda in April 2019.</p> <p><b>64.2 Trees.</b> Councillor Tucker suggested that those requiring attention should be trimmed back hard, particularly in the Cross area. Councillor Mrs Meek advised that as a result of Neighbourhood Plan consultations, there had been an enquiry if the road could be reclassified.</p> <p><b>64.3 Drain outside The Old Manse, Chapel Street, Georgeham.</b> Councillor Tucker had noticed that water was coming up the drain. Councillor Mrs Meek advised this was not an unusual occurrence.</p> <p><b>64.4 Councillor Tucker advised that the street light installed by Western Power Distribution at the bottom of the leading from the car park opposite the entrance to David's Hill in Georgeham to Newberry Road is not working.</b></p>	<p>April 2019 Agenda</p> <p>Clerk</p>

	<p><b>64.5 Councillor Tucker advised that the housing development in Croyde has been named 'Bay View Close' as requested by this Council.</b></p> <p><b>64.6 Councillor Mrs Meek advised funding was available for Neighbourhood Plans.</b> She would investigate.</p> <p><b>64.7 Clerk's Leave.</b> 26 October – 1 November inclusive.</p>	VM
65.	<p><b>Date of next Meeting: Thursday, 25 October 2018 in Georgeham Village Hall at 7pm.</b> The meeting ended at 9.15pm.</p> <p><b><u>The December Parish Council Meeting would be on Thursday 13<sup>th</sup> at 7pm.</u></b> This to be included in The Crydda and advised to Councillors by email.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Parish Council's response to the double yellow lines consultation</b></li> <li>➤ <b>Minutes of 30 August 2018 and Site Meeting to consider a Planning Application on 6 September</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Update of Snow Plan</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council:</p>		<p>Date:</p>

**GEORGEHAM PARISH COUNCIL.**

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.  
TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 25 October 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 19 October 2018

No.	Item		
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i> <b>1.1 Email and photographs regarding the Western boundary hedge of Croyde Play Park.</b> The parishioner has requested that the details are circulated to Councillors to study ahead of the meeting so that replies to questions can be given.		
2.	<b>Apologies.</b> Councillor R Tucker		
3.	<b>Declarations of Interest.</b>		
4.	<b>Approval of the Minutes of the Parish Council Meeting held on 27 September 2018 and the Site Meeting held on 1 October 2018.</b>		
5.	<b>Reports:</b> <b>5.1 Police.</b>  <b>5.2 County Councillor Mrs C Chugg.</b>  <b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b> <b>5.4 Play Area Inspection.</b> Councillor Symonds to confirm that the necessary work has been carried out as identified on the recent Inspection Report. <ul style="list-style-type: none"><li>- Councillor Taffinder: Croyde Play Park.</li><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li><li>- Councillor P Mackintosh: Georgeham Play Area</li></ul> <b>5.5 Georgeham Affordable Housing.</b> Terms of Reference will be available with a view to adopting as a result of the 'Making Good Decisions' course attended by the Clerk.  <b>5.6 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position and confirm that details have been provided for inclusion on the website in respect of the informal consultation. To also advise on her enquiries regarding a grant.  <b>5.7 Meetings attended by Councillors / Clerk.</b> <b>Mrs S Squire, Parish Clerk had attended a training course entitled Budgets and Precepts.</b> A written Report had been circulated to Councillors.		
6.	<b>Planning.</b> <b>6.1 Matters Arising.</b>  <b>6.2 Planning Applications.</b> <table><tr><td>65428</td><td>Raising of roof to allow for first floor extension &amp; alterations to dwelling – 21 Longland Lane, Georgeham.</td></tr></table>	65428	Raising of roof to allow for first floor extension & alterations to dwelling – 21 Longland Lane, Georgeham.
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65588	Listed Building Application for replacement of chimney – Rose Cottage, 31 St Mary's Road, Croyde.
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65432	Listed Building Application for replacement of roof on garage & outbuilding with slate tiled roof – Croyde Weavers, 5 St Mary's Road, Croyde.
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Any Applications received after the Agenda was sent.

### 6.3 Planning Correspondence.

#### 6.3.1 To note the following North Devon Council Decision Notices:

**APPROVAL for Application 65575** – Application for a non-material amendment to Planning Permission 61532 (erection of 5 dwellings (3 duplex units & 2 penthouse apartments)) in respect of various minor amendments at site adjacent to Solefield, Moor Lane, Croyde. North Devon Council have determined that these are acceptable as non-material amendments to Application 61532.

**REFUSAL for Application 65415** – Outline Application for the erection of three dwellings together with new access works (all other matters reserved) at Moor Park, Moor Lane, Croyde.

**6.3.2 To note that Application 65278 – Conversion on one agricultural building to form one dwelling at land adjacent to Ford Hill Farm, Forda has been withdrawn.**

## 7. 7.1 Matters Arising:

7.1.1	<b>Football Pitch Request.</b> Councillor Symonds to confirm he has made contact with the person who wishes to take this forward for the 2019/20 season.
7.1.2	<b>Lodge from Ruda Holiday Park.</b> Councillor Symonds to confirm he is liaising with Ruda Ranger, Rose Roberts, in this regard.
7.1.3	<b>Parking Scheme.</b> To note that a reply has been sent to the person who made the enquiry regarding double yellow lines in Croyde. To further note that the Parish Council's response to the double yellow lines consultation has been submitted.
7.1.4	<b>Seven benches for St George's Primary School.</b> To note that Councillor Symonds has purchased the benches. To note that the Clerk has sent Invoices to local businesses to raise funds for the purchase. Further details will be given as to the response.
7.1.5	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison to give the present position.
7.1.6	<b>Speed activated sign.</b> To note that the sign has been ordered. To further note that CARA has transferred the sum of £990 to the Parish Council's bank account as their half of the balance.

		To also note that the sum of £500 has been credited to the bank account in respect of County Councillor Mrs C Chugg's Locality grant allocation. A letter of thanks has been sent.
	<b>7.1.7</b>	<b>Water drinking fountain.</b> To follow up the suggestion of the fountain being fixed on Georgeham Village Green.
	<b>7.1.8</b>	<b>Nomination of Georgeham Parish Council for a Star Council Award.</b> To note the details have been sent for inclusion on the website.
	<b>7.1.9</b>	<b>Sewer at Netherhams Hill.</b> To note that South West Water have been advised of the correct property to make contact with the owner.
	<b>7.1.10</b>	<b>Impact damage to Georgeham sign.</b> To note that a works order has been raised for a replacement sign.
	<b>7.1.11</b>	<b>Valuation of land.</b> To note that a site visit was held on 8 October 2018. Terms of Engagement have been signed and the Valuation is awaited.
	<b>7.1.12</b>	<b>Snow Plan.</b> To note that this has been updated and has been sent for inclusion on the website. To further note that Devon Highways has been advised that no further grit salt is required.
	<b>7.1.13</b>	<b>Letter of Support for the Braunton Museum and Information Centre.</b> To note that the letter has been sent.
	<b>7.1.14</b>	<b>Request for bench near Croyde Village Hall.</b> Councillor Symonds to confirm he has approached the Committee.
	<b>7.1.15</b>	<b>Proposed footpath at Newberry Road.</b> Councillor Symonds to confirm he has been in contact with District Councillor Mrs Barker regarding an architect.
	<b>7.1.16</b>	<b>Traffic in August.</b> To note that a diary note has been made for this to be raised in April 2019.
	<b>7.1.17</b>	<b>Faulty Street Light near Georgeham Car Park.</b> To note this has been reported by the Clerk.
<b>8.</b>	<p><b>Finance.</b></p> <p><b>8.1 Balances: To be tabled.</b></p> <p><b>Budgetary figures for September 2018 will be forwarded to Councillors ahead of the meeting.</b></p> <p><b>8.2 To consider a request for a donation from Braunton Bowling Club.</b> Members of the Club comprise residents from Georgeham and Croyde and this is the reason for the Parish Council being approached.</p> <p>The green, the essential feature of a bowls club, suffered badly in the drought largely due to the fact that the irrigation system failed. The quote for its repair stands at £5,100. They do have funds to cover it but there are many demands on the reserves, so anything the Parish Council is able to offer would be gratefully received.</p> <p>A copy of the latest set of accounts has been provided to comply with the criteria laid down for Parish Councils to follow when considering requests for grants and donations.</p>	



<b>8.3 To approve the following payments:</b>				
<b>Payee</b>	<b>Details of payment</b>	<b>Ch.No.</b>		<b>Amount</b>
<b>Mrs S Squire</b>	Broadband Photocopying	884	3.00 22.35	<b>£25.35</b>
<b>N Devon Council</b>	2018 October Salary Recharge	885		<b>£TBA</b>
<b>Mr T Squire</b>	Servicing of Georgeham Toilets (October 2018)			<b>£75.00</b>
<b>J &amp; J Bins</b>	Dog bin emptying for September 2018	886		<b>£258.66</b>
<b>Mr S Wightman</b>	Grounds maintenance for September 2018	887		<b>£936.55</b>
<b>Mr D Jones</b>	Work in Georgeham Playing Field	888		<b>£233.00</b>
<b>Mr J Symonds</b>	New swing cradle seat for Croyde Play Park	889		<b>£175.32</b>
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (November 2018). Due 1/11/18.		Direct Debit	<b>£18.00</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/11/18		Debit Card	<b>£ 4.20</b>
<p><b>8.4 Quotation for re-decoration of the gents toilets.</b> Councillors Symonds and Tucker to table three quotations with a view to awarding the work.</p> <p><b>8.5 To award the large grass cutting contract from 1/4/19 – 31/3/23.</b> This will assist in setting the budget and Precept at the November meeting and ahead of the budget meeting with the Chairman, Vice Chairman and Clerk on 12 November.</p>				
9.	<p><b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>9.1 Sport England.</b> Questions asked about the facilities to ensure the records are up to date.</p> <p><b>9.2 Impact damage to litter bin and stone wall at Croyde.</b> At 4.20pm on Friday, 19 October the Clerk received an email from a person on holiday who had just witnessed a car transporter reversing from the Seat Garage to turn in the entrance of Croyde Village Hall / car park road. On doing so at the first attempt, a litter bin and stone wall was damaged. The driver, made two further attempts to turn and then drove away. Details of the transporter was taken and the Parish Council has been advised that photographs were taken by a person from the garage. The Clerk has sent a letter of representation to the firm and enquiries are being made as to the ownership of the litter bin and wall so that the appropriate payment can be made for the replacement litter bin and repairs to the wall. The matter has also been reported to the Police as the driver failed to stop.</p>			
10.	<b>Urgent matters brought forward by Chairman.</b>			
11.	<b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b>			
12.	<b>Date of next Meeting: Thursday, 29 November 2018 in Georgeham Village Hall at 7pm.</b>			

**Minutes of Georgeham Parish Council Meeting held on Thursday, 25 October 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Harrison</b> <b>Mrs T Luxton – arrived later</b> <b>Mrs V Meek</b> <b>E Short</b> <b>J Symonds</b> <b>M Taffinder</b>  <b>District Councillor M Wilkinson</b> <b>10 Members of the public</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 27 September 2018 and the Site Meeting held on 1 October 2018 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by Chairman Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b>Action:</b>
68.	<p><b>Representations from the Public.</b></p> <p><b>68.1 A parishioner spoke about an item at the September meeting.</b> While they respected the work of the Parish Council and were grateful for the work done, they were shocked at the response from a member of the Council in reply to an enquiry from a member of the public who was seeking clarification about the removal of a Devon bank at Croyde Play Park. In addition, it was felt that the Minutes were short and did not give sufficient information. The parishioner felt that business should be conducted in a transparent way.</p> <p>Councillor Symonds advised that the Devon bank collapsed a number of years ago. No decision had been taken on selling any land and until more details were known about the Red Book valuation which had taken place, no further information could be given.</p> <p><b>68.2 Email and photographs regarding the Western boundary hedge of Croyde Play Park.</b> The parishioner had requested that the details are circulated to Councillors to study ahead of the meeting so that replies to questions can be given.</p> <p>The parishioner had contacted Devon County Council, the Environment Agency and North Devon Council Planning Enforcement Department who would be conducting a site visit in the near future.</p> <p>Photographs were supplied and historic details were given advising that the land was gifted to the people of Croyde. There was concern that insufficient thought had been given to the possible sale of the land.</p> <p>Councillor Symonds assured the meeting that the matter would be carefully considered before any decision was made.</p> <p>District Councillor Mrs Barker advised that should the issue be an enforcement matter, it was not a Parish Council matter.</p> <p><b>68.3 Area of Croyde Play Park Sale.</b> It was felt CARA (Croyde Area Residents Association) should be consulted when the Red Book valuation is received. The parishioner reiterated what had been said earlier in the meeting that the land was gifted to the Parish 50 – 60 years ago and there is a lot of feeling about this.</p> <p>Councillor Symonds explained that should a decision be made to sell the land, the monies would be used to pay off a loan taken out by the Parish Council for the provision of the new Croyde Play Area.</p> <p>The parishioner, who had been on the Steering Committee, responded that the loan was covered by</p>	

	<p>s106 monies due to the Parish Council. The Parish Council must be transparent about this important matter as no discussions prior to the Parish Council meeting on 30 August were known.</p> <p>The Chairman advised that the details were given at the meeting on 30 August and was the first opportunity for Councillors to be advised that the Parish Council had been approached about a possible sale of the land.</p> <p><b>68.4 Japanese Knotweed.</b> Representations received regarding agricultural vehicles which had been used to cut the Knotweed and had the effect of spreading it to nearby fields and throughout the Parish via the tyres. The email had previously been circulated to Councillors and the County Councillor, who suggested that the matter was forwarded to the Prime Minister.</p> <p>District Councillor Barker offered to take this forward. It was known that Knotweed is also growing at Down End and it was understood the landowner is dealing with this.</p> <p>The parishioner had heard the details of the last meeting and supported the parishioner who made representations under Minute No. 68.1. They were not impressed by a Councillor whose comments were considered to fall short of the conduct expected.</p>	PB
69.	<b>Apologies.</b> Councillors R Tucker, Mackintosh, County Councillor Mrs C Chugg.	
70.	<p><b>Declarations of Interest.</b> <b>Councillor Symonds declared a Prejudicial Interest in Minute No. 73.2 – Planning Application 65647 – his own.</b></p> <p><b>Councillor Symonds declared a Prejudicial Interest in Finance, his own cheque.</b></p> <p><b>Councillor Harrison declared a Prejudicial Interest in Minute No. 73.2 – Planning Application 65588 – his own.</b></p> <p><b>District Councillor Mrs P Barker</b> asked for the following statement to be included in the Minutes: <i>I shall consider the Applications under Minute No. 73.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p>	
71.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 27 September 2018 and the Site Meeting held on 1 October 2018.</b> <b>Approved and signed as a correct record.</b></p>	
72.	<p><b>Reports:</b> <b>72.1 Police.</b> The October 2018 Newsletter had been circulated to Councillors and sent for inclusion on the website. Crimes reported during September 2018 in Croyde and Georgeham were: 1 x theft 1 x assault 1 x burglary</p> <p><b>72.2 County Councillor Mrs C Chugg.</b> When sending her apologies, Councillor Mrs Chugg sent a written Report which had been circulated to Councillors and focused on the following:</p> <ul style="list-style-type: none"> <li>▪ Food waste</li> <li>▪ North Devon Link Road</li> <li>▪ Budget/finance</li> <li>▪ Health visitors</li> <li>▪ Aviva Community Award entries</li> <li>▪ Complaints about tee shirts hung in a vehicle at Croyde</li> <li>▪ Details of functions attended</li> </ul> <p><b>72.3 District Councillors:</b> <b>Mrs P Barker.</b> Items to report would be included within the body of the meeting.</p>	

**M Wilkinson.**

Since the last Parish Council meeting, Councillor Wilkinson had attended an AONB (Area of Outstanding Natural Beauty) meeting to view the plan for undergrounding of cabling for which a grant of £600,000 from the AONB had been received.

There was a possibility that the boundaries of the AONB would be reviewed as there are areas and Parishes that could be considered suitable for inclusion and worthy of discussion.

Dr Williams of this Parish was voted on to planning section of AONB.

He would be attending a meeting on 29/10/18 regarding the adoption of the North Devon and Torridge Local Plan. A lot of work had gone into it and credit given to those responsible.

A meeting attended at Woolacombe regarding plastic free saw 27 businesses signed up in Woolacombe in favour of the plastic free initiative in North Devon.

Croyde is also a plastic free designation.

The next step is to concentrate on the recycling aspect with the tourism trade.

Councillor Wilkinson sent a letter of the support to go with the Parish Council's letter in connection with the World Surfing Reserve bid and considered it was a strong document and if successful it would benefit the whole coast.

Recognition is huge and opens up different areas for funding.

Other meetings had been attended regarding the coast and regenerating seaside towns and communities. What comes through strongly on the coastal meeting is not only regenerating communities but the reliance of volunteers.

A member of the public in Woolacombe carried out work voluntarily that would have been done by the Parish Lengthsman.

A member of the public and the Chairman both spoke about the way rubbish is picked up in the Parish.

**72.4 Play Area Inspection.** Councillor Symonds confirmed that the necessary work had been carried out as identified on the recent Inspection Report involving a new swing seat in Croyde Play Park.

The Report identified that the hangings for the seats were showing signs of wear. These would be purchased in the Spring from Eibe Play, estimated to be £80.

- Councillor Taffinder: Croyde Play Park. Two visits had been made.  
The Inspection Report did not mention the broken swing.  
Overhanging branches still had to be dealt with. Councillor Symonds advised that the tree surgeon had been booked but due to an emergency, could not do the work as planned and this would be done the week commencing 28 October.

Councillor Symonds reported an incident regarding a child becoming stuck in part of the new play equipment at Croyde. The company who supplied it had been notified and confirmed that the width was correct and in line with regulations.

Councillors Mrs Barker and Taffinder were concerned about future incidents. **Councillor Symonds to relay these thoughts and request advice to prevent a reoccurrence.**

- Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park.  
Check lists received from a Committee Member had not been received. **Further enquiries to be made.**
- Councillor P Mackintosh: Georgeham Play Area. Councillor Symonds confirmed all was in order.

**72.5 Georgeham Affordable Housing.**

Terms of Reference were available for Councillors to read as a result of the 'Making Good Decisions' course attended by the Clerk.

**Proposed by Councillor Mrs Barker to adopt. Seconded by Councillor Symonds. Unanimously agreed.**

Councillor Mrs Luxton advised that a funding application for the Housing Survey is to be submitted to

	<p>the Big Lottery and if approved the questionnaire will be hand delivered to all properties. The Committee want to work with housing authority providers.</p> <p><b>72.6 Neighbourhood Plan.</b> Councillor Mrs Meek advised that the document was being sent to various stakeholders before going out to public consultation which would be on the Parish Council website from 1 November to the middle of December. People will also be notified on email, Facebook, The Crydda and school newsletter with a link to the Parish website. Hard copies would also be available in public places together with a comments box. A grant had not been pursued. The cost of printing flyers and hard copies of the document would be paid for by the Parish Council.</p> <p><b>72.7 Meetings attended by Councillors / Clerk.</b> <b>Mrs S Squire, Parish Clerk had attended a training course entitled Budgets and Precepts.</b> A written Report had been circulated to Councillors.</p>															
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	<p>take part in the discussion, decision or voting thereon. <b>Proposed by Councillor Harrison that this item of the meeting was chaired by Councillor Mrs Barker. Seconded by Councillor Mrs Luxton. Unanimously agreed.</b> <b>It was resolved to recommend approval.</b></p>									
<p><b>Councillor Symonds took the Chair.</b></p> <p><b>Applications received after the Agenda was sent.</b> None.</p> <p><b>73.3 Planning Correspondence.</b></p> <p><b>73.3.1 The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"><li>▪ <b>Application 65575</b> – Application for a non-material amendment to Planning Permission 61532 (erection of 5 dwellings (3 duplex units &amp; 2 penthouse apartments)) in respect of various minor amendments at site adjacent to Solefield, Moor Lane, Croyde. North Devon Council have determined that these are acceptable as non-material amendments to Application 61532.</li><li>▪ <b>65520</b> – Extensions &amp; alterations to dwelling at 10 Lane Head Close, Croyde</li><li>▪ <b>65638</b> – Approval of details in respect of discharge of Condition 3 (material samples) attached to Planning Permission 65250 (extensions &amp; alteration to dwelling together with conversion of loft space) at 20 West Croyde, Croyde. The sample of the cedar lap cladding in colour white is deemed to be acceptable.</li></ul> <p><b>REFUSAL for Application 65415</b> – Outline Application for the erection of three dwellings together with new access works (all other matters reserved) at Moor Park, Moor Lane, Croyde.</p> <p><b>73.3.2 It was noted that Application 65278</b> – Conversion on one agricultural building to form one dwelling at land adjacent to Ford Hill Farm, Forda had been withdrawn.</p>										
74.	<p><b>74.1 Matters Arising:</b></p> <table><tr><td><b>74.1.1</b></td><td><b>Football Pitch Request.</b> Councillor Symonds that he had attempted to make contact with the person who wishes to take this forward for the 2019/20 season and had been unsuccessful to date.</td></tr><tr><td><b>74.1.2</b></td><td><b>Lodge from Ruda Holiday Park.</b> Councillor Symonds confirmed that Rose Roberts had confirmed a Lodge would be made available for use as a Pavilion in Georgeham Playing Field. Councillors Symonds and Mrs Barker to visit Ruda to select a Lodge. Sincere and grateful thanks were expressed to Rose Roberts and Ruda for this generous gift.</td></tr><tr><td><b>74.1.3</b></td><td><b>Parking Scheme.</b> It was noted that a reply had been sent to the person who made the enquiry regarding double yellow lines in Croyde. It was further noted that the Parish Council’s response to the double yellow lines consultation had been submitted.</td></tr><tr><td><b>74.1.4</b></td><td><b>Seven benches for St George’s Primary School.</b> It was noted that Councillor Symonds had purchased the benches. It was noted that the Clerk had sent Invoices to local businesses to raise funds for the purchase.  Donations had been received as follows: Devonshire Motors £100 The Old Cream Shop £200 Kelso May £120  Letters of thanks have been sent.  Blue Groove had offered 3 or 4 of their benches, used currently but will not be used next year.</td></tr></table>	<b>74.1.1</b>	<b>Football Pitch Request.</b> Councillor Symonds that he had attempted to make contact with the person who wishes to take this forward for the 2019/20 season and had been unsuccessful to date.	<b>74.1.2</b>	<b>Lodge from Ruda Holiday Park.</b> Councillor Symonds confirmed that Rose Roberts had confirmed a Lodge would be made available for use as a Pavilion in Georgeham Playing Field. Councillors Symonds and Mrs Barker to visit Ruda to select a Lodge. Sincere and grateful thanks were expressed to Rose Roberts and Ruda for this generous gift.	<b>74.1.3</b>	<b>Parking Scheme.</b> It was noted that a reply had been sent to the person who made the enquiry regarding double yellow lines in Croyde. It was further noted that the Parish Council’s response to the double yellow lines consultation had been submitted.	<b>74.1.4</b>	<b>Seven benches for St George’s Primary School.</b> It was noted that Councillor Symonds had purchased the benches. It was noted that the Clerk had sent Invoices to local businesses to raise funds for the purchase.  Donations had been received as follows: Devonshire Motors £100 The Old Cream Shop £200 Kelso May £120  Letters of thanks have been sent.  Blue Groove had offered 3 or 4 of their benches, used currently but will not be used next year.	<p>JS</p> <p>JS &amp; PB</p>
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	<b>74.1.5 Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison advised there had been no progress made and would remind the Public Rights of Way Warden that these matters remained outstanding.	MH   Clerk Clerk
	<b>74.1.6 Speed activated sign.</b> It was noted that the sign had been ordered. It was further noted that CARA had transferred the sum of £990 to the Parish Council's bank account as their half of the balance. It was also noted that the sum of £500 had been credited to the bank account in respect of County Councillor Mrs C Chugg's Locality grant allocation. A letter of thanks had been sent.	
	<b>74.1.7 Water drinking fountain.</b> Councillors discussed the suggestion of the fountain being fixed on Georgeham Village Green. The Clerk to ask Devon Highways for the process of a road closure order for the water to be piped across the road from the public toilets. The Clerk to request Follaton Plant for a quotation to drill a bore hole. When further details are known, an application to the Communities Together Fund to be submitted to cover some, if not all, the cost.	
	<b>74.1.8 Nomination of Georgeham Parish Council for a Star Council Award.</b> It was noted the details had been sent for inclusion on the website.	
	<b>74.1.9 Sewer at Netherhams Hill.</b> It was noted that South West Water had been advised of the correct property to make contact with the owner.	
	<b>74.1.10 Impact damage to Georgeham sign.</b> It was noted that a works order had been raised for a replacement sign.	
	<b>74.1.11 Valuation of land.</b> It was note that a site visit was held on 8 October 2018. Terms of Engagement had been signed and the Valuation was awaited.	
	<b>74.1.12 Snow Plan.</b> It was note that this had been updated and has been sent for inclusion on the website. It was further noted that Devon Highways had been advised that no further grit salt was required.	
	<b>74.1.13 Letter of Support for the Braunton Museum and Information Centre.</b> It was noted that the letter had been sent.	
	<b>74.1.14 Request for bench near Croyde Village Hall.</b> Councillor Symonds has yet to approach the Committee.	
	<b>74.1.15 Proposed footpath at Newberry Road.</b> Councillor Symonds is to contact RGP Architects for plans to be prepared. A leaflet giving the details was tabled which the Clerk is to send for inclusion on the website.	
	<b>74.1.16 Traffic in August.</b> It was noted that a diary note had been made for this to be raised in April 2019.  Councillor Mrs Barker advised this issue had been raised with County Councillor Mrs A Davis, Cabinet Member for Infrastructure, Waste and Recycling. Further details would be sent by Councillor Harrison to Mrs Davis. It was felt that another passing place at Cross would be beneficial.	
	<b>74.1.17 Faulty Street Light near Georgeham Car Park.</b> It was noted this had been reported by the Clerk.	
75.	<b>Finance.</b> <b>75.1 Balances: Lloyds Bank Treasurers Account as at 14 October 2018: £35,194.50</b> <b>Lloyds Bank Business Banking Access Account as at 10 October 2018: £3,053.58</b>  <b>Budgetary figures for September 2018 were forwarded to Councillors ahead of the meeting.</b>  <b>75.2 Councillors considered a request for a donation from Braunton Bowling Club.</b> Members of the Club comprise residents from Georgeham and Croyde and this is the reason for the Parish Council being approached. The green, the essential feature of a bowls club, suffered badly in the drought largely due to the fact	



that the irrigation system failed. The quote for its repair stands at £5,100. They do have funds to cover it but there are many demands on the reserves, so anything the Parish Council is able to offer would be gratefully received.

A copy of the latest set of accounts has been provided to comply with the criteria laid down for Parish Councils to follow when considering requests for grants and donations.

**Proposed by Councillor Symonds not to support. Seconded by Councillor Harrison. Unanimously agreed.**

When sending the reply, the Clerk to suggest the Club asks if there are funds in District Councillors' allocations.

**75.3 The following payments were approved and authorised:**

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying Account Book	884	£3.00 £22.35 £23.80	<b>£49.15</b>
N Devon Council	2018 October Salary Recharge	885		<b>£1,013.41</b>
Mr T Squire	Servicing of Georgeham Toilets (October 2018)	886		<b>£75.00</b>
J & J Bins	Dog bin emptying for September 2018	887		<b>£266.66</b>
Mr S Wightman	Grounds maintenance for September 2018	888		<b>£936.55</b>
Mr D Jones	Work in Georgeham Playing Field	889		<b>£233.00</b>
Mr J Symonds	New swing cradle seat for Croyde Play Park * sundry items	890		<b>£175.32 + £24.54 * = £199.86</b>
The Play Inspection Company	Outdoor Annual Inspection of 3 sites	891		<b>£270.00</b>
Pandora Technologies	Radar Speed Sign	892		<b>£3,516.00</b>
Mr P Starbuck		893		<b>£350.00</b>
MVF	Benches			<b>£840.00</b>
North Devon Council	Non-domestic rates bill for public conveniences (November 2018). Due 1/11/18.		Direct Debit	<b>£18.00</b>
Fasthosts	Website hosting fee. To be taken on 11/11/18		Debit Card	<b>£ 4.20</b>
South West Water	Supply of water at the public toilet To be taken on 3/12/18	D/D		<b>£152.90</b>

**75.4 Quotation for re-decoration of the gents toilets.**

Councillors Symonds and Tucker to table three quotations with a view to awarding the work.

**75.5 Award the large grass cutting contract from 1/4/19 – 31/3/23.** This will assist in setting the budget and Precept at the November meeting and ahead of the budget meeting with the Chairman, Vice Chairman and Clerk on 12 November.

The Clerk had invited quotations from seven contractors on 31/8/18 and reminded those who had not submitted details on 22/10/18.

Four quotations had been received and full details were tabled to Councillors.

**Councillor Short proposed that Mr M Baker's quotation was accepted on the grounds of due diligence. Seconded by Councillor Mrs Luxton. Unanimously agreed.**

**75.6 Public Works Loan Board.** The first loan payment in respect of the £50,000 borrowed to pay for the new play area in Croyde Play Park will be taken by direct debit on 21 November 2018. The sum involved is £2,798.75. The next payment would be taken on 21 May 2019.

Clerk

Clerk

November  
Agenda

Clerk



76.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>76.1 Sport England.</b> Questions asked about the facilities to ensure the records are up to date.</p> <p><b>76.2 Impact damage to litter bin and stone wall at Croyde.</b> At 4.20pm on Friday, 19 October the Clerk received an email from a person on holiday who had just witnessed a car transporter reversing from the Seat Garage to turn in the entrance of Croyde Village Hall / car park road. On doing so at the first attempt, a litter bin and stone wall was damaged. The driver, made two further attempts to turn and then drove away. Details of the transporter was taken and the Parish Council has been advised that photographs were taken by a person from the garage. The Clerk has sent a letter of representation to the firm and enquiries are being made as to the ownership of the litter bin and wall so that the appropriate payment can be made for the replacement litter bin and repairs to the wall. The letter had been acknowledged.</p> <p>The matter had also been reported to the Police as the driver failed to stop. The Clerk is required to complete a form and arrangements were made for an officer to make a home visit on Tuesday, 23 October at 2pm. The officer did not keep the appointment and the Clerk informed the Police who responded by saying the officer would now call on Friday, 26 October at 10am.</p> <p><b>76.3 North Devon Council.</b> Email regarding loans for housing repairs – Wessex Resolutions CIC from whom more details will follow.</p>	<p>Clerk to submit details</p> <p>Clerk</p>
77.	<b>Urgent matters brought forward by Chairman.</b> None.	
78.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>78.1 Councillor Mrs Meek.</b> Field boundaries for 1842 can be supplied.</p> <p><b>78.2 Councillor Mrs Meek.</b> The car park lights are on during the day but not the night. Mr D Meek would amend the timer.</p> <p><b>78.3 Councillor Mrs Barker.</b> The construction site for Heatherdale, Sandy Lane, Croyde was well concealed. It had been noted a large basement had been created which had not been authorised. The Enforcement Department had been made aware and were dealing with the matter.</p> <p><b>78.4 Christmas Greetings in The Crydda.</b> Councillor Taffinder would deal with this.</p> <p><b>78.5 Councillor Symonds.</b> Croyde stream was dredged last year, paid for by donations raised by a parishioner and the Parish Council. Owners of properties adjacent to the stream have a legal obligation as riparian owners to keep it clear. Councillor Symonds to request the relevant letters are sent to the owners from the Environment Agency.</p>	<p>Mr Meek</p> <p>MT</p> <p>JS</p>
79.	<p><b>Date of next Meeting: Thursday, 29 November 2018 in Georgeham Village Hall at 7pm.</b></p> <p>The meeting ended at 9.13pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 27 September 2018 and site meeting of 1 October 2018</b></li> <li>➤ <b>Terms of Reference for the Affordable Housing Group Sub Committee</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>No donation to Braunton Bowling Club</b></li> <li>➤ <b>Payments</b></li> <li>➤ <b>Award of grass cutting contract for 2019 – 2023.</b></li> </ul>		
<b>These Minutes are agreed by those present as being a true record.</b>		
Signed: Chair of Georgeham Parish Council:		Date:

## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.

EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on Thursday, 29 November 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 22 November 2018

No.	Item										
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>										
2.	<b>Discussion on the Neighbourhood Plan.</b>										
3.	<b>Apologies.</b>										
4.	<b>Declarations of Interest.</b>										
5.	<b>Approval of the Minutes of the Parish Council Meeting held on 25 October 2018.</b>										
6.	<b>Reports:</b> <b>6.1 Police.</b>  <b>6.2 County Councillor Mrs C Chugg.</b> An update on the double yellow lines will be given.  <b>6.3 District Councillors Mrs P Barker and M Wilkinson.</b> <b>6.4 Play Area Inspection.</b> <ul style="list-style-type: none"><li>- Councillor Taffinder: Croyde Play Park. Councillor Symonds to confirm he has relayed the concerns of this Parish Council to Touchwood regarding the incident of a child becoming stuck and has received advice to prevent a reoccurrence.</li><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member. These are now being received.</li><li>- Councillor P Mackintosh: Georgeham Play Area</li></ul> <b>6.5 Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give an update.  <b>6.6 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position.  <b>6.7 Meetings attended by Councillors / Clerk.</b>										
7.	<b>Planning.</b> <b>7.1 Matters Arising.</b>  <b>7.2 Planning Applications.</b> <table><tr><td>65663</td><td>Demolition of existing areas of the dwelling and replacement with new extension and associated works – Cliff House, Moor Lane, Croyde.</td></tr><tr><td>65669 / 65670</td><td>Listed Building and General Application for extension to dwelling – Fig Tree Farm House, 47 St Mary's Road, Croyde.</td></tr><tr><td>65703</td><td>Application for consent for works to trees covered by a Tree Preservation Order in respect of crown reduction of 2 No. Fig Trees – Fig Tree Farm House, 47 St Mary's Road, Croyde.</td></tr><tr><td>65704</td><td>Demolition of existing and erection of new dwelling – 16 Moor Lane, Croyde.</td></tr><tr><td>65766</td><td>Extensions and alterations to dwelling to include raising of roof to allow for former first floor accommodation – 5 Sandy Way, Croyde</td></tr></table>	65663	Demolition of existing areas of the dwelling and replacement with new extension and associated works – Cliff House, Moor Lane, Croyde.	65669 / 65670	Listed Building and General Application for extension to dwelling – Fig Tree Farm House, 47 St Mary's Road, Croyde.	65703	Application for consent for works to trees covered by a Tree Preservation Order in respect of crown reduction of 2 No. Fig Trees – Fig Tree Farm House, 47 St Mary's Road, Croyde.	65704	Demolition of existing and erection of new dwelling – 16 Moor Lane, Croyde.	65766	Extensions and alterations to dwelling to include raising of roof to allow for former first floor accommodation – 5 Sandy Way, Croyde
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65781	Extension to dwelling – South View, 10 Moor Lane, Croyde.
65834	Demolition of toilet block and erection of ablutions block – Bayview Farm Caravan and Camping Park, Croyde.
65848 / 65849	Listed Building and General Application for conversion of barn to form one dwelling – The Long Barn 18A St Mary's Road, Croyde.

Any Applications received after the Agenda was sent.

### 7.3 Planning Correspondence.

#### 7.3.1 To note the following North Devon Council Decision Notices:

##### APPROVALS for

- **65432** – Listed Building Application for replacement of roof on garage & outbuilding with slate tiled roof at Croyde Weavers, 5 St Mary's Road, Croyde
- **65253** – Extension & improvements to car park (amended plans & additional information) at land to rear of 2 – 10 Hobbs Hill, Croyde
- **65582** – Extension & refurbishment of dwelling at The Granary, Cross, Croyde
- **65588** – Listed Building Application for replacement of chimney at Rose Cottage, 31 St Mary's Road, Croyde.
- **65428** – Raising of roof to allow for first floor extension & alterations to dwelling at 21 Longland Lane, Georgeham.
- **65359** – Variation of Condition 2 (approved plans) attached to Planning Permission 57754 (demolition of existing dwelling & erection of new dwelling) to allow a change of design at Thornberry, Croyde.
- **65516** – Listed Building Application for removal of chimney at Rose Cottage, 31 St Mary's Road, Croyde.
- **65347** – Erection of replacement dwelling & outbuilding (amended plans) at 9 Broad Park Close, Croyde.

**7.3.2 North Devon Council.** Email advising that the North Devon & Torridge Local Plan has been adopted.

## 8. 8.1 Matters Arising:

8.1.1	<b>Japanese Knotweed.</b> Councillor Mrs Barker to confirm that the parishioner's representations have been taken forward.
8.1.2	<b>Football Pitch Request.</b> Councillor Symonds to confirm he has made contact with the person who wishes to take this forward for the 2019/20 season.
8.1.3	<b>Lodge from Ruda Holiday Park.</b> Councillor Symonds to confirm he and Councillor Mrs Barker have visited Ruda to select a Lodge.
8.1.4	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison to confirm he has been in contact with the Public Rights of Way Warden.
8.1.5	<b>Seven benches for St George's Primary School.</b> To note further donations have been received, bringing to total to £620.
8.1.6	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison to give the present position.
8.1.7	<b>Water drinking fountain.</b> To note that Devon Highways have been asked the process for a road closure order to enable water to be piped across the road from the public toilets. To note that Follaton Plant has been requested to give a quotation for drilling a bore hole.

<b>8.1.8</b>	<b>Request for bench near Croyde Village Hall.</b> Councillor Symonds to confirm he has approached the Committee.
<b>8.1.9</b>	<b>Proposed footpath at Newberry Road.</b> Councillor Symonds to confirm he has been in contact with RGP Architects. To note the Clerk has sent the details for inclusion on the website.
<b>8.1.10</b>	<b>Valuation of land.</b> To note the valuation has been carried out. On advice from the valuer, this information should remain with him and the Clerk only. Councillors to decide whether to appoint Underwood Wright to act and assist in connection with a Formal Tender.
<b>8.1.11</b>	<b>Sport England.</b> To note that the questionnaire regarding facilities has been returned.
<b>8.1.12</b>	<b>Impact damage to litter bin and stone wall at Croyde.</b> To note that the Police has visited the Clerk. Because there was no injury to a person, it would not be followed up.
<b>8.1.13</b>	<b>Car Park Lights in Georgeham.</b> To receive confirmation that the timer has been amended.
<b>8.1.14</b>	<b>Christmas Greetings in The Crydda.</b> Councillor Taffinder to confirm this has been done.
<b>8.1.15</b>	<b>Croyde Stream.</b> Councillor Symonds to confirm he has ask the Environment Agency to sent letters to the owners of properties adjacent to the stream remind them of their responsibilities.
<b>8.1.16</b>	<b>Coastal Communities Fund.</b> To note that the Croyde Surf and Rescue Centre application has been invited to apply to the next stage where the deadline date is 21/1/19.

<b>9. Finance.</b>				
<b>9.1 Balances: To be tabled.</b>				
<b>Budgetary figures for October 2018 will be forwarded to Councillors ahead of the meeting.</b>				
<b>9.2 To approve the following payments:</b>				
<b>Payee</b>	<b>Details of payment</b>	<b>Ch.No.</b>		<b>Amount</b>
<b>Mrs S Squire</b>	Broadband Photocopying Petrol expenses (6 months) Postage	896	3.00 22.35 119.70 25.00	<b>£170.05</b>
<b>N Devon Council</b>	2018 November Salary Recharge	897		<b>£1,013.14</b>
<b>Mr T Squire</b>	Servicing of Georgeham Toilets (November 2018)	898		<b>£75.00</b>
<b>J &amp; J Bins</b>	Dog bin emptying for October 2018	899		<b>£121.33</b>
<b>Mr S Wightman</b>	Grounds maintenance for October 2018.	900		<b>£936.55</b>
<b>H J Badcock</b>	Neighbourhood Plan printing	901		<b>£58.00</b>
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (December 2018). Due 1/12/18.		Direct Debit	<b>£18.00</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/12/18 The webmaster has been requested to advise the hosting fee for 2019.		Debit Card	<b>£ 4.20</b>
<b>South West Water</b>	Water supply to the Cemetery. To be taken on 3/12/18		Direct Debit	<b>£16.52</b>
<b>To note that Cheque No. 895 was issued on 9/11/18 at the request of Councillor Tucker in the name of Mr P Starbuck for £490.00 in respect of tree surgery work. A receipt has been</b>				

	<p><b>obtained.</b></p> <p><b>9.3 2019/20 Budget.</b> To agree the budget and Precept. Clarification is being sought regarding the Parish Grant and whether it is to be reduced by 50% for 2019/20.</p> <p><b>9.4 Quotation for re-decoration of the gents toilets.</b> Councillors Symonds and Tucker to table three quotations with a view to awarding the work.</p> <p><b>9.5 Award of Large grass cutting contract from 1/4/19 – 31/3/23.</b> To note that the successful and unsuccessful contractors have been advised.</p> <p><b>9.6 Grant to Georgeham Village Hall for refurbishment of ladies toilets.</b> To note that the Community Councillor Grant of £400 has been paid.</p> <p><b>9.7 Urban Highway Grass Cutting.</b> To note that the Clerk raised two invoices (2017/18 - £230.00) and 2018/19 - £390.00) totaling £620.00 and submitted to Devon County Council and this money has been credited to the bank account.</p>
10.	<b>Correspondence &amp; Publications Received.</b> Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.
11.	<b>Urgent matters brought forward by Chairman.</b>
12.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>12.1 Pathway across Village Green, Croyde.</b></p>
13.	<b>Date of next Meeting: Tuesday, 18 December 2018 in Georgeham Village Hall at 7pm.</b>

**Minutes of Georgeham Parish Council Meeting held on Thursday, 29 November 2018 in Georgeham Village Hall at 7pm.**

Chaired by: Councillor J Symonds		Clerked by: Sue Squire
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Harrison</b> <b>Mrs T Luxton</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>District Councillor M Wilkinson</b> <b>23 Members of the public</b>		<b>Agenda: -</b> Representations from the public Discussion on the Neighbourhood Plan Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 25 October 2018 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b>Action:</b>
80.	<b>Representations from the Public.</b> <b>80.1 Mismatch between bus and train timetables.</b> Following on from previous representations, Stagecoach had contacted the parishioner to explain the reason the timetables cannot be altered, which was up to Devon County Council.  County Councillor Mrs Chugg offered to take this up with the relevant Departments.  <b>80.2 Valuation of Land in Croyde Play Park.</b> The Chairman advised this would be heard immediately before the item was discussed under Minute No. 87.1.10.	Cty Cllr Mrs Chugg
81.	<b>Discussion on the Neighbourhood Plan.</b>  District Councillor Mrs Barker introduced the Plan, advising the opinions would be recorded and taken to the District Council. She would speak to the officer dealing with the document and then present it to the Sub Committee. A revised copy of the document would be available.  Members of the public were invited to speak.  1. This has been a huge efforts and congratulations on the outcome. <b>There was a query on some of the verbs used in recommendations and policies.</b> <b>When supported, does it mean the Parish Council will recommend approval?</b> <b>Answer: The Parish Council is only one consultee in the District level process. As many comments as possible are wanted.</b> <b>The words ‘encourage, where practical and seek’ were suitable words to use.</b>  Councillor Mrs Meek advised that the document cannot say ‘must’ and ‘must not’.  2. It was a good document and incorporated everything a lot of the residents said in the first questionnaire. <b>Question: There was a query as to how it would affect decisions at District level.</b> <b>Answer: District Councillor Mrs Barker advised it depended on a balancing act that the planner will make a decision on. In theory, they should support it.</b> <b>It is a legal document as far as the Neighbourhood Plan is concerned and it has to be taken notice of.</b> <b>A report from Devon County Council would take the over-riding precedent if there was a dangerous Application.</b> <b>Councillor Mrs Barker felt the decision taken in Cornwall for putting it off, then the Council</b>	

	<p><b>advising it is going to build houses is not according to the Neighbourhood Plan.</b>  <b>Councillor Mrs Barker felt it was important as a community to make statements about what is wanted and it is better to come to a local level rather than calling it in with a group of Councillors outside the area.</b></p> <p><b>Question: Where does the Neighbourhood Plan sit within the planning process? Is it incumbent on the Planning Department or the Parish Council?</b>  <b>Answer: It is incumbent on the planner. Whatever is decided has to be based on the new Plan.</b></p> <p>Councillor Tucker commented that the amount of work involved was immense, very thorough and the lack of questions from members of the public at this meeting is a litany of the work which had been done.</p> <p>Councillor Mrs Meek was given the opportunity and the Croyde maps were at the back of the document.</p> <p><b>Question: Is that what the Neighbourhood Plan only covers? What about surrounding fields?</b>  <b>Answer: That comes outside the development area.</b></p> <p><b>Question: How could it be protected about development in the area?</b>  <b>Answer: It is for social housing only. The hills should be built up and various areas. The Plan has tried to be general but has made the point that building is not wanted everywhere.</b></p> <p><b>Question: Could the Councillor please explain the comment that planning can't be done.</b>  <b>Answer: It is difficult to take a green site and build. If a development came through, it couldn't be seen that the Parish Council would agree to it and it would not be an attractive proposition to the development.</b></p> <p><b>Question: Is there a process in the future to amend it?</b>  <b>Answer: Yes, it is a living document and can be added to at a later date. Usually once every five years.</b></p> <p><b>Question: Would it involve another Referendum?</b>  <b>Answer: Not that Councillor Mrs Barker knew of.</b></p> <p>Dr Williams (a member of the Neighbourhood Plan Committee) had re-submitted the Landscape Assessment. It was three years since she wrote it and a lot had been learned.  The Sea Scope Assessment was not included initially and some of it needs to be incorporated.  The Landscape Assessment, page 4 of the document, could be a more cumulative effect and this needs to be majored on it more.  Dr Williams expressed regret that more involved Reports do not accompany Planning Applications.</p> <p>The timing. There are adjustments every five years. It was thought this Neighbourhood Plan would go up to 2030 and was designed to be a living plan.  So, if there is a desire for change it can be added and it goes for the main Plan (North Devon and Torridge Local Plan) and runs alongside the main Plan. North Devon Council has started on the next main Plan.  The Neighbourhood Plan took 4 years to complete, the main Plan took 7 years.</p> <p><b>Question: Does the Plan in draft form have any teeth?</b>  <b>Answer: No, but it doesn't stop us paying attention to it.</b></p> <p><b>Question: Is the Parish Council putting their whole weight behind it.</b>  <b>Answer: Yes, Councillors have been fully involved.</b></p> <p>Councillor Mrs Meek thanked everyone who had been involved.</p>	
82.	<b>Apologies.</b> None.	
83.	<b>Declarations of Interest.</b> <b>Councillor Harrisson declared a Prejudicial Interest in Minute No. 86.2 Planning Application</b>	

	<p><b>65848 – his own.</b></p> <p><b>District Councillor Mrs P Barker</b> asked for the following statement to be included in the Minutes:  <i>I shall consider the Applications under Minute No. 86.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</i></p> <p><b>Minute No. 87.1.10</b> was discussed at this point in the meeting and recorded in these Minutes at the point where it appears later in the meeting.</p>	
84.	<p><b>Approval of the Minutes of the Parish Council Meeting held on 25 October 2018.</b>  <b>Approved and signed as a correct record.</b></p> <p>Councillor Mrs Barker spoke about Minute No. 68.4 of these Minutes regarding Japanese Knotweed. It was known that this was the responsibility of the landowner.  A landowner where Japanese Knotweed was growing at Down End and who was present at this meeting, was informed of the details, to which they replied that they were under the impression that it had been dealt with. However, this would be looked into and a report given to the Parish Council that the issue had been addressed.</p>	
85.	<p><b>Reports:</b></p> <p><b>85.1 Police.</b> The November 2018 newsletter had been circulated to Councillors and sent for inclusion on the website.</p> <p><b>85.2 County Councillor Mrs C Chugg spoke about the following:</b></p> <ul style="list-style-type: none"> <li>• Vention Road potholes had been repaired</li> <li>• Drains had been cleared</li> <li>• Double yellow lines – Highways had apologized that they wanted to change the details. The lines would be enforced by Millers Brook all year round.</li> <li>• Bus and train timetable was being worked on by County Councillors Mrs A Davis (trains) and S Hughes (buses)</li> <li>• There were funds available from Councillor Mrs Chugg's Locality budget allocation. She was advised about the project for a new sports pavilion and agreed a generous donation of £5,000 for this through her Investing in Devon allocation.</li> </ul> <p>Councillor Harrison asked about traffic congestion at Cross, near Croyde and was advised that no response had been received and this would be investigated.</p> <p><b>85.3 District Councillors:</b>  <b>Mrs P Barker spoke about the following:</b></p> <ul style="list-style-type: none"> <li>• Attended an update regarding the development of the A361 (North Devon Link Road) which were progressing. She asked about Phase 2 involving improvements from Portmore to Roundswell roundabouts, which were expensive due to bridge works</li> <li>• Improvements to the Tarka train line from Barnstaple to Exmouth via Exeter</li> <li>• AONB (Area of Outstanding Natural Beauty) strategy where there are a lot of new ideas. The joint tourism strategy was particularly pleasing and a good approach is needed as to how to market North Devon.</li> <li>• Joint digital strategy. This must make the most of what is on offer to save time, money and effort.</li> <li>• We have got through to the second stage for the Coastal Community Fund application in connection with the Croyde Surf and Rescue Centre. (Minute No. 87.1.16 refers). The major part of the work will now take place with the deadline being 21 January 2019.</li> <li>• The application for a designated surfing area had not been successful on this occasion and will continue to be pursued.</li> <li>• All was on track for the Water Sports Centre in Ilfracombe. Re-tendering documents would be sent out in the coming week.</li> </ul> <p><b>M Wilkinson spoke about the following:</b></p>	<p>Clerk to complete application form</p> <p>Cty Cllr Mrs Chugg</p>



- At the Parish Forum held on 7 November, attended by County Councillor John Hart, Leader of Devon County Council, he advised that £20 million would be cut from the County budget. There is the possibility of an additional 1% charge on Council Tax.
- The Minutes of the Parish Forum were available which mentioned the Parish Grant. North Devon Councillors had previously looked to reduce it by 50% with a view to eliminating it by 2019/20 but full Council had rejected it.  
This will be looked at again at the full Council meeting in February 2019. This proposal had not been considered and nothing had been decided. The removal of the Grant will be opposed.

#### 85.4 Play Area Inspection.

##### - Councillor Taffinder: Croyde Play Park.

The overhanging branches had not been cut back. Councillor Symonds to remind the contractor to do this as a priority.

There is an unofficial swing with a blue rope fixed to one of overhanging branches which is outside the scope of the Play Park itself.

Councillor Symonds confirmed he had relayed the concerns of this Parish Council to Touchwood regarding the incident of a child becoming stuck and has received advice to prevent a reoccurrence.

Touchwood advised the equipment complied with regulations.

##### - Mrs S Squire, Parish Clerk: Croyde Skateboard & Scooter Park.

Check lists received from a Committee Member.

These are now being received from a member of Croyde Village Hall Committee.

##### - Councillor P Mackintosh: Georgeham Play Area. In order.

Some of the surfaces will be removed shortly as part of the preparations for the new Pavilion, being supplied free of charge from Park Dean Holidays, for which Councillor Symonds expressed the Parish Council's sincere and grateful thanks for their generosity.

Some play equipment will be removed and will be fenced off while the new Pavilion work is underway.

#### 85.5 Georgeham Affordable Housing. Councillor Mrs Luxton gave the following update:

The Parish Council made a bid to the Big Lottery for a Housing Needs Survey which was required if it was going to bid for funding for affordable housing in Georgeham. The outcome of the bid was awaited, and expected in 2 weeks.

A recent communication from the Rural Housing Partnership (the Parish Council is working in conjunction with this organization regarding the provision of affordable housing) advised that the Big Lottery is no longer funding Housing Surveys.

The Parish Council's application had been tailored to address what was known and the Rural Housing Partnership is in discussions with North Devon Council where it has been agreed to report to the Finance Committee to essentially fund a Survey for rural communities.

Georgeham will be included in that submission in case there is a negative response from the Big Lottery. There is still the possibility of funding through North Devon Council.

#### 85.6 Neighbourhood Plan. Councillor Mrs Meek gave the following update:

The Neighbourhood Plan document is out for informal consultation.

Comments and the Plan are to be discussed at North Devon Council and sent to an independent Inspector before the Referendum.

The Neighbourhood Plan Committee had been sent a list of another 100 organisations who had to be contacted regarding the Plan. One was the AONB where difficulties were being experienced to make contact. Other organisations were local firms who let houses, the South West Coastal Plan and the Coal Board.

It had been necessary to contact the Green Havens partner in Georgeham Community Land, a small development company interested in eco developments. They are proposing to develop GEO 1.

JS

RT to  
remove

	<p>Dr Williams (a member of the Neighbourhood Plan Committee) advised that the AONB had seen the Plan details and discussed it.</p> <p><b>85.7 Meetings attended by Councillors / Clerk.</b></p> <p><b>85.7.1 Councillor Tucker</b> spoke about a tree in St George's Churchyard, explaining that the Parish Council looks after the grounds and the tree was considered dangerous, as it had rotted from inside the base.</p> <p>It had been necessary to erect scaffolding to protect the grave stones, the alternative was hiring a crane which would require access through St George's House where the manager was reluctant to agree to this.</p> <p>Councillor Tucker advised that the tree surgeon had been requested to take the tree down on the grounds of safety reasons.</p> <p>The tree surgeon had also been requested to give a price in respect of the trees at the North West of the Churchyard which required attention. All the trees are on church land for which the Parish Council is responsible.</p> <p>Councillor Mrs Luxton advised that the Churchyard boundary wall near the stream is cracked, which has become significantly larger over time. Councillor Tucker to investigate.</p> <p><b>85.7.2 Councillor Harrison</b> had attended at P3 (Parish Paths Partnership) meeting held in Croyde. This involved walking around Baggy Point and local Wardens were met.</p> <p>By having the meeting locally, this is beneficial in maintaining a good profile with Devon County Council.</p> <p>The DCC Warden suggested that work at Adwell Lane (north Buckland) is included in the 2019/20 budget.</p> <p>This was welcomed by Councillor Taffinder who advised that part of the track is extremely dangerous with holes up to 1 metre deep. He suggested warning signs at each end.</p> <p>Councillor Harrison to arrange a meeting to consider further.</p>	RT								
86.	<p><b>Planning.</b></p> <p><b>86.1 Matters Arising.</b> None.</p> <p><b>86.2 Planning Applications.</b></p> <table><tr><td>65663</td><td>Demolition of existing areas of the dwelling and replacement with new extension and associated works – Cliff House, Moor Lane, Croyde. <b>It was resolved to recommend approval.</b></td></tr><tr><td>65669 / 65670</td><td>Listed Building and General Application for extension to dwelling – Fig Tree Farm House, 47 St Mary's Road, Croyde. The applicant's relative was present to advise the reason for the Application where the applicant had been in correspondence with the Conservation Officer. <b>It was resolved to recommend approval.</b></td></tr><tr><td>65703</td><td>Application for consent for works to trees covered by a Tree Preservation Order in respect of crown reduction of 2 No. Fig Trees – Fig Tree Farm House, 47 St Mary's Road, Croyde. A Decision Notice to approve had been received. The Parish Council were not statutory consultees.</td></tr><tr><td>65704</td><td>Demolition of existing and erection of new dwelling – 16 Moor Lane, Croyde. A letter of objection had been received. <b>There was a proposal to recommend refusal on the grounds that it was not in keeping with other houses in the area and there were access problems. There was a seconder.</b>  <b>There was a proposal to recommend approval. There was a seconder.</b>  <b>Vote: To recommend approval. 5. Carried.</b> <b>To recommend refusal. 2</b> <b>Abstention: 1</b>  The response to include the following wording: We understand there may be problems with access from coastguard property and these would addressing.</td></tr></table>	65663	Demolition of existing areas of the dwelling and replacement with new extension and associated works – Cliff House, Moor Lane, Croyde. <b>It was resolved to recommend approval.</b>	65669 / 65670	Listed Building and General Application for extension to dwelling – Fig Tree Farm House, 47 St Mary's Road, Croyde. The applicant's relative was present to advise the reason for the Application where the applicant had been in correspondence with the Conservation Officer. <b>It was resolved to recommend approval.</b>	65703	Application for consent for works to trees covered by a Tree Preservation Order in respect of crown reduction of 2 No. Fig Trees – Fig Tree Farm House, 47 St Mary's Road, Croyde. A Decision Notice to approve had been received. The Parish Council were not statutory consultees.	65704	Demolition of existing and erection of new dwelling – 16 Moor Lane, Croyde. A letter of objection had been received. <b>There was a proposal to recommend refusal on the grounds that it was not in keeping with other houses in the area and there were access problems. There was a seconder.</b>  <b>There was a proposal to recommend approval. There was a seconder.</b>  <b>Vote: To recommend approval. 5. Carried.</b> <b>To recommend refusal. 2</b> <b>Abstention: 1</b>  The response to include the following wording: We understand there may be problems with access from coastguard property and these would addressing.	Clerk
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	<p><b>65766</b> Extensions and alterations to dwelling to include raising of roof to allow for dormer first floor accommodation – 5 Sandy Way, Croyde.  <b>There was a proposal to approve. There was a seconder.</b></p> <p><b>There was proposal to refuse on the grounds of over development of the site, impact on existing neighbours and a poor design. There was a seconder.</b></p> <p><b>Vote: To recommend refusal. 2</b>  <b>To recommend approval. 5. Carried.</b>  <b>Abstention: 1</b></p>	
	<p><b>65781</b> Extension to dwelling – South View, 10 Moor Lane, Croyde.  <b>It was resolved to recommend approval.</b></p>	
	<p><b>65834</b> Demolition of toilet block and erection of ablutions block – Bayview Farm Caravan and Camping Park, Croyde.  <b>It was resolved to recommend approval.</b></p>	
	<p><b>65848 / 65849</b> Listed Building and General Application for conversion of barn to form one dwelling – The Long Barn 18A St Mary's Road, Croyde.</p> <p>Councillor Harrison declared a Prejudicial Interest, left the room and did not take part in the discussion, decision or voting thereon.</p> <p><b>It was resolved to recommend approval.</b></p>	
Applications received after the Agenda was sent.		
	<p><b>65899</b> Erection of two animal field shelters – land to the rear of Croyde Manor, 17 St Mary's Road, Croyde.  <b>It was resolved to recommend approval.</b></p>	
<p><b>86.3 Planning Correspondence.</b></p> <p><b>86.3.1 The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"> <li>• <b>65432</b> – Listed Building Application for replacement of roof on garage &amp; outbuilding with slate tiled roof at Croyde Weavers, 5 St Mary's Road, Croyde</li> <li>• <b>65253</b> – Extension &amp; improvements to car park (amended plans &amp; additional information) at land to rear of 2 – 10 Hobbs Hill, Croyde</li> <li>• <b>65582</b> – Extension &amp; refurbishment of dwelling at The Granary, Cross, Croyde</li> <li>• <b>65588</b> – Listed Building Application for replacement of chimney at Rose Cottage, 31 St Mary's Road, Croyde.</li> <li>• <b>65428</b> – Raising of roof to allow for first floor extension &amp; alterations to dwelling at 21 Longland Lane, Georgeham.</li> <li>• <b>65359</b> – Variation of Condition 2 (approved plans) attached to Planning Permission 57754 (demolition of existing dwelling &amp; erection of new dwelling) to allow a change of design at Thornberry, Croyde.</li> <li>• <b>65516</b> – Listed Building Application for removal of chimney at Rose Cottage, 31 St Mary's Road, Croyde.</li> <li>• <b>65347</b> – Erection of replacement dwelling &amp; outbuilding (amended plans) at 9 Broad Park Close, Croyde.</li> </ul> <p><b>Received after the Agenda was prepared:</b></p> <ul style="list-style-type: none"> <li>• <b>Approval for Application 65630</b> – Formation of outdoor domestic swimming pool at Forda Hill Farm, Forda, Braunton.</li> </ul> <p><b>86.3.2 North Devon Council.</b> Email advising that the North Devon &amp; Torridge Local Plan has been adopted.</p>		
87.	<b>87.1 Matters Arising:</b>	

87.1.1	<b>Japanese Knotweed.</b> Covered under Minute No. 84.	
87.1.2	<b>Football Pitch Request.</b> Councillor Symonds advised the person who wished to take this forward for the 2019/20 season was not returning his calls. To be taken off the Agenda.	
87.1.3	<b>Lodge from Ruda Holiday Park.</b> This had been covered under Minute No. 85.4.	
87.1.4	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison advised there was nothing to report as regards being in contact with the Public Rights of Way Warden.  The Ruda Ranger informed that she had also tried to make contact with the Public Rights of Way Warden and was waiting for maps to be supplied. Until the correct details are received and known, the details cannot be progressed.	
87.1.5	<b>Seven benches for St George's Primary School.</b> It was noted further donations have been received, bringing to total to £620.	
87.1.6	<b>Water drinking fountain.</b> It was noted that Devon Highways had been asked the process for a road closure order to enable water to be piped across the road from the public toilets.  Follaton Plant had been requested to give a quotation for drilling a bore hole. They no longer did this work and a quotation had been obtained from a company who specialized in this. Follaton Plant had provided a quotation for other work necessary after the bore hole had been drilled.  South West Water to be requested to provide a quotation for a new connection at the Village Green and a survey.	Clerk
87.1.8	<b>Request for bench near Croyde Village Hall.</b> The details to be re-sent to Councillor Symonds.	Clerk
87.1.9	<b>Proposed footpath at Newberry Road.</b> Councillor Symonds advised that before he contacts RGP Architects, there is to be a site meeting with the Diocese of Exeter on 5 December. Depending on the outcome, a decision would then be taken on the proposal.  It was noted the Clerk has sent the details of a public consultation on the proposal for inclusion on the website.	
87.1.10	<b>Valuation of land.</b> This item was discussed after Minute No. 83.  It was noted the valuation had been carried out. On advice from the valuer, this information is to remain with him and the Clerk only.  The Chairman allowed Mr T Hare to identify himself who advised he was married to the daughter of Mrs Killard-Leavy. Since 1959, he had been greatly involved in the management of the property that was owned by the Dennis family (Mrs Killard-Leavy's maiden name) and keeping control of all the records. He had a passion for the village of Croyde and had adopted it as his ideal village.  It was Mr Hare's understanding that there had been some difficult discussions about the possibility of selling a piece of land that was a gift. That gift was indeed given by the Dennis family in 1982 while he was in control. The Conveyance document was signed by the then Parish Clerk and the Dennis family which gifted OS 2821 at the Play Park area and it was in the document that the ideal use would be a village green. This was the case for a few years, then it became a play area. The equipment had to be replaced and it was now called a play park.  The rest of the land which is now occupied by the Village Hall and car park was sold to	

		<p>North Devon District Council and Mr Hare was surprised that the Parish Council does not receive revenue each year for this.</p> <p>As far as the Hare family is concerned, if this gift has caused some difficulty, they consider that the Parish Council has any right to sell any land certainly gifted by the Dennis family. It is the Parish Council's right which it should pursue and there was no problem with this, Mr Hare confirmed.</p> <p>The problem, as Mr Hare understood it, is that perhaps the Parish Council had already made a decision to sell as it was going to Formal Tender. The Chairman, Councillor Symonds, confirmed this was not the case.</p> <p>Mr Hare understood that a Red Book Valuation had been done and that the details were kept under wraps which was correct as the Red Book procedure requires. The Chairman confirmed that the figure was in possession of the Clerk and valuer, no one else.</p> <p><b><u>Definition of a Red Book Valuation.</u></b> A Red Book Valuation contains mandatory rules, best practice guidance and related commentary for all members undertaking asset valuations. The Red Book is issued by the Royal Institute of Chartered Surveyors as part of its commitment to promote and support high standards in valuation delivery worldwide.</p> <p>Mr Hare asked if there are Trustees of the Parish Council. Councillor Symonds confirmed that all Councillors are Trustees.</p> <p>Mr Hare asked the question "is it a legally binding obligation as Trustees with a voting system". Councillor Symonds confirmed this.</p> <p>Mr Hare asked if the Parish Council had decided to go to Former Tender. Councillor Symonds confirmed no decision had been made, and would not be for 6 – 8 weeks. The Parish Council would go to Formal Tender if a decision was taken to sell the piece of land.</p> <p>Mr Hare asked for the details of the piece of land in question and this was advised. Councillor Symonds advised that the next step was that the details go onto the Parish Council website to seek comments from parishioners regarding the proposed sale.</p> <p>Mr Hare advised that the Devon Banks by the waterfall had been mentioned. Councillor Symonds confirmed this had not been discussed.</p> <p>Mr Hare advised that the family own the field opposite the play park. The little track that goes down from the dog bin area to the waterfall is in fact no mans land. The Hare family own the hedge on the East side and Ruda (Park Dean Holidays) owns the land on the West side. By law, they own halfway across the land 'until something happens'.</p> <p>Mr Hare was unsure of the piece of land that was involved. Councillor Symonds confirmed that piece of land was not involve.</p> <p>Mr Hare advised that his family used to strim the area. Ruda put a picnic trail in which was then stopped in order to get people to use the existing footpath to the beach.</p> <p>Mr Hare advised the old waterfall was decrepit. Councillor Symonds confirmed that the footpath would not be affected if the land is sold or not.</p> <p>Mr Hare is extremely keen to be promoting the activities of Croyde village in particular and has been passionately involved in the Croyde area for a long time. He has a son who lives in Croyde.</p>	
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	<p>Councillor Symonds continued the discussion on this item and advised that the next stage, if the Parish Council decided to go forward would be to put the details on the Parish Council website together with a drawing the piece of land in question.</p> <p>If the decision was taken to dispose of it, the proceeds would recoup some of the money to pay the debt for the play park.</p> <p>If the details were on the Parish Council website for six weeks, a decision could be made at the January 2019 meeting (Thursday 31<sup>st</sup>) to go forward or otherwise. If the former, Underwood Wright (the firm who carried out the Red Book Valuation) would be appointed to help with the Open Tender process.</p> <p><b>Proposed by Councillor Tucker that the details were put on the Parish Council website and a decision made at the January 2019 meeting as to whether to proceed or otherwise, and if so, to appoint Underwood Wright to assist with the Open Tender.</b></p> <p><b>Seconded by Councillor Mrs Barker. Unanimously agreed.</b></p>	Clerk																																													
87.1.11	<b>Sport England.</b> It was noted that the questionnaire regarding facilities had been returned.																																														
87.1.12	<b>Impact damage to litter bin and stone wall at Croyde.</b> It was noted that the Police had visited the Clerk. Because there was no injury to a person, it would not be followed up.  The litter bin is owned by North Devon Council. Councillor Symonds to ask Mr D Jones to repair the bridge.	JS RT																																													
87.1.13	<b>Car Park Lights in Georgeham.</b> The timer requires amending. Councillor Tucker to make the relevant arrangements.																																														
87.1.14	<b>Christmas Greetings in The Crydda.</b> Councillor Taffinder confirmed this had been done.																																														
87.1.15	<b>Croyde Stream.</b> Councillor Symonds advised it would not be the remit of the Environment Agency to send letters to the owners of properties adjacent to the stream remind them of their responsibilities and will make arrangements for details to be included in The Crydda.	JS																																													
87.1.16	<b>Coastal Communities Fund.</b> It was noted that the Croyde Surf and Rescue Centre application had been invited to apply to the next stage where the deadline date is 21/1/19.																																														
88.	<p><b>Finance.</b></p> <p><b>88.1 Balances:</b></p> <p>Lloyds Bank Treasurers Account as at 16 November 2018: £25,773.98</p> <p>Lloyds Bank Business Banking Instant Access Savings Account as at 9/11/18 : £3,053.71</p> <p>Budgetary figures for October 2018 had been forwarded to Councillors ahead of the meeting.</p> <p><b>88.2 The following payments were approved and authorised</b></p> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td>Mrs S Squire</td><td>Broadband Photocopying Petrol expenses (6 months) Postage</td><td>896</td><td>3.00 22.35 119.70 25.00</td><td>£170.05</td></tr><tr><td>N Devon Council</td><td>2018 November Salary Recharge</td><td>897</td><td></td><td>£1,013.14</td></tr><tr><td>Mr T Squire</td><td>Servicing of Georgeham Toilets (November 2018)</td><td>898</td><td></td><td>£75.00</td></tr><tr><td>J &amp; J Bins</td><td>Dog bin emptying for October 2018</td><td>899</td><td></td><td>£121.33</td></tr><tr><td>Mr S Wightman</td><td>Grounds maintenance for October 2018.</td><td>900</td><td></td><td>£936.55</td></tr><tr><td>H J Badcock</td><td>Neighbourhood Plan printing</td><td>901</td><td></td><td>£58.00</td></tr><tr><td>Underwood Wright</td><td>Valuation Fee</td><td>902</td><td></td><td></td></tr><tr><td>Access Scaffolding</td><td>Scaffolding in Churchyard at</td><td>903</td><td></td><td></td></tr></table>	Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying Petrol expenses (6 months) Postage	896	3.00 22.35 119.70 25.00	£170.05	N Devon Council	2018 November Salary Recharge	897		£1,013.14	Mr T Squire	Servicing of Georgeham Toilets (November 2018)	898		£75.00	J & J Bins	Dog bin emptying for October 2018	899		£121.33	Mr S Wightman	Grounds maintenance for October 2018.	900		£936.55	H J Badcock	Neighbourhood Plan printing	901		£58.00	Underwood Wright	Valuation Fee	902			Access Scaffolding	Scaffolding in Churchyard at	903			Clerk
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<b>2018</b>	Georgeham Church to enable tree surgery work to take place			<b>£1,320.00</b>
<b>North Devon Council</b>	Non-domestic rates bill for public conveniences (December 2018). Due 1/12/18.		Direct Debit	<b>£18.00</b>
<b>Fasthosts</b>	Website hosting fee. To be taken on 11/12/18 The webmaster has been requested to advise the hosting fee for 2019.		Debit Card	<b>£ 4.20</b>
<b>South West Water</b>	Water supply to the Cemetery. To be taken on 3/12/18		Direct Debit	<b>£16.52</b>
<b>EDF Energy</b>	Electricity supply to the public toilets: 17/2/18 – 25/5/18	D/D	30/11/18	<b>£88.46</b>
	26/5/18 – 22/8/18		30/11/18	<b>£195.72</b>
	23/8/18 – 21/11/18		6/12/18	<b>£280.40</b>

It was noted that Cheque No. 895 was issued on 9/11/18 at the request of Councillor Tucker in the name of Mr P Starbuck for £490.00 in respect of tree surgery work. A receipt had been obtained.

**88.3 2019/20 Budget.** To agree the budget and Precept.

Attempts to clarify the position regarding the Parish Grant and whether it is to be reduced by 50% for 2019/20 had been made but no details were known at the time.

The budget was circulated to Councillors.

**Councillor Symonds proposed acceptance. Seconded by Councillor Mrs Luxton. Unanimously agreed.**

**Precept. Councillor Mackintosh proposed the figure of £51,150 was approved. Seconded by Councillor Taffinder. Unanimously agreed.**

**88.4 Quotation for re-decoration of the gents toilets.** Deferred to the January 2019 meeting.

**88.5 Award of Large grass cutting contract from 1/4/19 – 31/3/23.** It was noted that the successful and unsuccessful contractors have been advised.

The Clerk had requested that the newly appointed contractor, when submitting Invoices, specifically states the areas worked and the relevant dates, rather than an invoice for the month stating 'groundworks', to give a firm audit trail.

An email from the previous contractor has been received thanking the Parish Council for work in the past and offering assistance should this ever be required.

**88.6 Grant to Georgeham Village Hall for refurbishment of ladies toilets.** It was noted that the Community Councillor Grant of £400 had been paid.

**88.7 Urban Highway Grass Cutting.** It was noted that the Clerk raised two invoices (2017/18 - £230.00 and 2018/19 - £390.00) totaling £620.00 and submitted to Devon County Council and this money had been credited to the bank account.

Received after the Agenda was published:

**Devon County Council.** Highway Grass Cutting 2019/20. Agreement sent for signature in respect of the forthcoming financial year. Due to budget constraints, the allocation for all Council areas remains the same with an increase for inflation of 3%. The allocation for the 2019/20 season will be £402.

**Proposed by Councillor Symonds that the Agreement form was signed and returned. Seconded by Councillor Tucker. Unanimously agreed.**

Clerk to  
return  
forms to  
NDC

Jan  
Agenda

Clerk

89.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations had been circulated to Councillors.</p> <p><b>89.1 South West Heritage Trust.</b> Letter asking for financial assistance for the North Devon Record Office. Deferred to the January 2019 meeting.</p>	Jan 2019 Agenda
90.	<p><b>Urgent matters brought forward by Chairman.</b></p> <p><b>90.1 Replacement Bus Shelter at Croyde Bridge.</b> A communication had been received from Messrs Woodward Smith advising a Survey is required and giving details of two companies who could undertake this.</p> <p><b>Councillor Symonds proposed Tor Surveys were appointed at a cost of £400.00. Seconded by Councillor Mrs Luxton. Unanimously agreed.</b></p>	Clerk
91.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>91.1 Pathway across Village Green, Croyde.</b> Councillor Symonds explained the project and asked the Parish Council to support this financially.</p> <p><b>Councillor Taffinder proposed the sum of £1,000, seconded by Councillor Harrison. Unanimously agreed.</b></p> <p>The Clerk to contact chairman of Croyde Village Hall advising of the amount of financial support, explaining that the Parish Council would have liked to have given a higher amount, but there are extensive works at Georgeham to deal with.</p> <p><b>91.2 Councillor Mrs Meek</b> asked Councillors to be familiar with the Neighbourhood Plan. The Sub Committee had asked that the B3231 classification be reinstated as it would then have implications for maintenance and hedge trimming.</p> <p><b>91.2 Councillor Mrs Meek</b> advised that Woodward Smith had received a copy of the Neighbourhood Plan and a response was awaited.</p> <p><b>91.3 Councillor Taffinder</b> was aware of Neighbourhood Plan comments.</p> <p><b>91.4 Councillor Taffinder</b> spoke about the roadside hedges at Heddon Mill and was advised they would be attended to by March 2019.</p>	Clerk
92.	<p><b>Date of next Meeting: Tuesday, 18 December 2018 in Georgeham Village Hall at 7pm.</b></p> <p>The meeting ended at 9.32pm.</p>	

**Summary of Decisions:**

- **Minutes of 25 October 2018**
- **Planning**
- **Details regarding the possible disposal of land at Croyde Play Park to be put on the Parish Council website for parishioners to comment up to the date of the January 2019 meeting (31<sup>st</sup>) and a decision to be made at that time whether to proceed and appoint Underwood Wright for assistance with the Open Tender**
- **Payments**
- **2019/20 Budget and Precept**
- **Signature of the 2019/20 Urban Highway Grass Cutting Agreement**
- **Woodward Smith to be advised to instruct Tor Surveys to undertake the necessary work in connection with a new bus shelter at Croyde Bridge**
- **Financial assistance in the sum of £1,000 to Croyde Village Hall in respect of a pathway across the Village Green**

**These Minutes are agreed by those present as being a true record.**

Signed:  
Chair of Georgeham Parish Council:

Date:



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## GEORGEHAM PARISH COUNCIL.

PARISH CLERK: MRS SUE SQUIRE, HAXLEA, 2 THREEWAYS, BRATTON FLEMING, BARNSTAPLE.  
EX31 4TG.

TEL: 01598 710526. E MAIL: sue@suesquire.com

**TO: ALL COUNCILLORS:** You are summoned a **Parish Council Meeting on TUESDAY, 18 DECEMBER 2018 at 7pm in Georgeham Village Hall.**

Sue Squire, Parish Clerk. 13 December 2018

No.	Item				
1.	<b>Representations from the Public.</b> <i>Parishioners are reminded that the maximum permitted time for representations to be made by an individual is 3 minutes.</i>				
2.	<b>Apologies.</b>				
3.	<b>Declarations of Interest.</b>				
4.	<b>Approval of the Minutes of the Parish Council Meeting held on 29 November 2018.</b>				
5.	<b>Reports:</b> <b>5.1 Police.</b> <b>5.2 County Councillor Mrs C Chugg.</b> <b>5.3 District Councillors Mrs P Barker and M Wilkinson.</b> <b>5.4 Play Area Inspection.</b> <ul style="list-style-type: none"> <li>Councillor Taffinder: Croyde Play Park. To note if the overhanging branches have been trimmed back. Councillor Tucker to confirm that the unofficial swing has been removed.</li> <li>Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li> <li>Councillor P Mackintosh: Georgeham Play Area</li> </ul> <b>5.5 Georgeham Affordable Housing.</b> Councillor Mrs Luxton to give an update. <b>5.6 Neighbourhood Plan.</b> Councillor Mrs Meek to give an update on the present position. <b>5.7 Meetings attended by Councillors / Clerk.</b> <b>5.7.1 Meeting with the Diocese of Exeter regarding the Newberry Road proposals.</b>				
6.	<b>Planning.</b> <b>6.1 Matters Arising.</b> <b>6.2 Planning Applications.</b> <table border="1" style="width: 100%;"> <tr> <td style="width: 15%;">65884</td><td>Demolition of existing garage/store &amp; construction of a replacement studio/storage building – Watersmeet, Forda, Braunton</td></tr> <tr> <td>65896</td><td>Extensions &amp; alterations to dwelling including changing flat roof to pitched roof 7 extension to decking – Distant Point, Withywell Lane, Croyde.</td></tr> </table> <p>Any Applications received after the Agenda was sent.</p> <b>6.3 Planning Correspondence.</b> <b>6.3.1 To note the following North Devon Council Decision Notices:</b> <b>APPROVALS for</b> <ul style="list-style-type: none"> <li><b>65663</b> – Demolition of existing areas of the dwelling &amp; replacement with new extension &amp; associated works at Cliff House, Moor Lane, Croyde.</li> <li><b>65781</b> – Extension to dwelling at South View, 10 Moor Lane, Croyde</li> <li><b>65669/65670</b> – Listed Building &amp; General Application for extension to dwelling at Fig Tree Farm House, 47 St Mary's Road, Croyde.</li> </ul>	65884	Demolition of existing garage/store & construction of a replacement studio/storage building – Watersmeet, Forda, Braunton	65896	Extensions & alterations to dwelling including changing flat roof to pitched roof 7 extension to decking – Distant Point, Withywell Lane, Croyde.
65884	Demolition of existing garage/store & construction of a replacement studio/storage building – Watersmeet, Forda, Braunton				
65896	Extensions & alterations to dwelling including changing flat roof to pitched roof 7 extension to decking – Distant Point, Withywell Lane, Croyde.				



- **65766** – Extensions & alterations to dwelling to include raising of roof to allow for dormer first floor accommodation at 5 Sandy Way, Croyde.

## 7. 7.1 Matters Arising:

7.1.1	<b>Lodge from Ruda Holiday Park.</b> Councillor Symonds to advise the present position with regard to preparations for the Lodge in Georgeham Playing Field. To note that an Investing in Devon application form for £5,000 from County Councillor Mrs Chugg's allocation is in the process of being completed.
7.1.2	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison to confirm he has been in contact with the Public Rights of Way Warden.
7.1.3	<b>Water drinking fountain.</b> To note that South West Water has been requested to provide a quotation for an additional connection on the village green.
7.1.4	<b>Request for bench near Croyde Village Hall.</b> To note that details have been provided to Councillor Symonds.
7.1.5	<b>Valuation of land.</b> To note that parishioners' comments are being invited via the website. Responses are being received and catalogued for the January 2019 meeting when a decision will be made on the disposal of the land or otherwise.
7.1.6	<b>Impact damage to litter bin and stone wall at Croyde.</b> To note if the stonework on the bridge has been repaired.
7.1.7	<b>Car Park Lights in Georgeham.</b> Councillor Tucker to confirm this has been attended to.
7.1.8	<b>Croyde Stream.</b> Councillor Symonds to confirm he has submitted an article to The Crydda advising that owners of properties adjacent to the stream are responsible, as riparian owners, to ensure that the stream is kept clear
7.1.9	<b>Cracked boundary wall of Churchyard.</b> Councillor Tucker to report on his findings.
7.1.10	<b>New bus shelter at Croyde Bridge.</b> To note that Woodward Smith has been advised to instruct Tor Surveys to undertake the necessary survey.

## 8. Finance.

### 8.1 Balances: To be tabled.

**Budgetary figures for November 2018 will be forwarded to Councillors ahead of the meeting.**

### 8.2 To approve the following payments:

Payee	Details of payment	Ch.No.		Amount
Mrs S Squire	Broadband Photocopying	904	3.00 12.80	<b>£15.80</b>
N Devon Council	December 2018 Salary Recharge	905		<b>TBA</b>
Mr T Squire	Servicing of Georgeham Toilets (December 2018)	906		<b>£67.50</b>
J & J Bins	Dog bin emptying for November 2018	907		<b>£121.33</b>
Mr S Wightman	Grounds maintenance for November 2018.	908		<b>£936.55</b>
Georgeham Village Hall	Hire of Hall for meetings in 2018	909		<b>£180.00</b>
Bay Gardens	4 <sup>th</sup> payment for grass cutting and maintenance contract 2018/19	910		<b>£792.00</b>
Mr P Starbuck	Tree surgery on dangerous tree in St George's Churchyard	911		<b>£480.00</b>
Mr R Tucker	Toilet requisites, rubbish clearance & other sundry items	912		<b>£418.80</b>
North Devon Council	Non-domestic rates bill for public conveniences (January 2019). Due 1/1/19.		Direct Debit	<b>£18.00</b>
Fasthosts	Website hosting fee. To be taken on 11/1/19 The webmaster is ascertaining the fee for 2019		Debit Card	<b>£ 4.20</b>

### 8.3 2019/20 Precept Form.

To note that the form has been returned to North Devon Council.

### 8.4 2019/20 Urban Highway Grass Cutting.

To note that the Agreement has been returned to Devon County Council.

## 9. Correspondence & Publications Received.

Publications will be placed on the table to see & read. Emails from various Organisations have been circulated to Councillors.



	<b>9.1 Kier.</b> Advance notice of road closure at Rock Hill, Georgeham to complete SWW utility works outside of Glebe Cottage between 3/4/19 – 9/4/19 subject to approval from Devon Highways.
10.	<b>Urgent matters brought forward by Chairman.</b>
11.	<b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b>
12.	<b>Date of next Meeting: Thursday, 31 January 2019 in Georgeham Village Hall at 7pm.</b>

**Minutes of Georgeham Parish Council Meeting held on Tuesday, 18 December 2018 in Georgeham Village Hall at 7pm.**

<b>Chaired by: Councillor J Symonds</b>		<b>Clerked by: Sue Squire</b>
<b>Present: Councillors</b>  <b>Mrs P Barker (District)</b> <b>M Harrison</b> during Minute No. 97.2 <b>Mrs T Luxton</b> <b>P Mackintosh</b> <b>Mrs V Meek</b> <b>J Symonds</b> <b>M Taffinder</b> <b>R Tucker</b>  <b>County Councillor Mrs C Chugg</b> <b>2 members of the public</b>		<b>Agenda: -</b> Representations from the public Apologies Declarations of Interest Approval of the Minutes of the Parish Council Meeting held on 29 November 2018 Reports Planning Matters Arising Finance Correspondence & Publications Received Urgent matters brought forward by Chairman Matters raised by Councillors / Clerk appropriate to the Parish not previously covered at this meeting Date of next meeting
		<b>Action:</b>
93.	<b>Representations from the Public.</b> <b>93.1 Japanese Knotweed.</b> An update from the landowner gave the background information and advised that a local contractor has been requested to address the problem on an ongoing basis until it is eliminated.	
94.	<b>Apologies.</b> None.	
95.	<b>Declarations of Interest.</b> <b>Councillor Symonds declared a Prejudicial Interest in Minute No. 100.2 – Finance. Payment to Bay Gardens, the proprietor being his son.</b>  <b>Councillor Tucker declared a Prejudicial Interest in Minute No. 100.2 – Finance. Payment to him for reimbursement of sundry items.</b>  <b>Councillor Mrs Barker asked for the following statement to be included in the Minutes:</b> <i><b>I shall consider the Applications under Minute No. 98.2 at this Meeting as a Parish Councillor and if and when these applications come before a District Council Planning Committee for determination, I shall then consider them on their planning merits and with all available information before me.</b></i>	
96.	<b>Approval of the Minutes of the Parish Council Meeting held on 29 November 2018.</b> <b>Approved and signed as a correct record.</b>	
97.	<b>Reports:</b> <b>97.1 Police.</b> The December Newsletter had been forwarded to Councillors and sent for inclusion on the website. Crimes reported were: 2 x send communication/article of an indecent/offensive nature 1 x harassment without violence 2 x common assault  <b>97.2 County Councillor Mrs C Chugg.</b> <ul style="list-style-type: none"> <li>An Investing in Devon application for £5,000 towards the refurbishment of the Lodge from Parkdean Holidays to a Pavilion at Georgeham Playing Field had been successful. Thanks were expressed to Councillor Mrs Chugg for her help and co-operation with this.</li> <li>Councillor Mrs Chugg's Report focused on:  Children's Services, Adult Social/Domiciliary Care and Carers Contract, </li> </ul>	

	<p><b>97.3 District Councillor Mrs P Barker.</b></p> <ul style="list-style-type: none"><li>• The Section 106 funding in respect of three developments had been received</li><li>• The Section 106 funding in respect of the Pearce development at Croyde was awaited</li><li>• A lot of farmers have taken up funding from the Leader project where an impressive amount has been distributed in the local area</li></ul> <p><b>97.4 Play Area Inspection.</b></p> <ul style="list-style-type: none"><li>- Councillor Taffinder: Croyde Play Park. Apart from the overhanging branches, all was in order. The unofficial swing had broken and the rope has been put around the branch. Earthworks are filling in the redundant pond.</li><li>- Mrs S Squire, Parish Clerk: Croyde Skateboard &amp; Scooter Park. Check lists received from a Committee Member.</li><li>- Councillor P Mackintosh: Georgeham Play Area. In order. The hardstanding and ducting for the new Pavilion had been installed. A piece of play equipment had been removed which would be replaced by similar in the Summer.</li></ul> <p><b>97.5 Georgeham Affordable Housing.</b> Councillor Mrs Luxton advised she had liaised with the Big Lottery and been advised there was a high volume of applications at present and 14 – 16 weeks should be allowed for determination. The Parish Council's application was currently with the assessment team and it was hoped a decision would be made in January.</p> <p><b>97.6 Neighbourhood Plan.</b> Councillor Mrs Meek advised that local comments had been submitted and statutory consultees were satisfied with the North Devon and Torridge Local Plan.</p> <p><b>97.7 Meetings attended by Councillors / Clerk.</b></p> <p><b>97.7.1 Meeting with the Diocese of Exeter regarding the Newberry Road proposals.</b> The Parish Council would pay for the Stage 1 cost of the Surveyor to carry out a topographical survey. The Clerk to request the same Surveyor to carry this out as when they visit Croyde to do similar work for Croyde bus shelter at the bridge. Councillor Symonds to meet the Surveyor on site. If the proposal reaches Stage 4 or 5 to purchase the land, the legal fees would be in the region of £1,000 - £1,500. It was known that the church is broadly positive to the proposal.</p> <p><b>97.7.2 New Pavilion in Georgeham Playing Field.</b> Councillor Symonds had met the haulage contractor on site and was arranging for Western Power Distribution to isolate power lines. The shipping containers currently used for changing rooms had been connected of water and would be removed when the Parkdean Lodge is put into position.</p>			
98	<p><b>Planning.</b></p> <p><b>98.1 Matters Arising.</b> None.</p> <p><b>98.2 Planning Applications.</b></p> <table><tr><td>65884</td><td><p><b>Demolition of existing garage/store &amp; construction of a replacement studio/storage building – Watersmeet, Forda, Braunton</b></p><p><b>There was a proposal to recommend approval with the caveat that Georgeham Parish Council recommend that this unit is never used for residential accommodation. There was a seconder.</b></p><p><b>There was a proposal to recommend approval with no caveat. There was a seconder.</b></p><p><b>Vote: To recommend approval with no caveat. 3.</b></p></td></tr></table>	65884	<p><b>Demolition of existing garage/store &amp; construction of a replacement studio/storage building – Watersmeet, Forda, Braunton</b></p> <p><b>There was a proposal to recommend approval with the caveat that Georgeham Parish Council recommend that this unit is never used for residential accommodation. There was a seconder.</b></p> <p><b>There was a proposal to recommend approval with no caveat. There was a seconder.</b></p> <p><b>Vote: To recommend approval with no caveat. 3.</b></p>	Clerk
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		<b>To recommend approval with the caveat. 5. Carried.</b>	
65896		<b>Extensions &amp; alterations to dwelling including changing flat roof to pitched roof 7 extension to decking – Distant Point, Withywell Lane, Croyde.</b> <b>It was resolved to recommend approval.</b>	
<p><b>Applications received after the Agenda was sent:</b></p> <p>County Matter Planning Application. Town &amp; Country Planning (Environmental Impact Assessment) regulations 2017.</p> <p>Lateral extension to Vyse Quarry for the extraction, processing and sale of 3 million tonnes of Pickwell Down Sandstone for construction aggregates and building stone and to extend the mineral working end date to 31 December 2049 at Vyse Quarry, Spreacombe, Braunton.</p> <p><b>It was resolved to reply: Georgeham Parish Council wish to send positive comments. The parish welcome the opportunity to use local stone.</b></p> <p><b>98.3 Planning Correspondence.</b></p> <p><b>98.3.1 The following North Devon Council Decision Notices were noted:</b></p> <p><b>APPROVALS for</b></p> <ul style="list-style-type: none"> <li>• <b>65663</b> – Demolition of existing areas of the dwelling &amp; replacement with new extension &amp; associated works at Cliff House, Moor Lane, Croyde.</li> <li>• <b>65781</b> – Extension to dwelling at South View, 10 Moor Lane, Croyde</li> <li>• <b>65669/65670</b> – Listed Building &amp; General Application for extension to dwelling at Fig Tree Farm House, 47 St Mary's Road, Croyde.</li> <li>• <b>65766</b> – Extensions &amp; alterations to dwelling to include raising of roof to allow for dormer first floor accommodation at 5 Sandy Way, Croyde.</li> <li>• <b>65834</b> – Demolition of toilet block &amp; erection of ablutions block at Bayview Farm Caravan and Camping Park, Croyde Road, Croyde.</li> <li>• <b>65855</b> – Approval of details in respect of discharge of Condition 3 (materials) attached to Planning Permission 64499 &amp; 65400 (Listed Building Application for) extension &amp; alterations to dwelling) at Burver Cottage, Georgeham.</li> </ul>			
9.	<b>99.1 Matters Arising:</b>		
	<b>99.1.1</b>	<b>Lodge from Ruda Holiday Park.</b> Covered under Minute No. 97.7.2. It was noted that an Investing in Devon application form for £5,000 from County Councillor Mrs Chugg's allocation had been approved.	
	<b>99.1.2</b>	<b>Public Footpaths. Adwell Lane and better signage through Ruda.</b> Councillor Harrison advised this would be addressed in the new year.	
	<b>99.1.3</b>	<b>Water drinking fountain.</b> It was noted that South West Water had been requested to provide a quotation for an additional connection on the village green.	
	<b>99.1.4</b>	<b>Request for bench near Croyde Village Hall.</b> It was noted that details had been provided to Councillor Symonds.	
	<b>99.1.5</b>	<b>Valuation of land.</b> It was noted that parishioners' comments were being invited via the website. Responses are being received and catalogued for the January 2019 meeting when a decision will be made on the disposal of the land or otherwise.	
	<b>99.1.6</b>	<b>Impact damage to litter bin and stone wall at Croyde.</b> The work to the stone wall would be done in the new year.	
	<b>99.1.7</b>	<b>Car Park Lights in Georgeham.</b> Councillor Tucker advised a sensor is to be fixed so that it will not be necessary in future to physically amend the timer.	
	<b>99.1.8</b>	<b>Croyde Stream.</b> Councillor Symonds is planning to submit an article to The Crydda advising that owners of properties adjacent to the stream are responsible, as riparian owners, to ensure that the stream is kept clear.	
	<b>99.1.9</b>	<b>Cracked boundary wall of Churchyard.</b> Councillor Tucker reported that the situation	

MH

		will be monitored.																																																																		
	99.1.10	New bus shelter at Croyde Bridge. It was noted that Woodward Smith had been advised to instruct Tor Surveys to undertake the necessary survey.																																																																		
100.	<p><b>Finance.</b></p> <p><b>100.1 Balances: Lloyds Bank Treasurers Account as at 14 December 2018: £31,253.28</b> <b>Lloyds Bank Instant Access Savings Account as at 14 December 2018: £3,053.84</b></p> <p><b>Budgetary figures for November 2018 will be forwarded to Councillors.</b></p> <p><b>100.2 The following payments were approved and authorised:</b></p> <table><tr><th>Payee</th><th>Details of payment</th><th>Ch.No.</th><th></th><th>Amount</th></tr><tr><td>Mrs S Squire</td><td>Broadband Photocopying</td><td>904</td><td>3.00 12.80</td><td>£15.80</td></tr><tr><td>N Devon Council</td><td>December 2018 Salary Recharge</td><td>905</td><td></td><td>£1,013.41</td></tr><tr><td>Mr T Squire</td><td>Servicing of Georgeham Toilets (December 2018)</td><td>906</td><td></td><td>£67.50</td></tr><tr><td>J &amp; J Bins</td><td>Dog bin emptying for November 2018</td><td>907</td><td></td><td>£121.33</td></tr><tr><td>Mr S Wightman</td><td>Grounds maintenance for November 2018.</td><td>908</td><td></td><td>£936.55</td></tr><tr><td>Georgeham Village Hall</td><td>Hire of Hall for meetings in 2018</td><td>909</td><td></td><td>£180.00</td></tr><tr><td>Bay Gardens Cllr Symonds was instructed to sign this cheque.</td><td>4<sup>th</sup> payment for grass cutting and maintenance contract 2018/19</td><td>910</td><td></td><td>£792.00</td></tr><tr><td>Mr P Starbuck</td><td>Tree surgery on dangerous tree in St George's Churchyard</td><td>911</td><td></td><td>£480.00</td></tr><tr><td>Mr R Tucker Cllr Tucker was instructed to sign this cheque.</td><td>Toilet requisites, rubbish clearance &amp; other sundry items</td><td>912</td><td></td><td>£418.80</td></tr><tr><td>North Devon Council</td><td>Non-domestic rates bill for public conveniences (January 2019). Due</td><td>Due 1/1/19</td><td>Direct Debit</td><td>£18.00</td></tr><tr><td>Fasthosts</td><td>Website hosting fee. The webmaster is ascertaining the fee for 2019</td><td>To be taken on 11/1/19</td><td>Debit Card</td><td>£ 4.20</td></tr><tr><td>EDF Energy</td><td>Electricity supply to Georgeham car park</td><td>Taken on 14/12/18</td><td>Direct Debit</td><td>£89.00</td></tr></table> <p><b>100.3 2019/20 Precept Form.</b> It was noted that the form had been returned to North Devon Council.</p> <p><b>100.4 2019/20 Urban Highway Grass Cutting.</b> It was noted that the Agreement had been returned to Devon County Council.</p> <p><b>100.5 North Devon Council.</b> It was noted that the sum of £9,015.12 had been credited to the Treasurers Account in respect of S106 funding which has been transferred to the Savings Account.</p>		Payee	Details of payment	Ch.No.		Amount	Mrs S Squire	Broadband Photocopying	904	3.00 12.80	£15.80	N Devon Council	December 2018 Salary Recharge	905		£1,013.41	Mr T Squire	Servicing of Georgeham Toilets (December 2018)	906		£67.50	J & J Bins	Dog bin emptying for November 2018	907		£121.33	Mr S Wightman	Grounds maintenance for November 2018.	908		£936.55	Georgeham Village Hall	Hire of Hall for meetings in 2018	909		£180.00	Bay Gardens Cllr Symonds was instructed to sign this cheque.	4 <sup>th</sup> payment for grass cutting and maintenance contract 2018/19	910		£792.00	Mr P Starbuck	Tree surgery on dangerous tree in St George's Churchyard	911		£480.00	Mr R Tucker Cllr Tucker was instructed to sign this cheque.	Toilet requisites, rubbish clearance & other sundry items	912		£418.80	North Devon Council	Non-domestic rates bill for public conveniences (January 2019). Due	Due 1/1/19	Direct Debit	£18.00	Fasthosts	Website hosting fee. The webmaster is ascertaining the fee for 2019	To be taken on 11/1/19	Debit Card	£ 4.20	EDF Energy	Electricity supply to Georgeham car park	Taken on 14/12/18	Direct Debit	£89.00	Clerk
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101.	<p><b>Correspondence &amp; Publications Received.</b> Publications were placed on the table to see &amp; read. Emails from various Organisations have been circulated to Councillors.</p> <p><b>101.1 Kier.</b> Advance notice of road closure at Rock Hill, Georgeham to complete SWW utility works outside of Glebe Cottage between 3/4/19 – 9/4/19 subject to approval from Devon Highways.</p> <p><b>101.2 Kennford Tarmacadam Ltd.</b> Essential highway maintenance works on 28/1/19 for 3 days, 7am – 6pm which will involve a road closure at Home Farm Close, Croyde.</p>																																																																			
102.	<p><b>Urgent matters brought forward by Chairman.</b></p> <p><b>102.1 Speed Monitoring System.</b> CARA (Croyde Area Residents Association) had asked questions</p>																																																																			



	which had been forwarded to the Parish Council's insurers for a response which was advised at the meeting and would also be advised to CARA members.	Clerk
103.	<p><b>Matters raised by Councillors/Clerk appropriate to the Parish not previously covered at this Meeting.</b></p> <p><b>103.1 Councillor Mrs Meek.</b> Councillor Mackintosh is investigating funding sources for Neighbourhood Plan expenses.</p> <p><b>103.2 Councillor Taffinder.</b> The sign at the playing field entrance to Longland Lane was missing. This is to be replaced.</p>	
104.	<p><b>Date of next Meeting: Thursday, 31 January 2019 in Georgeham Village Hall at 7pm.</b></p> <p><b>Councillor Symonds thanked everyone for all the hard work put in during 2018.</b></p> <p>The meeting ended at 8.07pm.</p>	
<p><b>Summary of Decisions:</b></p> <ul style="list-style-type: none"> <li>➤ <b>Minutes of 29 November 2018</b></li> <li>➤ <b>Planning</b></li> <li>➤ <b>Payments</b></li> </ul>		
<p><b>These Minutes are agreed by those present as being a true record.</b></p>		
<p>Signed: Chair of Georgeham Parish Council:</p>		<p>Date:</p>